

**MINUTES**  
**ORDINARY COUNCIL MEETING**  
Friday, 21<sup>st</sup> November 2014

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, Antares Street, Southern Cross on Friday, 21<sup>st</sup> November 2014.

**PRESENT**

Cr O Truran, Shire President

Crs W A Della Bosca, J Della Bosca, D Pasini, K Chrisp

Council Officers:     E Piper, Acting Chief Executive Officer  
                          W J Dallywater, Manager Environmental Health & Building  
                          R J Bosenberg, Manager of Works  
                          J F Guerini, Finance Manager

**INFORMATION SESSION**

Council was joined by Mrs Marcia Collins and St Josephs School year 7 class Daniela Navales, Mitchell McDonald ,Connor McDonald , Zoe Pedrin, Francis Navales, Jaric Evans, Cheered Navales where the students asked the Elected Members questions in regards to their roles as councillors.

The meeting was declared open for business at 1.30pm.

**PUBLIC QUESTION TIME**

Nil

**APOLOGIES AND LEAVE OF ABSENCE**

Cr B Close, Cr G Guerini, V Piccoli CEO, J Bingham DCEO

**DISCLOSURES OF INTEREST**

Nil

**CONFIRMATION OF PREVIOUS COUNCIL MINUTES**

**192/2014**

*Moved Cr W Della Bosca Seconded Cr J Della Bosca. That the Minutes of the previous Meeting of Council held on Friday 17<sup>th</sup> October 2014 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**193/2014**

*Moved Cr Chrisp Seconded Cr W Della Bosca. That the Minutes of the Koolyanobbing Project Community Reference Group Meeting held on Thursday 11<sup>th</sup> September 2014 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

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**194/2014**

*Moved Cr W Della Bosca Seconded Cr Pasini. That the minutes of the Yilgarn Local Skeleton Weed Action Group held on the 1<sup>st</sup> October 2014 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**195/2014**

*Moved Cr Pasini Seconded Cr J Della Bosca. That the minutes of the Local Emergency Management Group held on the 6<sup>th</sup> November 2014 be confirmed as a true and correct record of that meeting.*

**CARRIED (5/0)**

**ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS:**

The Shire President advised the following:

- That on the 6<sup>th</sup> November she attended the Local Emergency Management Meeting.
- That on the 15<sup>th</sup> November she attended the Koolyanobbing 50<sup>th</sup> Reunion.
- That on the 21<sup>st</sup> October she attended the Yilgarn Occasional Daycare AGM.
- That on the 20<sup>th</sup> October she attended the Yilgarn Youth Sport and Recreation Meeting which was cancelled due to lack of attendance.
- That on the 5<sup>th</sup> November she met with the Auditors.

Cr Pasini advised the following:

- That on the 6<sup>th</sup> November he attended the Local Emergency Management Meeting.

As Council members wished to attend the Service of the late Mr R Della Bosca the meeting was adjourned in accordance with Shire of Yilgarn Standing Orders.

**196/2014**

*Moved Cr W Della Bosca Seconded Cr J Della Bosca. That Council adjourn the meeting at 1.45pm and reconvene at 3.30pm.*

**CARRIED (5/0)**

**197/2014**

*Moved Cr Pasini Seconded Cr J Della Bosca. That the meeting reconvene at 3.30pm.*

**CARRIED (5/0)**

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<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21st November 2014
<b>Agenda Reference:</b>	7.1
<b>Subject:</b>	<b>Council Meeting Dates &amp; Times for 2015</b>
<b>File Reference:</b>	<b>2.1.2.4</b>
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	3 <sup>rd</sup> November 2013

**Background**

Section 12 of the Local Government (Administration) Regulations 1996 requires a Local Government to at least once a year give local public notice of the dates on which and the time and place at which –

- (a) The ordinary council meetings; and
- (b) The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

**Comment**

The dates for the 2015 monthly Council meetings are proposed as follows:

<b>SHIRE OF YILGARN COUNCIL MEETING DATES FOR 2015</b>	
23 <sup>rd</sup> January 2015	17 <sup>th</sup> July 2015
20 <sup>th</sup> February 2015	21 <sup>st</sup> August 2015
20 <sup>th</sup> March 2015	18 <sup>th</sup> September 2015
17 <sup>th</sup> April 2015	16 <sup>th</sup> October 2015
15 <sup>th</sup> May 2015	20 <sup>th</sup> November 2015
19 <sup>th</sup> June 2015	20 <sup>th</sup> December 2015

You will notice that the January meeting date has been put back to the 4th Friday in the month, the reasoning behind this is so that it allows for staff and Councillors to return back off leave.

In submitting the above meeting dates for 2015, Council also may wish to review meeting times and whether the current format is suitable. Over the years Council has made a number of changes to meeting times to reflect the change in the order of business.

