Attachments

Minutes

Ordinary Meeting of Council - June 2020

Special Meeting of Council -July 2020

Westonia/Yilgarn Local Emergency Management Committee Meeting- June 2020

Yilgarn History Advisory Committee Meeting -July 2020

Great Eastern Country Zone Meeting – June 2020

Agenda Attachments

9.1.2 Notice of Annual General Meeting

9.1.3 Local Road and Community Infrastructure Program

9.2.1 Statement of Financial Activity-29 February 2020

9.2.2 Accounts for Payment-February 2020

9.4.1 (Amended) Clearing Permit Marda Gold Project

9.4.2 Clearing Permit Marda Operations

9.4.3 Yellowdine Roadhouse

Minutes

Shire of YILGARN

"good country for hardy people"

Minutes

Ordinary Meeting of Council

18 June

2020

unconfirmed

DISCLAIMER

Any Plans or documents in agendas or minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material, as per the Copyright Act 1968.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including the resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of Yilgarn must obtain, and should rely on, written notice of the Shire of Yilgarn's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done in a Council meeting.

Any advice provided by an employee of the Shire of Yilgarn on the operation of a written law, or the performance of a function by the hire of Yilgarn, is provided in the capacity of an employee, and to the best of the persons knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire of Yilgarn. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire of Yilgarn should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

Table of Content

1 Declaration of Opening/Announcement of Visitors 3
2 Announcements from the Presiding Member 3
3 Attendance 3
4 Declaration of Interest 3
5 Public Question Time 3
6 Confirmation of Minutes 4
7 Presentations, Petitions, Deputations 4
8 Delegates' Reports 5
9 Officers' Reports 6
9.1. Chief Executive Officer 6
9.1.1 Wheatbelt East Regional Organisation of Council Inc. 6
9.1.2 Community Strategic Plan 2020-2030 8
9.1.3 Withdrawal of Caveat and Placement of Council Seal 13
9.1.4 Local Government Professional WA-Membership 15
9.2 Executive Manager Corporate Services 17
9.2.1 Financial Reports-May 2020 17
9.2.2 Accounts for Payment-May 2020 19
9.2.3 Long Term Financial Plan 2020/21-2029/30 Review 21
9.3 Executive Manager Infrastructure 23
9.3.1 Regional Road Group Five Year Construction Program 23
9.4 Executive Manager Regulatory Services 28
9.4.1 Southern Cross Waste Water Reuse Scheme- Purchase of New Filtration and Pump System 28

unconfirmed

9.4.2 Development Application- Ancillary Accommodation Lot 1006 Burbridge Road Marvel Loch 34

9.43 Lease Agreements for 11 Antares Street, Southern Cross 38

10 Application for leave of absence 40

11 Motions for which previous notice has been given 40

12 New business of an urgent nature introduce by decision of the meeting 40

12.1 Koolyanobbing Mining Tenement-Application for Miscellaneous Licence 77/319 40

13 Meeting closed to the public-Confidential Items 46

14 Closure 46

unconfirmed

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 4.05pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close	Deputy President
	Cr J Cobden	
	Cr G Guerini	
	Cr P Nolan	
	Cr L Rose	
	Cr S Shaw	
Council Officers	P Clarke	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	R Bosenberg	Executive Manager Infrastructure
	G Hindmarsh	Executive Manager Regulatory Services
	Laura Della Bosca	Minute Taker
Apologies:	Nil	
Observers:	Mrs. Kay Crafter	
Leave of Absence:	Nil	

unconfirmed

4. DECLARATION OF INTEREST

Nil

5. PUBLIC QUESTION TIME

Mrs. Kay Crafter posed the following question:-

Question: Could Council please write to or contact Minjar Gold requesting that its Management encourages its workers to be aware of the amount of rubbish falling off the back of vehicles etc., on the Marvel Loch/Southern Cross Road, as the road is heavily used and is starting to look very untidy.

Response: *The CEO advised that he would contact Minjar Gold but indicated that it should not only be Minjar Gold that is contacted, but also Indus Mining, as its workers also utilise a section of the Marvel Loch/Southern Cross Road.*

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday 21 May 2020

71/2020
Moved Cr Cobden/Seconded Cr Shaw
That the minutes from the Ordinary Council Meeting held on 21 May 2020 be confirmed as a true record of proceedings.

CARRIED (7/0)

6.2 Westonia/Yilgarn Local Emergency Management Committee (LEMC), Thursday 4 June 2020

72/2020
Moved Cr Guerini/Seconded Cr Rose
That the minutes from the Westonia/Yilgarn LEMC meeting held on 4 June 2020 be received.

CARRIED (7/0)

6.3 Wheatbelt East Regional Organisation of Councils Inc. Board Meeting (WEROC), Thursday 28 May 2020

73/2020
Moved Cr Rose/Seconded Cr Cobden
That the minutes from the WEROC Board meeting held on 28 May 2020 be received.

CARRIED (7/0)

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

Unconfirmed

8. DELEGATES' REPORTS

Cr Wayne Della Bosca announced the following;

- Attended the WEROC Board Meeting via teleconference on the 28 May 2020
- Attended the Westonia/Yilgarn LEMC meeting on the 4 June 2020
- Attended the WEROC Strategic Planning meeting on the 11 June 2020

Cr Shaw announce the following;

- Attended the DHAC meeting on the 17 June 2020

Cr Cobden announce the following;

- Attended the HAY committee meeting on the 2 June 2020

Cr Close announce the following;

- Attended the WEROC Board Meeting via teleconference on the 28 May 2020
- Attended the Westonia/Yilgarn LEMC meeting on the 4 June 2020

unconfirmed

9. OFFICERS REPORTS

9.1 Officers Report – Chief Executive Officer

9.1.1 Wheatbelt East Regional Organisation of Councils Inc. (WEROC)

File Reference	**1.6.25.2**
Disclosure of Interest	**None**
Voting Requirements	**Absolute Majority**
Attachments	**Nil**

Purpose of Report

To inform Council of the outcome the WEROC Inc., meeting held on Thursday, 28 May 2020 in which WEROC considered annual subscriptions from member Councils to the organisation in its 2020-2021 Budget.

Background

In 2019 WEROC became an incorporated body replacing the now defunct Wheatbelt Communities Inc (WCI). The purpose of incorporating WEROC and dispensing with WCI was to streamline the operations of WEROC and not require the need for two bodies undertaking the operations that one organisation could deal with.

Comment

At the WEROC Inc. meeting held on Thursday, 28 May 2020 the following resolution was passed in respect to member Councils contributions in the 2020-2021 financial year

Moved Mr Raymond Griffiths Seconded Mr Darren Mollenoyux
That the WEROC Inc. draft budget for the year ending 30 June 2021, as presented, with a general subscription for each Member Council set at $12,000 (Ex. GST), be adopted
CARRIED

The $12,000 contribution is that which was paid to both WEROC ($10,000) and WCI ($2,000) in the 2019-2020 financial year.

Statutory Environment

Associations and Incorporations Act 2015.

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Civic Leadership – Positive and Productive Regional Partnerships – Actively participate in regional forums including GECZ, WEROC, Wheatbelt Communities Inc., and CEACA.

Unconfirmed

Policy Implications

Nil

Financial Implications

Provision of the $12,000 subscription fee to WEROC In., that is normally incorporated into the Annual Budget.

Officer Recommendation and Council Decision

74/2020
Moved Cr Cobden/Seconded Cr Rose
That Council incorporates an annual contribution of $12,000 as a member Council of WEROC Inc., in the Shire of Yilgarn's Draft 2020-2021 Budget.

CARRIED BY ABSOLUTE MAJORITY (7/0)

unconfirmed

9.1 Officers Report – Chief Executive Officer

9.1.2 Community Strategic Plan 2020-2030

File Reference	**1.1.12.4**
Disclosure of Interest	**None**
Voting Requirements	**Absolute Majority**
Attachments:	**Draft Community Strategic Plan 2020-2030**

Purpose of Report

To present to Council for consideration the Draft 2020-2030 Community Strategic Plan for adoption.

Background

At the April 2020 Ordinary meeting the 2020-2030 Draft Community Strategic Plan was submitted to Council for consideration. The presentation of the Draft Plan followed the conduct of a Community Survey in late 2019 and the conduct of a Community Workshop in February 2020.

At the April 2020 meeting the following was resolved:-

39/2020
Moved Cr Rose/Seconded Cr Shaw
That Council endorses the content of the Draft Community Strategic Plan 2020-2030 and advertises the Plan calling for public comment prior to it being re-presented to Council for final adoption at the June 2020 Ordinary meeting.

CARRIED (7/0)

unconfirmed

Comment

Advertisements appeared in *Crosswords* edition of 30 April and 28 May 2020 advising the community that the Draft Plan had been prepared and seeking comments/submissions in relation to the document prior to Friday, 5 June 2020. The advertisement and the Draft copy was also included on Councils webpage for viewing by residents.

At the close of the comments/submission period, none were received and therefore the Plan is re-presented to Council in its original Draft form for adoption.

Statutory Environment

Local Government Act 1995

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulation 1996

19C. Strategic community plans, requirements for (Act s. 5.56)

(1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.

(2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.

(3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.

(4) A local government is to review the current strategic community plan for its district at least once every 4 years.

(5) In making or reviewing a strategic community plan, a local government is to have regard to —

(a) the capacity of its current resources and the anticipated capacity of its future resources; and

(b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

(c) demographic trends.

(6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

(8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

(9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.

unconfirmed

(10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

Strategic Implications

Shire of Yilgarn Strategic Plan 2016-2026 – Civic Leadership – Dynamic and visionary leadership guiding our community into the future.

Policy Implications

Council Policy 6.7 – Community Engagement Policy

DEFINITIONS
Community – those who live, work or recreate in the Shire of Yilgarn.

Community engagement – is any process "that involves the public in problem solving or decision-making and uses public input to make decisions". (IAP2)

Community engagement may refer to a range of interactions of differing levels of engagement between the Shire and the community, including;

- Information sharing processes, to keep the community informed and promotes understanding.
- Consultation processes, to obtain feedback.
- Involving community members consistently throughout the process to ensure community concerns and aspirations are understood and considered.
- Collaborating with community members in each aspect of the decision-making process.
- Empowering the community.

The Shire of Yilgarn is committed to strengthening the Shire through effective community engagement to share information, gather views and opinions, develop options, build consensus and make decisions.

Community engagement assists the Shire of Yilgarn to provide good governance and strong leadership, delivering better decisions to guide the Shire's priorities into the future.

This policy does not negate the requirement of the Shire to comply with statutory obligations.

The following principles apply to community engagement undertaken by the Shire of Yilgarn;

unconfirmed

Focus and commitment	**1**	The purpose of each community engagement will be clearly scoped to determine how the engagement will add value to the Shire's decision-making process.
	2	Each community engagement will be planned to clarify the level of influence the participants will have over the decision they are being invited to comment on or participate in. The person or body who is responsible for the final decision will be notified.
	3	The Shire is genuinely open to engaging with the community and committed to using a range of appropriate engagement methods.
Transparency and openness	**4**	All community engagement processes will be open and transparent.
	5	Comment will be documented and analysed.
	6	The Shire will seek to understand the concerns and interests of all stakeholders and provide opportunities for participants to appreciate each other's perspectives.
Responsiveness and feedback	**7**	The Shire will advise participants of progress on issues of concern and provide feedback in a timely manner on the decision made and the rationale for the decision will be communicated where necessary.
	8	The best interest of the community will prevail over the individual or vested interests.
Inclusiveness, accessibility and diversity	**9**	Persons or organisations affected by or who have an interest in a decision will have an opportunity to participate in the community engagement process.
	10	Community engagement process will be open to all those who wish to participate.
Accountability	**11**	The Shire will seek community engagement to enhance its decision-making, however, where the Shire is responsible and accountable for a given matter, it will accept its responsibility to make the final decision and provide leadership.
Information	**12**	Appropriate, accessible information will be available to ensure participants are sufficiently well informed and supported to participate in the process.
Timing	**13**	Community engagement will be undertaken early enough in the process to ensure that participants have enough time to consider the matter at hand and provide meaningful feedback.
	14	All engagement processes will have timeframes that will be made clear to participants and adhered to by the Shire.

unconfirmed

Resources	**15**	The Shire will allocate sufficient financial, human and technical resources to support community engagement.
Evaluation	**16**	The Shire will monitor and evaluate processes to ensure the engagement being undertaken is meeting planned outcomes.

Financial Implications

Nil

Officer Recommendation and Council Decision

75/2020
Moved Cr Close/Seconded Cr Rose
That Council adopts the Shire of Yilgarn Community Strategic Plan 2020-2030 as presented and acknowledges that in the course of the public advertising period calling for comments/submissions to the Draft Plan's contents, no comments/submissions were received in relation to the Draft document.

CARRIED BY ABSOLUTE MAJORITY (7/0)

unconfirmed

9.1 Officers Report – Chief Executive Officer

9.1.3 Withdrawal of Caveat and Placement of Council Seal

File Reference	**8.1.1.11 & 1.1.12.1**
Disclosure of Interest	**None**
Voting Requirements	**Simple Majority**
Attachments	**Nil**

Purpose of Report

To inform Council, and to seek retrospective approval, of the actions taken by the Shire President and CEO in the Withdrawal of an historic Caveat on Lot 559 Moorine South Road.

Background

The owner of Lot 559 Moorine South Road, Mr M J Symes, was in the process of disposing of the property when it was found that a Caveat existed on the Title in the name of the Shire of Yilgarn. To enable the sale of the land to proceed, the Caveat was required to be removed/withdrawn.

Comment

The Caveat was placed on the Title in 1978 for reasons unknown, but it was presumed it would have related to financial assistance at the time in relation to provision of power to the property. There were no outstanding payments to the Shire of Yilgarn by the owner and all rates had been paid in full. Obviously there had been an error on the Shire of Yilgarn's behalf in not withdrawing the Caveat when the outstanding monies were recovered.

To enable the Caveat to be withdrawn, the Shire President and CEO were required to sign and place the Shire of Yilgarn's Common Seal on a Withdrawal of Caveat Form in accordance with the *Transfer of Land Act 1893* as amended.

Statutory Environment

Nil

Strategic Implications

Nil

Policy Implications

Nil

unconfirmed

Financial Implications

Nil.

Officer Recommendation and Council Decision

76/2020
Moved Cr Nolan/Seconded Cr Guerini
That Council endorses the actions of the Shire President and CEO in removing the historic Caveat on Lot 559 Moorine South Road and signing and sealing the Withdrawal of Caveat Form in accordance with the Transfer of Land Act 1893 as amended.

CARRIED (7/0)

unconfirmed

9.1 Officers Report – Chief Executive Officer

9.1.4 Local Government Professionals WA – Local Government Membership

File Reference	**1.6.13.1**
Disclosure of Interest	**None**
Voting Requirements	**Absolute Majority**
Attachments	**Nil**

Purpose of Report

To submit to Council the proposal for the Shire of Yilgarn taking our membership with Local Government Professionals WA under their newly revamped Membership Scheme.

Background

For many years Local Government Professionals Western Australia (LGPWA), and its predecessor LGMA, have made available to Local Governments the ability to have Corporate Membership of the Association.

As a means of reinvigorating membership of Local Governments to LGPWA, a review of its membership was recently undertaken and a new Local Government Membership Package has been introduced.

Comment

The following new Membership Packages are available:-

Bronze – Band 4 LG only	**Silver**	**Gold**
$500 (+GST)	$2,000 (+GST)	$3,000 (+GST)
1 Affiliate/Young Professionals Membership	2 Affiliate/Young Professionals Membership	1 Full Membership 2 Affiliate/Young Professionals Membership
10% Discount to all programs/events/conferences (up to 2 registrations)	15% Discount to all programs/events/conferences (up to 2 registrations)	20% Discount to all programs/events/conferences (up to 2 registrations)
1 attendee to Better Practice Forum	2 attendees to Better Practice Forums	3 attendees to Better Practice Forums
No access to training credits	No access to training credits	Access to $200 training credits (Only valid during the financial year)
20% contribution to local branch	20% contribution to local branch	20% contribution to local branch

Unconfirmed

The preferred choice for the Shire of Yilgarn would be the Silver Membership category. It provides benefits to staff in that 2 Affiliate Memberships can be sourced with discounts to programs/events /conferences. Also, of the $2,000 Membership fee, $400 is passed onto the LGPWA Wheatbelt Branch to enable it to conduct courses locally and provide scholarships to young professionals in the Wheatbelt area.

Statutory Environment

Nil

Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Civic Leadership – A community that respects and values Council staff and elected members – ensure adequate training programs for elected members and staff.

Policy Implications

Nil

Financial Implications

Provision of $2,000 Local Government LGPWA Membership in 2020-2021 Budget.

Officer Recommendation and Council, Decision

77/2020
Moved Cr Cobden/Seconded Cr Guerini
That Council allocates in its 2020-2021 Budget an amount of $2,000 for Silver Membership of the Local Government Professionals WA as a way to provide additional benefits to Council staff that are not normally afforded the opportunity of participating in LGPWA programs, events and conferences.

CARRIED BY ABSOLUTE MAJORITY (7/0)

unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports

File Reference	**8.2.3.2**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Financial Reports**

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 May 2020.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Strategic Implications

Nil

Policy Implications

Nil

Unconfirmed

Financial Implications

Nil

Officer Recommendation and Council Decision

78/2020
Moved Cr Rose/Seconded Cr Shaw
That Council endorse the various Financial Reports as presented for the period ending 31 May 2020

CARRIED (7/0)

unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment

File Reference	**8.2.1.2**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Accounts for Payment**

Purpose of Report

To consider the Accounts for Payment

Background

Municipal Fund – Cheque Numbers 40909 to 40920 totalling $83,930.24, Municipal Fund- EFT Numbers 10079 to 10181 totalling $1,361,247.58, Municipal Fund – Cheque Numbers 1616 to 1627 totalling $186,870.79, Municipal Fund Direct Debit Numbers 14687.1 to 14687.11 totalling $18,726.49, Municipal Fund Direct Debit Numbers 14714.1 to 14714.11 totalling $18,464.53 Trust Fund 402508 to 402514 totalling $20,261.36 and Trust Fund – Cheque Numbers 6231 to 6234 (DPI Licensing) totalling $36,729.00 are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

Strategic Implications

Nil

Policy Implications

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or another Fund.

Financial Implications

Drawdown of Bank funds

Unconfirmed

Officer Recommendation and Council Decision

79/2020
Moved Cr Nolan/Seconded Cr Rose
Municipal Fund – Cheque Numbers 40909 to 40920 totalling $83,930.24, Municipal Fund-EFT Numbers 10079 to 10181 totalling $1,361,247.58, Municipal Fund – Cheque Numbers 1616 to 1627 totalling $186,870.79, Municipal Fund Direct Debit Numbers 14687.1 to 14687.11 totalling $18,726.49. Municipal Fund Direct Debit Numbers 14714.1 to 14714.11 totalling $18,464.53. Trust Fund 402508 to 402514 totalling $20,261.36 and Trust Fund – Cheque Numbers 6231 to 6234 (DPI Licensing) totalling $36,729.00 are presented for endorsement as per the submitted list.

CARRIED (7/0)

unconfirmed

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.3 Long Term Financial Plan 2020/21 – 2029/30 Review

File Reference	**8.2.5.6**
Disclosure of Interest	**Nil**
Voting Requirements	**Absolute Majority**
Attachments	**2020/21 – 2029/30 Long Term Financial Plan**

Purpose of Report

For Council to consider adopting the revised Long-Term Financial Plan 2020/21 – 2029-30.

Background

In February 2009, the Minister for Local Government announced a package of statewide-ranging local government reform strategies that were aimed at achieving greater capacity for local government to better plan, manage and deliver services to their communities with a focus on social, environmental and economic sustainability.

One of the requirements was to develop and review a long-term financial plan (LTFP) that is a ten year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned with the strategic objectives can be developed.

Comment

The operating income and expenditure aspects of the LTFP are primarily developed utilising a CPI increase of 1.7% for the life of the plan, however the historic percentage increase/decrease could be utilised if appropriate. All estimates can be manually adjusted were appropriate to reflect a realistic valuation for the income or expenditure item.

Rate income is calculated utilising a 0% increase in year one, then a 1.5% increase for the next 4 years with the remaining 5 years being calculated on a CPI Increase.

The Forward Capital Works aspect of the LTFP has been developed in consultation with the senior management team and with Councils Asset Management Officer.

Statutory Environment

Local Government Act 1996

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

Unconfirmed

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

[Section 5.56 inserted: No. 49 of 2004 s. 42(6).]

The *Local Government (Administration) Regulations 1996* Part 5 deals with Annual Reports and Planning.

Strategic Implications

Strategic Goal
Civic Leadership

Strategic Outcome
A trustworthy and cohesive Council that functions efficiently and effectively to meet the needs of our community.

Policy Implications

There are no policy implications as a result of this report.

Financial Implications

There are no immediate financial implications as a result of this report however if adopted will inform the creation of the 2020/2021 Budgeted.

Officer Recommendation and Council Decision

80/2020
Moved Cr Rose/Seconded Cr Shaw
That Council

1. ***Adopt the Long-Term Financial Plan 2020/21 – 2029-30 as presented; and***

2. ***Authorise the issuing of a local public notice of the reviewed plan as per the requirements of the Local Government Act 1995***

CARRIED BY ABSOLUTE MAJORITY (7/0)

unconfirmed

9.3 Reporting Officer– Executive Manager for Infrastructure

9.3.1 Regional Road Group Five Year Road Construction Program

File Reference	**1.6.21.10**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**One**

Purpose of Report

Regional Road Group Five-Year Road Construction Program – 2021/2022 – 2025/2026

Background

Annually Council is required to review its Regional Road Group Construction Program and submit the program to the Regional Road Group if Council is to be successful in receiving road-funding grants.
Main Roads Western Australia in conjunction with Regional Road Group has requested that a five year program is submitted from each council.
Roads included in the Five Year Road Works Program, are roads identified by Council and Roads 2030 Regional Road Group Development Strategy as Strategic Routes within the Shire of Yilgarn. These roads are categorised as Regional Distributor Roads *priority "A and B"*, Local Distributor Roads *priority "B"* and Local Access Roads *priority "C"*.
All roads nominated as Strategic Routes by Councils within the Regional Road Groups are subjected to a Multi Criteria Assessment with points scored on different characteristics of road treatment types i.e. preservation or new construction, intending road type, drainage, safety, school bus routes, heavy haulage routes, alignments and traffic data. The higher the score the better the chances are of achieving maximum funding.
Traffic data is an important component of the Multi Criteria Assessment scoring system as it justifies the type of road to be constructed. Traffic data picked up by Traffic Classifiers must include Vehicle Class, Average Daily Traffic and Estimated Standard Axle.
Average Daily Traffic (ADT) is the average daily traffic in both directions determined by dividing total traffic count by duration i.e. ADT = 540 (total vehicles) divided by 30 (total days) = 18 vehicles/day.

Estimated Standard Axle category is an important element of the Multi Criteria Assessment. The breakdown of AUSTROADS Vehicle Classes data collected during traffic counts not only identifies heavy haulage routes but also calculates the axle loading on road pavement which assists with road type and pavement designs.

As shown in the table below, Regional Road Groups have adopted road standards that are appropriate for roads of regional significance, based on traffic volumes and estimated axel loadings.

Unconfirmed

Road Type	2	3	4	5	6	7
Description	Formed	Gravel	<7 metre Seal	>7 metre Seal	8 - 9 metre Seal	Sealed With passing lanes
ADT range	0 - 30	31 - 50	51 - 100	101 - 500	501 - 1000	> 1000
ESA range	0 - 5	6 - 20	21 - 40	41 - 60	> 60	> 60

If the Average Daily Traffic (ADT) and average daily Estimated Standard Axle (ESA) values apply to different road types, then the higher standard of road is adopted i.e. if a road has an ADT count of 33 and an ESA count of 22 then a road type 4 would be appropriate.

To achieve maximum value from traffic counts, traffic counts are carried out from October through to February (Peak Season) during the grain harvesting season when the movement of heavy vehicles is at a high.

Comment

Councillors should be aware that the funding figures which are shown in the Five-Year Construction Program (Appendix 1) are subject to change. If funding figures are reduced or increased then the percent amount that the funding figures are reduced or increased will reflect on each construction/bitumen sealing programs both through the cost estimated figure and distance. This is a working document and is reviewed annually.

In the Five Year Construction Program, there is a requirement for Councils to allocate a percentage of funding to preservation works (bitumen reseals, reconstruction to same standard, unsealed shoulder refurbishment) and a percentage of funding to construction works (upgrading existing gravel roads to a sealed standard or reconstruction to a higher standard road).

In the attached Five-Year Program, averaged over the five-year period 48% has been allocated to preservation works and the remaining 52% has been allocated to construction works.

Following is an overview of roads identified under the Roads 2030 Regional Road Group Development Strategy as strategic routes which have been included in the updated Regional Road Group Five Year Construction Program.

Koolyanobbing Road *(Regional Distributor Priority A)*

Works on the Koolyanobbing Road include the continuation of upgrade to eight metre prime seal *(construction)* and bitumen resealing *(preservation works)* as shown in the attached program *(2021/22 – 2025/26)*

Traffic counts on the Koolyanobbing Road taken in October 2019 through to December 2019 has shown an Average Daily Traffic Count of 112 and an Estimated Daily Axle Loading of 185

M40 Road (Koorda Bullfinch Road) *(Regional Distributor Priority A)*

unconfirmed

Works on the M40 Road include the completion of the remaining three kilometers second coat bitumen seal *(preservation works)* to be completed in 2022/2023 from SLK 0.00 to SLK 3

Traffic counts on the M40 taken in October 2019 through to December 2019 has shown an Average Daily Traffic Count of 63 and an Estimated Daily Axel Loading of 54

Moorine South Road *(Local Distributor Priority B)*

Works on the Moorine South Road include second coat bitumen seal *(preservation works)* from SLK 24.5km to 67.5km. There is also works programmed in 2023/2024 to construct to prime seal standard from SLK 64.5 – 67.5

Traffic counts on Moorine South Road taken in October 2019 through to December 2019 has shown an Average Daily Traffic Count of 68 and an Estimated Daily Axle Loading of 99

Marvel Loch Forrestania Road *(Local Distributor/Access Road Priority B)*

Works on Marvel Loch Forrestania Road include reconstruction of existing 6 metre bitumen seal out to a seven metre seal, these works are programmed to commence in 2024/2025

Traffic counts on Marvel Loch Forrestania Road taken in November 2019 through to December 2019 has shown an Average Daily Traffic Count of 344 and an Estimated Daily Axle Loading of 87

Parker Range Road *(Local Distributor/Access Road Priority B)*

Works on the Parker Range Road include second coat bitumen seal *(preservation works)* from SLK 0.0km to 18.5km. It is proposed to commenced these works in 2024/2025 Financial Year

Traffic counts on the Parker Range Road taken in October 2019 through to December 2019 has shown an Average Daily Traffic Count of 70 and an Estimated Daily Axel Loading of 87

Frog Rock Marvelloch Road *(Local Distributor/Access Road Priority B)*

Works on the Frog Rock Marvelloch Road include second coat bitumen seal *(preservation works)* commencing in 2025/2026 Financial Year from SLK 18km

Traffic counts on the Parker Range Road taken in October 2017 through to December 2017 has shown an Average Daily Traffic Count of 52 and an Estimated Daily Axel Loading of 39

Unconfirmed

Statutory Environment

Nil

Strategic Implications

2030 Regional Road Group Five Year Road Construction Program and Forward Capital Works Plan

Policy Implications

Nil

Financial Implications

Funding for 2030 Regional Roadworks Programs is proportion one third Council Funding and two thirds Main Roads State Roads Funding to Local Government Agreement

Officer Recommendation and Council Decision

81/2020
Moved Cr Rose/Seconded Cr Cobden
That Council adopts the extended Five Year 2021/2022 – 2025/2026 Regional Road Group Roadworks Program as the attached Appendix one

CARRIED (7/0)

unconfirmed

APPENDIX ONE

SHIRE OF YILGARN

2021/22 - 2025/26 Regional Road Group five Year Roadworks Program

Road Name	Year	SLK Start	SLK End	Length km	Work	Funding		
						Grants	Shire	Total
2021/2022	**1**							
Koolyanobbing Rd		14.0	17.0	3.0	Construct & prime	$ 418,434.00	$ 209,217.00	$ 627,651.00
Koolyanobbing Rd		11.0	14.0	3.0	10mm Reseal	$ 69,819.00	$ 34,909.50	$ 104,728.50
Moorine South Rd		24.5	38.0	13.5	10mm Reseal	$ 302,500.00	$ 151,250.00	$ 453,750.00
					Annual Total	**$ 790,753.00**	**$ 395,376.50**	**$ 1,186,129.50**
2022/2023	**2**							
Koolyanobbing Rd		-	2.5	2.5	Construct & prime	$ 352,450.00	$ 176,225.00	$ 528,675.00
M40		-	3.0	3.0	10mm Reseal	$ 71,200.00	$ 35,600.00	$ 106,800.00
Koolyanobbing Rd		14.0	17.0	3.0	10mm Reseal	$ 71,200.00	$ 35,600.00	$ 106,800.00
Moorine South Rd		38.0	51.0	13.0	10mm Reseal	$ 308,550.00	$ 154,275.00	$ 462,825.00
					Annual Total	**$ 803,400.00**	**$ 401,700.00**	**$ 1,205,100.00**
2023/2024	**3**							
Moorine South Rd		64.5	67.5	3.0	Construct & prime	$ 433,400.00	$ 216,700.00	$ 650,100.00
Koolyanobbing Rd		-	2.5	2.5	10mm Reseal	$ 60,500.00	$ 30,250.00	$ 90,750.00
Moorine South Rd		51.0	64.0	13.0	10mm Reseal	$ 314,600.00	$ 157,300.00	$ 471,900.00
					Annual Total	**$ 808,500.00**	**$ 404,250.00**	**$ 1,212,750.00**
2024/2025	**4**							
Marvelloch Forrestania Rd		-	3.0	3.0	Construct & prime	$ 444,200.00	$ 222,100.00	$ 666,300.00
Moorine South Rd		64.0	67.5	3.5	10mm Reseal	$ 86,450.00	$ 43,225.00	$ 129,675.00
Parker Range Rd		-	11.5	11.5	10mm Reseal	$ 284,050.00	$ 142,025.00	$ 426,075.00
					Annual Total	**$ 814,700.00**	**$ 407,350.00**	**$ 1,222,050.00**
2025/2026	**5**							
Marvelloch Forrestania Rd		3.0	6.0	3.0	Construct & prime	$ 455,300.00	$ 227,650.00	$ 682,950.00
Marvelloch Forrestania Rd		-	3.0	3.0	10mm Reseal	$ 75,600.00	$ 37,800.00	$ 113,400.00
Parker Range Rd		11.5	18.5	7.0	10mm Reseal	$ 189,000.00	$ 94,500.00	$ 283,500.00
Frog Rock Marvelloch Rd		18.0	22.0	4.0	10mm Reseal	$ 100,800.00	$ 50,400.00	$ 151,200.00
					Annual Total	**$ 820,700.00**	**$ 410,350.00**	**$ 1,231,050.00**
					Total	**$ 4,038,053.00**	**$ 2,019,026.50**	**$ 6,057,079.50**

Unconfirmed

9.4 Reporting Office – Executive Manager Regulatory Services

9.4.1 Southern Cross Waste Water Reuse Scheme – Purchase of New Filtration and Pump System

File Reference	**4.1.9.16**
Disclosure of Interest	**Nil**
Voting Requirements	**Absolute Majority**
Attachments	**Nil**

Purpose of Report

Council considered the replacement of the Shire's current Waste Water Reuse Scheme water treatment and pump system on the 16 April 2020 at the Ordinary Council Meeting. Council resolution was to leave the item on the table and considered at a later ordinary Meeting of Council pending further information sought by senior management.

Council had concerns with the design and capability of the filtration unit and the use of chlorine gas as a disinfectant in the water treatment process, in particular with effectiveness and safety in its use.

Background

The proposed new system utilising media (graded sand) filtration and disinfection is not unlike the existing system. The new system will simply have a greater capacity by doubling the size of the media filtration pods and the addition of a primary media filtration pod. The use of liquid hydrogen peroxide will act as a mild flocculent to assist in suspended solid reduction and disinfection prior to the secondary filtration system. Following the secondary filtration and just prior to pumping to the storage tanks at the oval chlorine gas injection is used for disinfection.

The current system does not cope with the volume of water fundamentally due to the size of the filtration pods and manual back washing required daily. The treatment of the raw sewerage through the aerobic and anaerobic treatment ponds functions very well to reduce the microbial levels in the wastewater prior to disinfection. However, the level of suspended solids still requires adequate filtration to reduce the organic load to an acceptable level prior to disinfection and spreading on the turf /lawn.

Ostensibly, the use of recycled wastewater on the parks and gardens in the Shire relies on the removal of pathogenic microorganisms to an acceptable level to protect public health. The other consideration is the requirements for a quality turf or lawn by removal of certain compounds in the water that may damage the growth. Further, suspended solids at a high level have the propensity to damage the sprinkler heads by clogging them up.

The two main parameters of water quality to achieve this and compliance with licensing conditions are-

- The acceptable reduction of total suspended solids (TSS); and

unconfirmed

- Disinfection of the water with an appropriate biocide such as chlorine.

The current system is pictured below with the exclusion of the chlorine gas bottle storage, which is housed in its own standalone small shed ensconced alongside this pump/filtration shed.

Unconfirmed

Chlorine gas is used to sanitise and achieve safe disinfection levels in the Shire wastewater reuse scheme. This method is approved by the Department of Health (DoH) has been used for many years. The use forms part of the licensing conditions and Recycled Water Quality Management Plan for the Shire of Yilgarn, endorsed by the DoH and the Department of Environment and Water Regulation DEWR.

The DoH does not stipulate the use of chlorine in the gaseous form however, it is widely utilised for the disinfection of drinking water supplies and wastewater reuse schemes throughout WA. This includes the state owned Watercorp and several private contractors responsible for the supply of water through reticulated systems in regional areas in WA.

Chlorine gas is 2 to 6 times cheaper to use than the alternatives such as liquid or solid forms of chlorine. The reason for the cost difference is the chlorine gas is 100% elemental chlorine and the alternatives have only 12.5% for sodium hypochlorite (liquid) and 65% for calcium hypochlorite (solid or granular) respectively of available chlorine to react with the organic chemical compounds.

To compare the usage volumes, the average chlorine gas bottle weighing 70kg, is equivalent to the use of 819 litres of sodium hypochlorite or 103kg of calcium hypochlorite to achieve the same elemental chlorine.

Furthermore, the liquid and solid forms have a propensity to create by products that create undesirable problems in the water post treatment. Such as hardness when using the granular calcium hypochlorite and sodium compounds when using the liquid sodium hypochlorite. The latter can be a particular problem for its intended use when watering our parks and gardens. The by products can be deleterious to the health of the garden areas.

The direct injection system for chlorine gas takes up very little space and the modern feed equipment that fits straight onto the bottle makes the gas very user friendly. The gas makes it much easier to control the even dispersal and flow of the chlorine in comparison to using the alternatives.

Notwithstanding the cost effectiveness of the gas, training for staff is compulsory for anyone that handles and changes over the bottles periodically. The Shire uses a contemporary feed

unconfirmed

system for chlorine gas currently that will only work on a vacuum. When the vacuum is not created by the small venturi, there is no drawing of the gas through from the top of the bottle. On provision, trained staff follow the protocol, occupational health and safety risk management remains at an acceptable level when changing the bottles over..

The proposed new system also uses hydrogen peroxide, which is administered by direct injection after the first primary media filtration cell and prior to the two secondary media filtration cells. The hydrogen peroxide is safe to use at 7% and is often used in food premises as a surface sanitiser at this strength.

Hydrogen peroxide injection serves two purposes, firstly as a flocculent and a sanitiser, the former being its main purpose. In this filtration, process used as a flocculent it assists in the removal of the suspended solids prior to the wastewater entering the secondary media filtration. It also has the benefit of leaving no additional by products that the system has to deal with on top of the high organic load as in the very nature of wastewater. The hydrogen peroxide is completely broken down and oxidised in the process.

The hydrogen peroxide will oxidise any iron, manganese and or hydrogen sulphide that is present in the wastewater. These compounds will be readily removed in the secondary filtration media pods.

The hydrogen peroxide in the liquid form at 7% is relatively safe to use, with the only deleterious effects being from ingestion or eye contact.

Comment

Chlorination has proven effectiveness against bacteria, algae and viruses with the exception of some protozoa and cysts. Using chlorine for the treatment of wastewater has proven effectiveness, particularly with the demands of a high organic load and is inexpensive.

Chlorine undoubtedly offers a highly effective way to treat wastewater. The chlorine gas form of chlorine is a clear choice for ease of administering the product and cost. The gas equipment take up very little space and the feeding equipment required for sodium hypochlorite or calcium hypochlorite in a slurry requires a metering pump.

If it is consistency and repeatability in the feed rate that is critical then gas is the best alternative. The gas is essentially 100% pure elemental chlorine and remains at that consistent dispersal until the cylinder is empty no matter how long it is stored. Sodium and calcium hypochlorite degrade as they age, releasing chlorine into the air. This can require increasing the feed rate to maintain dosage level and doing this typically requires pre or secondary mixing.

Changing the feed rate of gas systems, if required is simply a matter of adjusting a knob on the chlorinator.

Finally, on the subject of safety, statistics reveal that the form of chlorine most involved in accidents and injuries is the liquid form, sodium hypochlorite. When used as a bleach with other cleaning agents, sodium hypochlorite can burst spontaneously into flame when left to closely to a heat source, or in contact with an array of other chemicals. Further, sodium

unconfirmed

hypochlorite can badly irritate the skin and damage the eyes. The hydrogen peroxide in the liquid form at 7% is relatively safe to use, with the only deleterious effects being from ingestion or eye contact. Along with safety protocol

The EMRS has sought two quotes as per the Shire of Yilgarn Purchasing and Tendering Policy. This included one quote from the local plumber and a quote from Aquarius Waste Water Systems. The local plumber's quote included the supply and installation of the containerised filtration unit from Aquarius whom have been approached directly by the EMRS. Aquarius have had much experience in the industry and recently involved in the installation of a very large system for wastewater reuse in Karratha with an output of 6,000 k/litres a day.

The quotes requested for the supply of a 20 foot containerised filtration and treatment system included the following terms of reference-

1. Provide a reliable wastewater treatment system that will reduce and maintain physical and aesthetic chemical parameters of the water quality as stated in the Reuse Wastewater Quality Management Plan.
2. The system must have a capacity to effectively treat 50,000 litres per day.
3. Incorporate the chlorine gas injection system (this does need to be housed in the container). It can utilise a similar housing arrangement as that currently used with our licence conditions.
4. The system will be required to pump the treated water approximately 1500 metres to storage tanks.
5. The pump system will need to be of high quality capable of withstanding oxidation from the secondary treated sewerage be serviceable and offer a lifespan commensurate with the cost.

