



“good country for hardy people”

Minutes

Special Meeting of Council

6 July

2021

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 1:00pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. ATTENDANCE

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close Cr J Cobden Cr G Guerini Cr P Nolan Cr L Rose Cr S Shaw	Deputy President – from 1:02pm
Council Officers	P Clarke C Watson R Bosenberg N Warren B Forbes	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Executive Manager Regulatory Services Finance Manager
Apologies:	K Chrisp	Asset Management Officer
Observers:	Nil	
Leave of Absence:	Nil	

4. DECLARATION OF INTEREST

Nil

5. PUBLIC QUESTION TIME

Nil

6.1 2021/22 Draft Budget Considerations

The Shire President requested the Executive Manager Corporate Services take Councillors through the Draft Budget document Schedule by Schedule to ensure that Councillors were fully informed of its contents and to allow any questions on income and expenditure items listed.

The Shire President announced that the meeting would be suspended for a short period at 2:51pm

The meeting was resumed at 3:04pm

File Reference	8.2.5.4
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	Nil

Purpose of Report

This report presents the draft 2021/22 Annual Budget for Council consideration, deliberation and endorsement. Following the endorsement of the draft Budget, the final 2021/22 Annual Budget papers will be formulated and presented to Council in the statutory format for final adoption.

Background

Nil

Comment

In preparing the Budget worksheets, external and internal influences have been taken into account as well as a review of the Shire's operations and services to be provided. Economic efficiencies, where identified and practicable, have been allowed for.

Please note that the surplus/deficit as indicated is an estimate only.

Working papers will be distributed to Councillors and staff before the meeting.

Statutory Environment

Local Government Act 1995

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

* Absolute majority required.

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government; and
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government; and
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;and
 - (c) the fees and charges proposed to be imposed by the local government; and
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government; and
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used; and
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
 - (a) the form of the annual budget; and
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

[Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

Strategic Implications

The 2021/22 Draft Annual Budget has taken into account the needs detailed in the Shire's Strategic Community Plan (SCP), the Corporate Business Plan (CBP), and the Long Term Financial Plan (LTFP) when determining items for inclusion in the proposed budget.

Policy Implications

Nil

Financial Implications

Nil

Officer Recommendation

That Council receives the 2021/22 Draft Budget and reviews the document in preparation of adoption at a subsequent meeting of Council.

Council Resolution

117/2021

Moved Cr Cobden/Seconded Cr Close

That Council

- 1. receives the 2021/22 Draft Budget and addresses the deficit of \$201,841 by reducing transfers to reserves with the final draft document being prepared for adoption at a subsequent meeting of Council; and*
- 2. request that staff prepare a Business Case for each item of capital expenditure greater than \$100,000 excluding roadworks.*

CARRIED (7/0)

Reason for Alteration to Recommendation:

To provide greater clarity to both Council Members and the community on the need and justification for certain capital expenditure items.

7 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 3:32pm

I, Wayne Della Bosca confirm the above Minutes of the Special Meeting held on Tuesday, 6 July 2021, are confirmed on Thursday, 15 July 2021 as a true and correct record of said Special Meeting of Council.

Cr Wayne Della Bosca
SHIRE PRESIDENT