

# Attachments

May

2022

## Attachments

### **Minutes**

Ordinary Meeting of Council –April 2022

Great Easter Country Zone Meeting-April 2022

Wheatbelt East Regional Organisation of Councils Meeting – May 2022

Shire of Yilgarn Tourism Advisory Committee Meeting-May 2022

### **Agenda Attachments**

9.1.1 Local Roads and Community Infrastructure Business Case

9.2.1 Monthly Financial Reports

9.2.2 Accounts for Payment

9.2.3 2022/23 Fees and Charges

12.1.1 Covalent Road Upgrade Proposal



# *Minutes*

## *Ordinary Meeting of Council*

*21 April  
2022*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Cr Della Bosca declared the meeting open at 4pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Della Bosca drew Councillors attention to the Records Management Guidelines for Elected Members document included at the beginning of the agenda paper. This document has been included previously and is guidance included with Councils Records Management Policy. Cr Della Bosca asked that Councillors take time to note and follow the guidance.

## 3. ATTENDANCE

Members	Cr W Della Bosca	
	Cr B Close	
	Cr J Cobden	
	Cr L Granich	
	Cr G Guerini	
	Cr P Nolan	
	Cr L Rose	
Council Officers	N Warren	Chief Executive Officer
	C Watson	Executive Manager Corporate Services
	S Chambers	Executive Manager Regulatory Services
	B Forbes	Finance Manager
	L Della Bosca	Minute Taker
Apologies:	G Brigg	Executive Manager Infrastructure
Observers0:	Mrs. Kaye Crafter	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Nic Warren declares an Impartiality Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in agenda item 9.4.6 - Development Application – Crisp Wireless Telecommunication Equipment Lot 967 Cramphorne Road, Mount Hampton, due to having a family relationship with the owners of the subject property.

## 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 5.1. PUBLIC QUESTION TIME

Mrs. Kaye Crafter attended Public Question Time and posed the following question;

**Question** *Can Council place a location sign on the T road intersection between Polaris Street and Phoenix Street for Bullfinch? On a regular basis truck drivers at this intersection turn towards town, as there is only signage for Koolyanobbing heading away from town, the trucks end up on Arcturus Street which is an issue as there is nowhere to turn once on the street.*

**Answer** *The Shire President passed on the question to the CEO, the CEO, Nic Warren confirmed he would advise the Executive Manager Infrastructure of the issue and a sign would be placed at the intersection, in addition to directional signage at the intersection of Phoenix Road and Cameron Road.*

## 6. CONFIRMATION OF MINUTES

### 6.1 Ordinary Meeting of Council, Thursday, 17 March 2022

*30/2022*

*Moved Cr Rose/Seconded Cr Cobden*

*That the minutes from the Ordinary Council Meeting held on the 17 March 2022 be confirmed as a true record of proceedings.*

**CARRIED (7/0)**

### 6.2 Annual Electors Meeting, Thursday, 17 March 2022

*31/2022*

*Moved Cr Guerini/Seconded Cr Nolan*

*That the minutes from the Annual Electors Meeting held on the 17 March 2022 be confirmed as a true record of proceedings*

**CARRIED (7/0)**

### 6.3 Wheatbelt North-East Sub Regional Road Group, Monday, 4 April 2022

*32/2022*

*Moved Cr Cobden/Seconded Cr Rose*

*That the minutes from the Wheatbelt North-east Sub Regional Road Group held on the 4 February be received*

**CARRIED (7/0)**

### 6.4 Shire of Yilgarn Bush Fire Advisory Committee, Wednesday, 30 March 2022

*33/2022*

*Moved Cr Rose/Seconded Cr Cobden*

*That the minutes from the Shire of Yilgarn Bush Fire Advisory Committee meeting held on the 30 March be received.*

**CARRIED (7/0)**

6.5 Shire of Yilgarn Tourism Advisory Committee, Wednesday, 6 April 2022

**34/2022**

***Moved Cr Rose/Seconded Cr Cobden***

***That the Minutes from the Shire of Yilgarn Tourism Advisory Committee held on the 6 April 2022 be received***

**CARRIED (7/0)**

## **7. DELEGATES' REPORTS**

Cr Della Bosca announce the following;

- Attended the Bushfire Advisory Committee meeting on the 30 March 2022
- Attended the Wheatbelt North East Sub Regional Road Group meeting on the 4 April 2022
- Attended the Local Action Group meeting on the 6 April 2022

Cr Close announced the following;

- Attended the Annual Electors meeting on the 17 March 2022
- Attended the Shire of Yilgarn MRL contract meeting on the 29<sup>th</sup> March 2022
- Attended the WA Local Government Grants Commission Virtual Public Hearing on the 31 March 2022
- Attended the Speedway Committee meeting on the 6 April 2022
- Attended the Shire of Yilgarn Tourism Advisory Committee meeting on the 6 April 2022

Cr Nolan announced the following;

- Attended the Shire of Yilgarn MRL contract meeting on the 29<sup>th</sup> March 2022
- Attended the Wheatbelt North East Sub Regional Road Group meeting on the 4 April 2022
- Attended the Ag Care Committee meeting on the 26 April 2022

Cr Rose announced the following;

- Attended a zoom meeting with Notradame medical students on the 18 March 2022
- Attended the Annual Electors Meeting on the 17 March 2022
- Attended the Shire of Yilgarn MRL contract meeting on the 29<sup>th</sup> March 2022
- Attended the Bushfire Advisory Committee meeting on the 30 March 2022
- Attended the WA Local Government Grants Commission Virtual Public Hearing on the 31 March 2022
- Attended the Local Action Group meeting on the 6 April 2022
- Attended the Shire of Yilgarn Tourism Advisory Committee meeting on the 6 April 2022

Cr Guerini announced the following;

- Attended the Annual Electors Meeting on the 17 March 2022
- Attended the Shire of Yilgarn MRL contract meeting on the 29<sup>th</sup> March 2022

Cr Cobden announced the following;

- Attended the Annual Electors Meeting on the 17 March 2022
- Attended a zoom meeting with Notradame medical students on the 18 March 2022
- Attended the Shire of Yilgarn MRL contract meeting on the 29<sup>th</sup> March 2022
- Attended the Shire of Yilgarn Tourism Advisory Committee meeting on the 6 April 2022

UNCONFIRMED

## 8. PRESENTATIONS, PETITIONS, DEPUTATIONS

The New Regional Manager, Mohammad Siddiqui from Main Road attended the Council meeting in order to give an update on Main Roads and the upgrades to Great Eastern Highway.

Mr Siddiqui began his presentation by touching on the media statement released on the 1 April 2022 by the McGowan Government regarding the return of road maintenance jobs in-house to Main Roads. This move will create more permanent jobs with better pay and training opportunities along with improving capacity and capability of Main Roads. New depots will be established in regional WA and existing depots will be expanded. Mr Siddiqui then moved on to the planned roadworks between Walgoolan and Southern Cross. It is planned that 75km's of road works, which will include construction, widening and two bridge widening's, is planned to be completed by 2025/2026. 14km's of the road works have already been completed. Mr Siddiqui thanked Council for their time and invited questions.

*Cr Nolan inquires about the Great Eastern Highway intersection with the Emu Fence road and if any action will be taken to make it safer.*

Mr Siddiqui confirmed that he is not involved with the Great Eastern Highway east of Southern Cross as this is under the control of Main Roads in Kalgoorlie but would request that the manager in charge of this section of road get in touch with the Shire of Yilgarn regarding this issue.

*\* Mr. Mohammad Siddiqui entered the Council Chambers at 4.49pm and left the meeting at 5.10pm in between items 9.4.5 and 9.4.6.*

## 9.1 Officers Report – Chief Executive Officer

### 9.1.1 Review of Delegations Register

<b>File Reference</b>	<b>2.3.3.6</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Draft Review of Delegations Register Delegation Amendment List 2022</b>

#### Purpose of Report

To present to Council the annual review of the existing delegations to the Chief Executive Officer that is contained within the Shire of Yilgarn's Delegation Register.

#### Background

To assist in the effective administration of the Shire, Council has granted various delegations to the Chief Executive Officer. Delegations made under the Local Government Act 1995 can only be made to the Chief Executive Officer or Council Committees. Where appropriate, the Chief Executive Officer can on-delegate to other Officers.

Delegations under other legislation are made directly to the officer concerned.

Council last reviewed the delegations register in February 2021.

#### Comment

The Chief Executive Officer has reviewed the current Delegations Register and made various changes and additions.

A Delegations Amendment List has been provided as an attachment for Councillors perusal along with the draft delegations register.

It should be noted that the process for Appointing Authorised Persons under a range of legislation has been harmonised through an amendment to section 9.10 of the Local Government Act 1995, which now means the CEO is the prescribed decision maker to make the appointments, therefore, this has been recognised in a number of delegations within the reviewed Delegations Register.

#### Statutory Environment

##### **5.42. Delegation of some powers and duties to CEO**

- (1) *A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —*
  - (a) *this Act other than those referred to in section 5.43; or*

- (b) *the Planning and Development Act 2005 section 214(2), (3) or (5).*  
\* Absolute majority required.
- (2) *A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.*

#### **5.46. Register of, and records relevant to, delegations to CEO and employees**

- (1) *The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.*
- (2) *At least once every financial year, delegations made under this Division are to be reviewed by the delegator.*
- (3) *A person to whom a power or duty is delegated under this Act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.*

#### **9.10. Appointment of authorised persons**

- (1) *In this section —*  
**law** means any of the following —
  - (a) *this Act;*
  - (b) *the Caravan Parks and Camping Grounds Act 1995;*
  - (c) *the Cat Act 2011;*
  - (d) *the Cemeteries Act 1986;*
  - (e) *the Control of Vehicles (Off-road Areas) Act 1978;*
  - (f) *the Dog Act 1976;*
  - (g) *subsidiary legislation made under an Act referred to in any of paragraphs (a) to (f);*
  - (h) *a written law prescribed for the purposes of this section;***specified** means specified in the instrument of appointment.
- (2) *The CEO may, in writing, appoint persons or classes of persons to be authorised persons for the purposes of 1 or more specified laws or specified provisions of 1 or more specified laws.*
- (3) *An appointment under subsection (2) is subject to any specified conditions or limitations.*
- (4) *The CEO must give to each person appointed under subsection (2) an identity card that —*
  - (a) *on the front of the card, sets out —*
    - (i) *the name and official insignia of the local government; and*
    - (ii) *the name of the person; and*
    - (iii) *a recent photograph of the person;*
  - and*
  - (b) *on the back of the card, specifies each law to which the person's appointment relates.*
- (5) *A person appointed under subsection (2) (the **authorised person**) must —*
  - (a) *carry their identity card at all times when performing functions under a specified law; and*
  - (b) *produce their identity card for inspection when required to do so by a person in respect of whom the authorised person has performed or is about to perform a function under a specified law.*
- (6) *A person who, without reasonable excuse, fails to return their identity card to the*



*CEO within 14 days after their appointment ceases to have effect commits an offence.*

*[Section 9.10 inserted: No. 16 of 2019 s. 64.]*

### Strategic Implications

Nil.

### Policy Implications

Where a Policy exists for an activity/function that has been delegated, the Chief Executive Officer is to adhere to that Policy.

### Financial Implications

Nil.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	To ensure that Council Officers are aware of their obligations relating to delegations	Moderate (9)	An up-to-date Delegations Register approved by Council and disseminated to appropriate staff
<b>Financial Impact</b>	Allows Officers to be aware of their delegation responsibilities	Moderate (9)	Approved delegations ensure minimal impact
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Compliance with Section 5.42 of the Local Government Act	Moderate (6)	Annual review of Register
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

35/2022

*Moved Cr Cobden/Seconded Cr Granich*

*That Council adopt the reviewed 2022 Shire of Yilgarn Delegations Register as presented.*

**CARRIED (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Yilgarn Agricultural Show – Financial Contribution

<b>File Reference</b>	<b>1.3.6.6</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Email</b>

#### Purpose of Report

To present to Council for consideration, the ongoing commitment for financial assistance to the Yilgarn Agricultural Society in conducting the 2021 Yilgarn Show.

#### Background

In past years Council has contributed financially to the Yilgarn Agricultural Society to assist the Society in attracting performers/rides to make the Show a more attractive event for all ages.

#### Comment

The Shire's current 2021/2022 budget has an allocation of \$2,000 for contribution to the Yilgarn Agricultural Show for 2022.

In 2020/2021, the Shire provided a \$9,800 contribution towards rides and attractions for the 2021 show.

The Yilgarn Agricultural Society are in the planning stages for the 2022 show, and have sought a similar donation from the Shire as last year. The following contribution options have been provided:

- Motocross Stunt riders \$7,000
- Magician \$4,500
- Bungy Swing \$6,500
- Amusement Entertainment and large ride \$6,500,
- Virtual Go karting, \$2,000

In keeping with last year's donation, it is proposed the Shire provides the \$2,000 general contribution already provided for in the budget, along with an additional \$7,000 contribution to fund the Motocross Stunt riders.

This would provide a \$9,000 contribution from the Shire from the 2021/2022 budget, and would be in keeping with contributions made last year.

### Statutory Environment

Nil.

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2020-2030 – Social Objectives Outcome 1.1 – Maintain/increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

### Policy Implications

Nil.

### Financial Implications

Current provision of \$2,000 in the 2021/2022 budget, with a \$7,000 amendment to the 2021/2022 budget, to fund the Yilgarn Agricultural Society 2022 Show.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	To support the Yilgarn Agricultural Society in providing a quality Show for all residents of the district	Low (1)	Contribution to support Yilgarn Ag Society.
Financial Impact	Unbudgeted funding.	Low (1)	Budget amendment approved by absolute majority.
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

36/2022

*Moved Cr Rose/Seconded Cr Cobden*

*That Council reinforces its financial commitment to the Yilgarn Agricultural Society through its 2021/2022 Budget allocation of \$2,000.00, and endorses a budget amendment of an additional \$7,000.00 to assist the Society in securing performers/rides for the 2022 Show.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## Laura Della Bosca

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**From:** Alison Carnicelli <yilagpresident@outlook.com>  
**Sent:** Wednesday, 16 March 2022 1:02 PM  
**To:** Nic Warren  
**Subject:** Re: Yilgarn Agriculture Show is on again In 2022

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Nic

So sorry I have taken a while to respond we had to take off to Perth.

The Shire paid for one of our Amusement Rides and our childrens entertainment in the Magician and face painting in 2021. Mineral Resources have the Fireworks.

Thank you so much for taking this to the meeting in order to try and get us more, more funds are much needed.

I'm glad you say you will help with the Motorbike stuntmen because I think they will be a great attraction and this makes me so excited to bring to the Community, and to put the Shire's name on it would be the cherry on top. Can we invoice you 21/22, hope that's ok. The \$2,000 we will put towards children's entertainment if that pleases you.

Again apologies for delay, warmest regards

Alison Carnicelli  
President  
Yilgarn Agricultural Society be

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**From:** Nic Warren <ceo@yilgarn.wa.gov.au>  
**Sent:** Friday, March 11, 2022 4:22:16 PM  
**To:** Alison Carnicelli <yilagpresident@outlook.com>  
**Subject:** RE: Yilgarn Agriculture Show is on again In 2022

Hi Alison

The current budget has a \$2,000 general funding allocation, I note that for the 2021 show the Shire contributed \$2,000 general and \$7,800 for the fireworks.

I can commit the \$2,000 as it is already budgeted for, and can take an item seeking a further funding allocation of \$7,000 for the Motocross Stunriders.

If this is suitable, I can take a late item to Council for next week's Council meeting.

Would you be invoicing for the funds in the 2021/2022 or 2022/2023 financial year?

Regards

**Nic Warren**  
Chief Executive Officer

Shire of Yilgarn  
23 Antares Street  
Southern Cross WA 6426  
Ph: 08 9049 1001  
Mobile: 04 27 775 325  
Website: [www.yilgarn.wa.gov.au](http://www.yilgarn.wa.gov.au)



**From:** Alison Carnicelli <yilagpresident@outlook.com>  
**Sent:** Thursday, 10 March 2022 12:43 PM  
**To:** Nic Warren <ceo@yilgarn.wa.gov.au>  
**Subject:** Yilgarn Agriculture Show is on again In 2022

Nic Warren  
CEO  
Shire of Yilgarn  
Southern Cross

Hi there Nic

We have decided to go ahead with our Show again this year but this may depend on what finance we can hope to garner this year. This is why I am asking this early, so we can have an idea of what sponsorship may be coming our way this year.

The Show is being held on the 27th August 2022 and we would really love to bring the Community together with another great Show, but, as you would be aware, it takes a lot of money. Last year the costings were approximately \$72,000 and that was helped with the generous sponsorship of the Yilgarn Shire. This year, we hope to have the Motocross Stuntriders, \$7,000, Magician \$4,500, the Bunji Swing, that was constantly used last year, \$6,500, along with the Amusement Entertainment and a large ride \$6,500, and Virtual Gokarting, \$2,000, which was another big hit last year, plus much more Entertainment for the families, but are dependant on Donations and Sponsorship. So if we get in early then we know what we can approximate and we can book some of the necessary things in as soon as possible.

We really hope the Shire can be as generous again in their support of the Community via the Yilgarn Agriculture Show, creating many memories for the Yilgarn, and beyond, and showing your belief in us, The Agricultural Society.

Thank you for taking the time to read my email,

Yours Sincerely

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31 March 2022

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

At the request of Councillors, the financial statements now include an additional note for Local Roads and Community Infrastructure (LRCI) projects.

The new note details the following for each LRCI project:

- the allocated LRCI funds
- costs incurred, in total and for the financial year-to-date
- overall under/over spending
- grant funds receivable (if any).

#### Statutory Environment

Local Government (Financial Management) Regulations 1996

#### 34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —



**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

#### Strategic Implications

Nil

#### Policy Implications

Nil

### Financial Implications

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Monthly snapshot of Councils financial position	Moderate (6)	Ongoing review of Councils operations
Service Interruption	Nil	Nil	Nil
Compliance	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

**Officer Recommendation and Council Decision**

**37/2022**

***Moved Cr Cobden/Seconded Cr Guerini***

***That Council endorse the various Financial Reports as presented for the period ending 31 March 2022.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts Paid under delegated authority.

#### Background

- Municipal Fund – Cheques 41109 to 41113 totalling \$2,451.00
- Municipal Fund - EFT 12432 to 12548 totalling \$752,944.16
- Municipal Fund – Cheques 1895 to 1913 totalling \$351,848.77
- Municipal Fund Direct Debit Numbers:
  - 16622.1 to 16622.11 totalling \$22,461.49
  - 16655.1 to 16655.11 totalling \$22,231.25
  - 16656.1 to 16656.2 totalling \$346.88
  - 16686.1 to 16686.11 totalling \$22,689.26
- Trust Fund - Cheques 402625 to 402626 totalling \$364.25

The above are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

Local Government Act 1995

### 5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —
  - (a) this Act other than those referred to in section 5.43; or
  - (b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

*Local Government (Financial Management) Regulations 1996*

**12. Payments from municipal fund or trust fund, restrictions on making**

- (1) A payment may only be made from the municipal fund or the trust fund —
  - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
  - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

**13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.**

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee's name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction;
  - and
  - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications**

Nil

### Policy Implications

Council Policy 3.11 – Timely Payment of Suppliers

### Financial Implications

Drawdown of Bank funds

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Transactions require two senior managers to approve.	Moderate (8)	Transactions require two senior managers to sign cheques or approve bank transfers.
<b>Financial Impact</b>	Reduction in available cash.	Moderate (5)	Nil
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Local Government (Financial Management) Regulations 1996	Moderate (6)	Adherence to statutory requirements
<b>Reputational</b>	Non or late payment of outstanding invoices and/or commitments	Moderate (9)	Adherence to Timely Payment of Suppliers Policy
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation AND Council Decision

38/2022

*Moved Cr Rose/Seconded Cr Granich*

- *Municipal Fund – Cheques 41109 to 41113 totalling \$2,451.00*
- *Municipal Fund - EFT 12432 to 12548 totalling \$752,944.16*
- *Municipal Fund – Cheques 1895 to 1913 totalling \$351,848.77*
- *Municipal Fund Direct Debit Numbers:*
  - *16622.1 to 16622.11 totalling \$22,461.49*
  - *16655.1 to 16655.11 totalling \$22,231.25*
  - *16656.1 to 16656.2 totalling \$346.88*
  - *16686.1 to 16686.11 totalling \$22,689.26*
- *Trust Fund - Cheques 402625 to 402626 totalling \$364.25*

*The above are presented for endorsement as per the submitted list.*

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 2022/23 – 2031/32 Long Term Financial Plan

<b>File Reference</b>	<b>8.2.5.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>2022/23 – 2031/32 Long Term Financial Plan</b>

#### Purpose of Report

For Council to consider adopting the revised Long-Term Financial Plan 2022/23 – 2031-32.