The quote, received from Yilgarn Plumbing and Gas included a containerised filtration system, however did not have the capacity as that stated in the terms of reference and the cost was higher than that received from Aquarius. In discussion with Mr Matt Woodhouse of Yilgarn Plumbing, he stated it was preferable if the Shire purchased the filtration system direct through Aquarius and they were engaged to undertake the connection and associated works.

The quote received for a new system from Aquarius is attached for the cost of $98,750 excluding GST.

All associated works such as disconnection and reconnection of electricity supply and plumbing work will be sourced from local contractors and are not included in the cost.

Statutory Environment

Local Government Act 1995

and

The Shire of Yilgarn Purchasing and Tendering Policy

Unconfirmed

Strategic Implications

Pursuant to the Shire of Yilgarn Strategic Community Plan 2016 - 2026
***Environment Theme*:**
Goal
Protecting, utilising and enhancing our beautiful natural heritage

Outcome
Satisfaction with waste management services and recycling processes; and
Satisfaction with sewerage services.

Strategies
Establish and maintain environmentally sound regional waste facilities to cater for the Shires long term waste disposal requirements; and
Continue to maintain current sewerage systems in accordance with licensing requirements and asset management plan; and
Continue to use recycled water for use at the Southern Cross Oval and Constellation Park.

Policy Implications

Nil

Financial Implications

Expenditure is to be included in the 2020/2021 financial budget allocation as a capital item for the Southern Cross Sewerage Treatment Plant.

Officer Recommendation and Council Decision

82/2020
Moved Cr Guerini/Seconded Cr Shaw
Council approve-

1. ***The purchase of a containerised filtration and treatment system to replace the existing wastewater reuse system at the Southern Cross Waste Water Treatment ponds as per quote attached provided by Aquarius Wastewater Systems at a cost of $98,750 excluding GST.***

2. ***The capital cost and associated installation to be included in the 2020/2021 budget allocation as a capital expenditure.***

CARRIED BY ABSOLUTE MAJORITY (7/0)

unconfirmed

9.4 Reporting Office – Executive Manager Regulatory Services

9.4.2 Development Application – Ancillary Accommodation – Lot 1006 Burbridge Road Marvel Loch

File Reference	**3.1.3.1**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Development building and site plans**

Purpose of Report

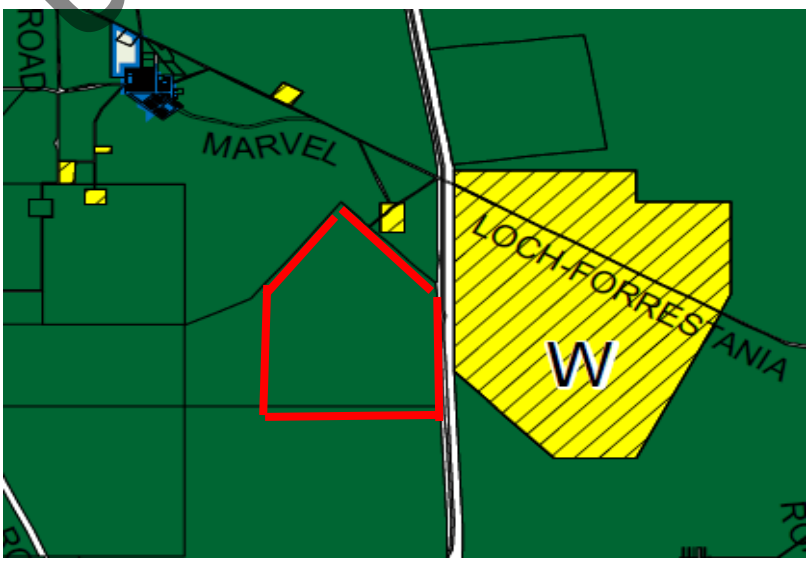
The Shire has received a development application on the 2 June 2020 requiring Council approval for a large ancillary accommodation complex. The proposed development is at Lot 1006 Burbridge Road Marvel Loch approximately 1km's south of the Marvel Loch townsite. The development is a significant project at an estimated cost of $7 million for the accommodation site only.

Background

Approval was granted to the proponent for a similar development application at Lot 451 Bennett Road at the April 2020 ordinary Council meeting. This application is for "ancillary accommodation" for 99 persons with the same footprint as the previous accommodation site. These workers will be employed directly by the proponent Mineral Resources for the Parker Range mine development and operations.

Mineral Resources is currently in negotiations with the owners in anticipation to lease the property that is bordered by Burbridge Road and the Emu Proof Fence Road.

The zoning pursuant to the current Shire of Yilgarn Town Planning Scheme 2 (The Scheme), PART III – ZONES 3.1.1 is Rural/Mining zone.



unconfirmed

The Schemes proposed land use or definition of Rural/Mining Zone is as follows-

> *The Rural/Mining Zoneis to be used for agricultural, residential and public recreation uses. Extractive Industry (mining) occurs widespread in the rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement.*

The proposed land use is a "**AA**" use class, pursuant to PART III – ZONES 3.2 TABLE 1 - ZONING TABLE

An "AA" means that the use is not permitted unless the Council has granted planning approval.

Council is advised the proposed Accommodation Village meets the objectives of the scheme and the current Shire of Yilgarn Strategic –Community Plan 2016 -2026. The Plan states as an economic strategy "The Shire continue to provide an efficient and effective approval process" and "Support initiatives progressed by the local business community."

The proposal for this development requires access and egress for vehicles on the Emu Fence Road, which may be subject to other heavy vehicles. It would be prudent to have the proponent meet on site to discuss any safety issues or access improvements at the crossover with the Shires Executive Manager of Infrastructure, should the development progress.

The proponent has indicated waste water will be treated on site, which will be subject to a separate application and the application will be assessed by the Department of Health

Comment

Setback Requirements
Council is not required to make a determination on the setbacks for the Accommodation Village. The Scheme does not have any prescriptive requirements in this particular zoning for the development the proponent has put forward. Notwithstanding the scheme requirements, the proposal has generous setbacks and off site impacts will be negligible.

Advertising Requirements
Council has the discretion and may give notice of an "AA" use development application pursuant to 6.3.3 of The Scheme. If Council choose to put the application through the rigour of an advertising process The Scheme states as follows-

> *Where the Council is required or decides to give notice of an application for planning approval the Council shall cause one or more of the following to be carried out:*
>
> *a) Notice of the proposed development to be served on the owners and occupiers as likely to be affected by the granting of planning approval stating that submissions may be made to the Council within 21 days of the service of such notice.*

Unconfirmed

b) *Notice of the proposed development to be published in a newspaper circulating in the scheme area stating that submissions may be made to the Council within twenty-one days from the publication thereof.*

c) *A sign or signs displaying notice of the proposed development to be erected in a conspicuous position on the land for a period of twenty-one days from the date of publication of the notice referred to in paragraph (b) of this sub-clause.*

Statutory Environment

Planning and Development Act 2005
Planning and Development Regulations 2009
Shire of Yilgarn Town Planning Scheme No 2
Health (Miscellaneous Provisions) Act 1911

Strategic Implications

Goal
A prosperous future for our community.

Outcome
Businesses in the Shire remain competitive and viable.

Strategy
Continue to provide an efficient and effective approval process and Support initiatives progressed by the local business community.

Policy Implications

Nil

Financial Implications

Nil

unconfirmed

Officer Recommendation and Council Decision

83/2020
Moved Cr Cobden/Seconded Cr Close
Council, approve the development application for Ancillary Accommodation (Accommodation Village) for 99 persons at Lot 1006 Burbridge Road Marvel Loch, subject to the following conditions:

1. ***The proponent is to make application to the Shire for approval of the onsite treatment of effluent and comply with the Health (Miscellaneous Provisions) Act 1911.***
2. ***Council's Executive staff liaising with the proponent regarding traffic management and road upgrade or cross over issues in the immediate area pertaining to the development.***

CARRIED (7/0)

unconfirmed

9.4 Reporting Officer– Executive Manager Regulatory Services

9.4.3 Lease Agreements for 11 Antares Street, Southern Cross

File Reference	**2.4.1.26**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**CONFIDENTIAL - Lease Agreements**

Purpose of Report

To ratify the lease agreements with the two proposed lessees of 11 Antares Street Southern Cross.

Background

The September 2019 resolution from Council endorsed the disposal of property at 11 Antares Street compliant with the process pursuant to *Section 3.58 Disposing of Property of the Local Government Act 1995*.

The valuation and tender requirements as per the legislation were adhered to and the lessees are ready to proceed with their leases commencing 1st July 2020.

The lessee's details are as follows-

1. Ms Sandy Ciabarri Unit A $1547.50 annual 12 month lease term;

2. The Perth Anglican Diocese Unit C & D $2401.75 annual 60 month lease term

The lease agreement stipulates the rent is payable in advance and future increases are as per CPI, which the Council has the opportunity to waive.

unconfirmed

Comment

There is no proclamation from Council offering extended lease options with the lessees beyond the lease duration stated above. On provision the current lessees are complying with the lease agreement conditions, they can enter into negotiation to extend the lease in 12 month tenure agreements.

Statutory Environment

Local Government Act 1995
Part 3 Functions of local governments
Division 3 Executive functions of local governments

Strategic Implications

Goal
A prosperous future for our community.

Outcome
Businesses in the Shire remain competitive and viable.

Strategy
Continue to provide an efficient and effective approval process.

Policy Implications

N/A

Financial Implications

Nil

Officer Recommendation and Council Decision

84/2020
Moved Cr Guerini/Seconded Cr Nolan
That Council ratify the lease agreements as attached between the Shire of Yilgarn (Lessor) and-

1. ***Ms Sandy Ciabarri (Lessee) for Unit A 11 Antares Street Southern Cross; and***
2. ***The Perth Anglican Diocese (Lessee) for Units C & D 11 Antares Street Southern Cross.***

CARRIED (7/0)

unconfirmed

10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 NEW BUSINESS OF AN URGENT NATURE INTROUDUCED BY DECISION OF THE MEETING

85/2020
Moved Cr Guerini/Seconded Cr Close
That the new business be accepted for consideration

CARRIED (7/0)

Unconfirmed

12.1 Koolyanobbing Mining Tenement – Application for Miscellaneous Licence 77/319

File Reference	**3.2.1.9**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Nil**

Purpose of Report

Council has received correspondence from the Department of Mines, Industry Regulation and Safety Resource Tenure (DMIRS) requesting comments and recommendation regarding a mining miscellaneous licence application.

The written consent required by the applicant (Yilgarn Iron Pty Ltd) from the Minister for Mines and Petroleum to carry out mining activities is pursuant to Sections 23 to 26 of the *Mining Act 1978*.

Background

Yilgarn Iron Pty Ltd has made application to DMIRS for a miscellaneous licence 77/319 that falls largely in the Gazetted town site of Koolyanobbing. The existing town site footprint is immediately adjacent to the area pertaining to the application although the town site is predominantly mining camp ancillary accommodation. It is separated by the town site Dowd Road

Council is advised DMIRS has put forward an endorsement and condition they wish to impose on the tenement should the Shires response be favourable. The written consent considered by DMIRS will be on proviso of the endorsement and condition as follows-

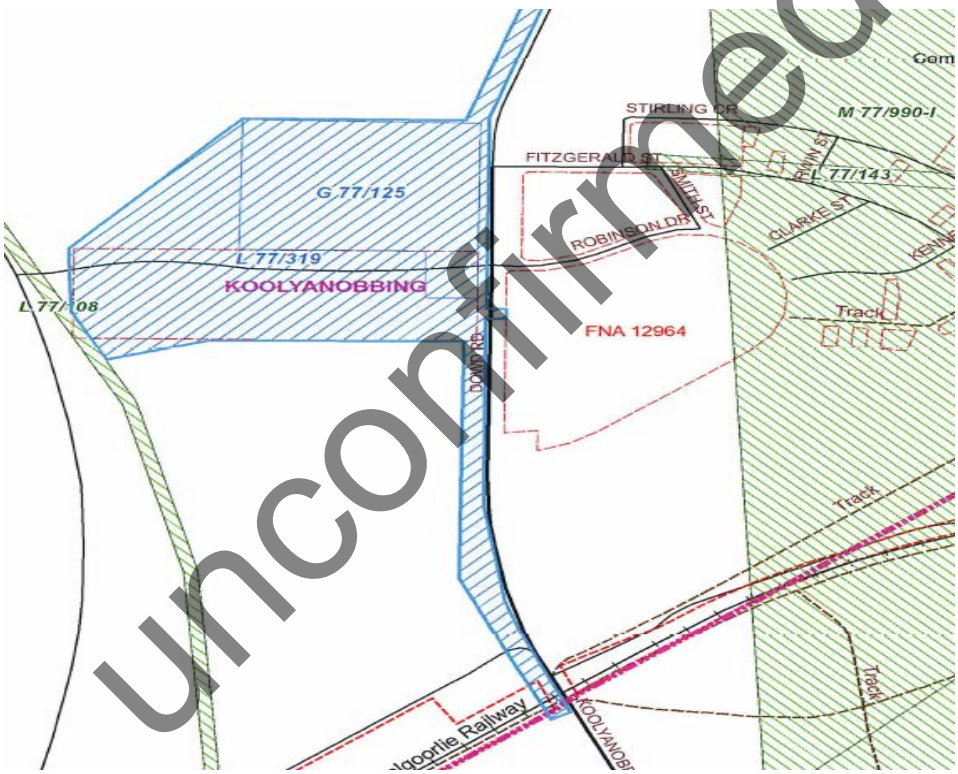
- Endorsement

  The grant of the lease does not include any private land referred to in Section 29(2) of the Act except that below 30 metres from the natural surface of the land.

- Condition

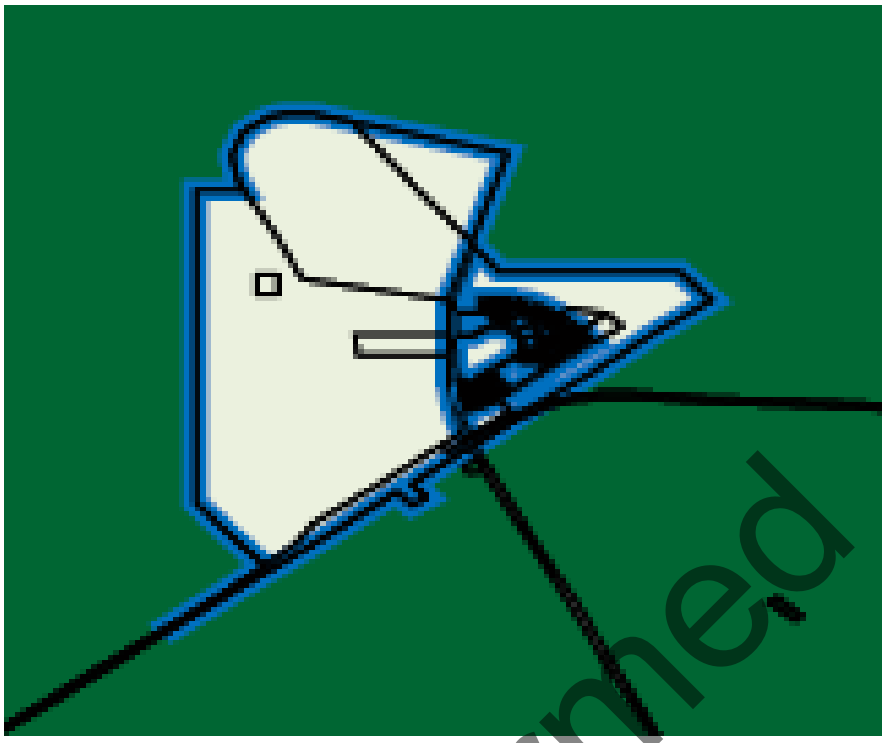
  Access to the surface of the land within Koolyanobbing town site for mining purposes being subject to the approval of the Local Authority or relevant reserve vestees and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.

The blue shaded area represents the area applied for as a miscellaneous licence.



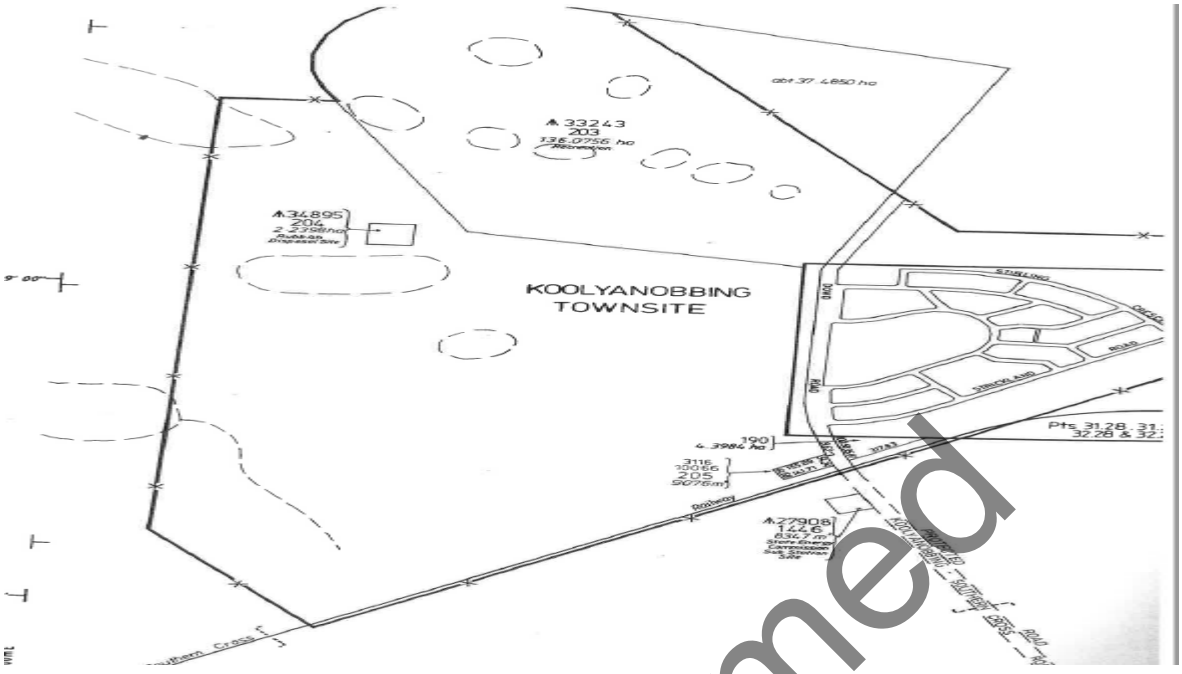
unconfirmed

The following extract from the Shire of Yilgarn Town Planning Scheme map depicts the area applied for delineated in blue is zoned town site.



Unconfirmed

As can be seen below the proposed area of the mining tenement has no development on it and the road Dowd Street separates the area from the existing ancillary accommodation constructed on the town site.



Comment

Should Council support the application and conditions from DMIRS any future development would be subject to a separate development application pursuant to the Town Planning Scheme.

The mining of that area would be classed as extractive industry for the purposes of the scheme, which is a "SA" use pursuant to the zoning table. Council following an advertising period as per section 6.3 of the scheme could approve the development.

Statutory Environment

Mining Act 1978
Town Planning and Development Act 2005

Strategic Implications

Goal
A prosperous future for our community.

Outcome
Businesses in the Shire remain competitive and viable.

Strategy
Continue to provide an efficient and effective approval process and Support initiatives progressed by the local business community.

Unconfirmed

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation and Council Decision

86/2020
Moved Cr Nolan/Seconded Cr Rose
Council support the application for miscellaneous licence 77/319 by Yilgarn Iron Pty Ltd situated in the Koolyanobbing Town site and advise the Department of Mines, Industry Regulation and Safety as follows-

3. ***Council supports the application and agree to the proposed endorsement and condition proposed by the Minister for Mines and Petroleum for the tenement as follows-***
    (a) Endorsement
    The grant of the lease does not include any private land referred to in Section 29(2) of the Act except that below 30 metres from the natural surface of the land.

    (b) Condition
    Access to the surface of the land within Koolyanobbing town site for mining purposes being subject to the approval of the Local Authority or relevant reserve vestees and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.

4. ***The applicant be advised any future development of the land subject to the application 77/319 including inside the gazetted town site will require approval by Council.***

CARRIED (7/0)

unconfirmed

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**
Resource Tenure

Our ref L77/319
Enquiries Ray Lisignoli
08 9049 1682
ray.lisignoli@dmirs.wa.gov.au

Chief Executive Officer
SHIRE OF YILGARN
PO Box 86
SOUTHERN CROSS WA 6426

Dear Sir, *(sent by email)*

APLICATION FOR MISCELLANEOUS LICENCE 77/319
BY YILGARN IRON PTY LTD
SITUATED ON KOOLYANOBBING TOWNSITE & RECREATION CR 33243

Under Sections 23 to 26 of the *Mining Act 1978* (the Act) mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.

In respect to townsites, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the local municipality and the Minister for Lands before he can grant consent to mine.

The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.

Should your response be favourable, could you please advise if you agree to have the following endorsement and condition imposed upon the above tenement.

Endorsement: The grant of this lease does not include any private land referred to in Section 29(2) of the Act except that below 30 metres from the natural surface of the land.

Condition: Access to the surface of land within **KOOLYANOBBING** Townsite for mining purposes being subject to the approval of the local Authority or relevant reserve vestees, and mining activities within the first 100 metres below the surface of the land being limited to such exploration activities as may be approved by the Executive Director, Resource and Environmental Compliance, Department of Mines, Industry Regulation and Safety.

I have enclosed a copy and plan of the application for this purpose.

unconfirmed

Mineral House 100 Plain Street East Perth Western Australia 6004
Telephone +61 8 9222 3333 Facsimile +61 8 9222 3862
www.dmirs.wa.gov.au
ABN 69 410 335 356

Your reply in due course would be appreciated please.

Yours sincerely

Ray Lisignoli

Ray Lisignoli | Mining Registrar
Resource Tenure
12 June 2020

13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

Nil

14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 4.47pm.

I, Wayne Della Bosca confirm the above Minutes of the Meeting held on Thursday, 18 June 2020, are confirmed on Thursday, 16 July 2020 as a true and correct record of the June Ordinary Meeting of Council.

Wayne Della Bosca
SHIRE PRESIDENT

unconfirmed

Shire of YILGARN

"good country for hardy people"

Special Meeting of Council Minutes 8 July 2020

UNCONFIRMED

DISCLAIMER

Please note this agenda contains recommendations which have not yet been adopted by Council.

Any Plans or documents in agendas or minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material, as per the Copyright Act 1968.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including the resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of Yilgarn must obtain, and should rely on, written notice of the Shire of Yilgarn's decision and any conditions attaching to the decision, and cannot treat as an approval anything said or done in a Council meeting.

Any advice provided by an employee of the Shire of Yilgarn on the operation of a written law, or the performance of a function by the hire of Yilgarn, is provided in the capacity of an employee, and to the best of the persons knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire of Yilgarn. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire of Yilgarn should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 3pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

The Shire President welcomed and thanked Councillors and observers for attending the Special Meeting to consider the Draft 2020/2021 Budget and to discuss potential projects for the Local Roads and Community Infrastructure Grant.

3. ATTENDANCE

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close	Deputy President
	Cr J Cobden	
	Cr G Guerini	
	Cr P Nolan	
	Cr L Rose	
	Cr S Shaw	
Council Officers	P Clarke	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	R Bosenberg	Executive Manager Infrastructure
	G Hindmarsh	Executive Manager Regulatory Services
	N Mwale	Finance Manager
	K Chrisp	Asset Manager
	L Della Bosca	Minute Taker

Apologies: Nil

Observers: Mrs. Kay Crafter and Mrs. Robin Stevens

Leave of Absence: Nil

4. DECLARATION OF INTEREST

Nil

5. PUBLIC QUESTION TIME

Nil

UNCONFIRMED

6 Reporting Officer – Chief Executive Officer

6.1 Local Roads and Community Infrastructure (LRCI) Funding Program

File Reference	**1.6.26.33**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Funding Guidelines and Work Schedule Requirements**

Purpose of Report

To submit to Council for consideration the priority listing of projects submitted by Councillors in respect to the above finding program.

Background

In late May 2020 Council was advised by the Deputy Prime Minister, the Hon. Michael McCormack, that the Australian Government had allocated funding to Local Governments across Australia as part of the COVID-19 financial stimulus package.

Comment

Council was informed that its component of the LRCI funding was $943,500. Upon receiving advice on the funding allocation, Councillor feedback was sourced on potential projects and a final list was circularised to Councillors requesting that they prioritise the projects for final consideration by Council.

The following priorities were received from Councillors. The projects delineated in **RED** are those that received the highest priority and majority of responses from Councillors, and those in GREEN were considered the second priority projects.

Project	Ranking	Amount	Priority	Local Contractor Content
Swimming Pool Covers	**1**	**$ 60,000**	**5,1,3,3,2,3,1**	**No**
Skatepark	**4**	**$220,000**	**6,2,4,1,1,-,-**	**Yes**
Beaton Road Upgrade and Footpath to Cemetery	**5**	**$370,000**	**2,10,1,4,6,-,7**	**Yes**
Footpath – Spica Street to Constellation Park		$180,000 or **$60,000**	-,12,7,-,-,-,6	
Yilgarn Homes for the Aged - Courtyards	**3**	**$169,500**	**4,9,2,5,3,4,8**	**Yes**
Electric Vehicle Charger		$60,000	7,-,6,-,-,-,-	
All Ability Playground			-,6,14,-,-,-,10	
New Lighting Tower – Recreation Ground		$50,000	-,3,8,10,9,2,2	Yes
Upgrade Constellation and Rotary Park BBQ's	**2**	**$ 24,000**	**3,5,9,2,5,1,3**	**Yes**

UNCONFIRMED

Tourism Townsite Entrance Signage			-,-,-,7,4,-,4	
Interactive Information Signage		**$40,000** - $80,000	8,7,13,6,7,-,-	Yes
New Stadium Flooring – Recreation Centre		$60,000	-,11,12,-,-,-,9	
New Synthetic Bowling Green Surface $200,000 ($50,000 contribution by YBC)		$150,000	-,4,5,8,10,-,5	No
Mobile Phone Tower			-,-,10,-,-,-,-	
Construction Turning Lane – Bennett/Moorine South Roads	**6**	**$100,000**	**1,8,11,9,8,-,-**	**Yes**
Upgrade Sections Guerini/Panizza Road			-,15,-,-,-,5,-	
Nunn Road Culvert Upgrade			-,13,-,-,-,6,-	
Brennand Road Gravel Re-sheeting (2020/2021 Budget)			-,-,-,-,-,7,-	
Newland and Garbin Road Upgrade			-,14,-,-,-,8,-	
Sandalwood Road Upgrade			-,16,-,-,-,9,-	
		$943,500		

One of the priorities, and questions posed within the Work Schedule, is local contractor content or expected number of full-time equivalent jobs generated over the construction period. As indicated the in the above table, the majority of the projects meet this guideline with employment of local contractors and engaging Council's own workforce in undertaking these projects.

It should be noted that the Guidelines state that the funds have to be expended by **30 June 2021, subject to the following exceptions:-**

- where an Eligible Funding Recipient contributes at least 50% towards the total cost of a project, construction activity on the project may be undertaken until 30 June 2022 as long as the Australian Government's contribution covers the cost of construction activity to 30 June 2021, and all other Eligible Project requirements are met.

- Where agreed by the Department due to exceptional circumstances.

If construction activity cannot be completed during between 1 July 2020 and 30 June 2021, an Eligible Funding Recipient may not receive their full Nominal Funding Allocation.

Statutory Environment

Australian Government Guidelines in respect to COVID-19 Local Roads and Community Infrastructure Program.

UNCONFIRMED

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil impact upon Council's Budget as projects fully funded by the Australian Government under the LRCI Program.

Officer Recommendation and Council Decision

SM1/2020
Moved Cr Nolan/Seconded Cr Rose
That Council submits the following projects to the Australian Government's Department of Infrastructure, Transport, Regional Development and Communications for approval under the Local Roads and Community Infrastructure Program:-

1.	***Swimming Pool Covers***	***$ 60,000***
2.	***Upgrade Constellation and Rotary Park BBQ's***	***$ 24,000***
3.	***Yilgarn Homes for the Aged Courtyards***	***$169,500***
4.	***Skatepark***	***$220,000***
5.	***Beaton Road Upgrade and Footpath to Cemetery***	***$370,000***
6.	***Construction Turning Lane – Bennett/Moorine Rock South Roads***	***$100,000***
	TOTAL	***$943,500***

CARRIED (7/0)

UNCONFIRMED

6 Reporting Officer – Executive Manager Corporate Services

6.2 2020/21 Draft Budget Considerations

The Shire President requested the Executive Manager Corporate Services to take Councillors through the Draft Budget document Schedule by Schedule to ensure that Councillors were fully informed of its contents and to allow any questions on income and expenditure items listed.

File Reference	**8.2.5.4**
Disclosure of Interest	**Nil**
Voting Requirements	**Simple Majority**
Attachments	**Nil**

Purpose of Report

This report presents the draft 2020/21 Annual Budget for Council consideration, deliberation and endorsement. Following the endorsement of the draft Budget, the final 2020/21 Annual Budget papers will be formulated and presented to Council in the statutory format for final adoption at the 16 July 2020 Ordinary Council meeting.

Background

Nil

Comment

In preparing the Budget worksheets, external and internal influences have been taken into account as well as a review of the Shire's operations and services to be provided. Economic efficiencies where identified and practicable have been allowed for.

Please note that the surplus/deficit as indicated is an estimate only.

Working papers will be distributed to Councillors and staff before the meeting.

Statutory Environment

Local Government Act 1995

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

UNCONFIRMED

(2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —

(a) the expenditure by the local government; and

(b) the revenue and income, independent of general rates, of the local government; and

(c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

(3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

(4) The annual budget is to incorporate —

(a) particulars of the estimated expenditure proposed to be incurred by the local government; and

(b) detailed information relating to the rates and service charges which will apply to land within the district including —

(i) the amount it is estimated will be yielded by the general rate; and

(ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;

and

(c) the fees and charges proposed to be imposed by the local government; and

(d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and

(e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and

(f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and

(g) such other matters as are prescribed.

(5) Regulations may provide for —

(a) the form of the annual budget; and

(b) the contents of the annual budget; and

(c) the information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

UNCONFIRMED

Strategic Implications

The 2020/21 Draft Annual Budget has taken into account the needs detailed in the Shire's Strategic Community Plan (SCP), the Corporate Business Plan (CBP), and the Long Term Financial Plan (LTFP) when determining items for inclusion in the proposed budget.

Policy Implications

Nil

Financial Implications

Nil

Mrs Robin Stevens left the meeting at 4.45pm

Mrs Kay Crafter left the meeting at 5pm

Officer Recommendation

It was agreed that Council receives the 2020/21 Draft Budget as reviewed in preparation for the Budget to be presented for formal adoption at the Council meeting to be held on the 16 July 2020.

7 CLOSURE

As there was no further business to discuss, the Presiding Member declared the meeting closed at 5.10pm.

I, Wayne A Della Bosca confirm the above Minutes of the Special Meeting held on Wednesday, 8 July 2020, are confirmed on Thursday, 16 July 2020 as a true and correct record of the July Special Meeting of Council.

UNCONFIRMED

MINUTES

WESTONIA YILGARN LEMC COMMITTEE
THURSDAY 25 JUNE 2020

The following are the minutes from the Yilgarn/Westonia Local Emergency Management Committee meeting held on Thursday 25th June 2020, in the Shire of Yilgarn Council Chambers, located in Southern Cross.

1. Declaration of Opening

The LEMC Chairperson, Cr Wayne Della Bosca declared the meeting open at 5:30pm

2. Record of Attendance

In-Person

Cr Wayne Della Bosca	LEMC Chairperson/Shire President, Shire of Yilgarn
Cr Bryan Close	Deputy Shire President, Shire of Yilgarn
Peter Clarke	CEO, Shire of Yilgarn
Cr Linda Rose	Councillor, Shire of Yilgarn
Dave Thirwell	OIC, Southern Cross Police
Gary Kenward	Chairperson, St John WA Southern Cross
Cr Daimon Geier	Shire Councillor, Shire of Westonia
Jamie Criddle	CEO, Shire of Westonia
Claire Stone	Senior HST, Minjar Gold
Eleanor McKechnie	HSET, Superintendent Ramelius Resources
Robert Bosenberg	Executive Manager Infrastructure, Shire of Yilgarn
Grayson Hindmarsh	LEMC Executive Officer/Executive Manager Regulatory Services, Shire of Yilgarn

Telephone Conferencing

Lauren Suttie	Principal, Moorine Rock PS
Jo Drayton	Suicide Prevention Coordinator WCADS
Matthew Guile	Acting Regional Manager, St John WA Wheatbelt Region
Cr Karin Day	President Shire of Westonia

Apologies

Simon Menz	Community Paramedic Eastern Wheatbelt, St John WA
Yvette Grigg	District Emergency Management Advisor
Jeremy Willis	DFES, Area Officer Central Wheatbelt
Ryan Misztal	Safety Lead MRL, Koolyanobbing
Diane Dixon	HSM, Southern Cross District Hospital

UNCONFIRMED

Dr Nwoko	GP/Southern Cross General Practice
Stephanie Oetiker	Southern Cross General Practice, Practice Manager and Registered Nurse
Mel Allen	Principal, St Joseph's School Southern Cross
Melissa Rowsome	Safety representative, Minjar Gold
Gren Putland	Networks Operation Manager, Main Roads
Joanne Spadaccini	District Emergency Service Officer – Wheatbelt Emergency Services Unit
Gary Halliday	Relief Community Paramedic, Eastern Wheatbelt, St John WA
Karen Tabner	Principal, Southern Cross DHS
Bill Price	Works Supervisor, Shire of Westonia

3. Confirmation of Previous Minutes

1) Confirmation of Minutes of the meeting held on 4 June 2020.

Moved: **Dave Thirwell**
Seconded: **Bryan Close**

4. Business Arising from previous minutes

4.1 State Recovery Advisory Group

The LEMC Executive Officer formally wrote to the State Recovery Controller, Ms Susie O'Neill for the State Recovery Advisory Group. The correspondence was to advocate on behalf of the St John Ambulance in the Westonia/Yilgarn Shires regarding the critical shortage of ambulance volunteers.

4.2 Wheatbelt Health Services Forum Summary Report

The CEO Shire o Yilgarn, Mr Peter Clarke contacted Ms Marissa McDonald, Senior Policy Advisor for Community at WALGA to provide an update on the establishment of an MOU for the region as resolved by State Council. The MOU among other health initiatives is to assist in addressing the critical shortage of ambulance services and volunteers for such. Ms McDonald's response is as follows-

With regards to progression of the MOU, see below for an update:

- *We were delayed during January/February as we were waiting on feedback from the Central Country Zone who passed the motion at their November 2019 meeting not to support the MOU as they had a number of questions and concerns. We held discussions with the Zone and they then decided to support the motion at their 21 February Zone Meeting.*
- *WALGA's CEO wrote to all external stakeholders in January and met with them during February and March to make sure they were supportive of us progressing this action. Stakeholders included WA Country Health Services CEO, WA*

UNCONFIRMED

Primary Health Alliance CEO, Rural Health West CEO, Wheatbelt Development Commission CEO and Regional Development Australia Wheatbelt Director.

- *We drafted an MOU and the first meeting was scheduled to take place in early April, however this was cancelled due to COVID-19 and put on hold for a number of weeks. It is unfortunate that the delay has happened, however we are committed with moving forwards.*
- *We have re-drafted the MOU (version 2.0) after WALGA's Governance team has reviewed the draft. I can confirm the issue around St John Ambulance volunteers is an objective in the draft MOU.*
- *We have contacted the 3 Zone representatives who are involved to provide them with the draft MOU and to request a meeting with them in July. From your Zone the representative is Cr Glenice Batchelor – if you wanted to speak with her and raise your concerns through her.*

5 REPORTS

5.1 Report from Local Emergency Coordinator – Sgt Dave Thirwell WAPOL Phase 4 starting to come into effect as of 26 June 2020. Two FIFO persons were dealt with for breaching conditions of exclusion and yet to face court charged with driving from the eastern states to WA. Genuine concern regarding numbers of people passing through the Shire of Yilgarn from the eastern states by road on compassionate grounds through the checkpoints. In particular, the requirement for self-isolation is not enforced until those people arrive in the Perth city. The roadhouses on the highway frequented by these travellers may be a source of infection should those people have C19 or be asymptomatic carriers. Ostensibly, the community of Southern Cross is vulnerable through these travellers and the highway businesses. Police Officers will be seconded to other parts of the state to assist in roadblocks for up to a month to protect WA borders, such as NT/WA border. This is being undertaken to reciprocate for the Officers attending the roadblock set in Southern Cross recently. Dave further stated that the Southern Cross Police Station would be losing 3 of the 5 staff to other positions in WA. Mental health issues have on the face of it reduced in recent weeks in Southern Cross.

5.2 HSM Southern Cross District Hospital Nil

5.3 DFES Area Officer Nil

5.4 St John Ambulance Representative – Gary Kenward There is still no real change the numbers of EMTs and EMAs, these numbers are critical. 3 prospective trainees were to be trained last week however 2 have withdrawn their interest, leaving 1 person who is undertaking training for defensive driving. A meeting was held with Matthew Guille (Wheatbelt Region St John), Romolo Patroni (Merredin St John Ambulance), Dianne Dixon and Gary Kenward to discuss the ongoing shortage for volunteer ambulance officers. A suggested way forward is to have volunteer tourism, which includes

UNCONFIRMED

volunteers from other parts of the state having free accommodation in other towns at sub centres such as Southern Cross when there is an unmet need. The entire region will have ongoing unmet needs, which is a problem that requires State Government intervention. Southern Cross is situated on a very busy highway and has interstate rail freight travel on top of a mining industry that is becoming busier. **Matthew Guile –** Dispatch can be from two ambulance sub centres at once and meet halfway to alleviate any points of unmet need if an ambulance is away for too long from one substation. This is in particular if a mine site ambulance has been seconded to assist and is required to be available for their respective mine site.

5.5 Doctor Nwoko – Southern Cross General Practice Nil

5.6 Shire of Westonia - Jamie Criddle stated the 24 hour gym will be reopening on the 29 June 2020. Westonia Covid dollars were issued to ratepayers in $10 dollar instalments to spend at the Westonia businesses, up to $50 per resident. Local businesses were given a free one-year subscription to the Wheatbelt Business Network by the Shire. The Westonia ambulance was taken away for a short period to assist other towns while there was an unmet need however local officers are in satisfactory numbers within Westonia.

5.7 Shire of Yilgarn – Peter Clarke Business as usual prior to Covid 19 measures being introduced. Government has put forward considerable money towards roads and community infrastructure projects. The Shire of Yilgarn received $940k for these projects. Where possible the Shire will be using local businesses to build and create those projects stimulating the local economy as the main objective.