It is considered that the current format has worked well and should be continued for a further 12 months.

**Statutory Environment**

Section 12 of the Local Government (Administration) Regulations 1996 relating to advertising meeting dates and times.

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**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That in accordance with Section 12 of the Local Government (Administration) Regulations 1996 relating to the advertising of meeting times and dates of monthly Ordinary Council meetings, the following schedule of times and dates be adopted for the 2015 year:-

- Luncheon to commence at 12.00pm and conclude at 1.00pm
- Information Session to commence at 1.00pm to 1.30pm
- Monthly Council meetings to commence at 1.30pm on the following dates (except for 18<sup>th</sup> December 2015 which commence 9.00am):-

23 <sup>rd</sup> January 2015	17 <sup>th</sup> July 2015
20 <sup>th</sup> February 2015	21 <sup>st</sup> August 2015
20 <sup>th</sup> March 2015	18 <sup>th</sup> September 2015
17 <sup>th</sup> April 2015	16 <sup>th</sup> October 2015
15 <sup>th</sup> May 2015	20 <sup>th</sup> November 2015
19 <sup>th</sup> June 2015	18 <sup>th</sup> December 2015

**Voting Requirements**

Simple Majority

**198/2014**

*Moved Cr Pasini Seconded Cr J Della Bosca. That in accordance with Section 12 of the Local Government (Administration) Regulations 1996 relating to the advertising of meeting times and dates of monthly Ordinary Council meetings, the following schedule of times and dates be adopted for the 2015 year:-*

- *Information Session to commence at 3.00pm to 3.30pm*
- *Monthly Council meetings to commence at 3.30pm on the following dates being the 3<sup>rd</sup> Thursday of every month (except for 17<sup>th</sup> December 2015 which will commence 9.00am information session and 9.30am Council meeting):-*

22nd January 2015	16 <sup>th</sup> July 2015
19 <sup>th</sup> February 2015	20 <sup>th</sup> August 2015
19 <sup>th</sup> March 2015	17 <sup>th</sup> September 2015
16 <sup>th</sup> April 2015	15 <sup>th</sup> October 2015
21st May 2015	19 <sup>th</sup> November 2015
18 <sup>th</sup> June 2015	17 <sup>th</sup> December 2015

**CARRIED (5/0)**

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**Reason for Change**

The Councillors believed that meeting on a Friday was inconvenient to some members and the tradition of the Friday meetings no longer applied.

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21st November 2014
<b>Agenda Reference:</b>	7.2
<b>Subject:</b>	<b>Community Funding Program 2014/2015</b>
<b>File Reference:</b>	<b>8.2.6.22</b>
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	3rd November 2014

**Background**

The Shire of Yilgarn Community Funding Program was developed to provide a source of funding for non-profit organisations operating within the district. As part of the 2014/2015 Budget Council agreed to make available \$12,500 (Exl GST) for two categories of funding - ‘Essential Equipment’ (\$12,000) and ‘Travel & Training Assistance’ (\$500).

The objective of the program is:

- To assist community organisations in maximising their future development.
- To provide an impartial means by which community organisation can access Council funds.

**Comment**

The Community Funding Program application forms were made available to the public from the 10<sup>th</sup> October 2013 and the closing date for return of these applications was Friday 31st October 2014.

There was a good interest in the program, at the close of applications submissions we received from five community groups, for capital funding.

All the applying clubs were eligible to receive fund through the 2014/15 round as they either had not received funds in the previous year, or had acquitted their 2013/14 funding prior to the 30<sup>th</sup> June 2014.

As the funds requested were below the budget allocation, it has been suggested that all the community groups who applied be successful:

1. Moorine Rock Tennis Club – The club has applied for funding in previous years, most recently, 2013/14 and has properly acquitted the grants.

The application this year is for a water cooler. The club has obtained two (2) quotes, however the specifications provide by the suppliers vary greatly. The most expensive delivers 52 litres per hour at 10°, whilst the cheaper quote only provides 19 litres per hour.

The costs are:

- Arcus STW54BJ free standing water cooler + options \$2,272.00
- Aquacooler M5 \$1,499.00

The club has indicated verbally its preference is for the larger unit.

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2. Yilgarn Men's Shed – The Yilgarn Men's Shed have applied for a grant for a 12" table saw. Two (2) quotes are provided and again they vary greatly in price.

The quotes are (both incl GST):

- Hare & Forbes           \$1815
- Carbatec (WA)           \$2,912.91

As the Men's Shed is essentially a Council facility with the assets being owned by Council, the need for an ABN is not there as Council would issue the order and pay the supplier direct.

In this case as the request is for \$2,912.91 the Men's Shed would pay the Shire \$912.91 and Council purchase the equipment. The accounting would be –

Income	\$912.91	from Men's Shed
	\$2,000.00	from Community Funding
Expenditure	\$2,912.91	Capital Expenditure

3. Yilgarn Bowls and Tennis Club – The Club received \$2,000 in 2013-14 for a two door refrigerator. This year the club have applied for funding to purchase a defibrillator and a portable P.A System.