#### Background

In February 2009, the Minister for Local Government announced a package of wide-ranging local government reform strategies that were aimed at achieving greater capacity for local government to better plan, manage and deliver services to their communities with a focus on social, environmental and economic sustainability.

One of the requirements was to develop and review a long-term financial plan (LTFP) that is a ten-year rolling plan that informs the Corporate Business Plan to activate Strategic Community Plan priorities. From these planning processes, annual budgets that are aligned with the strategic objectives can be developed.

#### Comment

The operating income and expenditure aspects of the LTFP are primarily developed utilising a CPI increase of 3% for the life of the plan, however the historic percentage increase/decrease of a given income or expense item could be utilised if appropriate. All estimates can be manually adjusted were appropriate to reflect a realistic valuation for the specific income or expenditure item.

Rate income is calculated utilising a 0.5% increase for the first 5 years with the remaining 5 years being calculated on a CPI Increase.

The Forward Capital Works aspect of the LTFP has been developed in consultation with the senior management team and with Councils Asset Management Officer. It should be noted that many aspects of the proposed forward capital works are currently under review and as such are subject to change.

#### Statutory Environment

Local Government Act 1996

#### 5.56. Planning for the future

- (1) A local government is to plan for the future of the district.



- (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.
- [Section 5.56 inserted: No. 49 of 2004 s. 42(6).]*

Local Government (Administration) Regulations 1996

**19DA. Corporate business plans, requirements for (Act s. 5.56)**

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- (3) A corporate business plan for a district is to —
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.

The recommendation that follows is consistent with the legislative requirements.

**Strategic Implications**

Strategic Goal  
Civic Leadership

Strategic Outcome  
A trustworthy and cohesive Council that functions efficiently and effectively to meet the needs of our community.

**Policy Implications**

There are no policy implications as a result of this report.

**Financial Implications**

There are no immediate financial implications as a result of this report however if adopted will inform in the setting of the 2021/2022 Budgeted.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with the Local Government Act and associated Regulations.	Low (2)	Ensure Long Term Financial Plan Reviewed.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

### Officer Recommendation and Council Decision

39/2022

*Moved Cr Guerini/Seconded Cr Granich*

*That Council endorses the Long-Term Financial Plan 2022/23 – 2031/32 as presented*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 2022/2023 Differential Rates – Objects & Reasons

<b>File Reference</b>	<b>8.1.1.5</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Attachment 1 – 2022/2023 Rating Strategy</b> <b>Attachment 2 – 2022/2023 Rating Objects &amp; Reasons</b>

#### Purpose of Report

Council is requested to endorse the 2022/2023 Rating Strategy & Objects & Reasons.

#### Background

It is proposed to impose Differential Rates for the year ending 30<sup>th</sup> June 2022 under the various rating categories within the Shire of Yilgarn.

Under Section 6.33 (3) of the Local Government Act 1995, a Local Government is not, without the approval of the Minister, to impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

With the Differential General Rates being proposed in the 2022/2023 Rating Strategy and Objects & Reasons, Council falls under the umbrella of this section of the Act. Note however that it is only applicable to UV Mining. Accordingly, Ministerial approval is required and the proposal to impose this rate must be advertised for a period of not less than 21 days with any submissions received subsequently being presented to Council for consideration.

#### Comment

The Rates in the dollar being recommended are a result of efficiency measures being implemented over the previous few years. As a result of these measures, Council has significantly reduced the burden on its Ratepayers, in some categories, to the effect of as much as a 61% reduction in the rate in the dollar.

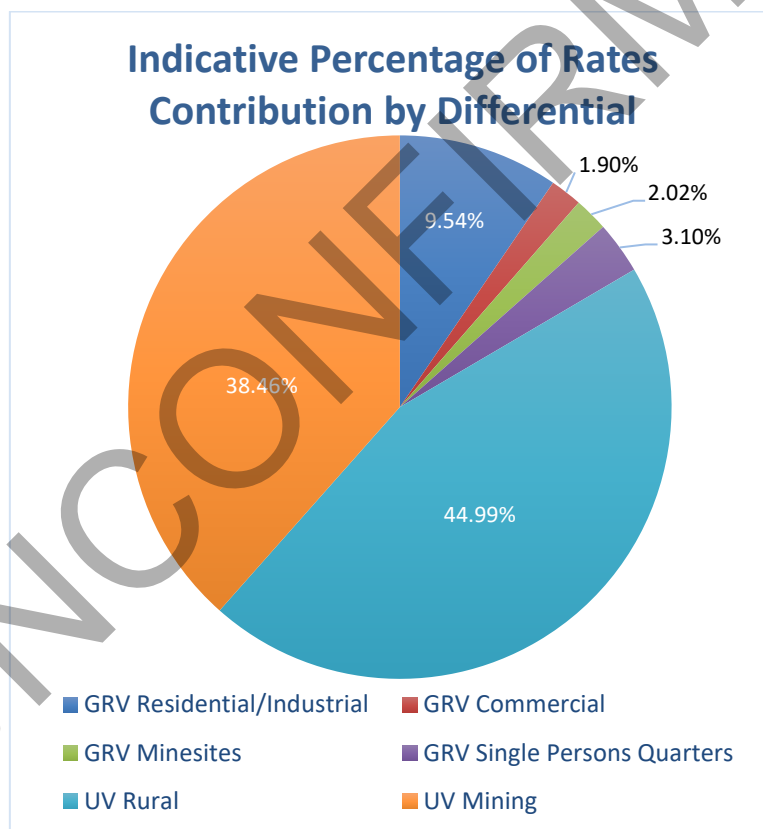
Due to the COVID-19 pandemic and the resulting economic uncertainties, it will be proposed that a small 0.5% increase in the Rate in the Dollar for the 2022/23 financial year.

## 2022/2023 Proposed Differential Rates

The proposed Differential Rate for each rating category are as follows:

Land Category	Rate – Cents in the Dollar	Minimum Payment
GRV - Residential/Industrial	11.3458	\$500
GRV - Commercial	7.9866	\$400
GRV - Minesites	15.9734	\$400
GRV -Single Persons Quarters	15.9734	\$400
UV - Rural	1.7751	\$400
UV - Mining	17.5667	\$400

The proposed Rates in the dollar for 2022/2023 represent a 0.5% increase over those imposed in 2021/2022.



The recommended Rate in the dollar increase of 0.5% is less than the WA Local Government Cost Index (WALGCI) forecast for 2022/23 of 2.5% and December 2021 CPI of 5.66%. The WALGCI is similar in principle to the Consumer Price Index (CPI) but is weighted towards expenditure types more relevant to Local Governments.

The CPI is based on actual household expenditure data, which is principally derived from the Household Expenditure Survey conducted by the ABS and includes expenditure on areas such

as food and non-alcoholic and alcoholic beverages, tobacco products and clothing & footwear; all of which are not expenditure areas for a Local Government.

The WALGCI is a combination of certain cost items from the CPI and others from the General Construction Index WA (GCIWA). The WALGCI offers an indication of those changes in the WA economy that relate more closely to the functions of Local Government.

## Statutory Environment

Attachment 1 - 2022/2023 Rating Strategy, contains a detailed listing of the Local Government Act rating provisions with the addition of:

### Local Government Act 1995

#### **1.7. Local public notice**

Where under this Act local public notice of a matter is required to be given, notice of the matter must be —

- (a) published on the official website of the local government concerned in accordance with the regulations; and
- (b) given in at least 3 of the ways prescribed for the purposes of this section.

*[Section 1.7 inserted: No. 16 of 2019 s. 5.]*

#### **6.36. Local government to give notice of certain rates**

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
  - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
  - (b) is to contain —
    - (i) details of each rate or minimum payment the local government intends to impose; and
    - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
    - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;

and

- (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
  - (i) may be inspected at a time and place specified in the notice; and
  - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
  - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
  - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),
 it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.  
*[Section 6.36 amended: No. 16 of 2019 s. 62.]*  
*[Section 6.36 modified: SL 2020/57<sup>1M</sup>.]*

Local Government (Administration) Regulations 1996

**3A. Requirements for local public notice (Act s. 1.7)**

- (1) For the purposes of section 1.7(a), notice of a matter must be published on the local government's official website for —
  - (a) the period specified in or under the Act in relation to the notice; or
  - (b) if no period is specified in relation to the notice — a period of not less than 7 days.
- (2) For the purposes of section 1.7(b), each of the following ways of giving notice of a matter is prescribed —
  - (a) publication in a newspaper circulating generally in the State;
  - (b) publication in a newspaper circulating generally in the district;
  - (c) publication in 1 or more newsletters circulating generally in the district;
  - (d) publication on the official website of the Department or another State agency, as appropriate having regard to the nature of the matter and the persons likely to be affected by it, for —
    - (i) the period specified in or under the Act in relation to the notice; or
    - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;

- (e) circulation by the local government by email, text message or similar electronic means, as appropriate having regard to the nature of the matter and the persons likely to be affected by it;
- (f) exhibition on a notice board at the local government offices and each local government library in the district for —
  - (i) the period specified in or under the Act in relation to the notice; or
  - (ii) if no period is specified in relation to the notice — a period of not less than 7 days;
- (g) posting on a social media account administered by the local government for —
  - (i) the period specified in or under the Act in relation to the notice; or
  - (ii) if no period is specified in relation to the notice — a period of not less than 7 days.

*[Regulation 3A inserted: SL 2020/213 r. 15.]*

### Strategic Implications

There are no strategic implications as a result of this report.

### Policy Implications

There are no policy implications as a result of this report.

### Financial Implications

The outcome of this recommendation will ultimately inform the direction for the 2022/2023 Income Budget as it relates to the raising of Rates.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Non or late payment of Rates by Ratepayers.	High (12)	If funding not received, projects and/or services can't be provided or undertaken.
Service Interruption	Non or late payment of Rates by Ratepayers.	Moderate (8)	Effective and efficient collection action.
Compliance	Act and Ministerial Policy differential rating requirements.	Moderate (9)	Ensure all requirements undertaken.
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

40/2022

Moved Cr Cobden/Seconded Cr Rose

That Council:

1. Endorse the Differential Rating – Objects and Reasons for the 2022/2023 rating years as presented;
2. Endorse the following proposed Differential General Rates Categories, Rates in the Dollar and Minimum amounts for the Shire of Yilgarn for the 2022/2023 financial year:

<u>Land Category</u>	<u>Rate – Cents in the Dollar</u>	<u>Minimum Payment</u>
GRV - Residential/Industrial	11.3458	\$500
GRV - Commercial	7.9866	\$400
GRV - Minesites	15.9734	\$400
GRV -SPQ	15.9734	\$400
UV - Rural	1.7751	\$400
UV - Mining	17.5667	\$400



**3. Endorse a public consultation process on the proposed Differential General Rates and General Minimum Rates as follows:**

- *Local public notice being place on Councils website on the 1<sup>st</sup> May 2022 with ancillary notices being published as soon as practicable after this, as per the requirements of section 6.36 of the Local Government Act 1995.*
- *Individual ratepayer consultation for all ratepayers in General Rate Categories with less than 30 ratepayers.*

**CARRIED (6/1)**

\*Cr Nolan is recorded as voting against the decision

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.5 Property Seizures for the Recovery of Unpaid Rates

<b>File Reference</b>	<b>A3380, A4010, A7180, A7250, A8030 &amp; 8.1.1.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

This report seeks Council's approval to seize with the intent to sell the land listed, for the purpose of recovering rates and charges outstanding in excess of three years.

#### Background

The following assessments have rates outstanding by more than three years for which it has not been possible to enter into an acceptable and successful arrangement for payment of the outstanding balance owing.

Mr Kelberg is the owner of record for assessments:

A3380 - 1 Gruis St, Southern Cross



A4010 - 25 Taurus St, Southern Cross

and is the sole proprietor of United Together Pty Ltd which is the owner of record for assessments:



A7180 – 19-21 Lenneberg St, Marvel Loch

A7250 – 28 Horan St, Marvel Loch

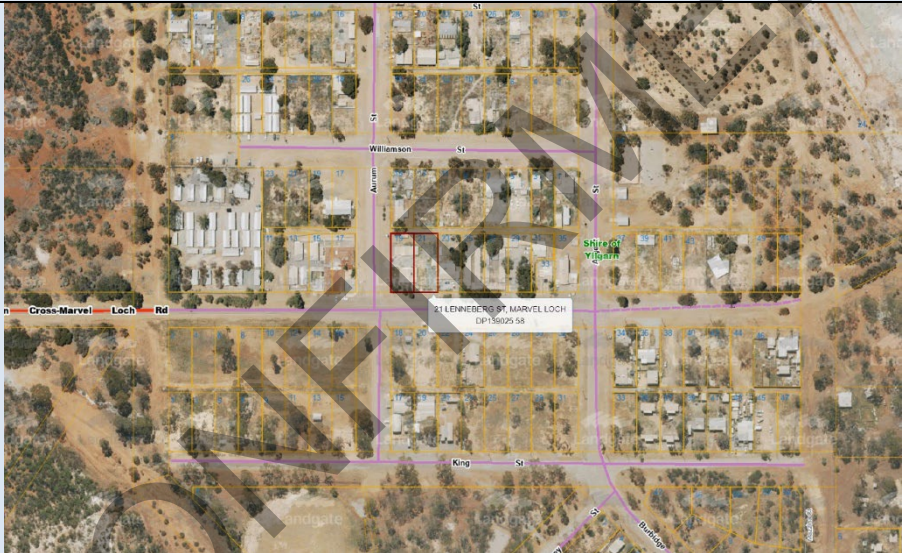

A8030 – 20 Oxide St, Marvel Loch

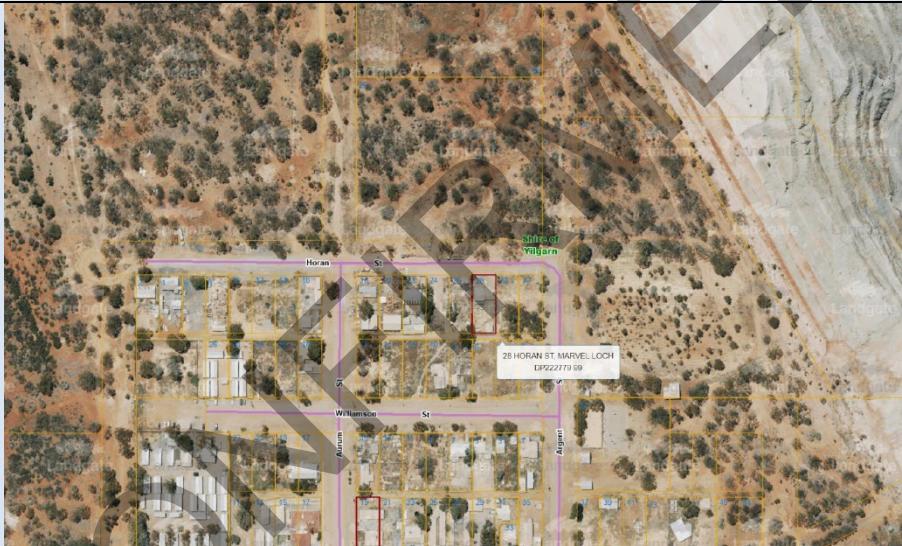

1 GRUIS STREET, SOUTHERN CROSS		
Assessment	A3380	
Ratepayer	Mr D Kelberg	
Type / Zoning	Residential – Southern Cross	
Period Outstanding	2019 / 2020 – 2021 / 2022 (3 Years)	
Amount Outstanding	\$12,596.48	
Last Payment	19 <sup>th</sup> Feb 2019 - \$6,234.05	
Recovery Action	Jan 21	Judgement in Council favour received.
	Feb 21	Ratepayer lodged set aside application.
	Apr 21	Ratepayer lost set aside application.
Additional Information	Nil	
Location		
		





25 TAURUS STREET, SOUTHERN CROSS		
Assessment	A4010	
Ratepayer	Mr D Kelberg	
Type / Zoning	Residential (Duplex) – Southern Cross	
Period Outstanding	2015 / 2016 – 2021 / 2022 (7 Years)	
Amount Outstanding	\$33,052.14	
Last Payment	28 <sup>th</sup> Aug 2014 - \$3,047.24	
Recovery Action	Jan 21	Judgement in Council favour received.
	Feb 21	Ratepayer lodged set aside application; application not contested as previous judgement received in Oct 2018.
Additional Information	Nil	
Location		
		



19-21 LENNEBERG STREET, MARVEL LOCH		
Assessment	A7180	
Ratepayer	United Together Pty Ltd	
Type / Zoning	Residential – Marvel Loch	
Period Outstanding	2016 / 2017 – 2021 / 2022 (6 Years)	
Amount Outstanding	\$13,364.47	
Last Payment	22 <sup>nd</sup> Jan 2016 - \$4,525.13	
Recovery Action	Jan 21	Judgement in Council favour received.
	Feb 21	Ratepayer lodged set aside application.
	Apr 21	Ratepayer lost set aside application.
Additional Information	Nil	
Location		
		

28 HORAN STREET, MARVEL LOCH		
Assessment	A7250	
Ratepayer	United Together Pty Ltd	
Type / Zoning	Residential – Marvel Loch	
Period Outstanding	2016 / 2017 – 2021 / 2022 (6 Years)	
Amount Outstanding	\$13,146.40	
Last Payment	22 <sup>nd</sup> Jan 2016 - \$3,892.38	
Recovery Action	Jan 21	Judgement in Council favour received.
	Feb 21	Ratepayer lodged set aside application.
	Apr 21	Ratepayer lost set aside application.
Additional Information	Nil	
Location		
		



20 OXIDE STREET, MARVAL LOCH		
Assessment	A8030	
Ratepayer	United Together Pty Ltd	
Type / Zoning	Residential – Marvel Loch	
Period Outstanding	2016 / 2017 – 2021 / 2022 (6 Years)	
Amount Outstanding	\$15,503.66	
Last Payment	22 <sup>nd</sup> Jan 2016 - \$3,580.81	
Recovery Action	Jan 21	Judgement in Council favour received.
	Feb 21	Ratepayer lodged set aside application.
	Apr 21	Ratepayer lost set aside application.
Additional Information	Nil	
Location		
		

## Comment

Mr Kelberg's last contact with Council commenced in November 2021 when he had an in-person meeting with the Chief Executive Officer and Manager Finance regard entering into an agreeable repayment arrangement, the Chief Executive Officer requested Mr Kelberg to email his proposal in early December 2021 which was subsequently followed up as, at the time a proposal had not been forwarded. Mr Kelberg responded in mid-December 2021 and indicated that he was in discussions with a real estate agent with the intent to either sell or rent the properties and that if rented the rent would be forwarded to Council. The CEO responded, requesting Mr Kelberg detail exactly how he planned to pay off outstanding debts, with estimations on rents and sale pricing, providing a clear plan to resolve the issue. No response was forthcoming.