5.8 Mining Companies – Claire Stone No real Covid 19 issues currently however in the future should employee procurement be sought from the eastern states it could require a change in the status of the employees if there was a second wave of the Covid 19 disease. Strict protocols have already been put in place. There was 10 people from the eastern states employed through contract companies. However, they were told they could not return to work once they left site. Some chose to stay onsite as long as practicable for up to two months. Current employees from are temperature checked before they travel to the Marvel Loch mine site. Mess facilities only allowed using disposable cutlery and dinnerware and three persons per table. Social distancing is still the norm on camp and onsite site. Minjar Gold will assist in ambulance services as much as practicable. **Eleanor McKechnie –** There has been the opportunity for the mine site to offer there ambulance services for the Westonia community when there is an unmet need. This is largely possible because of the proximity of the mine site to the town site. Any use of these services must be okayed first from the management of Ramelius and

UNCONFIRMED

most likely to expedite treatment of patients until Merredin St John ambulance services can convene.

5.9 School Principals – Ms Lauren Suttie (Moorine Rock School) Up until the end of term 3, the 26 September 2020 fulltime cleaners are being made available by the education department. Business as usual at the Moorine Rock School otherwise and students coping very well.

5.10 Ms Jo Drayton, Covid 19 Recovery Coordinator Mental Health

Updates and directions moving forward have seen an increase in service requirements due to mental health and wellbeing. A Wheatbelt COVID 19 Impact Survey has been created and will be disseminated in mid-July through till mid-September. Information obtained will look at the impact of COVID 19 on mental health and wellbeing, alcohol and other drug use and violence. Reports containing information for specific LGA's will be available upon request. Jo has provided information on training/workshops that are available on mental health literacy and suicide awareness/prevention. Looking at holding Gatekeeper Suicide Prevention training and a Rural Minds workshop in Southern Cross in the later part of 2020 or the early part of 2021. Jo wished to offer a special thanks to Ms Monica Fairless and have it minuted for including WA Mental Health Commission campaign material and help seeking information on a regular basis in the Crosswords publication.

6. General Business

Nil

7. Next Meeting

The Chairperson Mr Wayne Della Bosca thanked all for attending and indicated that the next meeting would be scheduled on an as needed basis.

8. Closure

The meeting was declared closed at 6:05 pm.

UNCONFIRMED

MINUTES OF MEETING
YILGARN HISTORY MUSEUM ADVISORY COMMITTEE
MONDAY, 7TH JULY, 2020

ATTENDANCE:
Robin Stevens, Lance Stevens, Leonie Gethin, Kaye Crafter, Cr Linda Rose.

APOLOGIES:
Nick Eiffler, Rollie Blair.

MINUTES OF PREVIOUS MEETING:
The Minutes were duly read and accepted by Robin Stevens and Seconded by Leonie Gethin. **CARRIED**

BUSINESS ARISING FROM PREVIOUS MINUTES:
As this was our first meeting since February and the Covid Virus, there was no business arising.

FINANCIAL REPORT:
Debit transaction statement attached. Credit transaction statement required.
$10,000 donation of Mr. John Newbury is included in the restrictive Reserve Account.
Moved Robin Stevens and seconded by Lance Stevens that all accounts be paid and the Financial Record be accepted.
CARRIED

CURATORS REPORT:
As attached.
Moved Robin Stevens and seconded by Lance Stevens that the Report be accepted. **CARRIED**

CORRESPONDENCE:
Most of the Correspondence is now electronic/email.
INFO @ AMAGA, RWAHAS, COLLECTIONS AUST
Enquiries:
Angelo Spadua re his father
Ronice re photo of a YL number plate

Ian Elliot asking for the GPS of the Mt Jackson Cemetery.
Eric Hancock-m sent maps of Hunts Wells and wanting info on Buladagia Well (police well on Blairs Farm)
Mt Palmer Info
Taylor Family
John Mrkic
Mrs. Forrester- The CWA of WA wante4d info on Mrs. Forrester. Suggested Judy and Carol Truran.
Mosaic update and cost.
Acquittal thank you from the Yilgarn Shire.
Letters from Robyn Downes.
Collections WA-
Accounts to be paid:
AMAGA
Foodworks
Southern Cross Hardware and Newsagency
Moved Robin Stevens, Seconded by Lance Stevens that the Correspondence be accepted. **CARRIED**

GENERAL BUSINESS:

1. Lance has now done 90 years of old Shire Minute Books.
2. Lance spoke to George White re his father working at the Pilot Mine
3. Rollie and Lance drove to Merredin to garner support from Melissa Price for the refurbishment of the School Library, but were asked for more people to be interest before they could support their quest.
4. Masonic Lodge is no longer being considered for Tourism.
5. All in favour of doing a refresher course on Mosaic.
6. Lance informs us that leaves have blown under the verandah and it is becoming a fire hazard. We shall speak to Rob our Yardman to see if he can clean out the debris.
7. Thank you to Lance, Robin, Leonie, Elaine, Josie, Kristine and men from the Shire workforce who helped with the backbreaking job of cleaning and putting it all back together again.

The next meeting is on Wednesday, 2nd September, 2020 at **2pm.**

With no further business, the meeting was declared closed at 5.05pm.

.....

CORRESPONDENCE

AS AT 7TH JULY, 2020

INFO @ AMAGA

RWAHS

COLECTIONS AUSTRALIA

ENQUIRIES:

Angelo Spadua

Ronice re photo photo

Ian Elliot – asking for location of the Mt. Jackson Cemetery

Eric Hancock- sent maps of Hunts Wells and wanting info on Buladagia Well.

Mt Palmer from Lisa Boso

Taylor Family

John Mrkic

Mrs. Forrester – request from CWA re helping with a biographical booklet- we suggested Judy Guerini or Carol Truran

Mosaic update and cost.

Acquittal thank you from the Shire.

Letters from Robyn Downes

Collections WA -

Accounts:

AMAGA

ROYAL HISTORICAL SOCIETY

FOODWORKS

SX HARDWARE & NEWSAGENCY

1E115100 - MUSEUM GENERAL PURCHASES (COMMITTEE USAGE) MUN (19/20)

Date	Code	Description	IE	Debit	Credit	Balance	Mth	Year	Reference
	BFWD					0.00			
01/07/2019	ROYHIS	ROYAL W.A. HISTORICAL SOCIETY INC ANNUAL MEMBERSHIP 2019/2020	320	68.18		68.18	01	19/20	00005599
31/07/2019	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS 28691 PRESERVATION SUPPLIES (BRUSHES)	320	10.64		78.82	02	19/20	JULY19-MUSEUM
01/08/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD FOODWORKS PURCHASES - JULY 2019 - GST	320	41.82		120.64	02	19/20	JUL19-MUSEUM
01/08/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD FOODWORKS PURCHASES - JULY 2019 - GST FREE	320	17.12		137.76	02	19/20	JUL19-MUSEUM
07/08/2019	OFFNAT	OFFICE NATIONAL AVERY FRIDGE MAGNET A4 PACK OF 30	320	110.56		248.32	02	19/20	324514
15/08/2019	COURIE	COURIER AUSTRALIA FREIGHT CHARGES 09/08/19	320	9.75		258.07	02	19/20	0421-S307148
01/09/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD FOODWORKS PURCHASES - AUGUST 2019 - MUSEUM	320	8.77		266.84	03	19/20	AUG19-MUSEUM
18/09/2019	SHIYIL	SHIRE OF YILGARN BOOKLET PRINTING x 5 (GHOST TOWNS & HAMLETS)	320	56.73		323.57	04	19/20	12444
30/09/2019	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS 32829 WEEDKILLER SPRAY	320	10.00		333.57	04	19/20	SEP19-MUSEUM
01/10/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD VOLUNTEER CONSUMABLES & HOUSEKEEPING - GST	320	15.51		349.08	04	19/20	SEPT19-MUSEUM
01/10/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD VOLUNTEER CONSUMABLES & HOUSEKEEPING - GST FREE	320	17.18		366.26	04	19/20	SEPT19-MUSEUM
19/10/2019	WAFLAG	WA FLAGS AND BANNERS 2 RED FEATHER BANNER REPLACEMENTS	320	174.25		540.51	04	19/20	4802
01/11/2019	YILHIS	YILGARN HISTORY MUSEUM PETTY CASH REIMBURSEMENT - OCTOBER 2019 - 13.06.19 PRESERVATION PRODUCTS	320	44.41		584.92	05	19/20	PETTY-1019
01/11/2019	YILHIS	YILGARN HISTORY MUSEUM PETTY CASH REIMBURSEMENT - OCTOBER 2019 - 08.09.19 PHOTOCOPY PAPER	320	6.23		591.15	05	19/20	PETTY-1019
01/11/2019	YILHIS	YILGARN HISTORY MUSEUM PETTY CASH REIMBURSEMENT - OCTOBER 2019 - 10.09.19 STATIONERY	320	16.27		607.42	05	19/20	PETTY-1019
01/11/2019	YILHIS	YILGARN HISTORY MUSEUM PETTY CASH REIMBURSEMENT - OCTOBER 2019 - 15.10.19 STATIONERY	320	7.64		615.06	05	19/20	PETTY-1019
01/11/2019	YILHIS	YILGARN HISTORY MUSEUM PETTY CASH REIMBURSEMENT - OCTOBER 2019 - 18.10.19 STATIONERY	320	7.36		622.42	05	19/20	PETTY-1019
18/11/2019	RAILWA	RAILWAY TAVERN CHRISTMAS LUNCHEON - MUSEUM VOLUNTEERS	320	363.64		986.06	05	19/20	INV-0067
11/11/2019	WANATU	WA NATURALLY PUBLICATIONS BOOKS FOR RESALE	320	231.14		1217.20	06	19/20	P 1-01-028509
29/11/2019	MUSAUS	MUSEUMS AUSTRALIA INC ANNUAL MEMBERSHIP FEES MUSEUMS AUSTRALIA	320	130.00		1347.20	06	19/20	2019MEMBERSHIP
29/11/2019	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS MUSEUM GATE CHAIN-INV 37804	320	5.80		1353.00	06	19/20	OCT19-MUSEUM
29/11/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD OCTOBER 19 PURCHACES MUSEUM	320	45.35		1398.35	06	19/20	NOV19-MUSEUM
29/11/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD OCTOBER 19 PURCHACES MUSEUM	320	21.82		1420.17	06	19/20	NOV19-MUSEUM
06/12/2019	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS MUSEUM GARDENING ITEMS-INV39443	320	18.00		1438.17	06	19/20	NOV19-MUSEUM
06/12/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD NOVEMBER 19 MUSEUM PURCHASES	320	3.08		1441.25	06	19/20	NOV19-MUSEUM
06/12/2019	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD NOVEMBER 19 MUSEUM PURCHASES	320	45.53		1486.78	06	19/20	NOV19-MUSEUM
29/02/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD Food Works Purchases February 2020 - Museum GST Incl	320	30.56		1517.34	09	19/20	FEBRUARY 2020 MUSEU
29/02/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD Food Works Purchases February 2020 - Museum GST Free	320	17.53		1534.87	09	19/20	FEBRUARY 2020 MUSEU

1E115100 - MUSEUM GENERAL PURCHASES (COMMITTEE USAGE) MUN (19/20)

Date	Code	Description	IE	Debit	Credit	Balance	Mth	Year	Reference
20/03/2020	ROBSTE	ROBIN STEVENS Refund of payment - Office Works - Chair Floor Mat	320	77.74		1612.61	09	19/20	REIMBURSEMENT
24/03/2020	BEAHAN	BEARDS HANDYMAN SERVICE Clean and Clear Coat Tractor at Museum	320	154.00		1766.61	09	19/20	0019
06/12/2019	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Self Adhesive Tape	320	7.73		1774.34	10	19/20	41873
16/01/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS 20L Microwave	320	140.91		1915.25	10	19/20	45083
16/01/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Dyson V7 Motorhead	320	362.73		2277.98	10	19/20	45083
16/01/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Freight	320	40.91		2318.89	10	19/20	45083
20/01/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Extension Lead - Museum	320	5.73		2324.62	10	19/20	45387
19/02/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Pack Safety Plugs - Museum	320	6.09		2330.71	10	19/20	47907
31/03/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD Foodworks Purchases - March 2020 - Museum	320	47.71		2378.42	10	19/20	MARCH - MUSEUM
18/04/2020	ANNMCE	ANN MCEVOY REIMBURSEMENT FOR DISPLAY MATERIALS - MUSEUM	320	62.58		2441.00	11	19/20	REIMBUSEMENT
15/05/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Purchases April 2020 - Museum - Drop Sheets	320	18.00		2459.00	11	19/20	MUSEUM APR 2020
15/05/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Purchases April 2020 - Museum Drop Sheets and Drop Cloths	320	33.18		2492.18	11	19/20	MUSEUM APR 2020
15/05/2020	SXHANE	SOUTHERN CROSS HARDWARE AND NEWS Purchases April 2020 - Museum Drop Sheets and Drop Cloths	320	18.59		2510.77	11	19/20	MUSEUM APR 2020
15/05/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD April Purchases - Museum - Biscuits and Coffee	320	12.85		2523.62	11	19/20	MUSEUM - APR 2020
15/05/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD April Purchases - Museum - Bin Liners	320	5.90		2529.52	11	19/20	MUSEUM - APR 2020
15/05/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD April Purchases - Museum - Bin Liners	320	5.90		2535.42	11	19/20	MUSEUM - APR 2020
22/05/2020	ROBSTE	ROBIN STEVENS REIMBURSEMENT OF STATIONERY FOR MUSEUM	320	37.85		2573.27	11	19/20	REIMBURSEMENT
31/05/2020	SOUSUP	FOODWORKS - SRI DEVESH PTY LTD Foodworks Purchases - Museum - May 2020 - GST	320	48.55		2621.82	11	19/20	MUSEUM - MAY 2020

CURATOR'S REPORT – 6 JULY 2020

1. Due to COVID-19 this is the Museum's first meeting since 5 February 2020. The Museum was closed on Monday 23rd March, opening again on Saturday 20 June 2020.

2. With the help of one volunteer, the ongoing updating of records was able to be continued until Monday 25 May when new computer and windows 10 were to be installed.

3. New computer and windows 10 are partly installed. A glitch with Mosaic software stopped installation. "Access" app to be purchased by Cameron.

4. Kaye and myself attended a one hour webinar at CRC on new "Objects" register "W.A. Collections" which is supposed to be more "user friendly". After discussion between Kaye, Monica (who is trained in Mosaic) and self, it was decided the museum would be as well to stay with Mosaic. Sally-Ann of IST (Mosaic software) was contacted re holding a Mosaic workshop in near future at CRC for interested volunteers to train or update.

5. It was decided to update to Mosaic Version 11 at the same time as updating to Windows 10. Cameron to purchase on behalf of museum. The cost $598.40. Which the Museum will cover.

6. The Wall Doctor started work on Tuesday 28 May. Prior to his starting, as nearly every wall needed work, most cabinets had to be moved and covered in plastic, and all objects had to be packed away. It was a mammoth job coped with by Lance, Leonie and myself with 4 Shire men Kim had arranged to come and move the large cabinets. And again to help in putting the large cabinets back in place again. Kim also arranged for Kristine to help with the overwhelming job of cleaning after it was all finished. That was so appreciated. As COVID-19 was open again, Josie, Elsen, Elaine, Leonie and Lance were able to help with object cleaning and putting everything back into place again.

7. Mitch, the wall doctor, seemed to do a good job of the interior cracks and the interior painting, though a bad crack in the red brickwork on the left hand side of the front door was missed which is worrying. However, the workmanship on the outside painting leaves much to be desired which is very disappointing. The general public's comments on the change of colour has been very pleasing. Robyn Downes and Kim between them, did a great job.

8. Our thanks go to Mr Rob Southall who has agreed to clean the sheds and yard the first Friday of each month, both for the great work he has done, and especially his donation of his time. It is very much appreciated.

9. A major crack has developed in the back wall of the men's toilet which has been reported to the Shire. Adam has inspected it and taken photos. Hopefully the new toilet will be erected soon. Ian laid out the pad on Saturday 27 June. Now waiting on plumber.

10. The "nearly dead" tree near Railway shed has been pulled out. This will leave clear access for toilet erection.

11. Since re-opening, the museum has received 17 visitors, 30, 34, 1, and last week 29 (start of school holidays). Great to see travellers doing "local".

12 Grayson and Kim have inspected both sheds. It seems the flooding problem of the Della Bosca shed is caused by the guttering of the Blythe pavilion! Kim has advised the problem is now on the maintenance list.

13. All volunteers are happy to be back. Albert helped me with the cleaning and photographing of the Morgue cabinet last week. This for recording in Mosaic. The Modernisation display has been added to from objects recently donated, and already held by the museum. This display gets many comments. It was very pleasing today, to see the look of wonder on the face of a young Dad of two, at the diversity of objects and information that the Yilgarn Museum has on display.

14. The Murals are on hold due to COVID-19.

15. Apart from the frustration and great inconvenience of not having the computer working – we are now so far behind with records it's not funny - we just can't get any further behind) the Museum is happily up and running again.

16. The large Costume Cabinet had two large and extensive cracks behind the calico backdrop. These have been plastered, and new damask backdrop material was purchased, sewn and hung. The cost was covered by the Museum.

17. Thank you for your attention, and the help you have given over the difficult time of the very much needed Wall Doctor.

18. Postcript: The front verandah – the section over the portico – has sprung an unholy leak. Thought to be coming from the new box and drainpipe. It's been reported to Kim who has Ian Christie coming in to "fix". Another mark against the Wall Doctor!

Robin

Yilgarn Historical Museum

9 March 2020.

Mr Peter Clarke

C.E.O.

Yilgarn Shire Council

CURATORS REPORT March **2020.**

1) **MEDICAL STUDENTS: Visit Thursday 12 March, 2-4 pm. As requested by their coordinator, they will be studying Morgue and Medical cabinets.**

2) **SHED/HANDYMAN: Kaye Crafter to organise. Payment to be covered by Museum.**

3) **WESTERN AUSTRALIAN COLLECTION SOFTWARE: Current advice states it will become available early May. Six Museum volunteers to train.**

4) **COMPUTER: Familiarisation and transfer of Mosaic programme needed before W.A. Collections come on stream.**

5) **MURALS: Anticipated Mining Mural on storage shed to be completed in May. Agricultural mural pending removal of old toilets. Museum to cover cost of murals.**

6) **NEW SHED/SHELTER: Permission and advice of Shire to be obtained re purchase of shed/shelter after removal of old toilets. To be financed from Museum invested funds.**

7) **WATER LEAK LAST STORM: Reported to Kim Chrisp. One section of passage wall has been affected. Will need repainting. Peg board may need replacing.**

8) **MINJAR MINING: Sarah of Minjar visited to assess current mining displays and space available for "objects" intending to be donated. Including a map currently being collated. The map will definitely be appreciated.**

Robin Stevens

Great Eastern Country Zone

Minutes

Held at Cummins Theatre
Merredin

Commenced at 9:30am
Thursday 25 June 2020

Table of Contents

1. OPENING AND WELCOME 3
2. ATTENDANCE AND APOLOGIES 3
3. DECLARATIONS OF INTEREST 5
4. ANNOUNCEMENTS 5
5. GUEST SPEAKERS / DEPUTATIONS 5
5.1 Economic Update – Nebojsha Franich, Manager Economics, WALGA 5
6. MINUTES 5
6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 30 April (Attachment 1) 5
6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 30 April 2020 5
6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 11 June 2020 (Attachment 2) 6
6.3.1 (Exec item 5.2) Budget 2020/21 6
6.3.2 (Exec Item 5.4) Change of Date August Zone meeting 7
6.3.3 Minutes of the Executive Committee 11 June 2020 7
7. ZONE BUSINESS 7
7.1 Engineering Review of Tier 3 Rail 7
7.2 Operation DETECT Snapshot - Wheatbelt Contact and Booking System 8
7.3 Telecommunications – Minister Response 9
7. 4 Cunderdin Agricultural College – Year 11 Student accommodation 9
7.5 Local Government Legislation Amendment Act 2019 – Consequential Regulations .. 10
8. ZONE REPORTS 11
8.1 Zone President Report 11
8.2 Local Government Agricultural Freight Group 12
8.3 Wheatbelt District Emergency Management Committee 12
8.4 Wheatbelt Health MOU Group 12
9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS 13
9.1 State Councillor Report 13
9.2 WALGA Status Report 10
9.3 Review of WALGA State Council Agenda – Matters for Decision 12
9.4 Review of WALGA State Council Agenda – Matters for Noting / Information 13
9.5 Review of WALGA State Council Agenda – Organisational Reports 13
9.6 Review of WALGA State Council Agenda – Policy Forum Reports 13
9.7 WALGA President's Report 13
10. MEMBERS OF PARLIAMENT 14
11. AGENCY REPORTS 14
11.1 Wheatbelt Development Commission 14
11.2 Department of Local Government, Sport and Cultural Industries 14
11.3 Main Roads Western Australia 14
11.4 Wheatbelt RDA 15
12. EMERGING ISSUES 15
13. URGENT BUSINESS 15
14. DATE, TIME AND PLACE OF NEXT MEETINGS 15
15. CLOSURE 15

Great Eastern Country Zone

Meeting was held at Cummins Theatre, Merredin

Commenced at 9.30am, Thursday 25 June 2020

Minutes

1. OPENING AND WELCOME

2. ATTENDANCE AND APOLOGIES

Attendance

Shire of Bruce Rock	President Cr Stephen Strange
	Cr Ramesh Rajagopalan
	Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
Shire of Cunderdin	Cr Dennis Whisson
	Mr Stuart Hobley Chief Executive Officer non-voting delegate
Shire of Dowerin	Cr Darrel Hudson
	Ms Rebecca McCall Chief Executive Officer non-voting delegate
Shire of Kellerberrin	President Cr Rodney Forsyth
	Mr Raymond Griffiths Chief Executive Officer non-voting delegate
Shire of Koorda	President Cr Jannah Stratford
	Mr Darren Simmons Chief Executive Officer non-voting delegate
Shire of Merredin	President Cr Julie Flockart
	Cr Mal Willis
	Mr Mark Dacombe Chief Executive Officer non-voting delegate
Shire of Mount Marshall	President Cr Tony Sachse – **Deputy Chair**
	Mr John Nuttall Chief Executive Officer non-voting delegate
Shire of Narembeen	President Cr Rhonda Cole - **Chair**
	Mr Chris Jackson Chief Executive Officer non-voting delegate
Shire of Nungarin	President Pippa DeLacey
	Cr Eileen O'Connell
Shire of Tammin	Cr Glenice Batchelor

Shire of Trayning	President Cr Melanie Brown
	Cr Geoff Waters
	Mr Brian Jones Chief Executive Officer non-voting delegate
Shire of Westonia	President Cr Karin Day
	Mr Jamie Criddle Chief Executive Officer non-voting delegate
Shire of Wyalkatchem	President Cr Quentin Davies
	Cr Stephen Gamble
Shire of Yilgarn	President Wayne Della Bosca
	Mr Peter Clarke Chief Executive Officer non-voting delegate

WALGA Representatives

Tony Brown, Executive Manager Governance & Organisational Services
Nebojsha Franich, Economics Policy Manager

Guests

Ms Jen Collins – Department of Local Government, Sport & Cultural Industries
Mr Craig Manton, Main Roads WA
Kathleen Brown, Electorate Officer, Mia Davies MLA Office

Apologies

Mia Davies MLA, Member for Central Wheatbelt
Hon Laurie Graham MLC, Agricultural Region
Hon. Martin Aldridge MLC, Agricultural Region
Cr Alison Harris – Shire of Cunderdin
Cr Julie Chatfield – Shire of Dowerin
Cr Scott O'Neill – Shire of Dowerin
President Cr Sue Meeking – Shire of Kondinin
Ms Mia Maxfield, Chief Executive Officer – Shire of Kondinin
Cr Pamela McWha – Shire of Koorda
Cr Nick Gillett – Shire of Mt Marshall
President Cr Gary Shadbolt – Shire of Mukinbudin
Cr Sandie Ventris – Shire of Mukinbudin
Mr Dirk Sellenger – Shire of Mukinbudin
Cr Kellie Mortimore – Shire of Narembeen
Cr Gary Coumbe – Shire of Nungarin
Mr Adam Majid Chief Executive Officer – Shire of Nungarin
Cr Tania Daniels – Shire of Tammin
Mr Neville Hale Chief Executive Officer – Shire of Tammin
Cr Bill Huxtable – Shire of Westonia
Ms Taryn Dayman Chief Executive Officer – Shire of Wyalkatchem
Cr Bryan Close – Shire of Yilgarn
Rob Cossart, CEO Wheatbelt Development Commission
Ms Kristen Twine, Wheatbelt Development Commission
Mandy Walker, Director Regional Development, RDA Wheatbelt

Attachments

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 30 April 2020.
2. Great Eastern Country Zone Executive Committee Minutes 11 June 2020.
3. Great Eastern Country Zone Budget 2020/21

4. DETECT Snapshot
5. DETECT poster
6. Commonwealth Minister for Communications letter re: telecommunication issues in the Wheatbelt
7. Wheatbelt Health MOU
8. President's Report

State Council Agenda – via link: https://walga.asn.au/getattachment/9d6cd564-6fdd-486b-afbf-80472db6b3d7/Agenda-State-Council-1-July-2020.pdf

3. DECLARATIONS OF INTEREST

Darren Mollenoyux Declared an Impartiality Interest in item 7.4

4. ANNOUNCEMENTS

Nil

5. GUEST SPEAKERS / DEPUTATIONS

5.1 Economic Update – Nebojsha Franich, Manager Economics, WALGA

Nebojsha provided an economic update to the Zone to assist members in their strategic and operational planning for 2020-21 in the context of recovering from COVID-19.

A copy of the presentation is attached as Attachment A.

6. MINUTES

6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Thursday 30 April

The Minutes of the Great Eastern Country Zone meeting held on Thursday 30 April 2020 were previously been circulated to Member Councils.

RESOLUTION

Moved: **Cr Ramesh Rajagopalan**
Seconded: **Cr Karin Day**

That the Minutes of the Great Eastern Country Zone meeting held Thursday 30 April 2020 are confirmed as a true and accurate record of the proceedings.

CARRIED

6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Thursday 30 April 2020

6.2.1 Local Government Audits – Office of the Auditor General (OAG)

Discussion was held on the Auditor General not fully addressing the Local Government sectors concerns in respect to the cost and resources involved in financial audits since the OAG has taken responsibility for the audits.

RESOLUTION

Moved: Cr Tony Sachse
Seconded: Cr Stephen Strange

1. **That WALGA carry-out research with the sector to quantify the new and extra requirements that the OAG is requesting from Local Governments and determine whether there is consistency across audits. Research to include information on the extra Local Government staff time that is now required.**

2. **This information be used to advocate to the OAG to further consider the costing model and the consistency of audits across the sector.**

CARRIED

6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 11 June 2020 (Attachment 2)

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.

6.3.1 (Exec item 5.2) Budget 2020/21

Background:

At the April Great Eastern Country Zone meeting the following was resolved:

ZONE RESOLUTION

Moved: President Cr Tony Sasche
Seconded: President Cr Dennis Whisson

That the subscriptions be set at $0.00 for the 20/21 financial year and each member Local Government pay for their own Elected Member training.

CARRIED

Subsequently the Budgeted Profit and Loss adopted by this Committee at is meeting on 16 April 2020 is amended to reflect this revision. The impact of the revision is as follows:

- General Subscription Income reduces from $28,000 to nil
- The bottom line result changes from a Profit of $11,170 to a loss of $16,830.
- Cash reserves at 30 June 2020 are projected to reduce to approximately $158,000.

The Revised Budget was provided with the Agenda.

Executive Committee Resolved

That the Revised Budgeted Profit and Loss Statement of the Great Eastern Country Zone of WALGA for 2020/21 be recommended for Zone endorsement.

ZONE RESOLUTION

Moved: Cr Stephen Strange
Seconded: Cr Karin Day

That the Revised Budgeted Profit and Loss Statement of the Great Eastern Country Zone of WALGA for 2020/21 be endorsed.

CARRIED

6.3.2 (Exec Item 5.4) Change of Date August Zone meeting

As the Dowerin Field day has been cancelled for 2020, the Executive Committee has recommended that the August Zone meeting be held on Thursday 27 August.

Moved: Cr Rod Forsyth
Seconded: Cr Tony Sachse

That the August 2020 Zone meeting be scheduled for Thursday 27 August 2020.

CARRIED

6.3.3 Minutes of the Executive Committee 11 June 2020

Moved: Cr Rod Forsyth
Seconded: Cr Tony Sachse

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held Thursday 11 June 2020 be endorsed.

CARRIED

7. ZONE BUSINESS

7.1 Engineering Review of Tier 3 Rail

Background

The State Government has announced that an engineering review of Tier 3 rail lines will be commissioned. The review will examine the costs and time required to return the lines to operation. Tier 3 rail lines were closed in 2013 and 2014. The engineering consultancy will be managed by the Public Transport Authority (PTA).

Access to Tier 3 rail lines was not included in the arbitrated agreement between CBH and Arc Infrastructure that was concluded in November 2019. At the time CBH indicated that a key commercial barrier was that it would take up to four years to refurbish the lines, which meant that the grain handler would only be guaranteed access for six years under the new agreement.

The State Government's draft Revitalising Agricultural Region Freight Strategy includes significant investment in Tier 1 and Tier 2 rail lines, but does not including re-opening Tier 3 lines. This strategy has not been formally launched by the Government.

WALGA State Council has considered freight on rail on many occasions. The current policy position may be summarised as WALGA supports the movement of freight on rail where it is economically viable to do so.

RESOLUTION

Moved: Cr Rod Forsyth
Seconded: Cr Quentin Davies

1. **That the Great Eastern Country Zone note the engineering review of Tier 3 rail lines that has been commissioned and acknowledge the State Government for this initiative.**
2. **That progress of the engineering review of the Tier 3 rail lines be monitored and reports of findings be brought to a future meeting.**
3. **That the Zone recommend to the State Government to the consultants to liaise with CBH on this issue.**

CARRIED

7.2 Operation DETECT Snapshot - Wheatbelt Contact and Booking System

Background

Local Government will have employees who are eligible for testing under Operation DETECT Snapshot and you may also have contacts within your networks to reach others. If you have any questions please do not hesitate to call me.

WAPHA has used the following information and is contacting all non-WACHS health care providers, similarly WAPOL is communicating with their staff.

WACHS Wheatbelt has contacted all meat works and private residential aged care facilities in the Wheatbelt region to manage outreach testing to their facilities given numbers of staff.

The WA Department of Health's DETECT Snapshot program invites people from **identified groups in the community who show no symptoms of COVID-19** to be tested for the virus to get a better understanding of any COVID-19 that may be in the community. See attached fact sheet and poster for more details.

Eligible groups include people in the following categories whop are over the age of 18:

- Healthcare workers, including WA Health staff, employees in private hospitals, residential aged care facilities, general practices, pharmacies, the disability sector, or any worker employed by an organisation delivering health services
- WA Police staff
- Meat workers employed in an abattoir, meat packing or in further processing such as small goods manufacture
- Retail workers such as employees in supermarkets, department stores and specialty stores
- Hospitality workers such as employees in cafes, restaurants, pubs or hotels.

Testing is available from today, Thursday 28 May 2020 to Wednesday 10 June 2020 (inclusive) for all eligible workers who do not have any symptoms of COVID-19.

WACHS Wheatbelt has a booking system that will allow all eligible participants to book a time for testing. To book a test, please call 9888 2288 to make a booking.

A copy of the DETECT Snapshot was attached with the Agenda.

Noted

7.3 Telecommunications – Minister Response

By John Nutall, CEO Shire of Mt Marshall

Background

Correspondence was sent to the Minister for Communications, Cyber Safety and the Arts in March 2020 to seek a response in regards to the ongoing Telecommunication issues in the Wheatbelt region. Attached with the Agenda was the Minister's response.

The Zone is still concerned at the lack of progress on this matter.

RESOLUTION

Moved: **Cr Rod Forsyth**
Seconded: **Cr Glenice Batchelor**

That WALGA again raise the issue of lack of communication when power outages occur with the State Emergency Management Committee (SEMC) and the Federal/State Government politicians advising of the lack of response from Telstra on this issue and the extreme concern in an emergency situation that this causes.

CARRIED

7. 4 Cunderdin Agricultural College – Year 11 Student accommodation

By Kirstie Davis, Community Policy Manager, WALGA

Background

Discussion was held on the situation where year 11 students attending the Cunderdin Agriculture College are required to live at Muresk College in Northam as there is not sufficient accommodation at the Cunderdin College.

The Executive committee requested some information be researched on the number of year 11 students attending Cunderdin College and how many are affected by this situation and is the college oversubscribed. Consideration to be given for the Zone to request the State Government to provide funding assistance for infrastructure at the college.

Response to Zone questions

- The WA College of Agriculture - Cunderdin (the College) is a fully co–educational, residential complex catering for up to 136 students in residence in the Wheatbelt. The farm comprises 4,063 ha of land of which 2,516 ha are arable. Various stock and cropping enterprises are undertaken on the farm for the educational benefit of students. Buildings include residential dormitories, Design and Technology Centre, Farm Workshop, Butcher shop, Piggery, Shearing Shed, Poultry Unit, Recreation Centre, Classroom/Library complex and Administration.
- There are currently 40 students affected by the pandemic due to shared dorm arrangements at the College. These students are being accommodated and transported to and from Muresk Institute in Northam twice a day to attend the College.
- The College is consistently oversubscribed by 5-15 enrolments on the waitlist each year.

Secretariat Comment

The WA College of Agriculture – Cunderdin is a residential, day education and training facility for Year 11 and 12 students interested in agricultural, trades and related industries. The students experience a combination of academic teaching and relevant practical and trade experience in a 4,063 hectare working farm environment. College graduates go on to gain apprenticeships in industry such as agricultural science and veterinary nursing and employment in the agricultural sector, while some go

on to further their studies in tertiary education. There is significant data suggesting that students remain living and working in the region after leaving the College.

The College is a Registered Training Organisation (RTO) with established industry partnerships providing students with access to cutting edge technology and first class industry research to complement all areas of study.

The five residential Agricultural Colleges in Western Australia formed a consortium named the Western Australian College of Agriculture. The five WA agricultural colleges – Cunderdin, Denmark, Harvey, Morawa and Narrogin with all except Morawa at capacity to the number of enrolments they can accommodate.

The College has been working with State Government on a Business Case for a number of years to re-profile dorm accommodation from shared to single use. The need for this has been further highlighted through the pandemic experience. As the College is consistently oversubscribed in enrolments there is an established need to also increase accommodation provision to an additional maximum of 20 students. It is not in the best interest of the College at this stage to accommodate more than the additional 20 students as this would require a restructure of available trade spaces, class sizes and offerings.

The State public sector will be using Diversify WA as its Framework to guide their priorities for the coming years. The second focus point for reform and investment, as outlined on page five, is for Western Australian to be "known for our premium food, wine and agricultural commodities including innovative production methods". With State Government strongly supporting a continued messaging for the creation of jobs and to build a strong and diverse economy together with the support of Regional Development Commissions

Primary Industries is one of six priority sectors for the State Governments and includes the development and implementation of:

- a Primary Industries Strategy
- Digital Connectivity
- Regional Growth Initiatives
- Cotton on the Ord
- Grains Research Rebuilding
- Sheep and Wool Industries

Furthermore the Government is committed to supporting regional communities by diversifying the economy and creating 30,000 new jobs in the regions by mid-2024.

RESOLUTION

Moved: Cr Tony Sachse
Seconded: Cr Julie Flockart

That the Great Eastern Country request the State Government provide funding assistance through the Business Case for infrastructure upgrades to the accommodation at the Cunderdin Agricultural College to address the oversubscription of students that will continue to support the Government in achieving its targets or regional prosperity and regional job creation.

CARRIED

7.5 Local Government Legislation Amendment Act 2019 – Consequential Regulations

Background

Consequential amendments to regulations are now required to effect further change and the Department of Local Government, Sport and Cultural Industries has released the *Local Government*

Regulations Amendment (Consequential) Regulations 2020 for this purpose. The Department has also prepared Explanatory Notes as an aid to understanding the effect of the proposed regulations.

The Department advises that the regulations principally relate to:

- the harmonisation of the appointment of authorised persons across multiple pieces of legislation;
- local and statewide public notices; and
- improved access to information, including through publication on Local Government websites.

WALGA is conducting a consultation process and seeks feedback from Member Local Governments on the proposed regulations. Please provide any comments by **4pm Friday 3rd July 2020.**

Zone Local Governments are encouraged to provide WALGA with a response by the 3 July deadline.

Noted

7.6 Local Roads and Community Infrastructure Program

Please see below advice regarding guidelines for the Federal ***Local Roads and Community Infrastructure Program***, which has been raised at a number of Zone meetings during the current round.

The advice WALGA received last week from Laurena McNeill (A/Director Local Roads and Community Infrastructure Program, Department of Infrastructure, Transport, Regional Development and Communications) was:

1. Program Guidelines are waiting approval from the Deputy Prime Minister and are expected to be released week commencing 22 June (with no guarantees about the timing).
2. The Guidelines will be emailed directly to all Local Governments following release.
3. A Question and Answer series will be posted on the website.
4. A grant agreement will be sent to each Local Government. After this is signed, a work schedule will need to be submitted, in the same way as Roads to Recovery operates.
5. Will need to be clear that the project will be completed by 30 June 2021.
6. Local Governments will need to declare that the funded projects are additional. The Commonwealth is keen to ensure that the funds are not being used to substitute for projects that would have been funded internally. However, there is no specific process to demonstrate this.
7. Encourage specific questions be directed to iip@infrastructure.gov.au

Noted

8. ZONE REPORTS

8.1 Zone President Report

By Cr Rhonda Cole

RESOLUTION

Moved: **Cr Dennis Whisson**
Seconded: **Cr Pippa De Lacey**

That the Zone President's Report be received.

CARRIED

8.2 Local Government Agricultural Freight Group

By Cr Julie Flockart

Cr Forsyth advised that there has not been a meeting since the last Zone meeting.

RESOLUTION

Moved: Cr Julie Flockart
Seconded: Cr Quentin Davies

That the Local Government Agricultural Freight Group Report be received.

CARRIED

8.3 Wheatbelt District Emergency Management Committee

By Cr Tony Sachse

Reports on the progress of the Wheatbelt DEMC was circulated prior to the meeting.

RESOLUTION

Moved: Cr Tony Sachse
Seconded: Cr Quentin Davies

That the Wheatbelt District Emergency Management Committee Report and attachments be received.

CARRIED

8.4 Wheatbelt Health MOU Group

By Cr Glenice Batchelor

Please refer to Agenda attachment of the draft Health MOU.

Cr Batchelor provided a report on the Wheatbelt Health MOU at the meeting. Noting concerns with the MOU DOCUMENT. Cr Batchelor will submit concerns to WALGA vioa Tony Brown.

RESOLUTION

Moved: Cr Glenice Batchelor
Seconded: Cr Ramesh Rajagopalan

That the Wheatbelt Health MOU Group Report be received.

CARRIED

9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS

9.1 State Councillor Report

Cr Stephen Strange

Cr Strange reported on WALGA's response to COVID-19 AND HAD PROVIDED GOOD LEADERSHIP. The weekly webinars have proved beneficial for members.

RESOLUTION

Moved: **Cr Stephen Strange**
Seconded: **Cr Tony Sachse**

That the State Councillor Report be received and the WALGA [President and CEO be invited to the next Zone meeting.

