



Ordinary Council  
Meeting  
March 2024  
Attachments

## Attachments

### Minutes/Notes

Ordinary Meeting of Council –February 2024

Special Meeting of Council-March 2024

CEACA Management Committee-February 2024

CEACA Special General Meeting-February 2024

GECZ Meeting-February 2024

Yilgarn History Museum-February 2024

WALGA State Council-March 2024

### Agenda Attachments

9.1.1 2023 Compliance Audit Return

9.2.1 Financial Reports-February 2024

9.2.2 Accounts for Payment –February 2024

9.2.3 2023/2024 Budget Review



# *Minutes*

## *Special Meeting of Council*

*13 March 2024*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 3.20pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 3. ATTENDANCE

Presiding Member	Cr B Close	Deputy President
Members	Cr W Della Bosca Cr G Guerini Cr L Granich Cr B Bradford Cr D Newbury	President
Council Officers	C Watson G Brigg F Mudau L Della Boca	Acting Chief Executive Officer Executive Manager Infrastructure Finance Manager Minute Taker
Apologies:	Cr L Rose, N Warren-Chief Executive Officer	
Observers:	Nil	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Cr Della Bosca declares an Impartiality Interest in item 6.1 as he has had several unsolicited dealings with two Covalent Lithium Pty Ltd representatives.

## 5. PUBLIC QUESTION TIME

Nil

## 6 Reporting Officer – Acting Chief Executive Officer

As contract negotiations for approved road use by Covalent Lithium Pty Ltd may be discussed in relation to this item, section 5.23(2)(c) of the *Local Government Act 1995* would apply.

### 5.23. Meetings generally open to public (in part)

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the

meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

**18/2024**

***Moved Cr Guerini/Seconded Cr Granich***

***That the Special Council meeting be close to the public under section 5.23(2)(c) of the Local Government Act 1995***

**CARRIED (6/0)**

**6.1 Discussion on Sealing of Parker Range Road from SLK 30.6 to SLK 50.02 by Covalent Lithium, prior to Road Use Agreement being reached.**

<b>File Reference</b>	<b>Road Use Agreement File</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Cameron Watson-Executive Manager Corporate Services</b>
<b>Attachments</b>	<b>Nil</b>

**Purpose of Report**

To discuss the information provided by Mr Des Snook, Acting Managing Director, Main Roads WA during his web meeting with Council held 13<sup>th</sup> March 2024 and to determine whether Council approves, or not, the sealing of Parker Range Rd from SLK 30.6 to SLK 50.02 without a signed Road Used Agreement with Covalent Lithium Pty Ltd (Covalent).

**Background**

Councils current position is that Covalent may commence the reconstruction works on both Parker Range Rd and Marvel Loch – Forrestania Rd but may not commence sealing any completed reconstruction works until such time as a Road Use Agreement between Council and Covalent is in place.

**Comment**

Nil

**Statutory Environment**

Nil

**Strategic Implications**

Nil

### Policy Implications

Nil

### Financial Implications

Nil – currently

### Officer Recommendation

*That Council discusses the relevant information provided by Mr Des Snook, Acting Managing Director, Main Roads WA and determine an appropriate response to Covalent Lithium Pty Ltd.'s request to commence sealing works without a Road Use Agreement in place.*

### Council Decisions

19/2024

*Moved Cr Guerini/Seconded Cr Bradford*

*That Council agrees, in principle, to Main Roads WA assuming control of the full length of Parker Range Rd from the intersection with Great Eastern Highway to its terminus with Marvel Loch-Forrestania Rd and Marvel Loch-Forrestania Rd from the intersection with Parker Range Rd south to the intersection with Covalent Lithium's Mt Holland Operations Access Rd (Main Haulage Route) for a fifty (50) year period, subject to:*

- 1. Main Roads WA including the final section of Marvel Loch-Forrestania Rd south from Covalent Lithium's Mt Holland Operations Access Rd to the Shire boundary with the Shire of Kondinin (~13 km) in their maintenance agreement with Covalent Lithium Pty Ltd;*
- 2. Main Roads WA including in any road use agreement made with Covalent Lithium Pty Ltd, the payment by Covalent Lithium Pty Ltd of Councils total legal fees accrued and the cost of revaluing Councils infrastructure assets; and*
- 3. Council assuming no liability for any road construction works already undertaken or going forward from the date of this resolution until an agreement is in place for Main Roads WA to take full care and control of the Main Haulage Route.*

**CARRIED (6/0)**

### Reason for Change of Recommendation

An offer from Main Roads WA to take on care and control of the of Parker Range Rd and relevant sections of Marvel Loch-Forrestania Rd (Main Haulage Route) was received from Mr Des Snook of Main Roads WA therefore discussions relating to Covalent Lithium Pty Ltd were moot.

**20/2024**

***Moved Cr Guerini/Seconded Cr Della Bosca***

***That the Council meeting be re-opened to the public.***

**CARRIED (6/0)**

## **7 CLOSURE**

As there was no further business to discuss, the Presiding Member declared the meeting closed at 3.26pm

I, Bryan Close, confirm the above Minutes of the Special Meeting held on Wednesday, 13 March 2024, are confirmed on Thursday, 21 March 2024 as a true and correct record of the March 2024 Special Meeting of Council.

**Cr Bryan Close**  
**DEPUTY SHIRE PRESIDENT**

Unconfirmed



*Minutes*

*Ordinary Meeting of Council*

*15 February 2024*

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## Table of Content

1 Declaration of Opening/Announcement of Visitors.....	3
2 Announcements from the Presiding Member.....	3
3 Attendance.....	3
4 Declaration of Interest.....	3
5 Public Question Time.....	4
6 Confirmation of Minutes.....	5
7 Presentations, Petitions, Deputations.....	5
8 Delegates' Reports.....	5
9 Officers' Reports.....	7
<b>9.1 Chief Executive Officer</b>	
9.1.1 Mount Hampton Dam- Transfer of Ministerial Statement 337.....	7
9.1.2 WALGA Proposal-Road Line Marking.....	12
9.1.3 Southern Cross District High School-Waiver of Sports Complex Hire.....	16
9.1.4 Proposed Meteorological Mast- Lot 620, adjacent to Glendower Road.....	20
9.1.5 Proposed Warehouse/Storage Structure- Lot 714 (No 1) Draconis Street, Southern Cross.....	30
9.1.6 Request for a Section 91 LAA Licence Over Unallocated Crown Land.....	38
<b>9.2 Executive Manager Corporate Services</b>	
9.2.1 Financial Reports December 2023.....	42
9.2.2 Financial Reports January 2024.....	45
9.2.3 Accounts for Payment December 2023.....	48
9.2.4 Accounts for Payment January 2024.....	52
<b>9.3 Executive Manager Infrastructure</b>	
9.3.1 Budget Amendment-Unbudgeted Expenditure to Allow Pre-order of a Plant for 2024/2025 Financial Year.....	56
10 Application for leave of absence.....	60
11 Motions for which previous notice has been given.....	60
12 New business of an urgent nature introduce by decision of the meeting.....	60
12.1.1 Sports Complex Tender Update.....	60
12.1.2 Request for Comment-Application for New Clearing Permit.....	66
12.1.3 Request for Comment-Amendment to Licence L5850/1993/1.....	71
12.1.4 Request for Temporary Works Exemption-Sea Container.....	74
13 Meeting closed to the public-Confidential Items.....	78
14 Closure.....	78

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 5.01pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 3. ATTENDANCE

Members	Cr W Della Bosca	
	Cr Close	
	Cr B Bradford	
	Cr G Guerini	
	Cr L Granich	
	Cr L Rose	
	Cr Newbury	
Council Officers	N Warren	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	G Brigg	Executive Manager Infrastructure
	F Mudau	Finance Manager
	L Della Bosca	Minute Taker
Apologies:	Nil	
Observers:	Kaye Crafter, Matt Powell and Mohammed Khan	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Cr Bianca Bradford declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 'Southern Cross District High School – Waiver of Sports Complex Hire Fees' due to being a Southern Cross District High School board member.

CEO, Nic Warren, declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 'Southern Cross District High School – Waiver of Sports Complex Hire Fees' due to being a Southern Cross District High School board member.

EMCS, Cameron Watson, declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 'Southern Cross District High School – Waiver of Sports Complex Hire Fees' due to being a Southern Cross District High School board member.

Cr Gary Guerini declared a financial interest pursuant to Section 5.60A of the Local Government Act in relation to agenda item 9.1.4 'Proposed Met Mast Application –Lot 620 adjacent Glendower Road' due to the land being owned by his father and used by the farm, the farm business to receive payments if the mast goes ahead.

Cr Bianca Bradford declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.5 'Proposed Warehouse/Storage Structure –Lot 714 (No 1) Draconis Street, Southern Cross' due to her partner being a friend with the applicant and occasionally work together.

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

At the December 2023 Ordinary meeting of Council, the following question was posed by Kaye Crafter.

**Question:** *Can Council consider placing white paint on some curbing and tidy road side edging around town to make it easier to see while driving at nighttime. I recently drove over the curb near Canopus and Spica Street by the bowling club as it is hard to see, also the give way sign from the intersection appears to be missing.*

**Answer During the meeting:** The Shire President referred the question to the CEO, the CEO responded that as the EMI is currently on leave the question would be taken on notice. The CEO also confirmed that the intersection missing a give way sign would be looked into.

### Follow up information for Council and Observers

The painting of kerbs is not required under the Main Roads guidelines. Due to the significant costs involved with maintaining painted kerbs and the low number of complaints and incidents currently, the painting of kerbs it is not deemed to be a feasible option. The kerbs within the townsite area are all in 50km/hr zones and are generally mountable, as such, risk of damage to kerb or vehicle is deemed to be low.

## 5.1. PUBLIC QUESTION TIME

Kaye Crafter attended public question time and posed the following questions:

**Question:** **Can the Shire please look at repairing the area of Arcturus Street by our freight business depot where the freight trucks turn around, it needs some maintenance or perhaps sealing.**

**Answer:** *The Shire President confirmed the Executive Manager Infrastructure would take a look at the road.*

**Question:** I have recently attended the cricket matches played at the Southern Cross oval, due to the time of year cricket is played could the Shire consider placing misters on the Sports Complex verandah.

**Answer:** The Shire President noted the suggestion and advised it would be considered by staff.

## 6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday, 21 December 2023

*1/2024*

*Moved Cr Guerini/Seconded Cr Close*

*That the minutes from the Ordinary Council Meeting held on the 21 December 2023 be confirmed as a true record of proceedings.*

**CARRIED (7/0)**

## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

## 8. DELEGATES' REPORTS

Cr Della Bosca announced the following;

- Attended the Australia Day celebrations on the 25 January 2024
- Attended the Wheatbelt Secondary Freight Route meeting on the 31 January 2024
- Attended a meeting with Covalent on the 9 February 2023
- Attended the Wheatbelt North East Regional Road Group meeting on the 9 February 2024

Cr Close announced the following;

- Attended the Australia day celebrations on the 25 January 2024
- Attended a meeting with Covalent on the 9 February 2023
- Attended DAP training

Cr Bradford announced the following;

- Attended the Australia Day celebrations on the 25 January 2024

Cr Granich announced the following;

- Attended the Australia Day celebrations on the 25 January 2024
- Attended the Yilgarn History Museum on the 7 February 2024
- Attended DAP training

Cr Newbury announced the following;

- Attended the Australia Day celebrations on the 25 January 2024
- Attended the Ag Care committee meeting on the 12 February 2024

Unconfirmed

## 9.1 Officers Report – Chief Executive Officer

### 9.1.1 Mount Hampton Dam – Transfer of Ministerial Statement 337

<b>File Reference</b>	<b>10.1.4.2</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Ministerial Statement 337 MS337 Audit Table</b>

#### Purpose of Report

For Council to consider the proposed transfer of Ministerial Statement 337 for the Mount Hampton Dam from Department of Water to the Shire of Yilgarn.

#### Background

In August 2023 the CEO was contacted by Mr Brian Scott, an Environmental Risk Specialist with the Water Corporation, regarding a Ministerial Statement for Mount Hampton Dam reserve. MS337 is attached for Councillors perusal.

Mr Scot was undertaking an investigation with regards to Ministerial Statement 337 (MS337), which is currently held by the Water Corporation.

On the 20<sup>th</sup> September 2023, Mr Scott advised:

*I have some historical commentary (2006/2009) this end that states it was our intent to transfer the proponent for Ministerial Statement 337 from Water Corp to Shire of Yilgarn (in accordance with condition 4 of Ministerial Statement 337). Apparently we initially thought Mt Hampton Progress Association should be the proponents, but the Regulators (then DEC) squashed this idea, in preference to the Shire. I don't believe there was any actual action on this aspect, but I'm wondering if there is any info your side that acknowledges that the Shire was keen (or not) for such a transfer to take place?*

Mr Scott continued with his investigations, and commenced liaisons with relevant stakeholders as to whether or not they still held an appetite for the transfer of responsibility to the Shire. Mr Scott advised the following:

- DWER (Rural Water Planning) — email received 6/11/2023 confirming they are supportive of Shire of Yilgarn becoming the proponent for MS337.
- DWER (EPA Services – who are responsible for administering part IV of the EP Act 1986 and will be assessing the change-of-proponent application) – email string

3/10/2023 providing direction to Water Corporation to submit a change of Proponent for this situation.

- DWER (Environment – compliance and enforcement) – Email string 26/10/2023 with response from DWER regarding possible fees — that it is still being determined whether MS337 will receive a cost recovery invoice and, if a fee were to be charged, it would be based on a Compliance Priority Rating (CPR) of ‘low’ (attracting a \$3,500 fee per year). Whilst the charging of a fee is yet to be decided, we suggest you factor in an annual fee of \$3,500 as a worst case scenario, when determining impacts to the Shire of being the proponent.

### Comment

Ministerial Statement 337 has a number of conditions applied to it. An audit table has been included as an attachment, it details that a number of the conditions of MS337 have been actioned, as of November 2023.

However, there are still some remaining conditions that should the Shire take on MS337, would be responsible for. Mr Scott has summarised as follows:

All conditions/commitments of MS337 have been completed, with the exception of:

- 337:M3 - The decommissioning clause 4 (as we mentioned – if or when it ever happens). The requirement here may sound a bit uncertain, but may not necessarily require the removal of the entire dam structure. A decommissioning plan would need to be prepared beforehand for approval by DWER-EPA. That plan would have to focus on best environmental outcome, and the best outcome/least environmental disturbance may mean leaving the dam structure and walling in place and just removing the hard engineering assets.
- 337:M6 – The reporting condition may still be required but, as all construction and monitoring aspects of the project have been completed and the project is in a stasis phase (except for silt removal – see P3-5 below), we suggest reporting could be structured (by agreement with DWER) to an annual (even biennial or triennial) one-page letter. This would simply state if any silt had been removed during the period, and that no decommissioning was contemplated for the foreseeable future.
- 337:P3.5 The proponent commitment 3.5 requires any silt removed from the silt pit to be disposed of at the nearest Shire of Yilgarn landfill site. Presumably this is a relatively innocuous, easily achievable requirement.

The relevant conditions referenced above are as follows:

Condition	Term	Comment
3	<b>Decommissioning</b> The satisfactory decommissioning of the project, removal of the plant and installations and rehabilitation of the site and its environs is the responsibility of the proponent.	Any decommissioning works, including drafting of any required plans would incur a costs to the proponent, however, given the reducing availability of water in the regions, it is unlikely decommissioning will occur, and if it does, it will be many decades from now, allow sufficient time for Council to consider and budget accordingly.
3-1	At least six months prior to decommissioning, the proponent shall prepare a decommissioning and rehabilitation plan.	
3-2	The proponent shall implement the plan required by condition 3-1.	
6	<b>Compliance Auditing</b> In order to ensure that environmental conditions and commitments are met, an audit system is required.	As summarised by Mr Scott, compliance reporting may still be a requirement, however, given the remaining active conditions of MS 337 are minimal, this is likely to not be an onerous task.
6-1	The proponent shall prepare a periodic “Progress and Compliance Reports”, to help verify the environmental performance of this project, in consultation with the Environmental Protection Authority	
3.5	Any silt removed from the silt pit will be disposed of at the nearest Shire of Yilgarn landfill site.	This will incur a cost, but will see benefit to the local community users, and may be funded from Mt Hampton/Dulyalbin tank reserve.

Furthermore, it has been indicated the Department of Water and Environmental regulation may apply a compliance fee to MS337. Whilst it is still being determined whether MS337 will receive a cost recovery invoice, if a fee were to be charged, it would be based on a Compliance Priority Rating (CPR) of ‘low’ (attracting a \$3,500 fee per year). Whilst the charging of a fee is yet to be decided, Mr Scott suggested the Shire factor in an annual fee of \$3,500 as a worst case scenario.

### Summary

The Shire has in reality utilised and maintained the Mt Hampton Dam as if it were it’s own asset.

The dam provides a strategic water source in the Shire’s south, and is important asset for the Shire, for road works purposes, and the local agricultural community.

As with any asset there is a cost associated, and the reporting Officer believes costs associated with the remaining requirements of MS337 are justifiable in order to maintain the Shire's and communities access to this water source.

However, the possible costs associated with the DWER compliance fee seems unjustifiable, as any compliance and reporting requirements will be minimal.

As such, it is proposed that Council agree to the transfer of Ministerial Statement 337 for the Mount Hampton Dam from the Water Corporation, on the provision the Department of Water and Environment Regulation either agree to not charge a compliance fee or provide justification to Council of the \$3,500 costs, relative to MS337.

### Statutory Environment

Ministerial Statement 337

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Undetermined costs associated with management of Mt Hampton Dam.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Financial Impact to the Shire for taking on MS337	Moderate (5)	Offset by the ongoing availability of water in the South.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Should Shire not take on MS337, then Water Corp may decommission site to remove their liability.	Moderate (9)	Shire taking on MS337 ensures site remains accessible to Shire and local community.
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

2/2024

*Moved Cr Granich/Seconded Cr Close*

*That Council agree to the transfer of Ministerial Statement 337 for the Mount Hampton Dam from the Water Corporation to the Shire of Yilgarn, on the provision the Department of Water and Environment Regulation either:*

- 1. Agree to not charge a compliance fee; or*
- 2. Provide justification to Council of the \$3,500 costs, relative to MS337.*

*Council note, in taking on MS337, there are undeterminable cost liabilities that will be incurred. These costs are deemed to be either unlikely to be realised, and/or insignificant in value.*

**CARRIED (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 WALGA Proposal - Road Line Marking

<b>File Reference</b>	<b>1.6.21.2</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>WALGA Correspondence</b>

#### Purpose of Report

For Council to consider a position on line marking on roads that do not meet the Main Roads traffic volume requirements.

#### Background

The Shire is in receipt of correspondence from the Western Australian Local Government Association (WALGA) relating to line marking on Shire managed roads that would not normally fit the Main Roads WA criteria for line marking.

The correspondence detailed:

*As road managers, Local Governments place a high importance on road safety when planning, constructing, and maintaining the road network under their control. Low-cost road safety improvements are one of the most effective and financially feasible methods of increasing the safety of the road network for Local Governments.*

*The installation of separation (centre) and edge line markings on sealed roads is one such low-cost method, which can result in reductions of between 10% and 25% in casualty (killed and serious injury) crashes, depending on the type of implementation and context. However, the current Main Roads warrant for installing line markings includes thresholds for traffic volumes that must be achieved before line marking will be installed. In many cases, these vehicle volume thresholds are not met, precluding the installation of line markings on roads that would otherwise meet the criteria for the provision of line markings.*

*Based on submissions from the Central Country Zone, WALGA State Council delegates will be asked at the March meeting to consider a proposed process whereby Local Governments can install and maintain line marking, with Main Roads's approval, at their own cost on roads that carry low traffic volumes, but otherwise meet the warrant for line marking installation.*

*Participation in the proposed process would be completely voluntary. All costs would be borne by the Local Government in question and there would be no requirement for any Local Government to participate. As no lines would otherwise have been marked on roads that do*

*not meet the Main Roads criteria, allowing Local Governments to undertake the line marking work does not represent a cost shift from the State to Local Government.*

*A Council resolution would be required to undertake the line marking works, committing the Local Government to funding the installation and maintenance costs. It would also be incumbent on Local Government to pay any maintenance costs or costs to remove the line markings, should maintenance not be undertaken to an acceptable standard.*

*The cost to install line markings varies between regions, but an approximate cost breakdown is as follows:*

- *Line marking (centre and edge lines) - \$1,580/km; Lifespan – 1-5 years*
- *Audio tactile line markings (centre and edge line)- \$7,000/km; Lifespan – 5 years*

*The WALGA Infrastructure Policy Team has requested that Councils consider this matter prior to the upcoming February/March Zone meetings so that your Zone representative is able to represent the collective view of Council.*

#### **Comment**

If Council were to support the proposal, if it was successful and gained the support of Main Roads WA, then it provided the ability for the Shire to install line marking on low volume roads that meet the criteria, but does not result in an obligation to do so.

As such, it is recommended that Council support the WALGA proposal, and instruct the Shire's Great Eastern Country Zone delegate, to vote as such at the next Zone meeting.

#### **Statutory Environment**

Nil

#### **Strategic Implications**

Nil.

#### **Policy Implications**

Nil.

#### **Financial Implications**

Costs incurred in the event the Shire chooses to install line marking on a road that would not normally fit the criteria due to low traffic volumes..

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Failure to provide practicable protection to road users on Shire roads.	Moderate (6)	Ability to install line markings may provide ability to improve road safety.
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

*3/2024*

*Moved Cr Guerini/Seconded Cr Close*

*That Council, support the WALGA proposal to allow Local Governments to install and maintain line marking, with Main Roads's approval, at their own cost on roads that carry low traffic volumes, but otherwise meet the warrant for line marking installation.*

*And*

*That Council, support the Shire's Great Eastern Country Zone Delegate voting to support the proposal at the February Zone meeting.*

**CARRIED (7/0)**

Unconfirmed

Cr Bianca Bradford declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 ‘Southern Cross District High School – Waiver of Sports Complex Hire Fees’ due to being a Southern Cross District High School board member.

CEO, Nic Warren, declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 ‘Southern Cross District High School – Waiver of Sports Complex Hire Fees’ due to being a Southern Cross District High School board member.

EMCS, Cameron Watson, declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.3 ‘Southern Cross District High School – Waiver of Sports Complex Hire Fees’ due to being a Southern Cross District High School board member.

## 9.1 Officers Report – Chief Executive Officer

### 9.1.3 Southern Cross District High School – Waiver of Sports Complex Hire Fees

<b>File Reference</b>	<b>8.2.6.27</b>
<b>Disclosure of Interest</b>	<b>The CEO discloses an impartiality interest as the current Chairperson of the Southern Cross District High School Board.</b>
<b>Author</b>	<b>Nic Warren - CEO</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

### Purpose of Report

To submit to Council a request from the Southern Cross District High School (SXDHS), for the waiving of Sports Complex Hire fees for use as part of the School physical education program.

### Background

The Shire is in receipt of a request from the Southern Cross District High School, seeking a waiver of fees and charges associated with hiring the sports complex gym for the purpose of undertaking physical education.

The request stated: *“The use would be for the benefit of the students, providing a larger undercover space to participate in Physical Education and Physical Recreation classes.”*

The proposed use of the facility details a number of sessions throughout the year, with the total hire fee to be waived calculated at \$667.50.

## Comment

Council's Delegation No. LGA14 only allows the CEO to waive hire fees for an amount less than \$500.00.

As such, Council must make a determination on the waiver.

The reporting officer sees this is a great opportunity to further utilise the Sports Complex facilities, whilst also benefitting the youth at SXDHS. As such, it is recommended that Council endorse the waiver.

## Statutory Environment

### Delegation Register

#### LGA14 Donations and Waiver of Hire Fees

<b>Date Adopted:</b>	17 March 2016
<b>Document Control:</b>	Amended – 20 April 2023 Amended - 21 April 2022 - <a href="#">Link</a> Amended – 21 February 2019 - <a href="#">Link</a> Adopted – 17 March 2016 - <a href="#">Link</a>
<b>Policy Reference:</b>	
<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	N/A
<b>History:</b>	Previously LGA30

#### Legal (Parent):

- Local Government Act 1995 (As Amended) – Section 5.42

#### Legal (Subsidiary):

- Local Government Act 1995, Sections 6.12

### Extent of Delegation:

Council delegates its authority and power to consider requests for Donations and Waiver of Hire Fees, Subject to-

- a) The donation and /or waiver of hire fees request is:
  - a. less than \$500
  - b. for a non-profit group that is located in the Shire of Yilgarn
  - c. for an event that will be held within the Shire and is a general community benefit

- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

**Conditions Imposed:**

Nil

**Legislation:**

**Local Government Act 1995**

**6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money, which is owed to the local government.
- \* Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

**Strategic Implications**

Shire of Yilgarn Strategic Community Plan – Social – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

**Policy Implications**

Nil.

**Financial Implications**

Requested Donation/Waiving of Hire Fees of \$667.50.

**Risk Implications**

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Yilgarn youth disadvantaged by location from many sport and cultural activities	Moderate (8)	A contribution in the form of a waiver of fees, assists with providing additional sporting activities.
Financial Impact	Nil	Nil	Nil

<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Nil	Nil	Nil
<b>Reputational</b>	Reputation damage by not seizing an opportunity to adhere to the Strategic Community Plan in relation to Social outcomes	Low (3)	Waiver enables the shire to continue it's commitment to the Strategic Community Plan.
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

4/2024

*Moved Cr Rose/Seconded Cr Guerini*

*That Council waives the fees associated with hire of the Sports Complex, for the Southern Cross District High School, being \$667.50, allowing students to undertake physical education activities as part of their curriculum throughout 2024.*

*Council are to note the bond will still be payable.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

Cr Gary Guerini declared a financial interest pursuant to Section 5.60A of the Local Government Act in relation to agenda item 9.1.4 'Proposed Met Mast Application –Lot 620 adjacent Glendower Road' due to the land being owned by his father and used by the farm, the farm business to receive payments if the mast goes ahead.

Cr Guerini left the meeting at 5.16pm

## 9.1 Officers Report – Chief Executive Officer

### 9.1.4 Proposed Meteorological Mast –Lot 620, adjacent to Glendower Road

<b>File Reference</b>	<b>3.1.1.2</b>
<b>Disclosure of Interest</b>	<b>Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i></b>
<b>Author</b>	<b>Liz Bushby, Town Planning Innovations</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

Council is to consider a planning application for a Meteorological Mast on Lot 620.

#### Background

- **Location and Existing Development**

Lot 620 has no street address however it has frontage to Glendower Road to the west and Ghooli South Road to the north.

The lot has an area over 516 hectares, is used for agricultural activities, and is located approximately 13 kilometres south east of the Southern Cross townsite.

A location plan is included over page for convenience.

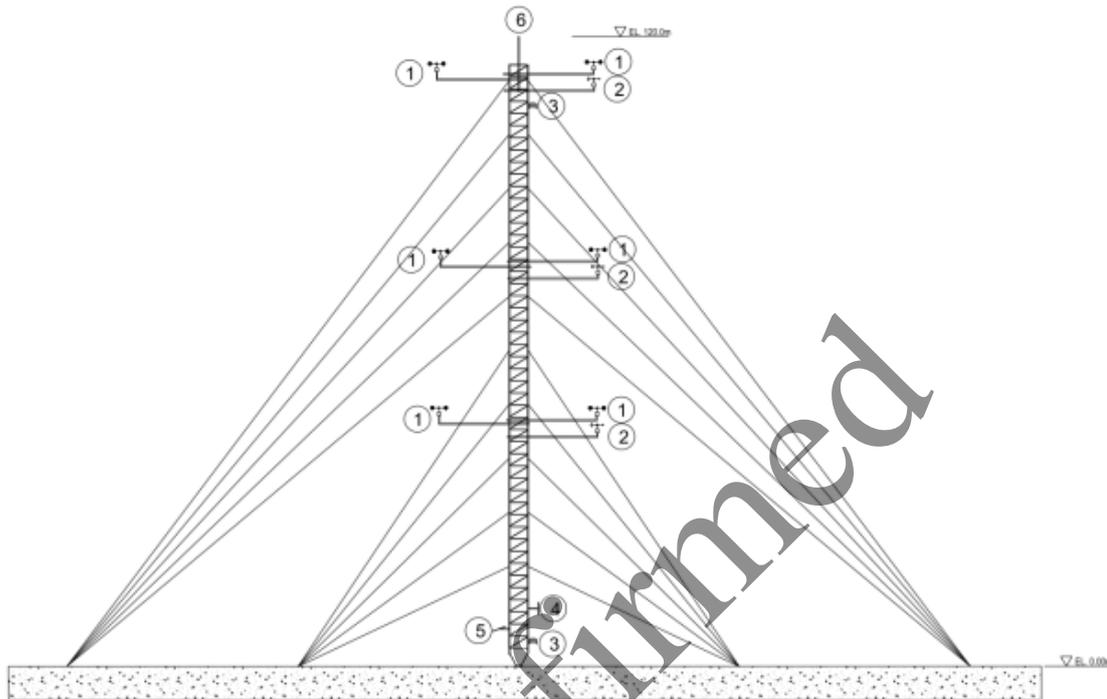


A site plan is included below.



Any potential future development of a wind farm is dependent on the outcome of a separate Development Application to be determined by a Development Assessment Panel in March 2024.

An elevation plan is included below.



- **Zoning and Scheme requirements**

Lot 620 is zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

Clause 16 of the Scheme states that *"The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses. Extractive industry (mining) occurs widespread in the rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement"*

Although the rural/mining zone objective is to be used for agricultural, residential and public recreation, Council has discretion to consider other land uses in accordance with 'Table 1 – Zoning Table' and / or Clause 18 of the Scheme.

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

There is no specific definition for Meteorological Mast in the Scheme.

Where a land use is not defined in the Scheme, and is not listed in Table 1, it is processed as what is referred to as a 'Use Not Listed'.

Under Clause 18 (4) Council has three options for dealing with a 'Use Not Listed' as follows:

Option 1 - Determine that the use is consistent with the objectives of the Rural/Mining zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government.

Option 1 is not recommended as it would set a precedent for future Met Masts to be dealt with as being 'permitted' in the zone.

Option 2 - Determine that the proposed use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.

Option 2 is recommended to allow for consultation.

Option 3 - Determine that the use is not consistent with the objectives of the Rural/Mining zone and is therefore not permitted.

Option 3 is not recommended as the proposal will not impact on the zone. The lot can continue to be used for agricultural activities.

- **Advertising**

The application was advertised for public comment by Shire Administration for 28 days. The application was also referred to aviation stakeholders including Air Services Australia and the Civil Aviation Safety Authority (CASA).

- **Aviation Assessment**

The lot is within 10 nm MSA of the Southern Cross aerodrome. The applicant lodged an Aviation Assessment which doesn't identify any impact on the Southern Cross aerodrome.

Two submissions of non-objection were received as summarised in the table below.

Submissions	TPI Comment
<p>1. Air Services Australia</p> <p>With respect to procedures designed by Airservices in accordance with ICAO PANS-OPS and Doc 9905, at a height of 520m (1707ft) AHD the met mast will not affect any sector or circling altitude, nor any</p>	<p>Noted. Air Services Australia have no objections to the application, however have requested they be notified when the mast is constructed. This can be included as a condition and advice note.</p>

<p>instrument approach or departure procedure at Southern Cross aerodrome.</p> <p>We have assessed the proposed activity to the above specified height for any impacts to Airservices Precision/Non Precision Navigation Aids, Anemometers, HF/VHF/UHF Communications, A-SMGCS, Radar, PRM, ADS-B, WAM or Satellite/Links and have no objections to it proceeding.</p> <p>Our view is that the proposed activity would not have an impact on Airservices designed Airspace Procedures, CNS facilities or ATC operations at Southern Cross aerodrome.</p> <p>As this proposed Meteorological Mast is in excess of 30m (99ft) AGL, we request that the proponent completes the Vertical Obstacle Notification Form for tall structures and submits it to <a href="mailto:VOD@airservicesaustralia.com">VOD@airservicesaustralia.com</a> as soon as the development reaches the maximum height.</p>	
<p>2. CASA</p> <p>CASA has reviewed the wind monitoring mast proposal at 20 m AGL, as requested and we agree with the Aviation Projects advice:</p> <ul style="list-style-type: none"> <li>- The WMT is recommended to have the following markings in accordance with NASF Guideline D: obstacle marking for at least the top 1/3 of the mast and be painted in alternating contrasting bands of colour</li> <li>- marker balls or high visibility flags or high visibility sleeves placed on the outside guy wires; and</li> <li>- guy wire ground attachment points in contrasting colours to the surrounding ground/vegetation</li> <li>- a flashing strobe light during daylight hours.</li> </ul>	<p>Noted. CASA has no objections to the application. Safety requirements can be included as conditions of approval.</p>

<p>The flashing strobe light should be a medium intensity red light as described in CASA's Manual of Standards for Part 139 – Aerodromes.</p>	
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- **Assessment**

In the absence of any specific scheme requirements, the main considerations are aviation safety and whether there will be any significant negative impact on neighbouring lots.

It is important to note that by their very nature, any Met Mast will likely be visible from surrounding areas simply due to the height. From a practical perspective, height is an essential attribute of Met Masts and is integral to the development being able to monitor wind.

The design of the tower combined with the setback to the street minimises adverse visual impacts.

### Statutory Environment

*Planning and Development (Local Planning Schemes) Regulations 2015* - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

As the application is being processed as a 'Use Not Listed', it is classified as a 'complex application' under the Regulations. Public advertising must be for a minimum of 28 days.

Relevant authorities such as CASA and Air Services Australia have to be provided with 42 days to comment.

*Shire of Yilgarn Town Planning Scheme No 2* – explained in the body of this report.

### Strategic Implications

Nil.

### Policy Implications

There is no Council policy applicable to this report.

### Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

### Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

## Officer Recommendation and Council Decision

5/2024

*Moved Cr Rose/Seconded Cr Close*

*That Council:*

- A. *Determine that the proposed use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.*
- B. *Note the application has been advertised for public comment and that the Aviation Assessment report was referred to Air Services Australia, CASA, the Department of Defence, Aerodrome Management Services and other aviation stake holders.*
- C. *Approve the application for a Met Mast on Lot 620 (adjacent to Glendower Road) subject to the following conditions and advice notes:*
  1. *The plans and information lodged with this application shall form part of this planning approval. All development shall be in accordance with the approved plans unless otherwise approved separately in writing by the Chief Executive Officer.*
  2. *This decision constitutes a temporary development approval only and is valid for a period of 6 years from the date of this approval. The Mast structure and associated guy wires shall be removed within 6 years from the date of this approval.*
  3. *The mast shall be marked and lit in accordance with Clauses 39a) to 39d) of the 'National Airports Safeguarding Framework - Guideline D: Managing the Risk to Aviation Safety or Wind turbine Installations/Wind Monitoring Towers' including:*
    - a) *Obstacle marking for at least the top 1/3 of the mast and be painted in alternating contrasting bands of colour;*
    - b) *Marker balls or high visibility flags or high visibility sleeves placed on the outside guy wires;*
    - c) *Guy wire ground attachment points in contrasting colours to the surrounding ground/vegetation; and*
    - d) *A red flashing strobe light of a medium intensity (as described in CASA's Manual of Standards for Part 139 – Aerodromes) during daylight hours.*

3. ***The applicant/developer is to advise the following entities regarding the construction of the Mast;***
  - a) ***Civil Aviation Safety Authority (CASA);***
  - b) ***Air Services Australia; and***
  - c) ***The Shire of Yilgarn.***
  
5. ***If the development the subject of this approval is not substantially commenced within a period of 2 years, the approval shall lapse and be of no further effect.***

**CARRIED (7/0)**

Footnote Advice:

- a) The Met Mast has been considered based on its individual merit. Support for the Met Mast should not be construed as support for any separate wind farm proposal.
  
- b) As this proposed Meteorological Mast is in excess of 30m (99ft) AGL, CASA has requested that the proponent completes the Vertical Obstacle Notification Form for tall structures and submits it to [VOD@airservicesaustralia.com](mailto:VOD@airservicesaustralia.com) as soon as the development reaches the maximum height.

Cr Guerini rejoined the meeting at 5.20pm

Cr Bianca Bradford declared an impartiality interest pursuant to Regulation 22 of the Local Government (Model Code of Conduct) Regulations 2021 in relation to agenda item 9.1.5 ‘Proposed Warehouse/Storage Structure –Lot 714 (No 1) Draconis Street, Southern Cross’ due to her partner being a friend with the applicant and occasionally work together.

## 9.1 Officers Report – Chief Executive Officer

### 9.1.5 Proposed Warehouse/Storage Structure –Lot 714 (No 1) Draconis Street, Southern Cross

<b>File Reference</b>	<b>3.1.1.2</b>
<b>Disclosure of Interest</b>	<b>Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i></b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Liz Bushby, Town Planning Innovations</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

Council is to consider a planning application for a warehouse/storage structure on Lot 714 (No 1) Draconis Street, Southern Cross.

#### Background

- **Location and Existing Development**

Lot 714 is located at the corner of Draconis Street and Bullfinch Road in the Southern Cross townsite.

The lot has an approximate area of 1.87 hectares.

A location plan is included over page for convenience



*Above: Location Plan*

### Comment

- ***Description of Application***

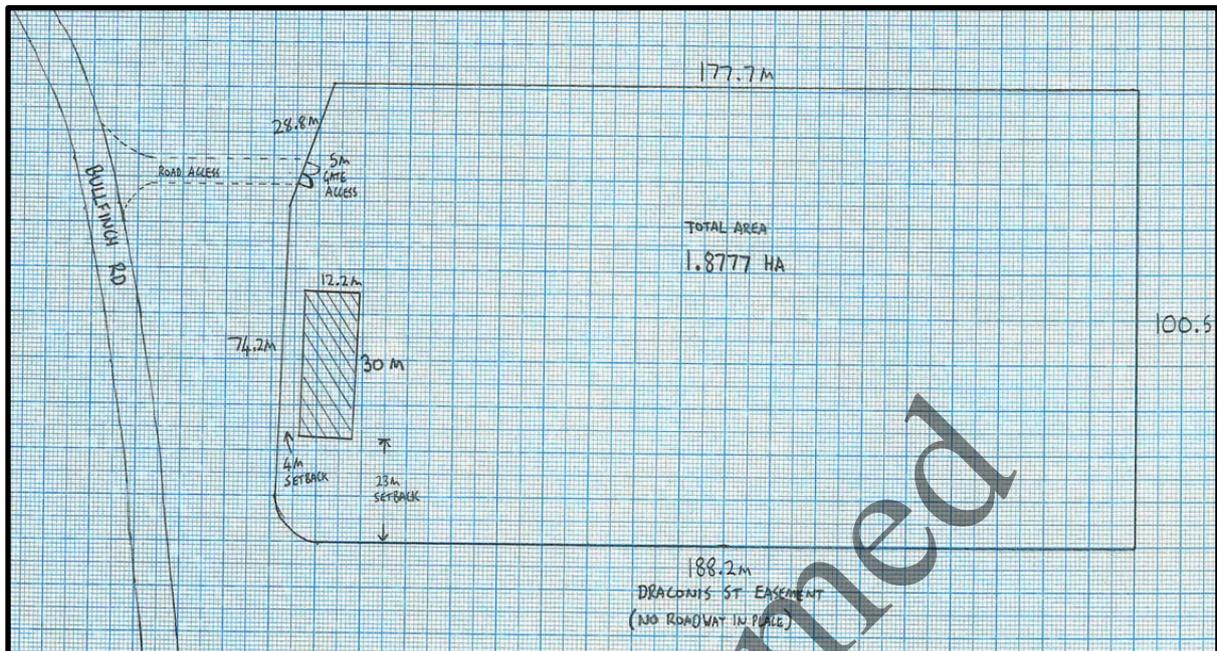
The owner has advised that a new structure is proposed for storing their own equipment / machinery associated with their quarry operations.

The new structure will consist of sea containers with two curved dome rooves – refer plans overpage.

The structures will be setback 4 metres from Bullfinch Road, and 23 metres to the Draconis Street lot boundary.

The total gross floor area will be approximately 366m<sup>2</sup>.

The owner has confirmed that no motor vehicle repairs are conducted onsite as they use local businesses for servicing and repairs.



Above: Site Plan

The owner has advised the structure will be used for storage and protection of their own vehicles which includes diggers and a dump truck.



- **Zoning and Scheme requirements**

Lot 714 is zoned 'Rural/Mining' under the Shire of Yilgarn Town Planning Scheme No 2 (the Scheme).

Clause 16 of the Scheme states that *the Rural/Mining Zone is 'to be used for agricultural, residential and public recreation uses.'*

Although the rural/mining zone objective is to be used for agricultural, residential and public recreation, Council has discretion to consider other land uses in accordance with 'Table 1 – Zoning Table' and / or Clause 18(4) of the Scheme.

Under the Scheme, Table 1 lists land uses in a table format with different symbols listed under different zones.

Each symbol has a different meaning and determines whether Council has discretion to consider a land use in the corresponding zone (ie if the land use is permitted, not permitted, discretionary or requires advertising).

Part of the planning assessment involves determining which land use definition from the Scheme 'best fits' the proposal.

As the structure is not associated directly with agricultural use of the lot, it is construed that it is best described as a 'warehouse/storage' defined in the Scheme as *'means premises including indoor or outdoor facilities used for –*

- (a) the storage of goods, equipment, plant or materials; or*
- (b) the display or sale by wholesale of goods'.*

Whilst a 'warehouse/storage' use is defined in the Scheme, it is not listed in Table 1, so has to be processed as what is referred to as a 'Use Not Listed'.

Under Clause 18 (4) Council has three options for dealing with a 'Use Not Listed' as follows:

Option 1 - Determine that the use is consistent with the objectives of the Rural/Mining zone and is therefore a use that may be permitted in the zone subject to conditions imposed by the local government.

Option 1 is not recommended as it would set a precedent for future 'warehouse/storage uses to be dealt with as being 'permitted' in the zone.

Option 2 - Determine that the proposed use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.

Option 2 is recommended to allow for consultation.

Option 3 - Determine that the use is not consistent with the objectives of the Rural/Mining zone and is therefore not permitted.

Option 3 is not recommended as the proposal will not impact on the zone.

- **Assessment**

The application is being advertised for public comment. To expedite processing, it is recommended that Council consider granting delegated authority to the Chief Executive Officer to determine the application.

- **State Planning Policy 3.7 Planning in Bushfire Prone Areas**

Under the 'deemed provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is to have 'due regard' to any state planning policy. This essentially means Council has an obligation to give proper, genuine and realistic consideration to the requirements of 'State Planning Policy 3.7: Planning in Bushfire Prone Areas' (SPP 3.7).

The Shire has a mandatory obligation to consider SPP3.7 when making a decision on any application where the lot is within a designated bushfire prone area.

The Western Australian Planning Commission released SPP3.7 and associated Guidelines for Planning in Bushfire Prone Areas ('the Guidelines') in December 2015. These documents apply to all land identified as Bushfire Prone.

Mapping identifying Bushfire Prone Areas is available through the Department of Fire and Emergency Services website.

The development is proposed within the declared bushfire prone area. Whilst a Bushfire Attack Level assessment can be required, the Guidelines that make it clear that application of SPP3.7 is to the discretion of the decision maker, being the Shire Council.

TPI does not recommend that a Bushfire Attack Level assessment be required for the development as:

1. The owner has confirmed that only 2 employees will be on site for two hours per day;
2. This means the development will not result in any significant number of people being on site; and
3. The purpose of a BAL is mainly to inform whether higher construction standards need to be applied at the Building Permit stage. Higher construction standards are only applicable to habitable buildings.

## Statutory Environment

*Planning and Development (Local Planning Schemes) Regulations 2015* - The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include ‘Deemed Provisions’ that automatically apply and override parts of the Shire of Yilgarn Town Planning Scheme No 3.

Clause 67 outlines ‘matters to be considered by Council’ including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, a local planning strategy, a local planning policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

As the application is being processed as a ‘Use Not Listed’ , it is classified as a ‘complex application’ under the Regulations. Public advertising must be for a minimum of 28 days.

Clause 82(1) and 82(2) provides Council with the ability to grant delegated authority to the Chief Executive Officer to determine the application. Any delegation must be made by an Absolute Majority of Council.

*Shire of Yilgarn Town Planning Scheme No 2* – explained in the body of this report.

## Strategic Implications

Approval of the development may set a precedent for similar storage buildings in the Rural/Mining zone.

## Policy Implications

There are no Shire Policies that are relevant to this application.

## Financial Implications

The Shire pays consultancy fees to Town Planning Innovations.

## Risk Implications

There are no known risks associated with the proposed development.

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

## Officer Recommendation and Council Decision

6/2024

*Moved Cr Rose/Seconded Cr Granich*

*That Council:*

- A. Determine that the proposed warehouse/storage use may be consistent with the objectives of the Rural/Mining zone and advertise under clause 64 of the deemed provisions before considering an application for development approval for the use of the land.*
- B. Note the application is being advertised for public comment by Shire Administration.*
- C. Pursuant to Clause 82(1) and 82(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the development application for a 'warehouse/storage' structure on Lot 714 (No 1) Draconis Street, Southern Cross.*

**CARRIED (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.6 Request for Section 91 LAA Licence over Unallocated Crown Land - Case 2202448 File 00302-2022

<b>File Reference</b>	<b>1.6.37.1</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Inquiry Tenure Map - Case 2202448 Land List</b>

#### Purpose of Report

For Council to consider a request from the Department of Planning, Lands and Heritage (DPLH) regarding a request from Carbolt LTD for a section 91 LAA licence over unallocated crown land for two (2) years

#### Background

The site in question is unallocated crown land, and the shire has received the following request from DPLH:

The Department of Planning, Lands and Heritage (DPLH) received a request from Carbonaut Limited for a section 91 LAA licence over unallocated Crown land. The proposed term of the s91 LAA licence is two (2) years.

The purpose of the proposed licence is as follows:

Investigation works related to a potential project involving land and vegetation regeneration management, biodiversity wildfire management and carbon abatement project(s), including:

1. General inspections;
2. Biological studies, including microbial, flora and fauna studies;
3. Soil and other sampling;
4. Geotechnical studies;
5. Heritage studies;
6. Site monitoring and testing, including aerial surveys, installation of remote sensors and other monitoring of flora and fauna and climatic conditions; and
7. Carrying out all activities reasonably necessary for or incidental to the abovementioned activities.

#### Comment

Please see the below attachments;

#### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

7/2024

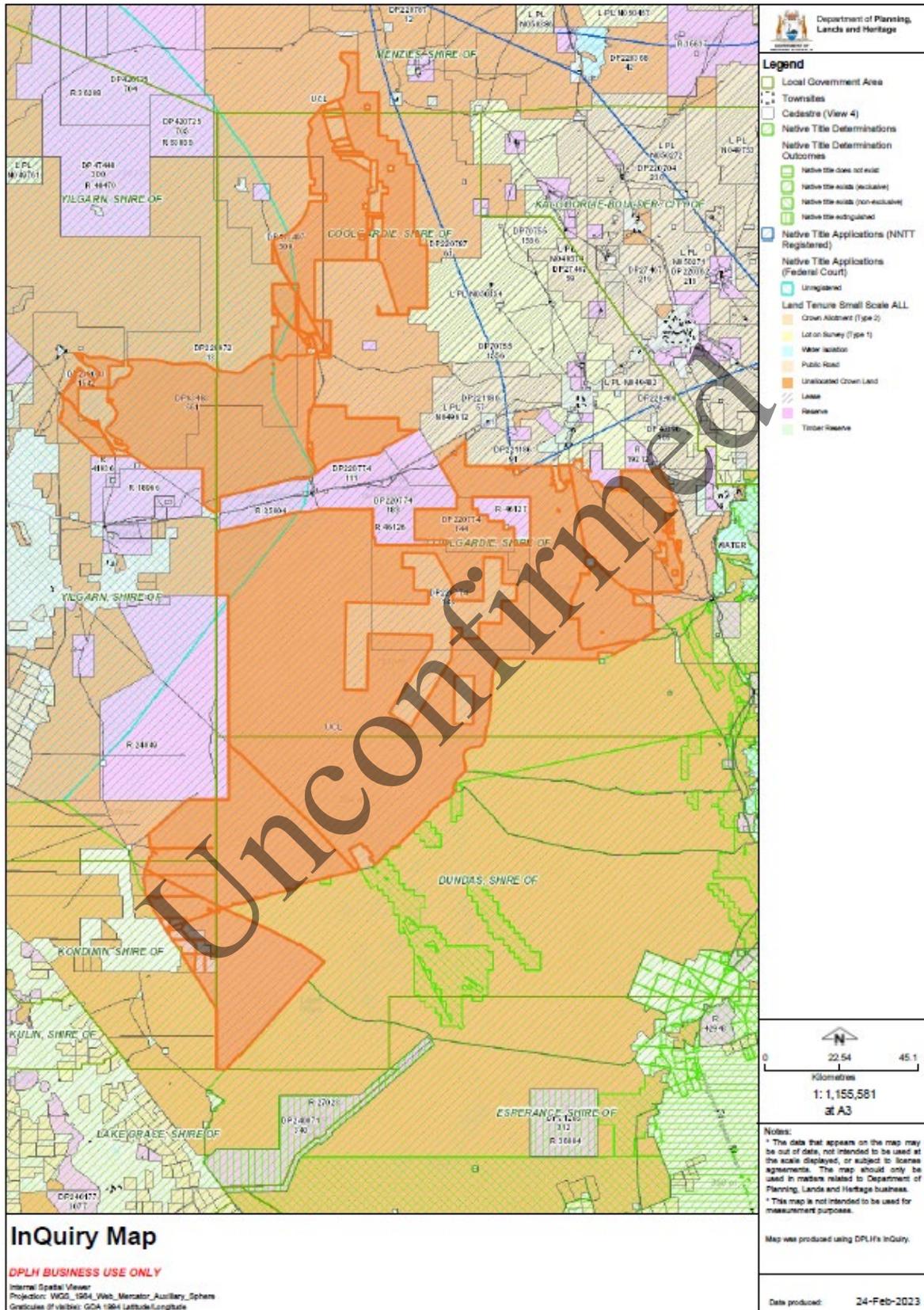
*Moved Cr Close/Seconded Cr Newbury*

*Council endorse the following response to the Department of Planning, Lands and Heritage:*

*Regarding the application from Carbonaut LTD for a section 91 LAA licence over unallocated Crown land listed below. For a proposed term of a request for two (2) years. The shire has no objections.*

Land Description	PIN	Tenure	LGA
PIN 1031144	1031144	UCL	Coolgardie, Dundas & Yilgarn
PIN 1032078	1032078	UCL	Coolgardie, Menzies, Yilgarn
PIN 11481069	11481069	UCL	Coolgardie, Yilgarn
PIN 1342816	1342816	UCL	Coolgardie, Yilgarn
PIN 1093056	1093056	UCL	Dundas, Kondinin, Yilgarn
Lot 1542 on DP 238083	12077998 12077999 12078006 12078008 12078009 12078010	UCL	Yilgarn
Lot 551 on DP 63483	11827335	UCL	Yilgarn
PIN 1053522	1053522	UCL	Yilgarn
PIN 1066862	1066862	UCL	Yilgarn
PIN 973507	973507	UCL	Yilgarn
PIN 973508	973508	UCL	Yilgarn

**CARRIED (7/0)**



## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports–December 2023

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Fadzai Mudau- Finance Manager</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council’s information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 December 2023

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council’s current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

*Local Government (Financial Management) Regulations 1996*

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

- (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **Strategic Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

8/2024

*Moved Cr Close/Seconded Cr Rose*

*That Council endorse the Financial Reports as presented for the period ending 31 December 2023.*

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Financial Reports-January 2024

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Fadzai Mudau- Finance Manager</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council’s information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 January 2024

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council’s current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets*** means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

- (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### **Strategic Implications**

Nil

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

9/2024

*Moved Cr Rose/Seconded Cr Close*

*That Council endorse the Financial Reports as presented for the period ending 31 January 2024.*

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 Accounts for Payment – December 2023

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Wes Furney-Finance Officer</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41254 to 41258 totalling \$22,105.42
- Municipal Fund - EFT 14691 to 14744 and 14747 to 14806 totalling \$1,616,988.96
- Municipal Fund – Cheques 2290 to 2306 totalling \$303,818.48
- Municipal Fund - Direct Debit Numbers:
  - 18416.1 to 18416.14 totalling \$25,718.89
  - 18441.1 to 18441.14 totalling \$25,424.74
- Trust Fund – EFT 14690 and 14745 to 14746 totalling \$1,118.45

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

##### Local Government Act 1995

##### **5.42. Delegation of some powers and duties to CEO**

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### Strategic Implications

Nil

### Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
<b>Financial Impact</b>	Reduction in available cash.	Moderate (5)	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
<b>Reputational</b>	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

10/2024

*Moved Cr Bradford/Seconded Cr Newbury*

- *Municipal Fund – Cheques 41254 to 41258 totalling \$22,105.42*
- *Municipal Fund - EFT 14691 to 14744 and 14747 to 14806 totalling \$1,616,988.96*
- *Municipal Fund – Cheques 2290 to 2306 totalling \$303,818.48*
- *Municipal Fund - Direct Debit Numbers:*
  - *18416.1 to 18416.14 totalling \$25,718.89*
  - *18441.1 to 18441.14 totalling \$25,424.74*
- *Trust Fund – EFT 14690 and 14745 to 14746 totalling \$1,118.45*

*The above are presented for endorsement as per the submitted list.*

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 Accounts for Payment – January 2024

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Wes Furney-Finance Officer</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41259 to 41262 totalling \$264.50
- Municipal Fund - EFT 14807 to 14831 and 14834 to 14908 totalling \$431,506.94
- Municipal Fund – Cheques 2307 to 2325 totalling \$387,061.69
- Municipal Fund - Direct Debit Numbers:
  - 18450.1 to 18450.14 totalling \$25,818.25
  - 18514.1 to 18514.14 totalling \$24,708.75
  - 18551.1 to 18551.14 totalling \$26,379.50
- Trust Fund – EFT 14832 to 14833 totalling \$314.52

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

##### Local Government Act 1995

#### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* Absolute majority required.