The CEO emailed Mr Kelberg again in February 2022, seeking an update. In early March 2022, the Executive Manager Corporate Services emailed Mr Kelberg with one final repayment offer that would have seen all outstanding amounts cleared within 12 months, this email was followed up in late March 2022, Mr Kelberg failed to respond in any way to this offer.

## Statutory Environment

### Local Government Act 1995

#### **6.64. Actions to be taken**

- (1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —
  - (a) from time to time lease the land; or
  - (b) sell the land; or
  - (c) cause the land to be transferred to the Crown; or
  - (d) cause the land to be transferred to itself.
- (2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.
- (3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

The recommendation that follows is consistent with the legislative requirements.



## Strategic Implications

There are no strategic implications as a result of this report.

## Policy Implications

### Council Policy

3.9 - Rates and Charges Recovery Policy (Including Sewerage Charges Financial Hardship Policy)

## Financial Implications

Nil at this time, however, the cost of proceeding to an auction and potential for the write off of rates and charges in the future if the properties remain unsold.

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Ongoing cost to Council of not collecting rates for assessments.	High (15)	Seize assessments and sell to new ratepayer/s
Service Interruption	Nil	Nil	Nil
Compliance	Nil	Nil	Nil
Reputational	Reputation for inefficient collection of outstanding rates	High (15)	Demonstration of good financial management in the efficient collection of outstanding rates
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**41/2022**

**Moved Cr Rose/Seconded Cr Cobden**

***That Council, pursuant to Section 6.64 (1) (b) of the Local Government Act 1995, take possession of the land indicated and proceed to sell the land listed hereunder which have rates in arrears for three or more years.***

***List of Land by Assessment Number:***

***Assessment: A3380 - 1 Gruis St, Southern Cross  
A4010 - 25 Taurus St, Southern Cross  
A7180 – 19-21 Lenneberg St, Marvel Loch  
A7250 – 28 Horan St, Marvel Loch  
A8030 – 20 Oxide St, Marvel Loch***

**CARRIED (7/0)**

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.1 Community Water Supply Program – Application for Grant Funding

<b>File Reference</b>	<b>1.6.26.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>DWER Grant Information</b>

#### Purpose of Report

To consider whether Council are in favour of applying for grant funding from DWER Community Water Supply Program to upgrade the Shires waste water reuse program.

#### Background

The Community Water Supply Program is a State Government initiative administered by the Department of Water and Environmental Regulation.

The program's objective is to assist broad acre farming communities in establishing or improving non-potable water supplies. This will reduce reliance on potable water supplies for non-potable needs, increase water available for public amenities, ensure water is available for emergency livestock and firefighting, and better prepare communities for periods of low rainfall.

The focus of the program is to provide assistance to areas that have a history of water deficiency or where on-farm and non-potable community water supplies are unreliable and unable to meet the needs of local landholders or the community. Funding can be sought for projects that will take advantage of local non-potable water sources for community or emergency farmland use.

Up to \$100,000 is available for each project and all funds must be acquitted within two years of award. Applicants must contribute a minimum of 30 per cent of the total project cost. All applications must have the support of their Shire, and the application form must be signed by the Shire President and Chief Executive Officer.

#### Comment

The Shires currently uses treated effluent from the sewage treatment ponds to irrigate Southern Cross Football Oval and Constellation Park. The current water reuse system had a partial upgrade in 2015/16 however it is showing considerable signs of deterioration due to the age of the system which has resulted in ongoing breakdowns and system failures. The system is both costly to repair and maintain in its current state.

The reporting officer has spoken to the grants officer from DWER and has been advised that an upgrade of our existing water reuse system falls within the eligibility criteria of the scheme.

The reporting officer has identified five areas which require upgrading. The items have been listed in terms of priority.

- Upgrading the chlorination system.
- Upgrading the automatic pumping system. Moving from a line of site analogue system to a 4 G digital system.
- Replacing above ground black poly pipes and valves with lilac water reuse piping as required under our water reuse approval issued by Department of Health.
- Integrating the new filtration system.
- Replace the three old tanks at the footy oval with one large tank.

The estimated cost of the upgrading the system is approximately \$130 000. Given that the Shire was likely to spend approximately \$30 000 repairing, maintaining and servicing the existing system, it is the reporting officers view that if the Shire were to be successful in securing grant funding, we can undertake a complete upgrade of the system and future proof it for years to come.

### Statutory Environment

*Environmental Protection Act 1986*

*Guidelines for the Non Potable Uses of Recycled Water in Western Australia 2011*

### Strategic Implications

<b>Goal</b>	Protecting, utilising and enhancing our beautiful natural heritage.
<b>Outcome</b>	Satisfaction with sewerage services.
<b>Strategy</b>	Continue to maintain current sewerage systems in accordance with licensing requirements and asset management plan.

### Policy Implications

Nil

### Financial Implications

Approximately \$30,000

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil

<b>Compliance</b>	Compliance with environmental and public health legislation.	Moderate 6	DWER and DOH Licensing and Approval Processes
<b>Reputational</b>	Non – Compliance with License Conditions.	Moderate 6	Upgrade Existing System to ensure that it is compliant
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Environmental & Public Health Impacts from System Failures	Moderate 6	Compliance with Approval Conditions

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

42/2022

*Moved Cr Rose/Seconded Cr Nolan*

*That Council supports the Shires application to Department of Water and Environmental Regulatory for Grant Funding from the Community Water Supply Program.*

**CARRIED (7/0)**

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.2 Mt Walton Intractable Landfill Facility – License Renewal Application - Category 66 - Class V Intractable Landfill

<b>File Reference</b>	<b>1.6.26.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Stakeholder Letter &amp; Licence Renewal Application</b>

#### Purpose of Report

To consider a response to Department of Water and Environmental Regulation (DWER) regarding an application submitted by Department of Finance to renew licence L8190/2007/2 under Division 3, Part V of the *Environmental Protection Act 1986* for the Mt Walton Intractable Waste Disposal Facility located on Crown Reserve No. 42001, Boorabbin WA 6429.

#### Background

The Department of Finance are the current license holders for the Mt Walton Intractable Waste Disposal Facility located in Boorabbin. The current license is due to expire on 17 August 2022 and the Department of Finance intends to renew their License.

#### Comment

The Shire has received email correspondence from DWER which states:

The Department of Water and Environmental Regulation (DWER) has recently received a renewal application from the Department of Finance to renew licence L8190/2007/2 under Division 3, Part V of the *Environmental Protection Act 1986* (EP Act) for the Mt Walton Intractable Waste Disposal Facility located on Crown Reserve No. 42001, Boorabbin WA 6429. The application is in relation to:

Category 66 – Class V intractable landfill facility.

In accordance with section 54 of the EP Act, the Chief Executive Officer (CEO) of DWER considers that you may have a direct interest in the subject matter of the application and invites your comment on the proposal.

It is the reporting officer's view that the Intractable Landfill Facility is an integral part of waste management in Western Australia. The Shire is a member of the Community Liaison Committee for the Intractable Waste Facility and have found the committee to be open and transparent. The Department of Finance appear to be managing the facility in an efficient and safe manner and the facility is heavily regulated by DWER.

#### Statutory Environment

*Environmental Protection Act 1986*

### Strategic Implications

- Goal** A prosperous future for our community.
- Outcome** Businesses in the Shire remain competitive and viable.
- Strategy** Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with environmental legislation.	Moderate 9	DWER Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Landfill	Moderate 9	DWER Assessment and Approval Processes

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**43/2022**

**Moved Cr Nolan Seconded Cr Cobden**

**Council endorse the following response to the Department of Water and Environmental Regulation;**

**With regards to the renewal application from the Department of Finance to renew licence L8190/2007/2 under Division 3, Part V of the Environmental Protection Act 1986 for the Mt Walton Intractable Waste Disposal Facility, the Shire of Yilgarn has no objections to the renewal of the license.**

**CARRIED (7/0)**



## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.3 Request for Comment – Purchase of Lot 305 Procyon Street, Southern Cross

<b>File Reference</b>	<b>1.6.37.1</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Aerial Map and Smartplan Lease Map Provided by DPLH</b>

#### Purpose of Report

To consider a request for comment from Department of Lands Planning and Heritage (DPLH) in relation to a proposal to purchase Lot 305, 87 Procyon Street, Southern Cross.

#### Background

The Shire is in receipt of correspondence from DPLH seeking Councils comments in relation to a proposal to purchase Lot 305 Procyon Street, Southern Cross. The lot is located on the industrial estate in Southern Cross and is zoned industrial. The current lessee had the option to renew their existing lease however they have requested to purchase the freehold rather than continuing to lease the property.

#### Comment

The Shire received correspondence from DPLH which states;

*The current Lessee of Lease I 219830 has asked to change his request from the renewal of Lease I 219830 on Lot 305 on Deposited Plan 223124, 87 Procyon Street, Southern Cross within the Shire of Yilgarn, to a request for Freehold. The current lease over Lot 305 was issued 99 years ago and states that the current purpose of Lot 305 is residential.*

The applicant has stated that they intend to purchase Lot 305 Procyon Street for industrial purposes. Given that the property is located within the industrial, the proposed use fits within the Shire of Yilgarn Town Planning Scheme 2.

Additionally, the current lessee has a 99 year lease on the property and has a local presence. The proposed purchase aligns itself with the outcomes of our Strategic Community Plan for businesses to remain competitive and viable.

#### Statutory Environment

Planning and Development Act 2005  
Shire of Yilgarn Town Planning Scheme 2

### Strategic Implications

- Goal** A prosperous future for our community.
- Outcome** Businesses in the Shire remain competitive and viable.
- Strategy** Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Future Development Application and Building Permit Application fees.

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with Planning, Building and Health Legislation	Moderate 6	Development Application and Building Permit required prior to infrastructure/construction commencing.
Reputational	Consenting to a land use not listed.	Moderate 6	Compliance with discretionary clauses of TPS2
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

44/2022

*Moved Cr Guerini/Seconded Cr Close*

*That Council supports the proposal to purchase Lot 305 Procyon Street, Southern Cross, for industrial purposes on the following conditions:*

- 1. The proponent lodges relevant Planning, Building and Health applications for any development on the land prior to development taking place;*
- 2. Any future development shall comply with the Shire of Yilgarn Town Planning Scheme 2;*

**CARRIED (7/0)**







Department of Planning,  
Lands and Heritage

**Legend**

☐ Cadastre (View 1)

Roads

— Minor

MRWA Road Hierarchy

— Access Road

**Notes:**

The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

Map was produced using DPLH's InQuery.

Date produced:04-Aug-2020

Lease I219830 - Lot 305 on DP 223124

DPLH BUSINESS USE ONLY

N

0

0.01

0.0 Kilometres

1: 564  
at A3

Projection: WGS 1984 Web Mercator Auxiliary Sphere



Lease I219830 - Lot 305 on DP 223124

P144629  
**711**  
1.2096 ha

UCL  
P223130  
**652**  
1012 m<sup>2</sup>

UCL  
P223130  
**653**  
1012 m<sup>2</sup>

UCL  
P223130  
**654**  
1012 m<sup>2</sup>

UCL  
P223130  
**655**  
1012 m<sup>2</sup>

L GE I219830  
P223124  
**305**  
1012 m<sup>2</sup>

L GE L49304  
P223124  
**306**  
1012 m<sup>2</sup>

J962874  
P223124  
**307**  
1012 m<sup>2</sup>

J962874  
P223124  
**308**  
1012 m<sup>2</sup>

P223124  
**309**  
1012 m<sup>2</sup>

P223124  
**310**  
1012 m<sup>2</sup>

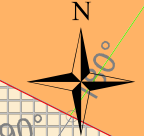
P223124  
**304**  
1012 m<sup>2</sup>

P223124  
**303**  
1012 m<sup>2</sup>

P223124  
**952**  
1012 m<sup>2</sup>

P223124  
**950**

PICTURUS ST  
CLOSED ROAD



## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.4 RSPCA Pet Sterilisation Program

<b>File Reference</b>	<b>5.2.1.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>RSPCA Letter</b>

#### Purpose of Report

To consider whether Council are in favour of supporting a partnership with RSPCA for a pet sterilisation Program.

#### Background

Failure of some residents to register, sterilise and microchip their pets is a common problem throughout Western Australia. In light of these issues, and to support those with financial difficulties, RSPCA WA is launching a pilot Pet Sterilisation Program which offers reduced sterilisation costs, free microchipping and (where supported by the Local Government) lifetime pet registration for pet owners who hold a WA Seniors Card, Pensioner Concession Card or Health Care Card.

The program aims to:

- Help community members meet requirements to register and sterilise their pets.
- Support local veterinary businesses.
- Enable those experiencing financial hardship to better care for their pets.
- Assist cat owners to comply with the *Cat Act 2011*, which mandates that all cats over six months of age be sterilised, microchipped and registered with their local government.
- Assist dog owners to comply with sterilisation requirements introduced under the *Dog Amendment (Stop Puppy Farming Bill 2021)*, at a reduced cost when the Bill becomes law.
- Reduce local government workload by reducing the number of unwanted litters and, consequently, the number of strays and incoming animals in local pounds.

#### Comment

It is the reporting officer's view that there is a growing problem with unregistered, unsterilized cats in Southern Cross townsite. Given the speed at which cats are able to reproduce, this program may prove valuable in assisting the Shire to address the issue. The program is aimed at helping those experiencing hardship to better care for their pets.

If the Shire were to partner with RSPCA, we could consider providing either reduced cost or free lifetime pet registration which is likely to encourage people to participate in the program.

## Statutory Environment

*Cat Act 2011*  
*Dog Act 1976*

## Strategic Implications

### Goal

Dynamic and visionary leadership guiding our community into the future.

### Outcome

Positive and productive regional partnership.

### Strategy

Continue to review opportunities for shared services and structural reform.

## Policy Implications

Nil

## Financial Implications

Approximately \$1000 annually

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
<b>Health/People</b>	Nil	Nil	Nil
<b>Financial Impact</b>	Loss of revenue from pet registration fees.	Moderate 6	Program is administered by RSPCA and the benefits out way the financial loss.
<b>Service Interruption</b>	Nil	Nil	Nil
<b>Compliance</b>	Compliance Dog Act 1976 and Cat Act 2011.	Moderate 6	Reduced cost sterilisation and registration is likely to improve compliance.
<b>Reputational</b>	Nil	Nil	Nil
<b>Property</b>	Nil	Nil	Nil
<b>Environment</b>	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation

##### Option 1:

*That Council supports the partnership between the Shire of Yilgarn and the RSPCA with regard to the Pet Sterilisation Program and offers half price pet registration fees for those eligible to participate in the program.*

This is the reporting officers preferred option.

##### Option 2:

*That Council supports the partnership between the Shire of Yilgarn and the RSPCA with regard to the Pet Sterilisation Program and offers free pet registration fees for those eligible to participate in the program.*

##### Option 3:

*That Council declines to support the partnership between the Shire of Yilgarn and the RSPCA with regard to the Pet Sterilisation Program.*



### Council Decision

**45/2022**

**Moved Cr Nolan/Seconded Cr Guerini**

**Option 1:**

***That Council supports the partnership between the Shire of Yilgarn and the RSPCA with regard to the Pet Sterilisation Program and offers half price pet registration fees for those eligible to participate in the program.***

**CARRIED (7/0)**

UNCONFIRMED

16 March 2022

Mr Nic Warren  
CEO  
Shire of Yilgarn  
23 Antares Street  
Southern Cross, WA 6426

By email to: [ceo@yilgarn.wa.gov.au](mailto:ceo@yilgarn.wa.gov.au)

Dear Mr Warren,

I am sure you are acutely aware of the burden placed on Local Government due to deficient pet management by some owners. Failure to sterilise, microchip and register dogs and cats leads to poor welfare outcomes for the animals as well as increased workload and costs for councils when animals stray and otherwise cause a nuisance (i.e. roaming and fighting with other dogs, spraying/marketing their territory).

Our own work under the Animal Welfare indicates that pet owners who lack funds are most likely to fail to comply with these needs for their animals.

In light of these issues, and to support those with financial difficulties, RSPCA WA is launching a pilot Pet Sterilisation Program which offers reduced sterilisation costs, free microchipping and (where supported by the Local Government) lifetime pet registration for pet owners who hold a WA Seniors Card, Pensioner Concession Card or Health Care Card. With support from the Department of Primary Industries and Regional Development, the program is part funded by the State Government and administered by RSPCA WA. Sterilisation and microchipping is carried out by veterinary practices with whom RSPCA WA is partnering to deliver these services to the community.

This innovative pilot program will:

- Help community members meet requirements to register and sterilise their pets.
- Support local veterinary businesses.
- Enable those experiencing financial hardship to better care for their pets.
- Assist cat owners to comply with the *Cat Act 2011*, which mandates that all cats over six months of age be sterilised, microchipped and registered with their local government.
- Assist dog owners to comply with sterilisation requirements introduced under the *Dog Amendment (Stop Puppy Farming Bill 2021)*, at a reduced cost when the Bill becomes law.
- Reduce local government workload by reducing the number of unwanted litters and, consequently, the number of strays and incoming animals in local pounds

The Royal Society  
for the Prevention of  
Cruelty to Animals,  
Western Australia

ABN 48 626 609 587

108 Malaga Drive  
(Cnr Reid Highway)  
Malaga WA 6090

P (08) 9209 9300

E [rspca@rspcawa.org.au](mailto:rspca@rspcawa.org.au)  
W [rspcawa.org.au](http://rspcawa.org.au)

PO Box 3147  
Malaga WA 6944



I write to you today to seek a partnership with Shire of Yilgarn as part of this innovative pilot.

Given the social and economic benefits of the program, and to add further incentives to strengthen the program even further, I am seeking your support in the form of Shire of Yilgarn offering free lifetime registration to those pet owners who participate in the Pet Sterilisation Program.

It is anticipated that most of the program participants will be those who would ordinarily *not* consider getting their pets sterilised and registered, or those who are unaware of the need to do both. Therefore, increasing the number of pets which are sterilised and microchipped in Shire of Yilgarn will both benefit local residents, and reduce workload on your rangers and other related services.

I would be very interested in the opportunity to discuss this partnership with you and have requested the program coordinator, Emily Mostyn-Brown, contact your office to follow up on this correspondence. Alternatively, Emily can be contacted directly on 9209 9315 or by email [emostynbrown@rspcawa.org.au](mailto:emostynbrown@rspcawa.org.au)

Yours sincerely,



Ben Cave  
Chief Executive Officer

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.5 Development Application – Crisp Wireless Telecommunication Equipment Lot 469 Southern Cross South Road, South Yilgarn WA 6426

<b>File Reference</b>	<b>1.6.19.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Applicants Supporting Information</b>

#### Purpose of Report

To consider a Development Application from Crisp Wireless to extend their fixed wireless network within the Shire of Yilgarn by building a 30 metre tower and telecommunication communication hut at Lot 469 Southern Cross South Road, South Yilgarn WA 6426.

#### Background

The Shire is in receipt of a Development Application from Crisp Wireless seeking approval to extend their fixed wireless network within the Shire of Yilgarn.

The application relates to a privately owned property and Crisp Wireless have obtained permission from the landowner to erect telecommunication equipment on site. The property is zoned rural/mining and the Town Planning Scheme 2 (TPS2) defines rural/mining as;

*“The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses. Extractive industry (mining) occurs widespread in the rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement”*

Although the rural/mining zone to be used for agricultural, residential and public recreation, additional uses can be considered subject to complying with the provisions of the scheme.