CARRIED

9.2 WALGA Status Report

By Tony Brown, Executive Officer

BACKGROUND

Presenting the Status Report for June 2020 which contains WALGA's responses to the resolutions of previous Zone Meetings.

GREAT EASTERN COUNTRY ZONE STATUS REPORT
June 2020

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	**2020 February 26** **Zone Agenda Item** 7.1 Federal Government Drought Communities	That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program.	State Council Resolution That State Council endorse the recommendation from the Great Eastern Country Zone relating to the Federal Government Drought Communities Program. • That the Great Eastern Country Zone requests WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program. RESOLUTION 37.1/2020 WALGA has met with the WA Minister for Water Chief of Staff and is lobbying through both the State and ALGA for a third round of funding, bespoke to Western Australia.	**June 2020** **Ongoing**	**Mark Batty** **Executive Manager, Strategy, Policy and Planning** **mbatty@walga.asn.au** **9213 2078**
Great Eastern C	**2020 February 26** **Zone Agenda Item** 12.1 Landgate – Delays in receiving valuations	Request WALGA to inquire with Landgate in respect to the delays in receiving interim valuations.	WALGA has been carrying out a lot of work in the valuations area, with the priority being to seek deferment of the 20/21 valuations. The issue of timeliness of interim valuations will also be progressed.	**June 2020**	**Tony Brown** **Executive Manager Governance and Organisational Services** **9213 2051** **tbrown@walga.asn.au**
Great Eastern C	**2019 June 27** **Zone Agenda Item 12.1** Government Regional Officer Housing	That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.	In May 2019, the McGowan Government deferred a planned increase to GROH rents in 2019-20. The next increase of $30pw was due to come into effect 1 July 2019. https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/McGowan-Government-temporarily-defers-increase-to-GROH-rents.aspx WALGA notes and includes the Zones Recommendation in its advocacy for GROH and greater service support for regional and remote Western Australian Local Governments, acknowledging the importance of this topic in the coming months.	**Ongoing**	**Mark Batty** **Executive Manager, Strategy, Policy and Planning** **mbatty@walga.asn.au** **9213 2078**

			WALGA has been advised by WAPOL and the relevant State Government agency who confirm the rental freeze to GROH properties will remain until the completion of the review of the GROH Tenant Rent Setting Framework. Further work has been done in strengthening the partnerships between WAPOL officers and key Local Government officers in specified areas of concerns. Department of Communities modelling and draft ERC proposal has been elevated within the Department. The Director General has called for a working group to be established to include representatives from GROH, of which the TSRF review will be included. As further information is made available, WALGA will remain in contact with the Zones to provide timely feedback and advice. Department of Communities finalised their restructure on 20 May 2020. WALGA will now reengage with Dept. staff to discuss and progress GROH matters.		
Great Eastern C	**2019 June 27** **Zone Agenda Item 7.1** WALGA Advocacy Regarding Greenfinch Mine Expansion	That the Great Eastern Country Zone 1. Supports the Shire of Westonia's position to seek clearing and mining approval for the proposed Greenfinch mining operation. 2. Requests WALGA to raise the issue with relevant authorities to ensure that the Greenfinch Project has every chance of success.	Clearing permits have now been issued by DWER, and WALGA is working with the Shire to fast track the land declaration process for the road reserve through the Department of Planning Lands and Heritage. Ongoing.	**June 2020**	**Mark Batty** **Executive Manager, Strategy, Policy and Planning** **mbatty@walga.asn.au** **9213 2078**
Great Eastern C	**2019 March** **Zone Agenda Item 12.3** Telstra – Power Outages Effecting Communications	1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.	WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications. WALGA have advocated to the SEMC and the SEMC have included this item on their agenda at the meeting to be held 2 August 2019. WALGA tabled this issue at the August SEMC meeting requesting SEMC to formally write to the District Emergency management Committees and to provide WALGA with advice on this matter. SEMC have taken this as an action. The Zone will be provided with a copy of SEMC's response when received. This matter has been officially raised at SEMC, particularly the sector is still awaiting a response. WALGA tabled concerns of the sector at the State Emergency Management Committee on Friday 13th December 2019. Following this WALGA met with Telstra and discussed how we can better understand the Telstra notification systems and how Local Governments can access the information and key contacts should this happen. The key outcomes from the meeting were for Telstra to share a series of fact sheets on topics relevant to the issues being faced by your communities and provide key contact information in order for these matters to be escalated or referred should you need to. The first fact sheet provided by Telstra was on Power Outages and was disseminated to all regional councils.	**Ongoing**	**Mark Batty** **Executive Manager, Strategy, Policy and Planning** **mbatty@walga.asn.au** **9213 2078**

Great Eastern C	**2018 November 29 Zone Agenda Item 7.3** Container Deposit Scheme Locations	That the Great Eastern Country Zone requests that: 1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area. 2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends The State Government provide appropriate funding for the refund points.	Due to COVID-19, on 31 March, the State Government announced that the scheduled implementation date of 2 June 2020, had been postponed, and will relaunched in October 2020.	**June 2020**	**Mark Batty** **Executive Manager, Strategy, Policy and Planning** **mbatty@walga.asn.au** **9213 2078**
Great Eastern C	**2018 November 29 Zone Agenda Item 7.4** Water Corporation - New management and billing structure for standpipes	That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and; 1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water; Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow effected landholders the ability to create on-farm water storage and water connections	Considered by the Infrastructure Policy Team at its March meeting and further follow-up with Councils requested with feedback to the next meeting.	**July 2020**	**Ian Duncan** **Executive Manager Infrastructure** **iduncan@walga.asn.au** **9213 2031**

ZONE COMMENT

Cr Sachse raised the rural water scheme issues and put forward the following updated recommendation;

RESOLUTION

Moved: **Cr Tony Sachse**
Seconded: **Cr Karin Day**

1. **That WALGA advocate to the Federal Government to request additional funding for the Rural Water Scheme as the fund has been fully subscribed 1 year into a 3 year program.**
2. **That WALGA advocate to the State Government to reinstate the Farm Water grants scheme.**

CARRIED

RESOLUTION

Moved: **Cr Glenice Batchelor**
Seconded: **Cr Mal Willis**

That the Great Eastern Country Zone WALGA June 2020 Status Report be noted.

CARRIED

9.3 Review of WALGA State Council Agenda – Matters for Decision

BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: **https://walga.asn.au/getattachment/9d6cd564-6fdd-486b-afbf-80472db6b3d7/Agenda-State-Council-1-July-2020.pdf**

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Emerging Issues

4.1 COVID-19 Pandemic – WALGA Response

WALGA Recommendation

That the information contained in this report relating to WALGA's response to the COVID-19 pandemic be noted.

Matters for Decision

5.1 WA Public Libraries Agreement

WALGA Recommendation

That the draft State and Local Government Agreement for Public Libraries be endorsed.

RESOLUTION

Moved: Cr Julie Flockart
Seconded: Cr Mal Willis

That the Great Eastern Country Zone supports all Matters for Decision as listed above in the July 2020 State Council Agenda.

CARRIED

9.4 Review of WALGA State Council Agenda – Matters for Noting / Information

6.1 Draft Aviation Strategy 2020
6.2 Regional Aviation Policy Issues Paper
6.3 Report Municipal Waste Advisory Council (MWAC)

9.5 Review of WALGA State Council Agenda – Organisational Reports

7.1 Key Activity Reports

7.1.1 Report on Key Activities, Environment and Waste Unit
7.1.2 Report on Key Activities, Governance and Organisational Services
7.1.3 Report on Key Activities, Infrastructure
7.1.4 Report on Key Activities, People and Place

9.6 Review of WALGA State Council Agenda – Policy Forum Reports

7.2 Policy Forum Reports

7.2.1 Mayors/Presidents Policy Forum
7.2.2 Mining Community Policy Forum
7.2.3 Container Deposit Legislation Policy Forum
7.2.4 Economic Development Forum

9.7 WALGA President's Report

The WALGA President's was attached to the Agenda.

RESOLUTION

Moved: Cr Quentin Davies
Seconded: Cr Glenice Batchelor

That the Great Eastern Country Zone notes the following reports contained in the WALGA July 2020 State Council Agenda.

- **Matters for Noting/Information**
- **Organisational Reports**

- **Policy Forum Report; and**
- **WALGA President's Report**

CARRIED

10. MEMBERS OF PARLIAMENT

10.1 Mia Davies Office

Kath Brown advised that Mia Davies has recommended that Local Governments and the Zone write to the Minister for Emergency Services on the Power Outages issue and cc Mia's office.

11. AGENCY REPORTS

11.1 Wheatbelt Development Commission (WDC)

Cr Julie Flockart as a WDC Board Member presented the Development Commissions report noting the following;

- Regional Roundtable meetings with Minister MacTiernan and Minister Dawson
- RED Grants are available
- WDC – Strategic Plan Review
- CEO Rob Cossart is available to meet all Local Governments in the region.

Cr Flockart also acknowledged the passing of James McMillan Brown, former Shire President, Shire of Merredin and MLA/MLC for the District.

Noted

11.2 Department of Local Government, Sport and Cultural Industries

Please find below a link to an Update from the Department of Local Government, Sport and Cultural Industries. Featured in the update:

- Community Resilience Scorecard
- Local Government (COID-19) Response Order 2020
- Financial Assistance Grants 2020-21 and Advance Payment
- Restrictions on Travel to remote Aboriginal communities
- National Reconciliation Week 2020
- CSRFF – Updated timeframes
- Sport and Recreation Recovery Framework

DLGSC Update June 2020

Jen Collins presented the Departments report.

Noted

11.3 Main Roads Western Australia

Mr Craig Manton provided an update to the Zone. Please find as Attachment B a copy of Craig's presentation.

11.4 Wheatbelt RDA

Mandy Walker, RDA Wheatbelt was an apology for this meeting.

12. EMERGING ISSUES

12.1 Workplace Health and Safety Legislation

Stuart Hobley raised the issue of the proposed Workplace Health and Safety (WHS) legislation, particularly the components relating to Industrial Manslaughter.

Tony Brown advised that WALGA is currently researching this issue and the matter will be considered by State Council as an Emerging Issue item at the July 1 meeting.

13. URGENT BUSINESS

14. DATE, TIME AND PLACE OF NEXT MEETINGS

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Thursday 27 August 2020, commencing at 9.30am.

15. CLOSURE

There being no further business the Chair declared the meeting closed at 12:13pm.

This page has been left blank intentionally

Attachment 9.1.2

Notice of Annual General Meeting

24 June 2020 **Our Ref: 01-003-02-0003 TL**

Dear Chief Executive Officer

Notice of Annual General Meeting 2020

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held on **Friday, 25 September 2020**.

As you would be profoundly aware, the COVID-19 pandemic has upended much of our way of doing business and created significant uncertainty about our ability to host large scale events such as WALGA's Annual General Meeting. Following the cancellation of the Local Government Convention, the 2020 Annual General Meeting has been delayed to late September to provide as much time as possible for the meeting to be held in-person.

The meeting will be held at *Crown Perth*.

If an in-person event is not able to be held due to social distancing restrictions, the meeting will be conducted virtually.

Notice of the Annual General Meeting is enclosed, together with general information on the meeting, guidelines for the preparation and submission of motions and the Voting Delegates Registration Form.

Key dates are as follows:

- **Friday, 17 July** – Deadline to submit motions proposing amendments to WALGA's constitution
- **Friday, 31 July** – Deadline to submit motions for the AGM Agenda
- **Friday, 28 August** – Registration of voting delegates closes
- **Friday, 25 September** – Annual General Meeting, Crown Towers Perth

For enquiries, please contact Margaret Degebrodt, Executive Officer Governance on 9213 2036 or via email mdegebrodt@walga.asn.au.

Yours sincerely

Nick Sloan
Chief Executive Officer

Enclosed: Notice of 2020 AGM including Voting Delegate Form

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077
info@walga.asn.au
www.walga.asn.au

Notice

of

Annual General Meeting

and

Procedural Information

for Submission of Motions

Crown Perth

Friday, 25 September 2020

Deadline for Agenda Items

(Close of Business)

Friday, 31 July 2020

2020 Local Government Convention General Information

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1:30pm on Friday 25 September 2020. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. Delegates must register their attendance in advance.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the 2020 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is 5:00pm **Friday, 31 July.**

Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by 5:00pm Friday, 17 July 2020 in order to satisfy the 60 day constitutional notification requirements.

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:

Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Margaret Degebrodt, Executive Officer Governance on (08) 9213 2036 or via email mdegebrodt@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.

Mayor Tracey Roberts JP
President

Nick Sloan
Chief Executive Officer

EMAIL BACK

Voting Delegate Information
2020 Annual General Meeting

TO: Chief Executive Officer

Registered:

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Friday 25 September 2020 at Crown Towers Perth.

Please complete and return this form to the Association by **Friday 28, August 2020** to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please Note: All Voting Delegates will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	**PROXY Voting Delegates**
Name of Voting Delegates (2): …… ……..	Name of Proxy Voting Delegates (2): …….. ……...

For (Local Government Name): Shire/Town/City of ……..

Signature Chief Executive Officer _____

(An electronic signature is required if submitting via email)

Date _____

ON COMPLETION PLEASE EMAIL TO: mdegebrodt@walga.asn.au

Margaret Degebrodt, Executive Officer Governance

Attachment 9.1.3

Local Roads and Community Infrastructure Program

Letter of Offer

THE HON MICHAEL MCCORMACK MP
Deputy Prime Minister
Minister for Infrastructure, Transport and Regional Development

THE HON MARK COULTON MP
Minister for Regional Health, Regional Communications and Local Government

Ref: MS20-000934

Cr Onida Truran
Shire of Yilgarn
PO Box 86
SOUTHERN CROSS WA 6426

Dear President

Letter of Offer – Local Roads and Community Infrastructure Program

We are writing to offer you, Shire of Yilgarn ABN 58 923 991 148, an Australian Government Grant under the Local Roads and Community Infrastructure (LRCI) Program.

The offer is for a grant of $943,522 total, excluding GST, (the 'Grant') to undertake the Grant Activity as set out in the attached Grant Agreement.

The LRCI Program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement. It is expected councils, where possible, will use local businesses and workforces to deliver projects under the LRCI Program to ensure stimulus funding flows into local communities. Program guidelines are included with this letter and can also be accessed through the Department's website at www.investment.infrastructure.gov.au/lrci.

To accept this offer in relation to the Grant, please sign the attached Grant Agreement and send or email a scanned copy to IIP@infrastructure.gov.au by 31 July 2020, otherwise this offer will lapse. A legally binding agreement will be created once the Grant Agreement has also been signed by the Commonwealth, represented by the Department of Infrastructure, Transport, Regional Development and Communications ABN 86 267 354 017.

In agreeing to and signing the Grant Agreement, you confirm that you have read and understood the Program Guidelines and Grant Agreement.

Yours sincerely

MICHAEL MCCORMACK **MARK COULTON**

Enc

Local Roads and Community Infrastructure Grant Agreement

between the Commonwealth represented by

Department of Infrastructure, Transport, Regional Development and Communications

And

The Grantee

Contents

Local Roads and Community Infrastructure Grant Agreement 1

Grant Agreement 3

Parties to this Agreement 3

Background 3

Scope of this Agreement 3

Grant Details 4

A. Purpose of the Grant 4

B. Activity 4

C. Duration of the Grant 10

D. Payment of the Grant 10

E. Reporting 12

F. Party representatives and address for notices 16

G. Activity Material 16

3A. Intellectual property – research 17

3B. Creative Commons licence 17

23A. **Incorporation requirement** 20

Signature 21

Grantee 21

Commonwealth 21

Schedule 1: Commonwealth Standard Grant Conditions 22

Schedule 2: Work Schedule 31

Grant Agreement

Once completed and executed by the Parties, this document, together with the Letter of Offer that accompanied this document, the Commonwealth Standard Grant Conditions (Schedule 1), and Schedule 2, forms an Agreement between the Commonwealth and the Grantee.

Parties to this Agreement

The Grantee is the entity identified in the Letter of Offer.

The Commonwealth

The Commonwealth of Australia represented by the
Department of Infrastructure, Transport, Regional Development and Communications
of 111 Alinga Street, Canberra, Australian Capital Territory

ABN 86 267 354 017

Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with a Grant for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use the Grant and undertake the Activity in accordance with this Agreement.

Scope of this Agreement

This Agreement comprises:

(a) this document;

(b) the Supplementary Terms (if any);

(c) the Standard Grant Conditions (Schedule 1);

(d) the Grant Details;

(e) the Letter of Offer;

(f) any other document referenced or incorporated in the Grant Details.

If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to the Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to the Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

Grant Details

A. Purpose of the Grant

The Grant is being provided as part of the Local Roads and Community Infrastructure Program (LRCI Program).

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

The LRCI Program is administered by the Department of Infrastructure, Transport, Regional Development and Communications, referred to as 'the Department' throughout this agreement.

B. Activity

1 The Grantee is required to use the Grant funds to undertake the Eligible Projects set out in the approved Work Schedule.

2 Work Schedules

2.1 The Grantee must submit a draft Work Schedule in the manner and form notified by the Commonwealth, and in accordance with the requirements in this Agreement including Schedule 2.

2.2 The draft Work Schedule must contain the following information in relation to each of the nominated projects the Grantee proposes to undertake using the Grant:

2.2.1 project description, including details of how the project meets the Project Eligibility Requirements detailed in 5;

2.2.2 proposed timeframes for the project, including construction commencement date, construction duration and estimated construction completion date;

2.2.3 detail any Conflicts of Interest and management actions to manage these conflicts (see 7 below);

2.2.4 the amount of Grant funding required, and details of any other contributions to the total costs of the project, along with details of all proposed expenditure including confirmation that none of the proposed expenditure is Ineligible Expenditure;

2.2.5 maps in accordance with the mapping requirements notified by the Commonwealth on the Department's website;

2.2.6 expected number of jobs supported by the project over the construction period;

2.2.6.1 If some of the jobs supported by a project are new jobs/redistribution of personnel in the Grantee's workforces, labour costs for work undertaken must be derived from timesheets or via an equally acceptable method. Management time included in the expected number of jobs supported by a project must not include Ineligible Expenditures or costs associated with Ineligible Projects. Ineligible Projects and Ineligible Expenditures are set out at 6.

2.3 The total amount of Grant funding sought under the draft Work Schedule cannot exceed the amount of the Grant specified in the Letter of Offer.

3 The Commonwealth will review the draft Work Schedule following the process detailed in the Local Roads and Community Infrastructure Program Guidelines (as in force at the time the decision to approve the Work Schedule is made).

3.1 The Grantee will be advised in writing if its Work Schedule is approved.

3.2 The Commonwealth's approval of the draft Work Schedule may be subject to conditions, including:

3.2.1 the removal of some of the nominated projects where the Commonwealth does not consider they are Eligible Projects or otherwise meet the requirements of this Grant Agreement or the objectives of the LRCI Program – in which case the Grantee may submit an updated Work Schedule that includes additional nominated projects for approval at any time; or

3.2.2 the Grantee agreeing to amendments to this Grant Agreement required by the Commonwealth to implement any relevant government policy or that the Commonwealth otherwise considers necessary due to the value, nature, scope or location of the Activity or any nominated project.

3.3 The Commonwealth's decision regarding the approval of the draft Work Schedule and/or any conditions is at its absolute discretion and is final. Once approved, the Work Schedule forms part of this Grant Agreement. The approval of the Work Schedule is a condition for release of the First Instalment of Grant money.

4 A Grantee can only spend Grant money on Eligible Projects detailed in an Approved Work Schedule.

5 Project Eligibility Requirements

5.1 An Eligible Project is a project that meets the requirements of 5.2, 5.3, and 5.4; and; the requirements of 5.5 and/or 5.6;

5.2 An Eligible Project must be additional to the Grantee's existing work program for 2020-21.

5.2.1 A project brought forward from a post 2020-21 work plan is additional.

5.2.2 A project for which the Grantee has substituted Grant money for their own funding or other sources of funding is not additional. The purpose of the LRCI Program funding is to enable Grantees to undertake projects that are additional to what they had planned to undertake using their own funds to stimulate local economies and employment opportunities.

5.3 A project must deliver benefits to the community.

5.4 Construction on the project must be completed by 30 June 2021, unless otherwise agreed by the Commonwealth due to exceptional circumstances.

5.5 Eligible local road projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider how works can support improved road safety outcomes. This could include projects involving any of the following associated with a road:

5.5.1 traffic signs;

5.5.2 traffic control equipment;

5.5.3 street lighting equipment;

5.5.4 a bridge or tunnel;

5.5.5 a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);

5.5.6 facilities off the road that support the visitor economy;

5.5.7 road and sidewalk maintenance, where additional to normal capital works schedules.

5.6 Eligible community infrastructure projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects that involve the construction, maintenance and/or improvements to state/territory and crown owned land/assets and Commonwealth owned land/assets, can also be Eligible Projects where the Council can confirm that they have the authority of the land or asset owner to undertake the project at the nominated site(s) and the sites are accessible to the public (including natural assets).

5.6.1 These projects must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of eligible works include:

5.6.1.1 Closed Circuit TV (CCTV);

5.6.1.2 bicycle and walking paths;

5.6.1.3 painting or improvements to community facilities;

5.6.1.4 repairing and replacing fencing;

5.6.1.5 improved accessibility of community facilities and areas;

5.6.1.6 landscaping improvements, such as tree planting and beautification of roundabouts;

5.6.1.7 picnic shelters or barbeque facilities at community parks;

5.6.1.8 playgrounds and skate parks (including all ability playgrounds);

5.6.1.9 noise and vibration mitigation measures; and

5.6.1.10 off-road car parks (such as those at sporting grounds or parks).

5.7 If Grant funds will be used for fifty per cent or less of the total cost of a project, which meets the below requirements:

5.7.1 Grant funds allocated to the project will be used to cover the cost of construction activity to 30 June 2021;

5.7.2 all other Eligible Project requirements (except 5.4) are met;

5.7.3 the Project will complete construction by 30 June 2022; and

5.7.4 The Commonwealth was made aware that the project was intended to meet the requirements of this section.

The part of the project paid for by the Commonwealth may be approved as an Eligible Project.

6 Ineligible Projects/Ineligible Expenditure

6.1 Grant money cannot be used for Ineligible Projects or Ineligible Expenditure. Ineligible Projects and Ineligible Expenditure are the Grantee's business as usual activities and costs, or any other activities and costs not associated with Eligible Projects, including those set out at 6.2.

6.2 The following is a non-exhaustive list of examples of Ineligible Projects or Ineligible Expenditures:

6.2.1 costs incurred in the preparation of a draft Work Schedule or related documentation;

6.2.2 general administrative overheads and staff salaries not connected with Eligible Projects;

6.2.3 subsidy of general ongoing administration of an organisation such as electricity, phone and rent;

6.2.4 projects that receive Australian, state or territory government funding for the same purpose (unless otherwise agreed by the Commonwealth);

6.2.5 commencement ceremony, opening ceremony or any other event associated with Eligible Projects;

6.2.6 transport planning studies;

6.2.7 road rehabilitation studies (if not part of an Eligible Project);

6.2.8 community/public art;

6.2.9 road building plant or other capital equipment especially moveable equipment (e.g. graders);

6.2.10 training (if not part of an Eligible Project);

6.2.11 public liability insurance;

6.2.12 fringe benefits tax;

6.2.13 GST payable component of a supply;

6.2.14 finance leases on equipment;

6.2.15 depreciation, except for depreciation of plant and equipment directly attributable to a grant funded eligible project;

6.2.16 stand-alone design and preliminary works;

6.2.17 operating lease charges where the rental expense cannot be directly linked to the grant project (e.g. a grader may be hired for a period for a variety of tasks, only charges that specifically relate to the Eligible Project can be charged against the grant funds);

6.2.18 overseas travel; and

6.2.19 the covering of retrospective costs.

6.3 The Commonwealth may determine further costs to be Ineligible Expenditures and notify the Grantee of these expenditures.

7 Conflicts of Interest

7.1 The Grantee must disclose if any of their personnel:

7.1.1 has a relationship with, or interest in, an organisation, which is likely to interfere with or restrict the Grantee from carrying out the Activities and/or implementing the Work Schedule fairly and independently; or

7.1.2 has a relationship with, or interest in, an organisation which may be awarded work in relation to a nominated project or is otherwise to be involved in the implementation of the Work Schedule.

7.2 The Grantee must include in the Work Schedule:

7.2.1 any details of any real, apparent, or potential conflicts of interest (as detailed in 7.1) that may arise in relation to the Grantee's nominated projects, or the program;

7.2.2 details of how the Grantee proposes to manage these or any other conflict of interest that may arise; or

7.2.3 that to the best of their knowledge, there are no conflicts of interest.

7.3 The Grantee must include in the Work Schedule details of the arrangements it will implement to effectively manage conflicts of interest in relation to the conduct of projects. If a Grantee later identifies an actual, apparent, or perceived conflict of interest during the conduct of an Eligible Project, they must inform the Commonwealth Representative of the conflict of Interest in writing immediately; and detail how they intend to manage it.

8 Media Releases

8.1 If the Grantee proposes to issue any media release relating to an Eligible Project, it must:

8.1.1 at least two business days prior to its proposed release, unless otherwise agreed by the Commonwealth, provide a copy of the proposed media release to the Commonwealth and obtain the Commonwealth's agreement to the media release; and

8.1.2 provide the relevant local Federal Member of Parliament with the opportunity to participate in the media release.

8.2 Within seven calendar days of receipt of an instalment, the Grantee must provide via email to the relevant local Federal Member of Parliament (with a copy provided to the Commonwealth) a summary of all Eligible Projects, commencing, in progress, and completing in a Federal Electorate and the funds claimed against those Eligible Projects under this Grant Agreement.

9 Eligible Project Events

9.1 If the Grantee proposes to hold a works commencement ceremony, opening ceremony or any other event in relation to the commencement/opening/reopening of an Eligible Project, they must inform the Commonwealth and the relevant local Federal Member of Parliament of the proposed ceremony or event:

9.1.1 at least two weeks before the proposed ceremony or event is to be held; and

9.1.2 provide details of the proposed ceremony or event, including proposed invitees and order of proceedings.

10 Signage

10.1 The Grantee must erect a sign for each Eligible Project over $10,000, at the time work on the Eligible Project commences.

10.2 The sign must be erected in accordance with the Signage Guidelines available on the Department's website.

11 Changes to Grantees and Eligible Projects

11.1 Grantees must notify the Commonwealth of significant changes that are likely to affect an Eligible Project or their participation in the LRCI Program. This includes any key changes to the Grantee's organisation, particularly if it affects their ability to complete an Eligible Project, carry on their business and pay debts due.

11.2 A Grantee's Representative is the Formal Contact the Grantee uses for the Roads to Recovery program unless otherwise agreed by the Commonwealth. A Grantee must inform the Commonwealth of any changes to their:

11.2.1 name;

11.2.2 addresses;

11.2.3 Grantee's Representative details; or

11.2.4 bank account details.

11.3 Any changes to a Grantee's Representative identified at 11.2 must follow the process notified by the Commonwealth.

C. Duration of the Grant

Activity start date	Activity Completion Date
The Activity starts on 1 July 2020	and ends on 31 December 2021

12 Activity Timeframe

12.1 Construction activity on Eligible Projects must be undertaken between 1 July 2020 and 30 June 2021, other costs associated with Eligible Projects may continue to 31 December 2021.

12.2 The Agreement ends on 30 June 2022 which is the **Agreement End Date**.

D. Payment of the Grant

13 The total amount of the Grant is the Nominal Funding Allocation approved in relation to the Grantee contained in the Letter of Offer.

13.1 A Grantee's bank account for the LRCI program is the bank account the Grantee uses for the Roads to Recovery Program. A change to a bank account must follow the process notified by the Commonwealth.

14 Grant Instalments

14.1 Grant Instalments will be paid in accordance with the instalments set out in Table 1 below, subject to:

14.1.1 any necessary amendments being made to the *Financial Framework (Supplementary Powers) Regulations 1997* to authorise expenditure being made under the LSCI program;

14.1.2 receipt of required Reports by the Commonwealth;

14.1.3 the Commonwealth's decision on Reports and information provided therein;

14.1.4 the required information contained in Work Schedules;

14.1.5 the Commonwealth's consideration of other relevant information;

14.1.6 compliance by the Grantee with its obligations under this Agreement; and

14.1.7 any further requirements in the Local Roads and Community Infrastructure Program Guidelines (as in force at the time the decision to make a payment is made) being met.

15 Payments will be paid in accordance with Table 1: Grant Payments

Table 1: Grant Payments		
Payment milestone	**Grant payment date**	**Amount**
First Instalment: Work Schedule approval payment	Within four weeks of the Work Schedule being approved.	The first payment will be equal to 50 per cent of a Grantee's Nominal Funding Allocation.
Second Instalment: Top up - mid program progress payment	Within four weeks of the Secretary of the Commonwealth or their Delegate's decision on the following: 1) an updated Work Schedule; and 2) the second Quarterly Report submitted between 1– 31 January 2021.	The Second Instalment will be equal to the Grantee's: • actual expenditure up until 31 December 2020; and • projected expenditure to 31 March 2021 on Eligible Projects in an Approved Work Schedule **less:** • the First Instalment; and • 10 per cent of the Nominal Funding Allocation. If, following the method of calculation above, the Grantee's second instalment would be less than zero, the Grantee will not receive any money in their second instalment.
Second Instalment: Early Access	If all grant money has been expended in advance of 1 January 2021. Within four weeks of the Secretary of the Commonwealth's or their Delegate's decision on the following: 1) an updated Work Schedule; and 2) an Ad hoc report.	The Second Instalment will be equal to the Grantee's: • actual expenditure up until 31 December 2020; and • projected expenditure to 31 March 2021 on Eligible Projects in an Approved Work Schedule **less:** • the First Instalment; and • 10 per cent of the Nominal Funding Allocation. If, following the method of calculation above, the Grantee's second instalment would be less than zero, the Grantee will not receive any money in their second instalment.

Third Instalment: Final payment	Within four weeks of the Secretary of the Commonwealth or their Delegate's decision being made to release the final instalment upon receipt of the Annual Report.	The Third Instalment will be the lesser of: • the residual amount of a Grantee's Nominal Funding Allocation; or • total eligible expenditure under the program **less** instalments paid to date.

E. Reporting

16 The Grantee agrees to update Work Schedules in accordance with;

16.1 the Local Roads and Community Infrastructure Program Guidelines as in force from time to time; and

16.2 any other requirements notified by the Commonwealth.

16.3 At a minimum, a Grantee must update a Work Schedule in accordance with any requirements notified by the Commonwealth, immediately prior to submitting the second Quarterly Report or immediately before submission of an Ad hoc report for Early Access to the Second Instalment.

17 The Grantee agrees to create the following reports in the manner and form specified by the Commonwealth and provide the reports to the Commonwealth representative:

17.1 Quarterly Reports;

17.2 Annual Reports;

17.3 Ad hoc Reports (if required).

17.4 The Grantee must provide Reports in accordance with the timeframes at **Table 2: Reports** unless 17.5 applies.

17.5 If the Grantee has expended all Grant funds and/or returned any Grant funds additional to the requirements of the Activity, after providing the Quarterly Report for the quarter in which this occurs, the Grantee will not be required to provide any further Quarterly Reports, but will be required to provide the Annual Report.

Table 2: Reports		
Lodgement period for Quarterly Reports	**Quarter: Actual expenditure period**	**Quarterly Report**
1–31 October 2020	1 July to 30 September 2020	Mid payment update of Work schedule. Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–31 January 2021	1 October to 31 December 2020	Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–30 April 2021	1 January to 31 March 2021	Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
Annual Report must be provided by 14 August 2021	1 July 2020 to 30 June 2021	Annual Report Actual expenditure and eligible project updates from 1 July 2020/Commencement of program to 30 June 2021.

1–31 October 2021	1 July 2021 – 30 September 2021 (if required)	Actual expenditure for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–31 January 2022	1 October 2021 to 31 December 2021 (if required)	Actual expenditure for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.

18 Quarterly Reports

18.1 Quarterly Reports must be in the manner and form notified by the Commonwealth.

18.2 A Quarterly Report must include the following information:

18.2.1 the amount of Grant funding spent (actual expenditure) for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates;

18.2.2 the amount of Grant funding (proposed expenditure) which the Grantee intends to spend on Eligible Projects in the quarter following the report;

18.2.3 details of progress towards completion of Eligible Projects;

18.2.4 estimated and/or confirmed jobs supported by the Grant funding; and

18.2.5 such other information notified by the Commonwealth from time to time.

18.3 The figures in the Quarterly Reports should be prepared on an accrual basis.

19 Annual Reports

19.1 Annual Reports must be in the manner and form notified by the Commonwealth.

19.2 Annual Reports must include the following information:

19.2.1 Total amount of Grant funding made available and subsequently received over the financial year;

19.2.2 Total amount of Grant funding spent on Eligible Projects;

19.2.3 Total amount (if any) of Grant funding unspent and either returned or will be returned to the Commonwealth;

19.2.4 a written Financial Statement by the Chief Executive Officer or equivalent officer however named. The Financial Statement must be in the form specified by the Commonwealth and include:

19.2.4.1 the amount of Grant payment which remained unspent from the financial year;

19.2.4.2 the amount of Grant payments received by the Grantee in the financial year;

19.2.4.3 the amount of Grant payments available for expenditure by the Grantee on Eligible Projects in that year;

19.2.4.4 the amount spent by the Grantee during that year out of the Grant payments available for expenditure by the Grantee during that year;

19.2.4.5 the amount (if any) retained at the end of that year by the Grantee out of Grant payments available for expenditure by the Grantee during that year and which remained unspent at the end of that year;

Note: The figures in the Chief Executive Officer's financial statement should be calculated on an accrual basis.

19.2.5 a report in writing and signed by an appropriate auditor stating whether, in the auditor's opinion:

19.2.5.1 the Chief Executive Officer's financial statement is based on proper accounts and records;

19.2.5.2 the Chief Executive Officer's financial statement is in agreement with the accounts and records;

19.2.5.3 the expenditure referred to in subparagraph (d)(iv) has been on Eligible Projects under the LRCI Program; and

19.2.5.4 the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement as the Grantee's own source expenditure is based on, and in agreement with, proper accounts and records.

19.2.6 Any further information notified by the Commonwealth.

20 Ad Hoc Reports

20.1 If the Grantee has spent all of their First Instalment in advance of 1 January 2021, the grantee can submit an Ad hoc report to access their Second Instalment of Grant funds early.

20.2 An Ad hoc report must be in the manner and form specified by the Commonwealth.

20.3 An Ad hoc report must contain the following information:

20.3.1 the amount of Grant funding spent from 1 July 2020 until the date specified in the Ad Hoc Report;

20.3.2 the amount of grant funding which the Grantee intends to spend on Eligible Projects following the report until 31 March 2021;

20.3.3 details of progress towards completion of Eligible Projects; including any evidence required per the Local Roads and Community Infrastructure Program Guidelines;

20.3.4 estimated and/or confirmed jobs supported by Grant funding; and

20.3.5 such other information notified by the Commonwealth from time to time.

20.4 The submission of an Ad hoc report does not negate the requirement to submit Quarterly Reports or an Annual Report.

F. Party representatives and address for notices

Grantee's representative and address

The Grantee's Representative is the Grantee's Formal Contact under the Roads to Recovery program unless otherwise agreed by the Commonwealth.

Commonwealth representative and address

Name of representative	Daniel Caruso
Position	Assistant Secretary, COVID Recovery Infrastructure Investment Stimulus
Postal address	GPO Box 594, Canberra Australian Capital Territory 2601
Physical address	111 Alinga Street, Canberra, Australian Capital Territory
Business hours telephone	02 6274 6522
Email	Daniel.Caruso@infrastructure.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

N/A.

Supplementary Terms from Clause Bank

1. Other Contributions

N/A

2. Activity budget

N/A

3. Intellectual property in Activity Material

N/A

3A. Intellectual property – research

N/A

3B. Creative Commons licence

N/A

4. Access/Monitoring/Inspection

4.1. The Grantee agrees to give the Commonwealth, or any persons authorised in writing by the Commonwealth:

(a) access to premises where the Activity is being performed and/or where Material relating to the Activity is kept within the time period specified in a Commonwealth notice; and
(b) permission to inspect and take copies of any Material relevant to the Activity.

4.2. The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause CB4.1.

4.3. This clause CB4 does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

5. Equipment and Assets

N/A

6. Specified Personnel

N/A

7. Relevant qualifications, licences, permits, approvals or skills

7.1. The Grantee agrees to ensure that personnel performing work in relation to the Activity: and

(a) are appropriately qualified to perform the tasks indicated;
(b) have obtained the required qualifications, licences, permits, approvals or skills before performing any part of the Activity and
(c) continue to maintain all relevant qualifications, licences, permits, approvals or skills for the duration of their involvement with the Activity.

8. Vulnerable Persons

N/A

9. Child safety

N/A

10. Commonwealth Material, facilities and assistance

N/A

11. Jurisdiction

N/A

12. Grantee trustee of Trust

N/A

13. Fraud

13.1. In this Agreement, Fraud means dishonestly obtaining a benefit, or causing a loss, by deception or other means, and includes alleged, attempted, suspected or detected fraud.

13.2. The Grantee must ensure its personnel and subcontractors do not engage in any Fraud in relation to the Activity.

13.3. If the Grantee becomes aware of:

(a) any Fraud in relation to the performance of the Activity; or

(b) any other Fraud that has had or may have an effect on the performance of the Activity;

then it must within 5 business days report the matter to the Commonwealth and all appropriate law enforcement and regulatory agencies.

13.4. The Grantee must, at its own cost, investigate any Fraud referred to in clause CB13.3 in accordance with the Australian Government Investigations Standards available at www.ag.gov.au.

13.5. The Commonwealth may, at its discretion, investigate any Fraud in relation to the Activity. The Grantee agrees to co-operate and provide all reasonable assistance at its own cost with any such investigation.

13.6. This clause survives the termination or expiry of the Agreement.

14. Prohibited dealings

N/A

15. Anti-corruption

15.1. In this Agreement:

Illegal or Corrupt Practice means directly or indirectly:

(a) making or causing to be made, any offer, gift, payment, consideration or benefit of any kind to any party, or

(b) receiving or seeking to receive, any offer, gift, payment, consideration or benefit of any kind from any party, as an inducement or reward in relation to the performance of the Activity, which would or could be construed as an illegal or corrupt practice.

15.2. The Grantee warrants that the Grantee, its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity have not, engaged in an Illegal or Corrupt Practice.

15.3. The Grantee agrees not to, and to take all reasonable steps to ensure that its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity do not:

(a) engage in an Illegal or Corrupt Practice; or
(b) engage in any practice that could constitute the offence of bribing a foreign public official contained in section 70.2 of the Criminal Code Act 1995 (Cth).

15.4. The Grantee agrees to inform the Commonwealth within five business days if the Grantee becomes aware of any activity as described in CB15.3 in relation to the performance of the Activity.