Only one quote was received for the defibrillator and two for the P.A System although for different specifications, the more expensive included a Wireless Receiver Module.

The quotes are (both incl GST):

- Defibrillator           \$2,400.00
- P.A System (a)       \$835.00
- (b)       \$475.00

The Club has indicated the defibrillator as higher priority.

4. Southern Cross Volunteer Fire & Rescue – The group have requested funding for building improvements totalling \$32,244.07. The maximum grant available is \$2,000 and Council needs to be satisfied that the balance of funds is in hand or obtainable.

The club have provided copies of a bank statement in the club's name totalling \$26,475.24 however this still leaves a shortfall

5. Southern Cross Motor Cycle Club – The club obtained funding in 2012-13. It is seeking a grant to assist in purchasing materials to construct shelters at the club's headquarters. They have provided a quote for approximately \$7,000 for materials. The maximum grant under the conditions is \$2,000.

Note Only one quotation is provided – the club indicates that they have a motion on their books to only purchase locally.

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**Further Comment**

A further application was received on 12<sup>th</sup> November 2014, some 12 days after the closing date.

The application is from the Yilgarn History Museum and the Secretary informed the ACEO that the application was sent from Indonesia (Bali) on the closing date, however it never reached the Shire Office.

A copy of the application is attached, however, it was not considered due to its arrival well after the closing date. The call for applications first occurred in the 25<sup>th</sup> August 2014 edition of Crosswords, some 2 months prior to the closing date.

**Statutory Environment**

Nil

**Policy Implications**

Nil

<i>Community Funding Program - Summary of Applications</i>				
No.	Applicant	Purpose	Amount Requested	Amount Proposed
1	Moorine Rock Tennis Club	Water Cooler	\$2,272.00	\$2,000.00
2	Yilgarn Men's Shed	12" Table Saw	\$2,912.00	\$2,000.00
3	Yilgarn Bowls & Tennis Club	Defibrillator PA System	\$2,400.00 \$835.00 \$475.00	\$2,000.00
4	Southern Cross Fire & Rescue	Building Improvements	\$32,244.07	\$2,000.00
5	Southern Cross Motor Cycle Club	Materials for constructing shelters	\$7,000.00	\$2,000.00

**Financial Implications**

An allowance of \$12,500 has been made in the 2014/2015 Budget under E10621 for the Community Funding Program.

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**Recommendation**

That Council approves the following Community Funding Program applications to the value of:

Moorine Rock Tennis Club	\$ 2,000
Yilgarn Men's Shed	\$ 2,000
Yilgarn Bowls & Tennis Club	\$ 2,000
Southern Cross Fire & Rescue	\$ 2,000
Southern Cross Motor Cycle Club	\$ 2,000
	<u>\$10,000</u>

**Voting Requirements**

Simple Majority

**199/2014**

*Moved Cr W Della Bosca Seconded Cr Chrisp. That Council approves the following Community Funding Program applications to the value of:*

<i>Moorine Rock Tennis Club</i>	<i>\$ 2,000</i>
<i>Yilgarn Men's Shed</i>	<i>\$ 2,000</i>
<i>Yilgarn Bowls &amp; Tennis Club</i>	<i>\$ 2,000</i>
<i>Southern Cross Fire &amp; Rescue</i>	<i>\$ 2,000</i>
<i>Southern Cross Motor Cycle Club</i>	<i>\$ 2,000</i>
	<i>\$10,000</i>

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday, 21st November 2014
<b>Agenda Reference:</b>	7.3
<b>Subject:</b>	<b>CEACA Heads of Agreement Document</b>
<b>File Reference:</b>	<b>1.3.3.18</b>
<b>Author:</b>	Eddie Piper – Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	Thursday, 11 December 2014

**Background**

In collaboration with WEROC (5) and NEWROC (6) Councils the Shire of Yilgarn has been progressing the CEACA project which involves the construction and management of 211 independent living units across the 11 Shires for aged care housing.

WEROC has also been progressing the formation of an incorporated body (Wheatbelt Communities Inc) to administer Royalties for Regions projects, CEACA and other future initiatives that may arise. The incorporated body will have less legislation to deal with for the construction of the units as well as less compliance than if a Regional Council was to be created and it will also have the added advantage of being able to enter into legal arrangements in its own right.



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**Comment**

In progressing the CEACA project an opportunity has been identified to partner with Access Housing Australia Pty Ltd in relation to the ongoing management and development of the units.

Access Housing is a not-for-profit company with the objective of increasing the supply of affordable housing with the management expertise in relation to management of rental housing and development programs.