The “Zoning Tables” in the TPS2 specifies the uses permitted in various zones. The permissibility of any use is determined by cross reference between the list of classes on the left hand side of the Zoning Table and the list of zones at the top of the Zoning Table (Table 1).

**"P"** means that the use is permitted by the Scheme.

**"AA"** means that the use is not permitted unless the Council has granted planning approval.

**"SA"** means that the use is not permitted unless the Council has granted planning approval after giving notice in accordance with Clause 6.3.

**TABLE 1 - ZONING TABLE**

ZONES							
		Residential	Commercial	Industrial	Special Use	Townsite	Rural Mining
40	Radio/TV. Installation	SA	AA	AA		AA	AA

There is no specific use listed in the zoning table for telecommunication towers however radio and television installations are considered similar in nature in terms of their impact on visual amenity. Council is advised that the Shire considers that the proposal meets the objectives of the scheme and the current Shire of Yilgarn Strategic Community Plan.

An economic strategy of the Strategic Community Plan states that “The Shire continue to provide an efficient and effective approval process” and “Support initiatives progressed by the local business community.”

#### Comment

The reporting officer considers the use to fall within the AA use under the “Zoning Table” and Council has the ability to either approve or reject the application.

There are significant shortfalls with regards to the delivery of reliable internet connection in regional Western Australia. Given that the aim of the application is to improve the delivery of reliable internet in regional and remote areas, it is the reporting officer’s view that the establishment of additional infrastructure will be of benefit to the community.

*The WAPC State Planning Policy 5.2 – Telecommunications Infrastructure* acknowledges the importance of providing telecommunications services to the community through the rollout of new networks but seeks for telecommunication towers to be developed in a sustainable manner that minimises the visual impact within the locality.

The proposed location of the tower is considered to have marginal visual impact on the surrounding area given that the tower is obscured by the surrounding vegetation buffer.

Additionally, given the remoteness, distance from residential properties and limited infrastructure requirements, it is the reporting officer’s view that the proposal will have minimal impact on the amenity of the area.

#### Statutory Environment

*Shire of Yilgarn Town Planning Scheme 2*

### Strategic Implications

- Goal:** A prosperous future for our community
- Outcome:** Businesses in the Shire remain competitive and viable
- Strategy:** Continue to provide an efficient and effective approval processes

### Policy Implications

Nil

### Financial Implications

Applicable Development Application fees

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Development non-compliant with relevant planning legislation.	Low 4	DA to be determined by Council as per TPS2
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

**46/2022**

***Moved Cr Cobden/Seconded Cr Rose***

***That Council approve the proposed development for the establishment of a telecommunication hut and the construction a 30 m communications tower at Lot 469 Southern Cross South Road, South Yilgarn WA 6426.***

**CARRIED (7/0)**

\* Mr. Mohammad Siddiqui entered the Council Chambers at 4.49pm and left the meeting at 5.10pm.

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.6 Development Application – Crisp Wireless Telecommunication Equipment Lot 967 Cramphorne Road, Mount Hampton

<b>File Reference</b>	<b>1.6.19.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Internal Layout Plan/Aerial Image</b>

#### Purpose of Report

To consider a Development Application from Crisp Wireless to extend their fixed wireless network within the Shire of Yilgarn by establishing a telecommunication hut at Lot 967 Cramphorne Road and connecting to the existing communication tower at the same location.

#### Background

The Shire is in receipt of a Development Application from Crisp Wireless seeking approval to extend their fixed wireless network within the Shire of Yilgarn.

The application relates to a privately owned property and Crisp Wireless have obtained permission from the landowner to construct a telecommunication hut on their property. The property is zoned rural/mining and the Town Planning Scheme 2 (TPS2) defines rural/mining as;

*“The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses. Extractive industry (mining) occurs widespread in the rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement”*

Although the rural/mining zone to be used for agricultural, residential and public recreation, additional uses can be considered subject to complying with the provisions of the scheme.

The “Zoning Tables” in the TPS2 specifies the uses permitted in various zones. The permissibility of any use is determined by cross reference between the list of classes on the left hand side of the Zoning Table and the list of zones at the top of the Zoning Table (Table 1).

**"P"** means that the use is permitted by the Scheme.

**"AA"** means that the use is not permitted unless the Council has granted planning approval.

**"SA"** means that the use is not permitted unless the Council has granted planning approval after giving notice in accordance with Clause 6.3.



**TABLE 1 - ZONING TABLE**

ZONES							
		Residential	Commercial	Industrial	Special Use	Townsite	Rural Mining
40	Radio/TV. Installation	SA	AA	AA		AA	AA

There is no specific use listed in the zoning table for telecommunication towers however radio and television installations are considered similar in nature in terms of their impact on visual amenity. Council is advised that the Shire considers that the proposal meets the objectives of the scheme and the current Shire of Yilgarn Strategic Community Plan.

An economic strategy of the Strategic Community Plan states that “The Shire continue to provide an efficient and effective approval process” and “Support initiatives progressed by the local business community.”

#### Comment

The reporting officer considers the use to fall within the AA use under the “Zoning Table” and Council has the ability to either approve or reject the application.

There are significant shortfalls with regards to the delivery of reliable internet connection in regional Western Australia. Given that the aim of the application is to improve the delivery of reliable internet in regional and remote areas of WA, it is the reporting officer’s view that the establishment of additional infrastructure will be of benefit to the community.

*The WAPC State Planning Policy 5.2 – Telecommunications Infrastructure* acknowledges the importance of providing telecommunications services to the community through the rollout of new networks but seeks for telecommunication towers to be developed in a sustainable manner that minimises the visual impact within the locality.

The application relates to the construction of a solar powered telecommunication hut and connection to the existing telecommunication tower which will have very limited impact on the visual amenity of the surrounding area. Additionally, given the remoteness, distance from residential properties and limited infrastructure requirements, it is the reporting officer’s view that the proposal is of low impact on the amenity of the area.

#### Statutory Environment

*Shire of Yilgarn Town Planning Scheme 2*

### Strategic Implications

- Goal:** A prosperous future for our community
- Outcome:** Businesses in the Shire remain competitive and viable
- Strategy:** Continue to provide an efficient and effective approval processes

### Policy Implications

Nil

### Financial Implications

Applicable Development Application fees

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Development non-compliant with relevant planning legislation.	Low 4	DA to be determined by Council as per TPS2
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Nil	Nil	Nil

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

47/2022

*Moved Cr Guerini/Seconded Cr Rose*

*That Council approve the proposed development for the establishment of a telecommunication hut at Lot 967 Cramphorne Road, Moorine Rock.*

**CARRIED (7/0)**

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.7 Australian Light Minerals Pty Ltd – Application to Clear Native Vegetation under the *Environmental Protection Act 1986* – Marvel Loch

<b>File Reference</b>	<b>7.2.1.21 &amp; 1.6.26.17</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Maps provided by Department of Mines, Industry, Regulation and Safety</b>

#### Purpose of Report

To consider a response to the Department of Mines, Industry, Regulation and Safety (DMIRS), regarding a proposal for Australian Light Minerals Pty Ltd to clear native vegetation on an existing mining lease accessed from Marvel Loch – Forrestania Road.

#### Background

The Shire is in receipt of correspondence from the DMIRS, relating to a submission by Australian Light Minerals Pty Ltd, seeking a permit to clear approximately 4.4 hectares of native vegetation under the *Environmental Protection Act 1986*.

#### Comment

The site is currently subject to exploration license E77/2236 held by Australian Light Minerals Pty Ltd. ALM proposes to explore for lithium on E77/2236. Exploration will comprise Reverse Circulation (RC) drilling and/or Rotary Air Blast (RAB) drilling and take approximately two to three weeks. Approximately 4.4 hectares of clearing is proposed as part of exploration activities for access tracks and drill pads, within a 110.7 ha purpose permit area.

The clearing is consistent with mining activities in the region and DMIRS are the responsible agencies for managing native clearing permits in the mining sector throughout Western Australia. The reporting officer has limited knowledge on the subject and believes DMIRS are better equipped to make informed decisions on such matters.

The Shire has received email correspondence from DMIRS which states:

*In accordance with sub-section 51E(4) of the Act, I consider that you may have a direct interest in the subject matter of the application and wish to provide you with the opportunity to comment on the proposal should you consider it appropriate. I will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.*

*Please forward your submission within 21 days from the advertising date to the Resource and Environmental Compliance Division, Department of Mines, Industry Regulation and Safety.*

## Statutory Environment

*Environmental Protection Act 1986*

## Strategic Implications

**Goal** A prosperous future for our community.

**Outcome** Businesses in the Shire remain competitive and viable.

**Strategy** Continue to provide an efficient and effective approval process.

## Policy Implications

Nil

## Financial Implications

Nil

## Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate 6	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

48/2022

*Moved Cr Close/Seconded Cr Nolan*

*Council endorse the following response to the Department of Mines, Industry Regulation and Safety:*

*With regards to the application from Australian Light Minerals Pty Ltd to clear approximately 4.4 hectares of native vegetation under the Environmental Protection Act 1986, the Shire of Yilgarn has no comments on the proposal.*

**CARRIED (7/0)**

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.8 Barto Gold Mining Pty Ltd – Application to Clear Native Vegetation under the *Environmental Protection Act 1986* – Marvel Loch

<b>File Reference</b>	<b>7.2.1.21 &amp; 1.6.26.17</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Maps provided by Department of Mines, Industry, Regulation and Safety</b>

#### Purpose of Report

To consider a response to the Department of Mines, Industry, Regulation and Safety (DMIRS), regarding a proposal for Barto Gold Mining Pty Ltd, Windmill Project to amend a previously granted clearing permit under the *Environmental Protection Act 1986*.

#### Background

The Shire is in receipt of correspondence from the DMIRS, relating to a submission by Barto Gold Mining Pty Ltd, seeking a permit to clear an additional 1.54 hectares of native vegetation under the *Environmental Protection Act 1986*.

#### Comment

The site is currently subject to mining tenements M 77/86, M 77/380 and Miscellaneous Licence tenement L 77/290 held by Barto Gold Mining Pty Ltd. The clearing is consistent with mining activities in the region and DMIRS are the responsible agencies for managing native clearing permits in the mining sector throughout Western Australia. The reporting officer has limited knowledge of the subject and believes DMIRS are better equipped to make informed decisions on such matters. The original native clearing permit was issued for 75 hectares. The amendment seeks to increase the area by an additional 1.54 hectares.

The Shire has received email correspondence from DMIRS which states:

*In accordance with sub-section 51E(4) of the Act, I consider that you may have a direct interest in the subject matter of the application and wish to provide you with the opportunity to comment on the proposal should you consider it appropriate.*

*I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. After having taken into account any comments received and subject to sections 51O and 51P of the Act, I shall either grant the amended clearing permit (including any specified conditions) or refuse to grant the amendment.*

#### Statutory Environment

*Environmental Protection Act 1986*

### Strategic Implications

- Goal** A prosperous future for our community.
- Outcome** Businesses in the Shire remain competitive and viable.
- Strategy** Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate 6	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)



Risk Matrix						
Consequence Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

49/2022

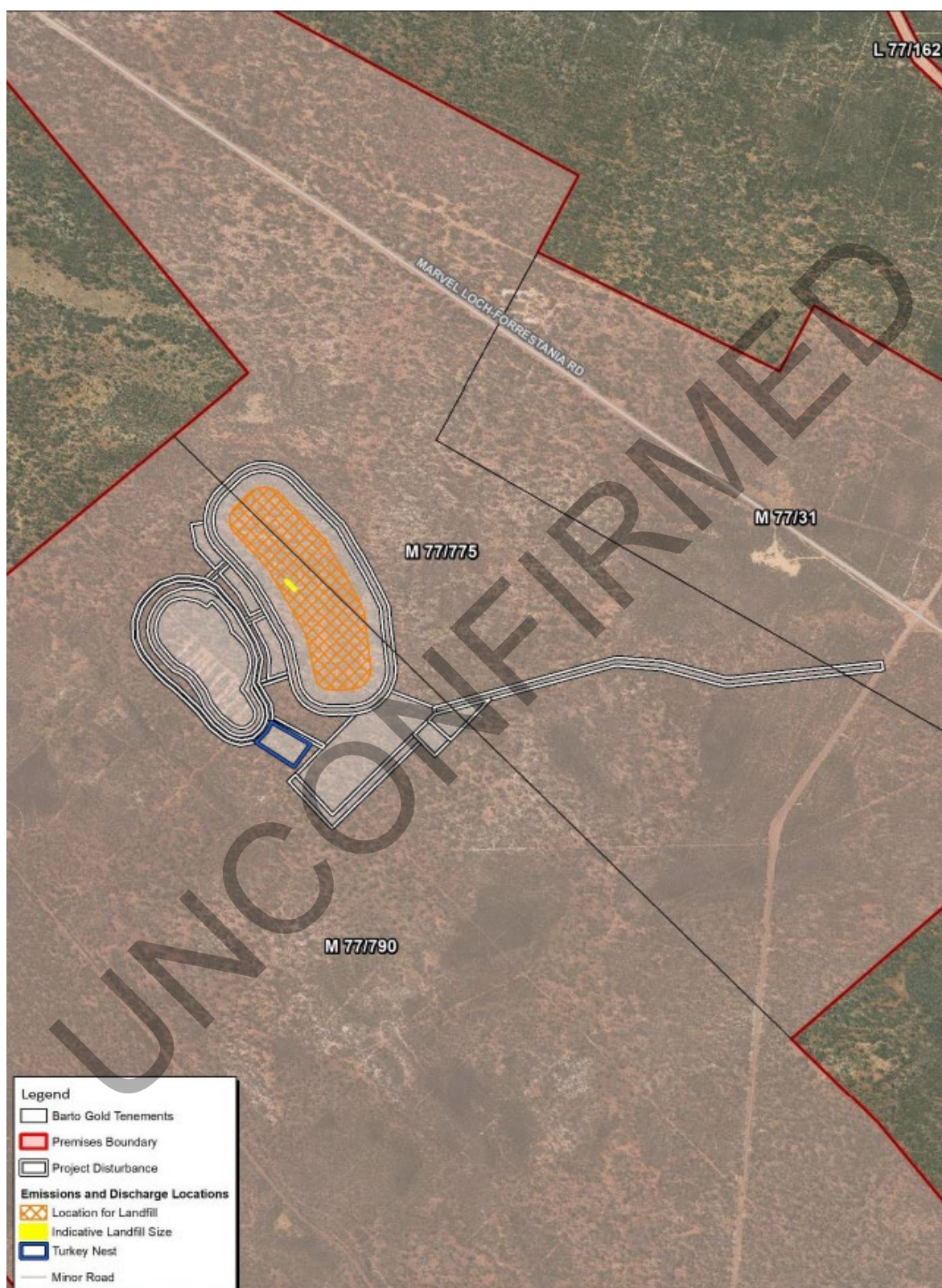
*Moved Cr Close/Seconded Cr Cobden*

*Council endorse the following response to the Department of Mines, Industry Regulation and Safety:*

*With regards to the revised application from Barto Gold Mining Pty Ltd to clear an additional 1.54 hectares of native vegetation under the Environmental Protection Act 1986, the Shire of Yilgarn has no comments on the proposal.*

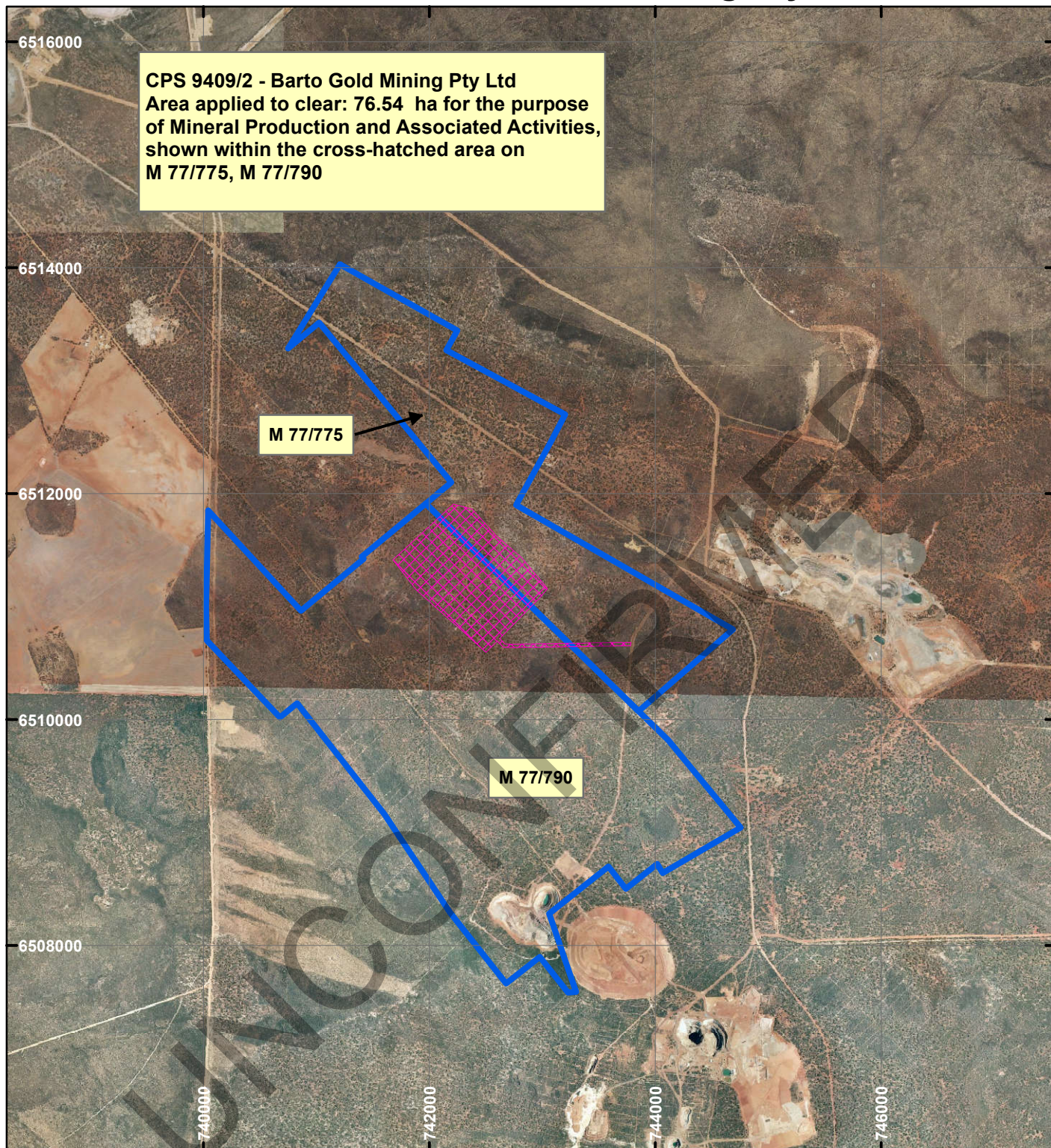
**CARRIED (7/0)**

### 9.4.8 Original Clearing Instrument





# CPS 9409/2 -Barto Gold Mining Pty Ltd



## LEGEND



Clearing Instruments



Mining Tenements

Orthophotography sourced from Landgate



Scale 1:50,000

(Approximate when reproduced at A4)

Geocentric Datum Australia 1994

Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.

..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



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## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.9 Application for Miscellaneous License 77/356 – Request for Comment

<b>File Reference</b>	<b>3.2.1.29</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>- Aerial Map, Site Map, Supporting Information</b>

#### Purpose of Report

To consider a response to the Department Of Mines, Industry Regulation and Safety, regarding an application for Miscellaneous Licence 77/356 by Yilgarn Iron Pty Ltd situated in Koolyanobbing townsite within the Shire of Yilgarn.