16. Step-in rights

N/A

17. Grant Administrator

N/A

18. Management Adviser

N/A

19. Indemnities

N/A

20. Compliance with Legislation and policies

20.1. In this Agreement: Legislation means a provision of a statute or subordinate legislation of the Commonwealth, or of a State, Territory or local authority

20.2. The Grantee agrees to comply with all Legislation applicable to its performance of this Agreement.

20.3. The Grantee agrees, in carrying out its obligations under this Agreement, to comply with any of the Commonwealth's policies as notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site).

21. Work health and safety

21.1. The Grantee agrees to ensure that it complies at all times with all applicable work health and safety legislative and regulatory requirements and any additional work health and safety requirements set out in the Grant Details.

21.2. If requested by the Commonwealth, the Grantee agrees to provide copies of its work health and safety management plans and processes and such other details of the arrangements it has in place to meet the requirements referred to in clause ST21.1.

21.3. When using the Commonwealth's premises or facilities, the Grantee agrees to comply with all reasonable directions and procedures relating to work health and safety and security in effect at those premises or facilities, as notified by the

Commonwealth or as might reasonably be inferred from the use to which the premises or facilities are being put.

22. Transition

N/A

23. Corporate governance

N/A

23A. Incorporation requirement

N/A

24. Counterparts

N/A

25. Employees subject to SACS Decision

N/A

26. Program interoperability with National Disability Insurance Scheme

N/A

27. Rollover of surplus and uncommitted funds

N/A

28. Secret and Sacred Indigenous Material

N/A

Signature

Executed as an agreement:

Grantee

Full legal name of the Grantee <name of the grantee> <ABN of the grantee>	
Signatory Name	
Signature	
Date	
Witness Name	
Signature and date	

Commonwealth

Signed for and on behalf of the Commonwealth of Australia as represented by the Commonwealth of Infrastructure, Transport, Regional Development and Communications	
Name	
Position	
Date	
Signature	
Witness Name	
Signature and date	

Schedule 1: Commonwealth Standard Grant Conditions

1. Undertaking the Activity

1.1. The Grantee agrees to undertake the Activity for the purpose of the Grant in accordance with this Agreement.

1.2. The Grantee is fully responsible for the Activity and for ensuring the performance of all its obligations under this Agreement in accordance with all relevant laws. The Grantee will not be relieved of that responsibility because of:

(a) the grant or withholding of any approval or the exercise or non-exercise of any right by the Commonwealth; or

(b) any payment to, or withholding of any payment from, the Grantee under this Agreement.

2. **Payment of the Grant**

2.1. The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.

2.2. Notwithstanding any other provision of this Agreement, the Commonwealth may by notice withhold payment of any amount of the Grant and/or take any other action specified in the Supplementary Terms if it reasonably believes that:

(a) the Grantee has not complied with this Agreement;

(b) the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or

(c) there is a serious concern relating to the Grantee or this Agreement that requires investigation.

2.3. A notice under clause 2.2 will contain the reasons for any action taken under clause 2.2 and, where relevant, the steps the Grantee can take to address those reasons.

2.4. The Commonwealth will only be obliged to pay a withheld amount once the Grantee has addressed the reasons contained in a notice under clause 2.2 to the Commonwealth's reasonable satisfaction.

3. **Acknowledgements**

3.1. The Grantee agrees not to make any public announcement, including by social media, in connection with the awarding of the Grant without the Commonwealth's prior written approval.

3.2. The Grantee agrees to acknowledge the Commonwealth's support in all Material, publications and promotional and advertising materials published in connection with this Agreement. The Commonwealth may notify the Grantee of the form of acknowledgement that the Grantee is to use.

3.3. The Grantee agrees not to use the Commonwealth Coat of Arms in connection with the Grant or the Activity without the Commonwealth's prior written approval.

4. **Notices**

4.1. Each Party agrees to promptly notify the other Party of anything reasonably likely to adversely affect the undertaking of the Activity, management of the Grant or its performance of any of its other requirements under this Agreement.

4.2. A notice given by a Party under this Agreement must be in writing and addressed to the other Party's representative as set out in the Grant Details or as most recently updated by notice given in accordance with this clause.

4.3. A notice is deemed to be effected:

(a) if delivered by hand - upon delivery to the relevant address;

(b) if sent by post - upon delivery to the relevant address; or

(c) if transmitted electronically - upon actual receipt by the addressee.

4.4. A notice received after 5.00 pm, or on a day that is a Saturday, Sunday or public holiday, in the place of receipt, is deemed to be effected on the next day that is not a Saturday, Sunday or public holiday in that place.

4.5. The Commonwealth may, by notice, advise the Grantee of changes to the Agreement that are minor or of an administrative nature, provided that any such changes do not increase the Grantee's obligations under this Agreement. Such changes, while legally binding, are not variations for the purpose of clause 8.

5. Relationship between the Parties

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

6. Subcontracting

6.1. The Grantee is responsible for the performance of its obligations under this Agreement, including in relation to any tasks undertaken by subcontractors.

6.2. The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

7. Conflict of interest

7.1. Other than those which have already been disclosed to the Commonwealth, the Grantee warrants that, to the best of its knowledge, at the date of this Agreement neither it nor its officers have any actual, perceived or potential conflicts of interest in relation the Activity.

7.2. If during the term of the Agreement, any actual, perceived or potential conflict arises or there is any material change to a previously disclosed conflict of interest, the Grantee agrees to:

(a) notify the Commonwealth promptly and make full disclosure of all relevant information relating to the conflict; and

(b) take any steps the Commonwealth reasonably requires to resolve or otherwise deal with that conflict.

8. Variation, assignment and waiver

8.1. This Agreement may be varied in writing only, signed by both Parties.

8.2. The Grantee cannot assign its obligations, and agrees not to assign its rights, under this Agreement without the Commonwealth's prior approval.

8.3. The Grantee agrees not to enter into negotiations with any other person for the purposes of entering into an arrangement that will require novation of, or involve any assignment of rights under, this Agreement without first consulting the Commonwealth.

8.4. A waiver by a Party of any of its rights under this Agreement is only effective if it is in a signed written notice to the other Party and then only to the extent specified in that notice.

9. Taxes, duties and government charges

9.1. The parties have entered into this Grant Agreement on the understanding that the Commonwealth and the Grantee are both government related entities, and that the amount of the Grant and anything else the Grantee receives from another entity in relation to any supply under this Agreement does not exceed the Grantee's cost of making that supply. On this basis, and in accordance with GSTR 2012/2 the parties rely on s.9-17 of the GST Act for no GST being imposed in connection with a supply made under this Agreement. Consequently, the actual and projected expenditure the Grantee reports to the Commonwealth must exclude the GST component on goods and services, and the payments the Commonwealth makes under this Agreement will not include GST.

9.2. The Grantee agrees to pay all taxes, duties and government charges imposed or levied in Australia or overseas in connection with the performance of this Agreement, except as provided by this Agreement.

9.3. If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement, the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.

9.4. If at the commencement of the Agreement the Grantee is not registered for GST and during the term of the Agreement the Grantee becomes, or is required to become, registered for GST, the Grantee agrees to notify the Commonwealth in writing within 7 days of becoming registered for GST.

10. Spending the Grant

10.1. The Grantee agrees to spend the Grant for the purpose of performing the Activity and otherwise in accordance with this Agreement.

10.2. Within one month after the Activity Completion Date, the Grantee agrees to provide a statement signed by the Grantee in a form specified by the Commonwealth verifying the Grant was spent in accordance with this Agreement.

11. Repayment

11.1. If any amount of the Grant:

(a) has been spent other than in accordance with this Agreement; or

(b) is additional to the requirements of the Activity; then the Commonwealth may by written notice:

(c) require the Grantee to repay that amount to the Commonwealth;

(d) require the Grantee to deal with that amount as directed by the Commonwealth; or

(e) deduct the amount from subsequent payments of the Grant or amounts payable under another agreement between the Grantee and the Commonwealth.

11.2. If the Commonwealth issues a notice under this Agreement requiring the Grantee to repay a Grant amount:

(a) the Grantee must do so within the time period specified in the notice;

(b) the Grantee must pay interest on any part of the amount that is outstanding at the end of the time period specified in the notice until the outstanding amount is repaid in full; and

(c) the Commonwealth may recover the amount and any interest under this Agreement as a debt due to the Commonwealth without further proof of the debt being required.

12. Record keeping

12.1. The Grantee agrees to keep financial accounts and other records that:

(a) detail and document the conduct and management of the Activity;

(b) identify the receipt and expenditure of the Grant separately within the Grantee's accounts and records so that at all times the Grant is identifiable; and

(c) enable all receipts and payments related to the Activity to be identified and reported.

12.2. The Grantee agrees to keep the records for five years after the Activity Completion Date or such other time specified in the Grant Details and provide copies of the records to the Commonwealth upon request.

13. Reporting and Liaison

13.1. The Grantee agrees to provide the Reporting Material specified in the Grant Details to the Commonwealth.

13.2. In addition to the obligations in clause 13.1, the Grantee agrees to:

(a) liaise with and provide assistance and information to the Commonwealth as reasonably required by the Commonwealth; and

(b) comply with the Commonwealth's reasonable requests, directions and monitoring requirements,

in relation to the Activity.

13.3. If the Commonwealth acting reasonably has concerns regarding the performance of the Activity or the management of the Grant, the Commonwealth may by written notice require the Grantee to provide one or more additional reports, containing the information and by the date(s), specified in the notice.

13.4. The Grantee acknowledges that the giving of false or misleading information to the Commonwealth is a serious offence under the Criminal Code Act 1995 (Cth).

14. Privacy

14.1. When dealing with Personal Information in carrying out the Activity, the Grantee agrees:

(a) to comply with the requirements of the Privacy Act 1988 (Cth); and

(b) not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

15. Confidentiality

15.1. The Parties agree not to disclose each other's confidential information without the other Party's prior written consent unless required or authorised by law or Parliament to disclose.

15.2. The Commonwealth may disclose the Grantee's confidential information where;

(a) the Commonwealth is providing information about the Activity or Grant in accordance with Commonwealth accountability and reporting requirements;

(b) the Commonwealth is disclosing the information to a Minister of the Australian Government, a House or Committee of the Commonwealth Parliament; or

(c) the Commonwealth is disclosing the information to its personnel or another Commonwealth agency where this serves the Commonwealth's legitimate interests.

16. Insurance

16.1. The Grantee agrees to maintain adequate insurance for as long as any obligations remain in connection with this Agreement and provide proof of insurance to the Commonwealth upon request.

17. Intellectual property

17.1. Subject to clause 17.2, the Grantee owns the Intellectual Property Rights in Activity Material and Reporting Material.

17.2. This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

17.3. The Grantee provides the Commonwealth a permanent, non-exclusive, irrevocable, royalty-free licence to use, modify, communicate, reproduce, publish, adapt and sub-license the Reporting Material for Commonwealth Purposes.

17.4. The licence in clause 17.3 does not apply to Activity Material.

18. Dispute resolution

18.1. The Parties agree not to initiate legal proceedings in relation to a dispute arising under this Agreement unless they have first tried and failed to resolve the dispute by negotiation.

18.2. Unless clause 18.3 applies, the Parties agree to continue to perform their respective obligations under this Agreement when a dispute exists.

18.3. The Parties may agree to suspend performance of the Agreement pending resolution of the dispute.

18.4. Failing settlement by negotiation in accordance with clause 18.1, the Parties may agree to refer the dispute to an independent third person with power to intervene and direct some form of resolution, in which case the Parties will be bound by that resolution. If the Parties do not agree to refer the dispute to an independent third person, either Party may initiate legal proceedings.

18.5. Each Party will bear their own costs in complying with this clause 18, and the Parties will share equally the cost of any third person engaged under clause 18.4.

18.6. The procedure for dispute resolution under this clause does not apply to any action relating to termination, cancellation or urgent interlocutory relief.

19. Reduction, Suspension and Termination

19.1. Reduction in scope of agreement for fault

19.1.1. If the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy, or if the Grantee has failed to comply with a notice to remedy, the Commonwealth may by written notice reduce the scope of the Agreement.

19.1.2. The Grantee agrees, on receipt of the notice of reduction, to:

(a) stop or reduce the performance of the Grantee's obligations as specified in the notice;

(b) take all available steps to minimise loss resulting from the reduction;

(c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and

(d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

19.1.3. In the event of reduction under clause 19.1.1, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

19.2. Suspension

19.2.1. If:

(a) the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is capable of remedy;

(b) the Commonwealth reasonably believes that the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or

(c) the Commonwealth reasonably believes that there is a serious concern relating to the Grantee or this Agreement that requires investigation;

the Commonwealth may by written notice:

(d) immediately suspend the Grantee from further performance of the Activity (including expenditure of the Grant); and/or

(e) require that the non-compliance or inability be remedied, or the investigation be completed, within the time specified in the notice.

19.2.2. If the Grantee:

(a) remedies the non-compliance or inability specified in the notice to the Commonwealth's reasonable satisfaction, or the Commonwealth reasonably concludes that the concern is unsubstantiated, the Commonwealth may direct the Grantee to recommence performing the Activity; or

(b) fails to remedy the non-compliance or inability within the time specified, or the Commonwealth reasonably concludes that the concern is likely to be substantiated, the Commonwealth may reduce the scope of the Agreement in accordance with clause

19.1 or terminate the Agreement immediately by giving a second notice in accordance with clause 19.3.

19.3. Termination for fault

19.3.1. The Commonwealth may terminate this Agreement by notice where the Grantee has:

(a) failed to comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy or where clause 19.2.2.b applies; or

(b) provided false or misleading statements in relation to the Grant; or

(c) become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

19.3.2. The Grantee agrees, on receipt of the notice of termination, to:

(a) stop the performance of the Grantee's obligations;

(b) take all available steps to minimise loss resulting from the termination; and

(c) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20. Cancellation or reduction for convenience

20.1. The Commonwealth may cancel or reduce the scope of this Agreement by notice, due to:

(a) a change in government policy; or

(b) a Change in the Control of the Grantee which the Commonwealth reasonably believes will negatively affect the Grantee's ability to comply with this Agreement.

20.2. On receipt of a notice of reduction or cancellation under this clause, the Grantee agrees to:

(a) stop or reduce the performance of the Grantee's obligations as specified in the notice;

(b) take all available steps to minimise loss resulting from that reduction or cancellation;

(c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and

(d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20.3. In the event of reduction or cancellation under this clause, the Commonwealth will be liable only to:

(a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and

(b) reimburse any reasonable and substantiated expenses the Grantee unavoidably incurs that relate directly and entirely to the reduction in scope or cancellation of the Agreement.

20.4. In the event of reduction, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

20.5. The Commonwealth's liability to pay any amount under this clause is:

(a) subject to the Grantee's compliance with this Agreement; and

(b) limited to an amount that when added to all other amounts already paid under the Agreement will not exceed the total amount of the Grant.

20.6. The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee but for the cancellation or reduction in scope of the Agreement under clause 20.1.

20.7. The Commonwealth will act reasonably in exercising its rights under this clause.

21. Survival

The following clauses survive termination, cancellation or expiry of this Agreement:

- clause 10 (Spending the Grant);
- clause 11 (Repayment);
- clause 12 (Record keeping);
- clause 13 (Reporting);
- clause 14 (Privacy);
- clause 15 (Confidentiality);
- clause 16 (Insurance);
- clause 17 (Intellectual property);
- clause 19 (Reduction, Suspension and Termination);
- clause 21 (Survival);
- clause 22 Definitions; and
- Any applicable provisions included from the clause bank; and
- Any other clause which expressly or by implication from its nature is meant to survive.

22. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activity described in the Grant Details and includes the provisions of the Reporting Material.
- **Activity Completion Date** means the date or event specified in the Grant Details.
- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.
- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth Standard Grant Conditions and any other document referenced or incorporated in the Grant Details.
- **Agreement End Date** means the date or event specified in the Grant Details.
- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.
- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.

- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Commonwealth Purposes** includes the following:

  a. the Commonwealth verifying and assessing grant proposals, including a grant application;

  b. the Commonwealth administering, monitoring, reporting on, auditing, publicising and evaluating a grant program or exercising its rights under this Agreement;

  c. the Commonwealth preparing, managing, reporting on, auditing and evaluating agreements, including this Agreement; and

  d. the Commonwealth developing and publishing policies, programs, guidelines and reports, including Commonwealth annual reports;

  but in all cases:

  e. excludes the commercialisation (being for-profit use) of the Material by the Commonwealth.
- **Commonwealth Standard Grant Conditions** means this document.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material or Activity Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee for the Activity as specified in the Grant Details.
- **Grantee** means the legal entity other than the Commonwealth specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.
- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988.*
- **Records** includes documents, information and data stored by any means and all copies and extracts of the same.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details and includes any Existing Material that is incorporated in or supplied with the Reporting Material.

Schedule 2: Work Schedule

Nominating Projects through the Work Schedule

1. The Department will provide a form that the Grantee must complete and submit to the Department at IIP@infrastructure.gov.au.

2. The following information must be provided for each project an Eligible Funding Recipient proposes to spend LRCI Program funds on:

   a. the project type (small <$10,000 or normal >$10,000);
   b. the work category;
   c. the work location or address, and primary road if relevant;
   d. data for use in a Geographical Information System in the manner and form required by the Department;
   e. description of the proposed project and work proposed;
   f. the problem the proposed project is seeking to address;
   g. the estimated construction start and completion date (physical not financial).
   h. the estimated total cost of the project, excluding GST;
   i. whether the project is being fully funded by the LRCI Program;
   j. the estimated council or other funding co-contributions (if applicable);
   k. how much LRCI Program funding is required;
   l. if the project land or asset is state/territory/crown or Commonwealth owned, please provide evidence of authority to undertake the project from the land or asset owner;
   m. the benefits from each project, including:
      - primary project goal;
      - estimated number of full time equivalent jobs supported over the construction period; and
      - any specific outputs/project activities being undertaken, for example:
        i. repair of 400 metres of fencing;
        ii. installation of ten waste and recycling bins to a Council's local park;
        iii. building of a swing set for children's play; or
        iv. painting of a community hall.
   n. conflict of interest declarations in accordance with requirements.

3. Once an approved project has been completed, Funding Recipients will need to detail whether the project goal has been achieved, and if it not, what outcome has been achieved and why.

4. Funding Recipients may group a series of individual projects valued at less than $10,000 that are of the same or similar nature as one 'group project'. In these circumstances, the Funding Recipient must provide the same information as individual projects with the following modifications:

   o. a general description of each group project;
   p. the location and cost (excluding GST) of each small funded project within the group project;
   q. the estimated total cost of the group project, excluding GST as a whole;
   r. how much LRCI Program funding is required for the group project as a whole;
   s. the estimated start date of the first of the small funded projects in the group project to begin and the scheduled completion date of the small funded project in

the group expected to be completed last;

t. specifies the overall expected outcome from the group project;
u. the collective benefits from each group project, including:
    - primary project goal;
    - estimated amount of full time equivalent jobs supported over the construction period; and
    - each specific outputs/project activity being undertaken (e.g. Xkm of road resealed/Repair of 400m of fencing/Add ten waste and recycling bins to Council's local park/ Building of swing set for children's play/Painting of a community hall).

Local Roads and Community Infrastructure Program – Work Schedule Template - Project nomination

Funding Recipients are required to nominate project(s) they plan to undertake with LRCI Program funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via emailing llP@infrastructure.gov.au.

A **separate** Project Nomination Form must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake.

Project type:	☐ Normal (>$10,000) ☐ Small (<$10,000)
Work category:	Road Infrastructure ☐ General maintenance ☐ Construction of a new road ☐ Sheeting/re-sheeting ☐ Reconstruction ☐ Rehabilitation ☐ Widening ☐ Sealing ☐ Resealing ☐ Bridge works ☐ Tunnel works ☐ Drainage ☐ Traffic improvement ☐ Street lighting equipment ☐ Other, please specify: Community Infrastructure ☐ Closed Circuit TV (CCTV) ☐ Bicycle and Walking Paths ☐ Painting/Improvements to community facilities ☐ Repairs/Replacement of fencing ☐ Improved Accessibility of Community Facilities and Areas ☐ Landscaping Improvements ☐ Picnic Shelters or Barbeque Facilities at Community Parks

	☐ Playgrounds and Skateparks (including all ability playgrounds) ☐ Toilet blocks ☐ Replacement of light bulbs in street lights ☐ Noise and Vibration Mitigation Measures ☐ Off-road Car Parks (such as those at sporting grounds or parks) ☐ Other, please specify:
Work Location (including coordinates):	
Description of project and work proposed:	
Problem being addressed:	
Date construction will commence (MM/YY):	
Date construction will be completed (MM/YY):	
Total Project Cost:	
Fully Funded by LRCI Program:	☐ Yes ☐ No
Details of council or other contribution:	
LRCI Program funding required:	
Project land or asset owner:	☐ Council ☐ State/territory ☐ Crown ☐ Commonwealth Do you have have the permission of the land/ asset owner to undertake the proposed project? How was permission obtained?

	☐ Yes ☐ No
Primary project goal:	☐ Improved Road Safety ☐ Regional Economic Development ☐ Improved Access for Heavy Vehicles ☐ Promotion of Tourism ☐ Improvement to School Bus Routes ☐ Access to Remote Communities ☐ Access to Intermodal Facilities ☐ Traffic Management ☐ Improved Recreational Opportunities ☐ Amenity of Nearby Residents ☐ Equity of Access ☐ Other, please specify:
Estimated number of FTE jobs (employees and independent contractors) generated over the construction period:	
Details of the use of any recycled materials intended to be used in the project:	
Specific outputs/project activities being undertaken: (e.g. Xkm of road resealed/Repair of 400 metres of fencing/Add ten waste and recycling bins to Council's local park/ Building of swing set for children's play/Painting of a community hall)	
Details of any real, apparent, or potential conflicts of interest relating to the proposed project, and how you propose to manage them, or to the best of their knowledge, that there are no conflicts of interest.	

Declaration

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at www.investment.infrastructure.gov.au/lrci as in force at the time of submission
- I have read, understood and agree to the Grant Agreement
- the information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth)
- the project is an eligible grant activity
- the project is additional to any existing work plans
- the project will be physically complete by 30 June 2021 unless otherwise agreed by the Department
- any conflict of interests identified in this form are true to best of knowledge
- that the Eligible Funding Recipient and its subcontractors and independent contractors will comply with all applicable laws
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with the following:
    - Australian Government Public Data Policy Statement
    - Commonwealth Grants Rules and Guidelines
    - Applicable Australian laws.
- I am authorised to complete this form and to sign and submit this declaration on behalf of the Eligible Funding Recipient.

☐ Yes

☐ No

Your full name:	
Email address:	
Date:	

Project Work Categories

Work Category	Examples of Works
General Maintenance	Pothole repairs, vegetation clearing, minor crack sealing and grading (unless new gravel is being added) are all considered to be general maintenance. Individual projects of this kind are generally less than $10,000 and multiple projects of this kind are often grouped as a single project.
Constructing a new road	Construction of a road where no road existed on that alignment before.
Reconstruction	Rebuilding a road that already exists (can include upgrading)
Rehabilitation	Work to return a road to its original standard
Widening	Work to make the surface or pavement of a road wider
Sheeting / Re-sheeting	Where additional gravel etc. is added on top of an existing road
Sealing	Putting a seal on an unsealed road.
Resealing	Second or subsequent sealing of roads
Bridge works	Any work involving bridges or culverts
Tunnel works	A tunnel to enable the building an underground road
Drainage	Culverts, kerb and guttering and related activities where the purpose of the works is to improve drainage only.
Traffic improvement	Works involving traffic calming devices, traffic lights, pedestrian islands, lighting, warning signs and roundabouts
Street lighting equipment	Works related to vehicle traffic and pedestrian lighting
Closed Circuit TV (CCTV)	Works associated with installing a fixed mobile CCTV system
Bicycle and Walking Paths	Works involving cycling and pedestrian infrastructure
Painting/Improvements to community facilities	Community facilities include community centres, community halls, childcare centres, educational establishment, club houses, and major sport, recreation and entertainment facilities
Repairs/Replacement of fencing	Works relating to building a new fence or repairs/replacement of existing fences
Improved Accessibility of Community Facilities and Areas	Works could include pedestrian bridges, ramps, accessible public toilets, and designated car parking for individuals with a disability
Landscaping Improvements	Works could include tree planting to increase shade, creation of green spaces, and beautification of roundabouts
Picnic Shelters or Barbeque Facilities at Community Parks	Self-explanatory
Playgrounds and Skateparks (including all ability playgrounds)	Self-explanatory
Noise and Vibration Mitigation Measures	Works related to reducing and mitigating noise and vibrations, such as quieter pavement surfaces and noise barriers
Off-road Car Parks	Such as off-road car parks at sporting grounds or parks
Other	Works that do not fall into the above categories

Main Project Goal Categories

Benefit Category	Examples
Road Safety	Where the goal is primarily to address road safety issues
Regional Economic Development	Where the goal is primarily to provide an economic benefit to the local community
Asset Maintenance	Where the goal is primarily to achieve to preserve the viability of the road
Improved access for heavy vehicles	Where the goal is primarily to improve access to heavy vehicles
Promotion of tourism	Where the goal is primarily to improve tourism within the local community
Improvements to school bus routes	Where the goal is primarily to improve the safety etc. of rural school bus routes
Access to remote communities	Where the goal is primarily to improve access to remote communities
Access to intermodal facilities	Where the goal is primarily to provide access to intermodal facilities e.g. the movement of grain etc. through various transport hubs
Traffic management	Where the goal is to primarily improve traffic management, pedestrian access etc
Improved recreational opportunities	Where the goal is primarily to improve recreational opportunities within the local community
Amenity of nearby residents	Where the goal is primarily to improve access for residents to their property, shopping facilities etc
Equity of Access	Where the goal is primarily to improve access for all within the local community
Other	Benefits that do not fall into the above categories

Calculation of estimated number of full-time equivalent (FTE) jobs
A full-time employee is defined as working 75 hours per fortnight.

In calculating the estimated number of FTE jobs during the construction period, Eligible Funding Recipients will need to convert part-time employees to full-time equivalent.

For example:
Five workers will be working on a project.

Three of these workers will be employed full-time, working 75 hours per fortnight.

Two workers will be employed part-time, working 20 hours per fortnight.
To determined FTE of part-time workers: 2*(20/75)=0.53 FTE

So total FTE = 3 (full time workers) + 0.53 FTE
= 3.53

Attachment 9.2.1

Financial Reports

Shire of YILGARN

"good country for hardy people"

SHIRE OF YILGARN

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 30 June 2020

LOCAL GOVERNMENT ACT 1995

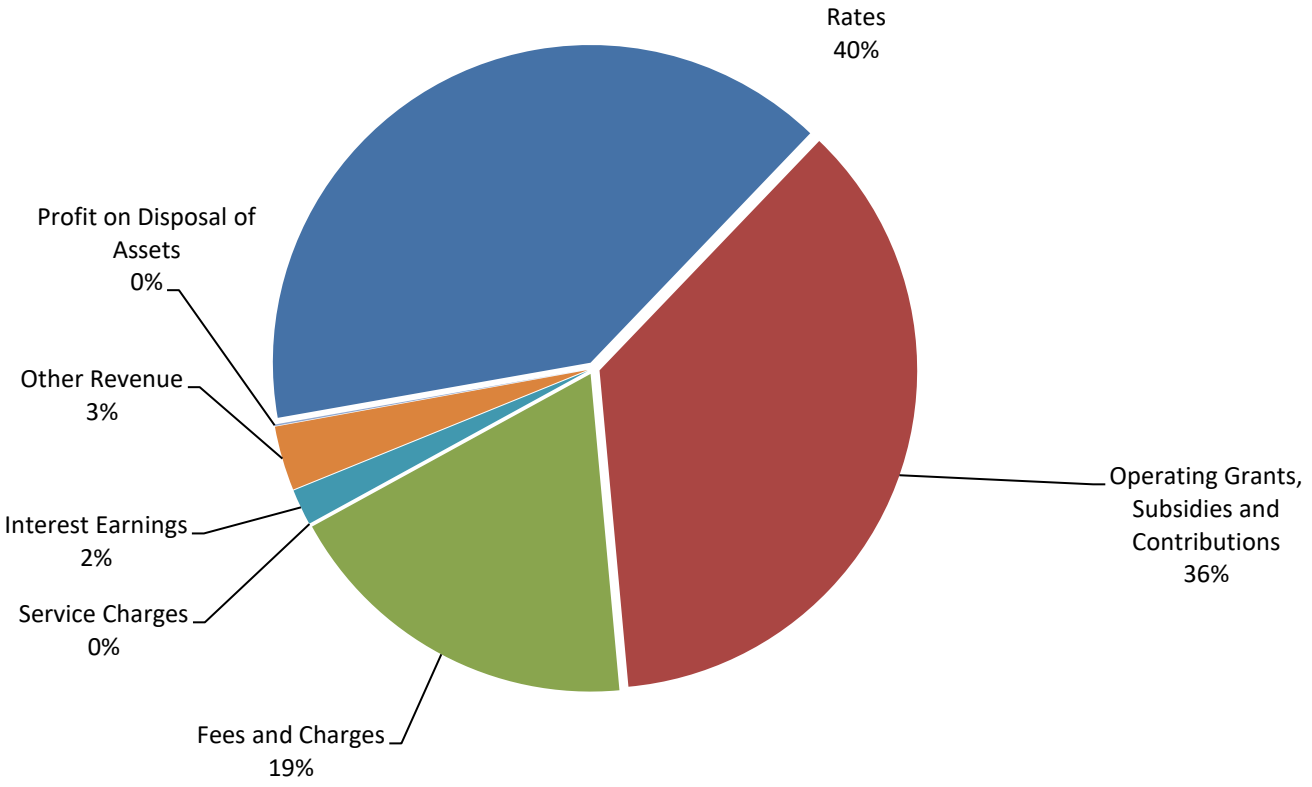
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

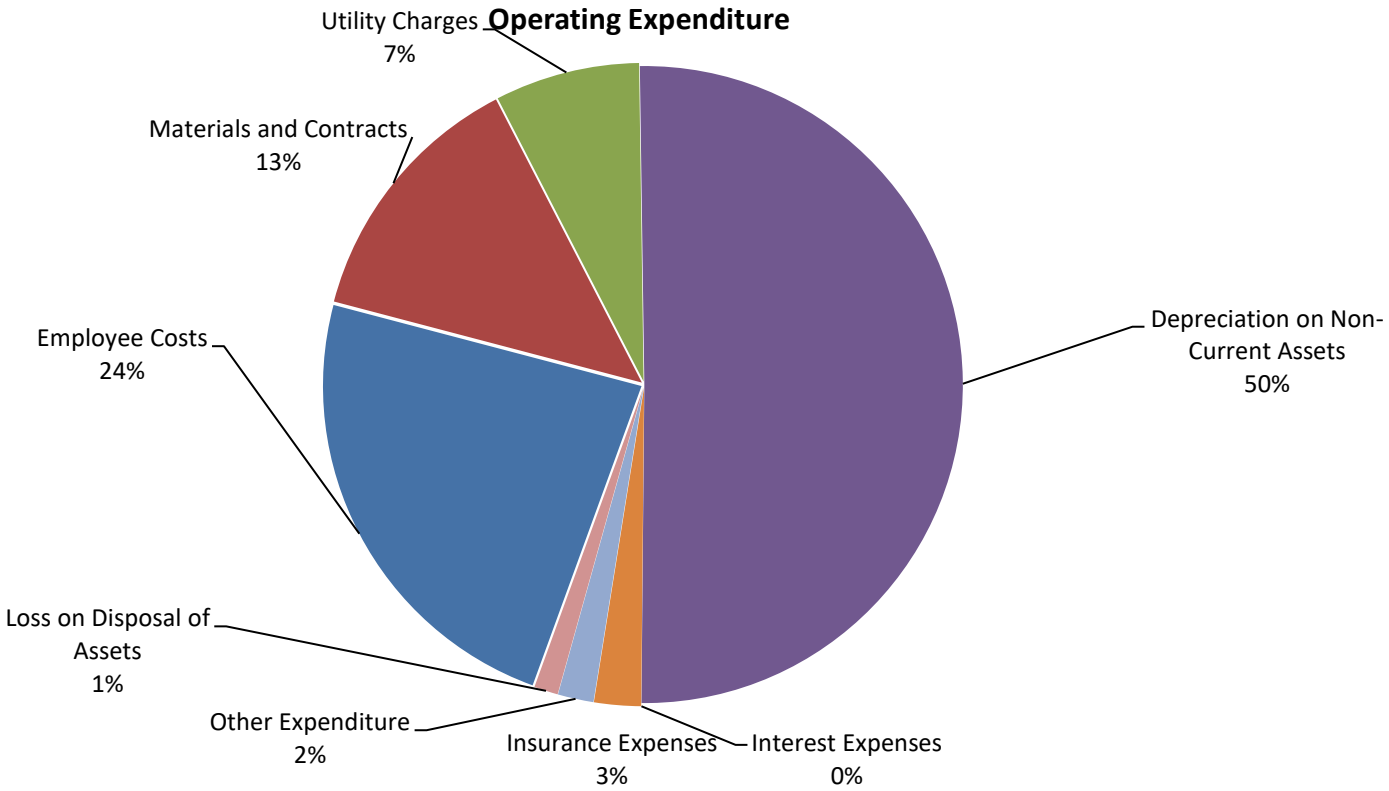
Monthly Summary Information		2 - 3
Statement of Financial Activity by Program		4
Statement of Financial Activity by Nature or Type		5
Statement of Capital Acquisitions and Capital Funding		6
Note 2	Explanation of Material Variances	11
Note 3	Net Current Funding Position	12
Note 6	Receivables	15
Note 7	Cash Backed Reserves	16-17
Note 8	Capital Disposals	18
Note 9	Rating Information	19
Note 10	Information on Borrowings	20
Note 11	Grants and Contributions	21
Note 12	Trust	22
Note 13	Details of Capital Acquisitions	23-26

SHIRE OF YILGARN
Information Summary
For the Period Ended 30 June 2020

Operating Revenue



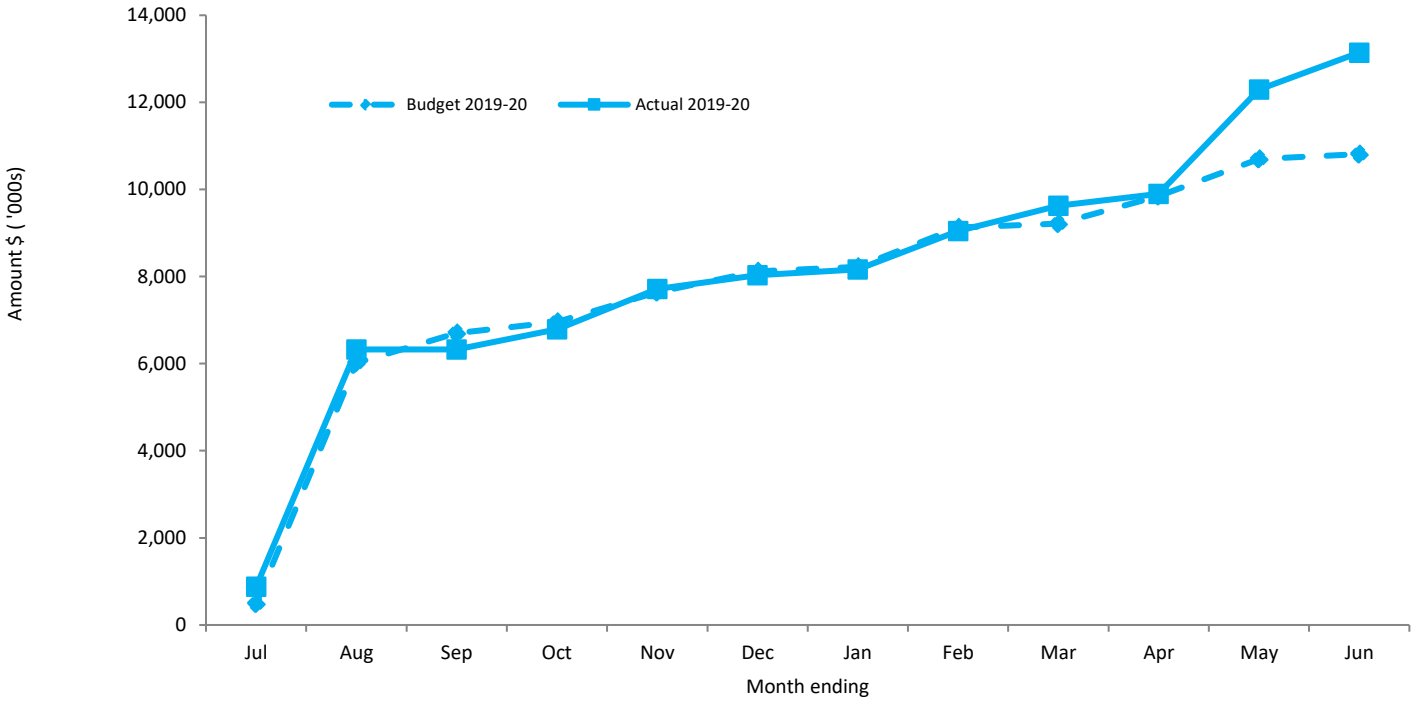
Operating Expenditure



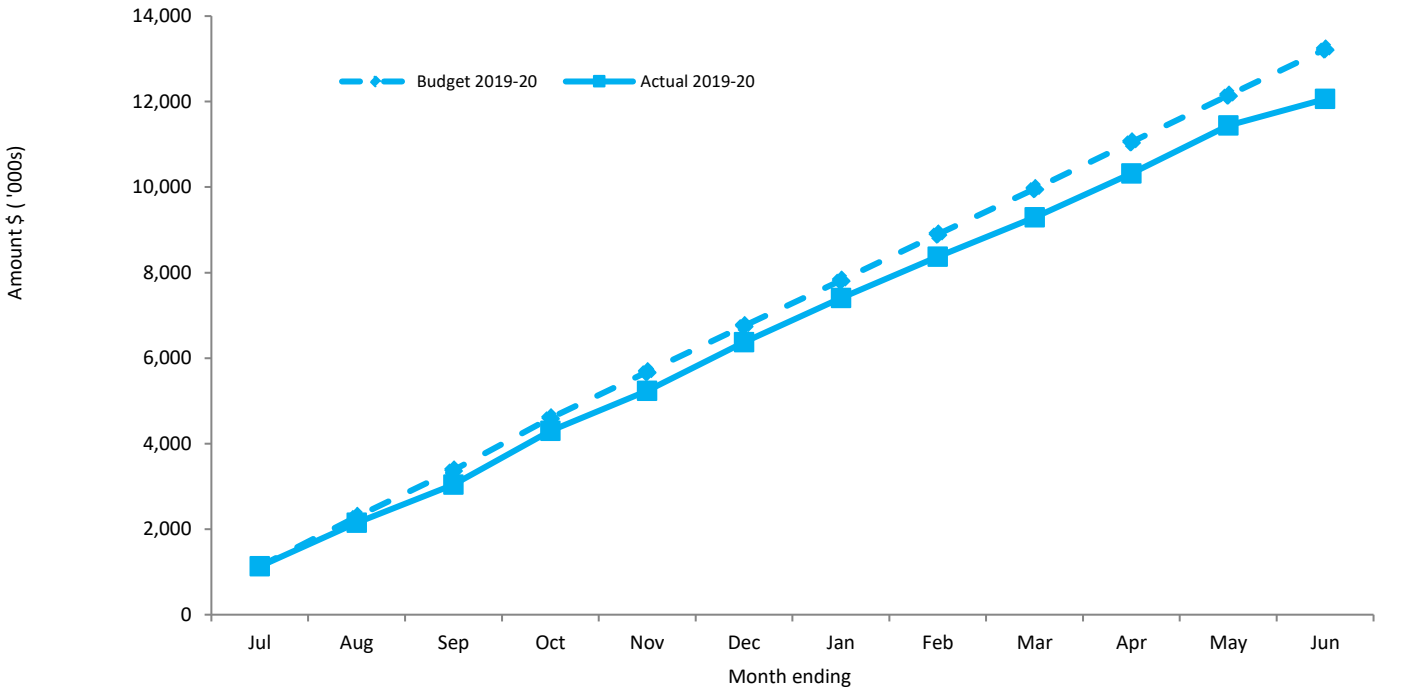
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
Information Summary
For the Period Ended 30 June 2020