In order for formalise the arrangements between CEACA and Access Housing a Heads of Agreement document has been developed (**Attachment 15.4A**) which details the basis under which both parties will progress the CEACA project. While the document may require amendment following the establishment of Wheatbelt Communities Inc., Council's support is sought to enter into the Agreement with Access Housing.

It should be noted that there are several errors in the "Draft Heads of Agreement" which will be rectified at a later date prior to signing the agreement.

These errors are:

1. 6.1b WEROC should read CEACA
2. 6.1c Date needs to be inserted
3. 6.1d No detail
4. 6.1e becomes 6.1d
5. 6.1f becomes 6.1e

**Statutory Environment**

Nil at this time

**Policy Implications**

Nil

**Financial Implications**

Nil at this time

**Recommendation** That Council provide in principal support to the Heads of Agreement document between CEACA and Access Housing Australia Pty Ltd subject to some minor amendments.

**Voting Requirements**

Simple Majority

**200/2014**

*Moved Cr Truran Seconded Cr Chrisp. That Council provide in principal support to the Heads of Agreement document between CEACA and Access Housing Australia Pty Ltd subject to some minor amendments.*

**CARRIED (5/0)**

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Note: Financial Reports were presented by the Finance Manager

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November 2014
<b>Agenda Reference:</b>	8.1
<b>Subject:</b>	<b>Financial Reports</b>
<b>File Reference:</b>	8.1.3.2
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	10 <sup>th</sup> November 2014

**Background**

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports will be tabled at the meeting and have been prepared as at the 31<sup>st</sup> October 2014:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Unaudited Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

Council should note that whilst this September report has been presented to Council the final figures are likely to change once the end of year audit has taken place.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996 Regulation 34(i) (a) and Regulation 17

**Policy Implications**

None

**Financial Implications**

None

**Strategic Implications**

None

**Voting Requirements**

Simple majority required

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**Recommendation**

That Council endorse the various Financial Reports as presented for the period ending 31st October 2014.

**201/2014**

*Moved Cr Pasini Seconded Cr Chrisp. That Council endorse the various Financial Reports as presented for the period ending 31<sup>st</sup> October 2014.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21st November 2014
<b>Agenda Reference:</b>	8.2
<b>Subject:</b>	<b>Accounts for Payment</b>
<b>File Reference:</b>	8.2.1.2
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	10th November 2014

**Background**

Municipal Fund – Cheque Numbers 39454 to 39529 totalling \$153,475.67, Municipal Fund EFT numbers 2984 to 3081 totalling \$421,660.27, Municipal Fund – Cheque Numbers 1182 to 1185 totalling \$265,982.85, Trust Fund – 402087 to 402090 totalling \$ 25,889.15 and Trust Fund – Cheque Numbers 5922 to 5925 (DPI Licensing), totalling \$64,529.60 are presented for endorsement as per the submitted list.

**Statutory Environment**

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

**Policy Implications / Delegation Register**

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Manager of Environmental Health and Building Services and/or Manager for Works to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

**Financial Implications**

Reduction to Bank Accounts balances.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

**Recommendation**

Municipal Fund – Cheque Numbers 39454 to 39529 totalling \$153,475.67, Municipal Fund EFT numbers 2984 to 3081 totalling \$421,660.27, Municipal Fund – Cheque Numbers 1182 to 1185 totalling \$265,982.85, Trust Fund – 402087 to 402090 totalling \$ 25,889.15 and Trust Fund – Cheque Numbers 5922 to 5925 (DPI Licensing), totalling \$64,529.60 are presented for endorsement as per the submitted list.

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**202/2014**

*Moved Cr Chrisp Seconded Cr Pasini. That Municipal Fund – Cheque Numbers 39454 to 39529 totalling \$153,475.67, Municipal Fund EFT numbers 2984 to 3081 totalling \$421,660.27, Municipal Fund – Cheque Numbers 1182 to 1185 totalling \$265,982.85, Trust Fund – 402087 to 402090 totalling \$ 25,889.15 and Trust Fund – Cheque Numbers 5922 to 5925 (DPI Licensing), totalling \$64,529.60 are presented for endorsement as per the submitted list.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November 2014
<b>Agenda Reference:</b>	8.3
<b>Subject:</b>	<b>Community Resource Centre Coordinators Report</b>
<b>File Reference:</b>	1.3.4.1
<b>Author:</b>	John Bingham – Deputy Chief Executive Officer
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	10 <sup>th</sup> November 2014

**Purpose of Report**

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

**Background**

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

**Discussion**



**CO-ORDINATOR'S REPORT**

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Prepared by: Ronice Blair  
01.10.2014 – 30.10.2014  
Southern Cross Community Resource Centre

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**Monthly Statistics**

Internet	\$75.00
Advertising	\$1260.00
Crosswords sales	\$135.40
Secretarial	\$703.90
Items for resale	\$196.30

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Room Hire	\$70.00
Donation	\$200.00
Seniors	\$448.05
General Enquiries	244
Computer usage	23
Library	68
Centrelink	46
Max Employment	63
Book-club	6

**QUARTERLY FUNDING REPORT**

Our first quarterly report for the new funding agreement/contract was completed and submitted prior to closing date for the July – September period.