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

Local Government (Financial Management) Regulations 1996

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

### Strategic Implications

Nil

### Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
<b>Financial Impact</b>	Reduction in available cash.	Moderate (5)	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
<b>Reputational</b>	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

11/2024

*Moved Cr Bradford/Secoded Cr Close*

- *Municipal Fund – Cheques 41259 to 41262 totalling \$264.50*
- *Municipal Fund - EFT 14807 to 14831 and 14834 to 14908 totalling \$431,506.94*
- *Municipal Fund – Cheques 2307 to 2325 totalling \$387,061.69*
- *Municipal Fund - Direct Debit Numbers:*
  - *18450.1 to 18450.14 totalling \$25,818.25*
  - *18514.1 to 18514.14 totalling \$24,708.75*
  - *18551.1 to 18551.14 totalling \$26,379.50*
- *Trust Fund – EFT 14832 to 14833 totalling \$314.52*

*The above are presented for endorsement as per the submitted list.*

**CARRIED (7/0)**

### 9.3 Reporting Officer– Executive Manager Infrastructure

#### 9.3.1 Budget Amendment - Unbudgeted Expenditure to Allow Pre-order of Plant for 2024/2025 Financial Year

<b>File Reference</b>	<b>8.2.5.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Glen Brigg-Executive Manager Infrastructure</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To pre-approve expenditure from Council's 2024/25 budget to preorder 4 light trucks planned for replacement in the 2024/2025 financial year.

#### Background

Council's 2024/2025 plant replacement program makes provision to replace a number of light trucks in the 2024/2025 financial year. The supply chain is getting better but there are still long delays from ordering trucks to delivery. Isuzu and Hino still exceed 12 months with some other brands under 12 months from order to delivery.

Four trucks are due for replacement 2024/2025 financial year which includes 2 personal carriers (road construction and road maintenance), one light tipper for (Parks & Gardens) and one road maintenance truck.

Existing Plant									2023/2024		2024/2025	
Plant No	Rego	Item	Make	Year	Estd Life	Cost	Current Hours or Kilometres	Purchase Disposal	Net Impact	Purchase Disposal	Net Impact	
2042	YL 311	Truck Dual cab 4x4 (with crane)	Fuso (personal carrier)	2020	4	\$85,546	77,439 km				120,000	
										(50,000)	70,000	
2043	YL 4949	Truck Dual Cab 4x4 (with Crane)	Fuso (personal carrier)	2020	4	\$85,546	53,183 km				120,000	
										(35,000)	85,000	
2046	YL 046	Light Tip Truck - Parks & Gardens	Fuso	2021	5	\$69,732	60,300 km				90,000	
										(30,000)	60,000	
2027	YL 329	Truck - Maintenance - (flatdeck with crane)	Fuso	2018	5	\$82,730	109,814 km				200,000	
										(50,000)	150,000	

Staff are currently seeking quotes to obtain the latest pricing.

#### Comment

Supply of trucks is getting better but most brands still experience long delays from the factory. After delivery to the dealer, there are further delays with the body builders. Companies like Daimler Trucks (Fuso) have up to 80 trucks in the yard waiting to be fitted with bodies and accessories. The Shire has been using Blackmans Fabrications in Southern Cross to help speed up the process.

The road maintenance truck is critical to the shire's operations. This truck no longer has the ability to install signage as auger for digging holes has been removed due to safety implications.

The new road maintenance truck will require a new type of auger system using a PTO driven hydraulic crane. This system is expensive and there are currently long waits for any type of hydraulic cranes. This new system will overcome any safety risks to operators when compared to manual earth auger.



The two personnel carriers are used in road construction and road maintenance. They are both dual cab, 6 tonne, 4x4 Fuso trucks. All dealers have informed staff if any trucks were ordered by next month, they doubt the units would be delivered before the end of the 2024 calendar year.

The five, tonne tipping truck is used in Parks and Gardens. This unit will require a tipping body to be built. This truck is unlikely to be delivered before the end of 2024 calendar year.

The maintenance truck is the highest priority, as crews have no ability to auger holes for signage unless the skid steer is transported to site. Crews have tried a variety of options including battery operated augers which haven't been successful.

There will be no impact to the current 2023/2024 budget. Preordering trucks will help delivery of the units within the financial year they are due for replacement. Any trucks ordered this financial year will be included in the 2024/2025 budget.

Dealers have informed staff that even if an order is raised, the shire is not bound to take delivery of any of the trucks if circumstances change. The order is used to secure the truck within the system.

### Statutory Environment

Local Government Act 1995  
Local Government (Functions and General) Regulations 1996

### Strategic Implications

Purchase is in line with the plant replacement program and asset management program.

### Policy Implications

Councils Ten Year, Plant Replacement Program  
Finance Policy 3.5 Purchasing and Tendering  
Local Government Act 1995  
Local Government (Functions and General) Regulations 1996

### Financial Implications

There is no impact to the 2023/2024 budget. Any trucks order in the 2023/2024 budget will be included in the 2024/2025 budget. If circumstances change the Shire can cancel any order.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Using equipment not fit for purpose increases the risk to the health of staff	Likely / Moderate (8)	Insignificant / Unlikely (2)
Financial Impact	Nil	Nil	Nil
Service Interruption	Levels of service, road construction and maintenance	Almost Certain / High (15)	Insignificant / Unlikely (2)
Compliance	Nil		Nil
Reputational	Nil		Nil
Property	Nil		Nil
Environment	Nil		Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

12/2024

*Moved Cr Guerini/Seconded Cr Rose*

- 1. That, by Absolute Majority in accordance Local Government Act 1995 Local Government (Functions and General) Regulations 1996 that council approves staff to raise orders to replace 4 light trucks to be delivered in the 2024/2025 financial year*
- 2. Any truck ordered prior to 30th June 2024 will be included in the 2024/2025 budget. If circumstances change staff have the ability to cancel the order and not take delivery of any truck.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

**10 APPLICATIONS FOR LEAVE OF ABSENCE**

**11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

*13/2024*

*Moved Cr Close/Seconded Cr Granich*

*That the new business of an urgent nature be accepted by Council for consideration.*

**CARRIED (7/0)**

**12.1 Officers Reports – Chief Executive Officer**

**12.1.1 Sports Complex Upgrade Tender**

<b>File Reference</b>	<b>6.6.6.7</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Author</b>	<b>Nic Warren – Chief Executive Officer</b>
<b>Attachments</b>	<b>Confidential</b>

**Purpose of Report**

For Council to consider tenders for the Sports Complex Upgrades and endorse funding model.

**Background**

At the May 2022 Ordinary meeting, Council endorsed the Southern Cross Sports Complex upgrade project, as a result of the Local Roads and Community Infrastructure project.

*60/2022*

*Moved Cr Cobden/Seconded Cr Close*

*That Council endorses the submission of the following projects to the Australian Government's Department of Infrastructure, Transport, Regional Development and Communications for approval under the Local Roads and Community Infrastructure Round 3 Program:-*

- 1. Southern Cross Sports Complex Upgrade \$1,237,044.00*
- 2. Yilgarn Satellite Townsite Playground/Open Space Upgrades \$650,000.00*

**CARRIED (7/0)**

The agenda item detailed that once approved by the Department of Infrastructure, Transport, Regional Development and Communications, a tender process will then be undertaken in line with Council's Purchasing and Tendering Policy.

The Shire engaged Rob White Consulting to undertake the concept designs ready for tender, these were then extensively workshopped with Council and the community. With the final designs recognising the needs and requests of the community.

After significant delays in obtaining certified drawings, due to availability issues regarding engineering consultants and onsite referencing, the Shire commenced the tender process for the construction of the Southern Cross Sports Complex upgrade on the 27 November 2023.

Upon the closure of the tender acceptance period at 3pm on 1 February 2024, four (4) tenders were received from:

- Devlyn Australia Pty Ltd;
- Acorp Construction Pty Ltd;
- Linker Australia; and
- Kilmore Group Pty Ltd

The tender submission documents and overall assessment from Rob White Consulting has been provided to Council separately as it contains confidential information, however, the assessment of tenders identified Devlyn Australia Pty Ltd (Devlyn) as being the preferred tendered, with a lump sum tender price of \$4,855,737.00 ex gst.

It is important to note, that whilst Devlyn were the cheapest tender, this was not the sole factor in making the decision, they also provided a thorough tender submission document, of which was assessed as the most preferred overall.

In assisting with the decision, Rob White Consulting identified:

- Having requests from 11 builders and receiving 4 submissions indicates a good, competitive market;
- Devlyn made good legitimate inquiries during the tender process demonstrating competitive pricing with an intent to secure the work.
- Devlyn Construction, based in Bunbury & Albany, will engage some local supply as referenced in their submission;
- I would recommend accepting Devlyn as the preferred tenderer. Their tender submission provides substantial information supporting a good building history and competence. They are highly recommended for their work on the Southern Cross Hospital, also referenced in their submission.
- The recommendation is also verified by the selection criteria calculation of a 95% approval rating.

### Comment

Whilst above the original project estimate from Rob White Consulting (\$3.37 million), the Shire is still in a position to fund the full project cost of \$4,855,737.00 ex gst.

The Shire could look at cost savings by removing items from the project scope, however, the project has been through extensive community consultation with each project inclusion based on feedback or a request from the community. Removing items at this stage may result in a sub-standard project that does not meet the expectations of the community.

Furthermore, Rob White Consulting advised that should an element or elements be removed, then a full repricing may be required.

As such, it is proposed the full project is funded. It is also appropriate to have a contingency for large projects, of which is generally 5% of the total project cost, being approximately \$250,000.

As such, it is estimated the full project cost including contingency will be \$5,105,737.

To fund the full project, it is proposed to utilise a mix of Local Roads and Community Infrastructure funding, Reserve funding and seek a loan from the Western Australian Treasury Corporation (WATC).

The Shire is finalising approval for the Local Roads and Community Infrastructure program Phase 4 funding, which will provide \$943,522.00, in addition to the \$1,102,745.00 remaining from the already committed and approved phase 3 funding.

It is proposed the Sport and Recreation Facilities Reserve fund of \$648,318 be utilised for the project. The reserve account purpose is “To be used to fund any major projects relating to recreation within the community” of which fits with the proposed project.

The Shire has sought an indicative loan schedule as of 01/07/2024 from the WATC, with a \$1,000,000 loan at 4.4867% pa costing \$252,168.03 over 10 years (\$125,448.44/annum repayment). This is only indicative, and forecasts indicate a downward trend is more likely than increases in interest rates.

Obtaining a loan is considered a sound method of financing the project. Current and past ratepayers have contributed to current reserve funds so it makes sense that future ratepayers, who will be able to enjoy the new facility, should also be required to contribute to the facility, which will be achieved through the loan repayments over the next ten years.

The remainder of the funding required will be taken from the Building Reserve, of which at the end of 2023/2024 will contain \$2,873,061. With the Shire obtaining a loan, this will also mean the building reserve will not be fully depleted, ensuring there is capacity in the event of emergency funding requirements.

The use of reserve funds will be included into the 2024/2025 budget, however, by accepting the recommendation, Council are committing to utilising the Reserve funds as required.

Whilst not factored into the funding model, the Shire has also contacted all operational and impending mining and renewable energy operators within the Shire of Yilgarn, seeking a contribution to this important community project. Whilst no contribution offers have been received, a number of entities have advised they are considering. Any contribution of this nature will result in less funds being drawn from Reserve accounts.

## Statutory Environment

Nil

## Strategic Implications

### Shire of Yilgarn Strategic Community Plan 2020-2030

**Social Objectives:** An inclusive, secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term.

**Outcome 1.1** Maintain / increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire

**1.1.2** Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library, community centre, halls)

## Policy Implications

Nil.

## Financial Implications

No additional funding requirements in 2023/2024;

Council committing to a \$1,000,000 loan from the WATC, with indicative interest rates of 4.487% p.a. costing \$252,168.03 over 10 years (\$125,448.44/annum repayment); and

Council committing to use of the Sport and Recreation Facilities Reserve and Building Reserve funds in 2024/2025 budget.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Lack of facilities to accommodate multiple sports (Football netball)	High (10)	Development will ensure adequate facilities for all sports
Financial Impact	Significant cost incurred via project	Moderate (6)	Identified as important project by community, significant work undertaken to ensure meets the needs of community, will ensure facility is fit

			for purpose and modern.
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Nil	Nil	Nil
<b>Reputational</b>	Reputational damage for not providing community with facilities that meet current and future needs	Moderate (6)	Project ensures the facility is modern and meets current expectations and needs.
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

14/2024

*Moved Cr Guerini/Seconded Cr Close*

*That Council:*

1. *Note the tenders received and assessment undertaken by Rob White Consulting;*
2. *Award the contract for the whole of works associated with the Southern Cross Sports Complex upgrade, as per Tender 01-2023/2024 documentation, to Devlyn Australia Pty Ltd, at a cost of \$4,855,737.00 excluding gst;*
3. *Endorse a \$250,000 project contingency;*

4. *Commit to obtaining a \$1,000,000 loan from the Western Australian Treasury Corporation within the 2024/2025 budget, noting indicative interest rate is 4.4867% per annum, to be repaid over 10 years, with annual repayments estimated at \$125,448.44.*
5. *Commit to the full use of funds contained in the Sport and Recreation Facilities Reserve for the project in the 2024/2025 budget; and*
6. *Commit to the use of funds contained in the Building Reserve for the remainder of the funding requirements for the project in the 2024/2025 budget.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

Unconfirmed

## 12.1 Officers Report – Chief Executive Officer

### 12.1.2 Request for Comment - Application for a New Clearing Permit CPS 10453/1

<b>File Reference</b>	<b>7.2.1.21</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements.</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts – Regulatory Services Officer</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider a request for comment by the Department of Energy, Mines, Industry, Regulation and Safety regarding an application by Richard Read and Associates Pty Ltd and Highscore Pty Ltd for a permit to clear native vegetation under the Environmental Protection Act 1986 (the Act).

#### Background

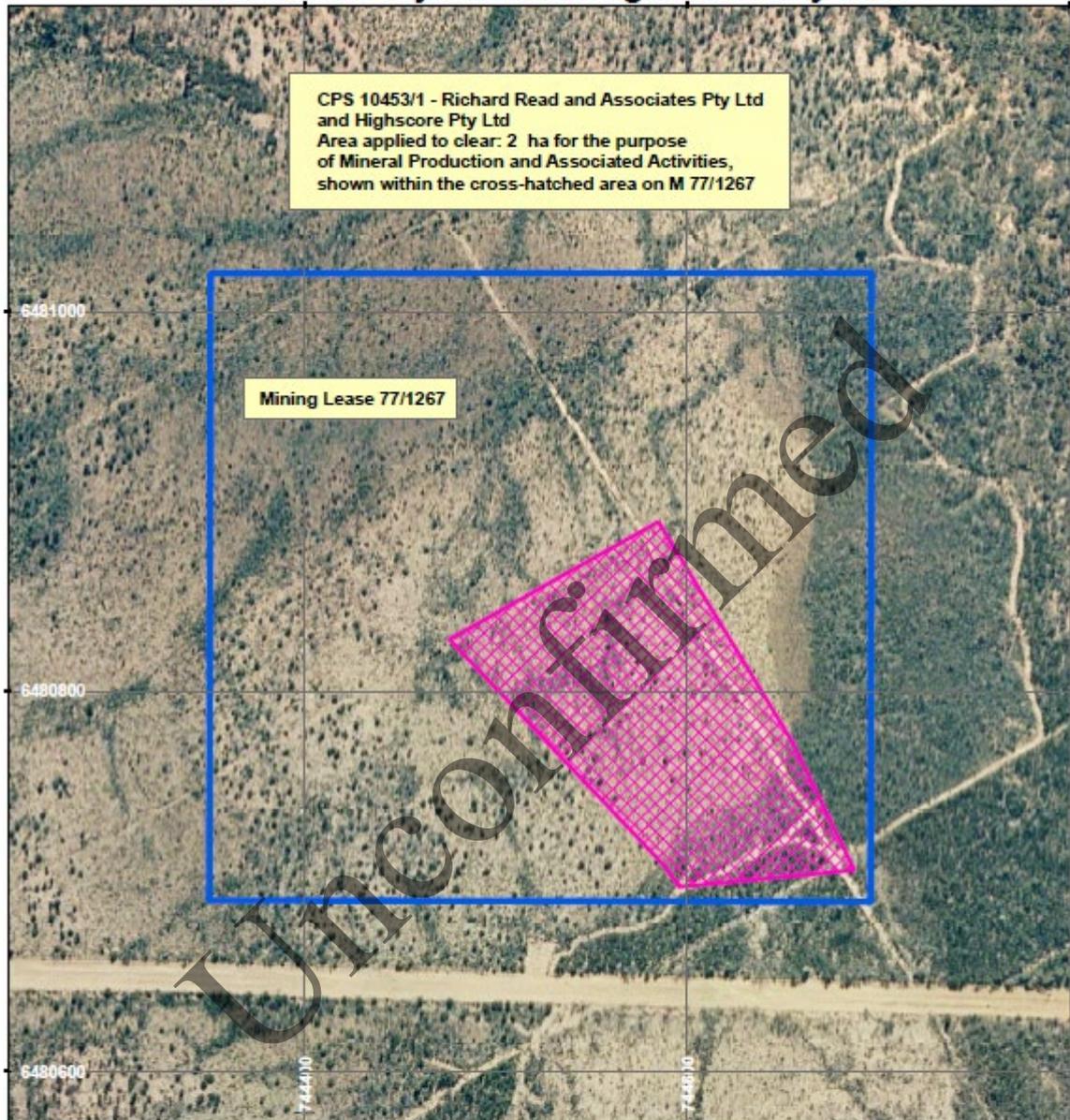
The Department of Energy, Mines, Industry, Regulation and Safety has received an application to clear 2 hectares of land for the purpose of sand mining upon Mining Lease 77/1267.

Included below is the provided photomap and tenure map for Councillors reference.

#### Comment

The proposal is minor in nature and there is not thought to be any significant additional strain on the Shire's road network as a result.

## CPS 10453/1 - Richard Read and Associates Pty Ltd and Highscore Pty Ltd



CPS 10453/1 - Richard Read and Associates Pty Ltd and Highscore Pty Ltd  
Area applied to clear: 2 ha for the purpose of Mineral Production and Associated Activities, shown within the cross-hatched area on M 77/1267

Mining Lease 77/1267

### LEGEND

-  Clearing Instruments
-  Mining Tenements

Orthophotography sourced from Landgate



Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

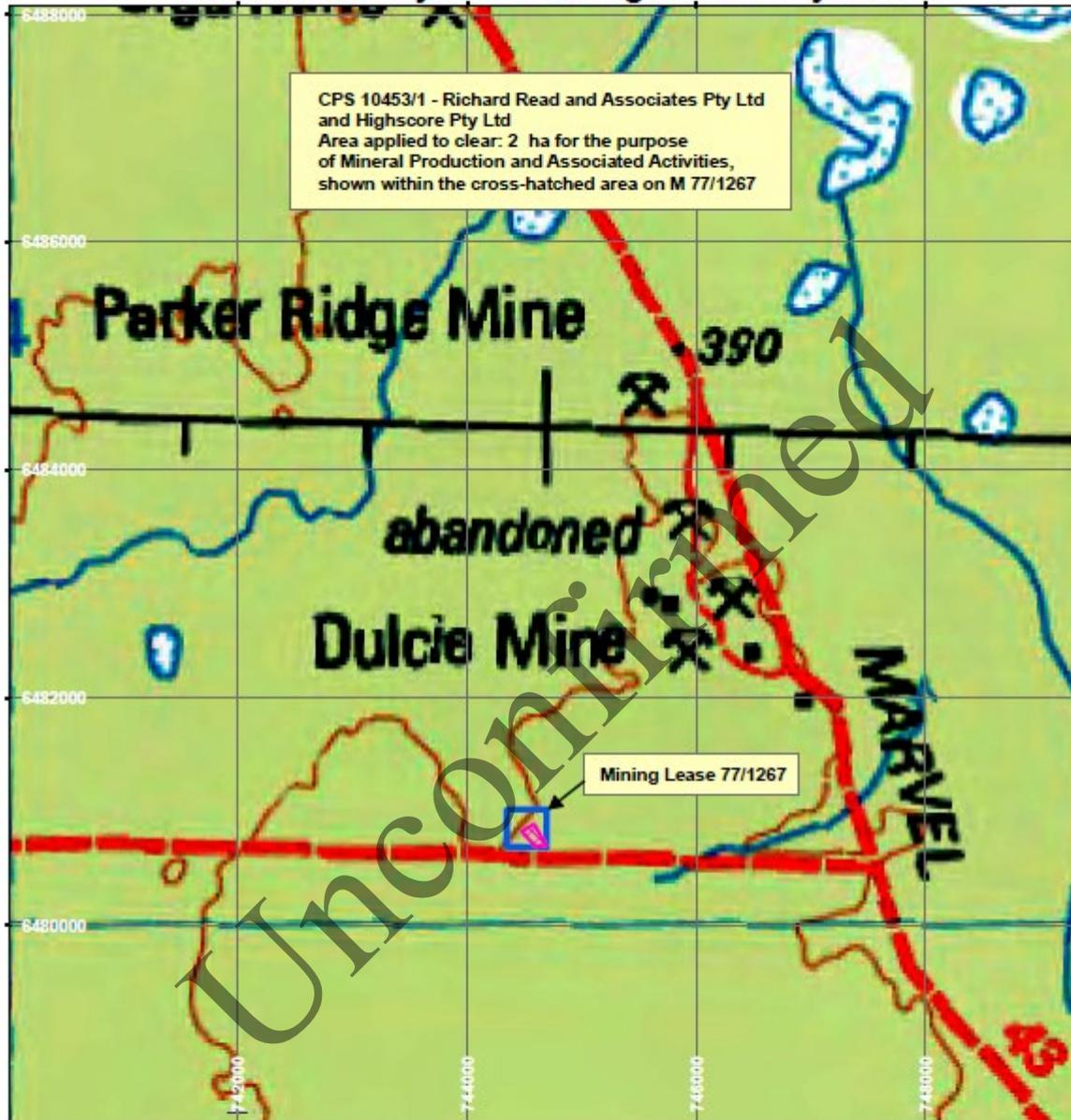
Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



### CPS 10453/1 - Richard Read and Associates Pty Ltd and Highscore Pty Ltd



CPS 10453/1 - Richard Read and Associates Pty Ltd and Highscore Pty Ltd  
Area applied to clear: 2 ha for the purpose of Mineral Production and Associated Activities, shown within the cross-hatched area on M 77/1267

**LEGEND**

-  Clearing Instruments
-  Mining Tenements



Geocentric Datum Australia 1994  
Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Nil	Nil	Nil
<b>Financial Impact</b>	Nil	Nil	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Compliance with relative environmental and mining legislation.	Moderate (6)	DEMIRS Assessment and Approval Processes
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Environmental Impacts from Mining Activities	Moderate 6	DEMIRS Assessment and Approval Processes

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

15/2024

*Moved Cr Close/Seconded Cr Guerini*

*That Council endorse the following response to the Department of Energy, Mines, Industry, Regulation and Safety:*

*In relation to the application by Richard Read and Associates Pty Ltd and Highscore Pty Ltd (CPS10453/1) for a permit to clear native vegetation under the Environmental Protection Act 1986 (the Act), on Mining Lease 77/1267, the Shire has no objections.*

**CARRIED (7/0)**

## 12.1 Officers Report – Chief Executive Officer

### 12.1.3 Request for Comment – Amendment to Licence L5850/1993/11

<b>File Reference</b>	<b>1.1.26.3 &amp; 3.2.1.29</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements.</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts – Regulatory Services Officer</b>
<b>Attachments</b>	<b>Application Supporting Documentation</b>

#### Purpose of the Report

For Council to consider a request for comment to the Department of Water and Environmental Regulation, relating to an application by Yilgarn Iron Pty Ltd to amend their current licence (L5850/1993/11).

#### Background

The Department of Water and Environmental Regulation (DWER) has recently received an application from Yilgarn Iron Pty Ltd for an amendment to licence (L5850/1993/11) under Division 3 Part V of the Environmental Protection Act 1986 (EP Act) at Koolyanobbing Iron Ore Project within Mining Tenements L77/319, M77/606-I, M77/607-I, M77/611-I, M77/988-I, M77/989-I, M77/990-I, and M77/1278-1, and Crown Lease N466339 Koolyanobbing.

The application is in relation to:

- Category 5 – Processing or beneficiation of metallic or non-metallic ore; and
- Category 6 – Mine dewatering.

#### Comment

The Supporting documentation provided by the Department has been attached for Councillors reference.

The application is to amend the Licence to reflect the following proposed activities:

- Discharge of water from dewatering of A Pit into B Pit.
- Construction of two tailings transfer pads for the unloading and temporary storage of tailings from haulage vehicles to mining equipment.
- Changes to the onsite methodology for deposition of lithium tailings into the C Pit mining void, resulting in an increase of 400,000 tpa to Category 5.
- Replacement of C Pit monitoring bore MB02 (dry) with MB02A, replacement of MB03 with MB05 and the addition of monitoring bores MB06 and MB07.
- Potential construction of a contingency production bore between B Pit and C Pit in the future, if groundwater levels within the C Pit rise above pre mining water levels (337 mRL). It should be noted that the likelihood of this bore being required is considered to be very low.

### Statutory Environment

Nil

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate (6)	DEMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DEMIRS Assessment and Approval Processes

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

*16/2024*

*Moved Cr Granich/Seconded Cr Guerini*

*That Council endorse the following response to the Department of Water and Environmental Regulation:*

*In regards to the application from Yilgarn Iron Pty Ltd, for an amendment to licence L5850/1993/11, the Shire has no objections.*

**CARRIED (7/0)**

## 12.1 Officers Report – Regulatory Services Officer

### 12.1.4 Request For Temporary Works Exemption – Sea Container - 56 Spica Street, Southern Cross

<b>File Reference</b>	<b>3.1.3.4</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements.</b>	<b>Simple Majority</b>
<b>Author</b>	<b>Kelly Watts – Regulatory Services Officer</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

For Council to consider a request for temporary works approval for the placement of a sea container on a residential block, being 56 Spica Street, Southern Cross.

#### Background

The Shire has received a request from the owner of 56 Spica Street to temporarily place a 20 foot sea container on their property. The homeowner is renovating the premises and requires short-term storage for furniture.

The layout plan with proposed location has been included below.



### Comment

The Planning and Development (Local Planning Schemes) Regulations 2015 provides scenarios whereby Development Approval is not required, as per the extract below, temporary works are exempt from requiring formal Development Approval.

However, as the period of time the sea container will be required is longer than 48 hours, the Local Government is required to provide consent.

As such, Council are asked to consider deeming the placement of the sea container for the advised purpose as “Temporary Works” and permit the placement for no longer than six months.

**Planning and Development (Local Planning Schemes) Regulations 2015**  
**Schedule 2** Deemed provisions for local planning schemes  
**Part 7** Requirement for development approval  
**cl. 61**

	<b>Column 1 Works</b>	<b>Column 2 Conditions</b>
		(e) The works are not located in a heritage-protected place.
15.	The installation of solar panels on the roof of a building.	(a) The solar panels are parallel to the angle of the roof. (b) The works are not located in a heritage-protected place.
16.	Maintenance and repair works.	Either — (a) the works are not located in a heritage-protected place; or (b) the maintenance and repair works are of a kind referred to in the <i>Heritage Regulations 2019</i> regulation 41(1)(b) to (i).
17.	Temporary works.	The works are in existence for less than 48 hours, or a longer period agreed by the local government, in any 12-month period.
18.	Works that are urgently necessary for any of the following — (a) public safety; (b) the safety or security of plant or equipment; (c) the maintenance of essential services; (d) the protection of the environment.	The works are not located in a heritage-protected place of a kind referred to in clause 1A(1)(a), (b) or (d).

### Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015

### Strategic Implications

Nil.

### Policy Implications

Nil.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Non-compliance with legislation	Low (3)	Council providing consent as per Regulations
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

17/2024

*Moved Cr Rose/Seconded Cr Guerini*

*That Council:*

- 1. Deem the placement of a 20 foot sea container at the rear of 56 Spica Street, Southern Cross for the storage of furniture as "Temporary Works" as per the Planning and Development (Local Planning Schemes) Regulations 2015.*

*and*

- 2. Provide consent for the sea container to be placed at 56 Spica Street Southern Cross for no longer than 6 months, after which a further request must be sought or sea container removed.*

**CARRIED (7/0)**

### 13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil

### 14 CLOSURE

Prior to the closure of the meeting Cr Della Bosca took the opportunity to thank all involved in the organisation and execution of the Australia Day celebrations.

As there was no further business to discuss, the Shire President declared the meeting closed at 5.49pm

I, Wayne Della Bosca, confirm the above Minutes of the Meeting held on Thursday, 15 February 2024, are confirmed on Thursday, 21 March 2024 as a true and correct record of the February 2024 Ordinary Meeting of Council.

**Cr Wayne Della Bosca**  
**SHIRE PRESIDENT**



**CEACA**  
Supporting Wheatbelt Communities

## **MINUTES OF CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC MANAGEMENT COMMITTEE MEETING HELD AT 10.00AM ON MONDAY, 19 FEBRUARY 2024 AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE, BATES STREET MERREDIN**

### **1. WELCOME & INTRODUCTION**

The Chairperson opened the meeting at 10.05am and welcomed all attendees including Cr Bradley Anderson from the Shire of Merredin, David Singe from the Shire of Dowerin, Cr Hannah Bald from the Shire of Narembeen and Gary Martin Acting CEO at the Shire of Mt Marshall, who are attending for the first time.

### **2. MEETING MATTERS**

#### **2.1 Record of Attendance and Apologies**

##### **Attendance**

Terry Waldron - Chairperson, Richard Marshall – Executive Officer (EO), Jo Trachy – Operations Manager (OM), Darren Mollenoyux - Shire of Bruce Rock, Monica Gardiner - Shire of Kellerberrin, Raymond Griffiths – Shire of Kellerberrin, Tony Sachse – Shire of Mt Marshall, Gary Martin – Shire of Mt Marshall, Bradley Anderson – Shire of Merredin, Leah Boehme – Shire of Merredin, Gary Shadbolt - Shire of Mukinbudin, Dirk Sellenger – Shire of Mukinbudin, Rebecca McCall – Shire of Narembeen, Hannah Bald – Shire of Narembeen, Bill Price – Shire of Westonia, Ross Della Bosca – Shire of Westonia, Mischa Stratford - Shire of Wyalkatchem, Nic Warren - Shire of Yilgarn, David Singe – Shire of Dowerin (Associate Member)

##### **Apologies**

Stephen Strange - Shire of Bruce Rock  
Ben McKay - Shire of Mt Marshall  
Holly Cusack – Shire of Narembeen  
Wayne Della Bosca – Shire of Yilgarn

It was noted in the absence of Stephen Strange, Holly Cusack and Wayne Della Bosca that Darren Mollenoyux is attending for and on behalf of Bruce Rock Shire, Hannah Bald is acting for and on behalf of Narembeen Shire and Nic Warren is attending for and on behalf of Yilgarn Shire.

#### **2.2 Declaration of Quorum**

The Chairperson advised that the quorum for the meeting was met.

#### **2.3 Conflicts of Interest**

There were no declarations of conflicts of interest.

#### **2.4 Minutes of the Management Committee Meeting – 6 November 2023**

##### **RESOLUTION**

It was resolved that the Minutes of the Management Committee meeting held on the 6 November 2023 be accepted as a true and accurate record of proceedings.

CARRIED

#### **2.5 Action Points**

CEACA Action Items list was distributed to Committee Members prior to the meeting. The EO advised the items would be covered in the meeting.

### 3. MATTERS FOR DECISION

#### 3.1 Sale of Kununoppin Units – Refer EO Report

The EO referred to his report and added the following comments:

- At the last meeting it was agreed that a delegate of people would speak to the Shire of Trayning CEO regarding the purchase of the units, which they did. The EO also spoke to the CEO. The CEO from the Shire of Kellerberrin advised that although Trayning Shire is interested, they are also considering an option to build new units with WACHS.
- WACHS has also shown interest, but in a long-term lease rather than purchase.
- Elders conducted an appraisal and suggested the two units be sold together for 270k. Commission on sale is \$10k.
- One unit is occupied on a 6-month lease and the other was vacated on 17<sup>th</sup> February and not currently re-leased.
- Under the FAA CEACA can sell up to 7 units, on the condition that funds are re-invested in the CEACA project.

General discussion ensued.

#### RESOLUTION

---

It was resolved that CEACA appoint Elders to market both units for sale at offers above \$300k and to continue discussions with the Shire and WACHS.

CARRIED

#### 3.2 Review of Allocation of New Units (ILU) to be Built – Refer EO Report

The EO spoke to his report and added the following comments:

- State Government noted that the CEACA budget did not allow for price escalation or contingency. Amendments were made and this resulted in the number of ILU we could apply for dropping from 56 to 54.
- Further, Dowerin has indicated they would like 2 and this would result in a total reduction of 4 ILU from Member Shires for the funding application.

Questions/Comments:

- The Shire of Kellerberrin CEO advised their Shire would be happy to reduce their application from 14 to 10 ILU. This was noted by the EO, and the necessary changes would be made to the application.
- The Chairperson advised that the numbers may need to be reduced further, depending on allocation of funding.

#### 3.3 Wheatbelt Development Commission Project on Aged Care Models – Refer EO Report

The EO spoke to the points made in his report and added the following comments:

- The Wheatbelt Aged Care Model Cost Benefit Analysis document from the Wheatbelt Development Commission (WDC) was sent to all Committee Members on the 14<sup>th</sup> February 2024.
- WDC feel CEACA are well placed to assist.
- There is a benefit for CEACA and the Wheatbelt, as shires get access to the study.
- WDC also asked if CEACA can offer workers accommodation under their current model. Under CEACA's Charitable Status this is unlikely, however there may be an option to form a separate CEACA entity to deal with that.

Questions/Comments:

- The Chairperson believes it is a good opportunity for CEACA on the understanding that the WDC fund it and it is not too much of a burden on CEACA staff given other commitments. The funding needs to pay for consultants to do the work. EO advised that the Operations Manager is already working at capacity, and he would liaise with WDC.
- Members discussed whether \$20k would be enough for the project and felt that it is more likely to cost more. The EO advised that he would discuss this with the WDC and whether there is the possibility to increase funding as required.

#### RESOLUTION

---

It was resolved to proceed with the opportunity, discuss the scope of works with WDC and ensure the cost of consultants is covered by the WDC funding.

CARRIED

#### 3.4 Approval of Updated CEACA Policies

The OM summarised the changes to the policy documents and advised as follows:

- The OM reviewed current policies and created new ones to ensure compliance with the Department of Communities' guidelines. The drafts were distributed to Committee Members on the 6<sup>th</sup> February 2024 for review.
- The Department need to see evidence that these policies have been approved by the Management Committee.

Questions/Comments:

- The Shire of Narembeen CEO asked in respect of the Whistle-Blower policy who the WPO and WOI Officer would be. The EO advised that due to CEACA having only two staff there needs to be flexibility depending on who “blows the whistle”.
- The Chairperson advised that it is a good idea to review policies on a regular basis, but not all at once. The OM advised that the only policies the Management Committee had to review relate to governance or risk, all Operational policies and forms are approved by the EO. They are reviewed every 2 years.

**RESOLUTION**

---

It was resolved to accept all revised and new policies distributed to Committee Members on the 6<sup>th</sup> February 2024.

CARRIED

**3.5 Addition of Councillor Holly Cusack (CEACA Treasurer) as a bank signatory**

- The EO advised that the current signatories on the CEACA Westpac accounts are the EO, OM, and the Deputy Chairperson (Gary Shadbolt).
- Cr Holly Cusack (Treasurer) should be added as a signatory, but this cannot be done until Westpac see evidence of a resolution from the Management Committee giving authority for Holly to be added.

**RESOLUTION**

---

It was resolved to add Councillor Holly Cusack (CEACA Treasurer) as a signatory to the Central East Accommodation & Care Alliance inc current Westpac accounts.

CARRIED

**4. MATTERS FOR DISCUSSION**

---

**4.1 EO Report (Attachment 4)**

The EO spoke to his report and made the following additional comments:

**Development of a Care Services Model**

- Discussions have been held with Misty Morton in the past, with InCasa trying to replicate the “Pingelly Model” in other shires.

Questions/Comments:

- The Shires of Wyalkatchem and Bruce Rock representatives advised that the CRC’s have taken control of this initiative and are liaising directly with InCasa. The Shire of Mukinbudin representative advised that the Shire have been working towards managing the CRC and now that is in order, they are ready to look into it.
- The Chairperson advised there are other Shires working on similar models, for example Denmark, and he will be investigating further.

**State Govt Funding**

- The Department of Communities asked further questions regarding our model, proposed future model etc and it became apparent that if CEACA were to become a Registered Community Housing Provider (CHP), it would address any concerns that they have. CHP process is not only strict, but lengthy and gives the Department assurance that CEACA could be considered for funding.

Questions/Comments:

- The Chairperson advised that CEACA needs to be careful that it does not put constraints on its current operations by applying to become a CHP, but if we want the funding, we must go through with it.
- It must be agreed between CEACA and the Department that the CEACA Matrix is used before the Department’s Waiting List in relation to the existing 71 Units, to ensure that existing community members are not disadvantaged.
- If successful with funding and new units are built, CEACA would need to review their current staff numbers and maybe add to it to cope with the additional work. The Chairperson and EO have already discussed this issue and if successful with funding, we will need someone who can oversee the project management in addition to the builder.

**RESOLUTION**

---

It was resolved to proceed with the application for Registered Community Housing Provider and to proceed with caution in relation to the Department Waiting List.

CARRIED

## Management Accounts to 31 December 2023

The EO summarised the Income & Expenditure Report and concluded that CEACA is in a sound financial position, mainly due to the ongoing 100% occupancy.

### Management of Shire Owned Properties

One of CEACA's strategies is to manage accommodation for Member Shires. There has been work done with the Shire of Bruce Rock in this regard. This has not progressed further as there is a volunteer committee in place to manage Shire owned Retirement Units. Other Shires have expressed an interest. It would be difficult for us to manage at present, given the workload with the CHP process, but will be useful for us to do in the future.

### Rents

The last increase for CEACA rents was in September 2022 and we are therefore conscious that they should be reviewed. It serves no purpose for CEACA to fall behind in market increases as it may mean a large increase for tenants in future. We do not currently have a process for reviewing rents and they were the same for the first 3 years of CEACA occupancy.

### RESOLUTION

It was resolved that CEACA discuss rent increases with Elders and make a recommendation to the Committee prior to drafting the FY25 budgets.

CARRIED

## 4.2 Operations Report

The OM made the following comments in addition to the Operations Report tabled:

- GBM have concluded shower rectification works in Bruce Rock and will commence work on the Kellerberrin units in March. Tenant feedback has been positive, and they have not been impacted heavily by the works. GBM have also attended to all outstanding maintenance items while on site.
- There has been a lot of work done to prepare for the CHP process but there is more to come. The Department's focus is not only on finding homes for people, but ensuring that CEACA is tackling homelessness, tenant welfare, health and safety and management of assets. They also want to see that we conduct regular Client Satisfaction Surveys and review the data to make improvements.
- CEACA has applied to become a member of Shelter WA as this will not only give us access to their Member Hub containing policies, fact sheets etc, but to useful training for CHO's and Client Satisfaction Survey software.
- The recent power outages highlighted the fact that many of our tenants are vulnerable and need assistance. A CEACA tenant applied for a power back up system to be fitted to their unit that is connected to a generator. This ensures that in the event of a power failure, they have a back-up system to keep medical equipment running, medication cool and they do not overheat or become dehydrated. Their Home Care Provider indicated that their funding would only cover the power back up but not the generator. CEACA appealed this decision and resulted in the tenant being able to purchase both using their funding, on the condition that their GP provided written confirmation of need based on health and safety.
- The Operations Manager suggested that shires investigate options for assisting vulnerable people in their community during power outages, including power back-ups, cold storage for medications and health checks.
- The OM is on leave from 23<sup>rd</sup> February – 1<sup>st</sup> March 2024.

## 5. MEETING CLOSURE

There being no further business, the meeting closed at 11.20am.

## 6. NEXT MEETING

The next Management Committee meeting will be held at 10.00am, 13<sup>th</sup> May 2024 at the Kellerberrin Leisure Centre.

### DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the Management Committee Meeting held on \_\_\_\_\_.

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed.



## **MINUTES OF THE CENTRAL EAST ACCOMMODATION & CARE ALLIANCE INC. SPECIAL GENERAL MEETING OF MEMBERS HELD AT THE MERREDIN REGIONAL COMMUNITY & LEISURE CENTRE ON MONDAY, 19<sup>TH</sup> FEBRUARY 2024 COMMENCING AT 11.45 AM**

### **ATTENDEES**

---

Terry Waldron - Chairperson, Richard Marshall – CEACA Executive Officer (EO), Jo Trachy – CEACA Operations Manager (OM), Darren Mollenoyux - Shire of Bruce Rock, Monica Gardiner - Shire of Kellerberrin, Raymond Griffiths – Shire of Kellerberrin, Tony Sachse – Shire of Mt Marshall, Gary Martin – Shire of Mt Marshall, Bradley Anderson – Shire of Merredin, Leah Boehme – Shire of Merredin, Gary Shadbolt - Shire of Mukinbudin, Dirk Sellenger – Shire of Mukinbudin, Rebecca McCall – Shire of Narembeen, Hannah Bald – Shire of Narembeen, Bill Price – Shire of Westonia, Ross Della Bosca – Shire of Westonia, Mischa Stratford - Shire of Wyalkatchem, Nic Warren - Shire of Yilgarn, David Singe – Shire of Dowerin

### **Apologies**

Stephen Strange - Shire of Bruce Rock  
Ben McKay – Shire of Mt Marshall  
Holly Cusack – Shire of Narembeen  
Wayne Della Bosca – Shire of Yilgarn

It was noted and agreed that in the absence of Stephen Strange, Holly Cusack and Wayne Della Bosca, that Darren Mollenoyux is attending for and on behalf of Bruce Rock Shire, Hannah Bald is attending for and on behalf of Narembeen Shire and Nic Warren is attending for and on behalf of Yilgarn Shire.

### **1. OPENING & APOLOGIES**

---

The Chairperson opened the meeting at 11.45am and welcomed the attendees. Apologies were noted.

### **2. DECLARATION OF QUORUM**

---

The Chairperson advised that the quorum for the meeting was met.

### **3. CONFIRMATION OF NOTICE OF MEETING**

---

It was confirmed that the Notice of Meeting was distributed to all Members on the 22<sup>nd</sup> January 2024.

### **4. CONFIRMATION OF THE MINUTES FROM THE 2023 ANNUAL GENERAL MEETING**

---

The Minutes of the CEACA Annual General meeting held on the 6<sup>th</sup> November 2023 were circulated prior to the meeting.

### **RESOLUTION**

---

It was resolved that the Minutes of the CEACA Annual General Meeting held on Monday, 6<sup>th</sup> November 2023 be accepted as a true and accurate record of proceedings.

CARRIED

## 5. MATTER FOR DECISION (SPECIAL RESOLUTION) – PROPOSED CONSTITUTION

---

The marked-up Constitution (Attachment 1) was distributed to all General Members on the 22nd January 2024 and again on the 12th February 2024.

The Explanatory Memorandum (Attachment 2) was distributed to all General Members on the 22nd January 2024 and again on the 12th February 2024.

The EO summarised the proposed changes to the Constitution and advised that CEACA should develop a Succession Policy and Plan to ensure that the Management Committee roles are planned and changed over in an orderly manner, noting the proposed maximum term of 9 years.

Questions/Comments:

- The Member for Mukinbudin referred to Item 5.2 which states that Foundation Members are members of the Association, and 3 shires are noted who have resigned. The Member advised that although they were foundation members, they are no longer general members. The Shire of Kellerberrin CEO suggested the wording be changed to *“The current Foundation General Members are General Members of the Association”* and delete the list of Foundation shires.

### SPECIAL RESOLUTION

---

It was resolved unanimously that the Constitution of Central East Accommodation & Care Alliance Inc be amended in accordance with the changes set out in the document at Attachment 1 and that Item 5.2 be amended to read *“The current Foundation General Members are General Members of the Association”* and the list of Foundation shires be removed.

CARRIED

## 6. GENERAL BUSINESS

---

There was no general business.

## 7. CLOSURE OF MEETING

---

There being no further business, the meeting closed at 12.07pm.

### DECLARATION

These Minutes were confirmed by the Central East Accommodation & Care Alliance Inc at the meeting held on

\_\_\_\_\_.

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed.



# **Great Eastern Country Zone**

## **MINUTES**

**Thursday, 22 February 2024**  
**Commenced at 9:34am**

### **Shire of Merredin**

Merredin Regional Community & Leisure Centre  
Bates Street, Merredin Western Australia 6415



# TABLE OF CONTENTS

- 1. Opening and Welcome ..... 3**
  - 1.1 Acknowledgement of Country..... 3
- 2. Attendance and Apologies..... 3**
- 3. Attachments..... 5**
- 4. Declarations of Interest..... 5**
- 5. Announcements..... 6**
- 6. Guest Speakers / Deputations ..... 6**
  - 6.1 Speakers for the February Zone Meeting ..... 6
- 7. Members of Parliament ..... 6**
- 8. Agency Reports ..... 6**
  - 8.1 Department of Local Government, Sport, and Cultural Industries ..... 6
  - 8.2 Wheatbelt Development Commission..... 6
  - 8.3 Regional Development Australia Wheatbelt..... 6
  - 8.4 Main Roads Western Australia ..... 7
  - 8.5 Water Corporation..... 7
- 9. Minutes..... 7**
  - 9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday 20 November 2023..... 7
  - 9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 20 November 2023 ..... 7
    - 9.2.1 Carriage Lighting/Train Visibility – Rail Network (Item 13.1) ..... 7
    - 9.2.2 Zone Council Member Training Rebate (Item 13.4) ..... 8
  - 9.3 Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday 13 February 2024 ..... 8
  - 9.4 Business arising from the Great Eastern Country Executive Committee Meeting held on Tuesday, 13 February 2024 ..... 8
    - 9.4.1 Prioritisation of Strategic Zone Issues ..... 8
    - 9.4.2 Medicare Rebate..... 10
- 10. Zone Business ..... 11**
  - 10.2 Great Eastern Country Zone Conference 2025 ..... 12
- 10.3 Road Works during a Total Fire Ban Regulatory Review Update..... 12**
  - 10.4 Consultation Opportunities ..... 13
  - 10.5 2024 Local Government Honours Program ..... 14
- 11. Zone Reports ..... 15**
  - 11.1 Zone Chair President Report..... 15
  - 11.2 Wheatbelt District Emergency Management Committee (DEMC) ..... 15
  - 11.3 Regional Health Advocacy Group..... 16
  - 11.4 WALGA RoadWise..... 16
- 12. Western Australian Local Government Association (WALGA) Business..... 16**
  - 12.1 State Councillor Report ..... 16

12.2	State Council Agenda Items – 6 March 2024.....	17
12.3	WALGA President’s Report.....	20
<b>13.</b>	<b>Emerging Issues.....</b>	<b>20</b>
<b>14.</b>	<b>Date, Time, and Place of Next Meetings.....</b>	<b>20</b>
<b>15.</b>	<b>Closure.....</b>	<b>20</b>

## **1. Opening and Welcome**

The Chair declared the meeting open at 9.34am.

### **1.1 Acknowledgement of Country**

We, the Great Eastern Country Zone of WALGA acknowledge the Traditional Custodians of this land, and pay our respects to their Elders past, present and future.

## **2. Attendance and Apologies**

<b>Shire of Bruce Rock</b>	President Cr Ram Rajagopalan Cr Stephen Strange ( <b>State Council Representative</b> ) Mr Darren Mollenoyux, Chief Executive Officer, non-voting
<b>Shire of Cunderdin</b>	Deputy President Cr Tony Smith Mr Stuart Hobley, Chief Executive Officer, non-voting
<b>Shire of Dowerin</b>	President Cr Robert Trepp Mr David Singe, Chief Executive Officer, non-voting
<b>Shire of Kellerberrin</b>	Cr Dennis Reid Ms Morgan Ware, Manager of Governance
<b>Shire of Koorda</b>	President Cr Jannah Stratford Mr Zac Donovan, Chief Executive Officer, non-voting
<b>Shire of Merredin</b>	Cr Megan Simmonds
<b>Shire of Mount Marshall</b>	Cr Tony Sachse ( <b>Zone Chairperson</b> ) Mr Gary Martin, A/Chief Executive Officer, non-voting
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Mr Dirk Sellenger, Chief Executive Officer, non-voting
<b>Shire of Narembeen</b>	President Cr Scott Stirrat Deputy President Cr Holly Cusack
<b>Shire of Nungarin</b>	Deputy President Cr Gary Coumbe Mr Ric Halse, Chief Executive Officer, non-voting
<b>Shire of Tammin</b>	Deputy President Cr Tanya Nicholls

	Ms Joanne Soderlund, Chief Executive Officer, non-voting
<b>Shire of Trayning</b>	President Cr Melanie Brown Ms Leanne Parola, Chief Executive Officer, non-voting
<b>Shire of Westonia</b>	President Cr Mark Crees Mr Bill Price, Chief Executive Officer, non-voting
<b>Shire of Wyalkatchem</b>	Deputy President Cr Christy Petchell Cr Ross Lawson Kerr Cr Misha Stratford (Observer) Ms Sabine Taylor, Chief Executive Officer, non-voting
<b>Shire of Yilgarn</b>	President Cr Wayne Della Bosca Mr Nic Warren, Chief Executive Officer, non-voting
<b>Guests</b>	
Telstra	Boyd Brown, Regional General Manager WA
Main Roads WA	Mohammad Siddiqui, Regional Manager Wheatbelt
Water Corporation	Rebecca Bowler, Manager Customer & Stakeholder – Goldfields & Agricultural Region
Regional Development Australia WA	Josh Pomykala, Director Regional Development
<b>Members of Parliament</b>	Hon Mia Davies MLA, Member for Central Wheatbelt Kath Brown, Electorate Officer, Office of Hon Mia Davies MLA
<b>WALGA</b>	James McGovern, Manager Governance & Procurement Naomh Donaghy, Governance & Organisational Services Officer
<b>Apologies</b>	
Shire of Cunderdin	President Cr Alison Harris
Shire of Dowerin	Deputy President Cr Nadine McMorran
Shire of Kellerberrin	President Cr Matt Steber Deputy President Cr Emily Ryan Mr Raymond Griffiths, Chief Executive Officer, non-voting
Shire of Kondinin	President Cr Kent Mouritz Deputy President Cr Bev Gangell Mr David Burton, Chief Executive Officer, non-voting
Shire of Koorda	Deputy President Cr Gary Greaves
Shire of Merredin	President Cr Mark McKenzie Deputy President Cr Renee Manning Ms Leah Boehme, A/Chief Executive Officer, non-voting
Shire of Mount Marshall	Deputy President Cr Nick Gillett
Shire of Nungarin	President Pippa de Lacy
Shire of Narembeen	Rebecca McCall, Chief Executive Officer, non-voting
Shire of Tammin	Cr Nick Caffell
Shire of Trayning	Cr Michelle McHugh
Shire of Westonia	Deputy President Ross Della Bosca

Shire of Wyalkatchem  
Shire of Yilgarn

President Cr Owen Garner  
Deputy President Cr Bryan Close

Hon Colin de Grussa MLC, Member for Agricultural Region  
Hon Steve Martin, Member for the Agricultural Region  
Rick Wilson MP, Federal Member for O'Connor  
Hon Peter Rundle MLA, Member for Roe  
Hon Martin Aldridge MLC, Member for Agricultural Region  
Hon Shelley Payne MLC, Member for Agricultural Region  
Hon Darren West MLC, Member for Agricultural Region  
Hon Sandra Carr MLC, Member for Agricultural Region

Department of Local Government,  
Sport, & Cultural Industries

Samantha Cornthwaite, Regional Manager Wheatbelt

Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer – Central East

### **3. Attachments**

The following are provided as attachments to the Minutes:

1. Item 6.1 Telstra presentation
2. Item 8.4 Main Roads report

The full State Council Agenda can be found via link: [State Council Agenda 6 March 2024 \(walga.asn.au\)](https://www.walga.asn.au)

### **4. Declarations of Interest**

**NIL**

## 5. Announcements

NIL

## 6. Guest Speakers / Deputations

### 6.1 Speakers for the February Zone Meeting

#### 6.1.1 Telstra

Boyd Brown, Regional General Manager, Telstra Retail & Regional, presented to the Zone on key topics including 3G network closure, mobile update on co-investment and 4G/5G upgrades, satellites and network resilience. Additionally, Mr Brown provided an update on telecommunications resilience planning in the wake of recent severe weather event across the wheatbelt and Goldfields regions.