Budget Operating Revenues -v- Actual (Refer Note 2)



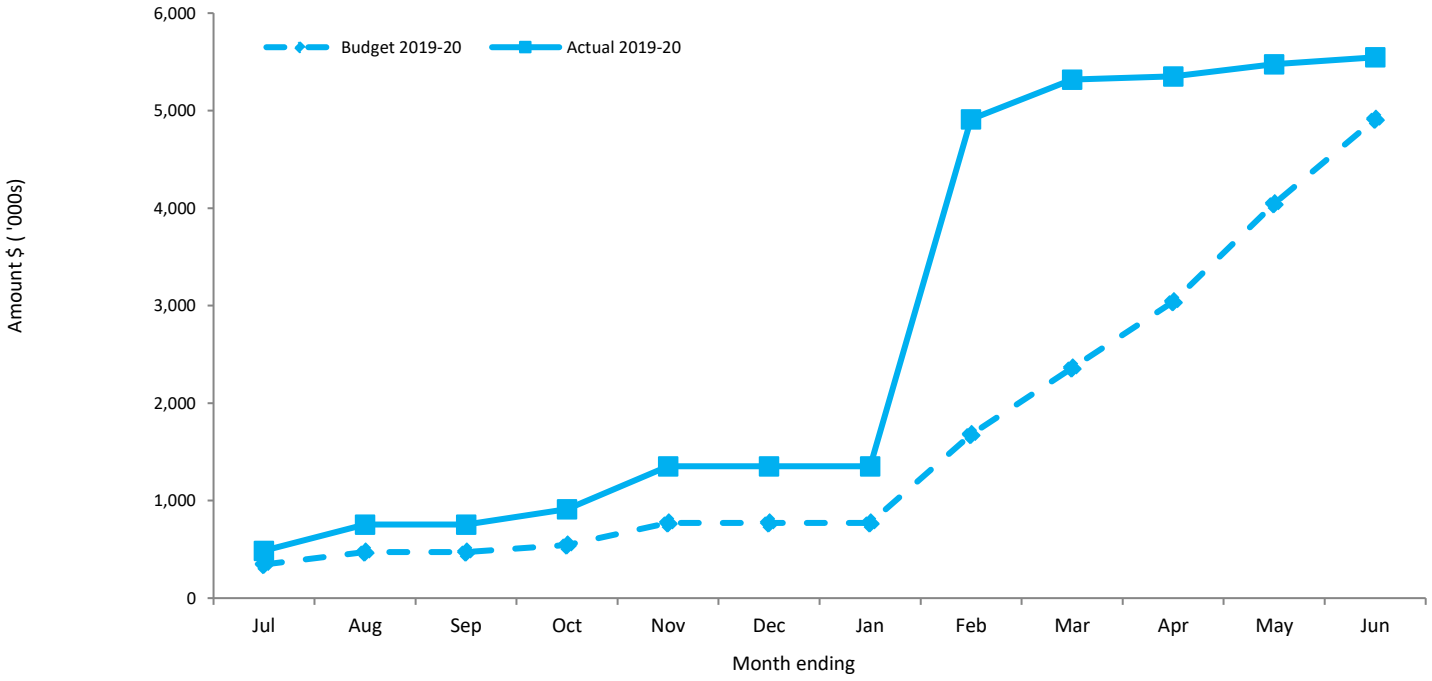
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



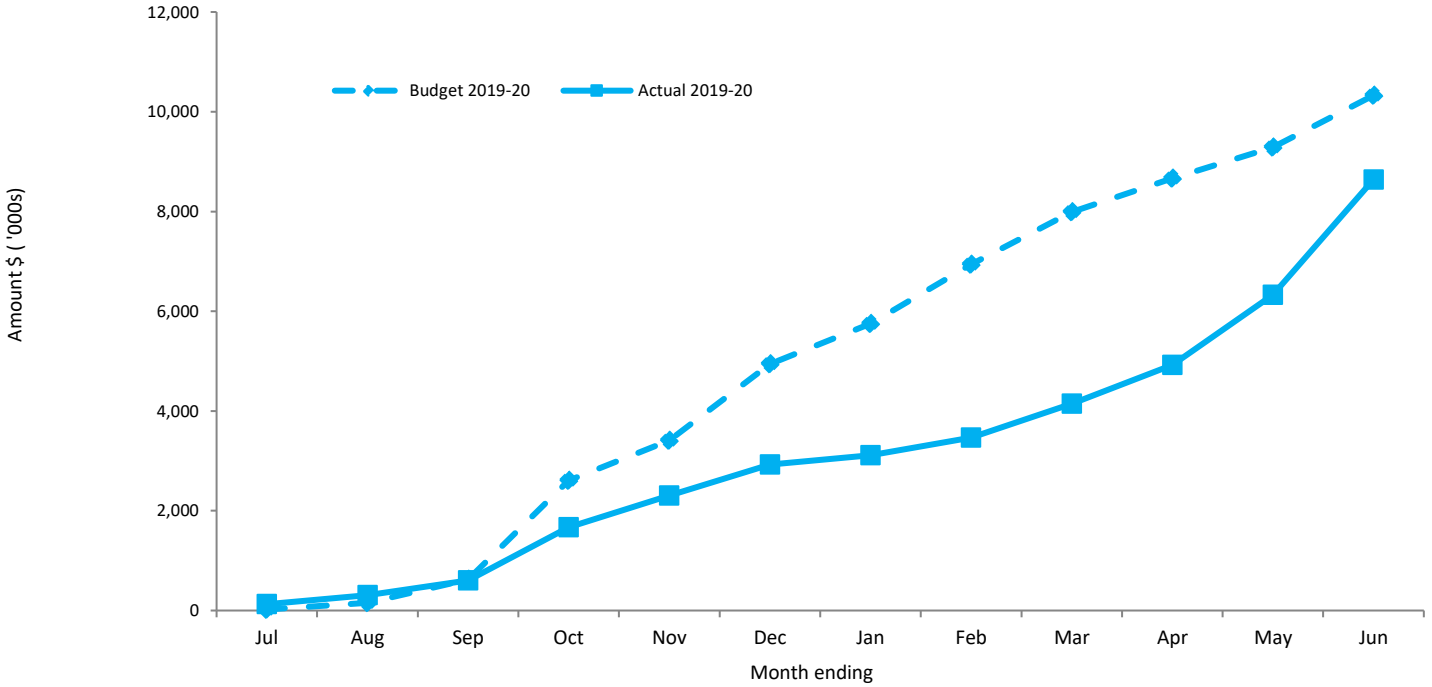
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
Information Summary
For the Period Ended 30 June 2020

Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus(Deficit)	3	3,482,496	3,482,496	**4,947,266**	1,464,770	42%	
Revenue from operating activities							
Governance		0	0	**182**	182		
General Purpose Funding		1,723,299	1,723,299	**3,282,717**	1,559,418	90%	▲
Law, Order and Public Safety		73,567	73,567	**103,909**	30,342	41%	▲
Health		1,000	1,000	**1,609**	609	61%	
Education and Welfare		175,932	175,932	**175,594**	(338)	(0%)	
Housing		78,000	78,000	**81,823**	3,823	5%	
Community Amenities		680,544	680,544	**642,522**	(38,022)	(6%)	
Recreation and Culture		60,700	60,700	**19,565**	(41,135)	(68%)	▼
Transport		78,900	78,900	**54,481**	(24,419)	(31%)	
Economic Services		768,807	768,807	**1,288,141**	519,334	68%	▲
Other Property and Services		135,464	135,464	**392,633**	257,169	190%	▲
		7,794,222	**7,794,222**	9,984,183			
Expenditure from operating activities							
Governance		(495,627)	(495,627)	**(448,292)**	(47,335)	(10%)	
General Purpose Funding		(304,155)	(304,155)	**(246,064)**	(58,091)	(19%)	▼
Law, Order and Public Safety		(512,919)	(512,919)	**(452,138)**	(60,781)	(12%)	▼
Health		(282,389)	(282,389)	**(248,425)**	(33,964)	(12%)	▼
Education and Welfare		(546,516)	(546,516)	**(419,104)**	(127,412)	(23%)	▼
Housing		(376,542)	(376,542)	**(263,367)**	(113,175)	(30%)	▼
Community Amenties		(1,130,688)	(1,130,688)	**(851,708)**	(278,980)	(25%)	▼
Recreation and Culture		(1,887,842)	(1,887,842)	**(1,587,166)**	(300,676)	(16%)	▼
Transport		(6,410,361)	(6,410,361)	**(5,841,565)**	(568,796)	(9%)	
Economic Services		(1,197,851)	(1,197,851)	**(1,598,366)**	400,515	33%	
Other Property and Services		(80,327)	(80,327)	**(103,063)**	22,736	28%	
		(13,225,217)	**(13,225,217)**	**(12,059,257)**			
Operating activities excluded from budget							
Add back Depreciation		6,661,650	6,661,650	**6,062,033**	(599,617)	(9%)	
Adjust (Profit)/Loss on Asset Disposal	8	4,050	4,050	**139,126**	135,076	3335%	▲
Amount attributable to operating activities		**1,234,705**	**1,234,705**	**4,126,085**			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,610,131	2,610,131	**2,748,575**	138,444	5%	
Proceeds from Disposal of Assets	8	286,500	286,500	**306,864**	20,364	7%	
Land and Buildings	13	(5,233,488)	(5,163,984)	**(3,997,851)**	(1,166,133)	(23%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(2,997,555)	**(2,722,532)**	(275,023)	(9%)	
Infrastructure Assets - Other	13	(3,526,352)	(3,349,596)	**(5,598,834)**	2,249,238	67%	▲
Plant and Equipment	13	(1,010,300)	(1,010,300)	**(866,593)**	(143,707)	(14%)	▼
Furniture and Equipment	13	(22,000)	(22,000)	**(10,430)**	(11,570)	(53%)	
Amount attributable to investing activities		**(10,154,545)**	**(9,646,804)**	**(10,140,801)**			
Financing Actvities							
Transfer from Reserves	7	3,586,154	0	**3,470,285**	(3,470,285)		▲
Transfer to Reserves	7	(1,000,000)	0	**(1,425,368)**	1,425,368		▼
Amount attributable to financing activities		**2,586,154**	**0**	**2,044,917**			
Closing Funding Surplus(Deficit)	3	**(2,851,190)**	**(4,929,603)**	**977,466**			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YILGARN
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 June 2020

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening Funding Surplus (Deficit)	3	3,482,496	3,482,496	**4,947,266**	1,464,770	42%	
Revenue from operating activities							
Rates	9	4,018,009	4,018,009	**3,941,546**	(76,463)	(2%)	
Operating Grants, Subsidies and Contributions	11	1,874,419	1,874,419	**3,592,165**	1,717,746	92%	▲
Fees and Charges		1,329,608	1,329,608	**1,822,979**	493,371	37%	▲
Interest Earnings		244,799	244,799	**181,703**	(63,096)	(26%)	▼
Reimbursements		84,000	84,000	**114,544**	30,544	36%	▲
Other Revenue		132,637	132,637	**324,380**	191,743	145%	▲
Profit on Disposal of Assets	8	57,550	57,550	**7,404**	(50,146)	(87%)	▼
		7,741,022	**7,741,022**	9,984,721			▼
Expenditure from operating activities							
Employee Costs		(3,123,961)	(3,123,961)	**(2,833,337)**	(290,624)	(9%)	
Materials and Contracts		(2,282,429)	(2,282,429)	**(1,604,358)**	(678,071)	(30%)	▼
Utility Charges		(505,552)	(505,552)	**(884,268)**	378,716	75%	▲
Depreciation on Non-Current Assets		(6,661,650)	(6,661,650)	**(6,062,033)**	(599,617)	(9%)	
Insurance Expenses		(267,332)	(267,332)	**(286,169)**	18,837	7%	
Other Expenditure		(244,693)	(244,693)	**(218,632)**	(26,061)	(11%)	
Loss on Disposal of Assets	8	(61,600)	(61,600)	**(146,530)**	84,930	138%	▲
		(13,147,217)	**(13,147,217)**	**(12,035,328)**			
Operating activities excluded from budget							
Add back Depreciation		6,661,650	6,661,650	**6,062,033**	(599,617)	(9%)	
Adjust (Profit)/Loss on Asset Disposal	8	4,050	4,050	**139,126**	135,076	3335%	▲
Amount attributable to operating activities		**1,259,505**	**1,259,505**	**4,150,552**			
Investing activities							
Grants, Subsidies and Contributions	11	2,610,131	2,610,131	**2,748,575**	138,444	5%	
Proceeds from Disposal of Assets	8	286,500	286,500	**306,864**	20,364	7%	
Land and Buildings	13	(5,233,488)	(5,163,984)	**(3,997,851)**	(1,166,133)	(23%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(2,997,555)	**(2,722,532)**	(275,023)	(9%)	
Infrastructure Assets - Other	13	(3,526,352)	(3,349,596)	**(5,598,834)**	2,249,238	67%	▲
Plant and Equipment	13	(1,010,300)	(1,010,300)	**(866,593)**	(143,707)	(14%)	▼
Furniture and Equipment	13	(22,000)	(22,000)	**(10,430)**	(11,570)	(53%)	
Amount attributable to investing activities		**(10,154,545)**	**(9,646,804)**	**(10,140,801)**			
Financing Activities							
Transfer from Reserves	7	3,586,154	0	**3,470,285**	3,470,285		
Transfer to Reserves	7	(1,000,000)	0	**(1,425,368)**	(1,425,368)		
Amount attributable to financing activities		**2,586,154**	**0**	**2,044,917**			
Closing Funding Surplus (Deficit)	3	**(2,826,390)**	**(4,904,803)**	**1,001,933**			

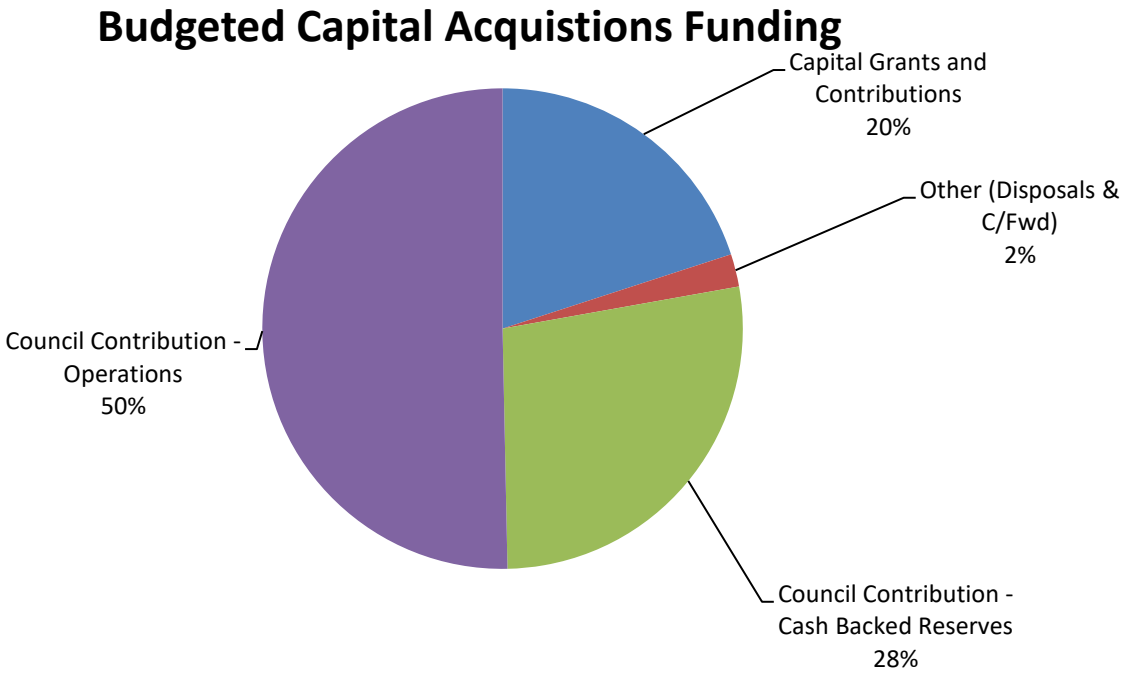
▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF YILGARN
STATEMENT OF CAPITAL ACQUSITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2020

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		$	$	$	$	$	$
Land and Buildings	13	3,403,416	594,435	5,163,984	5,233,488	**3,997,851**	1,166,133
Infrastructure Assets - Roads	13	2,718,869	3,663	2,997,555	3,259,036	**2,722,532**	275,023
Infrastructure Assets - Footpaths	13	0	0	0	78,971	**0**	0
Infrastructure Assets - Refuse	13	24,989	0	23,415	56,200	**24,989**	(1,574)
Infrastructure Assets - Sewerage	13	38,462	0	17,500	17,500	**38,462**	(20,962)
Infrastructure Assets - Drainage	13	0	7,437	14,172	14,172	**7,437**	6,735
Infrastructure Assets - Parks & Ovals	13	117,547	10,786	189,509	189,509	**128,333**	61,176
Infrastructure Assets - Other	13	5,388,827	10,786	3,105,000	3,170,000	**5,399,613**	(2,294,613)
Plant and Equipment	13	866,593	0	1,010,300	1,010,300	**866,593**	143,707
Furniture and Equipment	13	10,430	0	10,430	22,000	**10,430**	0
Capital Expenditure Totals		12,569,133	627,107	12,531,865	13,051,176	**13,196,240**	(664,375)
Capital acquisitions funded by:							
Capital Grants and Contributions				**2,610,131**	**2,610,131**	**2,765,458**	
Other (Disposals & C/Fwd)				**286,500**	**286,500**	**306,864**	
Council Contribution - Cash Backed Reserves				**3,586,154**	**3,586,154**	**3,470,285**	
Council Contribution - Operations				**6,049,080**	**6,568,391**	**6,653,633**	
Capital Funding Total				**12,531,865**	**13,051,176**	**13,196,240**	



Note 1: Significant Accounting Policies

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

Note 1: Significant Accounting Policies

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Note 1: Significant Accounting Policies

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Note 1: Significant Accounting Policies

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

(r) Program Classifications (Function/Activity)

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE

Objective:

To provide a decision making process for the efficient allocation of scarce resources.

Activities:

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Objective:

To collect revenue to allow for the provision of services.

Activities:

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Objective:

To provide services to help ensure a safer and environmentally conscious community.

Activities:

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

Objective:

To provide an operational framework for environmental and community health.

Activities:

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Objective:

To provide services to disadvantaged persons, the elderly, children and youth.

Activities:

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

HOUSING

Objective:

To provide and maintain elderly residents housing.

Activities:

Provision and maintenance of elderly residents housing.

COMMUNITY AMENITIES

Objective:

To provide services required by the community.

Activities:

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

RECREATION AND CULTURE

Objective:

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

Activities:

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

Objective:

To provide safe, effective and efficient transport services to the community.

Activities:

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

Note 1: Significant Accounting Policies

ECONOMIC SERVICES

Objective:

To help promote the shire and its economic wellbeing.

Activities:

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

Objective:

To monitor and control Shire overheads operating accounts.

Activities:

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2019/20year is $30,000 or 10% whichever is the greater.

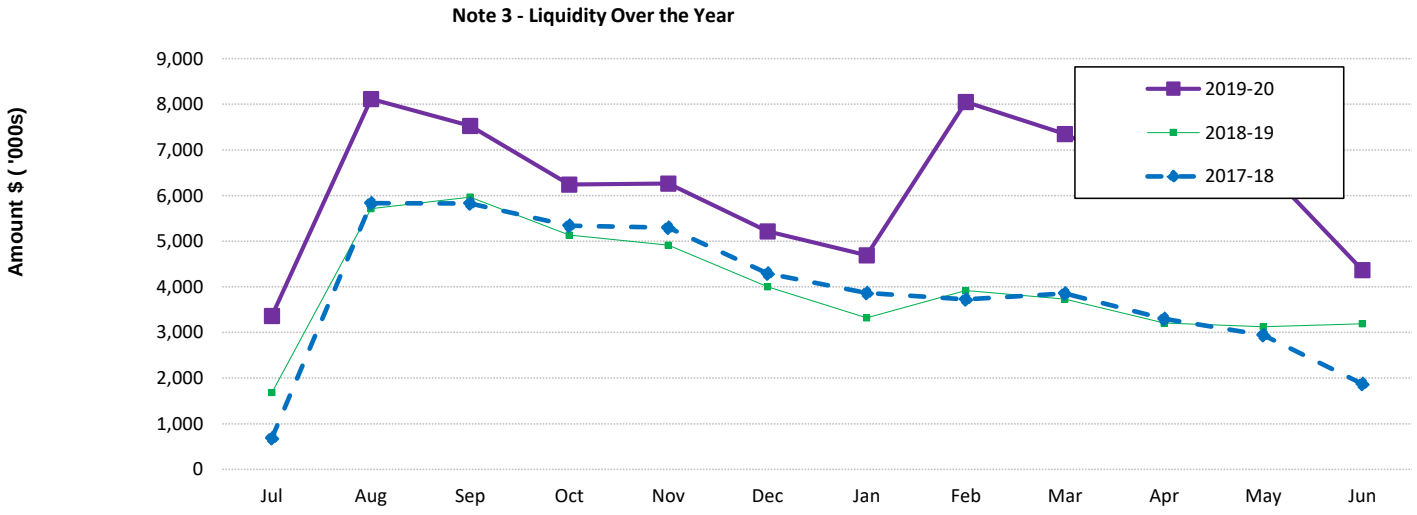
Reporting Program	Var. $	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	$	%			
General Purpose Funding - Other	1,559,418	90%	▲	Permanent	Greater than expected FAG for 2020/21 received in advance.
Law, Order and Public Safety	30,342	41%	▲	Timing	Moorine Rock Fire Shed contribution from FESA, ESL operating Grant received was more than anticipated and ESL Grant for 2020/21 1st QTR recived in advance
Recreation and Culture	(41,135)	(68%)	▼	Timing	Moorine Rock Tennis Court Upgrades yet to Commence as such recoup not yet claimed
Economic Services	519,334	68%	▲	Permanent	Greater than expected recoup of Standpipe Water usage
Other Property and Services	257,169	190%	▲	Timing	Refunds - Insurance, LSL and reimbursements not budgeted for
Operating Expense					
General Purpose Funding	(58,091)	(19%)	▼	Timing	Schedule wide expenditure unders
Law, Order and Public Safety	(60,781)	(12%)	▼	Timing	Expenditure under
Health	(33,964)	(12%)	▼	Timing	Expenditure delayed
Education and Welfare	(127,412)	(23%)	▼	Timing	Schedule wide expenditure unders
Housing	(113,175)	(30%)	▼	Timing	Schedule wide expenditure unders
Community Amenties	(278,980)	(25%)	▼	Timing	Schedule wide expenditure unders
Recreation and Culture	(300,676)	(16%)	▼	Timing	Schedule wide expenditure unders
Capital Revenues					
Capital Expenses					
Land and Buildings	(1,166,133)	(23%)	▼	Timing	Swimming Pool construction underway.
Infrastructure - Other	2,249,238	67%	▲	Timing	Swimming Pool construction ahead of schedule.
Plant and Equipment	(143,707)	(14%)	▼	Timing	Budgeted more than actual spend on purchasing the plant

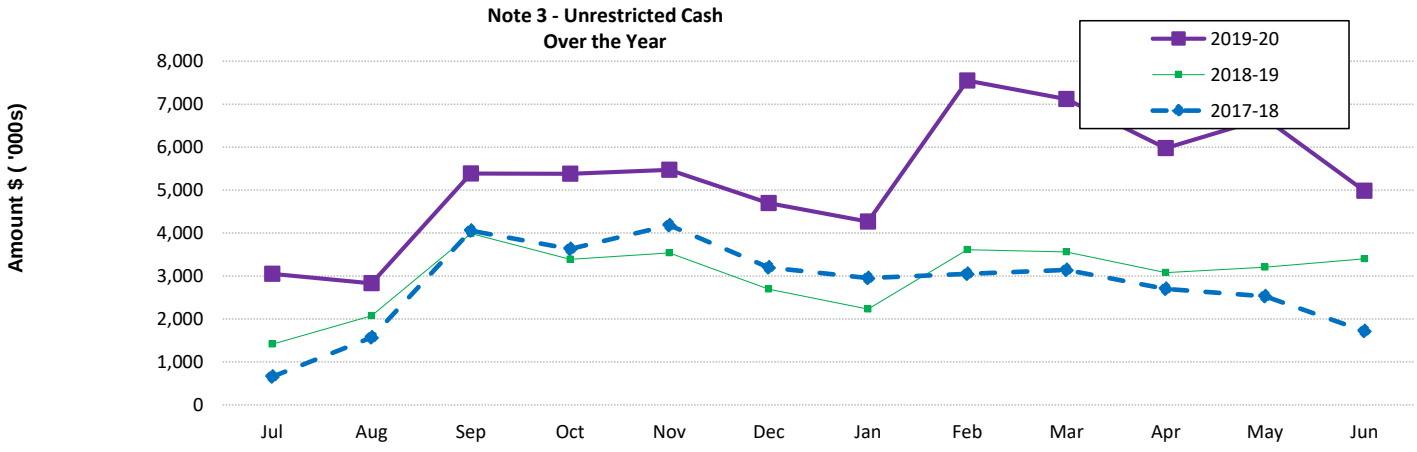
SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 Jun 2019	This Time Last Year 01 Jul 2019	Current 30 Jun 2020
		$	$	$
Current Assets				
Cash Unrestricted	4	3,400,902	3,049,774	4,980,570
Cash Restricted	4	6,581,762	6,594,167	4,536,844
Receivables - Rates	6	489,049	445,582	550,994
Receivables - Other	6	62,213	600,493	466,561
Interest/ATO Receivable/Trust		53,653	1,544	209,957
Loans Receivable-Clubs/Institutions		6,000	6,000	0
Inventories		29,909	32,674	42,835
		10,623,487	10,730,233	10,787,760
Less: Current Liabilities				
Payables		(312,267)	(233,527)	(1,320,509)
Provisions		(537,257)	(246,397)	(271,309)
		(849,524)	(479,924)	(1,591,817)
Less: Cash Reserves	7	(6,581,762)	(6,594,167)	(4,536,845)
Add back Leave Reserve		290,294	290,860	294,167
Net Current Funding Position		**3,482,496**	**3,947,002**	**4,947,266**





SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	$	$	$	$			
(a) **Cash Deposits**							
Muni Funds - Bank Working Acc	55,700			55,700	Westpac	0.01%	At Call
Muni Funds - Bank Investment Acc	2,241,070			2,241,070	Westpac	0.05%	At Call
Trust Fund Bank			395,202	395,202	Westpac	0.01%	At Call
Cash On Hand	1,350			1,350			
(b) **Term Deposits**							
Muni Funds - Notice Saver (31 Days)	2,682,450			2,682,450	Westpac	1.15%	31 Days from Call
Reserve Funds - Notice Saver (90 Days)		4,536,844		4,536,844	Westpac	1.25%	90 Days from Call
Total	**4,980,570**	**4,536,844**	**395,202**	**9,912,616**			

Comments/Notes - Investments

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
				$	$	$	$	
	Budget Adoption				**81,808**		**81,808**	
	Nil							
	Changes Due to Timing						**0**	
	Nil							
Budget Amendments Resulting From Review								
CRF01	CRF - Bodallin South Rd - Construct to 7m Seal - SLK 2.7 - 4.9 (19/2(	215/2019	Capital Expenses			406,367	**(406,367)**	
R12111	Commodity Route Funding	215/2019	Capital Revenue		406,367		406,367	
03. General Purpose Funding								
R03200	Grants Commission General	215/2019	Operating Revenue			45,000	(45,000)	Greater than 50% prepayment made in prior year
R03201	Grants Commission Roads	215/2019	Operating Revenue			105,000	(105,000)	Greater than 50% prepayment made in prior year
04. Governance								
E04123	Ict - Councillors	215/2019	Operating Expenses			3,700	**(3,700)**	Newly Elected Councillor iPads
09. Housing								
E09413	***** Do Not Use ***** 120 Antares Street - Land & Buildings Cap	215/2019	Capital Expenses		20,806		20,806	Works completed under Maintenance
10. Community Amenities								
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital	215/2019	Capital Expenses		10,500		10,500	Works completed under Maintenance
J10601	Australia Day Celebrations	215/2019	Operating Expenses			3,000	**(3,000)**	Increased Scope of Activities due to Pool Closure
J10605	Community Development - General	215/2019	Operating Expenses			8,000	**(8,000)**	Additional Events and Shows
E10610	Town Planning Scheme - Other	215/2019	Operating Expenses			5,000	**(5,000)**	Costs associated with Subdivision of 50 Antares St
11. Recreation & Culture								
J11151	Southern Cross War Memorial - Infrastructure Capital	215/2019	Capital Expenses			15,000	**(15,000)**	Greater than antisipated Quotation Value
E11212	Swimming Pool Water	215/2019	Operating Expenses			4,500	**(4,500)**	Half Pool season due to delayed Construction
E11213	Swimming Pool Electricity	215/2019	Operating Expenses			3,000	**(3,000)**	Half Pool season due to delayed Construction
E11214	Swimming Pool Chemicals/Gas	215/2019	Operating Expenses			1,200	**(1,200)**	Half Pool season due to delayed Construction
J11201	Swimming Pool maintenance	215/2019	Operating Expenses			5,000	**(5,000)**	Half Pool season due to delayed Construction
J11316	Marvel Loch Townsitel Maintenance	215/2019	Operating Expenses			60,000	**(60,000)**	Contribution to Fencing & Demolition of Derelict House

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
J11330	Playground Equipment - Constellation Park - Infrastructure Capital	215/2019	Capital Expenses			120,000	**(120,000)**	Increased scope of works
J11502	Yilgarn History Museum - Land & Buildings Capital	215/2019	Capital Expenses			10,000	**(10,000)**	Increased cost or remedial works
12. Transport								
J12300	DEPOT - PLANT & EQUIPMENT CAPITAL	215/2019	Capital Expenses			35,500	**(35,500)**	Installtion of Secure Diesel Bowser
13. Economic Services								
E13701	Skeleton Weed Coordinator Salary	215/2019	Operating Revenue		43,637		43,637	Transfer from unspent grants held in Trust
R13750		215/2019	Capital Expenses	47,000			**0**	Item purchased in prior year resulting in lower CF $
14. Other Property & Services								
E14212	Training	215/2019	Operating Expenses			15,000	**(15,000)**	Increase in Training Requirements
E14642	11 Antares Street Shop Front - Maintenance	215/2019	Operating Expenses		24,000		24,000	Less Maint Exp required due to increased Cap Exp
J14603	11 Antares Street - Land & Buildings Capital	215/2019	Capital Expenses			60,500	**(60,500)**	Capital expenditure required to lease 2 spaces
E14653	Digital Infrastructure Upgrade - Capital	215/2019	Capital Expenses			30,000	**(30,000)**	Improvments to Depot / CP wireless connection
Amended Budget Cash Position as per Council Resolution				**47,000**	**587,118**	**935,767**	**(348,649)**	

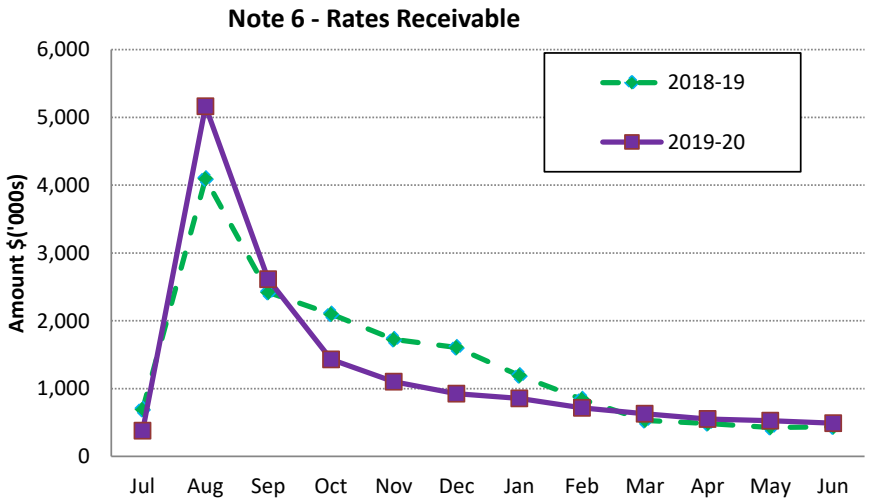
SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

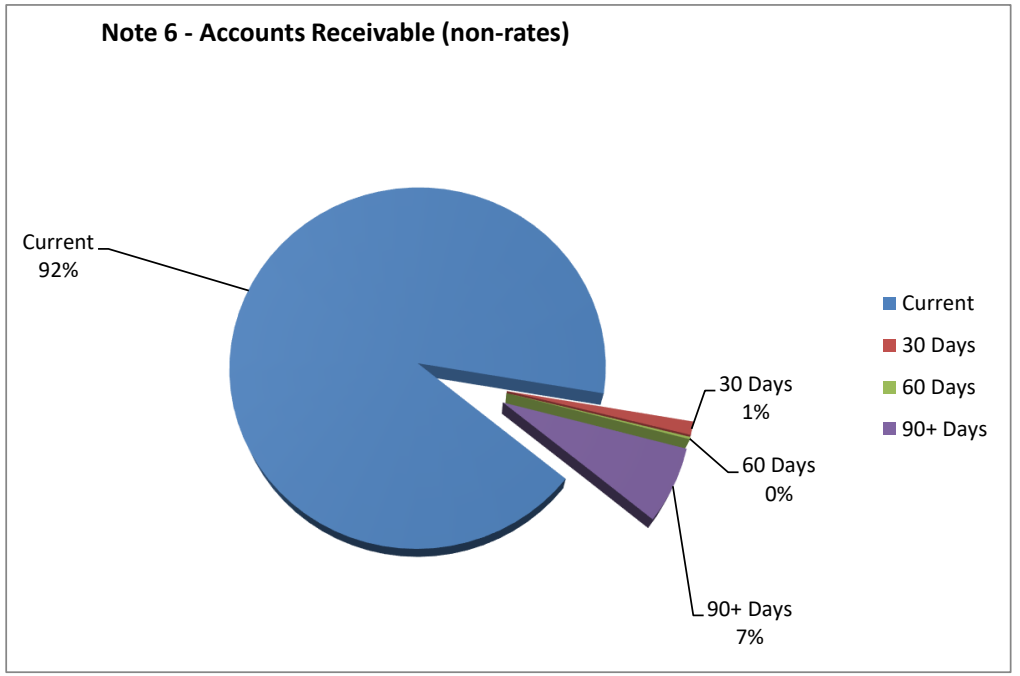
Note 6: Receivables

Receivables - Rates Receivable	30 Jun 2020	30 June 2019
	$	$
Opening Arrears Previous Years	489,049	0
Levied this year	4,088,755	3,901,988
Less Collections to date	(4,024,891)	(3,412,939)
Equals Current Outstanding	**552,914**	**489,049**
Net Rates Collectable	**552,914**	**489,049**
% Collected	87.92%	87.47%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$
Receivables - General	428,437	5,544	963	31,617	466,561
Balance per Trial Balance					
Sundry Debtors					466,561
Receivables - Other					0
Total Receivables General Outstanding					**466,561**

Amounts shown above include GST (where applicable)





Comments/Notes - Receivables General

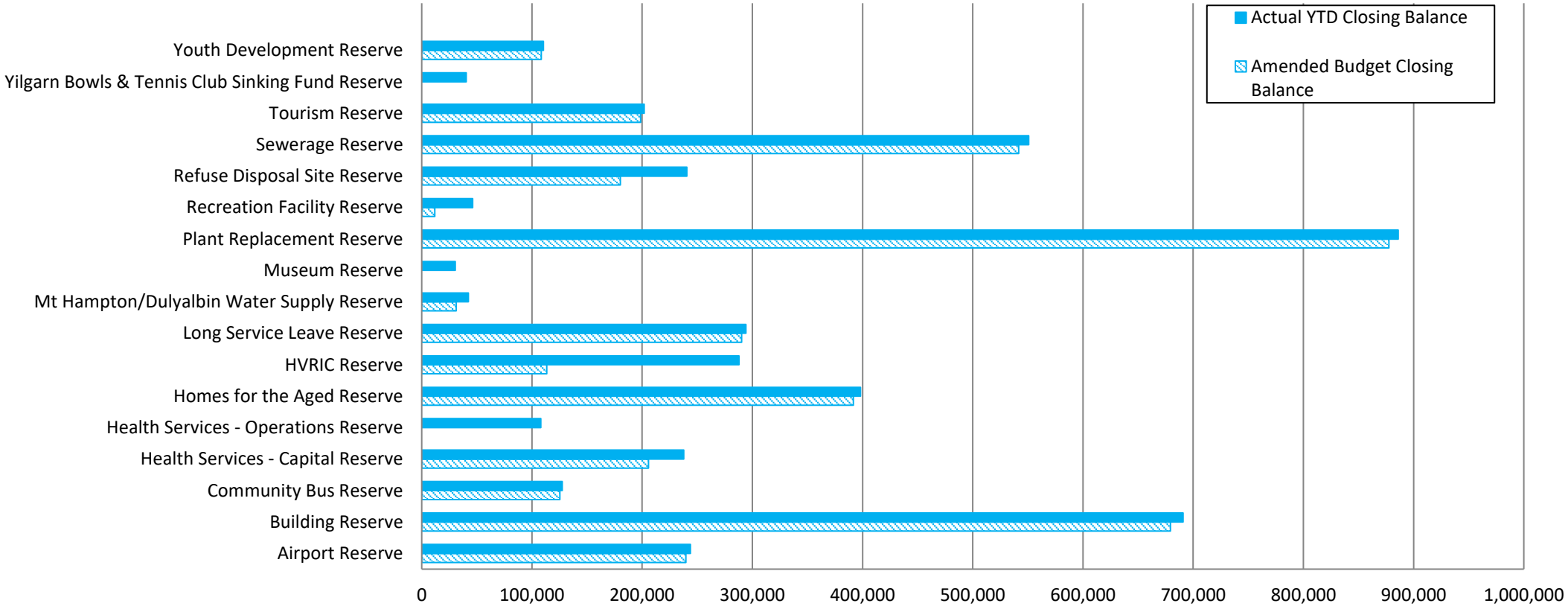
SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Airport Reserve	239,753	0	4,025	0	0	0	0	239,753	243,777
Building Reserve	679,390	0	11,404	0	0	0	0	679,390	690,794
Community Bus Reserve	125,339	0	2,104	0	0	0	0	125,339	127,443
Health Services - Capital Reserve	233,803	0	3,925	0	0	(28,000)	0	205,803	237,728
Health Services - Operations Reserve	0	0	896	0	107,093	0	0	0	107,989
Homes for the Aged Reserve	391,595	0	6,573	0	0	0	0	391,595	398,168
HVRIC Reserve	215,451	0	0	0	72,533	(101,954)	0	113,497	287,984
Long Service Leave Reserve	290,294	0	4,872	0	69,286	0	(70,285)	290,294	294,167
Mt Hampton/Dulyalbin Water Supply Reserve	31,277	0	534	0	10,486	0	0	31,277	42,297
Museum Reserve	0	0	234	0	30,246	0	0	0	30,481
Plant Replacement Reserve	477,612	0	8,357	400,000	400,000	0	0	877,612	885,969
Recreation Facility Reserve	2,811,956	0	34,250	600,000	600,000	(3,400,000)	(3,400,000)	11,956	46,205
Refuse Disposal Site Reserve	236,542	0	3,971	0	0	(56,200)	0	180,342	240,513
Sewerage Reserve	541,713	0	9,093	0	0	0	0	541,713	550,806
Tourism Reserve	198,517	0	3,332	0	0	0	0	198,517	201,849
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	0	0	335	0	39,997	0	0	0	40,332
Youth Development Reserve	108,521	0	1,822	0	0	0	0	108,521	110,343
	6,581,762	**0**	**95,727**	**1,000,000**	**1,329,641**	**(3,586,154)**	**(3,470,285)**	**3,995,608**	**4,536,845**