#### Background

The Shire has received email correspondence from the Department Of Mines, Industry Regulation and Safety (DMIRS), which states:

*Under Sections 23 to 26 of the Mining Act 1978 (the Act) mining may be carried out on certain classes of land with the written consent of the Hon Minister for Mines and Petroleum.*

*In respect to townsites, the Minister for Mines and Petroleum is to first consult and obtain the recommendation of the local municipality and the Minister for Lands before he can grant consent to mine.*

*The Minister for Mines and Petroleum has therefore directed that I commence the consultation process and obtain your Council's comments and recommendation with regard to the impact of the application on the reserve listed above.*

*Should your response be favourable, could you please advise if you agree to have the following endorsement and condition imposed upon the above tenement application;*

#### Comment

The application is to enable access from Koolyanobbing mine site to Southern Cross Road as is required as ancillary infrastructure for the Koolyanobbing Iron Ore mine located on M77/990. There is an existing road in place, this tenure is required for the ongoing operation and maintenance of this road and additional infrastructure as required.

The purposes of the Application are:

- (a) a road;
- (d) a pipeline;
- (e) a power line;
- (i) taking water;
- (r) a bore;

DMIRS have recommended the following condition be imposed upon the tenement application;

***Condition: Access to the surface of land within Koolyanobbing Townsite for mining purposes being subject to the approval of the local Authority.***

### Statutory Environment

Environmental Protection Act 1986

### Strategic Implications

#### Goal

A prosperous future for our community.

#### Outcome

Businesses in the Shire remain competitive and viable.

#### Strategy

Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Nil

### Risk Implications

Risk Category	Description	Rating (Consequence x Likelihood)	Mitigation Action
Health/People	Nil	Nil	Nil
Financial Impact	Nil	Nil	Nil
Service Interruption	Nil	Nil	Nil
Compliance	Compliance with relative environmental and mining legislation.	Moderate 6	DMIRS Assessment and Approval Processes
Reputational	Nil	Nil	Nil
Property	Nil	Nil	Nil
Environment	Environmental Impacts from Mining Activities	Moderate 6	DMIRS Assessment and Approval Processes

Risk Matrix						
Consequence		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood		1	2	3	4	5
Almost Certain	5	Moderate (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Moderate (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Moderate (6)	Moderate (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Moderate (5)

#### Officer Recommendation and Council Decision

50/2022

*Moved Cr Guerini/Seconded Cr Close*

*Council endorse the following response to the Department Of Mines, Industry Regulation and Safety;*

*The Shire of Yilgarn have no objection to Miscellaneous Licence 77/356 by Yilgarn Iron Pty Ltd for the purposes of construction of a road, a bore, taking water, a pipeline and a power line subject to the following;*

*Condition: Access to the surface of land within Koolyanobbing Townsite for mining purposes being subject to the approval of the local Authority*

**CARRIED (7/0)**

## 10 APPLICATION FOR LEAVE OF ABSENCE

Nil

## 11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**51/2022**

*Moved Cr Guerini/Seconded Cr Close*

*That the new business of an urgent nature be accepted by Council for consideration*

**CARRIED (7/0)**

## 13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

**52/2022**

*Moved Cr Guerini/Seconded Cr Cobden*

*That the meeting be closed to the public*

**CARRIED (7/0)**

\*Mrs Kaye Crafter left the Council meeting at 5.22pm

**54/2022**

*Moved Cr Guerini/Seconded Cr Close*

*That the meeting be reopened to the public.*

**CARRIED (7/0)**

\*Mrs Kaye Crafter returned to the Council meeting at 5.37pm

## 13 LATE ITEM - Chief Executive Officer

### 13.1 Confidential - Mineral Resources Ltd. - Road Use (Restricted Access Vehicle Haulage) Agreement

<b>File Reference</b>	<b>3.2.1.29</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Road Use (Restricted Access Vehicle Haulage) Agreement Civic Legal Councillor Advice</b>

### Purpose of Report

To present to Council for consideration, the draft Road Use (Restricted Access Vehicle Haulage) Agreement between Mineral Resources Limited (MRL) and the Shire of Yilgarn (Shire) for the upgrade and use of Shire roads for haulage of ore from Parkers Range Mine site and by-product from Kemerton.

### Officer Recommendation and Council Decision

53/2022

*Moved Cr Guerini/Seconded Cr Granich*

*That Council endorse the Road Use (Restricted Access Vehicle Haulage) Agreement between the Shire of Yilgarn and Mineral Resources Limited Pty Ltd as presented and approve of the President and Chief Executive Officer signing on behalf of Council and applying the Shire of Yilgarn common seal.*

**CARRIED BY ABSOLUTE MAJORITY (6/1)**

\*Cr Nolan is recorded as being against the decision

### 14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5.39pm

I, Wayne Della Bosca confirm the above Minutes of the Meeting held on Thursday, 21 April 2022, are confirmed on Thursday, 19 May 2022 as a true and correct record of the April 2022 Ordinary Meeting of Council.

**Cr Wayne Della Bosca**  
**SHIRE PRESIDENT**



# **Great Eastern Country Zone**

## **Minutes**

**Tuesday, 26 April 2022**

**Shire of Kellerberrin  
Kellerberrin Recreation & Leisure Centre**

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# Great Eastern Country Zone

Meeting hosted by Shire of Kellerberrin, Kellerberrin Recreation & Leisure Centre

Commenced at 9:31am on Thursday, 26 April 2022

## Minutes

### 1. OPENING AND WELCOME

### 2. ATTENDANCE AND APOLOGIES

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Deputy President Cr Anthony Cook
<b>Shire of Cunderdin</b>	Cr Tony Smith Mr Stuart Hobley, Chief Executive Officer
<b>Shire of Dowerin</b>	President Cr Robert Trepp
<b>Shire of Kellerberrin</b>	Deputy President Cr Emily Ryan
<b>Shire of Kondinin</b>	Mr David Burton, Chief Executive Officer
<b>Shire of Koorda</b>	President Cr Jannah Stratford Mr Darren Simmons, Chief Executive Officer
<b>Shire of Merredin</b>	President Cr Mark McKenzie Ms Lisa Clack, Chief Executive Officer
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse <b>(Chair)</b>
<b>Shire of Narembeen</b>	Deputy President Cr Scott Stirrat Ms Tamara Clarkson, Executive Manager, Corporate Services
<b>Shire of Nungarin</b>	President Cr Pippa de Lacy Deputy President Cr Gary Coumbe Mr Leonard Long, Chief Executive Officer
<b>Shire of Tammin</b>	President Cr Glenice Batchelor Ms Joanne Soderlund, Chief Executive Officer
<b>Shire of Trayning</b>	President Cr Melanie Brown Deputy President Cr Geoff Waters Ms Leanne Parola, Chief Executive Officer
<b>Shire of Westonia</b>	President Cr Karin Day Deputy President Cr Mark Crees
<b>Shire of Wyalkatchem</b>	Mr Peter Klein, Chief Executive Officer

<b>Shire of Yilgarn</b>	Mr Nic Warren, Chief Executive Officer
<b><u>Guests</u></b>	Kathleen Brown, Electorate Officer, Office of Hon Mia Davies MLA Mandy Walker, Director Regional Development, RDA Wheatbelt Samantha Cornthwaite, A/Regional Manager, (DLGSC) Wheatbelt Rob Cossart, Chief Executive Officer, Wheatbelt Development Commission Mohammad Siddiqui, Regional Manager, Wheatbelt, Main Roads
<b>WALGA</b>	Tony Brown, Executive Manager Governance & Organisational Services Ian Duncan, Executive Manager Infrastructure Janine Neugebauer, Governance & Organisational Services Officer
<b><u>Apologies</u></b>	
<b>Shire of Bruce Rock</b>	Mr Darren Mollenoyux, Chief Executive Officer
<b>Shire of Cunderdin</b>	President Cr Alison Harris
<b>Shire of Dowerin</b>	Deputy President Cr Darrel Hudson Ms Rebecca McCall, Chief Executive Officer
<b>Shire of Kellerberrin</b>	President Cr Scott O' Neill Mr Raymond Griffiths, Chief Executive Officer
<b>Shire of Kondinin</b>	President Cr Kent Mouritz Deputy President Cr Beverley Gangell
<b>Shire of Koorda</b>	Deputy President Cr Buster Cooper
<b>Shire of Merredin</b>	Deputy President Cr Donna Crook
<b>Shire of Mount Marshall</b>	Deputy President Cr Nick Gillett Mr John Nuttall, Chief Executive Officer
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Deputy President Romina Nicoletti Mr Dirk Sellenger, Chief Executive Officer
<b>Shire of Narembeen</b>	President Cr Kellie Mortimore Mr David Blurton, Chief Executive Officer
<b>Shire of Tammin</b>	Deputy President Cr Tanya Nicholls
<b>Shire of Westonia</b>	Mr Bill Price, Chief Executive Officer
<b>Shire of Wyalkatchem</b>	President Cr Quentin Davies Deputy President Cr Owen Garner
<b>Shire of Yilgarn</b>	President Cr Wayne Della Bosca Deputy President Cr Bryan Close
<b><u>Guests</u></b>	Hon Mia Davies MLA, Member for Central Wheatbelt Martin Aldridge MLC, Member for Agricultural Region Hon Colin de Grussa MLC, Member for Agricultural Region Cliff Simpson, Road Safety Advisor, WALGA

## **Attachments**

The following are attached to the Minutes:

1. Infrastructure Presentation – Ian Duncan
2. State Government Regional Roadworks Signage Review
3. EM Resource Sharing Survey (2021)

State Council Agenda – via link: [State Council Agenda May 2022](#)

### **3. DECLARATIONS OF INTEREST**

**NIL**

### **4. GUEST SPEAKERS / DEPUTATIONS**

#### **4.1 Ian Duncan, Executive Manager, Infrastructure – WALGA**

Ian provided a presentation on key issues in the infrastructure portfolio relating to Local Governments in WA. **(Attachment 1)**

### **5. MEMBERS OF PARLIAMENT**

Kathleen Brown, representing the Hon Mia Davies MLA.

**NOTED**

### **6. AGENCY REPORTS**

#### **6.1 Department of Local Government, Sport and Cultural Industries**

Samantha Cornthwaite– A/Regional Manager, Department of Local Government, Sport & Cultural Industries, Wheatbelt, presented to the Zone on the Local Government Legislative Reform Program and Alfresco Dining initiative.

**NOTED**

#### **6.2 Wheatbelt Development Commission**

Renee Manning, Wheatbelt Development Commission - Principal Regional Development Officer, presented to the Zone.

**NOTED**

### **6.2.1 Wheatbelt Development Commission – Fire Recovery**

Rob Cossart, CEO, Wheatbelt Development Commission provided an update to the Zone on the Wheatbelt fire recovery plan.

The 5 Key focus areas:

1. Mental Health
2. Built Environment
3. Natural Environment
4. Power Supply
5. Community Recovery & Resilience

**NOTED**

### **6.3 Main Roads Western Australia**

Ammar Mohammed, Regional Manager Wheatbelt, Main Roads, presented to the Zone. Attached, is the State Government, Regional Roadworks Signage Review. **(Attachment 2)**

**NOTED**

### **6.4 Wheatbelt RDA**

Mandy Walker, Director Regional Development RDA Wheatbelt presented to the Zone, a report was attached to the Zone Agenda.

**NOTED**

### **6.5 Water Corporation**

Michael Roberts and Andrew Ducas are unavailable to attend this meeting, however a Water Corporation representative will attend the next meeting and provide a presentation on the Water Corporation's Operations.

**NOTED**

*A break was taken at 10:50am.*

*The meeting resumed at 11:05am*

## **7. MINUTES**

### **7.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held on Monday, 14 February 2022**

The Minutes of the Great Eastern Country Zone meeting held on Monday, 14 February 2022 have been circulated to the Zone.

**RESOLVED**

**Moved:** Shire of Koorda  
**Seconded:** Shire of Nungarin

**That the Minutes of the Great Eastern Country Zone meeting held on Monday, 14 February 2022 be confirmed as a true and accurate record of the proceedings.**

**CARRIED**



**7.2 Business Arising from the Minutes from the Great Eastern Country Zone Meeting held on Monday, 14 February 2022**

NIL

**7.3 Confirmation of Minutes from the Great Eastern Country Executive Committee Meeting held on Thursday, 14 April 2022**

The Minutes of the Great Eastern Country Zone Executive Committee meeting held on Thursday, 14 April 2022 have been circulated to the Zone.

**RESOLVED**

**Moved:** Shire of Trayning

**Seconded:** Shire of Westonia

**That the Minutes of the Great Eastern Country Zone Executive Committee Meeting held on Thursday, 14 April 2022 be endorsed.**

**CARRIED**

**7.4 Business Arising from the Minutes of the Great Eastern Country Executive Committee Meeting held on Thursday, 14 April 2022**

**7.4.1 Item 5.1, Financial Statements - Elected Member Training**

The Zone resolved as follows in June 2021:

*ZONE RESOLUTION:*

*Moved: Cr Glenice Batchelor*

*Seconded: Cr Geoff Waters*

*That the Great Eastern Country Zone endorse the Committee's recommendation of providing a Training rebate of \$1,000, to Zone members Councils payable per head through their Local Government for Elected Members to complete their Universal Training.*

Comment:

Reminding Local Governments to claim the Elected Member training rebate from the Zone. To date only 1 Local Government has claimed for 1 Elected Member.

Local Governments are asked to send in an invoice to the Zone Executive Officer for reimbursement of Training on the completion of all 5 training units. A Local Government can claim \$1,000 per Elected Member when an Elected Member has completed the training courses.

**NOTED**

**8. ZONE BUSINESS**

**8.1 WA Drought Rehabilitation Fund**

At the February meeting, the Executive Committee requested an update on this project for a future Zone meeting.

The [South-West WA Drought Resilience Adoption and Innovation Hub](#), funded through the Future Drought Fund, is led by the Grower Group Alliance.

The Hub Director Mark Holland and Hub Knowledge Broker Tanya Kilminster have advised that they will present to the Zone at the June meeting.

## **NOTED**

### **8.2 Roadworks During a Total Fire Ban**

#### *Shire of Westonia*

The issue of restrictions on carrying out any grading or bitumen works within 5m of flammable material has been raised by Zone Local Governments. Local Governments can keep working if you have a qualified bush fire brigade officer and a fire fighting vehicle with 2000 litres of water following the grader. Please refer to attached information sheet. Local Governments are querying if there are further changes to the exemption permitted?

#### Secretariat Comment

The 5,000-litre water cart referred to would qualify as the source of water if there is not a reticulated supply close by. We would expect that the operational issue is that there is a requirement for there to be the capacity to apply a large amount of water quickly, either using a fire truck or similar (truck mounted pump etc.).

The information sheet that was circulated to the Zone, provided information of the exemption from the requirements of a Total Fire Ban. Local Governments may want to seek a change to the conditions associated with an exemption, as they already have an exemption. There would need to be a proposal coming forward that offers arguably equal or better fire risk mitigation than the requirements in the exemption?

WALGA has requested comment from LGIS in request to risk issues on this item.

The Zone has noted that the restrictions should be for a Harvest and Movement ban, not a Total Fire Ban.

## **ACTION**

The Executive Officer is to obtain further information for the next meeting.

### **8.3 Emergency Management – Shared Resources**

#### *Shire of Mt Marshall*

#### Background

At a recent Wheatbelt OASG Shackleton Fire Debrief meeting, one of the actions was to see if Local Governments were able to share resources in Emergency Management with regard to such things as accommodation and staff. This could perhaps be done through an MOU. It was suggested that WALGA may be preparing a template to accommodate this so that all on the same page.

#### Comment

Many Local Governments have resource sharing agreements. WALGA carried out an Emergency Management survey in 2021 where 55 Local Governments indicated that they have an agreement in place. **Attachment 3** is a screenshot of the survey results regarding resource sharing.

A copy of an MOU between the Metropolitan North Local Governments and East Recovery Group is also attached.

WALGA is looking to carry out further resource sharing work in this space.

## **RESOLVED**

**Moved:** Shire of Bruce Rock  
**Seconded:** Shire of Tammin

**That the Great Eastern Country Zone request WALGA to consider preparing a template MOU for Local Governments in respect to sharing resources in emergencies.**

**CARRIED**

## **9. ZONE REPORTS**

### **9.1 Zone President Report**

Zone President Cr Tony Sachse, provided a report to the Zone.

## **RESOLVED**

**Moved:** Shire of Trayning  
**Seconded:** Shire of Dowerin

**That the Zone President's Report be received.**

**CARRIED**

### **9.2 Local Government Agricultural Freight Group**

The minutes of the LDAFG meeting on 4<sup>th</sup> February 2022 were circulated to the Zone. The LGAFG met with the Minister for Transport and Planning, the Hon Rita Saffioti MLA on 29/03/2022. Discussions on Agricultural freight were wide ranging. This meeting led to a further meeting between the Group and representatives of the Transport Portfolio (Department of Transport, Main Roads WA, Public Transport Authority) which was held on 21/04/2022.

Agenda items included:

- Road network – roadwork permits, changes to RAV network, tractor speed limits
- Agricultural Supply Chain Improvements Program
- Port delays for incoming agricultural inputs and machinery
- Online mapping system for road and rail initiatives

At the time of writing this report this meeting has yet to take place.

## **NOTED**

### **9.3 Wheatbelt District Emergency Management Committee**

President Cr Tony Sachse

The Wheatbelt DEMC met in Northam on 16th March 2022. The minutes of this meeting were circulated to the Zone.

The Wheatbelt Operational Area Support Group (OASG) met on 24th March 2022. The minutes of this meeting were circulated to the Zone.

The Wheatbelt OASG held a debrief workshop on the Shackleton Fire Complex on 4th April 2022. There was a request from the meeting that WALGA Zones consider more formalised arrangements regarding shared resources during emergencies. The shared resources would cover such things as accommodation and staff. It was suggested that these arrangements could be in the form of an MOU or similar.

#### **RESOLVED**

**Moved:** Shire of Nungarin

**Seconded:** Shire of Koorda

**That the Wheatbelt District Emergency Management Committee Report and attachments be received.**

**CARRIED**

### **9.4 Regional Health Advocacy Group**

Ceo, Mr Stuart Hobley provided a report to the Zone.

#### **RESOLVED**

**Moved:** Shire of Westonia

**Seconded:** Shire of Tammin

**That the Regional Health Advocacy Group Report be received.**

**CARRIED**

### **9.5 WALGA Roadwise**

Cliff Simpson, Road Safety Advisor (Wheatbelt North), Infrastructure, was an apology for this meeting.

#### **NOTED**

## **10. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS**

### **10.1 State Councillor Report**

*President Cr Stephen Strange, provided the State Councillor Report.*

*The first ordinary meeting of State Council for 2022 was held as a virtual meeting on Wednesday, 2 March.*

*President Cr Karen Chappel JP was elected President of WALGA for a two-year term after fulfilling the role since December 2021. Cr Paul Kelly, Central Metropolitan Zone, Town of Claremont, was elected Deputy President for a two-year term.*

### **February Special Meeting of State Council**

At a special meeting on 23 February, State Council endorsed the recommendations contained in the Local Government Reform Proposal submission. The final submission was submitted to the Department of Local Government, Sport and Cultural Industries on 25 February. The Full Minutes of the special meeting, including the submission, can be found on the WALGA website, [here](#).