Boyd took a number of questions from Zone members during his presentation – **Attachment 1**

NOTED

## 7. Members of Parliament

*Any Members of Federal and State Government in attendance were invited to provide a brief update on matters relevant to the Zone.*

- Mia Davies, Electorate Officer, Office of Hon Mia Davies MLA

NOTED

## 8. Agency Reports

### 8.1 Department of Local Government, Sport, and Cultural Industries

Samantha Cornthwaite, Regional Director Wheatbelt was an apology, a report was submitted for the Zone.

#### Executive Officer Comment:

The Executive Officer suggested the Department of Local Government, Sport and Cultural Industries be contacted to request a representative attends Zone meetings. Members were in agreeance.

NOTED

### 8.2 Wheatbelt Development Commission

Renee Manning, Principal Regional Development Officer was an apology for this meeting.

NOTED

### 8.3 Regional Development Australia Wheatbelt

Josh Pomykala, Director Regional Development was in attendance and took a few moments to introduce himself. There was no report for the February meeting.

NOTED

#### 8.4 Main Roads Western Australia

Mohammad Siddiqui, Regional Manager Wheatbelt provided a report in advance of the meeting, now attached – **Attachment 2**

NOTED

#### 8.5 Water Corporation

Rebecca Bowler, Manager Customer & Stakeholder gave a verbal report.

NOTED

### 9. Minutes

#### 9.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday 20 November 2023

The Minutes of the Great Eastern Country Zone meeting held on Tuesday, 20 November 2023 have previously been circulated to Member Councils.

**RESOLUTION:**

**Moved: Shire of Koorda**

**Seconded: Shire of Yilgarn**

**That the minutes of the Great Eastern Country Zone meeting held on Monday, 20 November 2023 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**

#### 9.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 20 November 2023

##### 9.2.1 Carriage Lighting/Train Visibility – Rail Network (Item 13.1)

At the November 2023 Zone meeting, Cr Alison Harris raising concerns in relation to lighting of train carriages. WALGA provides the following update of information:

In December 2023, the Federal Government released the [National Level Crossing Safety Strategy \(Department of Transport and Main Roads\) \(tmr.qld.gov.au\)](https://www.transport.gov.au/publications/national-level-crossing-safety-strategy) which includes strategies for train lighting and visibility.

Additional commentary is available in this article:

<https://infrastructuremagazine.com.au/2024/02/05/national-level-crossing-safety-strategy-released/>

WALGA also provided a technical submission to the review of AS 7531 'Lighting and Visibility Standard' which occurred in October 2023. There is no current WALGA advocacy or Policy Team activity on this matter.

**RESOLUTION:**

**Moved: Cr Melanie Brown, Shire of Trayning**  
**Seconded: Cr Gary Shadbolt, Shire of Mukinbudin**

**That the Zone Executive Officer request a comment from WALGA on their capacity to advocate for change, with an item to be prepared for the next Great Eastern Zone meeting.**

**CARRIED**

**9.2.2 Zone Council Member Training Rebate (Item 13.4)**

Following discussion of this item in November 2023, WALGA commenced monitoring Zone Local Governments that enrol Councillors in the Council Members Essentials training modules.

Under the revised rebate scheme, the Zone through the WALGA Secretariat will directly reimburse each Local Government their \$2,000 allocation rather than request Local Governments to raise an invoice. The rebate is not dependent on all Council Members completing the modules.

**NOTED**

**9.3 Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday 13 February 2024**

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Tuesday, 13 February 2024 were attached.

**RESOLUTION**

**Moved: Shire of Trayning**  
**Seconded: Shire of Nungarin**

**That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Tuesday 13 February 2024 be received.**

**CARRIED**

**9.4 Business arising from the Great Eastern Country Executive Committee Meeting held on Tuesday, 13 February 2024**

**9.4.1 Prioritisation of Strategic Zone Issues**

In no particular order, the following items are regarded as strategic Zone priority issues for 2024 with proposed new items identified in **green**:

- Regional Health Services to include:
  - Hospitals
  - Aged Care
  - Future of Nurse Practitioner Service
- St John Ambulance Service – Impact on Volunteers and the provision of the service generally.

- Regional Subsidiaries
- Transport – Road Network
- Telecommunications
- Education
- Review of GROH Housing and Regional Housing issues
- Waste Management
- Agricultural Land Use

**Executive Committee Comment:**

Strategic priorities have been updated for consideration of Zone members. Covid-19 has been excluded and the theme of regional housing has been added to GROH housing in recognition that many Local Governments struggle with lack of residential housing.

In advance of the Executive Committee meeting, Cr Mark Crees proposed a new priority based on corporations purchasing productive agricultural land to offset their carbon footprint by planting trees; this issue is aligned to the use of productive agricultural land for solar farms and wind farms. There is a relationship between this emerging issue and the buying up of productive agricultural land in various regions of WA commencing in the 1990’s for planting of commercial blue gum farms.

Both added priorities were the subject of adopted 2023 WALGA AGM motions that are currently under consideration by WALGA Policy Teams:

Regional Housing

*That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.*

Agricultural Land Use

*That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities that lead to a net reduction of the State’s productive agricultural land.*

**Comment:**

Cr Crees, Shire of Westonia, gave an overview on the importance of the addition of “Agricultural Land Use”, using the example of the potential sale of Merredin Farms to a Mining Corporation for their Carbon Offsets. This would equate to 20,000Ha of 240,000Ha farmland in the Shire of Westonia alone.

The Executive Officer will keep Zone Members informed on what WALGA are doing in this space.

**RESOLUTION**

**Moved: Shire of Westonia**  
**Seconded: Shire of Narembeen**

**That the Great Eastern Country Zone endorse the Strategic Zone Priorities for 2024.**

**CARRIED**

### **9.4.2 Medicare Rebate**

At the November 2023 Zone meeting, Cr Alison Harris brought a Medicare item forward; that Medicare are proposing that the rebate will not be offered for first telehealth consultations with speciality doctors.

The current Medicare Benefits Schedule does not identify any change to the first telehealth consultation with speciality doctors. The Executive Committee discussed this matter and recommended that the Zone prepare correspondence to advocate against any change, highlighting the impact it will have on regional communities who rely heavily on telehealth consultations.

#### **RESOLUTION:**

**Moved: Shire of Bruce Rock**  
**Seconded: Shire of Westonia**

**That the Zone Executive Officer write to Medicare / Services Australia and inform that the WALGA Great Eastern Country Zone is opposed to any change to the Medicare rebate for initial telehealth consultations with specialist doctors.**

**CARRIED**

### **9.4.3 Women of the Wheatbelt Elected Members (WoWem) Sundowner**

On Friday 15 March 2024, Cr Harris in partnership with other Members of the Great Eastern Country Zone, will host a Sundowner for female councillors in the region, the “Women of the Wheatbelt Elected Members (WoWem) Sundowner” in Merredin. It is estimated there will be 30+ attendees.

The Executive Committee supports a request for Zone consideration of a financial contribution in support of this event.

The organisers are currently awaiting catering quotes and can advise on a suggested contribution closer to the event. In the absence of specific costings, the Executive Committee therefore propose a financial contribution to a maximum of \$1,000 be considered.

#### **Comment:**

Cr Brown thanked Cr Harris for her work, stating this event is a great initiative.

#### **RESOLUTION**

**Moved: Shire of Trayning**  
**Seconded: Shire of Bruce Rock**

**That the Great Eastern Country Zone make a financial contribution up to a maximum of \$1,000 toward the cost of hosting the Women of the Wheatbelt Elected Members (WoWem) Sundowner to be held on 15 March 2024.**

**CARRIED**

## 10. Zone Business

### 10.1 2024 Meeting dates

#### Background:

Meeting dates for the Great Eastern Country Zone's Executive Committee and Zone meetings are presented for the Zone's review and acceptance.

*These dates were endorsed by the Executive Committee at their meeting on Tuesday 13 February.*

The Executive Committee dates are 1.5 weeks prior to the Zone meeting. Zone meetings are scheduled to align with State Council meetings.

NOTICE OF MEETINGS  
GREAT EASTERN COUNTRYZONE EXECUTIVE COMMITTEE 2024

Exec Comm Meeting Dates Tuesday	Time	HOST COUNCIL
2 April	Tuesday 8am	Teleconference
4 June	Tuesday 8am	Teleconference
13 August	Tuesday 8am	Teleconference
5 November	Tuesday 8am	Teleconference

NOTICE OF MEETINGS  
GREAT EASTERN COUNTRY ZONE 2024

Zone Meeting Dates	Time	Host Council	State Council meeting Dates 2024	Time to read State Council Agenda
11 April	Thursday 9.30 am	Kellerberrin	Wednesday 1 May	2 weeks and 1 day
13 June	Thursday 9.30 am	Merredin	Wednesday 3 July	1 week and 1 day
22 August	Thursday 9.30 am	Kellerberrin	Regional Meeting 5-6 September	1 week and 1 day
14 November	Thursday 9.30 am	Merredin	Wednesday 4 December	2 week and 1 day

#### RESOLUTION

**Moved: Shire of Dowerin**

**Seconded: Shire of Bruce Rock**

**That the 2024 Great Eastern Country Zone Executive Committee and Zone dates are confirmed as stated above.**

**CARRIED**

## 10.2 Great Eastern Country Zone Conference 2025

The Great Eastern Country Zone Conference was held in Merredin on Tuesday 28 February 2023. Themed “Regional Collaboration,” the intent of the Conference was to provide information on current and planned regional collaboration involving Zone Local Governments. A total of 100 people attended, including Local Government Councillors, Senior officers, and three members of Parliament.

A subsequent survey provided a strong response that the conference is a valuable experience, particularly the information and networking opportunity it provides for Council Members that do not attend the Zone.

The Zone is committed to a biennial conference and it would be practical to commence planning for the 2025 conference as soon as possible. The Executive Committee recently discussed establishing a Zone Conference Planning Subcommittee to take the lead on the conference theme, speakers, location and potential innovations.

It is recommended the Subcommittee comprise between 4 and 6 members and it will be supported by WALGA through the Zone Executive Officer. The Zone Conference Planning Subcommittee will also be able to leverage the capability within WALGA’s Marketing and Events team to assist with matters including conference planning and promotion, venue identification and logistics, speaker and MC acquisition.

### RESOLUTION

**Moved: Shire of Westonia**

**Seconded: Shire of Mukinbudin**

**That the Great Eastern Country Zone establish a Zone Conference Planning Subcommittee comprising the following Zone delegates:**

**Cr Melanie Brown, Shire of Trayning;**

**Cr Jannah Stratford, Shire of Koorda :**

**Cr Ram Rajagopalan, Shire of Bruce Rock;**

**Cr Gary Shadbolt, Shire of Mukinbudin :**

**Cr Tony Sasche, Shire of Mount Marshall;**

**Cr Stephen Strange, Shire of Bruce Rock;**

**Cr Mark Crees, Shire of Westonia**

**CARRIED**

## 10.3 Road Works during a Total Fire Ban Regulatory Review Update

*By Max Bushell, Senior Policy Advisor, Road Safety and Infrastructure*

### EXECUTIVE SUMMARY

- *The Department of Fire and Emergency Services (DFES) has announced that changes to the Bush Fires Regulations 1954 dealing with grading and bituminising works during a Total Fire Ban have come into effect.*
- *All conditions on conducting road works during a Total Fire Ban have been removed, except for the following three conditions: 24Y, 24ZA, and 24ZB.*
- *Local Governments should still employ robust risk management and assessment strategies when deciding whether to proceed with roadworks during a Total Fire Ban.*

## BACKGROUND

Following consultation with WALGA and Local Governments, Main Roads, and contractors, DFES have removed all conditions on conducting road works during a Total Fire Ban, except for:

- Regulation 24Y: road work remains prescribed for the purposes of section 22B(2) of the Bush Fires Act 1954; meaning business, industry and public authorities (which include Local Governments) can continue to conduct road work during a total fire ban without requiring an exemption.
- Regulation 24ZA: road work must stop during a Total Fire Ban where there is a Catastrophic fire danger rating – with exceptions for essential services.
- Regulation 24ZB: notification is still required via the online notification form which notifies DFES and the Local Government where the works are occurring during a Total Fire Ban. If working within 3kms of DBCA managed land, notification to DBCA is also required.

Local Governments should continue to employ their own thorough risk assessment and risk management practices that consider fire prevention and mitigation when programming road works during a Total Fire Ban.

Additional information can be found on the DFES [website](#). The DFES road work [factsheet](#) may be particularly useful for Local Governments.

## NOTED

### 10.4 Consultation Opportunities

The following consultations are currently open and Zone Local Governments may consider providing a response or formal submission:

#### **Auditor Experience Survey**

WALGA has again partnered with LG Professionals WA to conduct a survey of the sector seeking feedback in relation to the annual audit process.

To this end we have jointly revised the questionnaire based on last year's experiences to ensure we obtain feedback from the sector that will enable us to provide constructive advice to the Office of the Auditor General. The OAG is supportive of this process and welcomes advice from the peak bodies to inform their continued improvement.

Please assist us in this important research exercise by completing the online survey at <https://www.surveymonkey.com/r/6KRF2K9> before close of business on **Friday, 15<sup>th</sup> March**.

Kindly note that only one response is required per organisation.

If you have any queries, please don't hesitate to contact me on either my mobile: 0439 914 349, direct work number 9213 2051 or email: [tbrown@walga.asn.au](mailto:tbrown@walga.asn.au)

#### **Stop Puppy Farming - Fees and Charges Consultation Paper**

Consultation is now being undertaken by consultants Marsden Jacob Associates on the new and existing fees and charges under the Dog Act 1976 and Cat Act 2011. Local Governments should have received correspondence from them providing a consultation paper and a link to an online survey for submissions in response.

The five-week consultation period opened on Thursday 1 February and responses will inform the development of fees for the following approvals:

1. Dog and cat registration by owners and contributions to the Centralised Registration System (CRS)
2. Dog supply approvals
3. Approvals to breed for dogs
4. Pet shops approvals (only applicable to dogs)

If you have not received a copy of the consultation paper and a link to their survey, please contact Marsden Jacob Associates for at [SPFees@marsdenjacob.com.au](mailto:SPFees@marsdenjacob.com.au)

The consultation closes on **Friday, 8 March**.

### **Cemeteries and Cremations Act Review**

The March 2024 State Council Agenda includes an Item for Decision on this review, this is a timely opportunity to inform the Zone that the consultation period has been extended to 15 March. This provides Local Governments with a renewed opportunity to provide a submission, with information provided below:

The Department of Local Government, Sport and Cultural Industries has commenced a **Review of the Cemeteries Act 1976 and the Cremations Act 1929**.

Local Governments that operate cemeteries or have cremation facilities within their district are encouraged to provide a submission to the DLGSC via the above link. WALGA would appreciate receiving a copy of submissions to inform the development of advocacy. Please send copies of submissions to [governance@walga.asn.au](mailto:governance@walga.asn.au) by Thursday 25 January 2024.

### **NOTED**

#### **10.5 2024 Local Government Honours Program**

*By Meghan Dwyer, Executive Officer Governance*

The annual Local Government Honours Program affords public recognition and celebration of the outstanding achievements and lasting contributions made by Elected Members and Local Government officers to their respective Councils, the WA Local Government sector and the wider community.

There are six awards in the 2024 Program:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

Nominations will open on **Friday, 8 March 2024** and close at **5:00pm on Friday, 31 May 2024**.

Details on the 2024 Honours Program and Nomination Forms will be available from Friday, 8 March 2024 on the [WALGA website](https://www.walga.asn.au).

For more information contact Meghan Dwyer, Executive Officer Governance, on 9213 2050 or via email at [honours@walga.asn.au](mailto:honours@walga.asn.au).

### **NOTED**

## 11. Zone Reports

### 11.1 Zone Chair President Report

*President Tony Sachse*

As we moved into 2024 and January in particular, GECZ member councils experienced a series of bushfires, mainly due to lightning, followed by a very intense super cell with wide-ranging impacts such that it was designated a Level 2 Amber emergency. There are items relating to this in today's agenda.

The GECZ met for the first-time last week with items relating to current and future meetings as well as discussion on holding a Wheatbelt Zone Conference in 2025. Our guest speaker today is Mr Boyd Brown, Regional General Manager, Telstra Retail & Regional who will present on a range of topics. We also look forward to all our Agency and other reports. By working together in a positive way, we are hopeful many of the concerns we have can be addressed, within the resources available. Good planning and process is also important.

Thanks to the WALGA staff for their contribution in preparing today's agenda, especially James McGovern and Naoimh Doherty. Thanks also to the Shire of Merredin for hosting us today.

#### **RESOLUTION**

**Moved: Shire of Trayning**

**Seconded: Shire of Mukinbudin**

**That the Zone President's Report be received.**

**CARRIED**

### 11.2 Wheatbelt District Emergency Management Committee (DEMC)

*President Tony Sachse*

The last Wheatbelt DEMC met on 19th October 2023. The unconfirmed minutes were attached.

You will probably already be aware but Yvette Grigg, District Emergency Management Advisor, Wheatbelt and Goldfields-Esperance Districts, Department of Fire and Emergency Services finished up in her role on Thursday 25th January, 2024. Yvette has given all of us considerable support over many years. Thank you, Yvette.

The Wheatbelt Operational Area Support Group (OASG)/ISG is now meeting on an as needed basis. After the multiple bushfires and the Level 2 Amber Emergency due to the Super Cell in January 2024, Meetings were held twice daily from 17th January 2024 until and including 21st January 2024, and daily from 22nd – 24th January, 2024. A final meeting a debrief of this emergency is scheduled for Tuesday, 20th February, 2024.

Wheatbelt OASG Minutes, Extracts and attachments were distributed to the WALGA GECZ members during the emergency by our executive, so they are not repeated in this report. Of note though are the notes from DFES relating to the use of generators during a Total Fire Ban. A TFB was in place in some Local Governments on Sunday 21st January 2024 during the Emergency. Agencies, Local Governments, Businesses and Individuals were required to consider the reasons for running a generator, and if they did so, that they met the conditions for doing so including having a suitable spark arrestor fitted.

- Regulation 24A(4) Bush Fire Regulations provides that use of an engine, vehicle, plant, equipment or machinery is not prohibited under reg 24A / s 23B Bush Fire Act provided that: o (a) the purpose of that use or operation is the prevention of an immediate and serious risk to the health or safety of a person or livestock; and o (b) all reasonable precautions have been taken to prevent the use or operation from causing a bush fire; and o (c) without limiting paragraph (b), the condition applicable under sub regulation (5) is complied with.
- Based on the above information the use of the generators is to prevent an immediate and serious risk to the health and safety of a person or livestock given the known impacts of the current outage and failure to return normal services within a reasonable period of time may mean for those persons already identified as vulnerable in the community due to pre-existing medical conditions among other things.
- The generator user must ensure that the internal combustion engine that is, or that activates, the engine, vehicle, plant, equipment or machinery being used or operated is mechanically sound and has an exhaust system that — o (a) is clean and free from gas leaks; and o (b) except in the case of a motor vehicle, is fitted with a suitable spark arrester for the engine. • The use of a generator for an essential service becomes relevant if the fire danger is catastrophic, but that does not appear to be the case at the moment.
- The relevant exemption holders should also consult any exemptions they have regarding works they can perform.

## RESOLUTION

**Moved: Shire of Bruce Rock**

**Seconded: Shire of Yilgarn**

**That the Wheatbelt District Emergency Management Committee Report be received.**

**CARRIED**

### 11.3 Regional Health Advocacy Group

Cr Alison Harris was an apology for this meeting.

## RESOLUTION

**Moved: Shire of Bruce Rock**

**Seconded: Shire of Narembeen**

**That the Regional Health Advocacy Report be received.**

**CARRIED**

### 11.4 WALGA RoadWise

Cliff Simpson, Road Safety Advisor, was an apology.

## 12. Western Australian Local Government Association (WALGA) Business

### 12.1 State Councillor Report

Cr Stephen Strange

- Cr Strange gave a verbal report referencing;
- We have a record 14 new Councillors on State Council.
- A new WALGA President and Deputy President will be elected at the March meeting.

- Highlighted the positive actions coming from Policy Teams.
- Following the next State Council meeting, State Council will meet to determine sector's key asks in advance of the March 2025 State election and will develop our advocacy campaign around these priorities, which will be a key focus of our work in 2024.
- Reminder that all Council meetings will be audio recorded from January 2025 onwards. Encouraged Zone Members to take advantage of WALGA's Meeting Procedures workshop training.

Executive Officer Comment:

The Executive Officer reminded Members that there are free workshop training opportunities available through WALGA to prepare for the recording of Council meetings.

**RESOLUTION**

**Moved: Shire of Kellerberrin**  
**Seconded: Shire of Wyalkatchem**

**That the State Councillor Report be received.**

**CARRIED**

**12.2 State Council Agenda Items – 6 March 2024**

**Background**

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council

The full State Council Agenda can be found via link: [State Council Agenda 6 March 2024 \(walga.asn.au\)](https://www.walga.asn.au)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

**MATTERS FOR DECISION**

**1.1 Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads**

**Executive Summary**

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.

- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.

## WALGA RECOMMENDATION

That WALGA endorse the below Advocacy Position:

- Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.**
- For this exemption, Local Governments must adhere to the following conditions:**
  - The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.**
  - The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.**
  - Local Government undertake spotting/surveying.**
  - Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.**
  - Main Roads approve the final layout prior to line marking occurring.**
  - Local Government undertake the works.**
  - Local Government maintain the works in accordance with Main Roads WA standards.**
  - Local Government remove the lines if maintenance works are not performed to the standard.**

### 1.2 Recovered Materials Framework Advocacy Position

#### Executive Summary

- The [Standards for Recycled Organics Applied to Land Policy Statement 2007](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.
- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used to inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

## WALGA RECOMMENDATION

That WALGA:

- Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:**

#### Local Government:

- Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,**
- Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.**

**2. Endorse a new *Recovered Materials Framework* Advocacy Position as follows:**

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. **Developing a regulatory framework which:**
  - a. **Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.**
  - b. **Minimises risk to human health and the environment from the use of recovered material.**
  - c. **Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.**
2. **Providing guidance and support mechanisms for the successful implementation of the framework.**
3. **Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.**

### **1.3 Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper**

#### **Executive Summary**

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

#### **WALGA RECOMMENDATION**

##### **That WALGA:**

1. **Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and**
2. **Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.**

#### **POLICY TEAM AND COMMITTEE REPORTS**

- 9.1 Environment Policy Team Report
- 9.2 Governance Policy Team Report
- 9.3 Infrastructure Policy Team Report
- 9.4 People and Place Policy Team Report

**9.5 Municipal Waste Advisory Council (MWAC) Report**

**MATTERS FOR NOTING / INFORMATION**

**10.1** 2024-25 Federal Budget Submission

**10.2** Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project

**RESOLUTION**

**Moved: Shire of Nungarin**

**Seconded: Shire of Tammin**

**That the Great Eastern Country Zone:**

- 1. Supports all Matters for Decision as listed above in the March 2024 State Council Agenda; and**
- 2. Notes all Matters for Noting, Policy Team and Committee Reports and Organisational Reports as listed in the March 2024 State Council Agenda.**

**CARRIED**

**12.3 WALGA President's Report**

The WALGA President's Report was attached to the agenda.

**RESOLUTION**

**Moved: Shire of Koorda**

**Seconded: Shire of Wyalkatchem**

**That the Great Eastern Country Zone notes the WALGA President's Report.**

**CARRIED**

**13. Emerging Issues**

**NIL**

**14. Date, Time, and Place of Next Meetings**

The next Executive Committee meeting will be held on Tuesday 2 April, via MS Teams – 8am.

The next Great Eastern Country Zone meeting will be held on Thursday 11 April commencing at 9.30am. This meeting will be hosted by the Shire of Kellerberrin.

**15. Closure**

There being no further business the Chair declared the meeting closed at 12.19pm.

**YILGARN HISTORY MUSEUM  
ADVISORY COMMITTEE  
MEETING 7<sup>TH</sup> FEBRUARY, 2024**

**ATTENDANCE:**

Curator Monica Fairless, Cr. Lisa Granich, Kaye Crafter, Sec, Jodie Karra, Leonie Gethin, Elsen Boso.

**APOLOGIES:**

Nic Warren, CEO, Yilgarn Shire.

**MINUTES:**

Minutes from the meeting 9<sup>th</sup> November, 2023 were handed out, duly perused and accepted by Monica Fairless 2<sup>nd</sup> by Leonie Gethin

CARRIED

**BUSINESS ARISING:**

- Monica replied that the Perspex was collected from Lance's shed and taken to the Museum by Ken and Kerry Fairless and placed in the kitchen to be attached to the modernisation display in place of the glass that is dangerously sharp.
- Many thanks to Liz and her team at the Palace for a beautiful Christmas Luncheon.

**FINANCIAL REPORT:**

Our Balance for the Museum Council Support Account is: \$4,258.65

Balance of Museum General Account: \$1,493.09

Balance of Museum Reserve Account is: \$30,345.12

Accepted by: Elsen Boso, and 2<sup>nd</sup> Leonie Gethin

CARRIED

**CORRESPONDENCE:**

See attached list.

**CURATORS REPORT:**

See attached report tabled by Monica.

**GENERAL BUSINESS:**

It was agreed at the meeting that Robin was a worthy recipient of the Yilgarn Shires most prestigious award, namely Citizen of the Year. Many thanks, both Lance and Robin for your valuable contribution to our Museum and ultimately the community of the Yilgarn for your wonderful work at the Museum.

Leonie brought up that the Well signage is in need of replacing and the Bell sign is disintegrating.

These signs are very important as we need clear interpretation signs for our visitors.

Elsen, was very welcome and had a few questions and observations that we will take to the Tourism Meeting as some of the suggestions were both historic and tourism orientated.

- Camel Well, at the 9 Mile Hill on the Marvel Loch Road needs signage
- The Lime Kilns about 3kms out of town, between Polaris Pit and the crossroad to Transvaal are historic.
- The School site Gatherer School.
- The Cemetery at Marvel Loch
- A lookout at the open cut, similar to the Lookout at Kalgoorlie. Talk to Barto???
- The playground and toilets at Marvel Loch.
- A bit further on, the White Elephant Dam
- Then back track to Mt Palmer road, west to SX east to Yellowdine, Mt. Palmer Karalee etc.

Maybe a brochure can be developed for this area through the Tourism Committee.

- Dalyalbin-worth putting a track in to the wave, if possible. There is a moonscape that is very photogenic and a well close by which is very old.
- Moorine Rock has a beaut rock just over the road from the shops and school. Well worth putting signage up, developing a brochure for the Rock, called Nurdangurra . It has historic wells, an old golf course, beautiful wildflowers in spring, a quarry, water holes on the rock. A picnic area could be developed, give a bit more trade to the shop.

Maybe a free overnight stay at the ablutions block? Again, a brochure could be developed for Moorine Rock?

Elsen has access to wheat bags for the humpy in Della Bosca Pavilion. We need bag needles and twine to sew them all together.

Thank you, Elsen. Most of the suggestions were historic, but most of them could be value added for Tourism through brochures and including on to our website.

Our meeting closed at 4.40pm. The next meeting will be on the 3<sup>rd</sup> April at 3.30pm in the Museum.

# State Council Full Minutes 6 March 2024

Ordinary meeting no. 1 of 2024 of the Western  
Australian Local Government Association  
State Council held at ONE70, LV1, 170 Railway  
Parade, West Leederville at 4.15pm.



## TABLE OF CONTENTS

<b>1</b>	<b>OPENING, ATTENDANCE AND APOLOGIES.....</b>	<b>4</b>
1.1	Opening .....	4
1.2	Attendance .....	4
1.3	Apologies .....	5
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>5</b>
<b>3</b>	<b>ELECTION OF WALGA PRESIDENT AND DEPUTY PRESIDENT .....</b>	<b>6</b>
<b>4</b>	<b>ANNOUNCEMENTS .....</b>	<b>8</b>
<b>5</b>	<b>MINUTES.....</b>	<b>8</b>
5.1	Minutes of the State Council meeting held 6 December 2023 .....	8
5.1.1	Business arising from the Minutes of the State Council meeting held 6 December 2023 .....	8
<b>6</b>	<b>DECLARATIONS OF INTEREST.....</b>	<b>8</b>
<b>7</b>	<b>EMERGING ISSUES .....</b>	<b>9</b>
7.1	Polyphagous Shot-Hole Borer (PSHB) Biosecurity Response and Implications for Local Government .....	9
<b>8</b>	<b>MATTERS FOR DECISION.....</b>	<b>19</b>
8.1	Separation (Centre) and Edge Line Markings by Local Government on Low Volume Rural Roads.....	19
8.2	Recovered Materials Framework Advocacy Position.....	25
8.3	Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper ...	29
	<b>MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER).....</b>	<b>33</b>
8.4	Selection Committee Guidelines Review.....	33
8.5	Selection Committee Minutes – 19 December 2023 and 20 February 2024 CONFIDENTIAL.....	49
8.6	Finance and Services Committee Minutes – 21 February 2024 CONFIDENTIAL .....	51
8.7	Local Government House Trust Board of Management Minutes – 21 February 2024 CONFIDENTIAL.....	53
8.8	Honours Panel Minutes – 1 February 2024 CONFIDENTIAL .....	54
8.9	LGIS Board Remuneration - CONFIDENTIAL .....	55
8.10	LGIS Board Minutes – 7 December 2023 and 2 February 2024 CONFIDENTIAL .....	56
8.11	Use of the Association’s Common Seal.....	57
<b>9</b>	<b>POLICY TEAM AND COMMITTEE REPORTS .....</b>	<b>59</b>
9.1	Environment Policy Team Report .....	59
9.2	Governance Policy Team Report .....	61
9.3	Infrastructure Policy Team Report .....	63
9.4	People and Place Policy Team Report.....	65
9.5	Municipal Waste Advisory Council (MWAC) Report.....	67
<b>10</b>	<b>MATTERS FOR NOTING / INFORMATION .....</b>	<b>69</b>
10.1	2024-25 Federal Budget Submission .....	69
10.2	Emergency Management Sector Adaptation Plan (EM-SAP) Local Government Consultation Project.....	78



<b>11</b>	<b>ORGANISATION REPORTS.....</b>	<b>81</b>
11.1	Key Activity Reports.....	81
11.1.1	Report on Key Activities, Advocacy Portfolio.....	81
11.1.2	Report on Key Activities, Infrastructure Portfolio.....	85
11.1.3	Report on Key Activities, Member Services Portfolio.....	89
11.1.4	Report on Key Activities, Policy Portfolio.....	94
11.2	President's Report.....	99
11.3	CEO's Report.....	99
11.4	Ex Officio Reports.....	99
11.4.1	The Rt. Hon. Lord Mayor Basil Zempilas will provide the City of Perth Report to the meeting. ....	99
11.4.2	LG Professionals WA State President Mr Anthony Vuleta will provide the LG Professionals Report to the meeting. ....	99
<b>12</b>	<b>ADDITIONAL ZONE RESOLUTIONS .....</b>	<b>100</b>
<b>13</b>	<b>DATE OF NEXT MEETING.....</b>	<b>102</b>
<b>14</b>	<b>CLOSURE .....</b>	<b>102</b>
	<b>STATUS REPORT ON STATE COUNCIL RESOLUTIONS.....</b>	<b>103</b>



## 1 OPENING, ATTENDANCE AND APOLOGIES

### 1.1 OPENING

The Chair declared the meeting open at 4.15pm.

### 1.2 ATTENDANCE

<b>Members</b>	WALGA President - <b>Chair</b>	President Cr Karen Chappel AM JP
	WALGA Deputy President	
	Central Metropolitan Zone	Cr Paul Kelly
	Avon-Midland Country Zone	President Chris Antonio
	Central Country Zone	President Cr Phil Blight
	Central Metropolitan Zone	Cr Helen Sadler
	East Metropolitan Zone	President Paige McNeil
	East Metropolitan Zone	Cr Emily Wilding
	Gascoyne Country Zone	President Eddie Smith
	Goldfields Esperance Country Zone	President Cr Laurene Bonza
	Great Eastern Country Zone	Cr Stephen Strange
	Great Southern Country Zone	Cr Scott Crosby
	Kimberley Country Zone	President Chris Mitchell
	Murchison Country Zone	President Cr Les Price
	North Metropolitan Zone	Cr Michael Dudek
	North Metropolitan Zone	Cr Lewis Hutton
	North Metropolitan Zone	Cr Bronwyn Smith
	Northern Country Zone	President Cr Kirrilee Warr
	Peel Country Zone	Mayor Rhys Williams
	Pilbara Country Zone	Cr Wendy McWhirter-Brooks
	South East Metropolitan Zone	Mayor Patrick Hall
	South East Metropolitan Zone	Cr Adam Hort
	South Metropolitan Zone	Mayor Logan Howlett JP
	South Metropolitan Zone	Cr Karen Wheatland
	South Metropolitan Zone	Cr Barry Winmar
	South West Country Zone	President Cr Tony Dean
<b>Ex Officio</b>	The Rt. Hon. Lord Mayor – City of Perth	Lord Mayor Basil Zempilas
	Local Government Professionals WA	Mr Anthony Vuleta
	President	
<b>Observers</b>	Central Country Zone	President Leigh Ballard (Deputy State Councillor)
	East Metropolitan Zone	Cr Giorgia Johnson (Zone Chair, MWAC Chair)



<b>Secretariat</b>	Chief Executive Officer	Mr Nick Sloan
	Executive Director Member Services	Mr Tony Brown
	Executive Manager Infrastructure	Mr Ian Duncan
	Executive Manager Policy	Ms Nicole Matthews
	Executive Manger Advocacy	Ms Rachel Horton
	Chief Financial Officer	Mr Rick Murray
	Manager Commercial Development	Mr Andrew Blitz
	Manager Commercial Contract Services	Mr Craig Hansom
	Manager Governance and Procurement	Mr James McGovern
	Manager Association and Corporate Governance	Ms Kathy Robertson
	Policy Manager Waste and Recycling	Ms Rebecca Brown
	Acting Policy Manager Community	Ms Hannah Godsave
	Policy Manager Planning and Building	Mr Chris Hossen
	Executive Officer Governance	Ms Meghan Dwyer

### 1.3 APOLOGIES

Nil

## 2 ACKNOWLEDGEMENT OF COUNTRY

Cr Barry Winmar delivered a Welcome to Country at the commencement of the State Council proceedings for the day.



### 3 ELECTION OF WALGA PRESIDENT AND DEPUTY PRESIDENT

In accordance with clauses 16, 16A, 17, 17A and 18 of the Association's Constitution, an election for the position of President and Deputy President of WALGA was conducted.

The term of office of both the President and Deputy President is for a two (2) year term commencing 6 March 2024 and concluding on the day of the first ordinary State Council meeting in 2026.

The election process was conducted by the Returning Officer, Mr Nick Sloan, WALGA Chief Executive Officer.

The Call for Nominations occurred on Thursday, 1 February 2024 and nominations closed at 5:00pm on Tuesday, 27 February 2024.

#### **ELECTION OF PRESIDENT**

The following nominations were received for President (in order of receipt):

- President Cr Karen Chappel AM JP
- Mayor Patrick Hall

Each candidate's nomination was distributed to State Councillors for consideration.

An election was conducted by secret ballot, after each candidate was afforded a maximum of two (2) minutes to support their nomination.

#### **DECLARATION**

**That President Cr Karen Chappel AM JP has been elected as WALGA President for a two (2) year term commencing immediately and concluding on the day of the first ordinary State Council meeting in 2026.**

#### **ELECTION OF DEPUTY PRESIDENT**

The following nomination had been received for Deputy President:

Metropolitan Constituency

- Cr Paul Kelly

Cr Kelly's nomination was distributed to State Councillors for consideration.

As per section 18 of the WALGA Constitution only State Councillors from the alternate constituency to the State Councillor elected President are eligible to be elected as Deputy President i.e.

- If the incumbent President is re-elected as President, only State Councillors from the Metropolitan Constituency are eligible.
- If a State Councillor from the Metropolitan Constituency is elected as President, only State Councillors from the Country Constituency are eligible.

Therefore, if President Cr Karen Chappel AM JP is elected as President, Cr Paul Kelly will be declared elected unopposed as Deputy President.

If Mayor Patrick Hall is elected as President, with no nominations from Country Constituency Representatives for Deputy President; as Returning Officer, I have determined that the following process will be undertaken:



- Nominations for Deputy President will be called from the floor. Nominations can only be received from Representatives from the Country Constituency.
- If more than one candidate, each candidate will be afforded the opportunity to make an election bid (max. 2 minutes) at the meeting.
- An election will be conducted by secret ballot.

#### **DECLARATION**

**That Cr Paul Kelly has been elected unopposed as WALGA Deputy President for a two (2) year term commencing immediately and concluding on the day of the first ordinary State Council meeting in 2026.**



#### 4 ANNOUNCEMENTS

Nil

#### 5 MINUTES

##### 5.1 MINUTES OF THE STATE COUNCIL MEETING HELD 6 DECEMBER 2023

###### WALGA RECOMMENDATION

**Moved:** Mayor Logan Howlett JP  
**Seconded:** President Chris Mitchell

That the Minutes of the WALGA State Council meeting held on [6 December 2023](#) be confirmed as a true and correct record of proceedings.

**RESOLUTION 001.1/2024**

**CARRIED**

##### 5.1.1 BUSINESS ARISING FROM THE MINUTES OF THE STATE COUNCIL MEETING HELD 6 DECEMBER 2023

Nil

#### 6 DECLARATIONS OF INTEREST

Pursuant to our Code of Conduct, State Councillors must declare to the Chair any potential conflict of interest they have in a matter before State Council as soon as they become aware of it.

- Cr Paul Kelly declared an interest in Item 8.9 - LGIS Board Remuneration.



## 7 EMERGING ISSUES

Notification of emerging issues must be provided to the Chair no later than 24 hours prior to the meeting.

### 7.1 POLYPHAGOUS SHOT-HOLE BORER (PSHB) BIOSECURITY RESPONSE AND IMPLICATIONS FOR LOCAL GOVERNMENT

*Referred by Mayor Patrick Hall, South East Metropolitan Zone*

*Presentation from Mia Carbon, Deputy Director General, Sustainability and Biosecurity, Department of Primary Industries and Regional Development*

*The Rt. Hon. Lord Mayor Basil Zempilas left the meeting (during the presentation) and did not return.*

#### **WALGA RECOMMENDATION**

**Moved:** President Chris Antonio  
**Seconded:** President Chris Mitchell

**That the Emerging Issue relating to the Polyphagous Shot-Hole Borer (PSHB) be considered.**

**RESOLUTION 002.1/2024**

**CARRIED**

*Mayor Hall has requested that the response to the incursion of the Polyphagous shot-hole borer (PSHB) is of such importance, that it should be dealt with by State Council as an 'emerging issue' on the agenda of the upcoming State Council Meeting of 6 March 2024.*

*Report prepared by Nicole Matthews, Executive Manager Policy*

#### **EXECUTIVE SUMMARY**

- The PSHB is an exotic wood-boring beetle native to Southeast Asia that was first detected in East Fremantle in September 2021.
- PSHB attacks trees by tunnelling into trunks, stems and branches. It has a symbiotic relationship with a fungus that kills vascular tissue causing dieback and tree death.
- The establishment of the PSHB in Western Australia would have a significant impact on the urban tree canopy and certain industries.
- The Department of Primary Industries and Regional Development (DPIRD) has been implementing a nationally coordinated response plan to achieve eradication of the PSHB and a Quarantine Area is in place covering 25 Local Government areas.
- The only current effective method to stop PSHB spread and save healthy trees is pruning or removal of infested trees.
- To date, 1.67 million host trees have been inspected; 1,087 Infested Premises (IP) recorded; 2,397 trees removed and 833 trees pruned.
- WALGA has been working closely with DPIRD to keep the sector informed of the PSHB response.



- Tree loss associated with eradicating PSHB will have a significant social, environmental and financial impacts, including for Local Governments. Significant funding will be required to replace trees lost due to PSHB and ameliorate the long term urban canopy impact.

## **POLICY IMPLICATIONS**

Relevant WALGA [Advocacy Positions](#) ([Attachment A](#) refers):

- 4.5 Urban Forest
- 4.4 Post Border Biosecurity

## **BACKGROUND**

The PSHB *Euwallacea fornicates*, is a very small, exotic wood-boring beetle native to Southeast Asia that was detected in East Fremantle in September 2021. PSHB has a symbiotic relationship with a *Fusarium* fungus, farming it inside the tree as a food source for the beetle and its larvae. In susceptible trees, the fungus kills vascular tissue causing Fusarium dieback and tree death. Trees infested by PSHB can die within two years and quickly become safety hazards and a constant source of infestation of neighbouring trees.

Reproductive PSHB host trees are susceptible trees in which both the beetle and the fungus establish galleries and reproduce. Non-reproductive host trees are attacked by the beetle, but PSHB are not reported as able to establish galleries and complete their lifecycle on these species. While the fungus may be present in these hosts, the disease does not establish and these hosts are not expected to die. The WA host list can be found [here](#).

Currently the only effective method to stop the spread of PSHB and save healthy trees is to prune or remove infested trees and chip to less than 2.5 cm. There are no current chemical treatments for PSHB. The *Fusarium* fungus prevents systemics insecticides and fungicides from reaching the borers, and surface application chemicals are ineffective as PSHB spends most of their lives inside the host tree.

Preferred PSHB host species are exotic to Australia or exotic to Western Australia. WA native species have not been found to be highly susceptible to date, with those native trees infested generally being in poor health and located in close proximity to an infested exotic tree species.

PSHB is a declared pest under the *Biosecurity and Agriculture Management Act 2007* and the National Priority List of Exotic Environmental Pests, Weeds and Diseases, as is the *Fusarium euwallaceae*.

In response to the incursion a quarantine area (QA) covering 25 Local Government areas has been imposed ([Attachment B](#) refers). The Department of Primary Industries and Regional Development (DPIRD) is implementing a response plan aimed at eradicating PSHB, endorsed through the national emergency plant pest response arrangement at a cost of \$41.29 million, with these costs shared by the Commonwealth and state and territory governments. The Plan includes:

- monitoring and early detection,
- an extensive media campaign (including a digital communications campaign in Yagan Square in January to inform the community and promote the need for all sectors to work together on surveillance efforts),
- a surveillance and trapping program across the QA and broader Perth region,
- destruction of infested material, with plant material double chipped and heat composted, and



- eradication and freedom activities until June 2025.

To date, 1.67 million host trees have been inspected; 1,087 Infested Premises (IP) recorded; 2,397 trees removed and 833 trees pruned.

In recent months, tree removal at high profile sites including Kings Park, Hyde Park, Perth Zoo and Rottnest, has raised the level of PSHB awareness and concern in the community.

### **COMMENT**

Tree loss associated with eradicating PSHB will have a significant social, environmental and financial impact, including for Local Governments, will exacerbate existing tree loss and has the potential to undermine investments in tree planting. WALGA's analysis of street tree lists from a selection of metropolitan Local Governments identified that half of the species planted are PSHB reproductive host species.

### **Impact on Tree Canopy**

At around 16%, Perth already has the lowest tree canopy coverage of any Australian city. Between 2011 and 2020 one quarter of Perth's urban canopy was lost, largely through clearing of land for development at the urban fringe and intensification of development in existing suburbs through infill. Updated tree canopy cover data for 2024 is expected to be released by the Department of Planning, Lands and Development (DPLH) in September this year, and is expected to show further loss.

Cumulative tree canopy loss is impacting urban amenity and liveability, contributing to biodiversity and habitat loss and increasing urban heat. PSHB will further exacerbates this loss, with the biggest threat being to urban and amenity trees.

Local Governments have been playing a lead role to increase urban canopy cover by developing and implementing urban forest and greening strategies, and adopting significant tree registers and tree bonds. In recent years, Local Governments have increased their focus on supporting greater tree canopy through Local Planning Schemes and Policies. WALGA has developed a draft model Local Planning Policy for Tree Retention, which provides a clear definition of a 'regulated tree' and clarifies when a development application is required for tree damaging activity. The LPP will be available to Local Governments by mid-March 2024.

The State Government's \$3.75 Local Government Urban Greening Grants being administered by WALGA, the new Medium Density Residential Housing Code, which provides for greater tree canopy and trees on private lots and recent announcement of the development of a Perth and Peel Urban Greening Strategy, are welcome steps towards addressing canopy decline.

WALGA's [advocacy position](#) calls for a comprehensive Statewide Urban Forest Strategy that includes a Perth and Peel target of 30% by 2040, legislative and policy mechanisms to regulate and incentivise the retention of significant trees on private property and data and community education. In addition to a statewide strategy, [WALGA's 2024-25 State Budget Submission](#) asks for \$20 million between 2024-25 and 2027-28 to expand the Urban Greening Grant Program.



## Financial Impact

Significant investment will be required to replace trees lost due to PSHB and ameliorate the long term urban canopy impact. WALGA has raised this issue with DPIRD and understands that the State Government has begun considering a PSHB replanting program.

In the City of Canning, 42 mature trees have removed as a result of the Shot Hole Borer infestation as of 20 February. 35 trees were removed from City managed parks, and 7 were street trees. The City uses the Helliwell Amenity Value (2020) methodology for calculating amenity values of its tree assets. To date the City has lost a total amenity value of \$233,215.24 Consisting of \$196,545.16 from Parks and \$36,670.08 from streetscapes.

Potential reforms flagged as part of Stage 3 of the statutory review of the *Biosecurity and Agriculture Management Act 2007* (BAM Act) made specific mention of the inclusion of appropriate compensation and reimbursement provisions in the BAM Act and that individuals/businesses are fairly compensated or reimbursed for direct losses and costs when destructive action is required to address a high-priority Biosecurity risk. The only compensation provisions that currently exist in the BAM Act are through Industry Funding Schemes, which are fully funded by industry, for industry. WALGA's June 2023 [submission](#) to the Review Local Governments should be included as organisations that are eligible for compensation, citing PSHB as an example. WALGA also proposed that compensation should cover the loss of public amenity and direct cost of planting replacement trees.

## PSHB Response

WALGA has worked with DPIRD to ensure that Local Governments have been kept informed of the PSHB response, including attendance at State Government Director Generals' briefings, Local Government Stakeholder meetings (most recently 29 February) webinars, newsletters, presentations and reports to State Council and the Environment Policy Team. A total of 300 staff members from 50 Local Governments have attended information sessions. Further details are at [Attachment C](#).

DPIRD has assigned case Managers to each of the 25 Local Governments in the Quarantine Area. DPIRD is commencing a regular, quarterly newsletter for Local Government in March 2024 to focus on specific concerns and spotlight Local Government projects.

The Local Government sector has identified several areas that could be strengthened to improve the PSHB response:

- **Data sharing:** There is a need for sharing of DPIRD data on the location of Infested Premises (IPs) on both public and private land. The data would enable LGs to better allocate their time and resources for surveillance, liaise with neighbouring land managers to identify 'hot-spots' across boundaries, and appropriately resource tree treatment (pruning/removal) and application of tree health supplements. Data would be used for operational purposes, with privacy considerations respected. In January 2024, WALGA wrote to Ms Heather Brayford, Director General at DPIRD, seeking an agreement to share spatial mapping data on IPs across all land tenures.
- **Tree pruning/removal delay:** They can be a delay of up to two months for infested trees to be removed due to DPIRD's molecular pest identification process. The delay may result in significant spread of the beetle, and in some cases Local Governments have opted to remove trees at their own cost under DPIRD supervision.
- **Aerial surveillance:** There is a need to undertake surveillance in the upper canopy of urban forests, where the first signs of infestation can be evident. DPIRD undertake surveillance operations from ground level due to WHS considerations.



- **Resourcing:** Local Governments are allocating significant resources to help contain the spread and require financial assistance for surveillance, pruning or tree removal, insecticide or herbicide treatment and revegetation activities. For instance, the City of Perth have allocated \$400,000 per financial year to PSHB activities and employed a PSHB Officer.
- **Treatment trials:** Local Governments support the acceleration of trials of chemical treatments (at different life stages of the beetle) or supplements to boost tree resilience. The City of Vincent approved Hyde Park for a chemical treatment trial, but there were lengthy delays before DPIRD completed the trial in October 2023.
- **Structural tree instability:** Pruning has in some cases led to structural instability in trees, which may fail at a later date from other causes. DPIRD needs to audit contractors to ensure Australian Standards are adhered to during pruning operations.
- **Communication:** Communications from DPIRD have been variable. Some Local Governments have reported good support, while others have experienced frustration and confusion in their communications with case managers, or long periods between updates.
- **Stakeholder collaboration:** There is a lack of understanding of the 'big picture', with DPIRD liaising with stakeholder groups separately. There is an opportunity for the State, Local Government and industry to better collaborate and maximise the impact of response operations.