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual Net Book Value	YTD Actual Proceeds	YTD Actual Profit	YTD Actual (Loss)	Amended Budget Net Book Value	Amended Budget Proceeds	Amended Budget Profit	Amended Budget (Loss)
		$	$	$	$	$	$	$	$
	Plant and Equipment								
1851	LOADER - SKID STEER - CAT - YL5302	39,429	11,500		(27,929)	85,000	30,000		(55,000)
1876	ROLLER - CAT VIBRATORY - YL595	101,609	53,500		(48,109)	191,500	45,000		(146,500)
1877	TRUCK - 2012 MITSUBISHI 8 WHEEL TIP - YL698	100,608	70,000		(30,608)	219,000	60,000		(159,000)
1891	UTE - MAZDA BT-50 - BUILDER	17,803	16,182		(1,621)	17,500	16,200		(1,300)
2004	CAR - 2016 TOYOTA CAMRY ALTISE -YL290	18,521	12,045		(6,476)	26,000	12,000		(14,000)
2008	UTE - 2016 TOYOTA HILUX 2.8 DIESEL 4x4 - YL121	33,784	29,091		(4,693)	32,500	20,000		(12,500)
2009	UTE - 2016 TOYOTA LANDCRUISER 70 SERIES SINGLE CAB - YL333	41,687	49,091	7,404		24,600	38,000	13,400	
2014	WAGON - 2016 TOYOTA KLUGER AWD V6 WAGON A/T GXL - YL50	54,086	29,091		(24,995)	24,000	28,500	4,500	
2016	2017- TOYOTA HILUX 4x4 2.8L DSL D/C 6AT SR5 - YL150	38,462	36,364		(2,098)	26,400	32,500	6,100	
		445,989	**306,864**	**7,404**	**(146,530)**	**646,500**	**282,200**	**24,000**	**(388,300)**

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 9: Rating Information		Number		YTD Acutal				Amended Budget			
	Rate in	of Properties	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	$		$	$	$	$	$	$	$	$	$
Differential General Rate											
Non - Rateable	0.0000	129	324,916	0	0	0	0	0	0	0	0
GRV - Residential/Industrial	11.2332	509	3,565,582	382,553	0	0	382,553	383,250	0	0	383,250
GRV - Commercial	7.9074	42	1,010,886	77,588	0	0	77,588	78,349	0	0	78,349
GRV - Minesite	15.8148	7	531,973	83,750	0	0	83,750	83,750	0	0	83,750
GRV - Single Persons Quarters	15.8148	12	781,934	122,904	(587)	0	122,317	123,493	0	0	123,493
UV - Rural	1.7575	398	104,207,876	1,796,748	5,641	0	1,802,389	1,826,358	0	0	1,826,358
UV - Mining Tenement	17.3923	583	8,618,039	1,415,761	(35,281)	0	1,380,480	1,451,040	0	0	1,451,040
Sub-Totals		**1,551**	**119,041,206**	**3,879,304**	**(30,227)**	**0**	**3,849,077**	**3,946,240**	**0**	**0**	**3,946,240**
	Minimum										
Minimum Payment	**$**										
GRV - Residential/Industrial	500.00	117	153,808	58,055	55	0	58,110	58,500	0	0	58,500
GRV - Commercial	400.00	7	20,061	2,800	0	0	2,800	2,800	0	0	2,800
GRV - Minesite	400.00	3	2,408	1,200	0	0	1,200	1,200	0	0	1,200
GRV - Single Persons Quarters	400.00	2	1,075	800	0	0	800	800	0	0	800
UV - Rural	400.00	39	289,145	16,400	0	0	16,400	15,600	0	0	15,600
UV - Mining Tenement	400.00	248	275,026	96,215	(3,385)	0	94,803	99,600	0	0	99,600
Sub-Totals		**416**	**741,523**	**175,470**	**(3,330)**	**0**	**174,113**	**178,500**	**0**	**0**	**178,500**
		1,967	**119,782,729**	**4,054,774**	**(33,557)**	**0**	**4,023,190**	**4,124,740**	**0**	**0**	**4,124,740**
Concession							(146,476)				(140,000)
Amount from General Rates							**3,876,714**				**3,984,740**
Ex-Gratia Rates							33,248				33,270
							3,909,962				**4,018,010**

Comments - Rating Information

Note 10: Information on Borrowings

(a) Debenture Repayments

The Shire of Yilgarn has no loan borrowings in 2019/20.

(b) New Debentures

The Shire of Yilgarn has not budgeted to raise any new budgeted funds during 2019/20.

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 11: Grants and Contributions

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Expected (d)+(e)	YTD Actual Revenue	YTD Actual (Expended) (c)	Unspent Grant (a)+(b)+(c)
				$	$	$			$	$	$
General Purpose Funding											
Grants Commission - General	WALGGC	Operating	0	790,000	0	790,000	790,000	790,000	1,602,596	(1,602,596)	0
Grants Commission - Roads	WALGGC	Operating	0	660,000	0	660,000	660,000	660,000	1,476,145	(1,476,145)	0
Law, Order and Public Safety											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	54,967	0	54,967	54,967	54,967	96,323	(96,323)	0
FESA Grant - Capital Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Non-operating	0	0	47,000	47,000	47,000	47,000	0	0	0
Education & Welfare											
DRD Grant - Community Resource Centre Operations	Regional Development	Operating - Tied	0	102,252	0	102,252	102,252	102,252	102,252	(102,252)	0
Centrelink Commissions	Centrelink	Operating	0	5,000	0	5,000	5,000	5,000	6,614	(6,614)	0
Sport & Recreation Grant - Kidsport	Dept. Sport & recreation	Operating - Tied	0	1,000	0	1,000	1,000	1,000	0	0	0
Grant - Seniors Week	Council on the Aged	Operating - Tied	0	800	0	800	800	800	0	(11)	0
Community Amenities											
Grants - Various Community Development Programs	Various	Operating	Various	1,000	0	1,000	1,000	1,000	0	(11)	0
Recreation and Culture											
Sport & Recreation Grant - Swimming Pool	Dept. Sport & recreation	Non-operating	175,000	0	525,000	525,000	525,000	525,000	700,000	0	875,000
Transport											
Main Roads - Direct Grant	Main Roads WA	Non-operating	0	0	345,050	345,050	345,050	345,050	345,050	(345,050)	0
HVRIC - WA Salt	WA Salt	Non-operating	0	0	45,000	45,000	45,000	45,000	72,533	0	72,533
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	906,911	906,911	906,911	906,911	906,705	(906,705)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	741,170	741,170	741,170	741,170	741,170	(741,170)	0
								0	9,787	(9,787)	0
Economic Services											
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating - Tied	72,121	250,000	0	250,000	250,000	250,000	250,000	(340,801)	0
TOTALS			**247,121**	**1,865,019**	**2,610,131**	**4,475,150**	**4,475,150**	**4,475,150**	**6,309,175**	**(5,636,118)**	**947,533**
SUMMARY											
Operating	Operating Grants, Subsidies and Contributions		0	1,456,000	0	1,456,000	1,456,000	1,456,000	3,085,355	(3,085,366)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		72,121	409,019	0	409,019	409,019	409,019	448,575	(548,040)	0
Non-operating	Non-operating Grants, Subsidies and Contributions		175,000	0	2,610,131	2,610,131	2,610,131	2,610,131	2,765,458	(1,992,925)	947,533
TOTALS			**247,121**	**1,865,019**	**2,610,131**	**4,475,150**	**4,475,150**	**4,475,150**	**6,299,388**	**(5,626,331)**	**947,533**

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 30 Jun 2020
	$	$	$	$
Police Licensing	5,757	525,459	(525,540)	**5,676**
Builders Levy	6,597	22,558	(3,264)	**25,891**
Transwa Bookings	2,979	8,866	(8,226)	**3,619**
Staff Personal Dedns	42,307	35,490	(34,368)	**43,429**
Housing Tenancy Bonds	11,620	2,480	(4,740)	**9,360**
Security Key System - Key Bonds	50	0	0	**50**
Skeleton Weed	53,887	0	(53,887)	**0**
Clubs & Groups	789	3,860	(4,430)	**219**
Third Party Contributions	6,338	145	(240)	**6,243**
Rates Overpaid	17,655	7,200	(10,979)	**13,876**
Retention Monies	0	277,550	0	**277,550**
	316,407	**894,286**	**(824,780)**	**385,913**

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
Level of completion indicator, please see table at the end of this note for further detail.								
Land & Buildings								
Law & Order								
Fire Shed Construction - Land & Building Capital - Mt Hampton Fire Appl Shed	E05252	(42,663)		(42,663)	(47,000)	(47,000)	4,337	
Law & Order Total		**(42,663)**	**0**	**(42,663)**	**(47,000)**	**(47,000)**	**4,337**	
Health								
Medical Services								
Medical Centre - Land & Building Capital	E07451	0	(12,397)	(12,397)				
Install Automatic Doors		0	0	0	(20,000)	0	0	
New Cabinetary in Treatment Room		0	0	0	(8,000)	0	0	
Health Total		**0**	**(12,397)**	**(12,397)**	**(28,000)**	**0**	**0**	
Housing								
2 Libra Place - Electrical Rewire - Full House	E09251	0	0	0	0	0	0	
120 Antares Street -Replace North side of Asbestos Fence	E09413	0	0	0	0	0	0	
80 Spica Street - Laundry Cabinet & Tapware and External Paint	E09617	0	0	0	0	0	0	
Housing Total		**0**	**0**	**0**	**0**	**0**	**0**	
Community Amenities								
Construction of Public Toilets - Construction Unisex Toilet Constelation Park	E10750	(28,939)	0	(28,939)	(30,000)	(30,000)	1,061	
Reserve 9895(Old Shire Depot) Men's Shed -Install Kitchenette	J10712	(7,947)	0	(7,947)	(16,878)	(16,878)	8,931	
Community Amenities Total		**(36,886)**	**0**	(36,886)	**(46,878)**	**(46,878)**	**9,992**	
Recreation And Culture								
Swimming Areas and Beaches								
Swimming Pool - Land & Building Capital - Facility Design & Project Management	E11250	(1,552,743)	0	(1,552,743)	(1,434,682)	(1,434,682)	(118,061)	
Swimming Pool - Infrastructure Capital	E11251	(1,713,511)	0	(1,713,511)	(2,960,000)	(2,960,000)	1,246,489	
Other Recreation & Sport								
Yilgarn Bowls & Tennis Club - Land & Building Capital - Replace Soft Fall Surface	E11341	0	(54,870)	(54,870)	(50,000)	(50,000)	(4,870)	
SX Sports Complex Building - Replace Asbestos Roof, Various internal Repairs	SPRT10	0	(321,475)	(321,475)	(365,059)	(365,059)	43,584	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
Heritage								
Yilgarn History Museum - Replace Toilet with Ambulant Toilet, paint rooms	J11502	0	(83,836)	(83,836)	(116,016)	(116,016)	32,180	
Recreation And Culture Total		**(3,266,254)**	**(460,181)**	(3,726,435)	**(4,925,757)**	**(4,925,757)**	**1,199,322**	
Transport								
Depot - Capital Works - Upgrade Nursery Shed, Old Depot Office Painting	J14602	0	(106,025)	(106,025)	(64,773)	(64,773)	(41,252)	
Transport Total		**0**	**(106,025)**	(106,025)	**(64,773)**	**(64,773)**	**(41,252)**	
Economic Services								
Caravan Park Improvements	J13203	(57,613)	0	(57,613)	(79,576)	(79,576)	21,963	
Economic Services Total		**(57,613)**	**0**	**(57,613)**	**(79,576)**	**(79,576)**	**21,963**	
Other Property & Services								
Administration Centre - Land & Building - Replace Facades & Exterior Paint	J14601	0	(15,832)	(15,832)	(41,504)	0	(15,832)	
Other Property & Services Total	**Total**	**0**	**(15,832)**	**(15,832)**	**(41,504)**	**0**	**(15,832)**	
Land & Buildings Total		**(3,403,416)**	**(594,435)**	**(3,997,851)**	**(5,233,488)**	**(5,163,984)**	**1,178,530**	
Furniture & Office Equip.								
Other Property & Services								
Depot - Furniture & Equipmment	E12352	(10,430)	0	(10,430)	(22,000)	(22,000)	11,570	
Other Property & Services Total		**(10,430)**	**0**	**(10,430)**	**(22,000)**	**(22,000)**	**11,570**	
Furniture & Office Equip Total		**(10,430)**	**0**	**(10,430)**	**(22,000)**	**(22,000)**	**11,570**	
Plant , Equip. & Vehicles								
Recreation And Culture								
YL 121 Toyota Hilux - 2.8 Diesel 4x4 - Replace Asset 2008	E11357	(39,082)	0	(39,082)	(52,500)	(52,500)	13,418	
Recreation And Culture Total		**(39,082)**	**0**	**(39,082)**	**(52,500)**	**(52,500)**	**13,418**	
Transport								
YL 595 - Roller Cat - Vibe Steel - Replace Asset 1876	E12350	(157,500)	0	(157,500)	(236,500)	(236,500)	79,000	
YL 698 - Mitsubishi -Truck 8 wheel - Replace Asset 1877	E12350	(279,903)	0	(279,903)	(279,000)	(279,000)	(903)	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
YL 5302 - Cat - Skid Steere Loader - Replace Asset 1851	E12350	(94,220)	0	(94,220)	(115,000)	(115,000)	20,780	
YL150 - Toyota Hilux SR5 - 4x4 Ute (EMI)- Replace Asset 2016	E12350	(51,515)	0	(51,515)	(58,900)	(58,900)	7,385	
Upgrade Asset 1874 - Line Marker SP	E12350	(12,559)	0	(12,559)	(14,500)	(14,500)	1,941	
New Asset - Water Tank	E12350	(27,010)	0	(27,010)	(28,500)	(28,500)	1,490	
YL 333- Toyota LandCruiser - 4x4 Ute(Works) - Replace Asset 2009	E12350	(60,618)	0	(60,618)	(62,600)	(62,600)	1,982	
YL 363- Mazda BT - 50 2WD Traytop - Ute - Replace Asset 1891	E12350	(35,000)	0	(35,000)	(35,300)	(35,300)	300	
Transport Total		**(718,325)**	**0**	**(718,325)**	**(830,300)**	**(830,300)**	**111,975**	
Economic Services								
Skeleton Weed Eradication Committee								
Skeleton Weed - Plant & Equipment Capital - Replace of Lease Vehicle	E13750	(45,959)	0	(45,959)	(50,000)	(50,000)	4,041	
Economic Services Total		**(45,959)**	**0**	**(45,959)**	**(50,000)**	**(50,000)**	**4,041**	
Other Property & Services								
YL 50 - Toyota Kluger - AWD V6 Wagon A/T GXL(EMCS) - Replace Asset 2014	E14656	(49,727)	0	(49,727)	(52,500)	(52,500)	2,773	
Fixed Back up Generator	E14656	(13,500)	0	(13,500)	(25,000)	(25,000)	11,500	
Other Property & Services Total		**(63,227)**	**0**	**(63,227)**	**(77,500)**	**(77,500)**	**14,273**	
Plant , Equip. & Vehicles Total		**(866,593)**	**0**	**(866,593)**	**(1,010,300)**	**(1,010,300)**	**143,707**	
Infrastructure - Roads (Non Town)								
R2030 - M40 - 10 Mm Bitumen Reseal - Slk 9.0 - 15.0(19/20)	RRG10	(188,128)	0	(188,128)	(187,251)	(187,251)	(877)	
R2030 - Koolyanobbing Road - Construct to 7 mSeal - slk 8.0 - 11.0(19/20)	RRG11	(593,975)	0	(593,975)	(593,163)	(593,163)	(812)	
R2030 - Koolyanobbing Road -10 Mm Reseal - slk 5.0 - 8.0(19/20)	RRG12	(97,870)	0	(97,870)	(98,221)	(98,221)	351	
R2030 - Moorine South Rd 10Mm Bitumen Reseal - Slk 8.5 - 16.5(19/20)	RRG13	(263,046)	0	(263,046)	(263,119)	(263,119)	73	
CRF - Bodallin South Rd - Construct To 7M Seal - Slk 2.7 - 4.9 (19/20)	CRF01	(388,720)	0	(388,720)	(406,367)	(406,367)	17,647	
R2R - Crampthorn Road - Bitumen Seal- slk 7.0 - 8.5(19/20)	R2R16	(48,198)	0	(48,198)	(51,131)	(51,131)	2,933	
R2R - Crampthorn Road - Formation & Gravel Overlay - slk 19.3 - 21(19/20)	R2R17	(117,115)	0	(117,115)	(114,477)	(114,477)	(2,638)	
R2R - Bodallin South Road - Bitumen Reseal - slk 0.0 - 2.7(19/20)	R2R18	(88,322)	0	(88,322)	(89,248)	(89,248)	926	
R2R - Bodallin South Road - Construct to 7M Seal - slk 4.9 - 6.0(19/20)	R2R19	(389,872)	0	(389,872)	(390,582)	(390,582)	710	
R2R - Southern Cross South Rd- Formation & Gravel Overlay slk 13.4 -16.4(19/20)	R2R20	(133,197)	0	(133,197)	(142,375)	(142,375)	9,178	
R2R - Gatley Road - Formation & Gravel Overlay - slk 0.0 -2.5(19/20)	R2R21	(120,135)	0	(120,135)	(119,098)	(119,098)	(1,037)	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
RRU - Kent Road - Formation & Gravel -slk 18.3-20.3(19/20)	RRU12	(352)	0	(352)	(93,157)	(93,157)	92,805	
RRU - Nulla Nulla Sth Road - Formation & Gravel -slk 35.5-37.5(19/20)	RRU13	(95,334)	0	(95,334)	(93,527)	(93,527)	(1,807)	
RRU - Cockatoo Tank Road - Formation & Gravel Overlay - slk 5.0 -7.0(19/20)	RRU14	(109,543)	0	(109,543)	(108,745)	(108,745)	(798)	
RRU - Emu Fence Road - Formation & Gravel Overlay - slk 135.5 - 137.5(19/20)	RRU15	(33,466)	0	(33,466)	(97,745)	(97,745)	64,279	
RRU - Koolyanobbing Road Bitumen Reseal - Slk 25.0 - 27.0(19/20)	RRU16	(51,596)	0	(51,596)	(56,733)	(56,733)	5,137	
Infrastructure - Roads (Non Town) Total		**(2,718,869)**	**0**	**(2,718,869)**	**(2,904,939)**	**(2,904,939)**	**186,070**	
Infrastructure - Roads (Non Town) Total		**(2,718,869)**	**0**	**(2,718,869)**	**(2,904,939)**	**(2,904,939)**	**186,070**	
Infrastructure - Roads (Town)								
TRU - Achener Street - Bitumen Reseal, Altair - Spica St (19/20)	TRU05		(3,663)	(3,663)	(59,757)	(59,757)	56,094	
TRU - Antares St - Sealing & Kerbing Corner Parking Area(19/20)	TRU06	0	0	0	(32,859)	(32,859)	32,859	
Infrastructure - Roads (Town) Total		**0**	**(3,663)**	**(3,663)**	**(92,616)**	**(92,616)**	**88,953**	
Infrastructure - Roads (Town) Total		**0**	**(3,663)**	**(3,663)**	**(92,616)**	**(92,616)**	**88,953**	
Infrastructure - HVRIC								
HVRIC - Three Boys Road - Construct To 7M Seal -Slk 1.9 -3.3(19/20)	HVRIC7		(352)	(352)	(261,481)	(261,481)	261,129	
Infrastructure - HVRIC Total		**0**	**(352)**	**(352)**	**(261,481)**	**(261,481)**	**261,129**	
Infrastructure - HVRIC Total		**0**	**(352)**	**(352)**	**(261,481)**	**(261,481)**	**261,129**	
Infrastructure - Road Total		**(2,718,869)**	**(4,015)**	**(2,719,221)**	**(3,259,036)**	**(3,259,036)**	**536,152**	
Infrastructure - Footpaths								
Transport								
Concrete Footpath - Lennenberg St - Marvel Loch	J12100	0	0	0	(37,816)	0	0	
Concrete Footpath - Spica Street - Southern Cross	J12101	0	0	0	(41,155)	0	0	
Infrastructure - Footpaths Total		**0**	**0**	**0**	**(78,971)**	**0**	**0**	
Infrastructure - Footpaths Total		**0**	**0**	**0**	**(78,971)**	**0**	**0**	

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
Infrastructure - Refuse								
Community Amenities								
SX Refuse Disposal Site - Capital -Concrete pad For Recycle,Washdown Shower	J10107	(24,989)	0	(24,989)	(56,200)	(23,415)	(1,574)	
Infrastructure - Refuse Total		**(24,989)**	**0**	**(24,989)**	**(56,200)**	**(23,415)**	**(1,574)**	
Infrastructure - Refuse Total		**(24,989)**	**0**	**(24,989)**	**(56,200)**	**(23,415)**	**(1,574)**	
Infrastructure - Sewerage								
Community Amenities								
SX Sewerage Scheme - Capital - Access Chamber Upgrade	E10350	(29,662)	0	(29,662)	(17,500)	(17,500)	(12,162)	
Infrastructure - Sewerage Total		**(38,462)**	**0**	**(38,462)**	**(17,500)**	**(17,500)**	**(20,962)**	
Infrastructure - Sewerage Total		**(38,462)**	**0**	**(38,462)**	**(17,500)**	**(17,500)**	**(20,962)**	
Infrastructure - Drainage								
Community Amenities								
Southern Cross Drainage - Upgrades	J10901	0	(7,437)	(7,437)	(14,172)	(14,172)	6,735	
Infrastructure - Drainage Total		**0**	**(7,437)**	**(7,437)**	**(14,172)**	**(14,172)**	**6,735**	
Infrastructure - Drainage Total		**0**	**(7,437)**	**(7,437)**	**(14,172)**	**(14,172)**	**6,735**	
Infrastructure - Parks & Ovals								
Community Amenities								
Rotary Park- Replace 3x Picnic settings/Seating & Install Water Fountain	J10711	0	(10,786)	(10,786)	(19,509)	(19,509)	8,723	
Recreation & Culture								
Toddler Playground Equipment - Constellation Park	E11352	(117,547)	0	(117,547)	(170,000)	(170,000)	52,453	
Infrastructure - Parks & Ovals Total		**(117,547)**	**(10,786)**	**(128,333)**	**(189,509)**	**(189,509)**	**61,176**	
Infrastructure - Parks & Ovals Total		**(117,547)**	**(10,786)**	**(128,333)**	**(189,509)**	**(189,509)**	**61,176**	
Infrastructure - Other								
Recreation & Culture								

SHIRE OF YILGARN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2020

Note 13: Capital Acquisitions

Assets	Account	YTD Actual New/Upgrade	YTD Actual Renewal	YTD Actual Total YTD	Amended Budget Annual Budget	Amended Budget YTD Budget	Amended Budget YTD Variance	Strategic Reference / Comment
		$	$	$	$	$	$	
Public Halls & Civic Centres								
Southern Cross War Memorial - Capital Infrastructure - Other	J11151	0	0	0	(65,000)	0	0	
Public Halls & Civic Centres Total		**0**	**0**	**0**	**(65,000)**	**0**	**0**	
Swimming Areas and Beaches								
Swimming Pool - Infrastructure Capital	E11251	(1,713,511)	0	(1,713,511)	(2,960,000)	(2,960,000)	1,246,489	
Swimming Areas and Beaches Total		**(1,713,511)**	**0**	**(1,713,511)**	**(2,960,000)**	**(2,960,000)**	**1,246,489**	
Economic Services								
Tourism & Area Promotion								
Caravan Park Infrastructure - Capital - Storm Water Drainange Improvements	E13256	(18,243)	0	(18,243)	(25,000)	(25,000)	6,757	
Tourism & Area Promotion Total		**(3,562,812)**	**(10,786)**	**(3,573,598)**	**(25,000)**	**(25,000)**	**6,757**	
Economic Services								
Standpipe Upgrade - Automated Controllers	E13401	(112,504)	0	(112,504)	(120,000)	(120,000)	7,496	
Economic Services Total		**(112,504)**	**0**	**(5,399,613)**	**(120,000)**	**(120,000)**	**7,496**	
Infrastructure - Other Total		**(5,388,827)**	**(10,786)**	**(5,399,613)**	**(3,170,000)**	**(3,105,000)**	**1,260,742**	
Capital Expenditure Total		**(12,569,133)**	**(627,459)**	**(13,192,929)**	**(13,051,176)**	**(12,804,916)**	**3,176,076**	

Level of Completion Indicators

- 0%
- 20%
- 40%
- 60%
- 80%
- 100%
- Over 100%

Percentage YTD Actual to Annual Budget

Expenditure over budget highlighted in red.

Attachment 9.2.2

Accounts for Payment

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
40921	11/06/2020	SHIRE OF YILGARN	Missed GST on Swimming Pool Retention to be added for payments to T140.1 made from 21.02.2020 to 09.06.2020	A		25,231.80
40922	18/06/2020	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFITS TAX 1ST APRIL 2019- 31ST MARCH 2020	A		8,007.96
40923	19/06/2020	LGRCEU	Payroll deductions	A		20.50
40924	19/06/2020	SHIRE OF YILGARN	Payroll deductions	A		1,365.00
40925	19/06/2020	TELSTRA	Phone Charges May 2020 - EMRS	A		536.92
40926	02/07/2020	LGRCEU	Payroll deductions	A		20.50
40927	02/07/2020	SHIRE OF YILGARN	Payroll deductions	A		1,365.00
40928	02/07/2020	SHIRE OF YILGARN	SWIMMING POOL RETENTION WITHHELD - CLAIM 6	A		27,710.63

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	**64,258.31**
TOTAL		**64,258.31**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10182	19/06/2020	ABCO PRODUCTS	Puregiene hand towel, mop heads, tork roll	A		427.39
EFT10183	19/06/2020	WA Distributors Pty Ltd	Earthcare Hand Towel EC2188	A		971.40
EFT10184	19/06/2020	ANALYTICAL REFERENCE LABORATORY	Monthly and 3 monthly Reuse Scheme waste water sampling	A		170.50
EFT10185	19/06/2020	AQUATIC SERVICES WA	New Chlorine Injector system	A		3,790.60
EFT10186	19/06/2020	AV-SEC SECURITY SERVICES	ADMINISTRATION BUILDING ALARM MONITORING APRIL - JUNE	A		360.00
EFT10187	19/06/2020	BKS CONVEYANCING WA	Purchase of 25 Procyon Street, Southern Cross	A		80,253.03
EFT10188	19/06/2020	BLACKMAN FABRICATIONS	Fabricate 1 x 15000 litre water tank 4200mm x 1500mm x (6mm plate with internal rust proofing)	A		32,245.40
EFT10189	19/06/2020	BUNNINGS GROUP LTD	0089655 Protector Aluminium 808-848 x 2030-2070mm adjustable grille barrier door - cottage green	A		7,009.04
EFT10190	19/06/2020	CAMERON WATSON	REIMBURSEMENT TELSTRA BUNDLE 25/04/2020 - 24/05/2020	A		90.00
EFT10191	19/06/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		340.64
EFT10192	19/06/2020	J & S CIABARRI	Please make a new sign for the Yilgarn History Museum and paint hand rail	A		848.00
EFT10193	19/06/2020	THE CROMMELIN GROUP	VC9029 Clutch C/W Pulley 20mm	A		767.19
EFT10194	19/06/2020	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT	Return of Unexpended Regional Traineeship Grant Program Funds - Molly Philipps	A		7,562.98
EFT10195	19/06/2020	GREAT EASTERN FREIGHTLINES	Freight - Culverts and Headwalls from Perth to Shire Depot	A		2,310.00
EFT10196	19/06/2020	TOLL IPEC PTY LTD	Freight Truck Centre Kewdale	A		10.73
EFT10197	19/06/2020	LOCAL COMMUNITY ISURANCE SERVICES	Public & Products Liability 30/06/2020 - 30/06/2021	A		660.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10198	19/06/2020	JB HIFI SOLUTIONS	Apple iPhone 11 Pro Max 64gb (Space Gray) - Model: 10900736508, SKU: 405891	A		1,972.00
EFT10199	19/06/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Bulk LPG Caravan Park	A		972.47
EFT10200	19/06/2020	LANDGATE	CRV INT VALS CTRY AND FESA 21,501 - 100,000	A		176.72
EFT10201	19/06/2020	LGIS RISK MANAGEMENT	Regional Risk Co Ordinator Program 2019-20 Second Installment	A		5,988.40
EFT10202	19/06/2020	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	Please clen or re key barrel stamped S7	A		29.50
EFT10203	19/06/2020	LOGO APPOINTMENTS	Permenant Placement Fee - Finance Officer	A		4,950.00
EFT10204	19/06/2020	NORTHAM TOYOTA	6905860170 Locking Fuel Cap	A		84.84
EFT10205	19/06/2020	MISMATCH WORKSHOP	Weekly Landfil Attendant - Week Ending 07/06/2020	A		3,950.00
EFT10206	19/06/2020	MOORE STEPHENS	Webinar - Year-end Tax Reporting - Bosenberg - 05.06.2020	A		231.00
EFT10207	19/06/2020	MYITHUB	Eaton 5P 1550VA / 1100W Tower UPS with LCD Display - SKU: 5P1550AU	A		4,329.52
EFT10208	19/06/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	Trend Micro Antivirus Annual Renewal	A		1,125.00
EFT10209	19/06/2020	QUALITY PRESS	20 x PERMIT TO BURN BOOKS - QUOTE Q045384	A		709.50
EFT10210	19/06/2020	PHIL RAFFERTY BUILDER	Repair and Maintenance to radio transmitter and install of new aerial	A		990.00
EFT10211	19/06/2020	RAILWAY TAVERN	CARLTON DRY	A		316.00
EFT10212	19/06/2020	WA CONTRACT RANGER SERVICES	Ranger Services 29/05/2020 6 hrs @ $85	A		2,049.30
EFT10213	19/06/2020	ROBERT JAMES BOSENBERG	Reimbursement of Phone and Internet Bundle 25/04/20 - 24/05/2020	A		270.00
EFT10214	19/06/2020	R MUNNS ENGINEERING CONSULTING SERVICES	Secretariat and WN RRG Technical Committee Representation	A		1,185.80

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10215	19/06/2020	SHAC ELECTRICAL SERVICES	Please replace court lighting as per quote A2055	A		72,952.00
EFT10216	19/06/2020	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		108.00
EFT10217	19/06/2020	SOUTHERN CROSS MOTOR MART	Filter cap and oil pump	A		215.35
EFT10218	19/06/2020	TALIS CONSULTANTS	Survey of Road Upgrades completed 2018/2019 - 2019-2020, Update RAMM and Produce a Revised Fair Value Report - Price includes Travel, Accomodation provided by the Shire of Yilgarn - PERIOD ENDING 31/05/2020	A		2,750.00
EFT10219	19/06/2020	VIBRA INDUSTRIAL FILTRATION AUSTRALIA	Freight	A		217.80
EFT10220	19/06/2020	RURAL HEALTH WEST	Annual Membership Renewal 2020 / 2021	A		100.00
EFT10221	19/06/2020	WATER CORPORATION.	Water May 2020 EMRS - Garrett	A		112,183.15
EFT10222	19/06/2020	WESTRAC EQUIPMENT PTY LTD	Supply one only new Caterpillar 262D3 PP Skid Steer Loader as per attached quote # 57285	A		105,805.78
EFT10223	19/06/2020	WHEATBELT STEEL SUPPLIES	14 guage x 51mm metal roofing screws with washers pack of 3000	A		816.75
EFT10224	19/06/2020	TELSTRA	Phone Charges Whispir SMS Messages May 2020	A		159.50
EFT10225	19/06/2020	WREN OIL	Exchange Filter Drums as Directed June 2020	A		335.50
EFT10226	19/06/2020	YILGARN PLUMBING AND GAS	Install piping and water connection to new washing machine at Caravan Park Laundry	A		2,674.71
EFT10227	02/07/2020	A.D. ENGINEERING INTERNATIONAL PTY LTD	WAN ANNUAL 40-ADEI 4G WAN ANNUAL SERVICE	A		528.00
EFT10228	02/07/2020	WA Distributors Pty Ltd	Earthcare handtowel EC2188 carton	A		272.32
EFT10229	02/07/2020	AMPAC DEBT RECOVERY (WA) PTY LTD	AMPAC Debt Recovery - JUNE 2020, GST	A		339.13
EFT10230	02/07/2020	BANNER EXCAVATIONS & ROCKBREAKING	Gravel pushup 8000m3 Posa Road Carnecelli Pit - R2R20 - Doc # 1776	A		60,325.60

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10231	02/07/2020	BERNIE'S MOBILE MECHANICAL SERVICE	P551124 Fuel Kit	A		1,895.16
EFT10232	02/07/2020	BLACKMAN FABRICATIONS	Fabricate and supply fork tines 2000mm Long	A		5,037.45
EFT10233	02/07/2020	BUNNINGS GROUP LTD	64240374 Makita LXT 18V cordless nailer	A		1,247.87
EFT10234	02/07/2020	CAMERON WATSON	REIMBURSEMENT - PHONE BUNDLE - JUNE 2020.	A		90.00
EFT10235	02/07/2020	CARBOS CONCRETE	3/6/2020 - 100 tonne sand (picked up by council)	A		1,908.50
EFT10236	02/07/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		340.64
EFT10237	02/07/2020	BRYAN CLOSE	Sitting Fees Ordinary Council Meeting June 23020	A		800.00
EFT10238	02/07/2020	COOPER & OXLEY GROUP PTY LTD	SOUTHERN CROSS AQUATIC CENTRE DEVELOPMENT-PROGRESS CLAIM 4	A		873,177.63
EFT10239	02/07/2020	COPIER SUPPORT	PHOTOCOPIER METRE READINGS - 25/05/20 - 24/06/20 - ADMIN FRONT COPIER, GST	A		529.80
EFT10240	02/07/2020	CORSIGN	6 x MR-HM-2 (2400x400) - J12202	A		3,510.65
EFT10241	02/07/2020	DUNNING INVESTMENTS PTY LTD	Bulk Diesel	A		20,390.04
EFT10242	02/07/2020	GARY MICHAEL GUERINI	Sitting Fees Ordinary Council Meeting June 18/06/20	A		446.53
EFT10243	02/07/2020	Handy Fuel Management Solutions Pty Ltd	Install Fuel Bowser Shire depot and supply Elaflex ZVA Swivel Breakaway fitting	A		21,186.00
EFT10244	02/07/2020	HI-TEC ALARMS	QUARTERLY MONITORING OF SENIORS CENTE - JUL - SEP, GST	A		171.60
EFT10245	02/07/2020	IAN DEREK CHRISTIE	install 150 metre x 1.5 metre concrete pathway and three x crossovers Lennenberg Street Marvelloch as per attached quote # 148	A		29,927.15
EFT10246	02/07/2020	IT VISION AUSTRALIA PTY LTD	REMOVAL OF THE CREDIT CARD SURCHARGE WORDING ON INVOICE TEMPLATE	A		275.00

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10247	02/07/2020	JODIE MAREE COBDEN	Sitting Fee Ordinary Council Meeting June 18/06/2020	A		400.00
EFT10248	02/07/2020	LINDA ROSE	Sitting Fees Ordinary Council Meeting June 18/06/2020	A		558.42
EFT10249	02/07/2020	MARKETFORCE	AD KAL MINER TENDER 11/2019-2020-226B SKID STEER LOADER	A		256.52
EFT10250	02/07/2020	MERREDIN WASHING MACHINE SERVICE	Please get part for washing machine and services of machines	A		604.50
EFT10251	02/07/2020	MISMATCH WORKSHOP	Weekly Landfill Attendant Week Ending 21/06/2020	A		1,150.00
EFT10252	02/07/2020	MOORE STEPHENS	Interim Billing in respect of the audit for the year ending 30 June 2020 (50% of 2019/2020 Audit Fees)	A		12,782.00
EFT10253	02/07/2020	PHILIP SPENCER NOLAN	Sittings Fees for June Ordinary Council Meeting 18/06/20	A		400.00
EFT10254	02/07/2020	RAMM SOFTWARE	RAMM online training course	A		1,375.00
EFT10255	02/07/2020	WA CONTRACT RANGER SERVICES	Ranger Services 05/2020 6 hrs @ $85 p/h = $510, Ranger Services 05/2020 Travel 635 km @ $.75, $489.75 GST	A		1,099.72
EFT10256	02/07/2020	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	WHEATBELT AGGREGATED SUBSCRIPTION TO GRANTGURU	A		852.50
EFT10257	02/07/2020	SEMINARS AUSTRALIA P/L	Webinar - Managing Casual employees to be conducted on 14 July 2020	A		250.00
EFT10258	02/07/2020	SUSAN ELIZABETH SHAW	Sitting Fee Ordinary Council Meeting June 18/062020	A		400.00
EFT10259	02/07/2020	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		102.00
EFT10260	02/07/2020	PORTACRETE CONCRETE LOGISTICS	supply and lay concrete 1.5m width x 220 linear metres pathway, 5m x 4m bike rack slab, and 3m x 3m slab adjacent to toilet at Constellation Park as per attached quote	A		32,890.00
EFT10261	02/07/2020	SOUTHERN CROSS GENERAL PRACTICE	Pre-Employment Medical Examination - including Spiro, Audio , Instant D+A	A		352.00
EFT10262	02/07/2020	SYNERGY	POWER - MAY 2020 - STREET LIGHTS	A		13,960.79