### **March 2022 State Council Strategic Forum**

State Council discussed a number of important contemporary issues at the March Strategic Forum:

- ALGA President, Cr Linda Scott, provided an overview of ALGA and their current priorities, particularly [advocacy](#) focused on the upcoming Federal Election.
- Department of Fire and Emergency Services Commissioner, Darren Klemm, updated State Council on a number of issues relating to the current fire season, recent emergencies, priorities of DFES, and harmonisation of emergency services legislation.
- Other issues discussed at the Strategic Forum, included:
  - the proposal for WALGA to no longer be constituted under the Local Government Act 1995;
  - structures to be put in place to enable State Councillors to be involved on an ongoing basis in consultations relating to the Minister for Local Government's legislative reforms;
  - WALGA's 2022-23 Budget development timetable; and
  - mechanisms and process changes that would facilitate greater State Council engagement in the Flying Agenda process.

### **RESOLVED**

**Moved:** Shire of Westonia

**Seconded:** Shire of Nungarin

**That the State Councillor Report be received.**

**CARRIED**

## 10.2 WALGA Status Report

By Tony Brown, Executive Officer

### BACKGROUND

Presenting the Status Report for April 2022 which contains WALGA's responses to the resolutions of previous Zone Meetings.

## GREAT EASTERN ZONE STATUS REPORT APRIL 2022

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Great Eastern C	2018 November 29 Zone Agenda Item 7.3 Container Deposit Scheme Locations	<p>That the Great Eastern Country Zone requests that:</p> <ol style="list-style-type: none"> <li>1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.</li> <li>2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two week period, including at least 8 hours at weekends</li> </ol> <p>The State Government provide appropriate funding for the refund points.</p>	<p>WALGA will continue to advocate for, as a minimum, one flexible refund point per Local Government area. WALGA has also raised with Government the definitions of flexible refund points and how this is applied.</p> <p>MWAC has now made two Submissions to the Department of Water and Environmental Regulation on the Minimum Network Standards for the Scheme. These Submissions related to the first and second review of the Network Standards.</p>	Ongoing	<p>Nicole Matthews A/Executive Manager, Strategy, Policy and Planning <a href="mailto:nmatthews@walga.asn.au">nmatthews@walga.asn.au</a> 9213 2039</p>



## Zone Comment

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

## RESOLVED

Moved: Shire of Koorda  
Seconded: Shire of Merredin

That the Great Eastern Country Zone, WALGA Status Report for April 2022, be noted.

**CARRIED**

## 10.3 Review of WALGA State Council Agenda's – Matters for Decision

### 10.3.1 State Council Meeting Agenda – 4 May 2022

#### Background

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: [State Council Agenda May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

#### **Matters for Decision**

##### **5.1 Submission to Statutory Review of the Food Act 2008**

That the submission to the Department of Health relating to the Statutory Review of the *Food Act 2008* be endorsed.

#### **Zone Comment:**

The Zone supports the WALGA recommendation.

##### **5.2 Local Government Grant Scheme Funding**

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
  - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
  - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
  - c. Outlines a 10 year forward plan of modifications, replacements and additions required.

- d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020-21 LGGS Capital Grants Committee.

#### **Zone Comment**

The Zone supports the WALGA recommendation

### **5.3 Draft Active Travel to School Roadmap**

#### **That WALGA:**

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to "*Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist*"; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

#### **Zone Comment**

The Zone supports the WALGA recommendation

#### **Matters for Noting**

- 6.1 Draft National Plan to End Violence Against Women and Children (05-086-03-0004 VB)
- 6.2 Feedback on Community Disaster Resilience Strategy Discussion Paper (05-024-02-0067 VJ)
- 6.3 2021 CoastWA Local Government Survey (06-085-01-0002 LS)
- 6.4 Update on draft WA Public Libraries Strategy 2022-2026
- 6.5 Local Emergency Management Arrangements (LEMA) Review Project (05-024-03-0040 SR)
- 6.6 Comment on Draft Health Promotion Strategic Framework 2022-2026 (05-031-03-0005 BW)
- 6.7 Wooroloo Bushfire Independent Review Final Report (05-024-03-0011 CM)
- 6.8 2022-23 Federal Budget Update (05-088-03-0002 DT)
- 6.9 Local Government Emergency Management Survey Results (05-024-03-0042 CM)

#### **RESOLVED**

**Moved:** Shire of Tammin  
**Seconded:** Shire of Dowerin

#### **That the Great Eastern Country Zone**

1. **Supports Matters for Decision, item 5.1 to 5.3 as listed above in the May 2022 State Council Agenda, and**
2. **Notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.**

**CARRIED**

#### **10.4 WALGA President's Report**

The WALGA President's Report was circulated to the Zone.

#### **RESOLVED**

Moved: Shire of Bruce Rock

Seconded: Shire of Koorda

That the Great Eastern Country Zone notes the WALGA President's Report.

**CARRIED**

#### **11. EMERGING ISSUES**

NIL

#### **12. URGENT BUSINESS**

NIL

#### **13. DATE, TIME, AND PLACE OF NEXT MEETINGS**

The next Executive Committee meeting will be held on Thursday, 16 June 2022 via Teleconference.

The next Great Eastern Country Zone meeting will be held on Monday, 27 June 2022, commencing at 9.30am. This meeting will be hosted by the Shire of Merredin.

#### **14. CLOSURE**

There being no further business the Chair declared the meeting closed at 11:36 am.



## Wheatbelt Region

### Gross Regional Product

Agriculture	33%
Mining	21%

### Employment

Agriculture	30% of jobs
-------------	-------------



## Secondary Freight Routes



Planning started in 2014

Completed a Stage 1 project submission to Infrastructure Australia. Funded by RDA Wheatbelt.

Sought significant funding to do the work for subsequent stages of the Infrastructure Australia process.

Early 2019 election commitment of \$70 m Federal funding - \$87.5m in total funding – commencing pilot projects in 2019/20. **Roads of Strategic Importance Initiative** (Deputy Prime Minister, Michael MacCormack)

Additional \$80 m Federal Funding in September 2020 – total funding of \$187.5 m

# Secondary Freight Routes

## Wheatbelt Secondary Freight Network



### Project Description

The Wheatbelt Secondary Freight Network comprises some 4,400 kilometres of local government managed roads that connect with state and national highways to provide access for heavy vehicles into the region. These roads are essential for supporting the freight supply chains including grain and mining related freight. They also support tourism in the region.

These roads form part of a whole of network approach in improving freight productivity in the region and enabling the agricultural communities to access domestic markets and international markets via key ports.

Upgrades will be prioritised based on linkages to state and national roads and highways and the rail network. Consideration will also be given to links to six ports and two livestock centres, as well as regional and inter-regional freight hubs, accessed by the producers of the Wheatbelt region.

The project will undertake upgrade works within the Wheatbelt Secondary Freight Network. The works include the construction of overtake lanes, road and bridge upgrades, shoulder sealing and road train assembly centres.

### Benefits

The project will:

- Improve road safety
- Improve freight efficiency, connectivity and travel time
- Ensure consistent freight access (vehicle platoons) ranges across the network, which will provide improved access for agriculture and mining regions to transport hubs

### Funding

The Australian Government has committed \$100 million towards the project.

### Timetable

The project has commenced construction, with the project expected to be completed by the end of 2026.

Early 2019 election commitment of \$70 m Federal funding - \$87.5m in total funding – commencing pilot projects in 2019/20. **Roads of Strategic Importance Initiative** (Deputy Prime Minister, Michael MacCormack)  
Additional \$80 m Federal Funding in September 2020 – total funding of \$187.5 m



# Freight Strategy

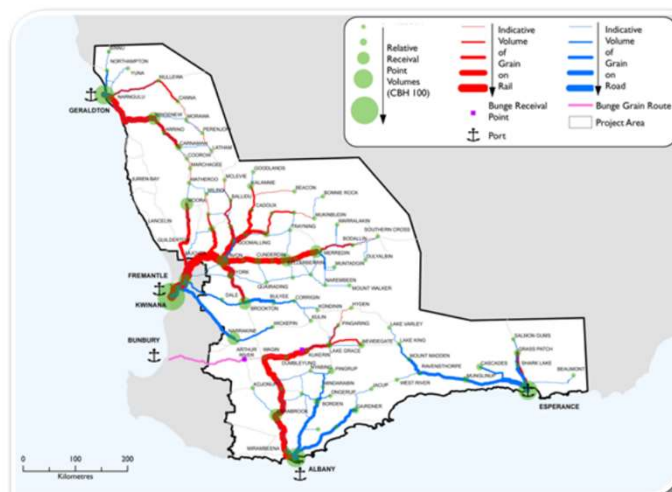
 Department of Transport  
Main Roads Western Australia  
Public Transport Authority  
GOVERNMENT OF WESTERN AUSTRALIA Department of Primary Industries and Regional Development



Worked on during 2019 and finalised in June 2020

# Freight Strategy

## PROJECT AREA - GRAIN TRANSPORT ROUTES



Worked on during 2019 and finalised in June 2020

# Agricultural Supply Chain Improvement



## Western Australia agricultural supply chain improvements

<b>LOCATION</b>	Western Australia
<b>GEOGRAPHY</b>	Small towns, rural communities and remote areas
<b>CATEGORY</b>	Regional Connectivity
<b>PROBLEM</b>	Near term (0-5 years)
<b>PROPONENT</b>	WA Government
<b>DATE ADDED</b>	26 February 2020



Dept of Transport translated the projects identified in the strategy into an Infrastructure Australia Stage 1 Submission.

The Wheatbelt Secondary Freight Network Steering Committee supported a request from the State Government that the existing Wheatbelt Secondary Freight Network proposal that had been accepted by IA be rolled into this project.

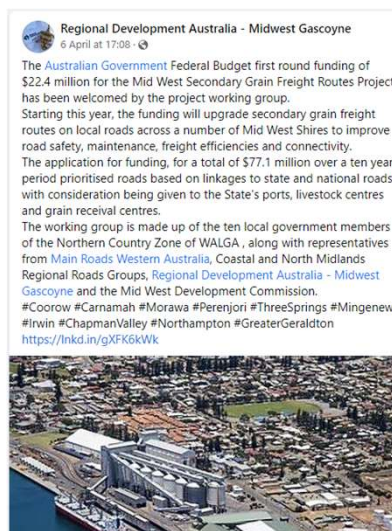
# Agricultural Supply Chain Improvement Program Package 1



2021-22 Federal Budget \$160m

2021-22 State Budget \$40m (4 rail sidings were announced as part of this – Moora, Brookton, Cranbrook and Broomehill requiring \$22m grant funding)

# Roads of Strategic Importance



Mid West and Great Southern Secondary Freight Network

## Attachment 2

Click [here](#) to view this email in your browser.



### STATE GOVERNMENT REGIONAL ROADWORKS SIGNAGE REVIEW

As you may be aware, last year the State Government coordinated a review of regional roadworks signage to help improve road user safety through regional roadwork sites.

The [Regional Roadworks Signage Review](#) was undertaken by an independent industry-based stakeholder Reference Group. It considered what and how temporary traffic signage at roadwork sites is installed, secured, and managed in regional areas.

Feedback was sought through community meetings and the [MySay Transport Online Engagement Portal](#).

The [Regional Roadworks Signage Review Report](#), released on 7 September 2021, listed 13 recommendations which are addressed by 21 actions - seven immediate and 14 short, medium or long term.

### PROGRESS ON IMMEDIATE ACTIONS

On 22 March 2022, the [Minister for Transport announced](#) that all seven of the immediate actions listed in the Report have been completed.

Action Six is the development and implementation a community education program to inform road users and workers about how, where, and when to submit feedback about traffic management, road and sign conditions.

**'Be our eyes on the road'** is Main Roads' new campaign designed to educate road users on how they can report fallen, damaged, or missing road signs, faulty traffic lights and road surface issues, 24 hours a day, 7 days a week.

### WHAT'S NEXT?

We understand that this campaign may lead to an increase in the reporting of road issues under local government responsibility.

Leading up to this campaign we have been actively training our Customer Information Centre staff to ensure they are familiar with the correct processes for reporting faults, and to ensure the correct responsibility (either Main Roads or Local Government) is assigned. These processes include awareness to:

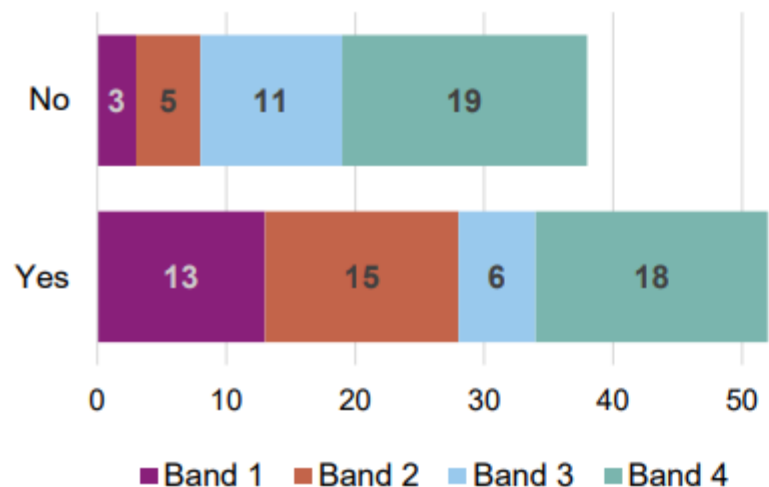
- gather sufficient location details so that further investigation can be undertaken
- gather information on the severity and safety implications of the report so that priority action can be taken when required; and
- ensure reports related to Local Government roads are as detailed as possible and passed on to the relevant local government, along with customer contact details, for action.

There is no change to the current process where the generated fault report is directed to the relevant local government by email and the customer is provided with the fault reference number and local government details. Main Roads does not need to be advised once the fault is closed out.



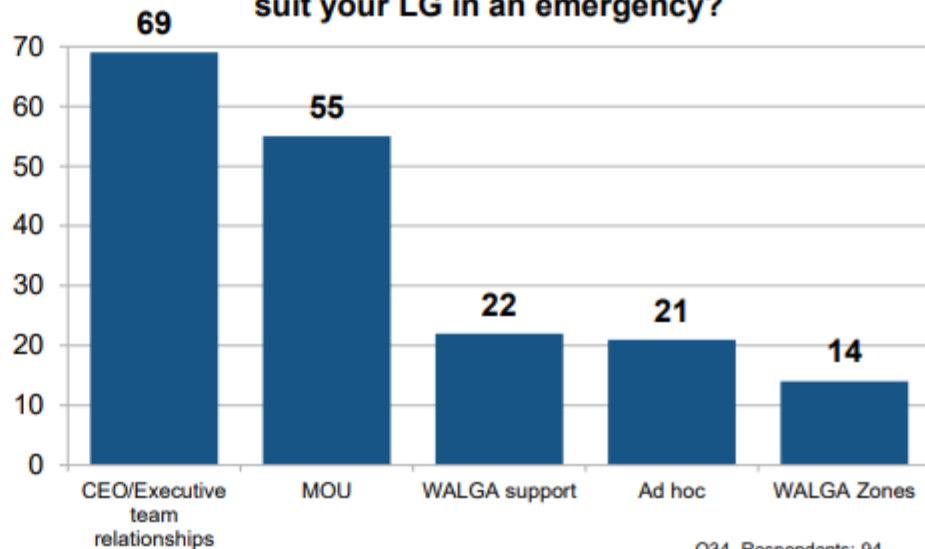
# Resource Sharing during Emergencies

MOU Agreements between LGs



Q33 Respondents: 92

What method for resource sharing would best suit your LG in an emergency?



Q34 Respondents: 94

# WEROC Inc. Board Meeting MINUTES

Monday 2 May 2022

Westonia Shire Council Chambers  
Meeting commenced at 9.36am

WEROC Inc. | Incorporating the Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia and Yilgarn

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# WEROC Inc.

## Wheatbelt East Regional Organisation of Councils Inc.

Shires of Bruce Rock, Kellerberrin, Merredin, Tammin, Westonia, Yilgarn

Minutes of the Board Meeting held in the Shire of Westonia Council Chambers on Monday 2 May 2022.

# MINUTES

## 1. OPENING AND ANNOUNCEMENTS

Ms. Emily Ryan as Chair of WEROC Inc. welcomed Members of the Board and opened the meeting at 9.36am.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Ms. Emily Ryan (Chair)

Ms. Glenice Batchelor

Mr. Bryan Close

Mr. Tony Crooks

Ms. Karin Day

Mr. Mark McKenzie (Deputy Chair)

Mr. Darren Mollenoyux

Mr. Bill Price

Ms. Joanne Soderlund

Mr. Nic Warren, Chief Executive Officer, Shire of Yilgarn, proxy and voting delegate for Mr. Wayne Della Bosca

Ms. Rebekah Burges, Executive Officer

### 2.2 Apologies

Mr. Raymond Griffiths

Ms. Lisa Clack

Mr. Wayne Della Bosca

Mr. Mark Crees

### 2.3 Guests

Dr. Karl O'Callaghan, Chief Executive Officer, Wheatbelt NRM, joined the meeting via videoconference at 10.03am and left the meeting at 10.13am.

Ms. Andrina Prnich, Deputy Chief Executive Officer, Shire of Merredin

Mr. Lindon Mellor, Executive Manager Engineering Services, Shire of Merredin

Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, joined the meeting at 10.32am and left the meeting at 10.56am

### 3. DECLARATIONS OF INTEREST

As per Clause 42 of the Associations Incorporation Act 2015, “a member of the management committee of an incorporated association who has a material personal interest in a matter being considered at a management committee meeting must, as soon as the member becomes aware of the interest, disclose the nature and extent of the interest to the management committee”.

Name	Agenda Item / Initiative	Disclosure
Ms. Glenice Batchelor	Items 4.1 and 7.8 relating to Wheatbelt Natural Resource Management  Items 7.2 and 7.5 relating to tourism projects and regional marketing initiatives.	Ms. Batchelor declared a possible conflict of interest in relation to tourism discussions given that she operates a tourism business in the Shire of Tammin and in relation to the presentation and discussions regarding Wheatbelt NRM given her position as a Director on the Board of Perth NRM.

### 4. PRESENTATIONS

#### 4.1 Dr. Karl O’Callaghan, Wheatbelt Natural Resource Management, 10.00am (joining via videoconference)

Dr. Karl O’Callaghan, Chief Executive Officer of Wheatbelt NRM has requested an opportunity to present to the WEROC Inc. Board to provide an overview of the organisation and their current projects/priorities and to discuss the possibility of assisting with the Strategic Waste Management Plan through their revegetation works.

#### Comments from the meeting:

- Dr. O’Callaghan advised that he had been in discussions with NEWROC regarding assistance with landfill closures and was in the process of preparing a quote for this work.
- Wheatbelt NRM have some internal capacity to assist with landfill closures but will need to “buy-in” expertise as well and are working on a ballpark figure of \$12,000 - \$15,000 per site. The exact cost is still being worked out and will to some extent depend on the size of the site and the level of surveying that is required.
- In 2021 Wheatbelt NRM were funded by some Local Government’s in the western part of the Wheatbelt (e.g., Northam, Toodyay, York) to do some work around Corella management. The result of this work was a 60-page report which identifies various strategies for long-term management. The overriding recommendation of the report is for Local Governments across the Wheatbelt to co-fund a coordinator to implement the priority actions of the report and provide ongoing support to Local Governments in dealing with the Corella problem. Wheatbelt NRM are working toward a formal proposal to put to Local Governments.
- Wheatbelt NRM are working with the State NRM body on restoration work following the fires in Corrigin. They will be applying for a grant to do some revegetation work in the affected areas.
- Ms. Glenice Batchelor noted that WALGA co-funded a Corella management project (the Coordinated Corella Control Project) in conjunction with the Department of Biodiversity, Conservation and Attractions. Ms. Batchelor suggested that WALGA should be involved in any conversations around coordinated Corella management.

Dr. O’Callaghan left the meeting at 10.13am and did not return.