In line with DRD requirements numbers attending activities will be counted differently, as may be seen in the figures listed above, with numbers attending activities such as Seniors Exercises, and the Singing Group no longer included.

Individuals who attend activities that are run on a regular basis such as Seniors Exercises or the Singing Group (also activities such as Story Time if it is re-introduced) will only be counted once during the reporting period, not each time they attend.

Participants satisfaction ratings are now required as part of the contract with DRD for events and activities run by the CRC, and I have discussed with our Regional Coordinator, Anna Dixon (Painter), several ways these ratings can be garnered without the process becoming repetitive or boring, which could impact negatively on satisfaction levels. As a result more comprehensive ratings will be collected in earnest during the current reporting period.

**TRAINEE**

Our current contract with DRD includes a provision for the CRC to employ trainees for the three year period. Because Jenna has, until July this year, been employed part time only for the purposes of the most recent reporting period we did not have a trainee.

Jenna has now completed two further qualifications, Cert III in Business and Cert III in Business Admin and will commence a further traineeship within the next few weeks – this will ensure we are complying with contractual requirements.

Please be aware after this final traineeship is completed Jenna will no longer be eligible for employment through the CRC Traineeship program and we will be required to employ a new trainee.

All CRC staff had leave during October:

- Monica had leave during the second week, from 8 through to 13 October
- Jenna had leave at the end of the fourth week.

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- I took leave during the third week to attend a WA Museums State Conference in Geraldton and again in the final week, from 27 October returning to work 7 November.

We were only able to offer one Friday Carpet Bowls during October and had 12 people attending.

The Yilgarn Men's Shed and CRC held a combined school holiday activity at the Shed on Sunday 5 October. I provided lunch for the Men's Shed members as they were present for lunch break, and parents were invited to bring their children between 10am and 2pm for an activity. Despite some initial interest being shown, final numbers who took up the offer were disappointing.

The Rose and Flower Show were held on 11 October. While numbers of people through the door were down, entries were double that of 2013. A general discussion was held amongst those who were still there about the optimum time for the show to be held. For the past 4 years it has been held in October. Many felt their gardens and blooms were past their best by this time, while others said the Ag Society Show was too early for other varieties. The general consensus was that the best time would be mid-September, and so we will trial this in 2015.

As mentioned in the September report the intention is to hold a photography competition at the same time, if the Shire is willing to again financially support this initiative.

We already have several stalls booked for next year's flower show which will value add to the event.

**YILGARN WELFARE PLAN**

The CRC played a small part in the Emergency Evacuation Simulation held 15 October. Our role was to take down personal and family details of evacuees. As the CRC intends being involved in the Yilgarn Welfare Plan in the future, we will be scheduling two or three activities for interested seniors each year, with the intention of updating our data base of willing volunteers and running through duties we would be expected to perform.

**BUILDING RELATIONSHIPS**

Book-club held their monthly meeting in the library during October. Monica represented the CRC at the Simulated Emergency Evacuation Exercise and coordinated the CRC volunteer(s). I attended the monthly Tourism meeting, the Hospital Auxiliary AGM and ordinary meetings, and a Museum meeting.

Ronice Blair  
Coordinator  
7 November 2014

**203/2014**

*Moved Cr Pasini Seconded Cr Chrisp. That the CRC co-ordinators report be received.*

**CARRIED (5/0)**

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<b>Submission to Agenda Reference Subject</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November 2014 9:1 Ten Year Plant Replacement Program – Solar Powered Transportable Variable Message Board
<b>Location/Address</b>	N/A
<b>Name of Applicant</b>	N/A
<b>File reference</b>	6.4.1.5
<b>Author</b>	Robert Bosenberg - Manager of Works
<b>Disclosure of Interest</b>	N/A
<b>Date of Report</b>	11 <sup>th</sup> November 2014

**Background**

In Councils 2014/2015 Plant Replacement Program, a monetary allocation of \$50,000 has been allowed for the purchase of two, Solar Powered Transportable Variable Message Signs. The Solar Powered Transportable Variable Message Signs are to be utilised by council staff for advertising roadworks/road closures, community organisations and sporting bodies for the advertising up and coming events.