#### **WALGA RECOMMENDATION**

**Moved:** President Cr Les Price  
**Seconded:** Cr Adam Hort

**That State Council note:**

1. **The significant threat PSHB represents to growth and retention of urban forests.**
2. **WALGA and Local Government's engagement in the PSHB biosecurity response.**
3. **The importance of shared surveillance by government, industry and community to assist with eradication efforts.**
4. **The need for funding for trees lost due to PSHB and ameliorate the long term urban canopy impact.**

**RESOLUTION 003.1/2024**

**CARRIED**



#### **4.5 Urban Forest**

*To promote the growth of Western Australia's urban forest the State Government should:*

- 1. Identify a lead agency with responsibility for setting the strategic direction and oversight of urban forest initiatives.*
- 2. Provide recurrent funding for a comprehensive and accessible Urban Greening Grant program to support Local Government investment in public realm planting, focusing on high urban heat areas and enhancing biodiversity outcomes.*
- 3. In consultation with Local Government:*
  - a. Develop a state-wide Urban Forest Strategy, based on the overarching principles of a resilient, connected, expanded and equitable urban forest including:*
    - i. a minimum tree canopy target of 30% by 2040 for the Perth and Peel regions,*
    - ii. robust and contemporary data to inform decision making,*
    - iii. funding mechanisms to support growth in urban canopy.*
  - b. Develop contemporary legislative and policy mechanisms to enable the protection and growth of urban forest, including:*
    - i. an effective and efficient regulatory mechanism that allows Local Government to consider the removal or alteration of a significant tree as a form of development,*
    - ii. incentivising the provision and retention of trees on private property within the state planning framework,*
    - iii. prioritisation of trees and vegetation as a key structural element in the design of new neighbourhoods to facilitate climate resilient and liveable communities,*
    - iv. consideration of public realm design to maximise opportunities for tree retention and new planting consistent with any tree canopy targets.*
- 4. Work with Local Government and other stakeholders to increase community awareness and promote behaviour change in relation to urban forest growth and retention to support State and Local Government targets and action.*

#### **4.4 Post Border Biosecurity**

*Western Australia's economy, environment and the community are facing increasing challenges posed by already established and new pests, weeds and diseases.*

*Local Government has a significant role in biosecurity management, as land managers and regulators, and therefore has an interest in ensuring that Western Australia's biosecurity system, including control of declared pests, is effective and appropriately resourced.*

*WALGA considers significant changes to the operation of the State's biosecurity system, including the Biosecurity and Agriculture Management Act 2007, are required to ensure these risks can be managed now and into the future.*

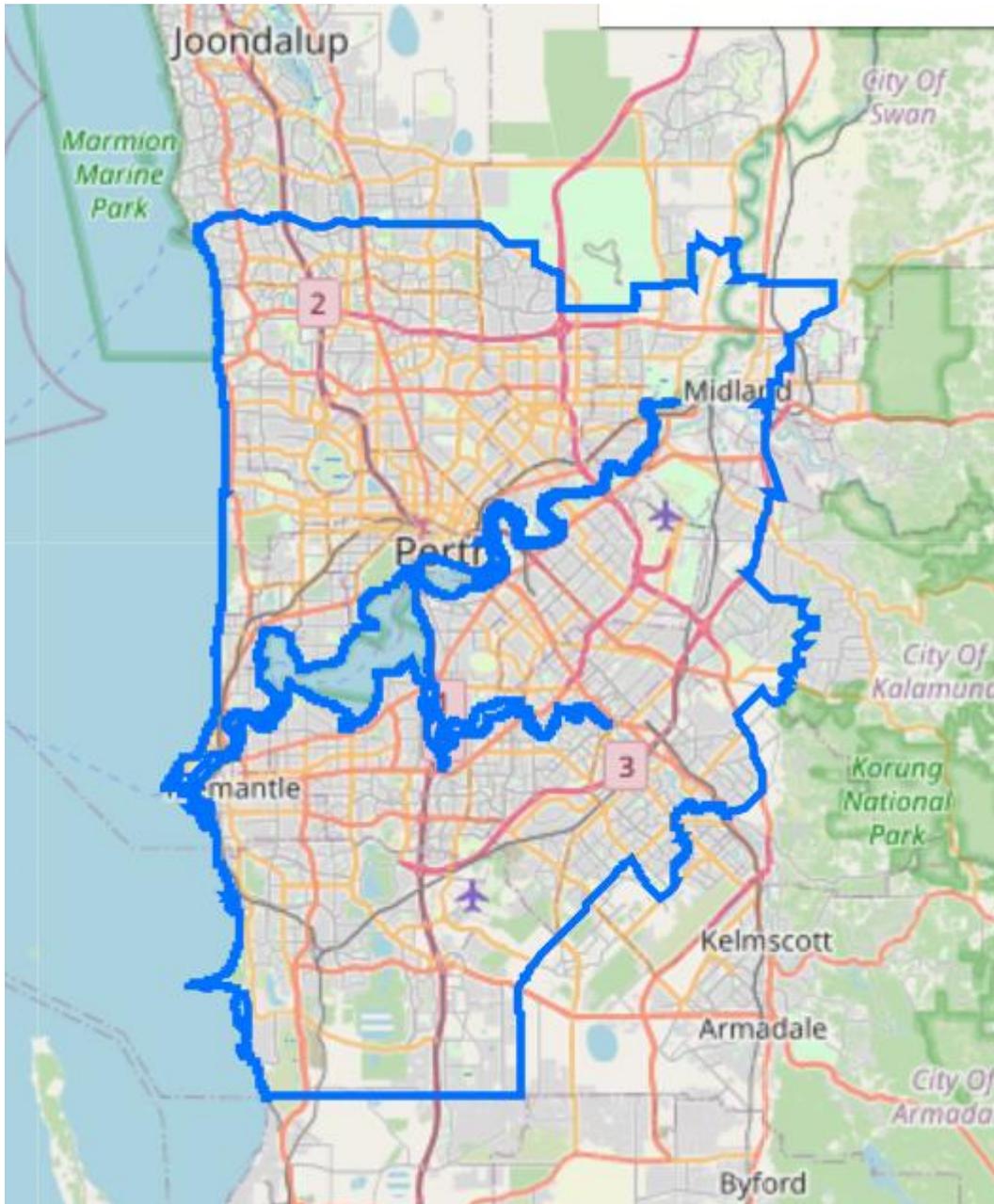
*To be effective the Western Australian biosecurity system must:*

- 1. Take a transparent approach to the notion of 'shared responsibility' by ensuring that:*
  - a) The respective roles and responsibilities of Commonwealth, State and Local Government, industry, landholders, community groups and individuals are agreed and clearly articulated; and*





Quarantine Area





## WALGA communications

### Webinars

WALGA has partnered with DPIRD to host seven PSHB events, as follows:

- **PSHB Information Session, 5 November 2021**
  - DPIRD presented general information on the beetle, host trees, surveillance operations, management of plant material, reporting and communications. Feedback was sought from Local Government on the location of host trees, waste management processes and street tree programs, and assistance in encouraging people to 'look and report'.
  - A total of 74 staff from 33 Local Governments attended.
- **PSHB Information Session, 12 November 2021**
  - DPIRD presented information on the impending declaration of a new Quarantine Area (QA), and the QA requirements for Local Governments.
  - A total of 28 staff from eight Local Governments attended.
- **PSHB Workshop, 17 November 2022**
  - DPIRD held a workshop in conjunction with the Botanic Gardens and Parks Authority (Kings Park) and discussed the biology of the beetle, response activities to date, what to look for in the urban treescape, how to report a suspected infestation and how Local Governments can collaborate to achieve a better outcome. Attendees heard from Dr Nobua-Behrmann at the University of California on how PSHB is being managed since the first detection 10 years ago.
  - A total of 31 staff from 20 Local Governments attended.
- **PSHB Briefing Session, 9 May 2023**
  - DPIRD presented information on the extension of the quarantine zone and requirements for Local Governments.
- **National Forest Pest Surveillance Program Training, 13 June 2023:**
  - DPIRD presented information on a range of plant pests and diseases covered under the National Forest Surveillance Plan, including PSHB, and noted the upcoming release of a new mobile app to assist with reporting, MyPestGuide@ Trees.
  - A total of 81 staff from 41 Local Governments attended.
- **PSHB Stakeholder Meeting, 28 September 2023:**
  - DPIRD, the Botanic Gardens and Parks Authority, Murdoch University, arborists and scientists discussed PSHB surveillance, tree management, research, and heritage considerations. WALGA outlined proposals from the Local Government sector to strengthen the PSHB response, including additional surveillance (including aerial methods), reducing the timeframe between positive infestations and tree pruning or removal, and improved data sharing between organisations.
  - A total of 45 staff from 23 Local Governments attended.



- **PSHB Stakeholder Meeting, 29 February 2024:** DPIRD and DBCA provided an update on the PSHB response, including the impact of the new community awareness campaign, tree management and removals at high profile sites (Kings Park and Hyde Park), updated data on the number and distribution of Infested Premises, research trials on potential treatments, and funding opportunities for revegetation programs.

A total of 62 staff from 25 Local Governments attended.

### State Council updates

- An Item for Noting on '*The detection of Polyphagous shot-hole borer and implications for Local Government*' was provided to State Council in March 2022.
- DPIRD presentation to the Environment Policy Team.
- Environment Policy Team Reports.

### News articles

WALGA has provided the sector with regular updates on PSHB through EnviroNews and LGNews articles, with some examples provided below:

- **EnviroNews, November 2021:** Notice of a new QA established for 17 Local Governments in the Perth region.
- **EnviroNews, January 2022:** Notice of PSHB surveillance program in the mid-west, wheatbelt, south west and great southern regions.
- **EnviroNews, March 2022:** Notice of DPIRD's new self-paced information resource for training Local Government staff.
- **EnviroNews, September 2022:** Circulation of DPIRD media release encouraging community participation in surveillance efforts.
- **EnviroNews, November 2022:** Outcomes DPIRD workshop with the sector.
- **Website news article, 8 January 2024:** Notice of DPIRD's digital campaign to raise awareness of the pest and encourage people to 'look and report'.
- **Website news article, 22 January 2024:** Provision of WALGA's interactive map to show the current Quarantine Area and included suburbs for the PSHB.



## 8 MATTERS FOR DECISION

### 8.1 SEPARATION (CENTRE) AND EDGE LINE MARKINGS BY LOCAL GOVERNMENT ON LOW VOLUME RURAL ROADS

*By Max Bushell, Senior Policy Advisor Road Safety and Infrastructure*

#### **WALGA RECOMMENDATION**

**That WALGA endorse the below Advocacy Position:**

- 1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.**
- 2. For this exemption, Local Governments must adhere to the following conditions:**
  - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.**
  - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.**
  - c) Local Government undertake spotting/surveying.**
  - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.**
  - e) Main Roads approve the final layout prior to line marking occurring.**
  - f) Local Government undertake the works.**
  - g) Local Government maintain the works in accordance with Main Roads WA standards.**
  - h) Local Government remove the lines if maintenance works are not performed to the standard.**

#### **EXECUTIVE SUMMARY**

- The Main Roads WA warrant does not currently allow edge line or separation (centre) line markings on Local Government roads that carry less than certain traffic volume thresholds.
- Local Governments would like to enhance the safety of their roads by installing line markings in instances where only the traffic volume criterion under the warrant is not met.
- A process is proposed in this item whereby Local Governments would pay for the installation and maintenance and Main Roads would perform the necessary inspections to ensure that the markings adhere to the applicable standard.
- Local Governments would not be required to undertake these works, but rather would have the option to install line markings on qualifying roads that do not meet the traffic volume criterion at their own cost.



## POLICY IMPLICATIONS

Road Safety Strategy

State Council Resolution

March 2022 – 325.2/2022

September 2019 – 99.6/2019

Including:

- that the Road Safety Council considers establishing a program that encourages and supports the development of innovative, low-cost solutions that can be applied as mass action treatments to progressively work towards the zero vision.
- that Local Government managed roads be eligible for such funding to avoid a growing gap in safety performance, on the roads used by the community, on every trip.

There are currently no Advocacy Positions specifically relating to installing line markings on low volume roads that do not meet the current Main Roads WA warrant.

## BACKGROUND

Local Governments in WA maintain approximately 127,000km, or 87.2%, of the road network in WA, of which 31.2% or around 40,000km is sealed. Much of the Local Government road network carries low volumes of traffic. As road asset managers, Local Governments place high importance on road safety when planning, constructing, and maintaining the road network under their control.

### Safety Treatments

Line marking and signage are among the most cost-effective road safety treatments available to Local Governments.

#### *Painted Separation Lines*

One simple measure to enhance the safety of a road at low cost and with reasonable effectiveness is the provision of painted separation (centre) lines. The Main Roads Treatment Resource Guide indicates that providing painted separation (centre) lines can reduce instances of head-on crashes by 20% and run off road crashes by 10%.<sup>1</sup>

#### *Painted Edge Lines*

Another low-cost road safety treatment is the provision of painted edge lines. According to the Main Roads Treatment Resource Guide, moving from no edge lines to painted edge lines will reduce crashes resulting in death or serious injury (KSI crashes) by 25%.<sup>1</sup>

The safety of road users may additionally be increased by improvements in Advanced Driver Assistance Systems (ADAS) in vehicles. Lane Departure Warning and Lane Keeping Assist are two ADAS, which do not function without painted separation (centre) lines and edge lines.

### Main Roads Warrant

Derived from Australian Standard 1742.2:2022, the current Main Roads warrant, as outlined in the [Guideline for Barrier Line Marking Assessment](#), for installing separation (centre) lines is based on vehicle volumes and pavement width:

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<sup>1</sup> Main Roads Western Australia. (2021). *Treatment Resource Guide*. Retrieved from <https://www.mainroads.wa.gov.au/globalassets/technical-commercial/road-safety/treatment-resource-guide.pdf?v=492d8e>.



- On rural roads: 300 vehicles per day,
- On urban roads: 2500 vehicles per day,
- 5.5m or greater seal width.

For edge lines, the warrant is slightly different, though still based on vehicle volumes and pavement width. The thresholds are as follows:

- On rural roads: 2500 vehicles per day or greater or heavy vehicle volumes of 300 vehicles per day or greater,
- 6.8m or greater seal width,
- On rural or other arterial roads where the shoulder is partly or fully sealed and seal requirements are met.<sup>2</sup>

Many country roads in WA qualify for separation (centre) lines based on seal width, but not on vehicle volumes. Some Local Governments may be in a position to fund and undertake line marking works on these qualifying roads, but are currently unable to do so, based on the Main Roads' warrant.

### **Cost**

The cost of providing separation (centre) line and edge line markings and the service life of line markings may vary between regions. The costs can be approximated as follows:

- Line marking (centre and edge lines) - \$1,580/km; Lifespan – 1-5 years
- Audio tactile line markings (centre and edge lines) - \$7,000/km; Lifespan – 5 years<sup>3</sup>

Local Governments should take local conditions into account and consult with the relevant Main Roads Regional Manager in the development of a maintenance program for line markings.

### **Risks to Local Government**

The identified risks to Local Government in providing separation (centre) and edge line markings are concerns around inconsistency between Local Government areas, the removal of line markings due to a lack of maintenance and changing council priorities.

#### Inconsistency across Local Government jurisdictional boundaries

As an option for Local Governments, some Local Governments may not be able to take on the extra cost burden or have the capacity to undertake line marking works. This may lead to line markings commencing/ending at the jurisdictional boundary between shires. While inconsistent, there are currently no markings on roads that do not meet the warrant, so an inconsistent approach to providing line markings will increase safety for road users as opposed to the current status quo. This increase in safety outweighs concerns about inconsistent markings on the Local Government Road network.

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<sup>2</sup> Austroads. (2019). *Guide to Traffic Management Part 10: Traffic Control and Communication Devices*. Retrieved from [https://austroads.com.au/\\_data/assets/pdf\\_file/0026/342836/AGTM10-19-Guide-to-Traffic-Management-Part-10-Traffic-Control-and-Communication-Devices.pdf](https://austroads.com.au/_data/assets/pdf_file/0026/342836/AGTM10-19-Guide-to-Traffic-Management-Part-10-Traffic-Control-and-Communication-Devices.pdf).

<sup>3</sup> Mak, M. and Tang, E. (2023). *Practitioner's Guideline: Low-Cost Safety Improvements for Rural Local Government Roads in WA*. Retrieved from <https://warrrip.com.au/wp-content/uploads/2023/07/LG-TRRIP-01-Practitioners-Guideline-Low-Cost-Safety-Rural-Final.pdf>.



### Lack of Maintenance of Line Markings

If lines are not maintained, they will no longer perform a useful function and could mislead drivers. Should such a situation arise, Local Government would be required to remove the lines at their own cost. As such, it is important that Local Governments prepare and commit to a program of maintenance for their line markings.

### Changes to Council Priorities

Line maintenance may have reduced priority at a Local Government in instances where the council priorities change. Local Governments can mitigate the possibility of this occurring by preparing and honouring long-term maintenance contracts.

### **COMMENT**

The safety of the Local Government road network could be enhanced by amending the current warrant to allow Local Governments to install separation (centre) lines and edge lines in instances where they do not meet the vehicle volume requirements, but do meet all the remaining requirements for separation (centre) line and edge line marking.

To mitigate the identified risks, it is proposed that in seeking Main Roads support to allow line marking Local Governments commit to the following conditions:

1. The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion but meet all the other criteria.
2. The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
3. Local Government undertake spotting/surveying.
4. Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.
5. Main Roads approve the final layout prior to line marking occurring.
6. Local Government undertake the works.
7. Local Government maintain the works in accordance with Main Roads WA standards.
8. Local Government remove the lines if maintenance works are not performed to the standard.

The seal width of the road must meet the following parameters to be eligible for line marking.

Separation (Centre) line Markings – Minimum 5.5m seal width

Edge Line Markings – Minimum 6.8m seal width

Installation of line markings by Local Governments under these circumstances would be optional.

Should the traffic volumes exceed the threshold for line marking per the current Main Roads standards in the future following installation, control and maintenance of the line markings would be transferred to Main Roads, subject to written agreement between the relevant Local Government and the Main Roads Regional Manager.



By allowing Local Governments to undertake line marking works, the safety of rural, sealed roads could be improved. It would be incumbent on Local Government, however, to assume the installation and maintenance costs and remove the lines, should maintenance not be undertaken or not be undertaken to an acceptable standard.

### ZONE CONSIDERATION

<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation supported
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation supported
<b>Great Eastern Country Zone</b>	WALGA recommendation supported
<b>Great Southern Country Zone</b>	WALGA recommendation supported
<b>Kimberley Country Zone</b>	WALGA recommendation supported
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation supported
<b>Northern Country Zone</b>	WALGA recommendation supported
<b>Peel Country Zone</b>	WALGA recommendation supported
<b>Pilbara Country Zone</b>	WALGA recommendation supported
<b>South East Metropolitan Zone</b>	WALGA recommendation supported
<b>South Metropolitan Zone</b>	WALGA recommendation supported
<b>South West Country Zone</b>	WALGA recommendation supported

### AVON MIDLAND COUNTRY ZONE

That the Zone support the WALGA recommendation for State Council Agenda Item 8.1, with the exception of points 2(g) and 2(h).

### CENTRAL COUNTRY ZONE

That WALGA endorse the below Advocacy Position:

1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.
2. Main Roads Western Australia to consider reducing the traffic volume threshold in the Main Roads warrant for installing separation (centre) lines to 100 vehicles per day on rural roads.
3. For this exemption, Local Governments must adhere to the following conditions:
  - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.
  - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.
  - c) Local Government undertake spotting/surveying.
  - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.
  - e) Main Roads approve the final layout prior to line marking occurring.
  - f) Local Government undertake the works.
  - g) Local Government maintain the works in accordance with Main Roads WA standards.
  - h) Local Government remove the lines if maintenance works are not performed to the standard.



## SECRETARIAT COMMENT

There are nearly 30,000km of sealed rural roads managed by Local Governments in WA, most of these carry around or more than 100 vehicles per day. It is anticipated that Main Roads WA will strongly seek a criteria or warrant to guide the use of limited funding for line marking installation and maintenance. Advocating for a review of the traffic volume warrant, considering current life-cycle costs and benefits from line marking rather than based on a number would assist. The Main Roads WA traffic volume warrant for installing separation (centre) lines is taken from the Australian Standard 1742.2:2022 but there is no published information detailing the rationale for this threshold.

As Main Roads WA have regulatory responsibility for line marking, they will likely be concerned about risks and liability arising from road markings that do not comply with standards and are not maintained to standard. Providing assurance that Local Governments recognise the on-going responsibility will support advocacy for the proposed change allowing Local Governments to install edge and separation line markings.

## COMPOSITE RECOMMENDATION

**Moved:** President Chris Mitchell  
**Seconded:** President Cr Phil Blight

**That WALGA endorse the below Advocacy Position:**

- 1. Main Roads Western Australia allow Local Governments to install edge line and separation (centre) line markings on roads that meet all relevant criteria, but do not meet the criterion on traffic volume.**
- 2. Main Roads Western Australia to consider reducing the traffic volume threshold in the Main Roads warrant for installing separation (centre) lines to recognise the proven safety benefits.**
- 3. For this exemption, Local Governments must adhere to the following conditions:**
  - a) The Local Government contact Main Roads via the Regional Network Manager with their intent to undertake line marking on specific roads that do not meet the traffic volume criterion, but meet all the other criteria.**
  - b) The Local Government obtain a Council resolution, committing to fund all installation and maintenance costs.**
  - c) Local Government undertake spotting/surveying.**
  - d) Main Roads to undertake an inspection following the survey/spotting work, confirm the start and finish points for the longitudinal line markings, and record the sections of road with line markings to be maintained by Local Government in the relevant database.**
  - e) Main Roads approve the final layout prior to line marking occurring.**
  - f) Local Government undertake the works.**
  - g) Local Government maintain the works in accordance with Main Roads WA standards.**
  - h) Local Government remove the lines if maintenance works are not performed to the standard.**

**RESOLUTION 004.1/2024**

**CARRIED**



## 8.2 RECOVERED MATERIALS FRAMEWORK ADVOCACY POSITION

*By Rebecca Brown, Manager Waste and Environment*

### WALGA RECOMMENDATION

#### That WALGA:

1. Rescind the existing *WALGA Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

#### Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
  2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.
2. Endorse a new *Recovered Materials Framework Advocacy Position* as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
  - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
  - b. Minimises risk to human health and the environment from the use of recovered material.
  - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

### EXECUTIVE SUMMARY

- The [\*Standards for Recycled Organics Applied to Land Policy Statement 2007\*](#) was developed at a time when the main option for landfill diversion of organic material in Western Australia was through mixed waste Alternative Waste Treatment (AWT) facilities.
- The Policy Statement provides principles for the development of standards for recycled organics applied to land, however these principles are potentially broadly applicable to any recovered material applied to land.



- The approach taken is that the principles/approach in the Policy Statement have been reviewed and used to inform the development of the Recovered Materials Framework Advocacy Position.
- The Department of Water and Environmental Regulation is developing a Recovered Materials Framework to cover the application of recovered materials to land.
- The Municipal Waste Advisory Council (MWAC) endorsed the new Advocacy Position in December 2023.

## ATTACHMENT

Nil

## POLICY IMPLICATIONS

This item rescinds the existing [Policy Statement](#) and [Advocacy Position](#):

### 7.9 Recycled Organics Applied to Land

Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.

A new Advocacy Position focused on the development of a Recovered Materials Framework is proposed:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
  - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
  - b. Minimises risk to human health and the environment from the use of recovered material.
  - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.



## BACKGROUND

In 2007, when the [Policy Statement on Standards for Recycled Organics Applied to Land](#) was developed, Regional Councils had in place or were developing, Alternative Waste Treatment (AWT) infrastructure for mixed waste composting (output of 2-bin system or City of Stirling's 1-bin system).

This direction was largely in response to State Government push to reduce waste to landfill and eliminate the development of new landfill sites in the Perth metropolitan area. At that time the State Government had not expressed a technology/system preference. AWTs were diverting substantial amounts of material from landfill to beneficial uses, however because of the mixed waste source there was a high degree of concern about potential contamination of land. The approach taken in the Policy Statement was to advocate for outcome based, fit for purpose, standards.

With the decision of Beech J in *Eclipse Resources Pty Ltd v The State of Western Australia* in 2016, any clean fill material applied to land (over 500 tonnes/year) could be considered landfilling. The Department of Water and Environmental Regulation has undertaken several consultations on the development of framework to facilitate the use of recovered materials (Waste Derived Materials Framework 2019-20).

In WALGA's previous submissions on the establishment of a Legislative framework for recovered materials, the following key outcomes were identified:

- Risk based, fit for purpose standards – the standards should be based on the risk associated with the material and its use in specific applications.
- Streamlined approval process for waste derived materials – a process which does not require an application to be lodged with the Department for every use of material and that is supported by clear guidance documentation (developed in consultation with industry).
- WA specific evidence base – to be able to make risk-based assessments DWER will need to establish a reliable WA specific evidence base, and secured staff with the necessary skills and experience to successfully implement a framework.
- Certainty and stability for markets - the establishment of a legislative framework for waste derived materials will not automatically create market demand for waste derived materials. A range of other initiatives are required to support uptake of these materials, such as active engagement with potential end users and the inclusion of recycled content targets in Government procurement.

Following these consultations the Department is progressing a Recovered Materials Framework. The development of an Advocacy Position on this will inform WALGA's input into the development of the final Framework.

## COMMENT

Local Government is a user and a producer of recovered materials and will benefit from a robust legislative framework that provides certainty regarding the use of products. The materials which will be covered by the Framework include any material recovered from waste which is applied to land. For example, FOGO derived compost, glass from kerbside recycling used in road construction, and construction and demolition waste used in road construction.

The Advocacy Position provides a strong basis for WALGA to argue for an effective framework and the key elements of it to be implemented.



## WALGA RECOMMENDATION

Moved: Cr Karen Wheatland  
Seconded: President Chris Antonio

### That WALGA:

1. Rescind the existing WALGA *Standards for Recycled Organics Applied to Land Policy Statement 2007* and Advocacy Position 7.9:

#### Local Government:

1. Acknowledges the benefits of applying recycled organics to land, especially as a means of diverting organic material from landfill; and,
2. Supports the development of standards for applying recycled organics to land, to ensure a fit for purpose product is developed.

2. Endorse a new *Recovered Materials Framework Advocacy Position* as follows:

The use of recovered materials, across a range of applications, is essential in reducing the use of basic raw materials, meeting State Waste Strategy Targets and increasing diversion of waste from landfill. To ensure end users have high confidence in the quality and safety of products derived from recovered materials, consistent, outcomes-based standards and investment certainty are required.

The State Government, in consultation with Local Government and the waste management industry, should take a leadership role in facilitating the use of recovered material by:

1. Developing a regulatory framework which:
  - a. Outlines clear, outcomes-based specifications for individual products which take into consideration the receiving environment and allow for site-specific assessment.
  - b. Minimises risk to human health and the environment from the use of recovered material.
  - c. Establishes robust systems to provide quality assurance and ongoing surveillance throughout the supply chain.
2. Providing guidance and support mechanisms for the successful implementation of the framework.
3. Supporting the development of, and access to, sustainable end markets and long-term offtake agreements through initiatives such as active engagement with potential end users and the inclusion of recovered material content targets in Government procurement and large infrastructure projects.

RESOLUTION 005.1/2024

CARRIED



## 8.3 REVIEW OF CEMETERIES ACT 1986 AND CREMATION ACT 1929 DISCUSSION PAPER

*By James McGovern, Manager Governance and Procurement*

### WALGA RECOMMENDATION

#### That WALGA:

1. **Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and**
2. **Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.**

### EXECUTIVE SUMMARY

- The Department of Local Government, Sport and Cultural Industries released the Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper in November 2023 for public submission.
- WALGA was granted an extension to the submission closing period of 16 February 2024 to permit sector involvement in providing feedback from the Zone process and State Council consideration.

### ATTACHMENT

- [Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper](#)

### POLICY IMPLICATIONS

Relates to WALGA Advocacy Position 2.1.14 'Fees and Charges'

### BUDGETARY IMPLICATIONS

Nil

### BACKGROUND

The Review of *Cemeteries Act 1986* and *Cremation Act 1929* Discussion Paper was released for public comment in November 2023.

The key focus of the Review is to obtain stakeholder feedback on a range of issues identified in the WA cemetery and cremation industry. The intent of the Review is to reduce unnecessary red tape and provide clearer legislation for the benefit of the general public and the funeral industry, including 108 Local Governments with responsibility for open and closed cemeteries and planning requirements of cemeteries within their districts.

The Review is based on 7 key themes:

- **Legislation** - That improvement to legislation could result in greater administrative efficiencies;
- **Alternative Methods for Disposal of Human Remains** - Considering alternative and traditional burials and cremations may provide greater clarity about types of burials that may be provided;
- **Cemetery Redevelopment** – Amending legislation to strengthen public consultation requirements may allay concerns when planning for cemetery redevelopment;



- **Burials Outside of Proclaimed Cemeteries** – Cemetery managers, including Local Governments, could be given responsibility for approving burials outside proclaimed cemeteries, under conditions to be defined by legislation or policy reform;
- **Licensing of Funeral Directors and Monumental Masons** – An improved registration system has potential to replace multiple registrations across different cemeteries;
- **Cremation Services in WA** – Potential for further improvements to the publicly owned and operated crematoria services in WA;
- **Consistency of Forms and Fees** – Prescribed forms could be introduced and fees and charges standardized for consistency.

## COMMENT

WALGA promoted the opportunity to provide a submission to the Review and requested Local Government submissions be circulated to WALGA. To date, no submissions were received however it is understood the Department has received some sector feedback.

At face value, the main themes of the Review appear worthy of support due to the intent to reduce red tape and for all Cemetery Boards, including Local Governments, to operate cemeteries on a consistent footing. One theme that may benefit from closer analysis is the proposal for consistency of fees.

Currently, Local Governments are required by legislation to observe a range of factors when setting fees and charges under the provisions of s.6.17 of the Local Government Act, which includes the cost to the Local Government to provide the service.

The sector may support consistency of fees if the effort to provide the service is likely to be consistent; for example, across a sample of 4 Local Governments in different regions, the adopted 2023/24 fee and charge for a single monumental mason licence ranged for \$163.00 to \$193.00, suggesting a similar effort is required to provide this service.

Alternatively, the sector may not support standardising the level of fees where the cost of providing the service is likely to be affected by different cost factors; for example, across the same 4 Local Governments the adopted 2023/24 fee and charge for a standard burial range between \$1,204 and \$2,307, suggesting a range of different cost factors affect the ability of each Local Government to provide this service.

The presumed support for maintaining some local autonomy to set fees and charges is supported by long-standing WALGA advocacy position 2.1.14<sup>4</sup>:

### 2.1.14 Fees and Charges

#### Position Statement

That a review be undertaken to remove fees and charges from legislation, and Councils be empowered to set fees and charges for Local Government services.

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<sup>4</sup> Source – WALGA Advocacy Positions, 12 January 2024



## SUMMARY

It is recommended that on balance, that WALGA support the Review and advocate for Local Governments to continue to impose cemetery fees and charges under the current legislative provisions.

In terms of next steps, the feedback from this Review will inform the development of a Decision Regulatory Impact Statement and to determine next steps which may include amendments to current legislation or introduction of new Act(s). Further consultation with stakeholders is likely at this future stage.

## ZONE CONSIDERATION

<b>Avon Midland Country Zone</b>	WALGA recommendation supported
<b>Central Country Zone</b>	WALGA recommendation supported
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation supported
<b>Great Eastern Country Zone</b>	WALGA recommendation supported
<b>Great Southern Country Zone</b>	WALGA recommendation supported
<b>Kimberley Country Zone</b>	WALGA recommendation supported
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation supported
<b>Northern Country Zone</b>	WALGA recommendation supported
<b>Pilbara Country Zone</b>	WALGA recommendation supported
<b>South East Metropolitan Zone</b>	WALGA recommendation supported
<b>South Metropolitan Zone</b>	WALGA recommendation supported
<b>South West Country Zone</b>	WALGA recommendation supported

## EAST METROPOLITAN ZONE

That the East Metropolitan Zone supports Item 5.3 with amendment as follows:

That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices;
2. Supports the intent of providing accessibility for alternative types of burials and disposal of human remains; and
3. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.

## PEEL COUNTRY ZONE

The Peel Country Zone amends the WALGA recommendation to read as follows:

That WALGA:

1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices; and
2. Advocate for the WA State Government to be the sole agency responsible for the Cemeteries Act 1986 and Cremation Act 1929 and all functions associated with the administration of these Acts, and that Local Governments retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act; and
3. If Part 2 of the Recommendation cannot be achieved, that as a minimum, Local Governments retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.



### **SECRETARIAT COMMENT**

The East Metropolitan Zone item is included in the proposals in the Discussion Paper and would be worth highlighting in the recommendation.

The Peel Zone's proposed amendment is a major change and would require substantial sector consultation, as there are 108 Local Governments with responsibilities for cemeteries.

### **COMPOSITE RECOMMENDATION**

**Moved:** President Chris Mitchell  
**Seconded:** Cr Wendy McWhirter-Brooks

#### **That WALGA:**

- 1. Supports the intent of the Review of Cemeteries Act 1986 and Cremation Act 1929 Discussion Paper to reduce red tape, modernise legislation and standardise administrative practices;**
- 2. Supports the intent of providing accessibility for alternative types of burials and disposal of human remains; and**
- 3. Advocates that Local Government cemetery managers retain the capacity to impose cemetery fees and charges under Part 6 of the Local Government Act.**

**RESOLUTION 006.1/2024**

**CARRIED**



## MATTERS FOR CONSIDERATION BY STATE COUNCILLORS (UNDER SEPARATE COVER)

### 8.4 SELECTION COMMITTEE GUIDELINES REVIEW

*By Kathy Robertson, Manager Association and Corporate Governance*

#### **WALGA RECOMMENDATION**

**That State Council endorse the Selection Committee Guidelines – *Selection Process for Appointments to State Government, Federal Government, WALGA and other Boards and Committees* as amended.**

#### **EXECUTIVE SUMMARY**

- The Selection Committee has undertaken a review of the guidelines governing the Selection Committee nomination and selection process for appointments to boards and committees.
- Overall, the current processes contained in the guidelines are fundamentally sound.
- Only minor amendments are suggested by the Committee and are demonstrated in the mark-up version attached to this report.

#### **ATTACHMENTS**

- Selection Committee Guidelines – mark-up showing suggested amendments.

#### **BACKGROUND**

The Selection Committee has undertaken a review of the guidelines that underpin WALGA's nominations and selection process for appointments to Government, WALGA and other boards and committees.

The terms of reference of the Selection Committee, as contained in Schedule Two of the Association Constitution, requires that a review of the process for the selection of applicants for vacancies on boards and committees, and the delegations provided to the Selection Committee annually or biennially. The last review was done by the Committee in June 2022.

The Guidelines are an important document that underpin WALGA's nominations and selection process for appointments to Government, WALGA and other Boards and Committees. In particular, the Guidelines outline:

- Principles guiding the Selection Committee in making recommendations and appointments;
- Processes undertaken by the secretariat to support the Selection Committee;
- Deliberative and decision-making processes of the Selection Committee;
- WALGA's commitment to diversity and gender equity through the Selection Committee process; and
- A framework to ensure quality assurance and ongoing improvement.



To undertake the review, the Secretariat distributed a revised mark-up version of the guidelines on Monday, 29 January and invited comments and contributions from Committee members. Several comments and additional amendments were proposed by Committee members and combined into a final mark-up.

The Selection Committee discussed the final mark-up of the guidelines at their meeting on 20 February. The Committee considered the nomination and selection process to be fundamentally sound.

The Committee endorsed the version presented for State Council consideration in this report.

#### **COMMENT**

The overall nomination and selection process is fundamentally sound. The amendments proposed by the Selection Committee are relatively minor.

Broadly, the proposed amendments to the guidelines are as follows:

<b>B. Terms of Reference for the Selection Committee</b>	Updated to reflect the same wording as the delegation schedule in the Constitution, and to include reference to the schedule as the source of the Terms of Reference.
<b>C. Membership</b>	Amended to account for the two additional State Councillor positions created in 2022 (bringing the Committee membership to seven members).
<b>D(i) Merit-based Selection and D(iv) Deliberative Processes of the Selection Committee</b>	Applicants are required to submit a curriculum vitae as part of their application. The guidelines have been amended to reflect that a CV forms part of the application and will be considered by the Committee as part of the assessment process.
<b>D(ii). Nominations process</b>	Amended to reflect the changes to WALGA publications (Councillor Direct and LG News were recently combined to form the weekly LG Direct) and remove the reference to separately emailing regional CEOs (as an email is already sent to all CEOs). The reference to submitting nominations via fax and mail has been removed. A reference to submitting nominations in person has been added.
<b>Language</b>	Consistency regarding capitalisation.



## **WALGA RECOMMENDATION**

**Moved:** Cr Paul Kelly  
**Seconded:** President Cr Phil Blight

**That State Council endorse the Selection Committee Guidelines – *Selection Process for Appointments to State Government, Federal Government, WALGA and other Boards and Committees* as amended.**

## **AMENDMENT**

**Moved:** Mayor Patrick Hall  
**Seconded:** Cr Adam Hort

**Add the words “subject to the removal of the last dot point in Part D(i) i.e. whether the nominee has been sanctioned by the Local Government Standards Panel.”**

## **THE AMENDMENT WAS PUT AND CARRIED**

**RESOLUTION 007.1/2024**

**CARRIED**

## **THE SUBSTANTIVE MOTION AS AMENDED WAS PUT**

**That State Council endorse the Selection Committee Guidelines – *Selection Process for Appointments to State Government, Federal Government, WALGA and other Boards and Committees*, subject to the removal of the last dot point in Part D(i) i.e. whether the nominee has been sanctioned by the Local Government Standards Panel.**

**RESOLUTION 008.1/2024**

**CARRIED**



# Selection Process for Appointments to State Government, Federal Government, WALGA and Other Boards and Committees

Last updated: 6 March 2024

## A. Background

On 12 December 2001 and 6 February 2002, the State Council of the Western Australian Local Government Association endorsed the introduction of a formal selection process pertaining to the recommendation of persons for appointments to Boards and Committees.

State Council resolved that the new selection process must meet the following requirements:

- *The process must be justifiable and transparent;*
- *The criteria upon which nominations are to be considered must be understood by nominees and should be common knowledge amongst Association members;*
- *The process must be outcome focused, and must foster the merit principle of “best person for the job”; and*
- *The selection process should be capable of review where justifiable grounds have been established.*

Integral to this new process was the establishment of a **Selection Committee**, which operates under the delegated authority of State Council. The Selection Committee undertakes the assessment of nominations received for vacancies on Boards and Committees, and depending on the strategic importance of the body concerned either:

- Endorses preferred candidates for appointment; or
- Makes recommendations to the State Council on preferred candidates.

## B. Terms of Reference for the Selection Committee

The terms of reference for the Selection Committee as defined by State Council and contained in Schedule Two of the Association Constitution include:

- ***Oversee the nomination and selection processes in accordance with the objectives and framework endorsed by the State Council.***
- ***Call for and assess nominations for vacancies on Boards and Committees on the basis of objective selection criteria.***
- ***Ensure that all steps in the selection process are completed before existing appointments to Boards and Committees expire.***
- ***Make advisory recommendations to the State Council concerning the selection of applicants for vacancies on Boards and Committees which has been identified as being of strategic importance to the Association, including providing reasons for recommendations.***



- *For vacancies on Boards and Committees that have been identified as the highest strategic priority to Local Government, institute a process of formal interviews in the selection of candidates to ensure that the best person for the vacancy is recommended to State Council.*
- *Resolve upon preferred applicants for vacancies on Boards and Committees which have not been identified by State Council as being of strategic importance to the Association, including providing reasons for decision.*
- *Provide routine reports to State Council on the exercise of all delegated decision making authority concerning the selection process.*
- *Establish key performance indicators and set achievable targets for the Association's selection process.*
- *Review the process for the selection of applicants for vacancies on Boards and Committees and the delegations provided to the Selection Committee annually or biennially.*
- *Develop and implement measures to increase the awareness and understanding of the selection process amongst the Association's membership.*

### C. Membership

The Selection Committee is constituted by up to five-seven members, including:

- the Deputy President of WALGA (Chair);
- two State Councillors from the country constituency;
- two State Councillors from the metropolitan constituency;
- a representative from Local Government Professionals WA; and
- an independent person with significant experience in recruitment and selection.

If the nominated representative from Local Government Professionals WA (LG Pro) is unable to attend, to provide consistency in advice relating to appointments for officer positions, then the CEO of LG Pro will deputise, unless the CEO of LG Pro is the nominated representative.

### D. The Selection Process

#### (i) Merit-based selection

The deliberative process of the Selection Committee for determining preferred candidates for vacancies to Boards and Committees is **merit-based**, focusing on the principle of 'best person for the job'.

Each vacancy subject to WALGA's selection process is assigned generic and specific selection criteria by the secretariat. Selection criteria to be utilised will be as objective as possible and may include:

- being an elected member or serving officer;
- availability of the applicant to undertake the responsibility;
- relevant skills in the area;
- relevant experience and qualifications that are applicable to the position;
- demonstrated interest in the position;
- capacity of the applicant to represent the interests of Local Government and WALGA;
- any specific requirements for the position being applied for (defined in consultation with the relevant board or committee); and
- whether the nominee has been sanctioned by the Local Government Standards Panel .

All applicants for a vacancy must address the generic and specific selection criteria for the position being applied for and provide a curriculum vitae as part of their nomination.



## (ii) Nominations process

The advertisement of vacancies to Boards and Committees is undertaken by the secretariat under the authority of the Selection Committee.

A Newsletter notice is produced for each round of nominations, providing a synopsis of the current vacancies to Boards and Committees.

The following process of advertising vacancies for each round is currently undertaken:

- All nominations are advertised for a minimum of four weeks, but generally for six weeks, on WALGA's website
- Advertising for two appearances (or more) in Councillor LG Direct
- ~~Advertising for two appearances (or more) in LG News~~
- An email to all CEO's advising of vacancies
- ~~If necessary, an email to individual regional CEOs where the vacancy is specifically for that Region (ie South West)~~
- An email sent to all State Councillors and Zone Executive Officers.

The nominations period is generally four to six weeks. Candidates seeking to lodge nominations for a vacancy can do so by e-mail, ~~fax~~ or mail in person. The majority of nominations are lodged via email, which allows the secretariat to retain a record of their application.

In lodging a nomination, applicants must certify that the information contained within their application is true and correct and declare that it is made in accordance with their Council's policy on representation (where such a policy exists).

The declaration also requires a commitment to allocate the necessary time and effort to undertake the responsibilities of the position, and to resign from the Board/Committee should they cease to be an Elected Member or serving officer within Local Government.

## (iii) Insufficient/Inadequate Nominations

When there is a lack of suitable candidates for a vacancy after two rounds of advertising, State Council has delegated decision making authority to the WALGA President (October 2002) to seek nominations and appoint preferred candidates to fill vacancies.

In practice, the secretariat will utilise existing networks to approach suitable candidates to provide advice to the WALGA President.

## (iv) Deliberative Processes of the Selection Committee

The assessment of applicants under WALGA's selection process utilises a merit-based process which enshrines the principle of 'best person for the job'.

To undertake the assessment process, a **selection matrix** is utilised to assess and competitively rank applicants on the basis of their performance against defined selection criteria.

Upon the close of nominations for a vacancy, the selection matrix is produced by the secretariat listing all applicants and specifying the selection criteria which will be used in the assessment process. The matrix also includes weightings that have been assigned to each criterion, indicating the relative importance of each factor to the position.



Members of the Selection Committee complete the matrix prior to their meeting by scoring each applicant on the basis of their written response to each of the selection criteria and their curriculum vitae. This assessment is limited to the information provided by each applicant in their written application. Interviews or reference checking are not integrated into the selection process, as they are considered to be too unwieldy and time consuming.

For nominations received from persons seeking re-appointment to a board or committee, State Council has determined that the performance of that representative can be considered by the Selection Committee. This input is to be based on a report from the secretariat which includes regularity of meeting attendance, frequency of reports submitted to WALGA, and any advice from the chair or executive of the Board or Committee on the appropriateness of serving members.

At the Selection Committee meeting, nominations are discussed, individual scores from members combined and applicants ranked in order of preference. Following discussion by the Selection Committee on the aggregate scores and / or any queries or concerns with applications or nominees, provided the candidate(s) meet minimum suitability requirements, the candidate(s) with the highest overall score will generally be deemed preferred for the vacancy.

Under the instrument of delegation given by State Council, the Selection Committee has both **advisory** and **decision-making** authority in relation to vacancies for particular Boards and Committees.

Where a Boards or Committees has been identified as being of strategic importance to WALGA, the Selection Committee is required to assess and make advisory recommendations to State Council.

Where a Boards or Committees is not strategically important to WALGA, the Selection Committee has been delegated the decision-making authority of State Council to resolve upon preferred candidates. A routine report on the exercise of delegated authority must be provided to State Council.

In making an advisory recommendation or decision concerning a vacancy, the Selection Committee must provide written reasons based on the assessment and ranking of all applicants.

Where a vacancy involves a ministerial appointment, WALGA will aim to meet the Minister's request in terms of the number of nominees and composition of the panel.

#### **(v) Diversity and Gender Equity**

WALGA is committed to providing equal selection opportunity for nominees reflective of the diversity of the wider community, including nominees of any:

- Gender
- Sexual orientation
- Gender history
- Race
- Religion
- Cultural and linguistic background
- Age, and
- Ability or impairment.

Accordingly, within WALGA's nominations process, nominees from all backgrounds and of all genders are encouraged to nominate for positions on Boards and Committees.



In relation to diversity and gender equity in appointments to **b**Boards and **e**Committees, the policy endorsed by State Council (February 2003) is that *the practice of 'Best Person for the Job' will be the basis of recommendations for WALGA representatives on any boards or committees*. This is because WALGA is typically responsible for putting forward nominees for one position (or a minority of positions) to represent the interests of the Local Government sector.

Notwithstanding, diversity and gender equity considerations will inform the Selection Committee's deliberative process whenever possible, particularly in the composition of panels put forward to a Minister for consideration.

#### **(vi) Decision making process of State Council**

For **b**Boards and **e**Committees of strategic importance to WALGA, State Council has retained responsibility for decision making on preferred candidates for vacancies. The role of the Selection Committee in the selection process for these bodies is to assess nominations and make advisory recommendations.

Once deliberations have been completed by the Selection Committee, and the quality assurance assessment process has been undertaken, the Committee will prepare a written report to State Council that specifies:

- The nominations received for a position;
- The preferred applicant for the vacancy or a panel of applicants in order of preference; and
- Supporting reasons for the recommendation in accordance with the selection criteria.

Recommendations submitted to State Council will be considered as a motion, with a simple majority carrying the motion. The method of voting will be a show of hands.

With ultimate decision-making authority, State Council is empowered to vote against a recommendation of the Selection Committee. If a recommendation is lost, then there will be the capacity for a State Councillor to move an alternative person for the position (by way of a motion which must be seconded), or to request the Selection Committee to reconvene to review and reconsider their assessment process.

Given the Selection Committee's diligent and merit-based selection process, putting forward alternative candidates is not recommended. State Councillors are able to ask questions of the Selection Committee Chair prior to and at the State Council meeting to address any queries regarding the nomination and assessment process. The Selection Committee agenda, including received nominations, is available for State Councillors to view prior to the State Council meeting.

The reporting of minutes of the State Council's deliberations on nominations to **b**Boards and **e**Committees will include information on which applicant was endorsed, and provide summary reasons in relation to the selection criteria for the position. This will significantly increase the transparency of the process.

#### **(vii) Interview Component to the Selection Process**

As part of the selection process for certain key strategic **b**Boards and **e**Committees as identified by State Council, the Selection Committee is to shortlist the top three (3) to five (5) applicants on the basis of suitability for the vacancy. However, should there be only one applicant, or that one applicant's nomination is considered of 'stand out' quality and appropriate for the vacancy, the need to conduct an interview may not be required. In addition, as many key strategic **b**Boards and **e**Committees are subject to ministerial appointment from a panel of between three and nine nominees, the Selection Committee has determined that interviews will not be required in these instances.



In certain circumstances, it may be appropriate for the Chair and/or Executive Officer of the relevant Board or Committee to attend the Selection Committee to provide advice at the request of the Selection Committee on the vacancy and suitability of candidates. Where this occurs, the Chair and/or Executive Officer is not to participate or seek to influence the Selection Committee when deliberating on the preferred applicant(s) to be short-listed for the position.

In the event that interviews are considered necessary, short-listed applicants are to be notified that they will be interviewed by a formal selection panel, comprising the Chair of the Selection Committee, a member of the Selection Committee and the WALGA CEO or their delegate. This interview may be conducted in person, by telephone or by video conference as required.

The report and recommendations stemming from the selection panel will be referred back to the Selection Committee for ratification (out of session) of the preferred applicant(s) prior to finalisation.

Once ratified, the minutes of the Selection Committee and the report from the selection panel will be submitted to State Council for ratification.

#### **(viii) Quality Assurance Assessment of the Selection Process**

Once the deliberations of the Selection Committee have been completed, a **quality assurance assessment** is undertaken by the secretariat prior to finalising a decision or recommendation. This assessment verifies that each and every stage within the selection process has been completed correctly. Where a review of the selection process is subsequently requested by an aggrieved applicant, this instrument can be used to substantiate that proper process has been followed.

This will include, for example, a check to ensure that all nominations were received before the closing date, that all nominations addressed the selection criteria, etc. The assessment will be undertaken by the secretariat and an Executive Manager of WALGA will certify that due process was adhered to.

The benefits of incorporating an assessment requirement at this stage includes the capacity to limit the potential for a breach of process, and to provide an accessible source for review if one is to be undertaken at a later stage.

#### **(ix) Review of the Selection Process**

Unsuccessful nominees are provided an opportunity to receive feedback on their nomination, in the first instance from the secretariat, and subsequently from the Selection Committee Chair.

The selection framework includes a review mechanism by which aggrieved parties can seek an examination of the process followed to ascertain whether a **breach in process** has occurred. This appeal right does not extend to a review on the basis of merit or any other factor.

A request for a review must take the form of a written application to the Chief Executive Officer, and must be submitted within 14 days of the Selection Committees' or State Council's decision. Applicants will be advised in writing by the secretariat of the decision of the Selection Committee or State Council within three (3) working days.

The review process will involve the WALGA Chief Executive Officer appraising the quality assurance assessment undertaken at the conclusion of the selection process, and providing the applicant with a copy of that assessment.

In addition, the applicant will also be able to access information on the assessment undertaken by the Selection Committee in regards to their application and that of the successful applicant. They will not, however, be permitted access to the nominations of other applicants.



Where WALGA cannot establish that proper process was followed by the Selection Committee, the CEO will reconvene the Selection Committee to repeat their deliberations and the matter will be referred back to State Council for reconsideration.

**(x) Review of Delegation**

The Selection Committee is required to review its delegation regularly, and at least every six years. This review will include an examination of the Boards and Committees which have been identified as being of strategic importance to WALGA.

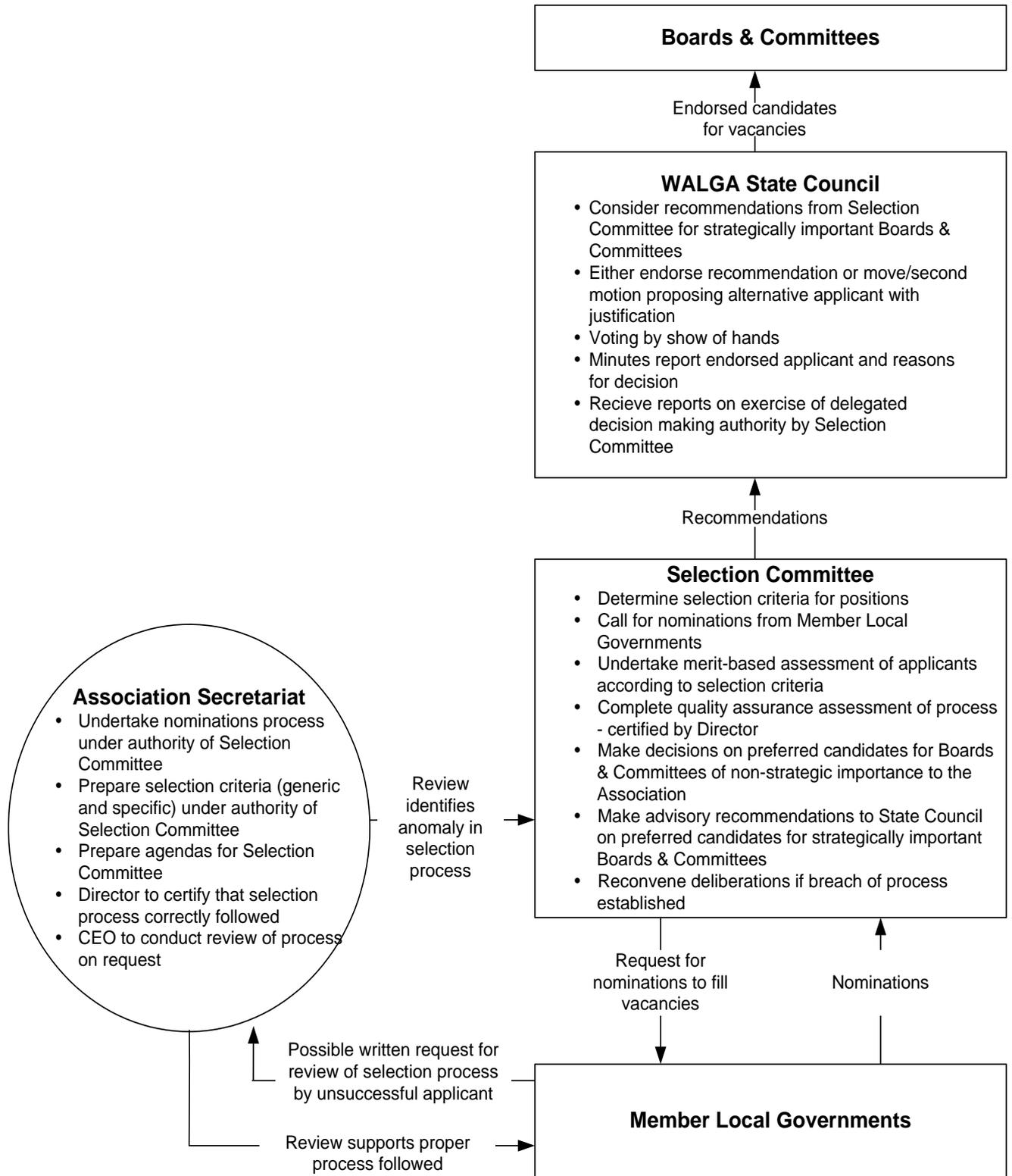
The review will look at any new Boards or Committees that have been established since the previous review; consider relevant changes to the strategic priorities of WALGA; and determine whether any existing bodies have become redundant since the previous review.

The review will facilitate variations to be made to the Boards and Committees for which State Council reserves decision making authority and those which are delegated to the Selection Committee for determination.



### E. Model for the Selection Process

The model for the selection process as proposed can be represented diagrammatically:





## Appendix 1 Boards and Committees for State Council determination

STATE COUNCIL DETERMINED	
1.	Community Sporting & Recreation Facilities Fund Committee
2.	Heavy Vehicle Advisory Group
3.	LGIS
4.	Library Board of Western Australia
5.	Local Government Advisory Board (LGAB)
6.	Local Government Standards Panel
7.	Municipal Waste Advisory Council/Officer Advisory Group
8.	National Trust of Australia (WA) Council
9.	Regional Development Council
10.	Road Safety Council
11.	Swan River Trust Board
12.	WALGA Finance and Services Committee
13.	WA Local Government Grants Commission
14.	WA Planning Commission (WAPC)

The **B**oards and **C**ommittees from the above list, are identified as being of the highest strategic priority and therefore requiring a formal interview component as part of the selection process. (Refer appendix 3).