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT10263	02/07/2020	TOTAL EDEN WATERING SYSTEMS PTY LTD	100420573 Sprinkler geardrive i20 ss RW	A		1,034.00
EFT10264	02/07/2020	TRANSAIR RADIO COMMUNICATION PRODUCTS	Radio repairs at airport	A		8,103.87
EFT10265	02/07/2020	WATER CORPORATION.	WATER CHARGES FOR FIRE STATION 34 ALTAIR ST	A		70.12
EFT10266	02/07/2020	WAYNE ALAN DELLA BOSCA	Sitting Fee Ordinary Council Meeting June 18/06/2020	A		1,000.00
EFT10267	02/07/2020	WESTRAC EQUIPMENT PTY LTD	222-9020 Air Filter	A		71.11
EFT10268	02/07/2020	YILGARN PLUMBING AND GAS	Marvel Loch Sewage Pump Point Overington Street Repair of Pipe	A		19,372.87

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	**1,584,949.98**
TOTAL		**1,584,949.98**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
1629	10/06/2020	WESTPAC BANKING CORPORATION	Net Payroll PPE 09/06/2020	A		82,042.83
1630	12/06/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - JUNE 2020 - BONDER HIRE	A		250.00
1631	16/06/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - MAY 2020	A		1,362.31
1632	24/06/2020	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 23.06.20	A		85,656.20
1633	15/06/2020	WESTPAC BANKING CORPORATION	DEPARTMENT OF TRANSPORT LICENSING OF NEW YL 121 VEHICLE	A		929.20
1634	15/06/2020	WESTPAC BANKING CORPORATION	WESTPAC BANKING CORPORATION CEO CREDIT CARD - MAY 2020 - CARD FEE	A		124.05
1635	01/07/2020	SOUTHERN CROSS GENERAL PRACTICE	Monthly Payment for Doctor - JULY 2020	A		6,600.00

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	**176,964.59**
TOTAL		**176,964.59**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14761.1	09/06/2020	WALGS PLAN	Payroll deductions	A		11,511.29
DD14761.2	09/06/2020	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		211.93
DD14761.3	09/06/2020	PRIME SUPER	Payroll deductions	A		381.26
DD14761.4	09/06/2020	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,069.30
DD14761.5	09/06/2020	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		414.46
DD14761.6	09/06/2020	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		499.85
DD14761.7	09/06/2020	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		607.00
DD14761.8	09/06/2020	BT SUPERWRAP	Superannuation contributions	A		1,934.80
DD14761.9	09/06/2020	HESTA SUPER FUND	Superannuation contributions	A		703.76
DD14761.10	09/06/2020	VISION SUPER SAVER	Superannuation contributions	A		765.48
DD14761.11	09/06/2020	AUSTRALIAN SUPER	Superannuation contributions	A		373.82

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	**18,472.95**
TOTAL		**18,472.95**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14807.1	23/06/2020	WALGS PLAN	Payroll deductions	A		11,697.02
DD14807.2	23/06/2020	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		247.89
DD14807.3	23/06/2020	PRIME SUPER	Payroll deductions	A		381.89
DD14807.4	23/06/2020	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,181.86
DD14807.5	23/06/2020	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		414.45
DD14807.6	23/06/2020	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		500.57
DD14807.7	23/06/2020	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		612.69
DD14807.8	23/06/2020	BT SUPERWRAP	Superannuation contributions	A		1,936.06
DD14807.9	23/06/2020	HESTA SUPER FUND	Superannuation contributions	A		688.69
DD14807.10	23/06/2020	VISION SUPER SAVER	Superannuation contributions	A		765.48
DD14807.11	23/06/2020	AUSTRALIAN SUPER	Superannuation contributions	A		376.57

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	**18,803.17**
TOTAL		**18,803.17**

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
6235	05/06/2020	DEPARTMENT OF TRANSPORT	VEHICLE LICENSING 01/06/20 - 05/06/20	E		2,303.60
6236	12/06/2020	DEPARTMENT OF TRANSPORT	VEHICLE LICENSING 08/06/2020 - 12/06/2020	E		10,148.65
6237	29/06/2020	DEPARTMENT OF TRANSPORT	LICENSING FROM 15/06/2020 TO 19/06/2020.	E		3,094.90
6238	30/06/2020	DEPARTMENT OF TRANSPORT	LICENSING FROM 22.06.2020 TO 26.06.2020	E		48,941.35

REPORT TOTALS

Bank Code	Bank Name	TOTAL
E	TRUST FUND	**64,488.50**
TOTAL		**64,488.50**

SHIRE OF YILGARN
Accounts for Payment – July 2020

Chq Number	Payee	Description	Amount	Date

Municipal Cheques

1628		CHEQUE CANCELLED		
1629	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 09/06/2020	$82,042.83	10/06/2020
1630	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES – JUNE 2020 – BONDER HIRE	$250.00	12/06/2020
1631	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES – JUNE 2020 - DATA, EQUIPMENT, IP VOICE	$1362.31	16/06/2020
1632	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 23.06.20	$85,656.20	24/06/2020
1633	WESTPAC BANKING CORPORATION	DEPARTMENT OF TRANSPORT LICENSING OF NEW YL 121 VEHICLE	$929.20	15/06/2020
1634	WESTPAC BANKING CORPORATION	WESTPAC BANKING CORPORATION CEO CREDIT CARD – MAY 2020 – CARD FEE	$124.05	15/06/2020
1635	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT FOR DOCTOR – JULY 2020	$6,600.00	01/07/2020
		Total	**$176,964.59**	

Municipal Cheques

40921	SHIRE OF YILGARN	MISSED GST ON SWIMMING POOL RETENTION TO BE ADDED FOR PAYMENTS TO T140.1 MADE FROM 21.02.2020 TO 09.06.2020	$25,231.80	11/06/2020
40922	AUSTRALIAN TAXATION OFFICE	FRINGE BENEFITS TAX 1ST APRIL – 31ST MARCH 2020	$8007.96	18/06/2020
40923	LGRCEU	PAYROLL DEDUCTIONS	$20.50	19/06/2020
40924	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	$1365.00	19/06/2020
40925	TELSTRA	PHONE CHARGES MAY 2020 EMRS	$536.92	19/06/2020
40926	LGRCEU	PAYROLL DEDUCTIONS	$20.50	02/07/2020
40927	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	$1,365.00	02/07/2020
40928	SHIRE OF YILGARN	SWIMMING POOL RETENTION WITHHELD – CLAIM 6	$27,710.63	02/07/2020
		Total	**$64,258.31**	

SHIRE OF YILGARN
Accounts for Payment – July 2020

Chq Number	Payee	Description	Amount	Date
		DPI Cheques		
6235	DEPARTMENT OF TRANSPORT	LICENSING FROM 01/06/2020 TO 05/06/2020	$2303.60	05/06/2020
6236	DEPARTMENT OF TRANSPORT	LICENSING FROM 08/06/2020 TO 12/06/2020	$10,148.65	12/06/2020
6237	DEPARTMENT OF TRANSPORT	LICENSING FROM 15/06/2020 TO 19/06/2020	$3094.90	29/06/2020
6238	DEPARTMENT OF TRANSPORT	LICENSING FROM 22/06/2020 TO 26/06/2020	$48,941.35	30/06/2020
		Total	**$64,488.50**	

Attachment 9.4.1

(Amendment)
Clearing
Permit
Marda Gold
Project

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**

Our Ref: A1506/201401 - CPS 6197/7
Enquiries Tahlia Daley – Ph: 08 9222 0751
Fax 08 9222 3860
Email nvab@dmirs.wa.gov.au

Chief Executive Officer
Shire of Yilgarn
ceo@yilgarn.com

Dear Sir/Madam

Application to amend a previously granted Clearing Permit under the *Environmental Protection Act 1986*

The Department of Mines, Industry Regulation and Safety has received the following application to amend a previously granted clearing permit under the *Environmental Protection Act 1986* (the Act):

Permit Holder:	Marda Operations Pty Ltd – Marda Gold Project
Permit Type:	Purpose Permit
Tenements:	Mining Leases 77/394, 77/646, 77/931, 77/962; Miscellaneous Licences 77/239, 77/240, 77/241, 77/258, 77/259, 77/260
Purpose:	Mineral Production and Associated Activities
Area (ha):	188 ha
Shire:	Shire of Yilgarn
Clearing Permit System (CPS) No:	6197/7
Amendment requested:	• To increase the clearing area from 165 ha to 188 ha • To increase the clearing permit boundary • To include additional tenements • To add a purpose

In accordance with sub-section 51E(4) of the Act, on behalf of the General Manager Environmental Compliance, Resource and Environmental Compliance Division, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The General Manager Environmental Compliance, Resource and Environmental Compliance Division, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant the amended clearing permit (including any specified conditions) or refuse to grant the amendment.

Enclosed are maps indicating the amended application area. Please forward your submission to the above address within 21 days from the **Monday 29 June 2020** quoting CPS 6197/7.

If you have any queries regarding this matter, please contact Tahlia Daley in the Department's Resource and Environmental Compliance Division, as above, for further information.

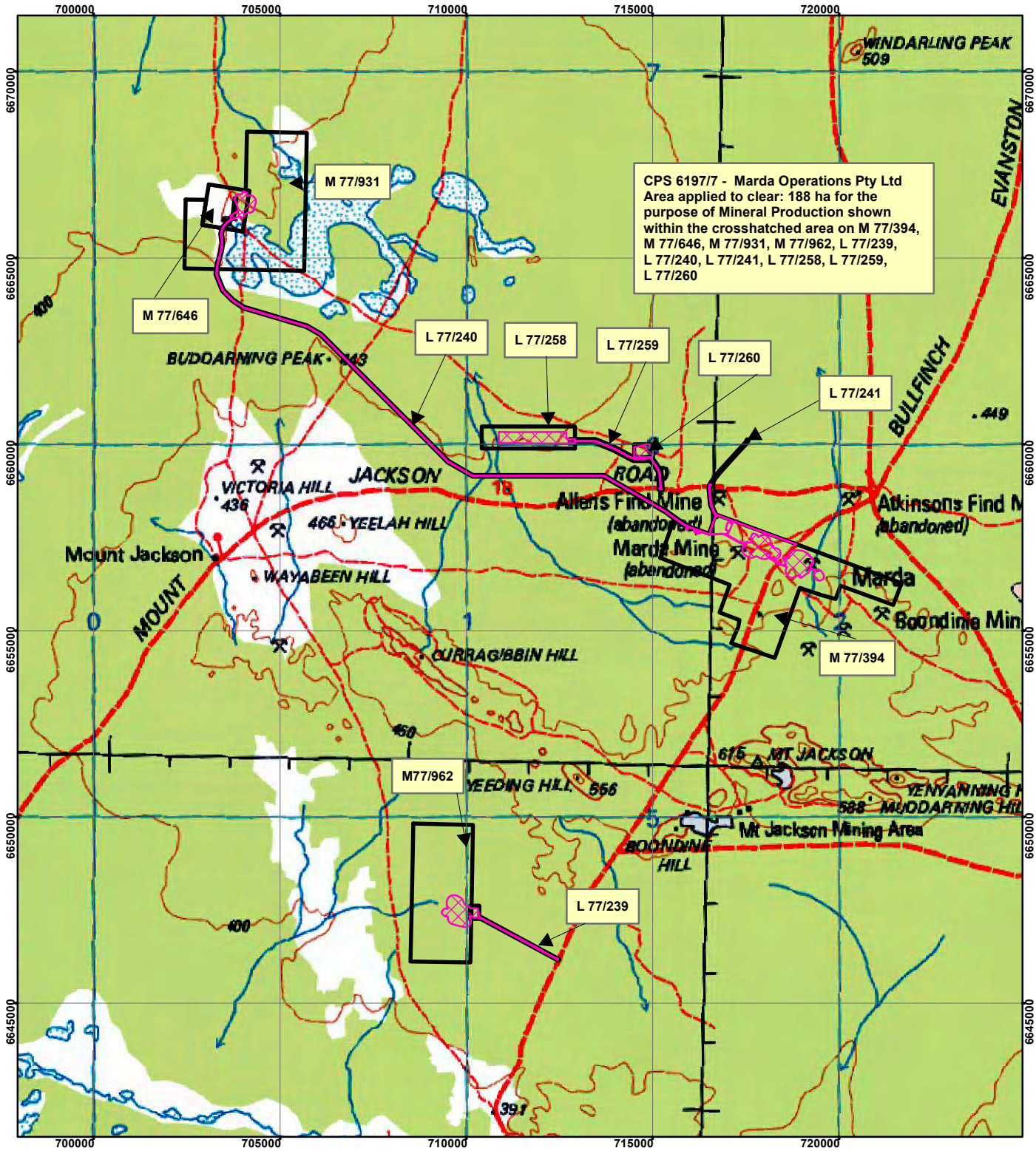
Yours sincerely

Damien Montague

Damien Montague
Acting General Manager Environmental Compliance
Resource and Environmental Compliance Division

26 June 2020

CPS 6197/7 - Marda Operations Pty Ltd



Legend

- Clearing Instruments
- Mining Tenements

N

0 6,000

Metres

Scale 1:150,000

Geocentric Datum Australia 1994

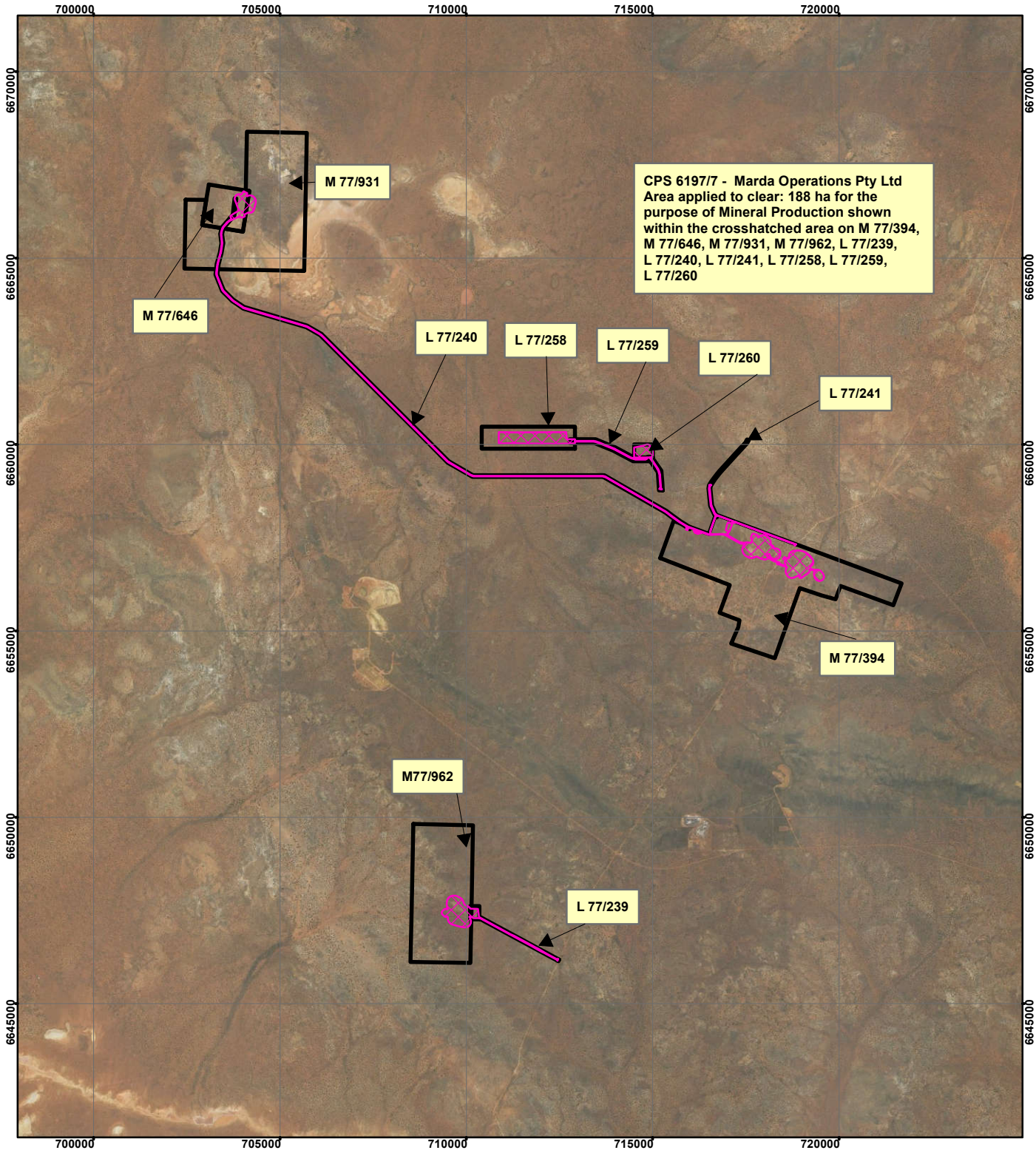
Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowleged by the agency acronym in the legend.

CPS 6197/7 - Marda Operations Pty Ltd



Legend

- Clearing Instruments
- Mining Tenements

N

0 — 6,000

Metres

Scale 1:150,000

Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowleged by the agency acronym in the legend.

Attachment 9.4.2

Clearing Permit
Marda Operations
Pty Ltd

Government of **Western Australia**
Department of **Mines, Industry Regulation and Safety**

Our Ref: A0924/202001 / CPS 8931/1
Enquiries: Stephanie Lea Tel: (08) 9222 3614
Fax: (08) 9222 3860
Email: nvab@dmirs.wa.gov.au

Shire of Yilgarn
PO Box 86
SOUTHERN CROSS WA 6426
ceo@yilgarn.wa.gov.au

Dear Sir,

Application to Clear Native Vegetation under the *Environmental Protection Act 1986*

The Department of Mines, Industry, Regulation and Safety has received the following application for permit to clear native vegetation under the *Environmental Protection Act 1986* (the Act):

Applicant Name:	Marda Operations Pty Ltd
Permit Type:	Purpose Permit
Tenement:	Mining Lease 77/1272, Miscellanious Licence 77/261
Purpose:	Mineral Production and Associated Activities
Area (ha):	90 ha
Shire:	Shire Of Menzies – Shire of Yilgarn
Clearing Permit System (CPS) No:	8931/1

In accordance with sub-section 51E(4) of the Act, on behalf of the General Manager Environmental Compliance, Resource and Environmental Compliance Division, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The General Manager Environmental Compliance, Resource and Environmental Compliance Division, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

Enclosed are maps indicating the area proposed to clear. Please forward your submission to the above address within 21 days from **Monday, 29/06/2020,** quoting CPS 8931/1.

If you have any queries regarding this matter, please contact Stephanie Lea in the Department's Resource and Environmental Division at the address above, for further information.

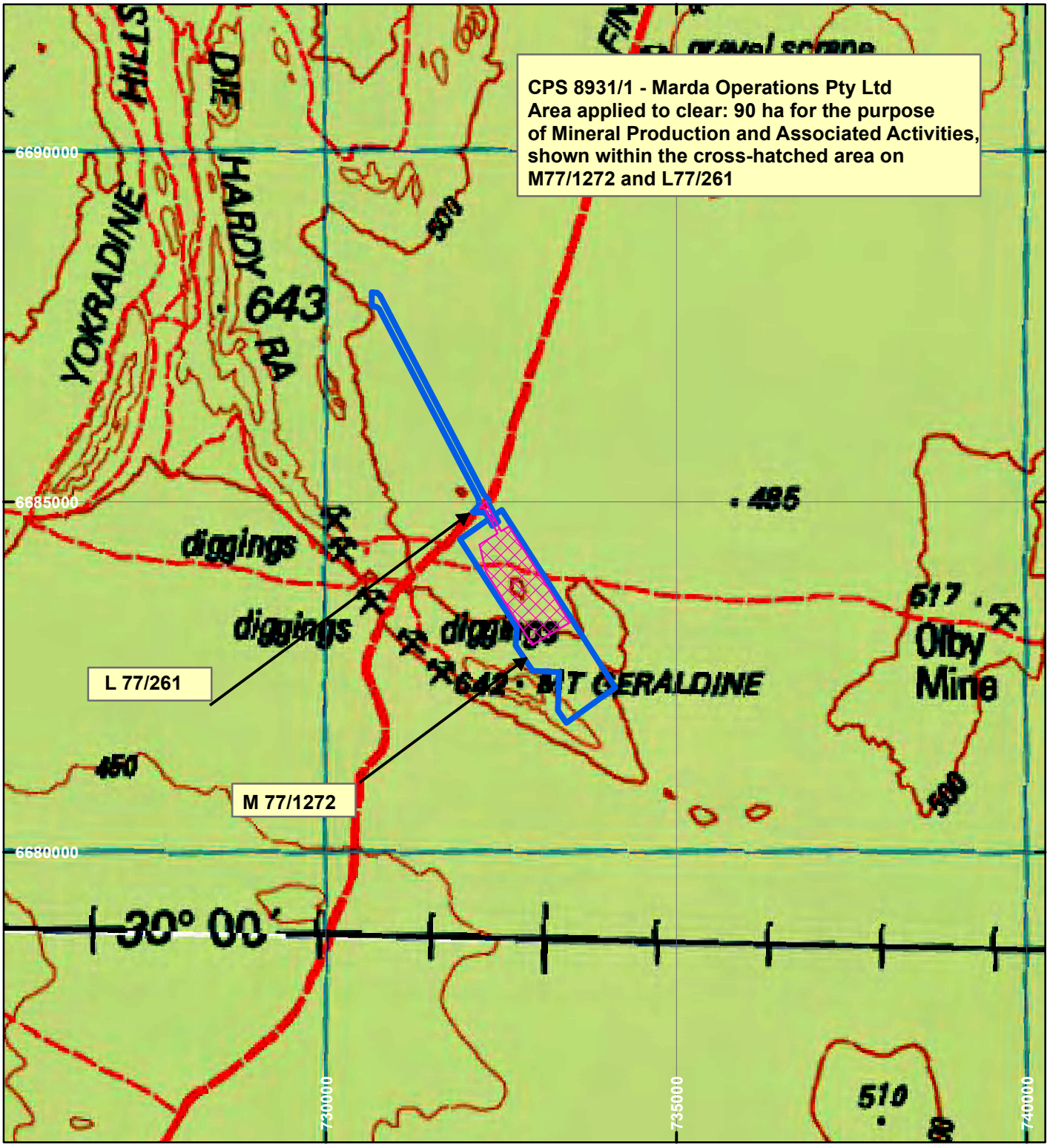
Yours sincerely

Damien Montague

Damien Montague
Acting General Manager Environmental Compliance
Resource and Environmental Compliance Division

26 June 2020

CPS 8931/1 - Marda Operations Pty Ltd



LEGEND

Clearing Instruments

Mining Tenements

N

0 3,000 M

Scale 1:80,000

(Appoximate when reproduced at A4)

Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

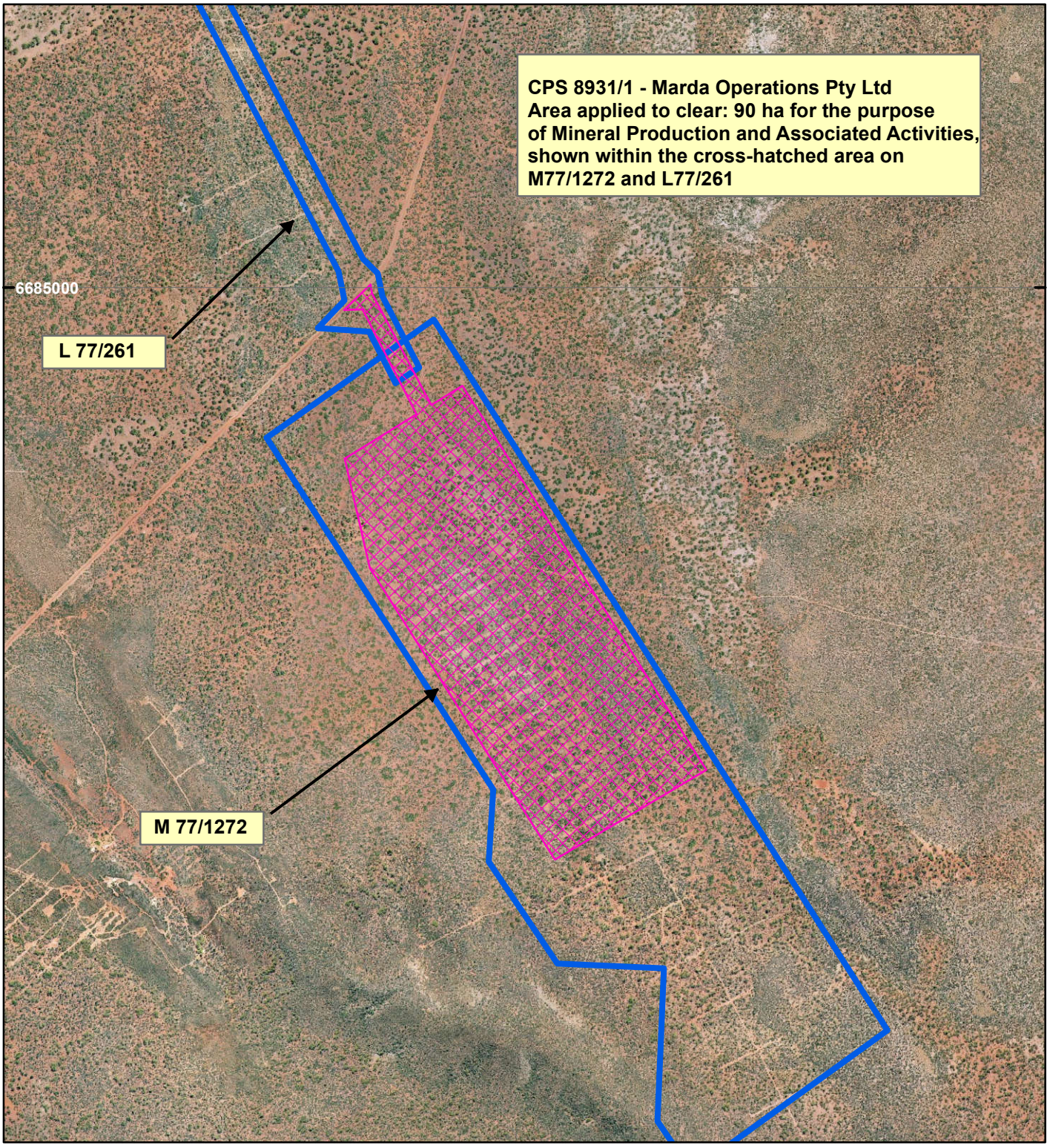
..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowleged by the agency acronym in the legend.

WA Crown Copyright 2002

CPS 8931/1 - Marda Operations Pty Ltd



LEGEND

Clearing Instruments

Mining Tenements

Orthophotography sourced from Landgate

N

0 800 M

Scale 1:20,000

(Appoximate when reproduced at A4)

Geocentric Datum Australia 1994

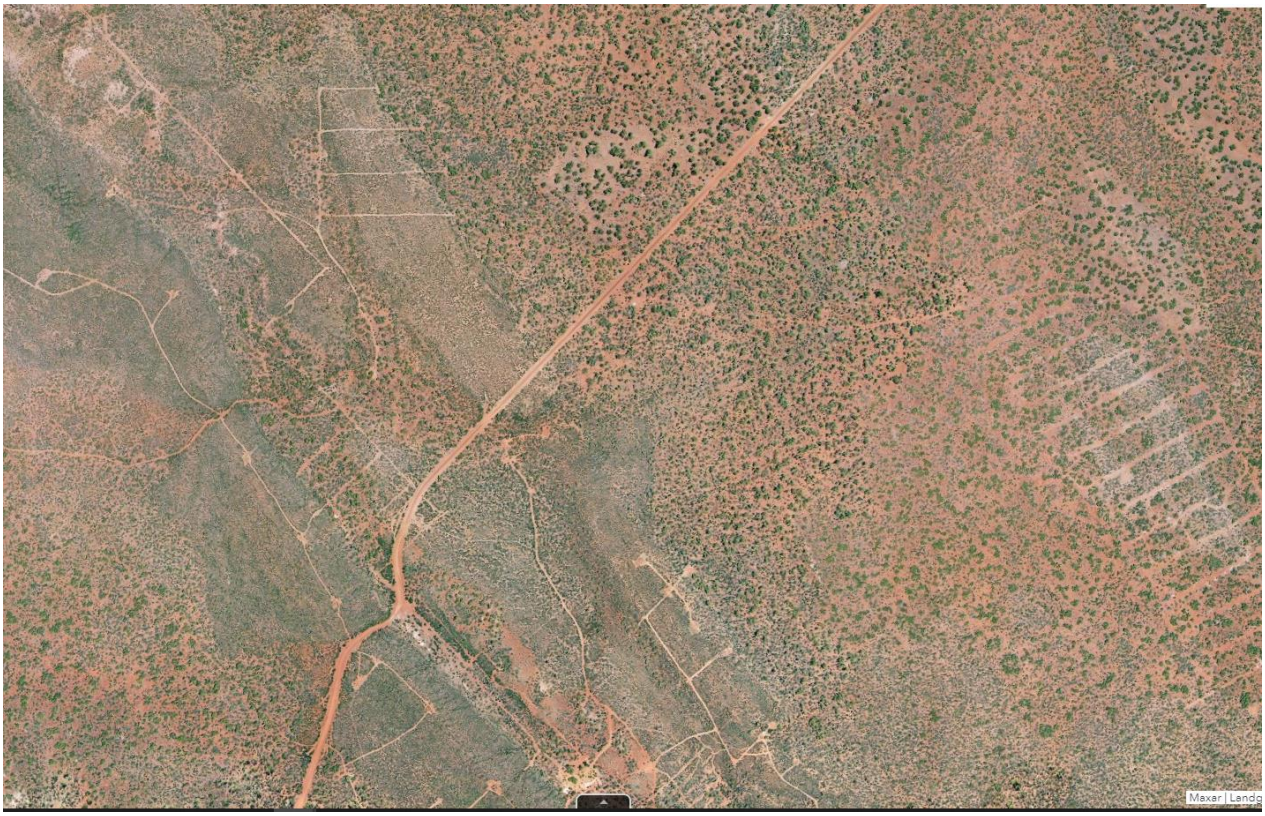
Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

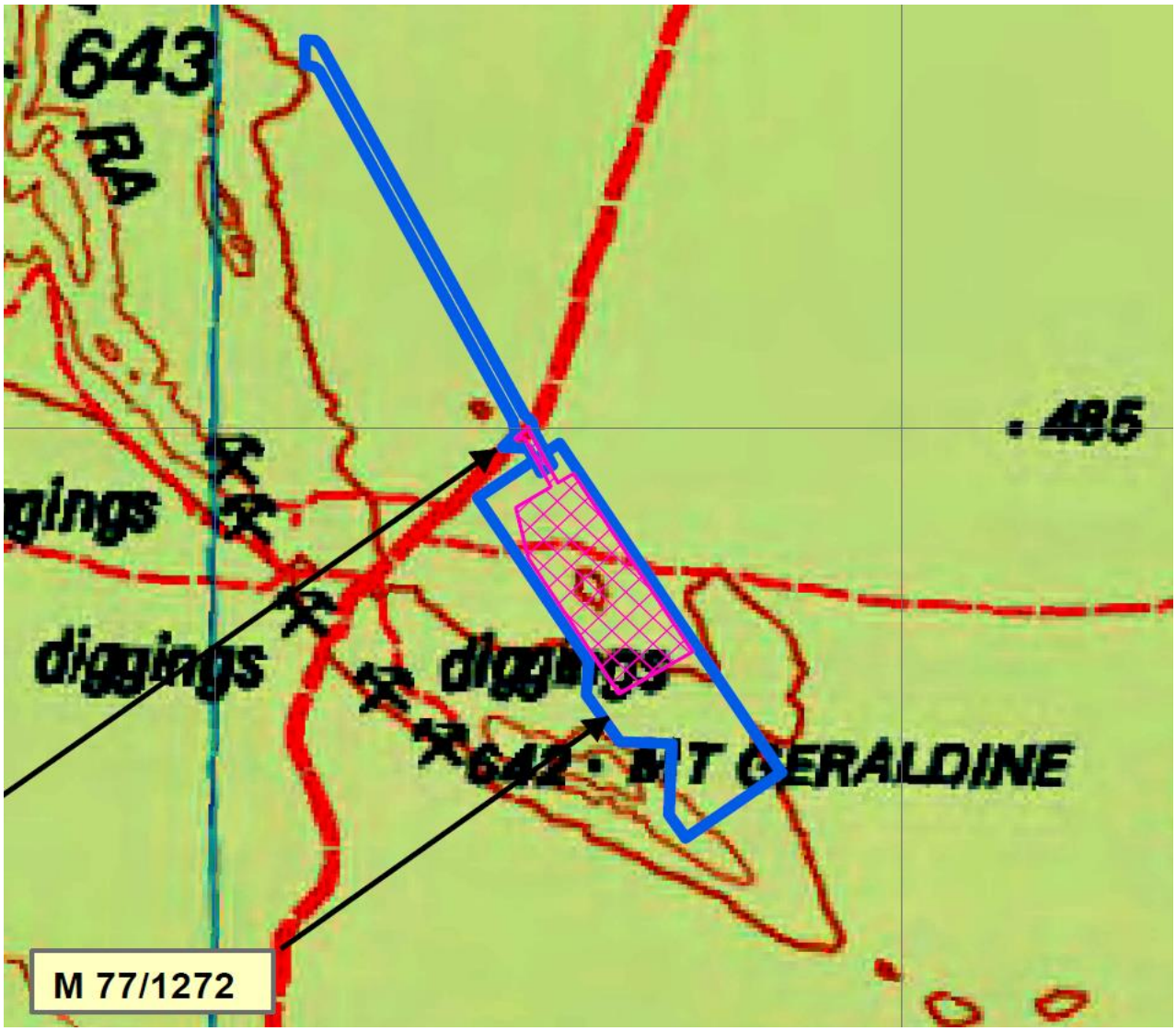
..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowleged by the agency acronym in the legend.

WA Crown Copyright 2002


Maxar | Landg

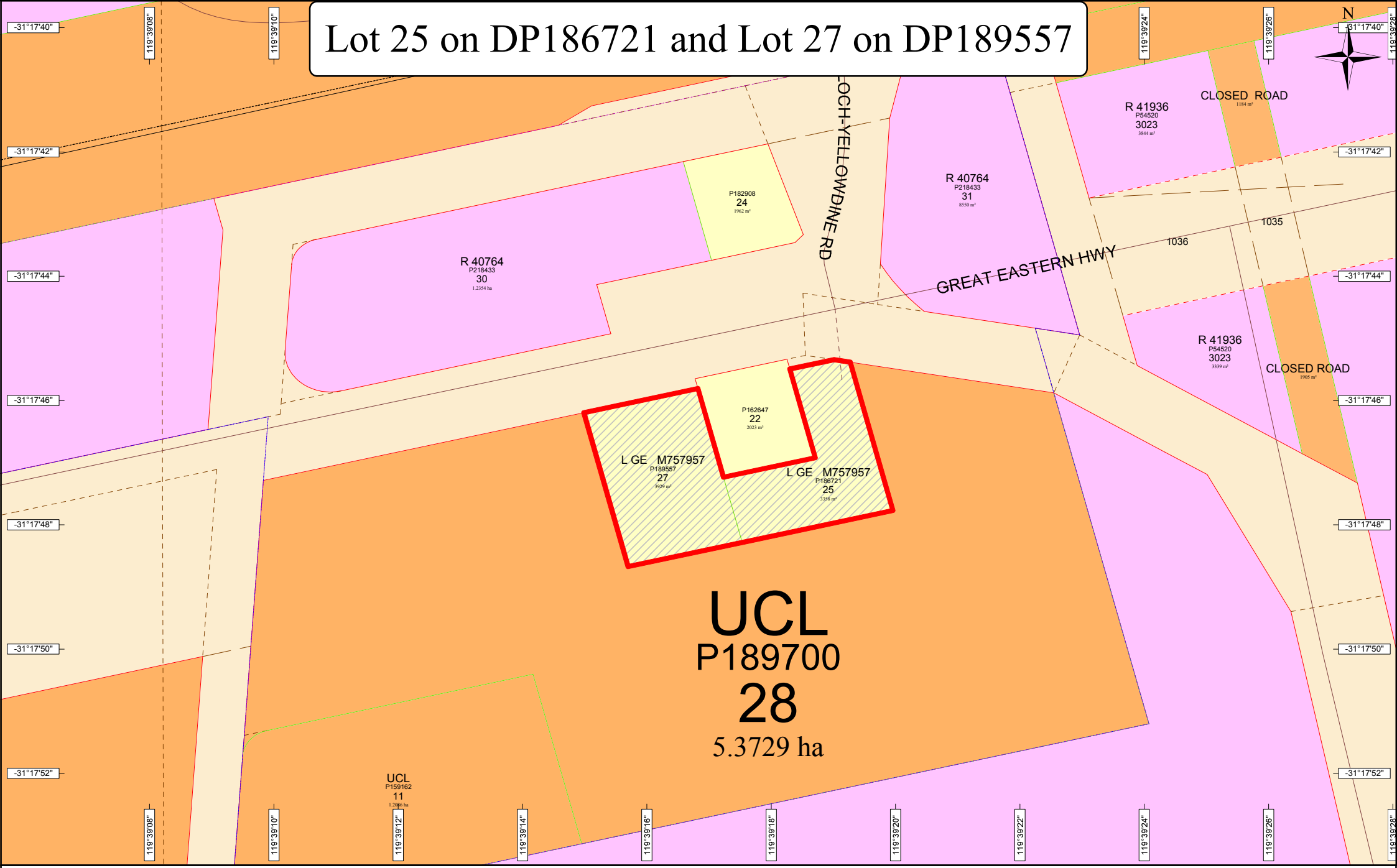

643
RA
485
diggings
diggings
M 77/1272

Attachment 9.4.3

Freehold
Purchace
Yellowdine
Road House

SLIP
LandInfo WA V4
powered by SLIP
data.wa.gov.au
Find address or place
YELLOWDINE
Marvel Loch-Yellowdine Rd
0
30
60m
119.659 -31.295 Degrees

Lot 25 on DP186721 and Lot 27 on DP189557



Scale : 1:2000 (Geographical)
MGA : SW=752384.3E,6534314.9N Zone 50 / NE=752988.8E,6534729.8N Zone 50
Lat/Long : 119°39'05.604", -31°17'53.493" / 119°39'28.066", -31°17'39.560" H 184mm by W 297mm

Printed : 10:58 Wed 23/Jan/2019

© Western Australian Land Information Authority 2019

This product is for information purposes only and is not guaranteed. The information may be out of date and should not be relied upon without further verification from the original documents. Where the information is being used for legal purposes then the original documents must be searched for all legal requirements.