**Comment**

Quotations have been received from the following companies to supply Solar Powered Transportable Variable Message Signs (*licensing and delivery at council cost*):

Sunny Signs (*per unit - GST exclusive*)

ATS TRANSPORTABLE VARIABLE MESSAGE SIGN- C (*Amber LED display*)

Display area 2700 x 1800

Solar Panels – 2 x 125 watt (*with battery backup*)

Memory storage for 100 pre-programmed messages

Remote programing

Cost \$34,156.60

Jason Signs (*per unit - GST exclusive*)

A1 Model Brick 11

Cost \$37,000

AD Engineering (*per unit - GST exclusive*)

AD308 TRANSPORTABLE VARIABLE MESSAGE SIGN (*Amber LED display*)

Display area 2100 x 1200

Solar Panels – 3 x 90 watt (*with battery storage up to five days*)

Memory storage for 255 pre-programmed messages

Remote programing

Cost \$33,130

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Quotations received from the three companies Jason Signs, Sunny Signs and AD Engineering has shown that if council was to proceed with the purchase of two Solar Powered Transportable Variable Message Signs it would result in an budget over expenditure of between \$16,260 (*lowest quoted*) and \$24,000 (*highest quoted*)

Council currently has an AD300 Solar Powered Transportable Variable Message Sign which is considerably smaller than the ones that have been quoted on above. The AD300 Variable Message Sign was purchase in 2011. This Variable Message Sign is used in conjunction with driver reviver and road safety campaigns as well as advertising up and coming Yilgarn events. The AD300 Solar Powered Transportable Variable Message Sign can be used in conjunction with the new proposed Variable Message Sign.

It is proposed that council purchase one Solar Powered Transportable Variable Message Signs in the 2014/2015 Financial Year and monitor the need for the second larger Solar Powered Transportable Variable Message Signs and if required include the additional Solar Powered Transportable Variable Message Signs in Councils 2015/2016 Budget deliberations.

For compatibility reason (*with councils current AD300 Variable Message Sign*) it is proposed to recommend to council to purchase the AD 308 Variable Message Sign from AD Engineering.

**Financial Implications**            A money allocation of \$50,000 has been allowed for in Councils 2014/2015 Financial Year Plant Replacement Program to purchase Solar Powered Transportable Variable Message Signs

**Strategic Implications**            Ten Year Plant Replacement Program

**Recommendation**

That Council purchases one AD 308 Transportable Variable Message Sign from AD Engineering for the quoted cost of \$33,130 (GST exclusive)

and

monitor the need for a second Solar Powered Transportable Variable Message Sign and if required include the additional Solar Powered Transportable Variable Message Signs in Councils 2015/2016 Budget deliberation

**Voting Requirements**

Simple Majority

**204/2014**

*Moved Cr Chrisp Seconded Cr J Della Bosca. That Council purchases one AD 308 Transportable Variable Message Sign from AD Engineering for the quoted cost of \$33,130 (GST exclusive)*

*and*



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*monitor the need for a second Solar Powered Transportable Variable Message Sign and if required include the additional Solar Powered Transportable Variable Message Signs in Councils 2015/2016 Budget deliberation.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November, 2014
<b>Agenda Reference:</b>	10.1
<b>Subject:</b>	<b>Maintain Public Access Road to Helena Aurora Range Conservation Park</b>
<b>Location/Address:</b>	J4 Iron Ore Mining Lease M77-1270 east of the Bullfinch-Evanston Road, and west of the Helena-Aurora Range Conservation Park
<b>Name of Applicant:</b>	Mineral Resources - Mr Derrick Kettlewell, Principal Geologist
<b>File Reference:</b>	3.2.1.9
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	12 <sup>th</sup> November, 2014

**Background**

Mr Derrick Kettlewell of Mineral Resources contacted the Shire in regards to a condition of their mining licence for the J4 mine which requires that the public access track to the Helena –Aurora Range Conservation Park is maintained. Mr Kettlewell has advised that portions of existing tracks run through the J4 mine lease and once the mine work commences in mid-2015 these sections of track will need to be closed to the general public.

Mineral Resources proposed an alternative route for the track which would mean a new section of track being developed to the north of the just outside the M77-1270 mining lease (see attached E-mail and location maps. Mineral Resources were advised that it would not receive native vegetation clearing permit unless the land where the new section of track was formed was under someone's control. On speaking with the Department of Lands, Mineral Resources was advised that the new section of track would need to be a Dedicated Public Road or a Public Access Easement, both of which would require a public authority like the Shire of Yilgarn to have management over the new sections of track.

**Comment**

When I spoke with Mr Kettlewell and Mr David Temple-Smith of Mineral Resources who were acting on behalf of Polaris Metals in this regards, I advised that the Shire of Yilgarn was unlikely to accept management of the sections of the whole length of the public access tack to the Conservation Park due to the costs involved and the distance staff and plant would need to travel to maintain the track. These gentlemen advised that if it became too difficult to re-route the track, then Mineral Resources/Polaris Metals would ask the Minister to withdraw the condition as it was not possible to achieve.