1.	LGIS
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## Appendix 2

### Boards and Committees for Selection Committee determination

<b>SELECTION COMMITTEE DETERMINED</b>	
1.	Advisory Committee for the Purity of Water
2.	Air Quality Coordinating Committee
3.	Alliance for the Prevention of Elder Abuse
4.	Australia Day Council
5.	Board of Australia's Golden Outback
6.	Biosecurity Council of WA
7.	Building Commission Advisory Committee
8.	Building Surveyors Qualifications Advisory Committee
9.	Bush Fire Brigade Volunteer Advisory Committee
10.	Caravan Parks & Camping Grounds Advisory Committee
11.	Control of Vehicles off Road Areas Advisory Committee
12.	Economic Regulations Authority Consumer Consultative Committee
13.	Edith Cowan Uni South West Campus (Bunbury Advisory Board)
14.	DFES Consultative Committees – Bush Fire Service (BFS) & Fire & Rescue Service (FRS)
15.	DFES ESL Capital Grants Committee – Bush Fire Brigade (BFB) & State Emergency Service (SES)
16.	Fluoridation of Public Water Supplies Advisory Committee
17.	Geographic Names Committee
18.	Keep Australia Beautiful Council (WA)
19.	Local Health Authorities Analytical Committee (LHAAC)
20.	Main Roads Advisory Group for Management of Straying Stock in Pastoral Regions
21.	Metropolitan Regional Cemeteries Working Group
22.	Neighbourhood Watch Board
23.	North Metropolitan Perth Area Consultative Committee
24.	Outback Highway Development Committee
25.	Peel-Harvey Catchment Council
26.	Perth Region NRM
27.	Public Library Working Group
28.	Rural and Remote Education Advisory Committee
29.	Remote & Rural Medicine Advisory Committee (WACRM)
30.	Roadside Conservation Committee (RCC)
31.	Rural Towns Program
32.	State Emergency Management Sub-Committee
33.	Soil and Land Conservation Council
34.	South West Catchment Council
35.	State Emergency Management Recovery Sub-committee
36.	Telethon Institute for Child Health Research Development Pathways Project
37.	Tourism Industry Reference Group



38.	Trails Reference Panel
39.	WA Environment Health Officers Professional Review Board
40.	WA Health Promotion Foundation (Healthways Board)
41.	WA Land Information System (WALIS) Council & Core Management Group
42.	WA Freight & Logistics Council
43.	WA State Graffiti Taskforce
44.	WAPC Infrastructure Coordinating Committee
45.	WAPC Statutory Planning Committee
46.	Western Australian Council on Homelessness
47.	Wetlands Coordinating Committee
48.	Wheatbelt NRM
49.	Wild Dog Management Advisory Committee
50.	Working Group to Review Health (Treatment of Sewerage & Disposal of Effluent & Liquid Waste) Regulations 1974



## Appendix 3

### Local Government Appointments to Boards and Committees Introduction of Interview Component to the Selection Process

#### Selection Process

In October 2005, State Council supported the extension of WALGA's Selection Process for key strategic Boards and Committees to include a formal interview process. 'Key strategic' Boards and Committees have previously been identified by State Council as those external bodies to which Local Government has a significant interest.

The rationale behind these changes are linked to the considerable importance of these strategic Boards and Committees to the Local Government sector, coupled with the competitive field of candidates that are normally attracted to the vacancy (part of the attractiveness of these positions, whilst related to the importance of the board or committee, undoubtedly also correlates to the significant stipend and allowances provided to sitting members). These factors make it imperative to get the very best people from Local Government into these vacancies to represent the interests of Local Government and WALGA.

The Boards and Committees identified as being of the highest strategic priority, and therefore requiring a formal interview component as part of the selection process, are as follows:

- LGIS

Changes to the selection process for these Boards and Committees are outlined below:

- The vacancy is advertised within Local Government using the normal medium.
- At the closing date of nominations:
  - a copy of nominations for the vacancy are to be sent to the Selection Committee, together with WALGA's scoring matrix and supporting documentation;
  - a copy of nominations is to be provided to the Chair and/or Executive Officer of the Board or Committee with an invitation to consider the applicants on the basis of the written nominations and make comments as to their suitability for the position;
  - comments provided by the Chair and/or Executive Officer of the Board or Committee are to be added to the "Notes for the Chair of the Selection Committee".
- The Selection Committee will consider the applicants and assess each applicant on the basis of written responses to the generic and position specific selection criteria, taking into account any comments made by the Chair and/or Executive Officer of the relevant board or committee.
- The Selection Committee is to shortlist the top three (3) to five (5) applicants on the basis of suitability for the vacancy. However, should there be only one applicant, or that one applicant's nomination is considered of 'stand out' quality and appropriate for the vacancy, the need to conduct an interview may not be required.
- In certain circumstances, it may be appropriate for the Chair and/or Executive Officer of the relevant Board or Committee to attend the Selection Committee to provide advice at the request of the Selection Committee on the vacancy and suitability of candidates. Where this occurs, the Chair and/or Executive Officer is not to participate or seek to



influence the Selection Committee when deliberating on the preferred applicant(s) to be short-listed for the position.

- In the event that interviews are considered necessary, short-listed applicants are to be notified that they will be interviewed by a formal selection panel, comprising the Chair of the Selection Committee, a member of the Selection Committee and the WALGA CEO or their delegate. They are to be sent an overview which outlines the structure of the interview process, when candidates should arrive for their interview, who is on the interview panel, how candidates should prepare for the interview, and what happens after the interviews are concluded in terms of finalising the appointment(s) to the board or committee. Interviews may be conducted in person, by telephone or by video conference as required.
- Interview Panel to be convened prior to commencing interviews to review the questions that will be asked to candidates. The Panel will utilize a combination of standard questions and position-specific questions to suit the vacancy.
- Candidates to be interviewed to be requested to attend interview 15 minutes prior to the interview is scheduled to start, and which time they are to be given the questions to review. To protect the integrity of the process, candidates are not to be given prior notice of the questions. Questions are to be taken from the candidate once they have completed the interview to avoid the potential for transferal to another candidate.
- The report from the Interview Panel, once ticked off by the members of the Interview Panel, must be e-mailed to the remaining members of the Selection Committee for ratification of the recommendations out-of-session. This should be done no later than 48 hours prior to the State Council meeting.
- Once ratified by the Selection Committee, the Chair of the Selection Committee needs to be advised that this approval has been granted and given a copy of the report(s) from the Interview Panel no later than 12 hours prior to the State Council meeting. The Chair will then read the recommendations in the report at the State Council meeting for endorsement of the preferred candidate(s).



## 8.5 SELECTION COMMITTEE MINUTES – 19 DECEMBER 2023 AND 20 FEBRUARY 2024 CONFIDENTIAL

*By Chantelle O'Brien, Governance Support Officer*

### **WALGA RECOMMENDATION**

**That:**

- 1. the resolutions contained in the 19 December 2023 Special Selection Committee Meeting Minutes be noted; and**
- 2. the recommendations contained in the 20 February 2024 Selection Committee Meeting Minutes be endorsed.**

### **EXECUTIVE SUMMARY**

- The Selection Committee held a special meeting on 19 December 2023 to consider nominees to be put forward for consideration of appointment to the Bush Fire Service Capital Grants Committee and the State Emergency Service Capital Grants Committee.
- The Selection Committee recently met for their scheduled ordinary meeting on 20 February 2024 to consider a review of the Committee's Guidelines as well as nominees for the following Committees:
  - Fluoridation Advisory Committee (readvertised)
  - Local Health Authorities Analytical Committee
  - Library Board of WA (readvertised)
  - Local Government Standards Panel

### **ATTACHMENTS – CONFIDENTIAL**

- Special Meeting Selection Committee Minutes – 19 December 2023
- Selection Committee Meeting Minutes – 20 February 2024

### **BACKGROUND**

Pursuant to the resolution of State Council in February 2002, the WA Local Government Association Selection Committee was established to oversee the selection process for Local Government vacancies on boards and committees.

The Selection Committee conducts a merit-based and transparent assessment process encompassing the principle of "best person for the job". Upon completion of the assessment of nominations for vacancies, the Selection Committee either endorses preferred candidates for appointment (under delegated authority) or makes advisory recommendations to State Council for ratification of preferred candidates.



## COMMENT

A Special Meeting of the Selection Committee was called on 19 December 2023 due to a time sensitive request for nominees to be put forward for consideration to the Department Fire and Emergency Service's Bushfire and State Emergency Services Capital Grants Committees. The Selection Committee were able to accommodate this request and were able to put forward five nominees for the Bush Fire vacancy and two nominees for the State Emergency Services vacancy, each were seeking two members.

The Selection Committee had an Ordinary Meeting on 20 February 2024 to consider nominees for the following Committees.

### **Fluoridation Advisory Committee**

This was the third advertising period for this vacancy. Three nominations were received. As a panel of three is requested, all three have been recommended for consideration.

### **Local Health Authorities Analytical Committee**

Nominations were requested for one Non-Metropolitan member and two Metropolitan members, for the Minister of Health's consideration. Two nominees for each category were received. Nominations were received by the incumbent members from each category along with one new nominee from each category. As a panel is requested, all nominations have been recommended for consideration.

### **Library Board of WA**

Following a second advertising period for this vacancy, eight nominations were received. A panel of three has been requested and suitable nominees have been recommended for the Minister's consideration.

### **Local Government Standards Panel**

At the closing of the advertising period, eight nominations were received for the Local Government Standards Panel Member and Deputy Member vacancies. A panel of nine is requested from the Minister and therefore, all nominees have been recommended to be put forward for consideration.

The Selection Committee also endorsed amendments to the Selection Committee Guidelines. The revised Guidelines are included in [Agenda Item 8.4](#) for State Council endorsement.

## **WALGA RECOMMENDATION**

**Moved:** Cr Karen Wheatland  
**Seconded:** President Cr Les Price

### **That:**

- 1. the resolutions contained in the 19 December 2023 Special Selection Committee Meeting Minutes be noted; and**
- 2. the recommendations contained in the 20 February 2024 Selection Committee Meeting Minutes be endorsed.**

**RESOLUTION 009.1/2024**

**CARRIED**



## 8.6 FINANCE AND SERVICES COMMITTEE MINUTES – 21 FEBRUARY 2024 CONFIDENTIAL

*By Tony Brown, Executive Director Member Services*

### **WALGA RECOMMENDATION**

**That the Minutes of the Finance and Services Committee meeting held on 21 February 2024 be endorsed.**

### **EXECUTIVE SUMMARY**

- The Finance and Services Committee met on 21 February 2024.
- The Minutes of the meeting have been distributed to members of State Council under separate cover.

### **ATTACHMENTS – CONFIDENTIAL**

- Finance and Services Committee Minutes – 21 February 2024
- Attachments to Minutes:
  - WALGA Finance Report 31 January 2024
  - A Framework for Local Government Investment in Financial and Real Assets: Phase 2 – Establishment Operating Model Requirements

### **BACKGROUND**

The Finance and Services Committee met on 21 February 2024.

The Minutes of the meeting, together with attachments, have been distributed to members of State Council under separate cover.

### **COMMENT**

In addition to the standard finance and services reporting, the Finances and Services Committee considered the following key issues:

- Budget Plan 2024-25
- WALGA Investment Project

Finance and Services Committee members will be in attendance at the State Council meeting to respond to questions and provide any further explanation that may be sought.

An overview on the Budget Plan 2024-25 and the WALGA Investment Project item will be provided during the State Council meeting.



**WALGA RECOMMENDATION**

**Moved:                      President Chris Antonio**  
**Seconded:                President Chris Mitchell**

**That the Minutes of the Finance and Services Committee meeting held on 21 February 2024 be endorsed.**

**RESOLUTION 010.1/2024**

**CARRIED**



## 8.7 LOCAL GOVERNMENT HOUSE TRUST BOARD OF MANAGEMENT MINUTES –21 FEBRUARY 2024 CONFIDENTIAL

*By Tony Brown, Executive Director Member Services*

### **WALGA RECOMMENDATION**

**That State Council note the Minutes of the Local Government House Trust board of management meeting held on 21 February 2024.**

### **EXECUTIVE SUMMARY**

- The Local Government House Trust (LGHT) board of management met on 21 February 2024.
- The Minutes have been distributed to members of State Council under separate cover.

### **ATTACHMENTS – CONFIDENTIAL**

- Local Government House Trust Minutes – 21 February 2024
- Attachments to Minutes:
  - Draft business case for Qube buyout 2024
  - Profit and Loss Statement as at 31 January 2024
  - Balance Sheet as at 31 January 2024

### **BACKGROUND**

The LGHT board of management met on 21 February 2024.

The Minutes of the meeting, together with attachments, have been distributed to members of State Council under separate cover.

### **COMMENT**

LGHT members will be in attendance at the State Council meeting to respond to questions and provide any further explanation that may be sought.

### **WALGA RECOMMENDATION**

**Moved: Mayor Rhys Williams**  
**Seconded: Cr Karen Wheatland**

**That State Council note the Minutes of the Local Government House Trust board of management meeting held on 21 February 2024.**

**RESOLUTION 011.1/2024**

**CARRIED**



## 8.8 HONOURS PANEL MINUTES – 1 FEBRUARY 2024 CONFIDENTIAL

*By Tony Brown, Executive Director Member Services*

### **WALGA RECOMMENDATION**

**That State Council note the Minutes of the Honours Panel meeting held on 1 February 2024.**

### **EXECUTIVE SUMMARY**

- The Honours Panel met 1 February 2024.
- The Minutes have been distributed to members of State Council under separate cover.

### **ATTACHMENTS – CONFIDENTIAL**

- Honours Panel Minutes – 1 February 2024
- Attachments to Minutes:
  - 2023 Honours Program Survey – Post event feedback report
  - Draft Nomination Cover Forum, Terms of Reference, and Policy Document

### **BACKGROUND**

The Honours Panel met on 21 February 2024.

The Minutes of the meeting, together with attachments, have been distributed to members of State Council under separate cover.

### **COMMENT**

State Council Honours Panel members will be in attendance at the State Council meeting to respond to questions and provide any further explanation that may be sought.

### **WALGA RECOMMENDATION**

**Moved: Cr Paul Kelly**  
**Seconded: President Cr Kirrilee Warr**

**That State Council note the Minutes of the Honours Panel meeting held on 1 February 2024.**

**RESOLUTION 012.1/2024**

**CARRIED**



## 8.9 LGIS BOARD REMUNERATION - CONFIDENTIAL

*By Craig Hansom, Manager Commercial Contract Services, Member Services*

*Cr Paul Kelly declared an interest in the item and left the meeting at 6.04pm.*

### **WALGA RECOMMENDATION**

**That State Council approve the remuneration for LGIS Board Members be increased by \_\_\_% for the 2024-25 financial year as per the LGIS Corporate Governance Charter guidance.**

### **EXECUTIVE SUMMARY**

- The LGIS Corporate Governance Charter provides information on the composition of the Board, the role of the board, skills of the board and the remuneration of Directors.
- In accordance with the LGIS Corporate Governance Charter, the LGIS Board Member remuneration adjustment will be based on the Average Weekly Earnings, which for the 2024-25 financial year would be an increase of 6.0% per annum.
- The WALGA-LGIS Trust Deed provides that any adjustment to Board Member remuneration is determined by WALGA.

### **ATTACHMENTS - CONFIDENTIAL**

- LGIS Corporate Governance Charter

### **BACKGROUND**

The LGIS Corporate Governance Charter (Schedule 3) defines that an adjustment to LGIS Board Member remuneration is made at the beginning of each financial year based on the Average Weekly Earnings figure (Perth, ABS schedule 6302.0) for the 12 months ending November of the previous year.

### **MOTION**

**Moved: Cr Karen Wheatland**  
**Seconded: President Chris Antonio**

**That State Council approve the remuneration for LGIS Board Members be increased by 6% for the 2024-25 financial year as per the LGIS Corporate Governance Charter guidance.**

**RESOLUTION 013.1/2024**

**CARRIED**

*Cr Paul Kelly returned to the meeting at 6.06pm.*



## 8.10 LGIS BOARD MINUTES – 7 DECEMBER 2023 AND 2 FEBRUARY 2024 CONFIDENTIAL

*By Craig Hansom, Manager Commercial Contract Services, Member Services*

### **WALGA RECOMMENDATION**

**That State Council note the minutes of the LGISWA Scheme Board meeting held on 7 December 2023 and 2 February 2024.**

### **EXECUTIVE SUMMARY**

- The Scheme had an operational surplus of \$7 M on 31 December 2023.
- Return on investments and bank interest was \$2.8 M.

### **ATTACHMENTS – CONFIDENTIAL**

- LGIS Board Minutes – 7 December 2023
- LGIS Board Minutes – 2 February 2024
- LGIS Financial Condition Report (FCR)

### **BACKGROUND**

The minutes of the December and February LGIS Board meeting have been distributed to the members of the State Council under separate cover.

The LGIS FCR Summary was also distributed to the members of the State Council under separate cover.

### **WALGA RECOMMENDATION**

**Moved: President Chris Mitchell**  
**Seconded: Cr Karen Wheatland**

**That State Council note the minutes of the LGISWA Scheme Board meeting held on 7 December 2023 and 2 February 2024.**

**RESOLUTION 014.1/2024**

**CARRIED**



## 8.11 USE OF THE ASSOCIATION'S COMMON SEAL

*By Nick Sloan, Chief Executive Officer*

### **WALGA RECOMMENDATION**

#### **That State Council:**

- 1. Approve the use of the Common Seal for the \$65.9M LGIS Bank Guarantee for 2024.**
- 2. Note the use of the Association's common seal for the following purposes:**
  - a. Funding Agreement between Department of Water and Energy and WA Local Government Association, and**
  - b. Fifth Deed of Amendment to Facility Agreement.**

### **EXECUTIVE SUMMARY**

- WorkCover WA requires WALGA to maintain a Bank Guarantee for the LGIS WorkCare portfolio.
- The common seal has been used twice since the last report to State Council.

### **BACKGROUND**

Clause 26 of the WA Local Government Association Constitution, which establishes and regulates the use of the Association's common seal, provides that:

*'The Association shall have a common seal which shall be held in the custody of the Chief Executive Officer at all times. The common seal may be affixed to documents by resolution of the State Council in the presence of the Chief Executive Officer and one of either the President or Deputy President.'*

*The Chief Executive Officer shall maintain a register in which shall be recorded the details of all documents to which the common seal has been affixed.'*

On 4 December 2002, the State Council delegated power to affix the Association common seal to the President, Deputy President and Chief Executive Officer as below:

- *Affixation of the Association's common seal be undertaken upon the resolution of State Council except where it is impractical to obtain prior approval;*
- *In instances where obtaining prior approval is impractical, authority to affix the Common Seal be delegated to the Chief Executive Officer and one of either the President or Deputy President; and*
- *A regular report be submitted to State Council "for noting" outlining all instances where the Common Seal has been used without prior resolution.*

### **COMMENT**

#### **LGIS Bank Guarantee for 2024**

- Under the terms of LGISWA providing Workers Compensation cover (the LGIS WorkCare portfolio) to Members, WALGA, as trustee, is required to renew the bank guarantee as defined by WorkCover WA.
- The terms of the financial undertaking has been in place since the inception of the Workcare cover and is reviewed and renewed annually by WorkCover WA and agreed upon by the Minister of Industrial Relations.



- The WorkCover WA required financial undertaking for 2024 is \$65.9M (up from \$52.1M in 2023). The corresponding ANZ Bank Guarantee is expected to be provided at 0.65% of the Facility, a cost of \$428,350 (up from \$338,650).

#### **Funding Agreement between Department of Water and Energy and WA Local Government Association**

- Funding provided by the Department provides both the Grant Funds to be disbursed and resources to administer the Grant Funds to implement initiatives to support Urban Greening Program projects in the Perth and Peel regions.
- The Funding Agreement was signed by WALGA President, Cr Karen Chappel AM JP.
- State Council approval was not received prior to use of the Common Seal.

#### **Fifth Deed of Amendment to Facility Agreement**

- Execution of Building Loan Facility Deed with Commonwealth Bank of Australia to extend loan facility from 24 January 2024 to 1 July 2024, approved on 1 February 2024 in the capacity as Trustee for the Local Government House Trust, signed in conjunction with Joint venture partners Qube.
- The Funding Agreement was signed by WALGA President, Cr Karen Chappel AM JP and WALGA CEO, Nick Sloan.
- State Council approval was not received prior to use of the Common Seal.

#### **WALGA RECOMMENDATION**

**Moved:** President Chris Antonio  
**Seconded:** Cr Karen Wheatland

#### **That State Council:**

1. **Approve the use of the Common Seal for the \$65.9M LGIS Bank Guarantee for 2024.**
2. **Note the use of the Association's common seal for the following purposes:**
  - a. **Funding Agreement between Department of Water and Energy and WA Local Government Association, and**
  - b. **Fifth Deed of Amendment to Facility Agreement.**

**RESOLUTION 015.1/2024**

**CARRIED**



## 9 POLICY TEAM AND COMMITTEE REPORTS

### 9.1 ENVIRONMENT POLICY TEAM REPORT

*Presented by Policy Team Chair, Cr Les Price*

#### **WALGA RECOMMENDATION**

**That State Council:**

- 1. Note the election of \_\_\_\_\_ to the position of Chair of the Environment Policy Team, and**
- 2. Note the Environment Policy Team Report for the 16 February 2024 meeting.**

*The Environment Policy Team includes the following subject areas:*

- *Climate change*
- *Native vegetation and biodiversity*
- *Biosecurity*
- *Water resources*
- *Sustainability*
- *Waste management*

The Environment Policy Team will be conducting its first meeting on 16 February 2024. Therefore, a verbal report will be provided at the March State Council meeting.

The name of the Policy Team Chair will be provided following the 16 February 2024 meeting, for noting.

#### **ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	Not considered
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted



**WALGA RECOMMENDATION**

**Moved:                      President Cr Les Price**

**Seconded:                Cr Adam Hort**

**That State Council:**

- 1.    Note the election of President Cr Les Price to the position of Chair of the Environment Policy Team, and**
- 2.    Note the Environment Policy Team Report for the 16 February 2024 meeting.**

**RESOLUTION 016.1/2024**

**CARRIED**



## 9.2 GOVERNANCE POLICY TEAM REPORT

*Presented by Policy Team Chair, Mayor Patrick Hall*

### **WALGA RECOMMENDATION**

**That State Council:**

- 1. Note the election of Mayor Patrick Hall as the Chair of the Governance Policy Team.**
- 2. Note the matters considered by the Governance Policy Team at its meeting held on 6 February 2024.**
- 3. Determine to:**
  - a. retain the following Advocacy Positions unchanged:**
    - i. 2.1.8 Differential Rates**
    - ii. 2.1.16 Recovery of Mining Tenement Rates**
  - b. retire the following WALGA Advocacy Position:**
    - i. 2.5.1 Public Notices**
    - ii. 2.5.21 Recordings and Live Streaming of Council Meetings**

*The Governance Policy Team includes the following subject areas:*

- *Governance (Local Government legislation)*
- *Local Government Reform/Regional Service Delivery*
- *Local Government Revenue*
- *Local Government Elections*
- *Employee Relations/Industrial Relations*
- *Training*

This Report provides an update on matters considered, since the last State Council meeting, by the Governance Policy Team at its meeting held on 6 February 2024.

### **1. Matters for State Council Decision**

#### **Advocacy Position Review**

The Governance Policy Team provides recommendations regarding WALGA Advocacy Positions for State Council's decision. Advocacy Positions may be reviewed in the [WALGA Advocacy Position Manual](#).

The Secretariat advised that the format of the Association's Advocacy Position Manual will be revised, so that achieved Advocacy Positions will be included in a separate section of the Manual for future reference purposes.

Advocacy Position recommended for retention;

- 2.1.8 Differential Rates as the advocacy position has not yet been addressed through the Local Government Act reform.
- 2.1.6 Recovery of Mining Tenement Rates as amendment of the *Mining Act 1978* to this effect has not yet been achieved.



Advocacy Positions recommended for retirement as they have been achieved:

- 2.5.1 Public Notices
- 2.5.2 Recordings and Live-Streaming of Council Meetings

**2. Matters for State Council Noting  
Election of Chair**

Mayor Patrick Hall was elected as Chair.

**ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	Not considered
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted

**WALGA RECOMMENDATION**

**Moved:** Mayor Patrick Hall  
**Seconded:** President Paige McNeil

**That State Council:**

1. Note the election of Mayor Patrick Hall as the Chair of the Governance Policy Team.
2. Note the matters considered by the Governance Policy Team at its meeting held on 6 February 2024.
3. Determine to:
  - a. retain the following Advocacy Positions unchanged:
    - i. 2.1.8 Differential Rates
    - ii. 2.1.16 Recovery of Mining Tenement Rates
  - b. retire the following WALGA Advocacy Position:
    - i. 2.5.1 Public Notices
    - ii. 2.5.21 Recordings and Live Streaming of Council Meetings

**RESOLUTION 017:1/2024**

**CARRIED**



## 9.3 INFRASTRUCTURE POLICY TEAM REPORT

*Presented by Policy Team Chair, Cr Stephen Strange*

### WALGA RECOMMENDATION

**That State Council:**

- 1. Note the election of Cr Stephen Strange to the position of Chair of the Infrastructure Policy Team.**
- 2. Note the matters considered by the Infrastructure Policy Team meeting held on 20 December 2023.**

This Report provides an update on matters considered, since the last State Council meeting, by the Infrastructure Policy Team at its meeting held on 20 December 2023.

#### 1. Matters for State Council Decision

The Policy Team considered and recommended an item concerning Separation (Centre) and Edge Line Marking by Local Government on Low Volume Rural Roads be considered by State Council ([State Council Item 8.1](#))

#### 2. Matters for State Council Noting

The Policy Team progressed actions and advocacy in relation to:

- extended lead time for quotes from Western Power for Headworks;
- changes to the Main Roads WA Traffic Management Company Registration Scheme; and
- required changes to the Disaster Recovery Funding Arrangements (DRFAWA).

The Policy Team noted progress in changes sought to regulations governing undertaking roadworks on Total Fire Ban days.

### ZONE CONSIDERATION

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	Not considered
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted



**WALGA RECOMMENDATION**

**Moved:** Cr Stephen Strange

**Seconded:** Cr Karen Wheatland

**That State Council:**

- 1. Note the election of Cr Stephen Strange to the position of Chair of the Infrastructure Policy Team.**
- 2. Note the matters considered by the Infrastructure Policy Team meeting held on 20 December 2023.**

**RESOLUTION 018.1/2024**

**CARRIED**



## 9.4 PEOPLE AND PLACE POLICY TEAM REPORT

*Presented by Policy Team Chair, President Cr Phil Blight*

### **WALGA RECOMMENDATION**

#### **That State Council**

- 1. Note the election of President Cr Phillip Blight to the position of Chair of the People and Place Policy Team, and**
- 2. Note the People and Place Policy Team Report for the 7 February 2024 meeting.**

*The People and Place Policy Team includes the following subject areas:*

- *Community*
- *Emergency Management*

The People and Place Policy Team conducted its first meeting on 7 February 2024.

President Cr Phillip Blight was elected as Chair.

A full report was not available for inclusion in the March State Council agenda. Therefore, a verbal report will be provided to the meeting.

### **ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	Not considered
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted



**WALGA RECOMMENDATION**

**Moved: President Cr Phil Blight**

**Seconded: President Eddie Smith**

**That State Council:**

- 1. Note the election of President Cr Phillip Blight to the position of Chair of the People and Place Policy Team.**
- 2. Note the People and Place Policy Team Report for the 7 February 2024 meeting.**

**RESOLUTION 019.1/2024**

**CARRIED**



## 9.5 MUNICIPAL WASTE ADVISORY COUNCIL (MWAC) REPORT

*Presented by Deputy Chair, Cr Karen Wheatland*

### **WALGA RECOMMENDATION**

**That State Council note the resolutions of the 13 December 2023 Municipal Waste Advisory Council Meeting.**

### **Executive Summary**

- This item summarises the proceedings of the Municipal Waste Advisory Council (MWAC) meeting held on Wednesday, 13 December 2023.
- Copies of MWAC Agendas and Minutes are available from WALGA staff on request.

### **Procedural Matters**

- Cr Giorgia Johnson was elected unopposed as MWAC Chair and Cr Karen Wheatland was elected unopposed as MWAC Deputy Chair, for a two year term, expiring in December 2025.

### **Matters for Decision**

- New Recovery Material Framework Advocacy Position and rescind Recycled Organics Applied to Land Policy Statement ([State Council Item 8.2](#)).

### **Matters for Discussion**

MWAC considered the following matters:

- *Soft Plastics collective advocacy:* WALGA, with the other Local Government Associations, is advocating nationally against the proposed inclusion of soft plastics in kerbside recycling collections (by the Australian Food and Grocery Council). Trials of kerbside soft plastic collection in NSW and SA have yielded high participation rates, however have identified significant issues with resourcing and infrastructure at the participating Material Recovery Facilities (MRF). WALGA and MRF operators recently met with a soft plastics processor intending to establish a recycling plant in Perth and expressed support for a non-kerbside collection option. Collection of soft plastics through kerbside is not supported in WA because:
  - Soft plastic is a significant contaminant in the paper stream and is likely to become a greater issue with the upcoming paper export bans.
  - Consistent messaging across WA is not to place anything in bags in the Recycling bin – mixed messaging will be very difficult to overcome. Bagged material is 6% of contamination by weight in kerbside recycling.
  - MRF resourcing and infrastructure is not adequate to accommodate additional separating and sorting of bags.
  - Product stewardship should be in place for all packaging to ensure schemes have longevity before committing to collection options.
- *Waste Levy Policy Statement:* MWAC discussed the review of the Policy Statement, which is scheduled for early 2024. There was strong support from members for continued advocacy to hypothecate the full Levy to achieving strategic waste management outcomes. The WALGA Budget Submission includes the detail of how the full Levy allocation could be expended to support Local Government and the community to achieve State Waste Strategy Targets



- *Plan for Plastics – Compostable Produce Bags:* Following submissions from WALGA, and the retail sector, the Minister for Environment will amend the regulations implementing Western Australia's Plan for Plastics to allow for produce bags that are certified as compostable and can be used as caddy liners for food organics garden organics (FOGO) systems. The Department of Water and Environmental Regulation will consult with impacted industries on these issues to determine whether the ban on non-compostable produce bags should be extended to include barrier bags for meat and dairy products, and the need for a design standard. To ensure industry has sufficient time to prepare for this change, and to align with a similar change coming into effect in South Australia, the implementation date will be moved from 1 March 2024 to 1 September 2024.

#### **ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	Not considered
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted

#### **WALGA RECOMMENDATION**

**Moved:** Cr Karen Wheatland  
**Seconded:** President Chris Mitchell

**That State Council note the resolutions of the 13 December 2023 Municipal Waste Advisory Council Meeting.**

**RESOLUTION 020.1/2024**

**CARRIED**



## 10 MATTERS FOR NOTING / INFORMATION

### 10.1 2024-25 FEDERAL BUDGET SUBMISSION

*By Dana Mason, External Affairs Manager*

#### **WALGA RECOMMENDATION**

**That State Council note WALGA's 2024-25 Federal Budget Submission.**

#### **Executive Summary**

- The WALGA President has written to the Federal Assistant Treasurer to support the initiatives identified in ALGA's 2024-24 Federal Budget Submission.
- The submission also highlights additional areas that are a priority for WA Local Governments in the 2024-25 Budget, including:
  - Funding to improve safety on high-speed roads in regional and peri-urban areas.
  - Addressing gaps on the long-term cycle network
  - Addressing systemic issues in the provision of health services in the regions and compensating Local Governments for the costs they are incurring to support the provision of primary health services in their communities.
  - Funding for a dedicated training program for key areas of skills shortages in Local Government, including town planners, building surveyors and Environmental Health Officers (EHOs).
  - Funding support for programs to manage the impacts of climate change and build resilience.
- The submission was provided to Commonwealth Treasury and the Assistant Treasurer in January 2024, and will be sent to all WA Members of Federal Parliament in coming weeks.

#### **Attachment**

- WALGA 2024 Federal Budget Submission letter
- [ALGA 2024 Federal Budget Submission](#)

#### **Background**

The Federal Assistant Treasurer recently called for submissions for the 2024-25 Budget.

Each year, ALGA prepares a submission on behalf of the Local Government sector nationally. The 2024-25 ALGA submission requests funding for a range of initiatives across the following key themes:

- Addressing Local Government Financial Sustainability,
- Improving Core Local Government Funding Programs, and
- Partnering with Local Government to address national priorities.

The WALGA President wrote to the Treasurer and Assistant Treasurer in January 2024 in support of the ALGA submission. WALGA's submission (attached) also seeks a commitment to address additional issues of particular importance for WA Local Governments:



- Funding to improve safety on high-speed roads in regional and peri-urban areas,
- Addressing systemic issues in the provision of health services in the regions and compensating Local Governments for the costs they are incurring to support the provision of primary health services in their communities,
- Funding for a dedicated training program for key areas of skills shortages in Local Government, including town planners, building surveyors and Environmental Health Officers (EHOs), and
- Funding support for programs to manage the impacts of climate change and build resilience.

These priorities have previously been endorsed by State Council [July 2019 – 79.5/2019; May 2022 – 334.4/2022; July 2023 – 460.3/2023; 237.FM/2023]

WALGA's submission will be provided to all WA Members of Federal Parliament to highlight these priority initiatives.

### **Comment**

The 2024-25 Federal Budget is an ideal opportunity to advocate for priority initiatives for the WA Local Government sector in advance of the upcoming Federal Election.

WALGA will be seeking opportunities to engage with WA Members of Federal Parliament on these and other key issues for the sector.

### **ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
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<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted



**WALGA RECOMMENDATION**

**Moved:** Cr Helen Sadler  
**Seconded:** President Paige McNeil

**That State Council note WALGA's 2024-25 Federal Budget Submission.**

**RESOLUTION 021.1/2024**

**CARRIED**



**Item 10.1: 2024-25 Federal Budget Submission**  
**Attachment: WALGA 2024 Federal Budget Submission letter**

**25 January 2024**

via email: [prebudgetsubmissions@treasury.gov.au](mailto:prebudgetsubmissions@treasury.gov.au)

Hon Stephen Jones MP  
Assistant Treasurer and Minister for Financial Services  
PO Box 6022  
House of Representatives  
Parliament House  
CANBERRA ACT 2600

Dear Assistant Treasurer

**2024-25 FEDERAL BUDGET**  
**PRIORITIES FOR WESTERN AUSTRALIAN LOCAL GOVERNMENTS**

I am writing to highlight the priorities for Western Australian Local Governments in the 2024-25 Federal Budget.

The Western Australian Local Government Association (WALGA) represents and supports all 139 Local Governments in the State. WALGA uses its influence, support and expertise to deliver better outcomes for WA Local Governments and their communities.

WALGA is also a member of the Australian Local Government Association (ALGA), the national voice of Local Government.

The 2024-25 Federal Budget will once again be delivered in a challenging economic environment. Soaring living costs continue to take a toll on households, with many being forced to tighten their belts. Businesses and Governments are also feeling the impacts of inflation through the rising cost of program and infrastructure delivery.

These challenges are compounded in Western Australia due to its vast geographical size, which creates unique challenges for regional areas of the state due to limited suppliers and materials, constraints on key infrastructure and labour shortages.

The 2024-25 Budget represents an important opportunity to invest in programs and initiatives that will overcome these challenges. It is more important than ever that all levels of Government direct spending towards services, programs and infrastructure that will deliver the greatest value to the community.

WALGA fully supports the ALGA 2024-25 Pre-Budget Submission, which highlights a range of priorities for the Local Government sector across the country.

WALGA would also like to highlight a number of further priorities that will address the unique challenges being experienced in Western Australia.



## **Road Safety**

In 2022 the road fatality rate in regional WA was 18.7 per 100,000 population, more than 6.5 times the rate in the Perth metropolitan area and more than four times the Australian fatality rate. Over 70% of all fatal and serious injury crashes in regional WA result from run-off road or head-on collisions.

There are significant challenges to improve the safety of the extensive, lightly trafficked, Local Government managed road network in regional Western Australia. However, relatively low-cost treatments, specifically sealing road shoulders and installing audible edge and centre (separation) lines have been proven to significantly reduce the frequency of run-off road and head-on crashes. As an example, installing a 1m wide sealed shoulder is estimated to reduce run-off road casualty crashes by 61% (Main Roads Western Australia 2021, Treatment resource guide, MRWA, Perth, WA).

A Business Case let by the RAC WA in partnership with WALGA and Main Roads WA, with support from the National Transport Research Organisation, proposes a program to apply proven treatments on 439 sealed high-speed roads covering 8,200km in regional and peri-urban areas. The proposed \$552 million program would result in the avoidance of 138 fatalities and 489 serious injuries over a modelled 30-year lifespan and an average 23.6% improvement in the AusRAP Star Rating Score. The program aligns with the National Road Safety Strategy and its goals.

**A funding commitment of \$25 million per year from 2024-25 is sought to undertake this transformational change to regional road safety.**

## **Regional and Rural Health**

Those living in outer-metropolitan, regional and rural locations in WA have poorer access to primary health care, and as a result face increased costs, reduced quality of care and worse health outcomes compared those in metropolitan areas.

At least 68 WA Local Governments<sup>55</sup> are reluctantly stepping in to address this failure through subsidising the provision of healthcare services for their communities, including funding accommodation, vehicles and medical centre operations. This is placing pressure on Local Government resources and diverting funds away from the provision of other essential community services and infrastructure.

The Commonwealth and State Government need to address the systemic issues in the provision of health services in the regions and develop and fund innovative solutions. As a first step, WALGA proposes the Commonwealth and State Government convene a consultative committee of key stakeholders, including Local Government, to focus on:

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<sup>55</sup> Based on 2021-22 figures



- Addressing critical healthcare workforce shortages,
- Managing the health challenges posed by ageing populations and chronic illnesses,
- Innovation in service provision, and
- Developing appropriate funding mechanisms and levels for healthcare service provision.

Until the broader systemic issue are addressed, rural and regional Local Governments should be **reimbursed for the costs incurred to support the delivery of essential primary health services for their communities.**

### **Skills Shortages**

Local Governments, like other sectors of the WA economy are experiencing key skills shortages, which are impacting their capacity to efficiently undertake important planning and regulatory functions to protect the wellbeing of the WA community.

In particular, planners, building surveyors and Environmental Health Officers (EHO) were identified in the 2022 Local Government Workforce Skills and Capability Survey to be critical Local Government Occupations and among the hardest in WA to fill. The Western Australian Department of Training and Workforce Development's State Priority Occupation List identifies both town planners and building surveyors as a State Priority 1, noting that here is a high level of demand, ongoing difficulty in filling positions and challenges in attracting people to the profession. EHO are also identified on the State Priority Occupation List as a State Priority 2.

**Funding for a dedicated Local Government training program for town planning, building surveyor and EHO is necessary to support education, training and professional development for these key areas of skills shortage in WA.**

### **Building resilience to disasters**

Increasing and more severe natural disasters are a key consequence of climate change, and come at a significant cost to the national economy. Natural disasters are currently estimated to cost the Australian economy \$38 billion annually and are expected to rise to \$73 billion annually by 2060. Investing in resilience, both before and after disasters, is an effective mechanism to reduce these costs, as highlighted in WALGA's submission to the Government's Independent Review of Commonwealth Disaster Funding.

Betterment funding needs greater support in the Commonwealth-State Disaster Recovery Funding Arrangements WA (DRFA-WA). WA has lagged behind other States in incorporating betterment funding. WALGA recommends that betterment is a standard requirement through the DRFA and that WA Local Governments have equitable access to betterment funding to support disaster impacted WA communities. This is also reinforced in WALGA's [State Budget Submission](#), which requests that the State Government creates a reserve fund for disaster resilient reconstruction of essential public assets following a natural disaster.



In WA, demand for Commonwealth Disaster Funding Grants, such as the Disaster Ready Fund, significantly exceeds supply and funding rounds are highly competitive. WA includes one third of the Australian land mass and 11% of the Australian population, however only \$8.8 million, or 4% of Round 1 of the Disaster Ready Fund was allocated to WA projects.

**WALGA recommends an increased pool of funding for disaster risk reduction, which will reduce the long-term cost of disasters, and that an equitable allocation of funding is provided to support WA communities.**

### **Climate Change**

Climate change is making our communities more vulnerable to hotter temperatures, more extreme weather events, and damage to infrastructure.

Addressing the causes and impacts of climate change requires a collaborative effort across all levels of government, business and the community.

It is recognised that the Commonwealth Government has provided funding for a range of programs aimed at addressing the impacts of climate change, including the \$100 million Community Energy Upgrades Fund. **The Commonwealth Government needs to continue to work with State and Local governments to manage the impacts of climate change and to build resilience.**

#### *Managing Coastal Erosion and Inundation*

Climate change induced sea level rise presents a real and direct threat to the liveability of our communities and is a nation-wide issue requiring national leadership and investment. Infrastructure Australia has identified the development of a national coastal erosion and inundation strategy as a high priority initiative. However, there is currently no national strategy or dedicated national funding program for adapting to coastal hazards.

Given our extensive coastline, coastal hazards are a particularly important issue for WA. The majority (80%) of WA's population lives within 10km of the coast and coastal hazards pose a significant threat to infrastructure such as ports and roads, public assets, private property, and natural coastal ecosystems. Managing the long-term impacts of coastal erosion and inundation is beyond the financial and technical capacity of Local Governments.

WA Local Governments support the need for a **sustainable, equitable and efficient funding model for coastal adaptation. It is proposed that the Productivity Commission be tasked with investigating an appropriate funding framework that shares the cost of adapting to coastal hazards appropriately among all levels of Government and the community.**

#### *Urban Canopy*

Trees are crucial to mitigate the impacts of climate change in urban areas, providing shade and reducing heat, while also creating liveable neighbourhoods, improving air quality, enhancing biodiversity and promoting psychological and emotional wellbeing.



With climate projections of higher temperatures, more very hot days and longer and more intense heatwaves, this role will become even more important. The impacts will be more pronounced in urban areas as a result of the heat island effect caused by heat absorbing materials used in roads and buildings.

Local Governments are working hard to implement measures to reduce tree loss on private land and undertake comprehensive tree planting programs on street verges, parks and other public areas. Unfortunately, between 2011 and 2020 one quarter of Perth's urban canopy has been lost, largely through the clearing of private land for development.

The task of creating cooler cities and shadier suburbs is a national one, with Local Governments around Australia working hard to address this climate risk. Several State Governments are working to support Local Governments through funding through competitive grant programs for urban planting. Previous Commonwealth greening initiatives, such as the 20 Million Trees Program, focused on biodiversity and environmental outcomes, and thus had limited impact on urban heat where people live, our suburbs and towns. Funding from the Commonwealth will accelerate efforts to green our cities and suburbs to increase liveability and reduce the impacts of climate change.

#### *Active Travel*

The population of Greater Perth is forecast to grow by around 30% by 2031 with the demand for travel likely to increase in line with population. Mode shift from reliance on private cars to active and public transport remains limited. Nearly one third of Perth's 34 strategic activity centres have low accessibility by public transport, increasing the importance of active transport connections. Making it feasible and easier for people to travel by active modes has wide ranging benefits aligned with Government priorities including reducing greenhouse gas emissions from vehicles, health benefits from improving air quality and increased physical activity and reduced economic and social costs of traffic congestion. Infrastructure Australia has recognised the essential role of active transport in cities and emphasized the need to complete cross-boundary Local Government transport networks.

Local Governments have worked collectively and with the State Department of Transport to define a network of primary, secondary and local active travel routes. Currently around 40% of the primary network and 34% of the secondary network is completed. The remainder is either non-existent or requires significant improvement.

**Funding support from the Commonwealth will accelerate the delivery of key routes on the Long Term Cycle Network in WA, and connect key destinations.**

We look forward to partnering with the Commonwealth Government to address these priority areas of investment, which are important to WA Local Governments and the communities they represent.



For enquiries please contact WALGA CEO Nick Sloan on 08 9213 2025  
or [nsloan@walga.asn.au](mailto:nsloan@walga.asn.au).

Yours sincerely

**Cr Karen Chappel AM JP**  
**WALGA President**



## 10.2 EMERGENCY MANAGEMENT SECTOR ADAPTATION PLAN (EM-SAP) LOCAL GOVERNMENT CONSULTATION PROJECT

*By Simone Ruane, Project Lead, Emergency Management*

### **WALGA RECOMMENDATION**

**That State Council note the update on the Emergency Management Sector Adaptation Plan Local Government Consultation project.**

### **Executive Summary**

- In October 2022, a SEMC Climate Change Subcommittee (CCSC) was established to provide leadership and guidance in the development of an Emergency Management Sector Adaptation Plan (EM-SAP).
- The EM-SAP is being developed through the Department of Fire and Emergency Service's (DFES') Climate Change Adaptation Program (CCAP).
- WALGA has been engaged to obtain input from the Local Government sector on an EM-SAP Discussion Paper to inform the development of the final EM-SAP that will be submitted for endorsement by the SEMC in mid-2024.
- WALGA's consultation with the Local Government sector on the EM-SAP will be delivered during February and March 2024 and will include an EM-SAP Information Webinar on 14 February and several interactive workshops delivered on the 20, 21 and 26 February.
- Registration to participate in WALGA's EM-SAP webinar and workshops is via the [WALGA website](#).
- A draft WALGA submission that includes the consultation summary and EM-SAP recommendations will be submitted to State Council via the Flying Minute process for endorsement at the end of March, to meet the SEMC's consultation timeframes.

### **Attachment**

- [Western Australian Sector Adaptation Plan \(EM-SAP\) Discussion Paper \(December 2023\) State Emergency Management Committee](#)

### **Background**

The State Emergency Management Committee (SEMC) has identified climate change impacts and risks for the EM sector as a strategic priority and a SEMC Climate Change Subcommittee (CCSC) has been established to provide guidance in the development of an [Emergency Management Sector Adaptation Plan \(EM-SAP\)](#). WALGA's CEO Nick Sloan was appointed as the CCSC Sponsor and Executive Manager Policy, Nicole Mathews as the Deputy Chair.

The EM-SAP is one of seven sector-based plans delivered to help implement the [Western Australian Climate Adaptation Strategy](#). The EM-SAP strategic project has been funded by the National Disaster Risk Reduction grant fund and is being developed through the Department of Fire and Emergency Service's (DFES') Climate Change Adaptation Program (CCAP).



The EM-SAP aims to:

- Build enhanced and shared understanding of climate change impacts and risks for the EM sector;
- Embed climate change risk and management considerations into EM decision making where relevant; and
- Identify and prioritise adaptation actions that can help ensure the EM sector is well adapted to climate change.

The EM-SAP is being developed in broad consultation across the EM sector. Given Local Governments are prescribed various responsibilities under the *Emergency Management Act, 2005*, they are considered a key Emergency Management Agency (EMA) stakeholder in the EM-SAP project. WALGA has therefore been engaged to obtain targeted input from the Local Government sector on an EM-SAP Discussion Paper, released by the DFES CCAP, to inform the development of the final EM-SAP.

The consultation on the EM-SAP Discussion Paper that opened on the 13 December 2023 and closes on the 29 March 2024 provides the EM sector an opportunity to have their say on the EM-SAP's content and objectives, and to shape the sector's climate change adaptation priorities.

The consultation is seeking feedback on:

- Current and planned adaptation activities undertaken by organisations; and
- The sector adaptation objectives and actions and reporting processes and governance structure proposed in the Discussion Paper.

It is not expected that further public consultation on a draft EM-SAP will be conducted. However, WALGA will have an opportunity to provide feedback on the Draft EM-SAP via a targeted consultation process with the SEMC Subcommittees, that includes the CCSC. A final EM-SAP is expected to be endorsed by SEMC in mid-2024.

WALGA Project Lead, Emergency Management, Simone Ruane is coordinating the consultation with the Local Government sector on the EM-SAP that will be delivered during February and March 2024. WALGA will initiate the consultation by hosting an EM-SAP webinar that will include presentations from CCSC Chair and DFES Assistant Commissioner, Rick Curtis and CCAP Manager Dr Neville Ellis that will highlight the imperative of climate change adaptation for the SEMC and the EM sector, provide an overview of the purpose and proposed actions of the EM-SAP, and outline how Local Governments can provide input. In addition, POD Consultancy has been engaged to support the design and facilitation of a series of a face to face and three online workshops to obtain the responses from a diverse range of WA Local Governments on the questions posed to Local Government in the EM-SAP Discussion Paper.

To meet the SEMC's consultation timeframes, a draft submission of WALGA's EM-SAP recommendations and their alignment with WALGA's advocacy positions will be presented to the People and Place Policy Team and State Council via the Flying Minute process for endorsement at the end of March. State Council will have an opportunity for input on the draft final EM-SAP before it is presented to SEMC, if there are any substantial changes that cannot be addressed by the original submission.



**Comment**

Western Australian Local Governments are already experiencing the impacts of climate change. Warmer and dryer conditions, extreme weather events, sea level rise, and extended bushfire seasons are testing many Local Government's emergency management capabilities and the resilience of their respective communities. Recent reviews into Local Government's current EM responsibilities to maintain Local Emergency Management Arrangements (LEMA) and administer Local Emergency Management Committees (LEMCs) have confirmed that the current system for local emergency management is not fit for purpose, is administratively onerous and does not adequately consider the increasing risks associated with climate change. The EM-SAP project provides an important opportunity for Local Governments to inform State Emergency Management Framework reforms that strengthen the consideration of climate change in emergency management planning in a way that does not result in further administrative burden and resource requirements for Local Governments who are already struggling to meet their emergency management obligations.

**ZONE CONSIDERATION**

<b>Avon Midland Country Zone</b>	WALGA recommendation noted
<b>Central Country Zone</b>	WALGA recommendation noted
<b>Central Metropolitan Zone</b>	Quorum not achieved
<b>East Metropolitan Zone</b>	WALGA recommendation noted
<b>Gascoyne Country Zone</b>	No meeting held
<b>Goldfields Esperance Country Zone</b>	WALGA recommendation noted
<b>Great Eastern Country Zone</b>	WALGA recommendation noted
<b>Great Southern Country Zone</b>	WALGA recommendation noted
<b>Kimberley Country Zone</b>	WALGA recommendation noted
<b>Murchison Country Zone</b>	No meeting held
<b>North Metropolitan Zone</b>	WALGA recommendation noted
<b>Northern Country Zone</b>	WALGA recommendation noted
<b>Peel Country Zone</b>	WALGA recommendation noted
<b>Pilbara Country Zone</b>	WALGA recommendation noted
<b>South East Metropolitan Zone</b>	WALGA recommendation noted
<b>South Metropolitan Zone</b>	WALGA recommendation noted
<b>South West Country Zone</b>	WALGA recommendation noted

**WALGA RECOMMENDATION**

**Moved:** Cr Helen Sadler  
**Seconded:** President Paige McNeil

**That State Council note the update on the Emergency Management Sector Adaptation Plan Local Government Consultation project.**

**RESOLUTION 021.1/2024**

**CARRIED**



## 11 ORGANISATION REPORTS

### 11.1 KEY ACTIVITY REPORTS

#### 11.1.1 REPORT ON KEY ACTIVITIES, ADVOCACY PORTFOLIO

*By Rachel Horton, Executive Manager Advocacy*

##### **WALGA RECOMMENDATION**

**That State Council note the Key Activity Report from the Advocacy Portfolio for March 2024.**

*The Advocacy Portfolio comprises the following work units:*

- *Marketing*
- *Communications*
- *Media*
- *Government Relations*
- *Events*

The following outlines the key activities for November and December 2023 and January 2024.

##### **1. Marketing:**

The new WALGA website is in the final stage of development with content population underway. Following a final stage of user testing, the launch is planned for March 2024. Further templates and assets are being developed as part of the continued roll-out of the refreshed WALGA brand.

The Marketing team has supported the promotion of WALGA training courses, which has resulted in a significant uptake in enrolments with many courses nearly at capacity.

##### **2. Communications and Media**

###### **Media Engagement**

Throughout the reporting period, President Karen Chappel conducted a number of TV, print, radio and online interviews on a range of issues, including recycling of waste in regional areas, state planning policies, short-term rental accommodation, R-code reform (granny flats), the Grattan Institute report into roads funding and housing issues.

In January, the President also spoke to several media outlets about Australia Day and how Councils choose to hold citizenship ceremonies and events. Media included The West Australian, the Sunday Times, the ABC, 7Regional TV and Channel 9 Perth.

Media monitoring recorded 387 mentions relating to WALGA and Local Government in mainstream media. The top stories were Australia Day, alcohol bans and the reform to R-codes.

President Chappel was specifically mentioned 33 times.

The main outlets comprised radio (124), press (139) and online (124).



Source: MyMedia.

Five separate Media Releases were published and distributed by WALGA Communications from 1 November 2023 to 31 January 2024.

- [WALGA welcomes Government Announcement on Short Term Rental Accommodation](#)
- [WALGA supports call for more local roads funding](#)
- [WALGA welcomes additional funding for local roads](#)
- [WALGA releases 2024-25 State Budget Priorities](#)
- [Cooler Cities and Shadier Suburbs: Applications open for Perth and Peel Local Governments to expand tree canopy.](#)

Other communications published:

- September/October 2023 edition of the Western Councillor
- 13 weekly LG Direct newsletters to over 2,000 Elected Members and senior staff

The 2024 Local Government Directory was compiled throughout December and January 2023. The hard copy version will be distributed in March 2024.

### Social Media Engagement

Compared to the same period last year, the total number of 'fans and followers' of WALGA social media has increased by over 10% from c.19,000 to over 21,000.

Post engagement has also increased:

LinkedIn, Facebook and Instagram combined statistics

- 101 post comments and replies (increase of 84%)
- 124 posts (increase of 29%)
- 2.7k post reactions and likes (increase of 81%)
- Average post engagement rate of 6% (increase of 30%)

### Facebook Top Posts

 Top posts

 <p>WALGA Nov 30, 08:00</p>	 <p>WALGA Nov 15, 04:00</p>	 <p>WALGA Dec 10, 02:00</p>
Congratulations to Pingelly for winning the 2023 Tidy Towns Sustainable Communities Award. "The Shire of Pingelly is grateful to	On Friday, 10 November WALGA officially welcomed new Elected Members to the sector with our New Councillor Seminar.	The Fitzroy River bridge is today officially open after the State's worst flood destroyed it in January. The new-and-improved bridge



## Instagram Top Posts

Top posts



On Thursday 14 December, WALGA hosted our end-of-year 'WALGA Wrap' event at Perth City Farm. The event provided an



Yesterday, WALGA hosted an induction for our newly elected State and Deputy State Councillors. A record number of 14 new State



Nine Local Governments were recognised for their efforts this week as part of the 2023 Most Accessible Community of Western

## LinkedIn Top Posts

Top posts



The Fitzroy River bridge is today officially open after the State's worst flood destroyed it in January. The new-and-improved bridge



The City of Gosnells has committed to the development of 11 all-abilities playgrounds across their Local Government area. The City



WALGA has recently opened applications for 33 Councils in the Peel and Perth regions to apply for funding from the State

## Figures from Hootsuite

### 3. Government Relations:

The WALGA State Budget Submission 2024-25 was distributed to State Ministers and Directors-General in November 2023.