#### 4.2 Mr. Chris Gilmour, LGIS 10.40am

Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, has been invited to attend the meeting to discuss the scope of his role and the additional activities that Local Governments are required to undertake to achieve compliance with workplace health and safety legislation.

Mr. Gilmour has supplied the following information in advance of the meeting:

*Area's that need to be concentrated on to gain and maintain compliance with WHS are as follows:*

- *Contractor Management*
  1. *Ensuring inductions are completed and refreshers are undertaken*
  2. *Prequalification questionnaire is completed*
  3. *Insurances and licenses are verified*
  4. *Post Contract/Works Evaluation is completed*
- *Conducting Incident/Near Miss Investigations*
  1. *I can undertake or provide assistance with more serious incidents*
- *Main various registers within the site safety register*
- *Communicate to relevant staff and review SWMS, Risk Assessments I send through*
- *Ensure staff are completing SWMS for high risk work*
- *Arrange WHS meetings*
- *Ensure staff are completing the eLearning on Velpic in a timely fashion*
- *Hazardous substance risk assessments*
- *Maintain GRIP (Governance, Risk, Insurance, People) Tracker*

*All the above activities are those that need to be completed internally by the shire's own staff. Unfortunately, it's not something I can do in most cases.*

*What I can do is still provide a very basic SWMS, SWP's and Risk Assessments as I'm currently doing.*

*Further to that I continue to:*

- *Compile plant access and egress SWP's (These will need to be reviewed by the relevant plant operator)*
- *Asbestos Inspections, register and asbestos management plan compilation*
- *Workplace Inspections*
- *Electrical Test and tag*
- *Chemical Audits – searching and drawing down of safety data sheets*
- *Playground inspections*
- *Plant risk assessments (These will need to be reviewed by the relevant plant operator)*

*These would go a long way to ensuring as an "Officer" you're maintaining your due diligence under Section 27 WHS Act which is below for your reference.*

#### *27. Duty of officers*

*(1) If a person conducting a business or undertaking has a duty or obligation under this Act, an officer of the person conducting the business or undertaking must exercise due diligence to ensure that the person conducting the business or undertaking complies with that duty or obligation.*

*Due diligence includes taking reasonable steps —*

*(a) to acquire and keep up-to-date knowledge of work health and safety matters; and*

*(b) to gain an understanding of the nature of the operations of the business or undertaking of the person conducting the business or undertaking and generally of the hazards and risks associated with those operations; and*



*(c) to ensure that the person conducting the business or undertaking has available for use, and uses, appropriate resources and processes to eliminate or minimise risks to health and safety from work carried out as part of the conduct of the business or undertaking; and*

*(d) to ensure that the person conducting the business or undertaking has appropriate processes for receiving and considering information regarding incidents, hazards and risks and responding in a timely way to that information; and*

*(e) to ensure that the person conducting the business or undertaking has, and implements, processes for complying with any duty or obligation of the person conducting the business or undertaking under this Act; and*

*(f) to verify the provision and use of the resources and processes referred to in paragraphs (c) to (e).*

*Note for this subsection:*

*For the purposes of paragraph (e), the duties or obligations under this Act of a person conducting a business or undertaking may include, for example, the following —*

*(a) reporting notifiable incidents;*

*(b) consulting with workers;*

*(c) ensuring compliance with notices issued under this Act;*

*(d) ensuring the provision of training and instruction to workers about work health and safety;*

*(e) ensuring that health and safety representatives receive their entitlements to training*

**Comments from the meeting:**

- On 31 March 2022 the *Work Health and Safety Act 2020* came into effect. The greatest concern for many has been the new industrial manslaughter legislation.
- Going forward Local Governments need to focus on driving cultural change and entrenching workplace health and safety practices.
- Mr. Gilmour emphasised that Local Governments cannot contract out responsibility for WHS. The driver has to come from within the organisation. Mr. Gilmour also indicated that Work Safe are very critical of generic documentation (i.e., same policy with different logo), which is what many consultants provide.
- Mr. Gilmour provided the following recommendations to Local Governments seeking to employ someone in a workplace health and safety role:
  - Avoid employing someone with a background in civil construction or the resources (mining) sector as the level of safety protocols they would try and implement, exceed Local Government requirements.
  - University graduates would also be advisable to steer clear of as they lack the workplace knowledge and experience required to be successful in this type of role.
  - The most suitable candidate is someone who has experience in Local Government, has a good rapport with people and has completed (or is willing to complete) a minimum of a Certificate IV in WHS.
  - The position should report directly to the CEO or Deputy CEO and needs to have some level of autonomy.
- Mr. Gilmour advised that he would be happy to work with any resource employed by Local Governments.
- Ms. Joanne Soderlund questioned whether Shire's should be looking at employing someone for a short-term to establish WHS policies/practices or as an ongoing position. Mr. Gilmour indicated that it needs to be ongoing as things are constantly changing, policies and procedures need to be reviewed annually and incident management and monitoring are continual.

Mr. Gilmour left the meeting at 10.56am and did not return.

## 5. MINUTES OF MEETINGS

### 5.1 Minutes of the WEROC Inc. Board Meeting held on Tuesday 1 March 2022

Minutes of the WEROC Inc. Board Meeting held via videoconference on Tuesday 1 March 2022 have previously been circulated.

**Recommendation:**

That the Minutes of the WEROC Inc. Meeting held on Tuesday 1 March 2022 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Mr. Mark McKenzie

**Seconded:** Ms. Karin Day

That the Minutes of the WEROC Inc. Meeting held on Tuesday 1 March 2022 be confirmed as a true and correct record.

**CARRIED**

### 5.2 Minutes of the WEROC Inc. CEO Committee Meeting held on Wednesday 20 April 2022

*Attachment 1: WEROC Inc. CEO Committee Meeting Minutes 20 April 2022*

Minutes of the WEROC Inc. CEO Committee Meeting held via videoconference on Wednesday 20 April 2022 are provided as an attachment.

**Recommendation:**

That the Minutes of the WEROC Inc. Committee Meeting held on Wednesday 20 April 2022 be confirmed as a true and correct record.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Ms. Joanne Soderlund

That the Minutes of the WEROC Inc. Committee Meeting held on Wednesday 20 April 2022 be confirmed as a true and correct record.

**CARRIED**

### 5.3 Business Arising – Status Report as of 21 April 2022

Actions Arising from the WEROC Inc. Board Meeting held on 1 March 2022.

Agenda Item	Action(s)	Status
7.2 Designated Area Migration Agreement (DAMA)	<ol style="list-style-type: none"><li>1) The Executive Officer to contact Regional Development Australia Wheatbelt to see if they have any capacity to work with WEROC to progress with an Eastern Wheatbelt DAMA.</li><li>2) WEROC will proceed with some initial groundwork to determine the local businesses/employers that are interested in the scheme and list of occupations to be covered under the agreement. Perdaman Global Services may be used to assist with this work.</li></ol>	<p>The Executive Officer contacted Ms. Mandy Walker, Director of Regional Development, RDA Wheatbelt on 3 March 2022 to request assistance in establishing a DAMA for the Eastern Wheatbelt. Ms. Walker advised that other parties had contacted her regarding the same and offered to organise a meeting to discuss a possible collaborative, whole of region approach.</p> <p>On 7 April the Executive Officer emailed WEROC CEO's with a</p>

		request to circulate a workforce survey to assist in gathering information on local skills shortages and barriers to employment.  Please refer to Agenda item 7.2 for additional detail.
7.3 WHS Advisory Service	Refer the matter to the WEROC Inc. CEO Committee for further consideration.	The WEROC Inc. CEO Committee met on Wednesday 20 April 2022. Please refer to Agenda item 7.4 for additional detail.
7.4 WEROC Inc. Tourism Projects	Refer the matter to the WEROC Inc. CEO Committee for further consideration.	The WEROC Inc. CEO Committee met on Wednesday 20 April 2022. Please refer to Agenda item 7.5 for additional detail.

Actions Arising from the WEROC Inc. CEO Committee Meeting held on 20 April 2022.

Agenda Item	Action(s)	Status
5.1 WHS Advisory Service	WEROC Inc. to write to Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, and request that he clarify the scope of services he can offer and the additional activities that fall outside of his role that are required to achieve compliance with WHS legislation.	Mr. Chris Gilmour has provided a written overview of his role and the actions required to achieve WHS compliance. Mr. Gilmour will also be attending the meeting to answer any additional questions.
5.2 WEROC Inc. Tourism Projects	The Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.	Please refer to Agenda item 7.5 for additional detail.

**Recommendation:**

That the status report as of 21 April 2022 be received.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Ms. Karin Day

That the status report as of 21 April 2022 be received.

**CARRIED**

**6. WEROC INC. FINANCE**

**6.1 WEROC Inc. Financial Report as of 31 March 2022**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 April 2022

**Attachments:** Nil

**Voting Requirement:** Simple Majority

At the WEROC Inc. Board Meeting held on 27 April 2021 the budget for the financial year commencing 1 July 2021 and ending 30 June 2022 was adopted. At the WEROC Inc. Board Meeting held on 11 August 2021 it was resolved to increase the consultant expenses budget for the 2021-22 financial year to \$70,000.

The revised WEROC Inc. Budget 2021-22 is used as the basis for the financial report.

An explanation for each of the notations on the financial report is provided below.

<b>Note 1</b>	Annual Financial contributions paid by Member Local Governments.
<b>Note 2</b>	GST received.
<b>Note 3</b>	GST Refund for Q4 BAS 2020-21 and Q2 BAS 2021-22
<b>Note 4</b>	Executive Officer services for the months of July 2021 to February 2022.
<b>Note 5</b>	Executive Officer travel to Board and other meetings.
<b>Note 6</b>	Monthly subscription fee for Xero accounting software.
<b>Note 7</b>	Payment to Audit Partners Australia for completing the audit of WEROC finances for the 2020-21 financial year.
<b>Note 8</b>	Payments to ASK Waste Management for the WEROC Strategic Waste Management Plan, 150 Square Strategic Solutions for the WEROC Tourism Audit, NEWTRAVEL for the Agri-tourism workshop, Shire of Merredin for the Central Wheatbelt Visitors Centre mail out service and Premium Publishers for a half page advertisement in the AGO Holiday Planner.
<b>Note 9</b>	Payments to Code Research Australia for the annual website hosting fee and a mandatory safety upgrade. Payment to PWD for website domain name renewal.
<b>Note 10</b>	Payments to Local Community Insurance Services for insurances for WEROC Inc. including workers compensation, Cyber insurance, Public and Products Liability, Associations and Officials Liability and Personal Accident – Volunteer Workers.
<b>Note 11</b>	Payment to the Australian Tax Office for Q1 BAS 2021-22

**WEROC Inc.**  
**ABN 28 416 957 824**  
**1 July 2021 to 30 June 2022**

		<b>Budget 2021/2022</b>	<b>Actual to 31/03/2022</b>	<b>Notes</b>
	<b>INCOME</b>			
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	<b>1</b>
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$7,200.00	<b>2</b>
	<b>GST Refunds</b>	\$5,209.05	\$4,405.00	<b>3</b>
	<b>Total Receipts</b>	\$84,409.05	\$83,605.00	
	<b>EXPENSES</b>			
<b>1545</b>	<b>Bank Fees &amp; Charges</b>	\$0.00	\$0.00	

1661.01	WEROC Inc. Executive Services	\$30,450.00	\$22,855.96	4
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	5
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	
1687	WEROC Financial Services Accounting	\$795.40	\$413.60	6
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	7
1585	WEROC Consultant Expenses	\$70,000.00	\$35,161.19	8
1850	WEROC Management of WEROC App & Website	\$360.00	\$775.00	9
1801	WEROC Meeting Expenses	\$500.00	\$0.00	
1851	WEROC Insurance	\$6,000.00	\$5,583.38	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	
3384	GST Input Tax	\$11,434.78	\$6,264.95	
	ATO Payments	\$3,654.28	\$4,743.00	11
Total Payments		\$129,436.86	\$77,366.21	
Net Position		-\$45,027.81	\$6,238.79	
OPENING CASH 1 July		\$193,194.46	\$190,684.49	
CASH BALANCE		\$148,166.65	\$196,923.28	

**Recommendation:**

That the WEROC Inc. financial report for the period 1 July 2021 to 31 March 2022, be received.

**RESOLUTION:**

**Moved:** Ms. Karin Day

**Seconded:** Mr. Mark McKenzie

That the WEROC Inc. financial report for the period 1 July 2021 to 31 March 2022, be received.

**CARRIED**

## 6.2 Income & Expenditure

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 1 April 2022

**Attachments:** Nil

**Voting Requirement:** Simple Majority

A summary of income and expenditure for the period 1 February 2022 to 31 March 2022 is provided below.

Date	Description	Debit	Credit
Opening Balance			\$203,640.39
2/02/2022	Premium Publishers INV-3450	\$694.46	0.00
16/02/2022	Shire of Merredin INV-M11908	\$442.60	0.00
9/03/2022	150 Square Pty Ltd INV-0064	\$2,395.00	0.00
17/03/2022	150 Square Pty Ltd INV-0128	\$3,185.05	0.00

<b>TOTAL</b>	<b>\$6,717.11</b>	<b>\$2,969.00</b>
<b>Closing Balance</b>		<b>\$196,923.28</b>

**Recommendation:**

That the WEROC Inc. summary of income and expenditure for the period 1 February 2022 to 31 March 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2022 to 31 March 2022 totalling \$6,717.11 be approved.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Mark McKenzie

That the WEROC Inc. summary of income and expenditure for the period 1 February 2022 to 31 March 2022 be received.

That the Accounts Paid by WEROC Inc. for the period 1 February 2022 to 31 March 2022 totalling \$6,717.11 be approved.

**CARRIED**

**7. MATTERS FOR DECISION**

**7.1 WEROC Inc. Budget 2022-23**

The WEROC Inc. Constitution states that:

*17.3 The Board will prepare and approve the annual budget at least 1 month before the end of the financial year.*

As the next scheduled meeting of the WEROC Inc. Board is in late June, to adhere to the rules of our Association, a draft budget for WEROC Inc. for the financial year commencing 1 July 2022 and ending 30 June 2023 has been prepared and is presented for the Board's consideration.

The proposed budget assumes that the \$12,000 (Ex. GST) annual subscription per Member Council will remain consistent with previous years. On the matter of subscriptions, the WEROC Inc. Constitution does not specify the amount of the annual subscription rather it states:

*10.1 Annual Subscriptions: Members are not required to pay a membership fee or annual subscription but may be required to pay an annual financial contribution as determined by the Association with such contributions to be in equal shares.*

Under the proposed budget, it is anticipated that WEROC Inc. will have a cash balance of \$133,710 on 30 June 2023.

**BUDGET NOTES**

**Income**

- A. The draft budget assumes that the annual subscription amount will be retained at \$12,000 (Ex. GST) per Member Council.
- B. The Consultancy and Project Reserve is now incorporated into the General Subscription.
- C. The Westpac Community Solution One Account no longer pays interest.
- D. GST on General Subscriptions.
- E. GST refunds have been calculated based on estimates of GST Input and Output Tax for each quarter.

**Expenditure**

1. The Westpac Community Solution One Account does not incur any fees and therefore no fees have been budgeted for.



2. Proposed budget is based on the Executive Officer's contracted hours (550) and rate of pay (\$62.73 Ex. GST).
3. Budget based on anticipated travel for the Executive Officer to attend four Board Meetings, two CEO Committee Meetings and travel for WMSIP at the contracted rate of 0.68c (Ex. GST) per km
4. Current contract expires on 1 March 2024 therefore no provision has been made for recruitment of an Executive Officer.
5. The proposed budget for Financial Services includes the monthly subscription fee for Xero accounting software (\$66.75 Ex. GST) and a small allocation for any miscellaneous financial assistance required from an Accountant.
6. The financial services audit allocation is based on the accepted quote of Audit Partners Australia for \$850+GST and an allowance for disbursements.
7. This allocation enables WEROC Inc. to engage consultants and to undertake special projects. Co-operative marketing initiatives are also allocated to this budget line item. The budgeted amount is based on estimated expenditure for the 2021-22 financial year.
8. The allocation for the management of the WEROC Inc. website is based on the Code Research Australia hosting fee of \$30 (Ex. GST) per month. The hosting fee is currently paid up until November 2022. The WEROC domain name was renewed in March 2022 and is paid up until 8 June 2025.
9. Host Council's will generally cover all meeting expenses. A small allocation is provided for any unforeseen meeting costs.
10. The proposed budget allocation for insurance is based on previous years quote from Local Community Insurance, with an allowance for premium increases for the following forms of insurance cover:
  - Public & Products Liability
  - Associations and Officials Liability
  - Workers Compensation
  - Personal Accident – Volunteers
  - Cyber Insurance
11. A small allocation is made for legal expenses to cover any eventuality.
12. A small allocation is made for any miscellaneous items.
13. GST Input Tax is calculated on budgeted expenditure items subject to GST.
14. ATO payments have been calculated based on estimates of GST Input and Output Tax for each quarter

**WEROC Inc.**  
**ABN 28 416 957 824**  
**DRAFT BUDGET 2022-2023**

		<b>Budget 2021/2022</b>	<b>Actual to 31/03/2022</b>	<b>Estimated Income/Exp enditure to 30 June</b>	<b>Proposed Budget 2022-2023</b>	<b>Notes</b>
	<b>INCOME</b>					
<b>0501</b>	<b>General Subscriptions</b>	\$72,000.00	\$72,000.00	\$72,000.00	\$72,000.00	A
<b>504.01</b>	<b>Consultancy &amp; Project Reserve</b>	\$0.00	\$0.00	\$0.00	\$0.00	B
<b>0575</b>	<b>Interest received</b>	\$0.00	\$0.00	\$0.00	\$0.00	C
<b>584</b>	<b>Other Income</b>	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>GST Output Tax</b>	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00	D
	<b>GST Refunds</b>	\$5,209.05	\$4,405.00	\$5,242.00	\$7,927.78	E

	<b>Total Receipts</b>	\$84,409.05	\$83,605.00	\$84,442.00	\$87,127.78	
	<b>EXPENSES</b>					
1545	Bank Fees & Charges	\$0.00	\$0.00	\$0.00	\$0.00	1
1661.01	WEROC Inc. Executive Services	\$30,450.00	\$22,855.96	\$31,168.81	\$34,501.50	2
1661.02	Executive Officer Travel and Accommodation	\$2,162.40	\$689.18	\$1,053.88	\$1,560.00	3
1661.03	WEROC Executive Officer Recruitment	\$780.00	\$0.00	\$0.00	\$0.00	4
1687	WEROC Financial Services Accounting	\$795.40	\$413.60	\$613.85	\$1,000.00	5
1687.03	WEROC Financial Services Audit	\$1,000.00	\$879.95	\$879.95	\$1,000.00	6
1585	WEROC Consultant Expenses	\$70,000.00	\$35,161.19	\$53,161.19	\$60,000.00	7
1850	Management of WEROC Website	\$360.00	\$775.00	\$775.00	\$360.00	8
1801	WEROC Meeting Expenses	\$500.00	\$0.00	\$0.00	\$500.00	9
1851	WEROC Insurance	\$6,000.00	\$5,583.38	\$5,583.38	\$6,000.00	10
1852	WEROC Legal Expenses	\$2,000.00	\$0.00	\$0.00	\$2,000.00	11
1853	WEROC Incorporation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	
1930	WEROC Sundry	\$300.00	\$0.00	\$0.00	\$300.00	12
3384	GST Input Tax	\$11,434.78	\$6,264.95	\$8,952.73	\$10,722.15	13
	ATO Payments	\$3,654.28	\$4,743.00	\$4,743.00	\$3,668.70	14
	<b>TOTAL PAYMENTS</b>	<b>\$129,437</b>	<b>\$77,366.21</b>	<b>\$106,931.79</b>	<b>\$121,612.35</b>	
	<b>Net Position</b>	<b>-\$45,027.81</b>	<b>\$6,238.79</b>	<b>-\$22,489.79</b>	<b>-\$34,484.57</b>	
	<b>OPENING CASH 1 July</b>	<b>\$193,194.46</b>	<b>\$190,684.49</b>	<b>\$190,684.49</b>	<b>\$168,194.70</b>	
	<b>CASH BALANCE</b>	<b>\$148,166.65</b>	<b>\$196,923.28</b>	<b>\$168,194.70</b>	<b>\$133,710.13</b>	

**Recommendation:**

That the WEROC Inc. draft budget for the year ending 30 June 2023, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Tony Crooks

That the WEROC Inc. draft budget for the year ending 30 June 2023, as presented, with a general subscription for each Member Council set at \$12,000 (Ex. GST), be adopted.