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I spoke to Mr Kevin Emrose of the Department of Lands who advised that their advice to Mr Kettlewell was not exactly as Mr Kettlewell had implied to me. The Department of Lands advised that the applicant needed to demonstrate the amount of public use or it's need for the track, the track needs to go somewhere such as a recreational area, and a Public Roads needs to be part of the Public Road Network and would require that the new track is under a public institution management order, and was suggesting it was a Public Access Route which is a lesser standard road that is not maintained, or a Public Access Easement which is a maintained road but to a lesser standard than a Dedicated Public Road.

I spoke to Mr David Pickles and Mr Ian Keeley from the Department of Parks & Wildlife in regards to DPAW's plans for the Conservation Park and encouraging the public to go there, and thus being an increased need for the access route. Mrs Keeley advised that at this time there were no plans to make the Park a tourist site, plus it depended on the number of mining approvals granted in and around the Park before such a suggestion could be considered seriously. Mr Keeley believed that there was no need for the Shire to be involved in the proposed new access route as most of the existing track lies within DPAW's Mt Jackson Conservation and Mining Reserve, and the Helena-Aurora Range Conservation Park. Mr Keeley believed he could speak to Mineral Resources and Polaris Metals and get them push through a track north of the mining lease M77-1270 and within the two Conservation Parks so that the track is fully within DPAW's land and under its management control.

As I have not heard anything more on this matter from Mineral Resources, DPAW, or the Department of Lands, I believe that the matter should come before Council so that a formal response can be given to Mineral Resources on this matter.

**Statutory Environment**

Compliance with the Land Administration Act 1997 Part 5 Division 1 & 3, and Part 6 Division 9.

**Strategic Implications**

Community Business Plan –

Our Shire -

Agricultural production and a continual increase in mining activities are the main primary industries for the Shire.

Our Vision -

“A strong, vibrant and progressive Shire that retains strength in its communities by way of continual promotion of agriculture and mining as the Shire's major industries and an added focus on tourism to ensure that a robust economic and social base is retained for all residents”

**Policy Implications**

Nil

**Financial Implication**

Unknown.

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**Recommendation**

That Council advise Mineral Resources that it supports the condition or requirement on Polaris Metals for it's J4 mine site development that the public can continue to travel through to the Helena-Aurora Range Conservation Park, however, the Shire would not support taking over the management of the access route as a Public Access Route or a Public Access Easement due to the fact that most of the route is within the Department of Parks and Wildlife's managed land, plus the cost of doing so would be excessive for the number of public travelling to the Mt Jackson Conservation and Mining Reserve or the Helena-Aurora Range Conservation Park.

**Voting Requirements**

Simple Majority.

**205/2014**

*Moved Cr Pasini Seconded Cr W Della Bosca. That Council advise Mineral Resources that it supports the condition or requirement on Polaris Metals for it's J4 mine site development that the public can continue to travel through to the Helena-Aurora Range Conservation Park, however, the Shire would not support taking over the management of the access route as a Public Access Route or a Public Access Easement due to the fact that most of the route is within the Department of Parks and Wildlife's managed land, plus the cost of doing so would be excessive for the number of public travelling to the Mt Jackson Conservation and Mining Reserve or the Helena-Aurora Range Conservation Park.*

**CARRIED (5/0)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November, 2014
<b>Agenda Reference:</b>	10.2
<b>Subject:</b>	<b>Application to Clear Native Vegetation – Convergent Minerals Limited – Mt Holland Gold Project – CPS 6316/1</b>
<b>Location/Address:</b>	Mining Lease M77/1065 Mt Holland Area
<b>Name of Applicant:</b>	Department of Mines and Petroleum – Ms Tricia Hudgell, Administrative Coordinator – Native Vegetation
<b>File Reference:</b>	7.2.1.21
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	12 <sup>th</sup> November, 2014

**Background**

The Department of Mines and Petroleum (DMP) has received an application from Convergent Minerals Limited – Mt Holland Gold Project for permission to clear 30Ha of native vegetation under the Environmental Protection Act 1986 for the purpose of mineral production on Mining Lease M77/1065. The Department is seeking comments from the Shire on this application within 21 days.

See attached letter, map of the site, and an aerial view of the area.

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**Comment**

The area to be cleared is situated east of the Forrestania Southern Cross Road, north of Mt Holland, and south of the Bounty Gold Mine. It is evident from the aerial view that the clearing is to extend the existing mine and waste dump areas which lie within the proposed clearing area.

**Statutory Environment**

Compliance with the Environmental Protection Act 1986, and the Shire of Yilgarn Town Planning Scheme No 2.

**Strategic Implications**

Community Business Plan –

Our Shire -

Agricultural production and a continual increase in mining activities are the main primary industries for the Shire.