There have been a number of planned and reactive advocacy initiatives via various media, including communications around safer student pedestrian crossings, additional CSRFF money, the rebuilding of the Fitzroy River Bridge, urban tree canopy, all-access playgrounds and connected cycle networks.

### 4. Events

#### WALGA Wrap

The President's Cocktail function, newly named the 'WALGA Wrap', took place in December at the Perth City Farm. A strong contingent of elected members, officers, key stakeholders, WALGA staff and Preferred Supplier Panel members attended the reinvented networking function to celebrate achievements throughout 2023.

The event featured a gourmet BBQ, music by Brandon Poletti and a moving Welcome to Country performed by State Councillor and Deputy Mayor of the City of Kwinana, Cr Barry Winmar.

Feedback from attendees was positive.

#### MACWA Awards

The 2023 Most Accessible Community of Western Australia (MACWA) Awards were held on 15 December 2023 at the Surf Life Saving Club in Scarborough. WALGA sponsored the event through venue, catering, photography provision, and award prizes.



### **Virtual Graduation**

This February, WALGA will host the first virtual graduation ceremony to acknowledge students graduating from WALGA's unique *Cert III in Local Government*. Hosted by the WALGA President and CEO, the ceremony will also feature a video message from the new Minister for Local Government; Youth; Minister Assisting the Minister for Training and Workplace Development, Hon Hannah Beazley BA MLA.

The virtual ceremony is an inclusive solution for the majority of students who live in regional areas. Students will be presented with their certificate by their Line Manager, captured via Zoom, and celebration hubs will be hosted concurrently by several Local Governments.

#### **WALGA RECOMMENDATION**

**Moved:**                      **President Cr Les Price**  
**Seconded:**                **Cr Barry Winmar**

**That State Council note the Key Activity Report from the Advocacy Portfolio for March 2024.**

**RESOLUTION 022.1/2024**

**CARRIED**



## 11.1.2 REPORT ON KEY ACTIVITIES, INFRASTRUCTURE PORTFOLIO

By Ian Duncan, Executive Manager Infrastructure

### WALGA RECOMMENDATION

**That State Council note the Key Activity Report from the Infrastructure Portfolio for March 2024.**

*The Infrastructure Portfolio comprises the following work units:*

- *Roads*
- *Funding*
- *Urban and Regional Transport*
- *Utilities*
- *Road Safety*

The following outlines the activities of the Infrastructure Portfolio since the last State Council meeting.

### 1. Roads

#### **Local Government Transport and Roads Research and Innovation Program (LGTRRIP)**

Four new projects have been initiated as part of the Local Government Transport and Roads Research and Innovation Program:

1. Use of crumbed rubber modified bitumen and reclaimed asphalt (RAP) in asphalt applications;
2. Use of crumbed rubber modified bitumen in spayed seal applications;
3. Design and construction guidance for the use of crushed recycled concrete; and
4. A catalogue of typical pavement structures for local roads.

This program of work builds on the [projects completed](#) in 2023.

#### **Condition Assessment of Roads of Regional Significance**

Industry proposals were assessed and a consultant appointed to complete a road condition assessment for all *Roads of Regional Significance* in the South West region of WA (approximately 2,100km). The project commenced in January 2024 with the bulk of the survey work to be performed between February and April 2024.

#### **Road Rail Interface Agreements**

Rail Interface Agreements are a requirement under the *Rail Safety National Law (WA) Act 2015*. A model *pro forma* agreement between Local Governments and Arc Infrastructure is nearing the end of negotiations and should be available for Local Government review and action soon. This agreement updates various elements of the existing agreements, particularly adding clarification on types of works and the responsibilities of both parties. As soon as this is complete, WALGA will liaise with each affected Local Government to provide advice around the new agreement.



## **2. Funding**

### **State Road Funds to Local Government Agreement 2023/24 – 2027/28**

Working groups have been established to progress implementation of the commitments made in the agreement in relation to:

1. Increasing application of the Safe System approach to the local road network
2. Employment of Aboriginal people; and
3. Use of recycled materials in road construction and maintenance.

Each of these groups has held at least one meeting during the quarter.

### **Roads to Recovery and other Federal Funding Programs**

Working with ALGA and the State Associations, WALGA engaged with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts concerning the design and guidelines for key Australian Government infrastructure funding programs, Roads to Recovery, Black Spot and the Safer Local Roads & Infrastructure Program. WA Local Governments are generally supportive of the administrative arrangements. The competitive funding approach for the smaller programs raises equity concerns, as a reasonable level of resources is required to develop strong project proposals.

### **Multi-Criteria Assessment (MCA) Model Revisions**

Work continues to harmonise the MCA models used by Regional Road Groups to prioritise project proposals for funding under the Road Project Grant funding pool. The process has now commenced in seven of the nine regions in regional WA. The proposed changes to the MCA models reflect the new focus areas of the State Roads Funds to Local Governments Agreement, while still allowing for flexibility to recognise the significant differences between regions.

### **Business Case for Safety Improvement to High Speed Sealed Local Government Roads**

Meetings were held with the Minister for Road Safety / Minister Assisting the Minister for Transport and senior government officers concerning the proposed investment by Federal and State Governments to improve the level of safety provided to users of high speed, sealed Local Government roads in peri-urban and rural areas. The Association is continuing to work in partnership with the RAC to highlight the importance of this investment.

## **3. Utilities**

### **Underground Power**

Negotiations with Western Power regarding a template Targeted Underground Power Program Co-Funding Agreement proceeded during December and January with support from LGIS concerning risk and insurance.

The Minister for Energy is considering proposed Guidelines for the Targeted Underground Power Program. Affordability remains a key concern for Local Governments. The program design excludes customer connection costs when calculating the State Government contribution to project costs which presents a significant hurdle for many projects to achieve high levels of community support. WALGA is working with the program steering committee to develop proposals that will improve affordability.



### **Streetlighting**

Meetings were held with Western Power and the Economic Regulation Authority regarding service standards for streetlight repair times. Currently cable faults and other complex faults are excluded from the data reported. Cable faults, which often involve a series of lights being off and may be on major roads, typically take months to repair exposing road users to increased risk. Other matters in relation to unmetered supply (for Local Government owned lights) and customer complaint handling were also progressed.

### **Bus Stop Infrastructure**

The partnership agreement between WALGA and the Public Transport Authority (PTA), which defines the roles and responsibilities for planning, installation and maintenance of bus stop infrastructure, has recently expired. A series of meetings with Local Government officers to review the current agreement and identify opportunities for improvement has been completed and discussions with PTA scheduled for February.

### **Active Transport Reference Group**

The new Active Transport Reference Group met with representatives from the Department of Transport and other stakeholders in December to consider and plan:

- Evaluation of Low-Cost Urban Road Safety Treatments,
- Policies in relation to pedestrian crossings,
- Exploring the relationship between urban greening initiatives and active transport, and
- Funding issues, including the review of the WA Bicycle Network Grants program.

## **4. Road Safety**

### **Road Safety Council Update**

The Road Safety Council Communiques highlight the key discussions and considerations of the Council meetings. View the Communiques via the following links:

[Meeting held 16 November 2023](#)

[Meeting held 8 December 2023](#)

### **RoadWise Councils**

WALGA's RoadWise Councils initiative is a fresh approach aimed at engaging and supporting Local Governments to adopt and apply policies and practices that effectively and sustainably lead to better road safety outcomes for WA communities.

Since invitations to participate commenced in August 2023, fifty-four (54) Local Governments have registered as a RoadWise Council. The majority (70%) registered with a resolution of full Council and thirty percent via a Declaration signed by the Shire President/Mayor and the Chief Executive Officer.

Participating Local Governments are spread across the state with RoadWise Councils located in all ten Regional Road Group regions.

In terms of road safety activities, 37 or 71% of registered RoadWise Council have recorded the delivery of activity aligned with the RoadWise Council Framework in the first few months.



**WALGA RECOMMENDATION**

**Moved:** President Cr Les Price  
**Seconded:** Cr Barry Winmar

**That State Council note the Key Activity Report from the Infrastructure Portfolio for March 2024.**

**RESOLUTION 022.1/2024**

**CARRIED**



### 11.1.3 REPORT ON KEY ACTIVITIES, MEMBER SERVICES PORTFOLIO

*By Tony Brown, Executive Director Member Services*

#### **WALGA RECOMMENDATION**

**That State Council note the Key Activity Report from the Member Services Portfolio for March 2024.**

*The Member Services Portfolio comprises the following work units:*

- *Association and Corporate Governance*
- *Commercial Contract Services*
- *Commercial Development*
- *Commercial Management*
- *Employee Relations*
- *Governance and Procurement*
- *Training*

The following outlines the activities of the Member Services Portfolio since the last State Council meeting.

#### **1. Association and Corporate Governance**

##### **WALGA Strategic Planning**

The current [WALGA Strategic Plan](#) is due to end in 2025. Over the next 12 months, WALGA will undertake a thorough process to develop a new Strategic Plan to guide the Association's strategic direction and priorities for the next five years.

The planning process will engage State Councillors, the Executive team, Association staff, Member Local Governments and external stakeholders, including State and Federal Government, media and relevant industry. The final Strategic Plan will provide a clear, accessible, documented strategy that recognises the key strategic issues facing WALGA and empowers the Association to achieve its mission.

The new Strategic Plan 2025-2030 will be endorsed by State Council at the December 2024 Ordinary Meeting.

##### **Zone Chair Induction**

During the November 2023 round of Zone meetings, all Zones elected a Chair and Deputy Chair. Pursuant to the WALGA Corporate Governance Charter, an induction will be held for all newly elected Zone Chairs and Deputy Chairs. The induction will include an overview of the roles of Zones, Zone Chairs and State Councillors, and will provide an opportunity for networking and idea sharing between Chairs from all 17 Metropolitan and Country Zones around the state.

The induction will be conducted as a half day, in person event on Tuesday, 30 April at the WALGA offices in West Leederville. An invitation and further information will be sent to Zone Chairs, Deputy Chairs and Zone Executive Officers in the coming weeks.



## **Local Government Honours Program 2024**

Nominations for the 2024 Honours Program are opening soon.

Last year's Honours Program was very successful, recognising 45 Elected Members and officers from across the state for their contributions to Local Government. Planning is now underway to make the 2024 Program the best yet.

WALGA's Local Government Honours Program affords significant public recognition and celebration to the outstanding achievement and lasting contributions made by Elected Members and employees to their respective Councils, the Local Government sector, the Association and the wider community.

The 2024 Program includes six award categories:

1. Local Government Medal
2. Life Membership
3. Eminent Service Award
4. Merit Award
5. Local Government Distinguished Officer Award
6. Young Achievers Award

The opening of the 2024 Program will be formally announced on Friday, 8 March, with nominations closing on Friday, 31 May.

## **2. Commercial**

### **Preferred Supplier Program (PSP) Development**

In the last operating quarter WALGA added 34 new supply arrangements to the PSP across multiple categories.

Based on a new process of Member recommendation and endorsement WALGA anticipates adding approximately 60 further suppliers to the program in the coming months. Members seeking to have suppliers invited to Tender for the WALGA Preferred Supplier Program should email [commercial@walga.asn.au](mailto:commercial@walga.asn.au) with their requests.

New Category Development is currently being planned and developed for:

- Architectural Services
- HR and Organisational Services
- Line Marking Services
- Leisure Centre Services (aquatic and pool supplies)
- Managed Accounting and Corporate Services

For further information and to recommend companies for Tender notification please email [commercial@walga.asn.au](mailto:commercial@walga.asn.au)

As new PSP contracts are implemented updates are made to both eQuotes and the [WALGA Preferred Supplier Directory](#).

A full list of the [WALGA PSP panels and associated categories](#) is available on the WALGA website.



### **Sustainable Energy Project**

The WALGA Sustainable Energy Project formally commenced on 1 April 2022 delivering aggregate energy purchases to 48 WALGA Members. Following six completed quarters of the project the total estimated cost savings are approximately \$16 million and Carbon Offsets total approximately 49,900 tonnes.

There has been a substantial increase in the retail cost of electricity since the commencement of the project. The WALGA rates are only fixed until March 2025 and this will heavily impact the future cost of energy following the term of the initial contract.

WALGA has adopted a strategy for evolving future phases of the project. Under this plan MOU's are currently being signed to obtain verifiable consent to represent the aggregate sector spend into a new Tender process. A tender is also under evaluation for a Carbon Reporting Tool, inclusive of options available for Member purchasing via the Tender submissions.

### **3. Employee Relations**

#### **WA Industrial Relations Commission applications**

WALGA ER has been representing the sector in a number of applications regarding the State awards in the WA Industrial Relations Commission (WAIRC). These matters include the following:

- Application APPL 80 of 2023 – The Western Australian Municipal, Administrative, Clerical and Services Union of WA (WASU) and the Local Government, Racing and Cemeteries Employees Union (WA) (LGRCEU) filed an application to increase the wages in the Municipal Employees (Western Australia) Award 2021 (ME Award). If the WASU and LGRCEU are successful, wages in the ME Award will increase for the highest level by \$285.68 per week. WALGA has filed an application to intervene in this application to ensure it can represent the sector's views and raise important case law research which sets out principles for how wages can be amended in awards. The WASU, LGRCEU and Mike Fitzgerald has objected to WALGA's intervention in this matter.
- Applications APPL 3 and 4 of 2023 – WALGA is responding to claims from the Western Australian Services Union for additional entitlements in the Local Government Officers' (Western Australia) Award 2021 (LGO Award) and the ME Award. This matter has not yet been listed for a hearing, but the WASU is seeking discovery of documents from Local Governments and WALGA. If discovery is ordered, this means the WAIRC will order the parties to hand over non-public documents to the WASU.
- Applications APPL 26 and 27 of 2023 – The decisions in these matters resulted in the Commission retaining a number of facilitative clauses in the State awards which will assist Local Government employers and employees agree on work arrangements to suit individual employee circumstances. A few amendments have been made to the ME Award and the LGO Award as a result of the decisions.

#### **Application to intervene in union demarcation dispute**

In response to sector feedback, WALGA has filed forms in the WAIRC to intervene in three applications CICS 5, 8 and 9 of 2023. These applications relate to a dispute over coverage of Local Government staff between three unions, the WASU, LGRCEU and the CFMEUW.

#### **WALGA Salary and Workforce Survey 2023**

The survey closed in December 2022 and the results have been uploaded to the WALGA Salary and Workforce Survey online portal. Local Governments who have completed the survey or purchased access to the portal will be able to view the survey report and the results in the online dashboard in February.



### Webinar – Sexual harassment

WALGA ER delivered a webinar on the new positive duty on employers to prevent sexual harassment on 29 November 2023 which attracted 57 registrants.

## 4. Governance and Procurement

### Local Government Act Amendments – Fees for Independent Committee Members and Caretaker period

As a consequence of the *Local Government Amendment Act 2023*, a further provision commenced as from 1 January 2024. Section 5.100 was amended and Regulation 34ACA of the *Local Government (Administration) Regulations* introduced to permit payment of fees to committee members who are not Council Members or employees of the Local Government. The Salaries and Allowances Tribunal set the range of fees to be paid to independent committee members under Variation 3 of 23 October 2023 (below):

**Table 6: Committee meeting and prescribed meeting fees per meeting – local governments and regional local governments**

Band	Elected members		Independent committee members	
	Minimum	Maximum	Minimum	Maximum
1	\$325	\$415	\$0	\$415
2	\$195	\$305	\$0	\$305
3	\$100	\$215	\$0	\$215
4	\$50	\$125	\$0	\$125
All regional local governments	\$50	\$125	\$0	\$125

New provisions will soon commence to introduce a Caretaker period and to place limitations on decisions, defined as significant acts, that a Local Government can make during this period. The new provisions will introduce the definition of ‘Caretaker period’ in new section s1.4A that will apply at ordinary elections but will not apply for extraordinary elections. The range of significant act restrictions will be implemented by introduction on new section 3.73 of the Act. The Caretaker period provisions will commence from 1 July 2024.

### Local Government Elections Review

WALGA’s governance staff are conducting a review of Local Government elections for the period 2015-2023. This includes examining the cost of conducting elections.

A number of Zones had raised concerns with the election process and the cost.

A report, together with proposals for an alternative engagement strategy that provides for an independent assessment of WALGA’s election advocacy is being prepared. This report is anticipated to be submitted for the April/May round of Zone and State Council meetings.



## 5. Training

2024 has seen a very busy start to the year with 25 workshops booked and confirmed for February. Eighteen of those workshops will be delivered at WALGA and 7 will be delivered at Local Governments across Western Australia.

The Certificate III program has 6 new Trainees and 1 Fee for Service enrolments for the February 2024 intake. The first Graduation Ceremony was held virtually on Wednesday, 7 February, celebrating the hard work, dedication and commitment of the first 12 Graduates and to thank supervisors and friends for their support. WALGA CEO Nick Sloan opened the Graduation and the Hon Hannah Beazley MLA, Minister for Local Government; Youth; and Minister Assisting the Minister for Training and Workforce Development addressed the Graduates. WALGA President Karen Chappel then presented the Certificates to all Graduates. WALGA's focus is to continue building this highly specialised foundation program through 2024, with the aim to develop new talent and to build future capacity for the sector. Work has commenced on developing the Diploma of Local Government for Officers and hope that delivery of the Diploma will commence in 2025.

### **WALGA RECOMMENDATION**

**Moved:**                      **President Cr Les Price**  
**Seconded:**                **Cr Barry Winmar**

**That State Council note the Key Activity Report from the Member Services Portfolio for March 2024.**

**RESOLUTION 022.1/2024**

**CARRIED**



## 11.1.4 REPORT ON KEY ACTIVITIES, POLICY PORTFOLIO

*By Nicole Matthews, Executive Manager, Policy*

### **WALGA RECOMMENDATION**

**That State Council note the Key Activity Report from the Policy Portfolio to the March 2024 State Council meeting.**

*The Policy Portfolio comprises the following work units:*

- *Economics*
- *Environment and Waste (see MWAC Report)*
- *Planning and Building*
- *Emergency Management*
- *Community*
- *Media*

The following provides outlines the portfolio's activities since the December 2023 State Council meeting.

### **1. Economics**

#### **December Economic Briefing**

In December, WALGA released its latest [Economic Briefing](#). Local Government costs increased 4.4% in 2022-23 and are expected to increase by a further 3.9% in 2023-24 before easing in the coming years.

The next Economic Briefing will be in March and will have particular relevance for Local Government budget setting.

### **2. Environment and Waste**

#### **Polyphagous Shot-Hole Borer (PSHB)**

WALGA has been working with the Department and our member Local Governments on efforts to contain and eradicate the PSHB, which presents a significant threat to environment, social and economic values. The PSHB Quarantine Area now covers 25 Local Governments in the Perth region. Affected trees across the quarantine area, including in Fremantle, Claremont, Kings Park and Perth Zoo and Hyde Park are being removed or having branches lopped off in an effort to eradicate the borer. DPIRD has commenced a [digital community awareness campaign for PSHB](#) at Yagan Square over January 2024, through the screening of an animated video. Local Governments are asked to share the animation on their communication channels to strengthen the impact of the message. WALGA has also written to the DPIRD Director General, requesting access to up-to-date spatial mapping of infested premises to allow Local Governments to better target surveillance and management efforts.

#### **Natural Resource Management Grants**

In late 2023, nearly \$250,000 in funding was awarded to Local Government to undertake ecological assessments of Local Government managed lands, development of Local Biodiversity Strategies and development and adoption of local planning policies on native vegetation and biodiversity. Local Governments who were successful in the first round of funding included City of Albany, Shire of Augusta-Margaret River, Avon Regional



Organisation of Council (Shires of Toodyay and Victoria Plains), Shire of Donnybrook-Balingup, Shire of Harvey, City of Bunbury, Shire of Esperance, Shire of Manjimup, Shire of Northam and Shire of Serpentine-Jarrahdale. WALGA opened a second round of funding, with application due December 2023, and a further two Local Governments have been awarded funding.

### **3. Planning and Building**

#### **Urban Forests**

##### *Urban Greening Grants*

In November 2023, WALGA signed a funding agreement with the Department of Water and Environmental Regulation (DWER) for \$3.75 million to deliver the Urban Greening Grant Program. The program was a key initiative presented in WALGA's 2023-24 State Budget Submission. The program will fund additional tree and understorey planting for the 33 Local Governments located in the Perth and Peel regions to expand tree canopy and vegetative cover in high urban heat areas. The grant program is offered in two rounds, with Round 1 targeted at planting in 2023-24 and Round 2 for planting in 2024-25. An online information session was held in December 2023, attended by 33 officers from 19 Local Governments. Round 1 of the grant program closed on 25 January 2024 and an announcement on Round 1 funding is expected in late February.

The grant funding has also provided for the employment of an Urban Forest Program Facilitator from January 2024 to June 2025, with the position appointed on 22 January 2024.

##### *WA Tree Festival 2024*

WALGA is hosting a breakfast event for Elected Members and CEOs on Wednesday, 27 March to launch the WA Tree Festival (Tree Fest). Environment and Climate Action Minister The Hon Reece Whitby MLA and the Garden Guru's Trevor Cochrane have been invited to provide addresses at the Breakfast. Tree Fest, which runs from 6 April to 5 May 2024 sees Local Governments from across the State host a series of community events to celebrate the value of trees in urban areas.

### **Planning and Building**

#### *Local Government Planning Fees and Charges*

The maximum fees Local Government may charge for certain planning services is set by State Government regulations and not been reviewed or increased since 2013. The lack of review and indexation means that Local Government planning charges are not achieving cost recovery and planning services are increasingly being subsidised by general rate revenue. In late 2023 WALGA prepared a [Local Government Planning Fees and Charges Paper](#) to inform a request to the Western Australian Planning Commission to review fees, establish an annual indexation for the fees and increase the fees for the 24-35 financial year. In response the WAPC Chairman has requested that the Department of Planning, Lands and Heritage review the Paper and WALGA's recommendations and has agreed to meet with WALGA in early 2024.

#### *Medium Density Codes and Planning Reform*

The State Government [announced](#) amendments and finalisation of *State Planning Policy 7.3 Residential Design Codes*, including revised Medium Density Code provisions on 30 January 2024. The amended R-Codes will be released in early-March 2024 and will become operational in April 2024.



Several other changes to Western Australia's planning system will also come into effect on 1 March 2023 following the gazettal of the *Planning and Development Amendment Act 2023*. These include reforms to the Development Assessment Panels, the new Significant Development Pathway, and an online system for lodgement and tracking of applications.

#### *Building Reform*

On 20 December 2023 the State Government [announced](#) its response to the 39 recommendations of the national [Building Confidence Report](#), which considered improvements to building regulatory frameworks and compliance with building standards across Australia. The reforms include: the staged implementation of mandatory inspections of new apartment and other commercial buildings, tiered registration of builders, clearer processes for documenting design changes during construction, and enhancements to building design documentation.

WALGA's advocacy positions support clearer and broadened registration requirements for building professionals, improved building documentation and mandatory building inspections where Local Governments are not solely responsible for undertaking the inspections.

The Government will consult with key stakeholders over 2024, with the first stage of the reforms due to start in 2026 with mandatory inspections of high-rise apartments. WALGA will continue to advocate for a broadening of mandatory inspections to single residential buildings, consistent with our advocacy position.

## **4. Resilient Communities**

### **Emergency Management**

#### *Power and Telecommunications Outages*

The Wheatbelt, Goldfields and the Perth Hills were significantly impacted by power outages and associated telecommunication failures caused by severe storm cell activity in January. WALGA held a roundtable with affected Local Governments and Regional Development Commissions representatives on 6 February to collate and distil feedback on the impact of recent power outages, as well as inform future responses and measures to improve resilience for such events.

#### *Local Emergency Management Arrangements (LEMA) Improvement Program*

In December 2023, the State Emergency Management Committee (SEMC) approved a [LEMA Improvement Program](#) to initiate LEMA reforms. The first phase of the LEMA Improvement Program will be delivered as a partnership project between WALGA and the DFES, on behalf of SEMC, over two years. The funding secured includes provision for a WALGA LEMA Improvement Facilitator to work directly with Local Governments to pilot new LEMA approaches. The LEMA Improvement Program is set to commence in March 2024. This initiative marks the first phase of a multi-year schedule to implement the key activities of the [LEMA Improvement Plan](#) that was informed by [WALGA's LEMA Review consultation findings and recommendations](#).

#### *State Emergency Management Committee*

The State Emergency Management Committee (SEMC) met on 6 December attended by WALGA CEO Nick Sloan. SEMC Communiques are available [here](#).



SEMC is currently consulting on two policy documents:

- A [WA Emergency Management Sector Adaptation Plan Discussion Paper](#). SEMC has engaged WALGA to coordinate consultation with Local Governments. Further information is available [here](#).

In January, WALGA provided officer level feedback on two consultations:

- [State Hazards Plan Energy Supply Disruption](#). Feedback aimed to ensure that the traffic management responsibilities of Local Governments in an Energy Supply Disruption emergency are aligned to recent changes to the State Emergency Management Policy Section 5.12 – Funding for Emergency Responses. The feedback was aligned to feedback provided by President Chappel in a letter to the SEMC Chair on the [State Hazard Plan Crash Emergency](#), in November 2023.
- [State Hazard Plan HAZMAT](#). Feedback aimed to ensure the response responsibilities identified for Local Governments are practically achievable and was aligned to WALGA's advocacy positions 8.2 State Emergency Management Framework and 2.5.10 Control of Certain Unvested Facilities: Section 3.53.

#### *Emergency Management Survey*

The 2023 WALGA Local Government Emergency Management Survey closed on 8 December 2023. 102 Local Governments (75%) responded to the survey. The survey responses are currently being collated with a report expected to be finalised in April 2024.

## **5. Community**

### **Aboriginal Affairs**

#### *WALGA's Aboriginal Engagement Forum*

The 2024 WALGA Aboriginal Engagement Forum (AE Forum) will be held Wednesday 20 March 2024 at Fraser's in Kaarta Gar-up (Kings Park). This year's Forum theme is 'Looking Back to Move Forward'. Program planning is well advanced with the program including Yvonne Weldon, an aboriginal councillor at the City of Sydney and sessions showcasing innovative and wide-ranging Local Government initiatives.

#### *Local Government Reconciliation Resource*

WALGA has renewed its commitment to work with key partners to develop an online platform for a Local Government Reconciliation Framework. The platform will provide a resource hub to support Local Governments meet their reconciliation community engagement, statutory, legislative, policy and regulatory obligations. The project is being led by Reconciliation WA. Funding from LotteryWest is contingent on financial contributions from the project Working Group members, including WALGA, Department of Premier and Cabinet (DPC), Department of Lands and Heritage (DPLH), and Department of Department of Local Government, Sport and Cultural Industries (DLGSC). The project is aiming to launch the online platform in May 2024 in Reconciliation Week. The platform will be tested and shared with WALGA members at the 2024 Aboriginal Forum.

#### *Aboriginal Cultural Heritage*

WALGA continues to work with members to identify and address challenges in the implementation of the amended Aboriginal Cultural Heritage Act legislation. Feedback from the sector will inform discussions with the Department of Planning, Lands and Heritage (DPLH) regarding commitments to develop guidance and advisory materials for Local Government, including Regulation 10 applications, and the development of a waiver application for site investigation fees related to community projects that require a section 18 consent. WALGA is facilitating a roundtable discussion for the Gascoyne Zone with DPLH



on this matter with the intent to progressing implementation solutions applicable across the Local Government sector.

### **Early Years**

WALGA provided an information webinar and panel membership for the Australian Early Development Census (AEDC) grant program. The AEDC Grant program provides a one-off grant to help Local Governments implement projects aimed at improving the overall health and wellbeing of young children aged 0-5 years living in Western Australia.

WALGA has connected members who provide childcare services to information webinars regarding round three Attraction and Retention Packages for Regional Childcare Workers Grant program. The grant program provides up to \$25,000 per annum to regional Local Governments to fund initiatives that support the early childhood education and care workforce.

#### **WALGA RECOMMENDATION**

**Moved:**                      **President Cr Les Price**

**Seconded:**                **Cr Barry Winmar**

**That State Council note the Key Activity Report from the Policy Portfolio to the March 2024 State Council meeting.**

**RESOLUTION 022.1/2024**

**CARRIED**



## 11.2 PRESIDENT'S REPORT

### **WALGA RECOMMENDATION**

**Moved:** President Cr Les Price  
**Seconded:** Cr Barry Winmar

**That the President's Report for March 2024 be received.**

**RESOLUTION 022.1/2024**

**CARRIED**

## 11.3 CEO'S REPORT

### **WALGA RECOMMENDATION**

**Moved:** President Cr Les Price  
**Seconded:** Cr Barry Winmar

**That the CEO's Report for March 2024 be received.**

**RESOLUTION 022.1/2024**

**CARRIED**

## 11.4 EX OFFICIO REPORTS

### **11.4.1 THE RT. HON. LORD MAYOR BASIL ZEMPILAS WILL PROVIDE THE CITY OF PERTH REPORT TO THE MEETING.**

The Rt. Hon. Lord Mayor Basil Zempilas was required to leave the meeting early and apologised for not being present to provide the City of Perth report.

### **11.4.2 LG PROFESSIONALS WA STATE PRESIDENT MR ANTHONY VULETA WILL PROVIDE THE LG PROFESSIONALS REPORT TO THE MEETING.**

Mr Anthony Vuleta, President, LG Professionals WA, provided a report to the meeting.



## 12 ADDITIONAL ZONE RESOLUTIONS

### **WALGA RECOMMENDATION**

**Moved:** President Chris Antonio  
**Seconded:** Mayor Logan Howlett JP

**That the additional Zone Resolutions from the February 2024 round of Zones meetings as follows be referred to the appropriate portfolio for consideration and appropriate action.**

**RESOLUTION 023.1/2024**

**CARRIED**

### **AVON MIDLAND COUNTRY ZONE**

#### **Wheatbelt Conference (Advocacy Portfolio)**

That the WA Local Government Association State Conference Planning Committee be requested to include a major session on land use planning, incorporating a focus on non-metropolitan land, in this year's Local Government Conference.

### **EAST METROPOLITAN ZONE**

#### **Metropolitan Zones Briefing – CSIRO Urban Monitor (Policy Portfolio)**

That the WALGA East Metropolitan Zone requests a briefing to all Metropolitan WALGA Zones at the earliest opportunity on the CSIRO Urban Monitor, given the delay in the 2022 flyover that was required to be undertaken on a biennial basis to provide updated data outlining the status of Metropolitan tree canopy and vegetation in our urban environment.

#### **Local Government Honours Program (Member Services Portfolio)**

That the East Metropolitan Zone requests WALGA State Council review the Eminent Service Award criteria, to remove the limitation on nominations where a Council Member has had a minor breach (Standards Panel) finding and the Member has provided long service in the Council Member role.

#### **Public Health Planning for Climate Change (Heat) Risks (Policy Portfolio)**

That:

1. The East Metropolitan Zone notes the legislated requirement under Part 5 of the WA Public Health Act 2016 for each local authority to produce a Public Health Plan (PHP) within two years of the implementation of Part 5; and
2. The East Metropolitan Zone requests WALGA to develop draft model actions to guide Public Health Plans to address increasing risks to community public health generated by escalating heat wave conditions and Urban Heat Island effects coupled with accelerated loss of tree canopy; and
3. WALGA, as a matter of urgency, advocates to the state government to establish additional funding to enable local governments to implement intensive, widespread measures to mitigate the major public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy, particularly in urban areas.



## **GOLDFIELDS ESPERANCE COUNTRY ZONE**

### **Local Management of Volunteer Bushfire Brigades under the Emergency Management Agreements and Personal liability under the WHS (Policy Portfolio)**

That the GVROC:

1. Note the item as presented.
2. Support the GVROC Chair and the GVROC State Councilor to advocate back to WALGA, DFES and the Minister for Emergency Services that as per previously requested through the initial review of Emergency Management Agreements and the new legislation enacted last year, that the responsibilities of LGAs and personal liability issue for CEOs be reduced or removed to take into account the issues when third party people and appliances outside of their control are involved.

## **NORTH METROPOLITAN ZONE**

### **New Vehicle Efficiency Standard (Infrastructure Portfolio)**

1. That a report be presented to the North Metropolitan Zone investigating the impact on all member Local Governments of a light vehicle emissions standard tax as outlined in Federal Government release: *Cleaner, Cheaper to Run Cars: An Australian New Vehicle Efficiency Standard Consultation Impact Analysis* (February 2024) and flow on impact to Local Government fleet purchasing and vehicle mix; and
2. That the report focus on actual proposed emissions improvements and targets and the dollar impact on member Local Government annual budgets.

## **PILBARA COUNTRY ZONE**

### **Remote Area Residential Fuel – Fringe Benefits Tax Exemption Request (Policy Portfolio)**

That the Pilbara Country Zone request WALGA advocate to the Federal Government to provide a 100% Fringe Benefits tax exemption to remote area residential fuel when provided in conjunction with an accommodation-related Fringe Benefit in a remote area.

## **SOUTH EAST METROPOLITAN ZONE**

### **Tree Canopy Mapping Status Briefing Request (Policy Portfolio)**

That the WALGA South East Metropolitan Zone requests a briefing to all metropolitan WALGA Zones at the earliest opportunity on the CSIRO Urban Monitor, given the delay in the 2022 flyover that was required to be undertaken on a biennial basis to provide updated data outlining the status of Metropolitan tree canopy and vegetation in our urban environment.

### **Local Government Public Health Plans Covering Risks of Heatwaves Exacerbated by Loss of Tree Canopy (Policy Portfolio)**

That:

1. The WALGA South East Metropolitan Zone notes the legislated requirement under Part 5 of the *WA Public Health Act 2016* for each local authority to produce a Public Health Plan (PHP) within two years of the implementation of Part 5; and
2. The South East Metropolitan Zone requests WALGA to develop draft Model Actions to guide local government Health Plans to address increasing risks to community public health generated by escalating heat wave conditions and Urban Heat Island effects coupled with accelerated loss of tree canopy; and
3. WALGA, as a matter of urgency, advocates to the state government to establish additional funding to enable local governments to implement intensive, widespread measures to mitigate the major public health implications of increasing temperatures, frequent heatwaves coupled with accelerated depletion of tree canopy, particularly in urban areas.



### **13 DATE OF NEXT MEETING**

A special meeting of the WALGA State Council will be held on 11 April 2024, in the Boardroom at WALGA, ONE70, LV1, 17 Railway Parade, West Leederville, commencing at 4.00pm.

The next ordinary meeting of the WALGA State Council will be a Metropolitan Regional meeting, hosted by the City of Wanneroo on Wednesday, 1 May 2024.

### **14 CLOSURE**

There being no further business the Chair declared the meeting closed at 6.32pm.



**STATUS REPORT ON STATE COUNCIL RESOLUTIONS**  
**To the March 2024 State Council Meeting**

MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<b>6 December 2023</b> <b>Item 7.1</b> 2023 Annual General Meeting Resolutions	<p>That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken</p> <p>...</p> <p>5.1 Local Governments' representation at the State Administrative Tribunal relating to planning matters within its district  <i>That WALGA lobby the State Government for legislative reform to enable Local Governments the automatic right to be a represented party at all State Administrative Tribunal hearings related to planning matters within its district.</i></p> <p>RESOLUTION 501.5/2023</p>	<p>This matter will be considered by the Environment Policy Team at its meeting on 16 February 2024.</p> <p>The WALGA Secretariat supports in principle the motion and recommended to the Policy Team that WALGA's DAP Advocacy Position be updated to reflect the intent of the AGM Motion.</p> <p>As the Policy Team meeting occurs after the distribution of the Agenda for the March State Council, the Policy Team will be considered by State Council at its May 2024 meeting.</p>		Nicole Matthews Executive Manager Policy
<b>6 December 2023</b> <b>Item 7.1</b> 2023 Annual General Meeting Resolutions	<p>That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken</p> <p>...</p> <p>5.2 Land Use Policy  <i>That WALGA establish and promote policies to protect and prioritise the preservation of agricultural land against its displacement by non-agricultural activities</i></p>	<p>This matter will be considered by the Environment Policy Team at its meeting on 16 February 2024.</p>		Nicole Matthews Executive Manager Policy



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>that lead to a net reduction of the State's productive agricultural land.</i></p> <p>RESOLUTION 501.5/2023</p>			
<p><b>6 December 2023</b>  <b>Item 7.1</b>            2023 Annual General Meeting Resolutions</p>	<p>That the following resolutions from the 2023 WALGA Annual General Meeting be referred to the appropriate Policy Team for further work to be undertaken</p> <p>...</p> <p>5.4 Regional and Remote Housing  <i>That WALGA advocates to the WA State and Commonwealth Governments to address the dire shortage of affordable key worker family housing options in regional and remote towns to encourage families to live and work in regional and remote towns. Social housing is addressed at both the State and Federal levels.</i></p> <p>RESOLUTION 501.5/2023</p>	<p>WALGA housing advocacy ongoing.</p>		<p>Nicole Matthews            Executive Manager            Policy</p>



<p><b>6 December 2023</b> <b>Item 7.2</b> Advocacy Position – Crown Land and Management Order Administration – Land Administration Act 1997</p>	<p>That WALGA endorse the below Advocacy Position: <i>Crown Land and Management Order Administration - Land Administration Act 1997</i> <i>WALGA advocates to the Department of Planning, Lands and Heritage (DPLH) to:</i></p> <ol style="list-style-type: none"><li>1. <i>Apply the following principles when dealing with matters affecting Local Government's role in managing Crown land:</i><ol style="list-style-type: none"><li>a. <i>Local Government is an equal partner with State Government in managing, developing and administration of Crown land for community benefit.</i></li><li>b. <i>Local Government should be provided timely advice and consulted where State Government proposals impact management of or investment in Crown land.</i></li><li>c. <i>Ensure timely communication with Local Government where DPLH intends to challenge an intention to levy leasing or land use revenues under a power to lease arrangement.</i></li><li>d. <i>Decision-making criteria, policy and procedure transparency contributes to whole of government efficiency, effectiveness and accountability.</i></li></ol></li><li>2. <i>Publish the policies and procedures that underpin decision making regarding:</i><ol style="list-style-type: none"><li>a. <i>Establishing, varying or revoking management orders.</i></li><li>b. <i>Leasing Crown land or facilities, subject to a management order.</i></li></ol></li></ol>	<p>This item was the subject of a resolution from the 2023 Annual General Meeting (which was noted by State Council in item 7.1 of the December 2023 Agenda).</p> <p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p> <p>Correspondence has been sent to the Director General of the Department of Planning, Lands and Heritage advising of State Council's resolution.</p>	<p>January 2024</p>	<p>Tony Brown Executive Director Member Services</p>
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MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>c. Decision review where a management body or proponent lessee is dissatisfied with a decision or process.</i></p> <p>RESOLUTION 502.5/2023</p>			
<p><b>6 December 2023</b>  <b>Item 7.3</b>            Review of Public Open Space Advocacy Positions</p>	<p>That WALGA endorse:</p> <ol style="list-style-type: none"> <li>1. the deletion of Advocacy Position 4.3 Water Management;</li> <li>2. the deletion of Advocacy Position 4.4 Public Open Space; and</li> <li>3. new Advocacy Position 6.11 Public Open Space as follows:</li> </ol> <p><i>6.11 Public Open Space</i>  <i>New subdivisions and developments should provide appropriate Public Open Space (POS) or POS contributions to provide environmental benefits and meet the needs of the community.</i>  <i>The State Government should take a leadership role in the strategic planning of POS, in consultation with Local Government, including:</i></p> <ol style="list-style-type: none"> <li>1. <i>Reviewing the requirement for a minimum 10 per cent of all new residential land to be provided as POS to determine if this metric is still appropriate.</i></li> <li>2. <i>Developing a 10+ year regional level sporting facilities plan to identify and prioritise gaps in regional sporting facilities and acquire and fund regional</i></li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>January 2024</p>	<p>Nicole Matthews            Executive Manager            Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>open spaces, specifically sporting facilities, in a timely manner to align with population growth.</i></p> <p>3. <i>Developing contemporary legislative and policy mechanisms to ensure that:</i></p> <p>a. <i>POS design and delivery:</i></p> <p>i. <i>appropriately allocates different POS uses and purposes, balancing environmental, recreational, sporting and community needs.</i></p> <p>ii. <i>does not have its use impeded by drainage and utilities facilities.</i></p> <p>iii. <i>is accessible and appropriately distributed.</i></p> <p>iv. <i>is cost effective to enable sustainable maintenance and replacement by Local Government.</i></p> <p>v. <i>is responsive to urban ecology, regional climatic conditions, and climate change.</i></p> <p>vi. <i>considers water requirements and availability as a priority, includes water sensitive urban design principles, and prioritises water allocations for the irrigation and maintenance of functional active recreational and sport facilities.</i></p>			



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>b. POS cash in lieu contributions are equitable, transparent, and simplified by:</i></p> <ul style="list-style-type: none"><li><i>i. streamlining the process to collect and expend cash in lieu contributions by delegating functions to Local Government.</i></li><li><i>ii. broadening how cash in lieu funds can be spent to include works beyond the current scope.</i></li><li><i>iii. allowing for the collection of cash in lieu contributions at development application stage and for all forms of subdivision, including two lot subdivisions or developments.</i></li><li><i>iv. investigating the option of a standard fixed rate contribution fee per lot or dwelling when contributions are intended for public open space upgrades.</i></li></ul> <p><i>4. Providing guidance documents and support to assist Local Governments with their strategic POS planning.</i></p> <p>RESOLUTION 503.5/2023</p>			



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<p><b>6 December 2023</b>  <b>Item 7.4</b>            2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members</p>	<p>That WALGA endorse the submission to the 2024 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.</p> <p>RESOLUTION 504.5/2023</p>	<p>WALGA's submission was provided to the Salaries and Allowances Tribunal (SAT) on 11 December 2023. Submissions to SAT close on 9 February 2024. SAT will likely publish its 2024-2025 determination in April 2024.</p>	<p>Complete</p>	<p>Tony Brown            Executive Director            Member Services</p>
<p><b>6 December 2023</b>  <b>Item 7.5</b>            Household Hazardous Waste Policy Statement and Advocacy Position</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> <li>1. Rescind the 2003 WALGA <i>Household Hazardous Waste Policy Statement</i> and Advocacy Position 7.10 Household Hazardous Waste; and</li> <li>2. Endorse a new Household Hazardous Waste Policy Statement and Advocacy Position as follows:</li> </ol> <p><i>7.10 Household Hazardous Waste</i></p> <ol style="list-style-type: none"> <li>1. <i>Household Hazardous Waste (HHW) is a small but significant component of the waste stream which requires specialised management strategies to protect human health, property and the environment.</i></li> <li>2. <i>This requires:</i></li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>January 2024</p>	<p>Nicole Matthews            Executive Manager            Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>a. Effective Product Stewardship for all HHW; and</i></p> <p><i>b. The maintenance and expansion of the HHW Program, funded by the State Government and Product Stewardship Schemes, to provide for the management of HHW collected from the community by Local Government.</i></p> <p>RESOLUTION 505.5/2023</p>			
<p><b>6 December 2023</b>  <b>Item 7.6</b>  Waste Education Policy Statement and Advocacy Position</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> <li>1. Rescind the existing WALGA <i>Waste Management Education Policy Statement 2008</i> and Advocacy Position 7.8 Waste Management Education; and</li> <li>2. Endorse a revised WALGA Waste Education Policy Statement 2023 and Advocacy Position as follows: <ol style="list-style-type: none"> <li>1. <i>Waste education is essential part of waste management that empowers the community to engage in waste avoidance, reuse and recovery, and to use services correctly.</i></li> <li>2. <i>Effective waste education requires:</i> <ol style="list-style-type: none"> <li>a. <i>Consistent communications by all stakeholders to ensure messages are clear and the community has confidence in the information provided.</i></li> </ol> </li> </ol> </li> </ol>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>January 2024</p>	<p>Nicole Matthews  Executive Manager  Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p>b. <i>A strategic and long-term investment from the State Government, with funding mechanisms in place to support and enable collaboration between Local Governments and Regional Councils.</i></p> <p>c. <i>Recognition of waste education in the definition of 'waste service' in the Waste Avoidance and Resource Recovery Act 2007, in order to allow a charge for waste education as part of the waste service charge.</i></p> <p>d. <i>Identification of priority problematic materials within the waste stream and ongoing advocacy for evidence based alternative approaches.</i></p> <p>RESOLUTION 506.5/2023</p>			
<p><b>6 December 2023</b>  <b>Item 7.7</b>            Submission E-Waste Landfill Ban Regulations</p>	<p>That WALGA endorse the Submission on the <i>Waste Avoidance and Resource Recovery (e-waste) Regulations 2023</i>.</p> <p>RESOLUTION 507.5/2023</p>	<p>WALGA submission lodged on 6 December 2023.</p>	<p>December 2023</p>	<p>Nicole Matthews            Executive Manager            Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<b>6 December 2023</b> <b>Item 7.8</b> Submission on Philanthropic Engagement Framework for Emergency Management	That WALGA endorse the submission to the State Emergency Management Committee on the Draft Philanthropic Engagement Framework for Emergency Management.  RESOLUTION 508.5/2023	WALGA submission was provided to the State Emergency Management Committee (SEMC) on 8 December 2023.	December 2023	Nicole Matthews Executive Manager Policy
<b>6 December 2023</b> <b>Item 7.9</b> Submission to the WA Action Plan for Young People Consultation Paper	That WALGA endorse the submission to the <i>WA Action Plan for Young People Consultation Paper</i> .  RESOLUTION 509.5/2023	WALGA submission was provided to the Department of Communities on 8 December 2023.	December 2023	Nicole Matthews Executive Manager Policy
<b>6 December 2023</b> <b>Item 7.10</b> Appointments to State Council Policy Teams and Committees	That the appointments of State Councillors to Policy Teams, the Finance and Services Committee and Committees as outlined in the Minutes be endorsed.  RESOLUTION 510.5/2023	The appointments as endorsed have been actioned. A full list of State Council membership on Policy Teams and Committees can be found on the WALGA website <a href="#">here</a> .	December 2023	Tony Brown Executive Director Member Services



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<b>6 December 2023</b> <b>Item 7.11</b> Finance and Services Committee Minutes – 29 November 2023	That the Minutes of the Finance and Services Committee meeting held on 29 November 2023 be endorsed.  RESOLUTION 511.5/2023	Action has been taken to implement the revised 2023-24 Budget.	December 2023	Tony Brown Executive Director Member Services
<b>6 December 2023</b> <b>Item 7.12</b> Selection Committee Flying Minute – 11 November 2023	That the resolutions contained in the 11 November 2023 Selection Committee Flying Minute be endorsed.  RESOLUTION 512.5/2023	The appointments have been actioned.	Complete	Tony Brown Executive Director Member Services
<b>6 December 2023</b> <b>Item 8.2</b> Governance and Organisational Services Policy Team Report	That State Council: 1. Retain Advocacy Position “2.5.22 Re-counts”, with the following amendment: <i>The Local Government sector supports the introduction of standard processes for vote re-counts if there is a very small margin (e.g., 10 or fewer votes) between candidates, inclusive of Regulations that specify the circumstances in which the Returning Officer must arrange for some or all of the votes to be re-counted.</i> 2. Delete Advocacy Positions: (a) 2.5.2 No Wards for Band 3 and 4 Councils	The <a href="#">Advocacy Positions Manual</a> has been updated.	January 2024	Tony Brown Executive Director Member Services



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p>(b) 2.5.5 Tiered Limits on the Number of Councillors</p> <p>(c) 2.5.14 Tender Exemption General Practitioner Services</p> <p>(d) 2.5.21 Candidate Profiles</p> <p>(e) 2.5.23 Electoral Rolls</p> <p>(f) 2.5.24 Standardised Election Caretaker Period</p> <p>(g) 2.5.27 Recording Votes in Council Minutes</p> <p>(h) 2.5.31 Special Electors' Meeting</p> <p>3. Notes the Governance and Organisational Services Policy Team's consideration of the following:</p> <p>(a) Performance of the Auditor General – Audit Experience Survey Results</p> <p>(b) Optional Preferential Voting – Cost to Local Government</p> <p>RESOLUTION 516.5/2023</p>			



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<p><b>6 December 2023</b>  <b>Item 8.4</b>            People and Place Policy Team Report</p>	<p>That State Council:</p> <ol style="list-style-type: none"> <li>1. note the matters considered by the Policy Team; and</li> <li>2. rescind Advocacy Positions:               <ol style="list-style-type: none"> <li>a. 6.10 Town Planning and Alcohol Outlets;</li> <li>b. 6.12 Affordable Housing;</li> <li>c. 6.13 Senior Housing Strategy;</li> <li>d. 6.14 Capital City Planning Framework; and</li> <li>e. 6.15 Built Heritage.</li> </ol> </li> </ol> <p>RESOLUTION 518.5/2023</p>	<p>The <a href="#">Advocacy Positions Manual</a> has been updated.</p>	<p>January 2024</p>	<p>Nicole Matthews            Executive Manager            Policy</p>
<p><b>16 October 2023</b>  <b>Flying Minute</b>            2024-25 State Budget Submission</p>	<p>That WALGA's 2024-25 State Budget Submission be endorsed.</p> <p>RESOLUTION 237.FM/2023</p>	<p>Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.</p> <p>WALGA submission sent to Ministers, Opposition, Government Agencies and key stakeholders. Advocacy on budget initiatives ongoing.</p>	<p>Completed</p>	<p>Nicole Matthews            Executive Manager            Policy</p>
<p><b>12 October 2023</b>  <b>Flying Minute</b>            Submission on Asbestos</p>	<p>That the Asbestos National Strategic Plan: Phase Three 2024-2030 submission be endorsed.</p> <p>RESOLUTION 236.FM/2023</p>	<p>Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.</p>	<p>October 2023</p>	<p>Nicole Matthews            Executive Manager            Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
National Strategic Plan		WALGA submission lodged 13 October 2023.		
<b>12 October 2023</b> <b>Flying Minute</b> Draft Code of Practice for Onsite Wastewater Disposal	That the Draft Code of Practice for On-site Wastewater Disposal in Western Australia 2023 submission be endorsed.  RESOLUTION 235.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.  WALGA submission lodged 16 October 2023.	October 2023	Nicole Matthews Executive Manager Policy
<b>26 September 2023</b> <b>Flying Minute</b> Aboriginal Heritage Legislation Amendment and Repeal Bill, Regulations, Consultation Policy and Section 18 Guideline – Submission to the Department of Planning, Lands and Heritage	That State Council: 1. Endorse the draft submission to the Department of Planning, Lands and Heritage; and 2. Note that WALGA is seeking legal advice on amendments to the Fees Regulations required to give effect to an exemption for Local Government from per site investigation fees, and that this will be included as a recommendation in the submission.  RESOLUTION 234.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.  WALGA submission sent to the Department for Planning, Lands and Heritage on 26 September 2023.	September 2023	Nicole Matthews Executive Manager Policy



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<b>21 September 2023</b> <b>Flying Minute</b> Submission on the Exposure Draft of the Recycling and Waste Reduction (Export - Paper and Cardboard) Rules 2023	That the Submission on the Department of Climate Change, Energy, the Environment and Water (DCCEEW)'s Exposure Draft of the Recycling and Waste Reduction (Export - Paper and Cardboard) Rules 2023 be endorsed.  RESOLUTION 233.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.  Submission lodged 22 September 2023.	September 2023	Nicole Matthews Executive Manager Policy
<b>21 August 2023</b> <b>Flying Minute</b> Draft Operational Policy 2.3 Planning for Public Open Space	That the submission on Draft Operation Policy 2.3 Planning for Public Open Space to Department of Planning, Lands and Heritage be endorsed.  RESOLUTION 232.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.  WALGA submission sent to the Department for Planning, Lands and Heritage on 23 August 2023	August 2023	Nicole Matthews Executive Manager Policy
<b>17 August 2023</b> <b>Flying Minute</b> Independent Review of Commonwealth Disaster Funding	That WALGA's submission to the Independent Review of Commonwealth Disaster Funding be endorsed.  RESOLUTION 231.FM/2023	Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.  Submission lodged on 18 August 2023.	August 2023	Nicole Matthews Executive Manager Policy



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE



<p><b>16 August 2023</b> <b>Flying Minute</b> Objection to the 2023 WA Electoral Distribution Commission Proposed Boundaries</p>	<p>That the objection to the 2023 Western Australian Distribution Commission's proposed boundaries be endorsed.</p> <p>RESOLUTION 230.FM/2023</p>	<p>WALGA's objection to the proposed State election boundaries was submitted to the WA Electoral Commission on 21 August.</p> <p>The final boundaries were published by the Commission in December 2023. In the report, the Commissioners acknowledged the concerns raised in many of the submission received (including that of WALGA) as to the impacts of abolishing a non-metropolitan electoral district. Nevertheless, the final boundaries include an amalgamation of two non-metropolitan districts (North West Central and Moore) into a single district (Mid-West), to enable the creation of a new metropolitan district in Perth's outer metropolitan growth area.</p> <p>The Final Report can be found <a href="#">here</a>.</p> <p>Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.</p>	<p>Complete</p>	<p>Tony Brown Executive Director Member Services</p>
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MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<b>11 August 2023</b> <b>Flying Minute</b> Submission to the Review of the Main Roads Pedestrian Crossing Facilities Guidelines	That State Council note: <ol style="list-style-type: none"> <li>the new Advocacy Position regarding the design and implementation of pedestrian crossings; and</li> <li>the submission to Main Roads WA on the draft Pedestrian Crossing Facilities Guidelines as endorsed by State Council via Flying Minute.</li> </ol> RESOLUTION 229.FM/2023	The <a href="#">Advocacy Positions Manual</a> has been updated.  Confirmed (RESOLUTION 500.5/2023) and noted (RESOLUTION 520.5/2023) by State Council at the 6 December 2023 meeting.	January 2024	Ian Duncan Executive Manager Infrastructure
<b>13 September 2023</b> <b>Item 7.2</b> Advocacy Position on Road Works during Total Fire Ban	That WALGA endorse the following principles in relation to the exemptions and conditions under which road works may be undertaken during a Total Fire Ban: <ol style="list-style-type: none"> <li>Road Activity Tiers: That there be a tiered risk approach for road work activities and associated controls, based on the proposed activities and fire danger forecast.</li> <li>Local Government operations: That any controls specified in regulations to provide effective risk mitigation and response be able to be implemented within the works crew deployed for the task.</li> <li>Reduce Red Tape: That the processes where repeated notification to DFES for the same task at the same location is required be streamlined.</li> </ol> RESOLUTION 485.4/2023	The <a href="#">Advocacy Positions Manual</a> has been updated to insert new advocacy position 5.2.12 Road Works during Total Fire Ban.  Feedback is now being sought from stakeholders on a proposal to remove most of the regulations concerning roadworks during Total Fire Bans, retaining: <ol style="list-style-type: none"> <li>'road work' as a prescribed activity (r.24Y) meaning that Local Governments can do work during a Total Fire Ban;</li> <li>Requirement to stop all road works if there is both a Total Fire Ban and Catastrophic Fire Danger Rating (r.24ZA); and</li> <li>Notify DFES of the work (r.24ZB)</li> </ol>	June 2024	Ian Duncan Executive Manager Infrastructure



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
		<p>The onus falls on the Local Government to ensure fire safety provisions based on the work area and work activities are sufficient to prevent a fire during a Total Fire Ban.</p> <p>The Association is investigating templates or better practice models in Local Governments that could be shared to support decision making by Local Government officers.</p> <p>It is likely that the existing regulations remain in place for the 2023/24 fire season.</p>		
<p><b>1 March 2023</b> <b>Item 7.4</b> Submission on Draft Guideline Minimising Noise Impact from Outdoor Community Basketball Facilities</p>	<p>That WALGA:</p> <ol style="list-style-type: none"> <li>Note that the Environment Minister has withdrawn the Draft Guideline: Minimising noise impact from outdoor community basketball.</li> <li>Write to the Ministers for Environment, Local Government, Sport and Planning requesting the formation of a cross Government working group, including relevant representative bodies, to consider and develop solutions to balance urban density and infill, public recreation and noise management.</li> </ol> <p>RESOLUTION 422.1/2023</p>	<p>Correspondence sent and issue raised with the Minister's office on multiple occasions. WALGA will continue to pursue a response.</p>	<p>Ongoing</p>	<p>Nicole Matthews Executive Manager Policy</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
<p><b>7 December 2022</b>  <b>Item 5.1</b>            2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:            ...</p> <p>3.1 Road Traffic Issues  <i>That WALGA advocate on behalf of the local government sector to the State Government and in particular, Main Roads, to increase importance and weight given to local knowledge and input regarding road traffic issues including requests for speed reduction, intersection treatments and overall preventative and traffic safety measures.</i></p> <p>RESOLUTION 394.8/2022</p>	<p>The Infrastructure Policy Team resolved:  <i>That efforts to increase the importance given to Local Government knowledge regarding traffic issues be deferred for consideration in mid-2023 after a clear Local Government advocacy position on speed management is developed and endorsed.</i></p> <p>This matter is central to the new Speed Management Policy adopted by State Council in May 2023. Implementation strategy being considered.</p>	Ongoing	Ian Duncan Executive Manager Infrastructure
<p><b>7 December 2022</b>  <b>Item 5.1</b>            2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:            ...</p> <p>3.2 Car Parking and Traffic Congestion Around Schools  <i>That WALGA engages with the State Government on behalf of Local Government to review issues</i></p>	<p>The Infrastructure Policy Team resolved:  <i>That WALGA uses its role at the Safe Active Travel to School Working Group to advocate for these outcomes and provide advice back to the Local Government sector.</i></p>	Ongoing	Ian Duncan Executive Manager Infrastructure



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	<p><i>associated with car parking and traffic congestion around school sites including but not limited to:</i></p> <ol style="list-style-type: none"> <li><i>1. Reviewing car parking standards for schools;</i></li> <li><i>2. Ensuring sufficient land is set aside for the provision of parking on school sites;</i></li> <li><i>3. Reviewing the co-location of schools to avoid issues being exacerbated;</i></li> <li><i>4. Restricting school access from major roads;</i></li> <li><i>5. Developing plans to enable schools to manage school traffic;</i></li> <li><i>6. Develop programs to educate drivers; and</i></li> <li><i>7. Develop options and implement initiatives to encourage alternative modes of transport to school.</i></li> </ol> <p>RESOLUTION 394.8/2022</p>			
<p><b>7 December 2022</b>  <b>Item 5.1</b>            2022 Annual General Meeting Resolutions</p>	<p>The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken:</p> <p>3.3 Proposal for Regional Road Maintenance Contracts with Main Roads WA  <i>That WALGA assist Local Governments and work with the Hon Minister Rita Saffioti to introduce a similar program that is currently in play in Queensland and introduce a sole invitee Program for Local Governments to engage in a Road Maintenance Performance Contract with Main Roads WA.</i></p>	<p>The Infrastructure Policy Team resolved:  <i>That the opportunities and interest in contracting Local Governments to undertake maintenance and minor works on the State road network be explored in discussion with Main Roads WA.</i></p>	<p>Ongoing</p>	<p>Ian Duncan            Executive Manager            Infrastructure</p>



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
	RESOLUTION 394.8/2022			
<b>7 December 2022</b> <b>Item 5.1</b> 2022 Annual General Meeting Resolutions	The following resolutions from the 2022 WALGA Annual General Meeting be referred to the relevant Policy Team for further work to be undertaken: ... 3.4 Northern Australia Beef Roads Program <i>That WALGA work with the Hon Madeleine King MP Minister for Resources and Minister for Northern Australia to make Beef Road Funding available to all Australian Local Governments north and south, or establish a Southern Australia Beef Road Funding Program to allow for equitable support across Australia's beef and agriculture industries.</i>  RESOLUTION 394.8/2022		Ongoing	Ian Duncan Executive Manager Infrastructure
<b>1 December 2021</b> <b>Item 5.3</b> 2021 Annual General Meeting	That the following resolutions from the 2021 WALGA Annual General Meeting be endorsed for action:  Cost of Regional Development <i>That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many regional towns.</i>  ...  RESOLUTION 294.7/2021	In March the State Government announced the establishment of a new Infrastructure Development Fund that includes a stream to support the delivery of regional worker accommodation with applications open until September 2024. This is an infrastructure investment program to address infrastructure constraints in the water, wastewater and electricity network at a precinct or strategic site scale impacting the delivery of	Ongoing	Ian Duncan Executive Manager Infrastructure



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
		regional worker accommodation. Full details can be found <a href="#">here</a> .		
<b>3 September 2021</b> <b>Item 6.1</b> Stop Puppy Farming Legislation	<ol style="list-style-type: none"> <li>1. That the update on the Dog Amendment (Stop Puppy Farming) Bill 2021 be noted.</li> <li>2. That:               <ol style="list-style-type: none"> <li>a. any additional costs incurred by a Local Government in administering the Dog Act be paid by the State Government; and</li> <li>b. the Fees and Charges set in Regulations are reviewed bi-annually and at minimum, be adjusted by the Local Government Cost Index.</li> </ol> </li> </ol> <p>RESOLUTION 275.5/2021</p>	<p>The Department of Local Government, Sport and Cultural Industries recently released a consultation paper in August 2023, seeking Local Government feedback on the formulation of regulations relating to the Stop Puppy Farming amendments to the Dog Act 1976.</p> <p>The feedback from Local Government will inform:</p> <ul style="list-style-type: none"> <li>• Development of draft regulations;</li> <li>• Specifications and functionality of the centralised dog and cat registration system (CRS); and</li> <li>• Resources needed by local government to implement and enforce the legislative requirements of the Stop Puppy Farming legislations.</li> </ul> <p>The Department of Local Government, Sport and Cultural Industries has also engaged consultants to review the fees and</p>	Ongoing	Tony Brown Executive Director Member Services



MEETING	RESOLUTION	COMMENT	COMPLETION DATE	OFFICER RESPONSIBLE
		<p>charges that Local Governments can apply.</p> <p>Consultation is about to commence with the sector and the public on the following;</p> <ul style="list-style-type: none"><li>• seek input on whether full cost recovery of the cost of the new Centralised Registration System (CRS) would have undesirable impacts</li><li>• confirm or refine time and cost estimates, and</li><li>• identify if there are specific groups in the community or circumstances that would justify lower fees.</li></ul> <p>This stakeholder consultation period will run for a period of five weeks will close on Friday, 8 March 2024.</p> <p>When this work is complete a further update will be provided.</p>		



## Yilgarn – Compliance Audit Return

Commercial Enterprises by Local Governments				
No	Reference	Question	Response	Comments
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023?	N/A	
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2023?	N/A	
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023?	N/A	
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023?	N/A	
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	

Delegation of Power/Duty				
No	Reference	Question	Response	Comments
1	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	Yes	Council decision 47/2023
2	s5.16 (2)	Were all delegations to committees in writing?	Yes	
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	Yes	
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes	
5	s5.18	Has council reviewed delegations to its committees in the 2022/2023 financial year?	Yes	April 2023 Council decision 47/2023
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	



<b>7</b>	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	Council decision 47/2023
<b>8</b>	s5.42(2)	Were all delegations to the CEO in writing?	Yes	
<b>9</b>	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
<b>10</b>	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	Council decision 47/2023
<b>11</b>	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
<b>12</b>	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?	Yes	April 2023 Council decision 47/2023
<b>13</b>	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

**Disclosure of Interest**

<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>
<b>1</b>	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	Example: August 2023 Ordinary Meeting - Item 9.1.4.
<b>2</b>	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	Example: July 2023 Ordinary Meeting - Item 9.1.2
<b>3</b>	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	Yes	
<b>4</b>	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
<b>5</b>	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Yes	



<b>6</b>	s5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	
<b>7</b>	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?	Yes	
<b>8</b>	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
<b>9</b>	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?	Yes	
<b>10</b>	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
<b>11</b>	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	
<b>12</b>	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/council/registers">https://www.yilgarn.wa.gov.au/documents/council/registers</a>
<b>13</b>	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	Yes	
<b>14</b>	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
<b>15</b>	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	Example: May 2023 Ordinary Council meeting Item 9.1.1



16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?	N/A	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members candidates that incorporates the model code of conduct?	Yes	Adopted 18 February 2021, Resolution 32/2021 carried by Absolute Majority 7/0
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	No	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/10609/code-of-conduct-for-council-members-committee-members-and-candidates">https://www.yilgarn.wa.gov.au/documents/10609/code-of-conduct-for-council-members-committee-members-and-candidates</a>
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/425/shire-of-yilgarn-staff-code-of-conduct">https://www.yilgarn.wa.gov.au/documents/425/shire-of-yilgarn-staff-code-of-conduct</a>

#### Disposal of Property

No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	Yes	
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes	



Elections				
No	Reference	Question	Response	Comments
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	Yes	<a href="https://www.yilgarn.wa.gov.au/council/your-council/registers.aspx">https://www.yilgarn.wa.gov.au/council/your-council/registers.aspx</a>
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	No disclosure of gifts
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes	

Finance				
No	Reference	Question	Response	Comments
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	Special Meeting held on the 01/11/2023 resolution 169/2023
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	N/A	



<b>3</b>	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023?	Yes	
<b>4</b>	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	No actions required
<b>5</b>	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	No matters raised.
<b>6</b>	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	N/A	
<b>7</b>	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	Yes	Report date 01/12/2023 Recived by Council at meeting held 21/12/2023

#### Local Government Employees

<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>
<b>1</b>	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	N/A	
<b>2</b>	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	
<b>3</b>	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	
<b>4</b>	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	



5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	
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Official Conduct				
No	Reference	Question	Response	Comments
1	s5.120	Has the local government designated an employee to be its complaints officer?	Yes	
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes	
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/10553/complaints-and-minor-breaches-register">https://www.yilgarn.wa.gov.au/documents/10553/complaints-and-minor-breaches-register</a>

Tenders for Providing Goods and Services				
No	Reference	Question	Response	Comments
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	



<b>3</b>	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	
<b>4</b>	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	N/A	
<b>5</b>	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	Yes	
<b>6</b>	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
<b>7</b>	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	
<b>8</b>	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	No	
<b>9</b>	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes	
<b>10</b>	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
<b>11</b>	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	Yes	
<b>12</b>	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	No	



<b>13</b>	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	Yes	
<b>14</b>	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	Yes	
<b>15</b>	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?	N/A	
<b>16</b>	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
<b>17</b>	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	
<b>18</b>	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
<b>19</b>	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
<b>20</b>	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
<b>21</b>	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	



<b>22</b>	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Yes	
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Integrated Planning and Reporting				
No	Reference	Question	Response	Comments
<b>1</b>	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	15/09/2022
<b>2</b>	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	20/04/2023
<b>3</b>	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes	

Optional Questions				
No	Reference	Question	Response	Comments
<b>1</b>	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	Yes	16/02/2023
<b>2</b>	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial	Yes	16/02/2023



		years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.		
<b>3</b>	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C of the Act?	N/A	
<b>4</b>	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/454/council-policy-manual">https://www.yilgarn.wa.gov.au/documents/454/council-policy-manual</a>
<b>5</b>	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	
<b>6</b>	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/454/council-policy-manual">https://www.yilgarn.wa.gov.au/documents/454/council-policy-manual</a>
<b>7</b>	s5.127	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government's official website by 31 July 2023?	Yes	<a href="https://www.yilgarn.wa.gov.au/documents/council/registers">https://www.yilgarn.wa.gov.au/documents/council/registers</a>
<b>8</b>	s6.4(3)	By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?	Yes	
<b>9</b>	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

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 Chief Executive Officer

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 Date



Department of  
**Local Government, Sport  
and Cultural Industries**

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Mayor/President

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Date

**SHIRE OF YILGARN**

**MONTHLY FINANCIAL STATEMENTS  
FOR THE MONTH ENDED 29 FEBRUARY 2024**



# SHIRE OF YILGARN

## MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)  
For the period ended 29 February 2024

*LOCAL GOVERNMENT ACT 1995*  
*LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

### **TABLE OF CONTENTS**

#### ***Statements required by regulation***

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1      Basis of Preparation	4
Note 2      Statement of Financial Activity Information	5
Note 3      Explanation of Material Variances	6

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	4,354,273	4,354,273	<b>4,386,491</b>	32,218	0.74%	▲
Grants, subsidies and contributions	14	517,278	361,118	<b>694,226</b>	333,108	92.24%	▲
Fees and charges		1,981,998	1,528,384	<b>1,633,211</b>	104,827	6.86%	▲
Service charges		88,010	58,656	<b>66,255</b>	7,599	12.96%	▲
Interest revenue		614,324	409,544	<b>547,009</b>	137,465	33.57%	▲
Other revenue		628,800	420,176	<b>453,468</b>	33,292	7.92%	▲
Profit on asset disposals	6	16,275	16,095	<b>9,942</b>	(6,153)	(38.23%)	▼
		<b>8,200,958</b>	<b>7,148,246</b>	<b>7,790,602</b>	642,356	8.99%	
<b>Expenditure from operating activities</b>							
Employee costs		(4,214,390)	(2,812,667)	<b>(2,780,570)</b>	(32,097)	(1.14%)	▼
Materials and contracts		(2,311,179)	(2,431,528)	<b>(1,253,863)</b>	(1,177,665)	(48.43%)	▼
Utility charges		(873,180)	(581,968)	<b>(588,701)</b>	6,733	1.16%	▼
Depreciation		(4,830,700)	(3,220,408)	<b>(3,194,652)</b>	(25,756)	(0.80%)	▼
Finance costs		(12,662)	(8,440)	<b>(4,386)</b>	(4,054)	(48.03%)	▼
Insurance		(345,199)	(277,962)	<b>(372,239)</b>	94,277	33.92%	▲
Other expenditure		(853,840)	(585,474)	<b>(536,867)</b>	(48,607)	(8.30%)	▼
Loss on asset disposals	6	(286,154)	(113,776)	<b>(217,696)</b>	103,920	91.34%	▲
		<b>(13,727,304)</b>	<b>(10,032,223)</b>	<b>(8,948,974)</b>	(1,083,249)	10.80%	
Non-cash amounts excluded from operating activities	Note 2(b)	5,100,579	3,318,089	<b>3,402,869</b>	84,780	2.56%	▲
<b>Amount attributable to operating activities</b>		<b>(425,767)</b>	<b>434,112</b>	<b>2,244,497</b>	1,810,385	417.03%	
<b>INVESTING ACTIVITIES</b>							
<b>Inflows from investing activities</b>							
Proceeds from capital grants, subsidies and contributions	15	3,982,064	3,251,781	<b>2,299,395</b>	(952,386)	(29.29%)	▼
Proceeds from disposal of assets	6	563,500	343,500	<b>361,681</b>	18,181	5.29%	▲
		<b>4,545,564</b>	<b>3,595,281</b>	<b>2,661,076</b>	(934,205)	(25.98%)	
<b>Outflows from investing activities</b>							
Payments for property, plant and equipment	5	(4,818,574)	(1,296,210)	<b>(1,757,242)</b>	461,032	35.57%	▲
Payments for construction of infrastructure	5	(4,647,866)	(1,621,960)	<b>(2,604,005)</b>	982,045	60.55%	▲
<b>Amount attributable to investing activities</b>		<b>(4,920,876)</b>	<b>677,111</b>	<b>(1,700,171)</b>	508,872	(351.09%)	
<b>FINANCING ACTIVITIES</b>							
<b>Inflows from financing activities</b>							
		<b>0</b>	<b>0</b>	<b>0</b>	0	0.00%	
<b>Outflows from financing activities</b>							
Repayment of borrowings	11	(97,695)	(48,708)	<b>(48,708)</b>	0	0.00%	
Payments for principal portion of lease liabilities	12	(887)	(887)	<b>(887)</b>	0	0.00%	
Transfer to reserves	4	(636,490)	0	<b>(328,234)</b>	(328,234)	0.00%	▼
		<b>(735,072)</b>	<b>(49,595)</b>	<b>(377,829)</b>	(328,234)	(661.83%)	
<b>Amount attributable to financing activities</b>		<b>(735,072)</b>	<b>(49,595)</b>	<b>(377,829)</b>	(328,234)	(661.83%)	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>		6,019,294	6,019,294	<b>7,273,878</b>	1,254,584	20.84%	▲
Amount attributable to operating activities		(425,767)	434,112	<b>2,244,497</b>	1,810,385	417.03%	▲
Amount attributable to investing activities		(4,920,876)	677,111	<b>(1,700,171)</b>	508,872	(351.09%)	▲
Amount attributable to financing activities		(735,072)	(49,595)	<b>(377,829)</b>	(328,234)	(661.83%)	▼
<b>Surplus or deficit after imposition of general rates</b>		<b>(62,421)</b>	<b>7,080,922</b>	<b>7,440,375</b>	359,453	5.08%	▲

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

	Supplementary Information	30 June 2023	29 February 2024
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	17,257,361	17,353,270
Trade and other receivables		678,977	802,423
Inventories	8	14,114	27,155
Contract assets	8	1,069,179	1,063,123
<b>TOTAL CURRENT ASSETS</b>		<b>19,019,631</b>	<b>19,245,971</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables		62,288	61,825
Other financial assets		81,490	81,490
Property, plant and equipment		33,132,991	33,733,394
Infrastructure		457,095,927	457,093,563
Right-of-use assets		4,424	3,544
<b>TOTAL NON-CURRENT ASSETS</b>		<b>490,377,120</b>	<b>490,973,816</b>
<b>TOTAL ASSETS</b>		<b>509,396,751</b>	<b>510,219,787</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	499,950	234,014
Other liabilities	13	1,057,106	1,054,652
Lease liabilities	12	1,326	439
Borrowings	11	97,695	48,987
Employee related provisions	13	425,957	425,957
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,082,034</b>	<b>1,764,049</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	12	2,979	2,979
Borrowings	11	662,883	662,883
Employee related provisions		62,432	62,432
Other provisions		242,523	242,523
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>970,817</b>	<b>970,817</b>
<b>TOTAL LIABILITIES</b>		<b>3,052,851</b>	<b>2,734,866</b>
<b>NET ASSETS</b>		<b>506,343,900</b>	<b>507,484,921</b>
<b>EQUITY</b>			
Retained surplus		66,181,496	66,994,283
Reserve accounts	4	9,762,740	10,090,974
Revaluation surplus		430,399,664	430,399,664
<b>TOTAL EQUITY</b>		<b>506,343,900</b>	<b>507,484,921</b>

This statement is to be read in conjunction with the accompanying notes.

# NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

## 1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

### BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

#### **Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

### THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to these financial statements.

### Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

### SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

### PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 13 March 2024

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget Opening 2023/24	Last Year Closing 30 June 2023	Year to Date 29 February 2024
		\$	\$	\$
<b>Current assets</b>				
Cash and cash equivalents	3	12,763,943	17,257,361	17,353,270
Trade and other receivables		599,586	678,977	802,423
Inventories	8	39,128	14,114	27,155
Contract assets	8	178,731	1,069,179	1,063,123
		<u>13,581,388</u>	<u>19,019,631</u>	<u>19,245,971</u>
<b>Less: current liabilities</b>				
Trade and other payables	9	(1,122,184)	(499,950)	(234,014)
Other liabilities	13	(1,010,486)	(1,057,106)	(1,054,652)
Lease liabilities	12	-2749	(1,326)	(439)
Borrowings	11	(96,617)	(97,695)	(48,987)
Employee related provisions	13	(471,302)	(425,957)	(425,957)
		<u>(2,703,338)</u>	<u>(2,082,034)</u>	<u>(1,764,049)</u>
<b>Net current assets</b>		<u>10,878,050</u>	<u>16,937,597</u>	<u>17,481,922</u>
<b>Less: Total adjustments to net current assets</b>	Note 2(c)	(9,762,740)	(9,663,719)	(10,041,548)
<b>Closing funding surplus / (deficit)</b>		<u>1,115,310</u>	<u>7,273,878</u>	<u>7,440,374</u>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities		Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(16,275)	(16,095)	(9,942)
Add: Loss on asset disposals	6	286,154	113,776	217,696
Add: Depreciation		4,830,700	3,220,408	3,194,652
- Pensioner deferred rates				463
<b>Total non-cash amounts excluded from operating activities</b>		<u>5,100,579</u>	<u>3,318,089</u>	<u>3,402,869</u>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 29 February 2024
		\$	\$	\$
Less: Reserve accounts	4	(9,762,740)	(9,762,740)	(10,090,974)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		97,695	48,987
- Current portion of lease liabilities	12		1,326	439
<b>Total adjustments to net current assets</b>	Note 2(a)	<u>(9,762,740)</u>	<u>(9,663,719)</u>	<u>(10,041,548)</u>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**3 EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 or 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
<b>Grants, subsidies and contributions</b> Variance due to year-to-date HVRIC contributions being nearly double the annual budgeted amount	333,108	92.24%	▲
<b>Interest revenue</b> Interest rates have increased since the beginning of financial year, leading to higher-than-budgeted interest received on council investments.	137,465	33.57%	▲
<b>Materials and contracts</b> Variance due to timing differences in completing capital works	(1,177,665)	(48.43%)	▼
<b>Insurance</b> Variance due to timing differences in setting the budget	94,277	33.92%	▲
<b>Loss on asset disposals</b> Variance due to disposal of skeleton weed vehicles meant to be disposed in prior FY	103,920	91.34%	▲
<b>Proceeds from capital grants, subsidies and contributions</b> Variance due to delays in the receipt of LRCI & Mainroads Grants	(952,386)	(29.29%)	▼
<b>Payments for property, plant and equipment</b> Variance due to timing in purchasing PPE	461,032	35.57%	▲
<b>Payments for construction of infrastructure</b> Variance predominantly due to some jobs being completed faster than anticipated.	982,045	60.55%	▲
<b>Surplus or deficit after imposition of general rates</b> Due to variances described above	359,453	5.08%	▲

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**

**TABLE OF CONTENTS**

1	Key Information	8
2	Key Information - Graphical	9
3	Cash and Financial Assets	10
4	Reserve Accounts	11
5	Capital Acquisitions	12
6	Disposal of Assets	14
7	Receivables	15
8	Other Current Assets	16
9	Payables	17
10	Rate Revenue	18
11	Borrowings	19
12	Lease Liabilities	20
13	Other Current Liabilities	21
14	Grants and contributions	22
15	Capital grants and contributions	23
16	Trust Fund	24

SHIRE OF YILGARN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$6.02 M	\$6.02 M	\$7.27 M	\$1.25 M
Closing	(\$0.06 M)	\$7.08 M	\$7.44 M	\$0.36 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$17.35 M	% of total
Unrestricted Cash	\$7.26 M	41.8%
Restricted Cash	\$10.09 M	58.2%

Refer to 3 - Cash and Financial Assets

Payables		\$0.23 M	% Outstanding
Trade Payables	\$0.04 M		
0 to 30 Days			93.1%
Over 30 Days			6.9%
Over 90 Days			0.0%

Refer to 9 - Payables

Receivables		
	\$0.23 M	% Collected
Rates Receivable	\$0.56 M	87.9%
Trade Receivable	\$0.23 M	% Outstanding
Over 30 Days		11.0%
Over 90 Days		10.8%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.43 M)	\$0.43 M	\$2.24 M	\$1.81 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.39 M	% Variance
YTD Budget	\$4.35 M	0.7%

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.69 M	% Variance
YTD Budget	\$0.36 M	92.2%

Refer to 14 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.63 M	% Variance
YTD Budget	\$1.53 M	6.9%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.92 M)	\$0.68 M	(\$1.70 M)	(\$2.38 M)

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.36 M	%
Adopted Budget	\$0.56 M	(35.8%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.60 M	% Spent
Adopted Budget	\$4.65 M	(44.0%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.30 M	% Received
Adopted Budget	\$3.98 M	(42.3%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.74 M)	(\$0.05 M)	(\$0.38 M)	(\$0.33 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.05 M)
Interest expense	\$0.00 M
Principal due	\$0.71 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$10.09 M
Interest earned	\$0.33 M

Refer to 4 - Cash Reserves

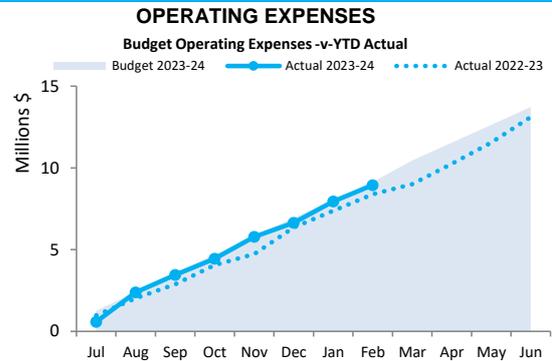
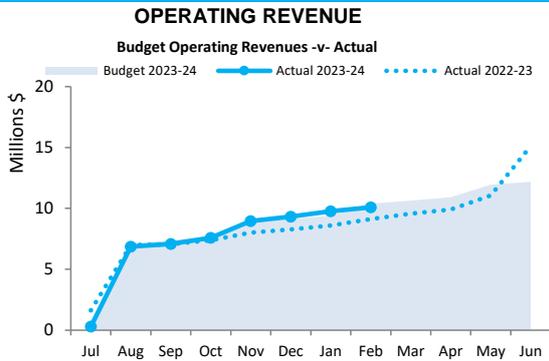
Lease Liability	
Principal repayments	(\$0.00 M)
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 12 - Lease Liabilities

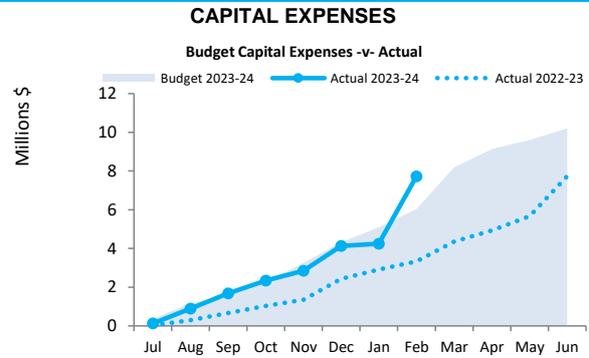
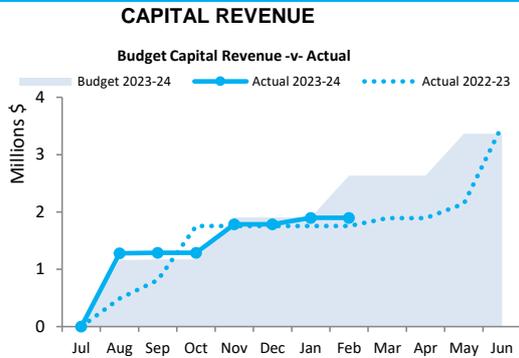
This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL

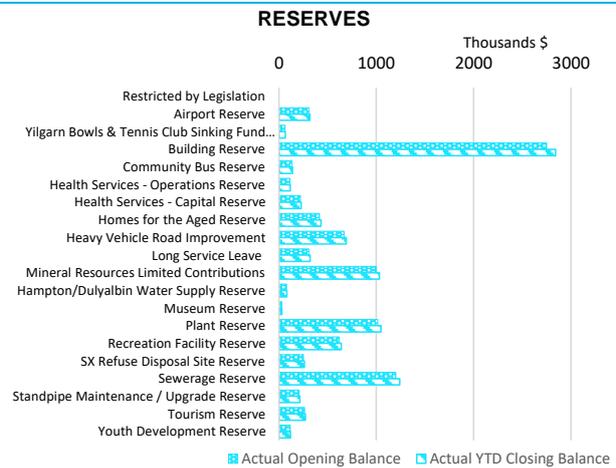
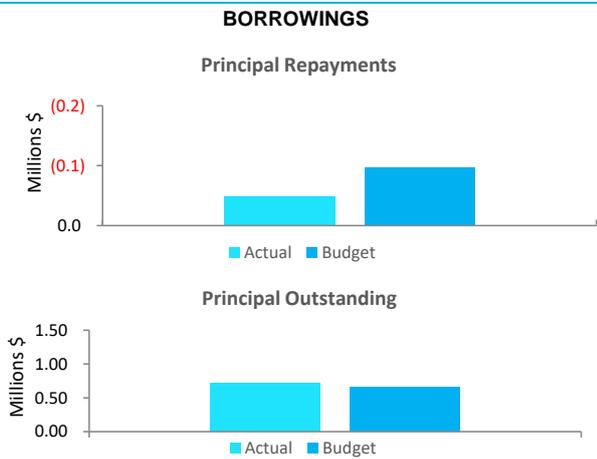
OPERATING ACTIVITIES



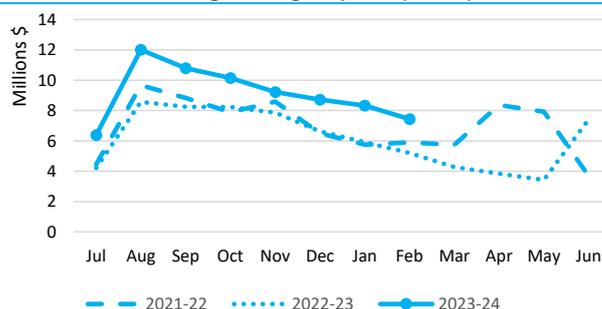
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand		1,350		1,350				
Muni funds - bank working acc	Cash and cash equivalents	146,499		146,499		WBC	0.00%	
Muni funds - at call account	Cash and cash equivalents	706,827		706,827		WBC	1.35%	
Muni funds - investment account (31 days)	Cash and cash equivalents	2,850,000		2,850,000		WBC	4.60%	(rolling 31 day)
Muni funds - investment account (60 days)	Cash and cash equivalents	3,500,000		3,500,000		WBC	4.75%	(rolling 60 day)
Reserve funds - investment account (90 days)	Cash and cash equivalents	0	10,090,974	10,090,974		WBC	5.10%	(rolling 90 day)
Trust Account	Cash and cash equivalents	57,620		57,620	57,620			
<b>Total</b>		<b>7,262,296</b>	<b>10,090,974</b>	<b>17,353,270</b>	<b>57,620</b>			
<b>Comprising</b>		0						
Cash and cash equivalents		7,262,296	10,090,974	17,353,270	57,620			
		<b>7,262,296</b>	<b>10,090,974</b>	<b>17,353,270</b>	<b>57,620</b>			

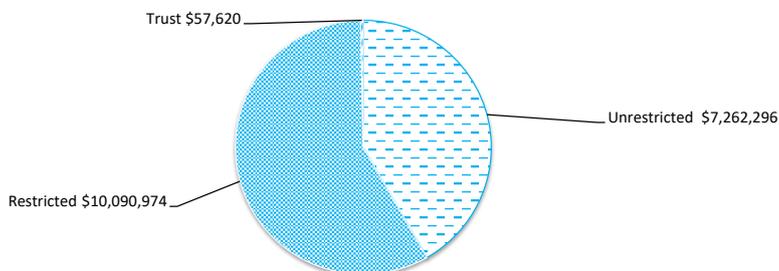
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF YILGARN  
 SUPPLEMENTARY INFORMATION  
 FOR THE PERIOD ENDED 29 FEBRUARY 2024

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual
	Opening	Interest	Transfer	Transfer	Closing	Opening	Interest	Transfers	Transfer	YTD
	Balance	Earned	s In (+)	s Out (-)	Balance	Balance	Earned	In (+)	s Out (-)	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by Legislation</b>										
Airport Reserve	307,607	-	13,842	-	321,449	307,607	10342	-	-	317,949
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	62,776	6,666	2,825	-	72,267	62,776	2111	-	-	64,887
Building Reserve	2,749,341	-	123,720	-	2,873,061	2,749,341	92429	-	-	2,841,770
Community Bus Reserve	133,951	-	6,028	-	139,979	133,951	4503	-	-	138,454
Health Services - Operations Reserve	113,082	-	5,089	-	118,171	113,082	3802	-	-	116,884
Health Services - Capital Reserve	220,234	-	9,911	-	230,145	220,234	7404	-	-	227,638
Homes for the Aged Reserve	417,066	-	18,768	-	435,834	417,066	14021	-	-	431,087
Heavy Vehicle Road Improvement	668,379	180,000	30,077	-	878,456	668,379	22470	-	-	690,849
Long Service Leave	308,330	-	13,875	-	322,205	308,330	10365	-	-	318,695
Mineral Resources Limited Contributions	1,000,000	-	45,000	-	1,045,000	1,000,000	33618	-	-	1,033,618
Hampton/Dulyalbin Water Supply Reserve	78,033	7,500.00	3,511	-	89,044	78,033	2623	-	-	80,656
Museum Reserve	29,452	3,000.00	1,326	-	33,778	29,452	1016	-	-	30,468
Plant Reserve	1,014,773	-	45,665	-	1,060,438	1,014,773	34115	-	-	1,048,888
Recreation Facility Reserve	620,400	-	27,918	-	648,318	620,400	20857	-	-	641,257
SX Refuse Disposal Site Reserve	252,089	-	11,344	-	263,433	252,089	8475	-	-	260,564
Sewerage Reserve	1,200,327	-	54,015	-	1,254,342	1,200,327	40353	-	-	1,240,680
Standpipe Maintenance / Upgrade Reserve	207,687	-	9,346	-	217,033	207,687	6982	-	-	214,669
Tourism Reserve	263,472	-	11,856	-	275,328	263,472	8857	-	-	272,329
Youth Development Reserve	115,741	-	5,208	-	120,949	115,741	3891	-	-	119,632
	<b>9,762,740</b>	<b>197,166</b>	<b>439,324</b>	<b>0</b>	<b>10,399,230</b>	<b>9,762,740</b>	<b>328,234</b>	<b>0</b>	<b>0</b>	<b>10,090,974</b>

## 5 CAPITAL ACQUISITIONS

	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Buildings	2,546,999	468,751	388,938	(79,813)
Furniture and equipment	60,000	29,992	59,050	29,058
Plant and equipment	2,211,575	797,467	1,309,254	511,787
<b>Acquisition of property, plant and equipment</b>	<b>4,818,574</b>	<b>1,296,210</b>	<b>1,757,242</b>	<b>461,032</b>
Infrastructure - roads	3,662,815	734,463	1,861,470	1,127,007
Infrastructure - Other	985,051	887,497	742,535	(144,962)
<b>Acquisition of infrastructure</b>	<b>4,647,866</b>	<b>1,621,960</b>	<b>2,604,005</b>	<b>1,904,108</b>
<b>Total capital acquisitions</b>	<b>9,466,440</b>	<b>2,918,170</b>	<b>4,361,247</b>	<b>2,365,140</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	3,982,064	3,251,781	2,299,395	(952,386)
Other (disposals & C/Fwd)	563,500	343,500	361,681	18,181
Contribution - operations	4,920,876	0	1,700,171	1,700,171
<b>Capital funding total</b>	<b>9,466,440</b>	<b>3,595,281</b>	<b>4,361,247</b>	<b>765,966</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

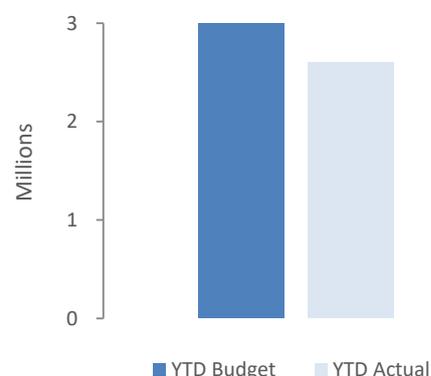
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

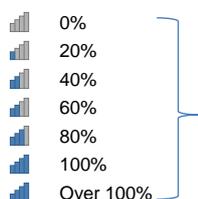
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



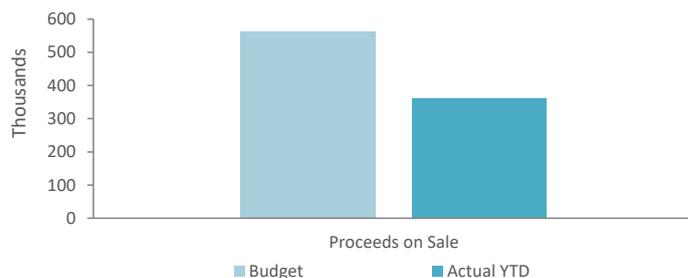
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Adopted		Variance	
Account Description		Budget	YTD Budget	YTD Actual	(Under)/Over
		\$	\$	\$	\$
<b>Buildings</b>					
E08250	Child Care Centre - Land & Buildings Capital	45,000	-	271	271
E08350	Senior Citizens Centre - Land & Buildings Capital	14,000	-	-	-
J08401	Homes For The Aged - Units 1 & 2 - Capital Works	21,454	-	16,265	16,265
J08402	Homes For The Aged - Units 3 & 4 - Capital Works	21,454	-	15,372	15,372
J08403	Homes For The Aged - Units 5 & 6 - Capital Works	21,454	-	15,016	15,016
J08404	Homes For The Aged - Units 7 & 8 - Capital Works	21,454	-	12,813	12,813
J08405	Homes For The Aged - Units 9 & 10 - Capital Works	21,454	-	9,100	9,100
J08406	Homes For The Aged - Units 11 & 12 - Capital Works	21,454	-	9,438	9,438
E09710	Housing Construction - Land & Buildings	626,477	-	6,508	6,508
J09750	37 Taurus St - Land & Buildings Capital	7,374	7,374	4,805	2,569
J09752	6 Libra Pl - Land & Buildings Capital	15,000	15,000	5,739	9,261
J09754	3 Libra Pl - Land & Buildings Capital	30,000	30,000	30,242	242
J09755	35 Taurus St - Land & Buildings Capital	11,181	-	-	-
J09760	1/50 Antares St - Land & Buildings Capital	8,681	-	-	-
J09764	2 Libra Place - Land & Buildings Capital	15,000	-	4,971	4,971
J11150	Sx Community Centre - Land & Buildings Capital	25,454	12,714	824	11,890
J11152	Marvel Loch Hall - Land & Buildings Capital	-	-	191	191
J11155	Mt Hampton Hall - Land & Buildings Capital	20,000	9,996	10,014	18
J11156	Masonic Lodge - Land & Buildings Capital	8,000	3,996	1,049	2,947
E11250	Swimming Pool - Land & Buildings Capital	30,000	15,000	-	15,000
E11351	Sports Complex - Land & Buildings Capital	1,237,044	176,721	114,824	61,897
J11502	Yilgarn History Museum - Land & Buildings Capital	15,000	-	248	248
J13203	Caravan Park Improvements - Land & Buildings Capital	178,171	89,070	849	88,221
J13207	Caravan Park Residence - Land & Buildings Capital	25,986	12,978	-	12,978
J14602	Depot - Land & Buildings Capital	20,000	9,996	12,797	2,801
J14603	11 Antares Street - Land & Buildings Capital	85,907	85,906	117,602	31,696
<b>Furniture</b>					
E12352	Depot - Furniture & Equipment Capital	20,000	9,996	22,725	12,729
E12452	Aerodrome- Furniture & Equipment Capital	40,000	19,996	36,325	16,329
<b>Plant and equipment</b>					
E05250	Purchase Fire Units - Plant & Equipment Capital	450,000	450,000	410,918	39,082
E10151	Sx Refuse Disposal Site - Plant & Equipment Capital	277,350	-	272,797	272,797
E10353	Southern Cross Sewerage Scheme - Plant & Equipment Capital	72,500	36,246	7,500	28,746
E10451	Marvel Loch Sewerage Scheme - Plant & Equipment Capital	10,500	5,250	-	5,250
E11252	Swimming Pool - Plant & Equipment Capital	22,500	11,250	24,263	13,013
E11357	Parks & Gardens - Plant & Equipment Capital	80,000	39,996	23,643	16,353
E12350	Purchase Of Plant And Equipment	1,041,000	-	427,557	427,557
E12353	Depot - Plant & Equipment Capital	31,725	31,725	7,749	23,976
E13257	Caravan Park Improvements - Plant & Equipment Capital	6,000	3,000	-	3,000
E14656	Shire Administration - Plant & Equipment	220,000	220,000	134,827	85,173
<b>Infrastructure - roads</b>					
RRG25	R2030 - Marvel Loch Forrestania Rd - Construct To 8 Metre Prime	1,167,632	389,212	245,561	143,651
RRG26	R2030 - Koolyanobbing Rd - Reseal - Slk 37.02 - 41.00 (23/24)	243,955	-	188,077	188,077
RRG27	R2030 - Moorine South Rd - Reseal - Slk 52.50 - 57.50 (23/24)	251,907	-	185,536	185,536
R2R37	R2R - Bodallin South Rd - Gravel Sheet - Slk 11.80 - 17.00 (23/24)	265,148	265,146	234,574	30,572
R2R38	R2R - Noongar North Rd - Gravel Overlay - Slk 11.14 - 17.66 (23/24)	315,919	315,919	283,712	32,207
R2R39	R2R - Frog Rock Marvel Loch Rd - Reseal - Slk 17.99 - 22.10 (23/24)	321,331	321,331	162,352	158,979
RRU33	Rru - Southern Cross South Rd - Gravel Overlay - Slk 30.60 - 36.00 (23/24)	281,557	281,557	169,429	112,128
RRU34	Rru - Koorda Bullfinch Rd - Gravel Shoulders - Slk 9.00 - 14.00 (23/24)	195,100	195,100	241,078	45,978
RRU35	Rru - Emu Fence Rd - Gravel Overlay - Slk 75.90 - 81.00 (23/24)	263,718	-	112,009	112,009
RRU36	Rru - Dulyalbin Rd - Gravel Overlay - Slk 0.00 - 5.00 (23/24)	256,548	-	23,164	23,164
RRU37	Rru - Bodallin South Rd - Culvert Concrete Overlay - Slk 0.90 (23/24)	100,000	-	15,979	15,979
<b>Infrastructure - Other</b>					
J12101	Concrete Footpath - Spica Street - Southern Cross	107,100	53,550	-	53,550
J11343	Lrci Rnd 3 - Outlying Townsites Playground & Open Space Equip	650,000	650,000	630,090	19,910
J11344	Renewal Of Cricket Practice Nets & Surface	30,000	15,000	-	15,000
J10107	Sx Refuse Disposal Site - Infrastructure Capital	15,000	7,500	-	7,500
TRU13	Tru - Emu Park - Hard Stand For Electric Charging Station (22/23)	139,951	139,949	110,347	29,602
E10350	Southern Cross Sewerage Scheme -Infrastructure Capital	17,500	8,748	2,097	6,651
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital	25,500	12,750	-	12,750
		<b>9,466,440</b>	<b>3,951,972</b>	<b>4,361,247</b>	<b>(409,275)</b>

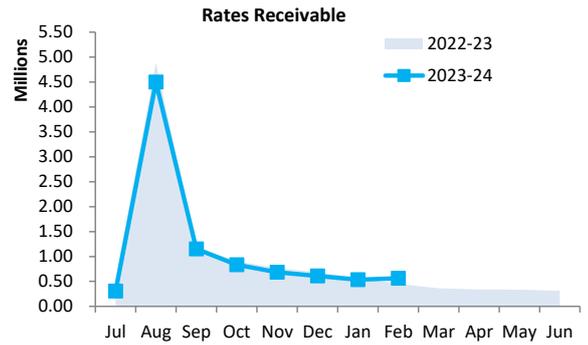
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual				
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)	
		Value	Proceeds			Value	Proceeds			
\$	\$	\$	\$	\$	\$	\$	\$			
<b>Plant and equipment</b>										
PB5319	Miner's Settlement- 2.4 Tanker	105,000	-	-	-	105,000	104,222	-	-	104,222
P5139	John Deere Backhoe	51,621	51,500	-	-	121	9,813	-	-	9,813
P5140	Rock Breaker - John Deere	9,965	-	-	-	9,965	51,036	51,500	464	-
2052	Toyota Hilux Ute- YL121	29,476	30,000	524	-	-	-	-	-	-
IO0038	Playground Equipment- Marvel Loch	-	-	-	-	-	8,200	-	-	8,200
2013	Freightliner Prime Mover	157,935	65,000	-	-	92,935	-	-	-	-
2053	CAT Skid Steer Loader	81,367	63,000	-	-	18,367	83,232	63,000	-	20,232
2043	Mazda BT-50 - Builder	25,639	30,000	4,361	-	-	-	-	-	-
1	Landcruiser LC70 (Mechanic)	59,128	50,000	-	-	9,128	59,176	58,636	-	540
1992	Bomac Multi Tyred Roller	82,463	45,000	-	-	37,463	-	-	-	-
1850	Cat 924H Loader - Landfill	72,610	84,000	11,390	-	-	74,522	84,000	9,478	-
FE0115	Scotsman NW458A Ice Maker	-	-	-	-	-	4,734	-	-	4,734
2062	Toyota Kluger - YL50	43,974	40,000	-	-	3,974	46,381	40,909	-	(5,472)
2099	Toyota Prado - YL1	63,670	55,000	-	-	8,670	64,836	63,636	-	(1,200)
2030	Hutton & Northey Boom Spray	0	-	-	-	0	30,770	-	-	(30,770)
2046	Toyota Hilux	0	-	-	-	0	32,512	-	-	(32,512)
		<b>833,379</b>	<b>563,500</b>	<b>16,275</b>	<b>(286,154)</b>		<b>569,434</b>	<b>361,681</b>	<b>9,942</b>	<b>(217,696)</b>



7 RECEIVABLES

Rates receivable	30 June 2023	29 Feb 2024
	\$	\$
Opening arrears previous years	532,085	310,001
Levied this year	4,207,038	4,386,491
Less - collections to date	(4,429,122)	(4,127,719)
Gross rates collectable	310,001	568,773
Allowance for impairment of rates receivable		(4,452)
<b>Net rates collectable</b>	<b>310,001</b>	<b>564,321</b>
% Collected	93.5%	87.9%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	221,696	0	456	26,839	248,991
Percentage	0.0%	89.0%	0.0%	0.2%	10.8%	
<b>Balance per trial balance</b>						
Trade receivables						185,277
GST receivable						52,825
Allowance for credit losses of rates and statutory receivables						(4,452)
<b>Total receivables general outstanding</b>						<b>233,650</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

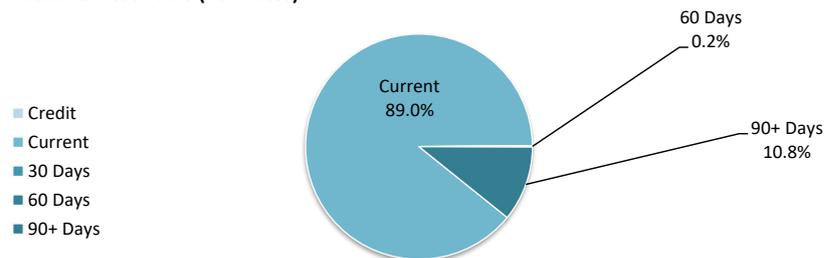
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 29 February 2024
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel	14,114	13,041		27,155
<b>Contract assets</b>				
Contract assets	1,063,123			1,063,123
Accrued Income	6,056		(6,056)	0
<b>Total other current assets</b>	<b>1,083,293</b>	<b>13,041</b>	<b>(6,056)</b>	<b>1,090,278</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

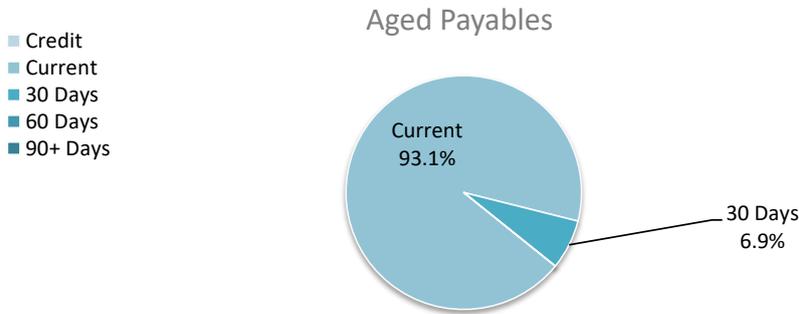
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	41,876	3,102	0	0	44,978
Percentage	0.0%	93.1%	6.9%	0.0%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						44,978
Prepaid rates						93,541
ATO liabilities						90,385
Bonds & Retained Funds						5,110
<b>Total payables general outstanding</b>						<b>234,014</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

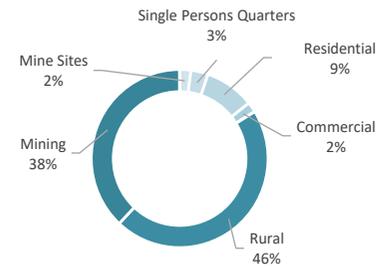
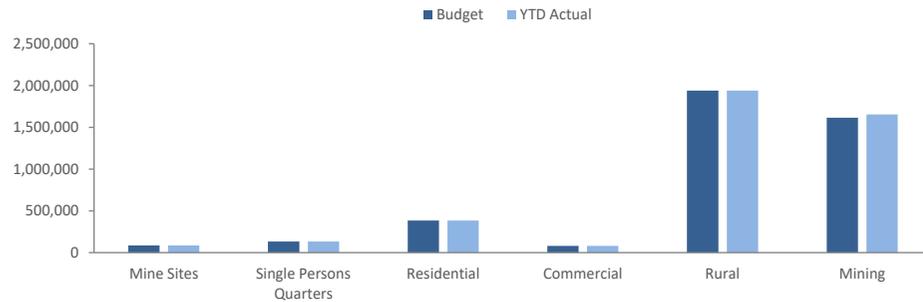
General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	YTD Actual	Reassessed	Total
	\$ (cents)	Properties	Value	Revenue	Reassessed Rate Revenue	Revenue	Rate Revenue	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Mine Sites	0.163728	7	529,565	86,705		86,705	86,705		86,705
Single Persons Quarters	0.163728	10	816,219	133,638		133,638	133,638		133,638
Residential	0.116294	370	3,305,096	384,363		384,363	384,363		384,363
Commercial	0.081865	33	974,765	79,799		79,799	79,799		79,799
<b>Unimproved value</b>									
Rural	0.012500	351	#####	1,938,164		1,938,164	1,938,772		1,938,772
Mining	0.149184	344	10,816,836	1,613,699		1,613,699	1,653,835		1,653,835
<b>Sub-Total</b>		<b>1,115</b>	<b>#####</b>	<b>4,236,368</b>	<b>0</b>	<b>4,236,368</b>	<b>4,277,112</b>	<b>0</b>	<b>4,277,112</b>

Minimum payment

Minimum Payment \$

<b>Gross rental value</b>									
Mine Sites	450	3	2,408	1,350		1,350	1,350		1,350
Single Persons Quarters	450	2	1,075	900		900	900		900
Residential	600	138	243,353	82,800		82,800	82,800		82,800
Commercial	450	8	21,561	3,600		3,600	3,600		3,600
<b>Unimproved value</b>									
Rural	450	45	446,045	20,250		20,250	20,250		20,250
Mining	450	276	382,996	124,200		124,200	122,850		122,850
<b>Sub-total</b>		<b>472</b>	<b>1,097,438</b>	<b>233,100</b>	<b>0</b>	<b>233,100</b>	<b>231,750</b>	<b>0</b>	<b>231,750</b>
Discount						(165,000)	(170,456)		(170,456)
<b>Amount from general rates</b>						<b>4,304,468</b>			<b>4,338,406</b>
Ex-gratia rates						49,805			48,085
<b>Total general rates</b>						<b>4,354,273</b>			<b>4,386,491</b>



11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
WA Treasury, Southern Cross swimming pool	0098	760,578	0	0	(48,708)	(97,695)	711,870	662,883	4,345	11,462
<b>Total</b>		<b>760,578</b>	<b>0</b>	<b>0</b>	<b>(48,708)</b>	<b>(97,695)</b>	<b>711,870</b>	<b>662,883</b>	<b>4,345</b>	<b>11,462</b>
Current borrowings		97,695					48,987			
Non-current borrowings		662,883					662,883			
		<b>760,578</b>					<b>711,870</b>			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 LEASE LIABILITIES

### Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Canon Photocopier (back office)	0003	4,305	0	0	(887)	(887)	3,418	3,418	41	0
<b>Total</b>		<b>4,305</b>	<b>0</b>	<b>0</b>	<b>(887)</b>	<b>(887)</b>	<b>3,418</b>	<b>3,418</b>	<b>41</b>	<b>0</b>
Current lease liabilities		1,326					439			
Non-current lease liabilities		2,979					2,979			
		<b>4,305</b>					<b>3,418</b>			

All lease repayments were financed by general purpose revenue.

### KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

### 13 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 29 February 2024
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		986,988	0			986,988
Trust Funds		70,117	0	16,157	(18,654)	67,620
Unearned Revenue		0	0	44		44
<b>Total other liabilities</b>		1,057,105	0	16,201	(18,654)	1,054,652
<b>Employee Related Provisions</b>						
Provision for annual leave		239,183	0			239,183
Provision for long service leave		186,774	0			186,774
<b>Total Provisions</b>		425,957	0	0	0	425,957
<b>Total other current liabilities</b>		<b>1,483,062</b>	<b>0</b>	<b>16,201</b>	<b>(18,654)</b>	<b>1,480,609</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee Related Provisions

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

##### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

14 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2023			29 Feb 2024	29 Feb 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and subsidies</b>								
Grants Commission - General				-		77,939	58,452	82,156
Grants Commission - Roads				-		54,378	40,782	67,235
ESL Operating Grant	12,737			12,737		73,718	55,287	52,309
DRD Grant - Community Resource Centre Operations				-		105,311	78,981	85,458
CRC Professional Development & Training				-		2,500	-	-
Grants - Various Community Development Programs				-		1,000	664	-
Street Light Operations				-		12,000	-	-
	<b>12,737</b>	<b>-</b>	<b>-</b>	<b>12,737</b>	<b>-</b>	<b>326,846</b>	<b>234,166</b>	<b>287,158</b>
<b>Contributions</b>								
<u>Education and welfare</u>								
Centrelink Commissions						10,432	6,952	5,933
Various Community Development Programs				-		-	-	10,000
Heavy Vehicle Road Improvement Charge				-		180,000	120,000	391,135
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>190,432</b>	<b>126,952</b>	<b>407,068</b>
<b>TOTALS</b>	<b>12,737</b>	<b>-</b>	<b>-</b>	<b>12,737</b>	<b>-</b>	<b>517,278</b>	<b>361,118</b>	<b>694,226</b>

15 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 29 Feb 2024	Current Liability 29 Feb 2024	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
Local Roads & Community Infrastructure	917,130	0	0	917,130		160,311	160,310	0
Waste water reuse				0		23,000	23,000	0
Grant Roads 2025				0		1,107,712	830,784	535,782
Main Roads Direct Grant				0		427,631	427,631	445,991
Roads To Recoveries (R2R)				0		1,813,410	1,360,056	906,704
	<b>917,130</b>	<b>0</b>	<b>0</b>	<b>917,130</b>	<b>0</b>	<b>3,532,064</b>	<b>2,801,781</b>	<b>1,888,477</b>
<b>Capital contributions</b>								
Contribution- Fire Truck				0		450,000	450,000	410,918
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450,000</b>	<b>450,000</b>	<b>410,918</b>
<b>TOTALS</b>	<b>917,130</b>	<b>0</b>	<b>0</b>	<b>917,130</b>	<b>0</b>	<b>3,982,064</b>	<b>3,251,781</b>	<b>2,299,395</b>

**SHIRE OF YILGARN**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 29 FEBRUARY 2024**

**16 TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			29 Feb 2024
	\$	\$	\$	\$
Police Licensing	759	-		759
Builders Levy	16,673	5,657	(3,125)	19,205
Transwa Bookings	3,047	-	-	3,047
Staff Personal Dedns	(1)	-	-	(1)
Housing Tenancy Bonds	4,540	-	(300)	4,240
Hall Hire Bonds And Deposits	1,115	-	-	1,115
Security Key System - Key Bonds	1,830	-	-	1,830
Clubs & Groups	(110)	-	-	(110)
Third Party Contributions	6,338	-	-	6,338
Rates Overpaid	15,926	-	(4,829)	11,097
Retention Monies	20,000	10,000	(10,000)	20,000
Council Nomination Deposit	0	500	(400)	100
	<b>70,117</b>	<b>16,157</b>	<b>(18,654)</b>	<b>67,620</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<i>EFT</i>				
41263	09/02/2024	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41264	23/02/2024	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41265	29/02/2024	LEON BAKER JEWELLERS	AUSTRALIA DAY MEDALLION ENGRAVING	\$ 70.00
<b>TOTAL MUNICIPAL CHEQUES:</b>				<b>\$ 111.00</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT14909	09/02/2024	3SIXT AUTOMOTIVE SERVICES	VEHICLE PARTS	\$ 334.35
EFT14910	09/02/2024	STAFF	STAFF REIMBURSEMENT INTERNET ALLOWANCE - MARCH 2024	\$ 79.99
EFT14911	09/02/2024	RATEPAYER	RATES REFUND	\$ 81.22
EFT14912	09/02/2024	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME SUPPORT SERVICES - JANUARY 2024	\$ 2,959.03
EFT14913	09/02/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	RATES DEBT RECOVERY - JANUARY 2024	\$ 1,009.40
EFT14914	09/02/2024	AQUATIC SERVICES WA	SWIMMING POOL - CHLORINE GAS COMPONENTS	\$ 2,120.25
EFT14915	09/02/2024	AUSTRALIA POST	POSTAL CHARGES - JANUARY 2024	\$ 52.45
EFT14916	09/02/2024	AVON WASTE	MONTHLY RUBBISH COLLECTION - JANUARY 2024	\$ 15,269.83
EFT14917	09/02/2024	AV-SEC	QUARTERLY MONITORING OF ALARMS - SHIRE ADMINISTRATION - 01/01/2024 TO 31/03/2024	\$ 375.00
EFT14918	09/02/2024	BOC GASES	GAS CONTAINER HIRE - JANUARY 2024	\$ 66.56
EFT14919	09/02/2024	BUNNINGS GROUP LTD	SPORTS COMPLEX BLOWER AND VACUUM	\$ 676.00
EFT14920	09/02/2024	STAFF	REIMBURSEMENT PHONE - JANUARY 2024	\$ 96.50
EFT14921	09/02/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 634.86
EFT14922	09/02/2024	CORSIGN	ROAD SIGNAGE - 2 X DRIVER REVIVER SWING STAND SIGNS	\$ 649.00
EFT14923	09/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT	\$ 392.13
EFT14924	09/02/2024	DEPARTMENT OF PLANNING, LANDS AND HERITAGE	CROPPING LEASE - 01/02/2024 TO 29/02/2024 - JILBADJI	\$ 183.34
EFT14925	09/02/2024	DUN DIRECT PTY LTD	BULK DIESEL	\$ 28,389.92
EFT14926	09/02/2024	FRONTLINE FIRE & RESCUE EQUIPMENT	VOLUNTEER FIREFIGHTER PROTECTIVE GEAR	\$ 978.94
EFT14927	09/02/2024	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK GAS SUPPLY	\$ 1,177.48
EFT14928	09/02/2024	LANDGATE	MINING TENEMENTS	\$ 43.50
EFT14929	09/02/2024	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	COUNCILLOR TRAINING - NEWBURY, BRADFORD, AND GRANICH	\$ 3,520.00
EFT14930	09/02/2024	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	ADVERTISING	\$ 781.04
EFT14931	09/02/2024	COMFORT STYLE MERREDIN	FURNITURE - 11E ANTARES STREET	\$ 10,456.00
EFT14932	09/02/2024	MIDWEST SOLAR & WATER WA PTY LTD	STANDPIPE RPZD TESTING	\$ 3,817.00
EFT14933	09/02/2024	MOMAR AUSTRALIA PTY LTD	SPORTS COMPLEX CABINETS	\$ 436.70
EFT14934	09/02/2024	OFFICE NATIONAL	ADMIN, DEPOT, CARAVAN PARK, AND CRC STATIONERY - INCLUDING TONERS AND LAMINATOR	\$ 2,374.97
EFT14935	09/02/2024	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL COSTS - 01.12.2023 TO 31.12.2023 - SWIMMING POOL AND SOUTHERN CROSS SEWAGE	\$ 465.12
EFT14936	09/02/2024	PAYWISE PTY LTD	PAYROLL DEDUCTIONS NOVATED LEASE	\$ 483.21
EFT14937	09/02/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SERVICES - ONSITE CALL OUT CONNECTIVITY ISSUE BETWEEN MECHANIC WORKSHOP AND DEPOT ADMIN	\$ 2,690.00
EFT14938	09/02/2024	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES - 03/01/2024, 10/01/2024, 18/01/2024, AND 24/01/2024	\$ 2,508.00
EFT14939	09/02/2024	REDFISH TECHNOLOGIES PTY LTD	CCTV SYSTEM INSTALL - SOUTHERN CROSS REFUSE SITE AND CONSTELLATION PARK	\$ 48,482.12
EFT14940	09/02/2024	SANDRA LEE CIABARRI	PAINTING SERVICES - DEPOT AND AERODROME TERMINAL	\$ 2,552.00
EFT14941	09/02/2024	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING CHEMICAL PUMP REPAIRS, CCTV CONSTELLATION PARK, NOONGAR STANDPIPE REPAIRS, AND RCD CHECKS - SPORTS COMPLEX AND NETBALL COURTS	\$ 13,343.50
EFT14942	09/02/2024	SIGNS PLUS	NAME BADGES	\$ 136.00
EFT14943	09/02/2024	DAIMLER TRUCKS PERTH	VEHICLE SUPPLY - FUSO CANTER LESS TRADE-IN, AND FUSO CANTER DUONIC TRUCK	\$ 171,190.71

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT14944	09/02/2024	SOUTH METRO TAFE	APPRENTICE TAFE COSTS	\$ 68.90
EFT14945	09/02/2024	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 84.00
EFT14946	09/02/2024	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - JANUARY 2024 - SHIRE, DEPOT, CARAVAN PARK, AND AUSTRALIA DAY	\$ 1,258.04
EFT14947	09/02/2024	SOUTH WEST FIRE	VEHICLE PARTS	\$ 352.00
EFT14948	09/02/2024	SOUTHERN CROSS GENERAL PRACTICE	PRE-EMPLOYMENT MEDICAL	\$ 403.70
EFT14949	09/02/2024	SOUTHERN CROSS HARDWARE AND NEWS	SOUTHERN CROSS HARDWARE AND NEWS PURCHASES - JANUARY 2024 - INCLUDING 11E ANTARES FENCE, HOT WATER SYSTEM, ROTARY HAMMER	\$ 12,525.99
EFT14950	09/02/2024	SOUTHERN CROSS MOTOR MART	MOWER REPAIR	\$ 126.15
EFT14951	09/02/2024	SOUTHERN CROSS TYRE & AUTO SERVICES	TYRE AND AUTO PURCHASES - JANUARY 2024 - INCLUDING FILTER KIT AND HOUSING	\$ 2,907.00
EFT14952	09/02/2024	SYNERGY	POWER - JANUARY 2024	\$ 13,331.93
EFT14953	09/02/2024	TOWN PLANNING INNOVATIONS PTY LTD	DAP APPLICATION WIND FARM	\$ 330.00
EFT14954	09/02/2024	WREN OIL	WASTE OIL AND HYDROCARBON COLLECTIONS	\$ 869.00
EFT14955	23/02/2024	3SIXT AUTOMOTIVE SERVICES	TRUCK PARTS	\$ 356.90
EFT14956	23/02/2024	ABBERFIELD TECHNOLOGY PTY LTD	COIN DISPENSER CALIBRATION	\$ 300.00
EFT14957	23/02/2024	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME SUPPORT SERVICES - FEBRUARY 2024	\$ 2,959.03
EFT14958	23/02/2024	CARAVAN PARK GUEST	CARAVAN PARK REFUND	\$ 200.00
EFT14959	23/02/2024	BIANCA JADE BRADFORD	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - INCLUDING ELECTORS MEETING	\$ 800.00
EFT14960	23/02/2024	BLACKMAN FABRICATIONS	BUILDING SERVICES - DEPOT WORKSHOP	\$ 5,474.15
EFT14961	23/02/2024	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 634.86
EFT14962	23/02/2024	BRYAN CLOSE	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - INCLUDING ELECTORS MEETING	\$ 800.00
EFT14963	23/02/2024	AUSTRALIAN TAXATION OFFICE	JANUARY 2024 BAS	\$ 88,907.00
EFT14964	23/02/2024	COPIER SUPPORT	ADMIN, CARAVAN PARK, AND CRC PRINTING - 24/01/2024 TO 20/02/2024	\$ 1,083.58
EFT14965	23/02/2024	COMBINED TYRES PTY LTD	VEHICLE PARTS - GRADER, TRUCK, AND LOADER	\$ 4,201.01
EFT14966	23/02/2024	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT	\$ 629.65
EFT14967	23/02/2024	DONNA NEWBURY	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - INCLUDING ORDINARY COUNCIL MEETING - DECEMBER 2023, ELECTORS MEETING - FEBRUARY 2024 AND TRAVEL FOR COUNCIL MEETINGS	\$ 1,420.64
EFT14968	23/02/2024	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	VEHICLE REPAIRS - WORKS SUPERVISOR VEHICLE, PRIME MOVER, AND MECHANIC VEHICLE	\$ 4,499.21
EFT14969	23/02/2024	E FIRE & SAFETY	FIRE EXTINGUISHER SERVICING - SHIRE BUILDINGS	\$ 3,611.85
EFT14970	23/02/2024	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - ELECTORS MEETING AND TRAVEL	\$ 846.53
EFT14971	23/02/2024	STAFF	STAFF INTERNET REIMBURSEMENT - FROM 08/01/2024 TO 07/02/2024	\$ 85.00
EFT14972	23/02/2024	HANDY FUEL MANAGEMENT SOLUTIONS PTY LTD	DEPOT DIESEL BOWSER CALIBRATION AND SERVICE	\$ 5,066.60
EFT14973	23/02/2024	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 36,848.00
EFT14974	23/02/2024	LINDA ROSE	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - INCLUDING ELECTORS MEETING AND TRAVEL	\$ 958.42
EFT14975	23/02/2024	LISA M GRANICH	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - ELECTORS MEETING AND TRAVEL	\$ 839.60
EFT14976	23/02/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA INCORPORATED	STAFF TRAINING - FINANCE PROFESSIONALS CONFERENCE 2024 - FINANCE MANAGER	\$ 1,510.00

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT14977	23/02/2024	RATEPAYER	RATES REFUND	\$ 46.55
EFT14978	23/02/2024	MEDELECT	INSPECTION & REPLACE/REPAIR MEDICAL EQUIPMENT - MEDICAL CENTRE	\$ 3,843.95
EFT14979	23/02/2024	MERREDIN TOYOTA	VEHICLE SUPPLY - CEO VEHICLE LESS TRADE-IN	\$ 12,542.41
EFT14980	23/02/2024	MISMATCH WORKSHOP	LABOURER SERVICES - 11 ANTARES STREET	\$ 200.00
EFT14981	23/02/2024	STAFF	REIMBURSEMENT OF STAFF UNIFORM FY 2023/2024	\$ 206.95
EFT14982	23/02/2024	OFFICE NATIONAL	STATIONERY - PERMIT AND PLANNING STAMPS	\$ 182.70
EFT14983	23/02/2024	PAYWISE PTY LTD	PAYROLL DEDUCTIONS NOVATED LEASE	\$ 483.21
EFT14984	23/02/2024	PERFECT COMPUTER SOLUTIONS PTY LTD	IT SUPPORT SERVICES - EFTSURE UPDATE AND PRINTER/BP SOFTWARE TROUBLESHOOTING	\$ 775.00
EFT14985	23/02/2024	RAILWAY TAVERN	REFRESHMENTS	\$ 208.00
EFT14986	23/02/2024	WA CONTRACT RANGER SERVICES	RANGER CONTRACT SERVICES - 30/01/2024 AND 07/02/2024	\$ 1,254.00
EFT14987	23/02/2024	REGIONAL EARLY EDUCATION AND DEVELOPMENT INC	2023/2024 CHILD CARE CENTRE SUPPORT AS PER BUDGET	\$ 11,550.00
EFT14988	23/02/2024	R MUNNS ENGINEERING CONSULTING SERVICES	CONSULTANCY SERVICES - PARKER RANGE ROAD AND MARVEL LOCH FORRESTANIA ROAD	\$ 519.75
EFT14989	23/02/2024	ROSS'S DIESEL SERVICE	PRIME MOVER PARTS	\$ 940.97
EFT14990	23/02/2024	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING EXIT LIGHTING AT MOORINE ROCK TENNIS CLUB, CARAVAN PARK AIR-CON AND POWER OUTLETS	\$ 2,233.45
EFT14991	23/02/2024	SHEQSY PTY LTD	SIGNAGE AND SAFETY - GARMIN SATELLITE RADIOS YEARLY PLAN - FEBRUARY 2024	\$ 329.73
EFT14992	23/02/2024	SHIRE OF MERREDIN	ANNUAL CONTRIBUTION FOR WHEATBELT VISITORS CENTRE - VIA SHIRE OF MERREDIN - 2023-2024	\$ 2,500.00
EFT14993	23/02/2024	DAIMLER TRUCKS PERTH	VEHICLE PARTS	\$ 166.09
EFT14994	23/02/2024	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 78.00
EFT14995	23/02/2024	SOUTHERN CROSS HARDWARE AND NEWS	SPORTS COMPLEX TREATED PINE AND FLASHING	\$ 3,743.55
EFT14996	23/02/2024	TOURISM COUNCIL WESTERN AUSTRALIA	2024 MEMBERSHIP RENEWAL - TOURISM BUSINESS MICRO/OWNER OPERATOR	\$ 328.90
EFT14997	23/02/2024	T-QUIP	MOWER PARTS - BLADES	\$ 1,303.20
EFT14998	23/02/2024	WA TRAFFIC PLANNING	TRAFFIC MANAGEMENT PLAN - MARVEL LOCH FORRESTANIA ROAD	\$ 1,980.00
EFT14999	23/02/2024	UNIFORM AUSTRALIA PTY LTD	SHIRE POLO SHIRT SAMPLES	\$ 153.11
EFT15000	23/02/2024	WATER CORPORATION	WATER - FEBRUARY 2024	\$ 52,877.13
EFT15001	23/02/2024	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING - FEBRUARY 2024 - ELECTORS MEETING AND TRAVEL FOR WHEATBELT SECONDARY FREIGHT NETWORK COMMITTEE MEETING	\$ 2,132.67
EFT15002	23/02/2024	TELSTRA LIMITED	SMS/EMAIL SYSTEM - HARVEST BANS, ROAD CLOSURES - JANUARY 2024	\$ 2,403.02
EFT15003	23/02/2024	YILGARN AGENCIES	YILGARN AGENCIES PURCHASES - JANUARY 2024 - PRIME MOVER WATER PUMP, AND DEPOT PRESSURE WASHER SERVICE	\$ 7,861.83
EFT15004	29/02/2024	WATER CORPORATION	WATER - FEBRUARY 2024 - INCLUDING STANDPIPES	\$ 93,270.22
<b>TOTAL MUNICIPAL EFTS:</b>				<b>\$ 717,209.25</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>DIRECT DEBITS</b>				
DD18587.1	13/02/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 14,118.58
DD18587.2	13/02/2024	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 879.46
DD18587.3	13/02/2024	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 599.23
DD18587.4	13/02/2024	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 626.48
DD18587.5	13/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 100.28
DD18587.6	13/02/2024	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 553.43
DD18587.7	13/02/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,228.43
DD18587.8	13/02/2024	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,022.09
DD18587.9	13/02/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 3,209.55
DD18587.10	13/02/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 736.57
DD18587.11	13/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 1,191.86
DD18587.12	13/02/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 863.85
DD18587.13	13/02/2024	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 642.46
DD18587.14	13/02/2024	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 303.83
<b>TOTAL DIRECT DEBIT 18587:</b>				<b>\$ 26,076.10</b>

DD18636.1	27/02/2024	THE TRUSTEE FOR AWARE SUPER	PAYROLL DEDUCTIONS	\$ 13,880.59
DD18636.2	27/02/2024	MERCER SUPER TRUST	PAYROLL DEDUCTIONS	\$ 884.88
DD18636.3	27/02/2024	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 619.26
DD18636.4	27/02/2024	HESTA SUPER FUND	PAYROLL DEDUCTIONS	\$ 609.55
DD18636.5	27/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 135.67
DD18636.6	27/02/2024	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	PAYROLL DEDUCTIONS	\$ 574.22
DD18636.7	27/02/2024	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	PAYROLL DEDUCTIONS	\$ 1,213.61
DD18636.8	27/02/2024	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 1,021.34
DD18636.9	27/02/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 3,262.36
DD18636.10	27/02/2024	CBUS	SUPERANNUATION CONTRIBUTIONS	\$ 736.58
DD18636.11	27/02/2024	AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS	\$ 1,234.34
DD18636.12	27/02/2024	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 1,143.51
DD18636.13	27/02/2024	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 653.02
DD18636.14	27/02/2024	MLC SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 303.83
<b>TOTAL DIRECT DEBIT 18636:</b>				<b>\$ 26,272.76</b>
<b>TOTAL DIRECT DEBITS:</b>				<b>\$ 52,348.86</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>BANK CHARGES</b>				
	01/02/2024	WESTPAC BANK	BANK CHARGES	\$ 10.00
	01/02/2024	WESTPAC BANK	BANK CHARGES	\$ 192.39
	01/02/2024	WESTPAC BANK	BANK CHARGES	\$ 520.44
			<b>TOTAL BANK CHARGES:</b>	<b>\$ 722.83</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
2326	01/02/2024	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - FEBRUARY 2024	\$ 8,800.00
2327	14/02/2024	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 13/02/2024	\$ 117,667.29
2328	14/02/2024	TELSTRA	PHONE - JANUARY 2024 - SHIRE	\$ 866.98
2329	15/02/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - JANUARY 2024	\$ 1,370.21
2330	12/02/2024	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE - FEBRUARY 2024	\$ 250.00
2331	02/02/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 01/02/2024 TO 02/02/2024	\$ 5,238.30
2332	09/02/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 05/02/2024 TO 09/02/2024	\$ 8,545.15
2333	08/02/2024	TELSTRA	PHONE - JANUARY 2024 - CCTV	\$ 3.60
2334	12/02/2024	TELSTRA	PHONE - JANUARY 2024 - ALARMS	\$ 186.00
2335	15/02/2024	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - JANUARY 2024	\$ 1,615.80
2336	15/02/2024	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - JANUARY 2024	\$ 844.39
2337	06/02/2024	MOTORCHARGE LIMITED	FUEL CARD - JANUARY 2024	\$ 1,393.40
2338	16/02/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 12/02/2024 TO 16/02/2024	\$ 5,784.20
2339	21/02/2024	TELSTRA	PHONE - JANUARY 2024 - MANAGER MOBILES	\$ 723.87
2340	26/02/2024	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - FEBRUARY 2024	\$ 127.62
2341	23/02/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 19/02/2024 TO 23/02/2024	\$ 3,813.55
2342	29/02/2024	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 26/02/2024 TO 29/02/2024	\$ 2,323.15
2343	28/02/2024	SHIRE OF YILGARN - PAYROLL	NET PAYROLL PPE - 27/02/2024	\$ 113,171.54
<b>TOTAL MUNICIPAL CHEQUES:</b>				<b>\$ 272,725.05</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>CORPORATE CREDIT CARDS</b>				
CEOCC-JAN24	15/02/2024	DEPARTMENT OF TRANSPORT	RENEWAL OF ONE YEAR DRIVER'S LICENCE	\$ 32.70
CEOCC-JAN24	15/02/2024	SOUTHERN CROSS PHARMACY	AUSTRALIA DAY AWARD CERTIFICATE FRAMES	\$ 23.80
CEOCC-JAN24	15/02/2024	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	ANNUAL LICENCE FEE - SOUTHERN CROSS SEWAGE PONDS	\$ 942.75
CEOCC-JAN24	15/02/2024	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	ANNUAL LICENCE FEE - RADIO/TV	\$ 553.00
CEOCC-JAN24	15/02/2024	MCDONALDS NORTHAM	REFRESHMENTS - TRAVEL FOR ROAD MEETING	\$ 14.70
CEOCC-JAN24	15/02/2024	DEPARTMENT OF TRANSPORT	RENEWAL OF ONE YEAR DRIVER'S LICENCE	\$ 48.85
<b>TOTAL CEO CREDIT CARD:</b>				<b>\$ 1,615.80</b>

EMCSCC-JAN24	15/02/2024	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - JANUARY 2024	\$ 31.90
EMCSCC-JAN24	15/02/2024	DEPARTMENT OF TRANSPORT	HEAVY VEHICLE INSPECTION DOLLY	\$ 241.00
EMCSCC-JAN24	15/02/2024	CANCER COUNCIL	SUNSCREEN	\$ 201.40
EMCSCC-JAN24	15/02/2024	SOUTHERN CROSS HARDWARE AND NEWS	PORTABLE HARD DRIVE	\$ 169.00
EMCSCC-JAN24	15/02/2024	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - JANUARY 2024	\$ 79.99
EMCSCC-JAN24	15/02/2024	BWS MERREDIN	COUNCIL REFRESHMENTS	\$ 90.00
EMCSCC-JAN24	15/02/2024	DEPARTMENT OF TRANSPORT	PLATE CHANGE	\$ 31.10
<b>TOTAL EMCS CREDIT CARD:</b>				<b>\$ 844.39</b>
<b>TOTAL CREDIT CARD:</b>				<b>\$ 2,460.19</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st February 2024 to 29th February 2024  
Presented to Council, 21st March 2024

CHQ/EFT	Date	Payee	Description	Amount
<b>FUEL CARDS</b>				
5	06/02/2024	MOTORCHARGE LIMITED	5207 9653 FUEL	\$ 131.53
5	06/02/2024	MOTORCHARGE LIMITED	5207 9653 FUEL	\$ 86.97
5	06/02/2024	MOTORCHARGE LIMITED	5207 9653 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5294 7495 FUEL	\$ 130.57
5	06/02/2024	MOTORCHARGE LIMITED	5294 7495 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5521 9892 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5701 7682 FUEL	\$ 24.19
5	06/02/2024	MOTORCHARGE LIMITED	5701 7682 FUEL	\$ 68.00
5	06/02/2024	MOTORCHARGE LIMITED	5701 7682 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5809 3955 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5842 7070 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 80.03
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 86.20
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 107.64
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 37.50
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 119.75
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 FUEL	\$ 112.81
5	06/02/2024	MOTORCHARGE LIMITED	6339 6948 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	6346 5230 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	6673 6959 FUEL	\$ 104.53
5	06/02/2024	MOTORCHARGE LIMITED	6673 6959 FUEL	\$ 90.48
5	06/02/2024	MOTORCHARGE LIMITED	6673 6959 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5240 1576 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5526 7685 FUEL	\$ 77.72
5	06/02/2024	MOTORCHARGE LIMITED	5526 7685 CARD FEE	\$ 11.29
5	06/02/2024	MOTORCHARGE LIMITED	5808 4749 CARD FEE	\$ 11.29
<b>TOTAL FUEL CARD:</b>				<b>\$ 1,393.40</b>



**Shire of Yilgarn  
BUDGET REVIEW REPORT  
For the Period Ended 31st January 2024**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Statement of Financial Activity by Program	2
Statement of Financial Activity by Nature or Type	3
Note 1 Significant Accounting Policies	4-13
Note 2 Summary Graphs - Financial Activity	14
Note 3 Net Current Funding Position	15
Note 4 Budget Amendments	16

**Shire of Yilgarn**  
**STATEMENT OF BUDGET REVIEW**  
**(Nature or Type)**  
**For the Period Ended 31st January 2024**

	Budget v Actual		Predicted Variance				
	Note	Adopted Annual Budget	YTD Actual	Budget Increase / (Decrease)	Timing / (Carryover)	Estimated Year End	Material Variance
		\$	\$	\$	\$	\$	
<b>Net current assets at start of financial year surplus/(deficit)</b>		<b>6,576,427</b>	7,302,517	726,090		7,302,517	▲
<b>Revenue from operating activities (excluding rates)</b>							
Grants, Subsidies and Contributions		605,288	652,201	516,000		1,082,467	▲
Profit on Asset Disposal		16,275	9,942	0		10,273	
Fees and Charges		1,981,998	1,624,819	324,500		2,308,273	▲
Interest Earnings		614,324	480,074	203,000		822,984	▲
Other Revenue		716,810	470,569	90,000		868,129	▲
		<b>3,934,695</b>	3,237,605	1,133,500	0	5,092,126	
<b>Expenditure from operating activities</b>							
Employee Costs		(4,214,640)	(2,224,788)	168,300		(3,758,138)	▼
Materials and Contracts		(2,310,929)	(1,370,185)	364,600	(15,000)	(2,914,833)	▲
Utilities Charges		(873,180)	(429,212)	(16,000)		(927,959)	
Depreciation (Non-Current Assets)		(4,830,700)	(2,846,284)	(107,000)		(4,910,610)	
Interest Expenses		(12,662)	(4,380)	0		(4,405)	
Insurance Expenses		(345,199)	(372,242)	(21,000)		(416,620)	▲
Loss on Asset Disposal		(286,154)	(211,761)	(71,500)	37,500	(322,679)	▲
Other Expenditure		(853,840)	(486,201)	0		(858,645)	
		<b>(13,727,304)</b>	(7,945,053)	317,400	22,500	(14,113,888)	
<b>Funding Balance Adjustment</b>							
Add Back Depreciation		4,830,700	2,846,284	175,000		4,910,610	
Adjust (Profit)/Loss on Asset Disposal		269,879	201,819	(71,500)	37,500	312,405	
Adjust for Realisation on Disposal of Assets		(563,500)	(298,045)	0		(327,266)	
Non-cash movements in non-current assets & liabilities		0	0	0		0	
<b>Amount attributable to operating activities</b>		<b>1,320,897</b>	5,345,127	2,280,490	60,000	3,176,505	
<b>INVESTING ACTIVITIES</b>							
Non-Operating Grants, Subsidies and Contributions		3,982,064	2,299,395	(906,705)		3,054,636	▼
Land Held for Resale		0	0	0		0	
Land and Buildings		(2,546,999)	(357,004)	(41,411)		(2,422,110)	
Plant and Equipment		(2,211,575)	(975,800)	(56,400)		(2,116,200)	
Furniture and Equipment		(60,000)	(59,050)	0		(59,050)	
Infrastructure Assets - Roads		(3,802,766)	(1,889,223)	36,000		(3,842,500)	
Infrastructure Assets - Other		(845,100)	(632,187)	0		(825,287)	
Purchase of Investments		0	0	0		0	
Proceeds from Disposal of Assets		563,500	239,409	0	30,000	403,630	▼
Proceeds from Sale of Investments		0	0	0		0	
<b>Amount attributable to investing activities</b>		<b>(4,920,876)</b>	(1,374,460)	(968,516)	30,000	(5,806,881)	
<b>FINANCING ACTIVITIES</b>							
Proceeds from New Debentures		0	0	0		0	
Proceeds from Advances		0	0	0		0	
Self-Supporting Loan Principal		0	0	0		0	
Transfer from Reserves		0	0	0		0	
Repayment of Debentures		(97,695)	(48,708)	0		(97,416)	
Advances to Community Groups		0	0	0		0	
Transfer to Reserves		(636,490)	(287,508)	485,000		(1,163,371)	▲
<b>Amount attributable to financing activities</b>		<b>(734,185)</b>	(336,216)	485,000	0	(1,260,787)	
<b>Budget deficiency before general rates</b>		<b>(4,334,164)</b>	3,634,339			(3,891,163)	
<b>Estimated amount to be raised from general rates</b>		<b>4,354,273</b>	4,345,870			4,345,870	
<b>Closing Funding Surplus(Deficit)</b>		<b>20<sup>2</sup>109</b>	7,980,209			454,707	

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical accounting estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

**(b) 2023/24 Actual Balances**

Balances shown in this budget review report as 2022/22 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget review report, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in Note 4 Net Current Assets

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

***Mandatory requirement to revalue non-current assets***

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

**SHIRE OF YILGARN  
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT  
FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cost approach (Continued)**

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget review report as necessary.

**(I) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**(i) Financial assets at fair value through profit and loss**

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

**(ii) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**Impairment**

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

**Derecognition**

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget review report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2022.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget review report.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2024**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Investment in Associates**

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1 (o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(v) Comparative Figures**

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(w) Budget Comparative Figures**

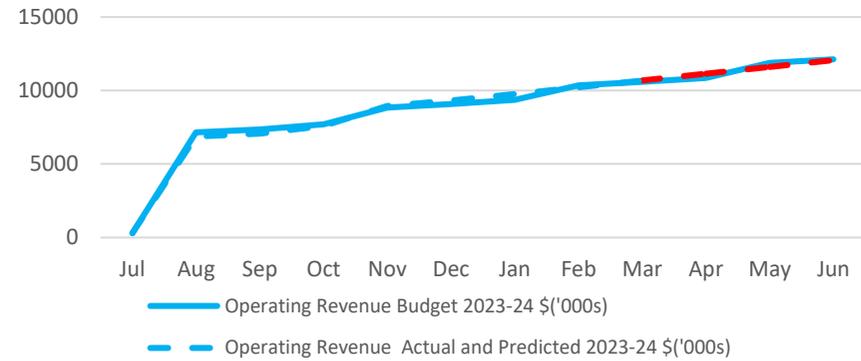
Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF YILGARN**  
**SUMMARY GRAPHS - BUDGET REVIEW**  
**For the Period Ended For the Period Ended 31st January 2024**

**Operating Expenses**



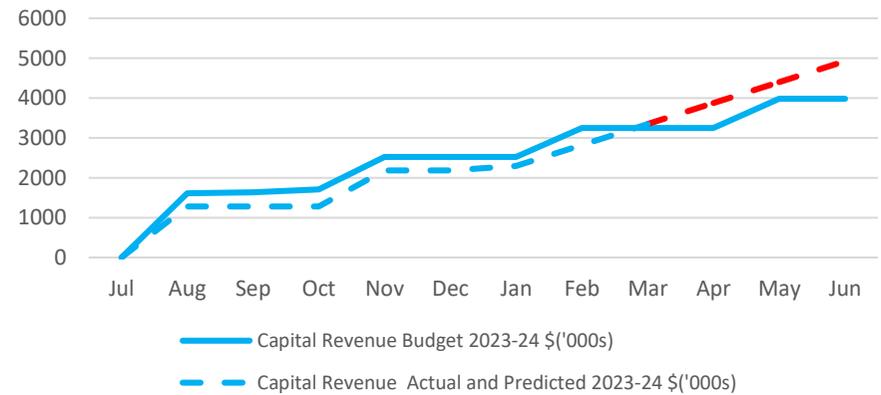
**Operating Revenue**



**Capital Expenditure**



**Capital Revenue**



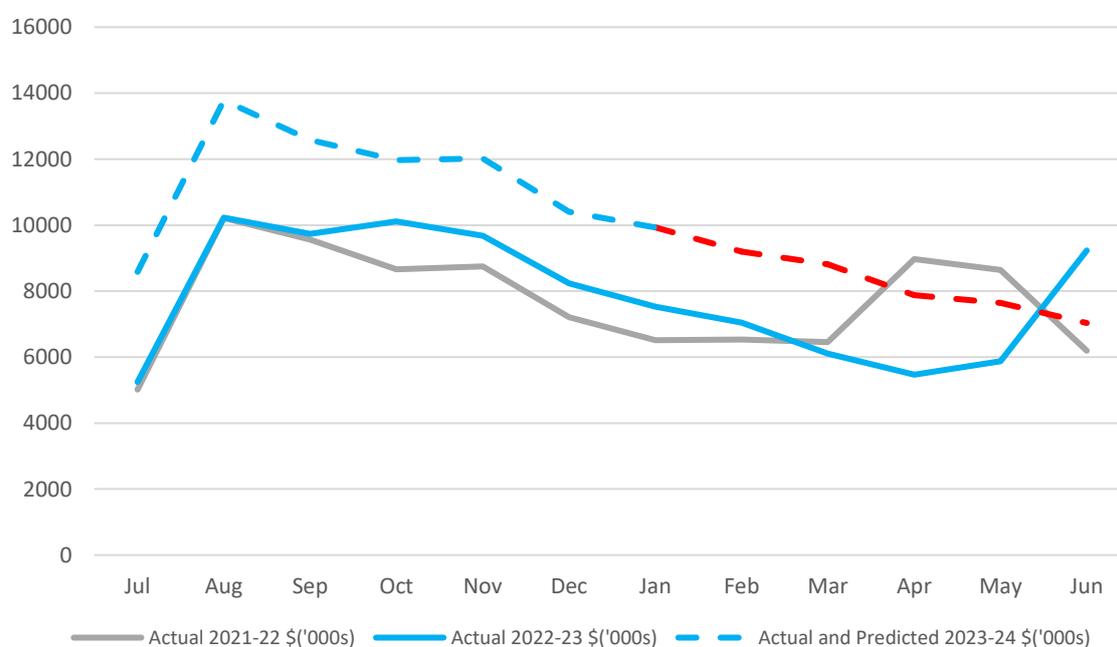
This information is to be read in conjunction with the accompanying financial statements and notes.

**Shire of Yilgarn**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**For the Period Ended 31st January 2024**

**Note 3: NET CURRENT FUNDING POSTION**

	Note	Positive=Surplus (Negative=Deficit)		
		<b>2023-24</b>		
		This Period	Last Period	Same Period Last Year
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted		7,693,843	8,068,025	6,674,697
Cash Restricted		10,050,249	10,004,121	8,447,586
Receivables - Rates and Rubbish		563,610	639,813	550,449
Receivables -Other		1,648,889	1,690,532	280,365
Inventories		25,355	7,214	20,134
		<b>19,981,946</b>	<b>20,409,706</b>	<b>15,973,230</b>
<b>Less: Current Liabilities</b>				
Payables		(272,505)	(204,676)	(188,518)
Provisions		(668,481)	(668,481)	(605,618)
		<b>(940,986)</b>	<b>(873,157)</b>	<b>(794,135)</b>
Less: Cash Restricted		(10,050,249)	(10,004,121)	(8,447,586)
<b>Net Current Funding Position</b>		<b>8,990,711</b>	<b>9,532,428</b>	<b>6,731,509</b>

**Liquidity Over the Year**



**Comments/Notes - Net Current Funding Position**

Shire of Yilgarn  
**NOTES TO THE BUDGET REVIEW REPORT**  
For the Period Ended 31st January 2024

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
<b>Budget Adoption</b>			<b>Opening Surplus(Deficit)</b>		<b>726,090</b>		<b>726,090</b>	Grant funded works completed but funding not received, transferred at EOY to contract asset as per AASB <b>15 Revenue from Contracts with Customers</b>
<b>Budget Amendments Previously Approved - Pre 31 January 2023</b>								
E11252	Swimming Pool - Plant & Equipment Capital	182/2023	Capital Expenses		2,000		<b>2,000</b>	Purchase of Swimming Pool Inflatable
J10605	Community Development - General	182/2023	Operating Expenses			2,000	<b>(2,000)</b>	Purchase of Swimming Pool Inflatable
<b>Budget Amendments Previously Approved - Post 31 January 2023</b>								
Nil								<b>0</b>
<b>Budget Amendments Resulting From Review</b>								
<u>03. General Purpose Funding</u>								
E03115	Legal Expenses & Debt Recovery - Rates & Other Revenue		Operating Expenses			95,000	<b>(95,000)</b>	Increased due to Covalent RUA Negotiations
R03124	Reimburse Legal Fees		Operating Revenue		90,000		<b>90,000</b>	Increased due to Expected Covalent Contribution
R03302	Interest Earned - Reserve Funds		Operating Revenue		53,000		<b>53,000</b>	General Increase in Interest Rate
R03303	Interest Earned - Municipal Funds		Operating Revenue		150,000		<b>150,000</b>	General Increase in Interest Rate
<u>04. Governance</u>								
E04104	Depreciation - Members Of Council		Non Cash Item	14,000			<b>0</b>	Increase in Administration Building value due to Fair Value
<u>05. Law, Order &amp; Public Safety</u>								
E05306	Protective Clothing - Emergency Services Levy		Operating Expenses			15,000	<b>(15,000)</b>	Reissue of Brigade Members PPE required
<u>07. Health</u>								
E07101	Health Inspection Wages		Operating Expenses			33,000	<b>(33,000)</b>	Increased Use of Casual Employees - Higher Cost
E07113	Manager Regulatory Services Vehicle - Y1285		Operating Expenses			2,000	<b>(2,000)</b>	Transfer from Administration
J07201	Mosquito Control Expenditure		Operating Expenses			7,000	<b>(7,000)</b>	Increased Cost of Service Provision
E07310	Analytical Expenses		Operating Expenses			3,500	<b>(3,500)</b>	Increase Number of Sewerage Sample Testing
<u>08. Education &amp; Welfare</u>								
E08101	Crc Salaries		Operating Expenses			16,000	<b>(16,000)</b>	CRC Salaries Allocations to be Reviewed in 2024/25

Shire of Yilgarn  
**NOTES TO THE BUDGET REVIEW REPORT**  
For the Period Ended 31st January 2024

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R08301	Senior Citizens - Usage Fee'S & Waivers		Operating Revenue	\$	\$ 3,000	\$	\$ 3,000	Waiver of Usage by Professional Services Providers
R08412	Hfa Rental - Unit 12		Operating Revenue		4,000		4,000	Unit Rented
E08404	Depreciation - Aged Care - Accommodation		Non Cash Item	(18,000)			0	Valuation Decrease due to Fair Value
E08412	Aged Persons Residence - Maintenance		Operating Expenses			8,000	(8,000)	Increased Costs
<b>09. Housing</b>								
R09707	Housing Rental Income - All Sources - 13 (East) Libra PI		Operating Revenue		3,200		3,200	Unit Rented to a Staff Member
J09750	37 Taurus St - Land & Buildings Capital		Capital Expenses			12,500	(12,500)	Retaining Wall & Fence Replacement
J09755	35 Taurus St - Land & Buildings Capital		Capital Expenses			15,000	(15,000)	Retaining Wall & Fence Replacement
J09761	2/50 Antares St - Land & Buildings Capital		Capital Expenses			8,700	(8,700)	Replace Hot Water System
J09803	Staff Housing - 2 Libra PI - Maintenance		Operating Expenses			5,500	(5,500)	Increased Cost of Maintenance
<b>10. Community Amenities</b>								
R10101	Comm Refuse Site Disposal - Bulk		Operating Revenue		65,000		65,000	Significant Use by Bulk Bin Commercial Service
E10217	Purchase Bins (Sulo And Other)		Operating Expenses			3,800	(3,800)	Need to Restock 240l Bins Held
E10301	Sewerage Inspection Wages - Sx		Operating Expenses		65,000		65,000	Wages Primarily Booked ou to the Relevant Town
J10301	Southern Cross Sewerage Maintenance		Operating Expenses			90,000	(90,000)	Higher than expect Alloc's due to New Staff Member
E10401	Sewerage Inspection Wages - Marvel Loch		Operating Expenses		25,000		25,000	Budget Transferred to SX Sewerage Maintenance
R10502	Septic Waste Disposal Fees		Operating Revenue		50,000		50,000	Increased Use of Sullage Pits
E10610	Town Planning Scheme - Other		Operating Expenses			25,000	(25,000)	Higher than Expected Usage of Consult - Wind Farm
E10904	Depreciation - Urban Stormwater Drainage		Non Cash Item	150,000			0	Significant Fair Value Increase
R10623	Reimbursements/Contributions		Operating Revenue		11,000		11,000	MRL & Pox-Eclipse Contributions
<b>11. Recreation &amp; Culture</b>								
E11104	Depreciation - Public Halls And Civic Centres		Non Cash Item	15,000			0	Review Relevant Depreciation Rates
E11115	Bullfinch Hall - Operations		Operating Expenses			2,000	(2,000)	Higher Than Expected Costs
E11117	Bodallin Hall - Operations		Operating Expenses			6,000	(6,000)	Highway Construction Usage - Offset by Recoup
E11126	Masonic Lodge Maintenance		Operating Expenses			3,000	(3,000)	Higher than Expected Wages Allocated
J11150	SX Community Centre - Land & Buildings Capital		Operating Expenses		25,454		25,454	Works No Longer Required
J11156	Masonic Lodge - Land & Buildings Capital		Operating Expenses		8,000		8,000	Works No Longer Required
E11200	Administration Allocated - Swimming Areas And Beaches		Operating Expenses			13,500	(13,500)	Budget 1.1% Alloc, Actual 2% Alloc - To Be Fixed in 24/25
E11204	Depreciation - Swimming Areas And Beaches		Non Cash Item	(40,000)			0	Lower Than Expected Depreciation after Revaluation
E11210	Swimming Pool - Operations		Operating Expenses			26,500	(26,500)	Higher than Expected Insurance & Ancillary CCTV Costs
J11201	Swimming Pool maintenance		Operating Expenses			15,000	(15,000)	Out Of Warranty Costs to Replace Chlorine Systems
J11310	Sports Complex - Operation		Operating Expenses			9,500	(9,500)	Rubbish Services to Rec Centre. To Be Allowed for in 24/25
J11502	Yilgarn History Museum - Land & Buildings Capital		Operating Expenses		15,000		15,000	Budget No Longer Required

Shire of Yilgarn  
**NOTES TO THE BUDGET REVIEW REPORT**  
For the Period Ended 31st January 2024

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<b><u>12. Transport</u></b>								
R12220	Hvric - Heavy Vehicle Road Improvement Charge		Operating Revenue		505,000		<b>505,000</b>	Higher Charge Rate than Expected
R12102	Grant - Roads To Recovery (R2R)		Operating Revenue			906,705	<b>(906,705)</b>	Adjustment Due to Prior Year being Contract Asset
RRU34	Rru - Koorda Bullfinch Rd - Gravel Shoulders - Slk 9.00 - 14.00 (23/24)		Capital Expenses			60,000	<b>(60,000)</b>	Higher Than Expected Costs
RRU37	Rru - Bodallin South Rd - Culvert Concrete Overlay - Slk 0.90 (23/24)		Capital Expenses		84,000		<b>84,000</b>	Works to Be Complete in Later Year
HVRIC8	Hvric - Three Boys Rd - 8M Reseal - Slk 2.2 - 3.5 (23/24)		Capital Expenses			60,000	<b>(60,000)</b>	Early Second Coat Seal due to Increased Use
J12201	Infrastructure Unclassified - Street Signs, Gravel Pushups, Re-Habs		Operating Expenses		135,817		<b>135,817</b>	Much of the Expected Expenditure Went to J12202
J12202	Municipal Maintenance		Operating Expenses			220,817	<b>(220,817)</b>	\$136k from J12201, \$85k Due to Increased Costs
J12206	Depot / Workshop Maintenance		Operating Expenses			39,500	<b>(39,500)</b>	Under Estimate of Alloc for Maintenance Costs
E12221	Signage And Safety Equipment		Operating Expenses			15,500	<b>(15,500)</b>	Under Estimate of Alloc for Signage & Safety Costs
J12300	Depot - Plant & Equipment Capital		Capital Expenses		23,900		<b>23,900</b>	Expected Number of Road Counters Not Needed
R12400	Airport Landing Charges		Operating Revenue		30,000		<b>30,000</b>	Increasing Use by FIFO Miners
<b><u>13. Economic Services</u></b>								
E13140	Loss On Sale Of Asset - Rural Services		Operating Expenses			63,300	<b>(63,300)</b>	Disposal of Skeleton Weed Vehicle
E13211	Caravan Park Operations		Operating Expenses			15,000	<b>(15,000)</b>	Higher Than Expected Utility Costs
J13202	Caravan Park Maintenance - Units / Ablution Blocks		Operating Expenses			6,000	<b>(6,000)</b>	Higher Than Expected Costs
E13215	Caravan Park Wages		Operating Expenses			33,000	<b>(33,000)</b>	Higher than Expected Staff Hours Due to Occupancy
E13218	Caravan Park Other Expenses		Operating Expenses			2,500	<b>(2,500)</b>	Staff First Aid Training & Replacement Trailer
J13203	Caravan Park Improvements - Land & Buildings Capital		Capital Expenses		78,171		<b>78,171</b>	Improvements Completed - Lower Than Expected
J13207	Caravan Park Residence - Land & Buildings Capital		Capital Expenses		5,986		<b>5,986</b>	Improvements Completed - Lower Than Expected
E13301	Building Inspection Wages		Operating Expenses		20,000		<b>20,000</b>	Use of Contractor, Salary Alloc No Longer Required
R13402	Charges - Sale Of Water		Operating Revenue		170,000		<b>170,000</b>	Higher Than Expected Sales - Significant Roadworks
R13407	Standpipe Charges - Prepaid		Operating Revenue			100,000	<b>(100,000)</b>	Higher Post Paid Water Billing
E13901	Domestic Salaries		Operating Expenses			7,000	<b>(7,000)</b>	Additional Alloc Due to Travel in Private Vehicle
<b><u>14. Other Property &amp; Services</u></b>								
E14214	Pre-Employment Medicals		Operating Expenses			3,200	<b>(3,200)</b>	Staff Turnover
E14221	Work Supervisors Vehicle YI333		Operating Expenses			7,000	<b>(7,000)</b>	Increased Distances Travelled due to Roadworks
E14313	Insurances/Licences		Operating Expenses			6,000	<b>(6,000)</b>	Increased Costs of Vehicle Licences & Insurance
E14504	Plant & Tool Depreciation		Non Cash Item	68,000			<b>0</b>	Additional New Plant Acquired
E14511	Plant & Tool Depn Allocated		Non Cash Item	(68,000)			<b>0</b>	Additional New Plant Acquired
E14603	Employment Costs - Medicals & Police Checks - Public Administration		Operating Expenses			4,000	<b>(4,000)</b>	Hepatitis A & B Vaccines fpr Relevant Staff
E14614	Telephone - Public Administration		Operating Expenses			21,000	<b>(21,000)</b>	Increase Due to Use of Telstra WHISPR SMS Service
E14616	Advertising		Operating Expenses		8,000		<b>8,000</b>	Reduction Due to Increased Use of Social Media
E14619	Stationery		Operating Expenses			4,000	<b>(4,000)</b>	Basic Overspend
E14626	Fbt - Admin		Operating Expenses			10,000	<b>(10,000)</b>	To Meet Estimates

Shire of Yilgarn  
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J14603	11 Antares Street - Land & Buildings Capital		Capital Expenses			65,000	(65,000)	Needed to Complete the Renovations
R14700	Refunds/Overpaid/Reimbursements		Operating Revenue		9,300		9,300	Outage Claims made on Synergy
E14705	Lsl Entitlement Paid To Other Councils		Operating Expenses			21,100	(21,100)	Staff Transferring to Other Councils
E14751	Emergency Service Leave (Salary)		Operating Expenses			4,000	(4,000)	To Cover Actual Paid
E14729	Transfer To Hvrhc Reserve		Operating Expenses			485,000	(485,000)	To Recognise Increase HVRIC Received
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>121,000</b>	<b>2,365,918</b>	<b>2,642,122</b>	<b>(276,204)</b>	