Our Vision -

“A strong, vibrant and progressive Shire that retains strength in its communities by way of continual promotion of agriculture and mining as the Shire’s major industries and an added focus on tourism to ensure that a robust economic and social base is retained for all residents”

Theme -

Economic 3.6 Develop programs that assist and encourage businesses to survive, grow, and thrive in the Shire.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That Council advise the Department of Mines and Petroleum that while it does have objections to the general clearing of native vegetation whether within a Nature Reserve or on Crown land, in this instance Council has no objections to Convergence Minerals Limited – Mt Holland Gold Project being granted permission to clear 30Ha of native vegetation within it’s Mining Lease M77/1065 for the purpose of mineral production.

**Voting Requirements**

Simple Majority.

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**206/2014**

*Moved Cr Chrisp Seconded Cr W Della Bosca. That Council advise the Department of Mines and Petroleum that while it does have objections to the general clearing of native vegetation whether within a Nature Reserve or on Crown land, in this instance Council has no objections to Convergence Minerals Limited – Mt Holland Gold Project being granted permission to clear 30Ha of native vegetation within it's Mining Lease M77/1065 for the purpose of mineral production.*

**CARRIED (4/1)**

<b>Submission to:</b>	Ordinary Meeting of Council – Friday 21 <sup>st</sup> November, 2014
<b>Agenda Reference:</b>	10.3
<b>Subject:</b>	<b>Application to Conduct Exploration and Miscellaneous Activities on Mineral Deposits or Licenses</b>
<b>Location/Address:</b>	Yilgarn Shire
<b>Name of Applicant:</b>	Mineral Resources, Austwide Mining Title Management Pty Ltd, and AngloGold Ashanti Australia Limited
<b>File Reference:</b>	3.2.1.6
<b>Author:</b>	Manager Environmental Health & Building Services – W J Dallywater
<b>Disclosure of Interest:</b>	Not applicable
<b>Date of Report:</b>	13 <sup>th</sup> November, 2014

**Background**

- 1) Mineral Resources has submitted an application on behalf of itself and it's subsidiaries (including Polaris Metals Pty Ltd, Process Minerals International Pty Ltd, and Mesa Minerals Limited) for Miscellaneous Licence L77/275 which lies north of Lake Debra East following basically the same line but on the east-north side the existing haul road travelling south-east and then east to a short distance over the Shire boundary with Coolgardie where it again follows on the east side an existing track south-east to an area north of the railway line. This Licence is for multiple infrastructures such as a road, bore, communications facility, pipeline, taking water, etc. There are no Council roads affected by this proposal. The only concern is that it does cross the Clarkson Flats which drain into Lake Deborah East.
  
- 2) Austwide Mining Title Management Pty Ltd has submitted an application on behalf of Fleet Street Holdings Pty Ltd and Bildex Holdings Pty Ltd for Exploration Licence E77/2270 which situated near and just over the Yilgarn/Westonia boundary west of the Hamersley Lakes and north-east of Elachbutting Nature Reserve. There are no Council roads within this Licence, however, the Vermin Proof Fence runs through the middle of it.
  
- 3) AngloGold Ashanti Australia Limited has submitted an application for Exploration Licence E77/2265 which is situated on the Shire's north-west Boundary with the Shires of Sandstone and Menzies, and is half way between

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Lake Moore and Lake Barlee. The area within the Shire of Yilgarn is quite small compared to the area within the other two Shires. There are no Council controlled roads within this Licence.

**Comment**

Under the Mining Act any works within a gazetted townsite or within 2Kms of the boundary of a gazetted townsite requires comment from the Local Government. In these instances, the proposed drilling operations will be well outside any designated townsite.

These applications are brought to Council for it's information only. When responding back to Mineral Resources they will be advised that the natural water flow from the Clarkson Flats is not to be interfered with or hindered in any way, and Austwide Mining Title Management will be advised that that Vermin Proof Fence is not to be cut or damaged in any way and that the drilling contractors will need to discuss this matter with the Department of Agriculture and Food.

**Statutory Environment**

Compliance with the Environmental Protection (Noise) Regulations 1997, and the Environmental Protection Act 1986.

**Strategic Implications**

Community Business Plan – Theme –  
Economic 3.6 Develop programs that assist and encourage businesses to survive, grow, and thrive in the Shire.

**Policy Implications**

Nil

**Financial Implications**

Nil

<p><b>Recommendation</b></p>
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<p>For Council's information.</p>
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**207/2014**

*Moved Cr Pasini Seconded Cr J Della Bosca. That the information presented be received.*

**CARRIED (5/0)**

As there was no further business to discuss, the Shire President declared the meeting closed at **4.30 pm.**

I, Onida T Truran confirm the above Minutes of the Meeting held on Friday 21<sup>st</sup> November 2014, are confirmed on Friday 19<sup>th</sup> December 2014 as a true and correct record of the November Ordinary Meeting of Council.

Cr Onida Truran  
SHIRE PRESIDENT