**CARRIED**

**7.2 Eastern Wheatbelt Co-Operative Marketing**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 19 April 2021

**Attachments:** Nil

<b>Consultation:</b>	Ms. Kelly Leonard, Marketing Manager, Australia's Golden Outback Ms. Robyn McCarthy, Manager, Central Wheatbelt Visitors Centre
<b>Financial Implications:</b>	\$4,000 allocation to be budgeted under the consultancy line item for the 2022-23 financial year
<b>Voting Requirement:</b>	Simple Majority

**Background:**

At the WEROC Inc. Board Meeting held on 22 February 2021 an allocation of \$3,000 toward collaborative marketing was endorsed for inclusion in the 2021-22 financial year budget:

<b>RESOLUTION:</b>	<b>Moved:</b> Mr. Jamie Criddle	<b>Seconded:</b> Mr. Rod Forsyth
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*That WEROC Inc.:*

- 1) Contribute \$302 Inc. GST toward a shared display at the 2021 Perth Caravan and Camping Show;*
- 2) Contribute up to \$3,000 toward collaborative marketing campaigns for the remainder of the 2020-21 Financial Year; and*
- 3) Allocate \$3,000 in the 2021-22 Budget for collaborative marketing.*

The \$3,000 contribution from WEROC was matched by NEW Travel, Roe Tourism and Pioneer's Pathway resulting in a combined contribution by local tourism groups of \$12,000 +GST. Australia's Golden Outback (AGO) contributed an additional \$13,000 +GST which was used for the following initiatives:

- 1) One-week Eastern Wheatbelt takeover of AGO organic social media posts
- 2) Two-week social media advertising posts promoting the four self-drive trails
- 3) Four-week Curtin Radio FM campaign
- 4) Half-page advertisement in the AGO wildflower feature in the West Australian on 14 August 2021
- 5) Half page advertisement in the Wheatbelt feature in the West Australian in March 2022

In addition to the \$3,000 +GST contribution toward these collaborative marketing initiatives, WEROC Inc. co-funded the Wheatbelt Agritourism Workshop facilitated by NEW Travel in July 2021 (\$500 - no GST charged) and a half-page advertisement in the 2022 AGO Holiday Planner (\$631.33 + GST). WEROC Inc. were also invoiced for the Central Wheatbelt Visitors Centre mail out service for the period 1 October 2020 – 1 October 2021 (\$402.36 + GST), resulting in a total expenditure on tourism initiatives in the 2021-2022 financial year of \$4,533.69 + GST.

**Executive Officer Comment:**

On Thursday 14 April 2022, the Executive Officer was forwarded an email from Ms. Robyn McCarthy, Manager Central Wheatbelt Visitors Centre, with a request from Australia's Golden Outback for a contribution of \$3,000 +GST toward a 'Wheatbelt local tourism group co-funding campaign' for the 2022/23 financial year. Roe Tourism, NEW Travel and Pioneers Pathway have also been asked to contribute this amount again and AGO have agreed to match this funding to achieve a total of \$24,000 +GST marketing spend.

AGO are proposing that the marketing spend will be split one third (\$8,000) on a wildflower season campaign and two-thirds (\$16,000) on a shoulder season campaign in March-June 2023. The rationale behind this is that visitors already come in the wildflower season and therefore the marketing dollars are better allocated to attracting visitors in the lower visitation months. The exact marketing activities are yet to be determined.

Based on the previous year's expenditure, and assuming that WEROC Inc. will continue to cover the costs of the brochure mail out service provided by the Central Wheatbelt Visitors Centre and contribute to additional ad-hoc marketing initiatives, it is recommended that an additional \$1,000 be allocated to tourism marketing in the 2022/23 financial year.

**Recommendation:**

That WEROC Inc.:

- 1) Contribute \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022/23.
- 2) Allocate up to, an additional \$1,000 from the consultancy budget for the 2022/23 financial year toward tourism marketing initiatives.
- 3) Consider any additional requests for funding throughout this period based on their merit.

**Comments from the meeting:**

- Mr. Darren Mollenoyux suggested that pending the outcome of the proposed revision of the Central Wheatbelt Visitor Centre service model, WEROC may need to allow for some additional funds to be allocated toward tourism in the 2022-23 financial year.

**RESOLUTION:**                      **Moved:** Ms. Karin Day                      **Seconded:** Mr. Mark McKenzie

That WEROC Inc.:

- 1) Contribute \$3,000 +GST toward the Wheatbelt local tourism group co-funding campaign for 2022/23.
- 2) Allocate up to, an additional \$1,000 from the consultancy budget for the 2022/23 financial year toward tourism marketing initiatives.
- 3) Consider any additional requests for funding throughout this period based on their merit.

**CARRIED**

**7.3      Designated Area Migration Agreement**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:**    22 April 2022

**Attachments:**                                      Nil

**Consultation:**                                      Ms. Mandy Walker, Director Regional Development, RDA Wheatbelt  
Mr. Steve Lanyi, Assistant Director of the Business, Industry and Regional Outreach, Department of Home Affairs

**Financial Implications:**                      NA

**Voting Requirement:**                      Simple Majority

**Background:**

At the WEROC Inc. Board Meeting held on 1 March 2022, under Agenda item 7.2, Designated Area Migration Agreement, the Board resolved as follows:

**RESOLUTION:**                                      *Moved: Mr. Raymond Griffiths                      Seconded: Ms. Lisa Clack*

*That:*

- 1) *The Executive Officer contact Regional Development Australia Wheatbelt to see if they have any capacity to work with WEROC to progress with an Eastern Wheatbelt DAMA.*
- 2) *WEROC will proceed with some initial groundwork to determine the local businesses/employers that are interested in the scheme and list of occupations to be covered under the agreement. Perdaman Global Services may be used to assist with this work.*

As per the Board's direction, the Executive Officer contacted Ms. Mandy Walker, Director Regional Development, at RDA Wheatbelt on 3 March 2022, to determine if they had any scope to support WEROC in moving forward with a DAMA for the Eastern Wheatbelt. Ms. Walker advised via email on 9 March 2022 that RDA Wheatbelt does not have the funds to complete the entire process but could contribute by helping to

collate data for the business case and might be able to provide a funding contribution if the costs are shared with Local Government.

Ms. Walker also advised that RDA Wheatbelt had been approached by Bencubbin CRC about a whole of Wheatbelt DAMA and that the Wheatbelt Development Commission had been approached separately, by CBH about the same. Given the interest from multiple parties, Ms. Walker organized a videoconference to discuss how we might be able to move forward on this initiative collectively.

**Executive Officer Comment:**

On Tuesday 5 April 2022 the Executive Officer and Mr. Raymond Griffiths, participated in a videoconference hosted by RDA Wheatbelt to discuss a possible whole of Wheatbelt DAMA. In attendance were representatives from the Bencubbin CRC, NEWROC, CBH Group, Wheatbelt Business Network, and Mr. Steve Lanyi, Assistant Director of the Business, Industry and Regional Outreach unit within the Department of Home Affairs. Some of the key points raised during this meeting are summarised below:

- CBH advised that they are considering an industry labour agreement that would apply only to their operations and questioned whether this would negatively impact on any potential DAMA agreement. Mr. Lanyi advised that they would be treated independently, and any labour agreement should not impact on the DAMA. CBH advised that they would need time to consider their options before agreeing to be involved in a DAMA submission.
- Mr. Lanyi indicated that rather than focusing on certain sub-regions, a DAMA covering the whole of the Wheatbelt region would be his recommendation. Concerns were, however raised from the regional stakeholders over the difficulty in meeting the needs of all Wheatbelt Shires.
- The Designated Area Representative (DAR) is a key consideration in determining to proceed with a DAMA. Whoever takes it on needs to have the resources and funding to support a part-or-full-time role for 5 years as well as provide a vehicle and cover other employee expenses. The DAR role is most often taken up by a Local Government, however in the Pilbara, Regional Development Australia have absorbed this role, and, in the Kimberley, the local Chamber of Commerce are the DAR.
- Mr. Lanyi stressed that the process to develop and negotiate a DAMA agreement is resource intensive and will take at least six to 12 months. He urged all parties to consider that with the international borders reopening some of the constraints in finding low skilled workers will be eased.
- Mr. Lanyi advised that the next steps for the Wheatbelt are to agree on the scope of the DAMA (e.g., sub-region(s) or whole of Wheatbelt), the occupations that need to be included, who will take responsibility for writing the business case and who will take on the DAR role if the negotiations are successful.
- RDA Wheatbelt have offered to lead the discussions and have scheduled another meeting for Wednesday 4 May. Prior to this meeting it has been requested that each party identify the occupations required to be included in the DAMA and to identify any organisation that may be willing to take on the DAR role.

To assist in collating data on the occupations to be included in a DAMA, the Executive Officer requested that WEROC CEO's circulate a workforce requirements survey to their communities. At the time of preparing this agenda, 16 responses have been received.

**Recommendation:**

That the Board note the new information and discuss their preference to proceed with a whole of region DAMA or continue with a focused approach for the Eastern Wheatbelt.

**Comments from the meeting:**

- It is difficult to make any decisions at this time, given that discussions with other interested parties are ongoing.

- The Board would like to wait and see what comes out of the meeting scheduled for 4 May 2022 before discussing this matter further.

**RESOLUTION:**

**Moved:** Ms. Glenice Batchelor

**Seconded:** Mr. Darren Mollenoyux

That the Executive Officer provide an update at the WEROC Inc. Board meeting scheduled for 27 June 2022.

**CARRIED**

## **7.4 WEROC Inc. WHS Advisory Services**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 21 April 2022

**Attachments:** Nil

**Financial Implications:** Unknown

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Inc. Board Meeting held on 22 November 2022, under Agenda Item 7.5 Review of the WEROC Inc. Strategic Plan, the Shire of Kellerberrin requested that a workplace health and safety officer be considered as a shared resource across WEROC. As directed, the Executive Officer drafted a request for quote which was sent to WEROC CEO's for comment on 12 December 2021. The document was revised based on the feedback provided before being sent to workplace health and safety consultants on 20 December 2021.

The Executive Officer received three responses to the Request for Quote, which were presented at the WEROC inc. Board Meeting held on 1 March 2022. During discussion various concerns were raised over the ability for the proposals presented to meet the requirements for each Local Government and the Board resolved that the matter be referred to the CEO Committee for further discussion.

**Executive Officer Comment:**

The WEROC Inc. CEO Committee met in Kellerberrin on Wednesday 20 April 2022. The key points of discussion are summarised below:

- Shire's have met individually with representatives from LGIS to discuss the role of the Regional Risk Coordinator (currently Mr. Chris Gilmour), and the potential to expand the scope of services and support offered through this position.
- There is a general sense that the Regional Risk Coordinator has done a good job in supporting Local Governments with policy and procedures, particularly from a risk management perspective, but there is a need for more on the ground support and a stronger focus on workplace health and safety (WHS).
- Mr. Raymond Griffiths suggested that WEROC write to Mr. Gilmour and ask him to:
  - (a) Clarify the full scope of services and advice he can provide both from a risk management and WHS perspective.
  - (b) Detail what he believes is required above and beyond the support he can provide, in order to achieve best practice and ensure compliance with new legislation.
- Mr. Griffiths recommended that based on Mr. Gilmour's response, WEROC should identify the gaps and then look at developing a more defined scope of works for a potential local/shared resource.
- Ms. Lisa Clack questioned whether LGIS had been canvassed to see if they can put another staff member in the region to provide the extra support required, rather than Local Governments employing a shared resource.
- Mr. Darren Mollenoyux suggested that once there is more clarity on the "gaps" in the service provided by the Regional Risk Coordinator, LGIS could be approached to undertake a trial similar to the CESM model whereby LGIS and the WEROC Shires co-fund a locally based resource.

- There is no appetite to proceed with any of the consultants who responded to the Request for Quote given the lack of on the ground support they can provide.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Mr. Nic Warren

---

That WEROC Inc. write to Mr. Chris Gilmour, Regional Risk Coordinator, LGIS, and request that he:

- (a) Clarify the full scope of services and advice he can provide; and
- (b) Provide his thoughts on what is required above and beyond the scope of his role, in order to achieve best practice and compliance with legislation, in both risk management and workplace health and safety.

**Recommendation:**

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

**Comments from the meeting:**

- The Shire of Yilgarn will be employing someone themselves.
- The Shire of Westonia have done a lot of work on workplace health and safety in the last couple of years and have experienced staff and a sound structure in place. They do not have a requirement for a shared resource.
- The Shire of Bruce Rock are keen to explore the option of a shared resource further. The Shire have practices and procedures in place but need someone on the ground driving cultural change.
- The Shire of Tammin have a good safety cultural already but are interested in the possibility of a shared resource. Their involvement would largely come down to cost.
- The Shire of Merredin is interested in exploring a shared resource but as with Tammin, it will come down to cost.
- The Shire of Kellerberrin is interested in a shared resource.

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Ms. Glenice Batchelor

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That:

- 1) The Board endorse the recommendations of the WEROC Inc. CEO Committee.
- 2) The four Shires that are interested in pursuing a shared workplace health and safety resource will meet to discuss the concept further and agree on next steps.

**CARRIED**

## **7.5 WEROC Inc. Tourism Projects**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** Nil

**Date:** 21 April 2022

**Attachments:** Nil

**Financial Implications:** Unknown

**Voting Requirement:** Simple Majority

**Background:**

At the WEROC Board Meeting held on 22 November 2021 the Board discussed the priorities for collaborative tourism product development and resolved as follows:

**RESOLUTION:**

**Moved:** Mr. Darren Mollenoyux

**Seconded:** Ms. Karin Day

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That:



- 1) The agreed tourism priorities for WEROC be caravan and camping, nature, parks and reserves, events, and trails.
- 2) Each Shire provide the Executive Officer with information on tourism projects planned, in-progress or desired under each of the four priority areas before the next meeting to facilitate further discussion on next steps.

On 26 November 2021, the Executive Officer sent a template to WEROC CEOs with a request that they provide detail of tourism projects in progress or recently completed, planned but not yet commenced and any possible projects that could be progressed collaboratively through WEROC. A summary of information supplied through this, and an earlier survey conducted as part of the Tourism Product Audit was presented for discussion at the WEROC Board Meeting held on 1 March 2022. The Board resolved that further consideration needed to be given to priorities for tourism development and referred the matter to the WEROC Inc. CEO Committee for further discussion.

**Executive Officer Comment:**

The WEROC Inc. CEO Committee met in Kellerberrin on Wednesday 20 April 2022. The key points of discussion are summarised below:

- It is difficult to gain any traction on tourism priorities without a dedicated resource.
- Mr. Raymond Griffiths suggested that the way forward might be to better utilise the shared resource that already exists (i.e., the Central Wheatbelt Visitors Centre) and to get more value for WEROC Shires, this might mean paying a higher fee.
- Ms. Lisa Clack indicated that the Shire of Merredin would be happy to investigate this possibility further and over the coming months will put together a proposal for a different service delivery model for the Visitors Centre.

The CEO Committee resolved as follows:

**RESOLUTION:** **Moved:** Mr. Darren Mollenoyux **Seconded:** Ms. Lisa Clack

*That the Shire of Merredin will investigate an expanded service offering for the Central Wheatbelt Visitors Centre and present a proposal, inclusive of financial implications, to the WEROC Inc. Board.*

**Recommendation:**

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

**RESOLUTION:** **Moved:** Mr. Darren Mollenoyux **Seconded:** Mr. Tony Crooks

That the Board endorse the recommendations of the WEROC Inc. CEO Committee.

**CARRIED**

**7.6 WEROC Inc. Strategic Waste Management Plan**

**Author:** Rebekah Burges, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 20 April 2022

**Attachments:** Attachment 2: WEROC Strategic Waste Management Plan Draft Action Plan

**Consultation:** Mr. Giles Perryman, Director, ASK Waste Management

**Financial Implications:** NA

**Voting Requirement:** Simple Majority

**Background:**

On Wednesday 20 April 2022, Mr. Giles Perryman, Director ASK Waste Management, forwarded a link to the Draft Strategic Waste Management Plan for WEROC and requested that Shire's review the actions and priorities and provide feedback. The draft plan was forwarded on to WEROC Inc. Board Members on the same day with a request to provide feedback by Friday 29 April 2022.

Mr. Perryman advised that the landfill rationalisation study is yet to be finalised but based on the economic modelling that has been done, Option 2 is emerging as the best solution. This option involves establishing two regional landfills, one in Merredin and the other in Southern Cross. All other landfills will be converted to transfer stations and those that are unstaffed would be fitted with remote access systems. Bruce Rock would continue landfilling until their landfill is full and then start to transfer waste to Merredin.

**Executive Officer Comment:**

Given that the meeting Agenda will be distributed prior to 29 April, the Executive Officer will forward the consolidated feedback from each Shire as a separate attachment prior to the meeting.

**Recommendation:**

That the Board consider the feedback provided individually by each Local Government and agree on any changes/amendments to the draft plan.

**Comments from the meeting:**

- Mr. Darren Mollenoyux requested that discussion be held over to the next meeting as there has not been sufficient time to read and make recommendations on the report.

**RESOLUTION:**                      **Moved:** Mr. Darren Mollenoyux                      **Seconded:** Ms. Joanne Soderlund

That discussion on the draft Strategic Waste Management Plan be held over until the next meeting of the WEROC Inc. Board.

**CARRIED**

**7.7      Regional Ranger Service**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:**    21 April 2022

**Attachments:**                                      Nil

**Consultation:**                                      NA

**Financial Implications:**                      NA

**Voting Requirement:**                      Simple Majority

**Background:**

Priority five of the WEROC Inc. Strategic Plan 2020 - ranger and regulatory services solution, identified an action to complete a review of ranger service delivery arrangements across Member Councils. This review was completed in early April 2021 and presented for discussion at a CEO Committee Meeting held on 19 April 2021. The CEO Committee resolved that the Executive Officer would contact WA Ranger Services to enquire about a locally based Ranger to service the WEROC Local Governments.

At the WEROC Inc. Board meeting held on 27 April 2021, the Executive Officer advised that contact had been made with Mr. Matthew Sharpe, from WA Contract Ranger Services and was aware that a meeting between Mr. Sharpe and the Shire of Merredin would be taking place on Wednesday 28 April 2021 to discuss the possibility of a Ranger being based in Merredin. Mr. Mark Dacombe, former temporary CEO of the Shire of Merredin advised that after the meeting with Mr. Sharpe, he would make contact with the WEROC CEO's to discuss how they can move forward with a regional Ranger solution.

At the WEROC Inc. Board Meeting held on 23 June 2021, Mr. Dacombe provided the following update:

- The Shire of Merredin have entered into a one-year contract with WA Contract Ranger Services for the period 1 July 2021 to 30 June 2022. The contract involves a 22 hour per week Ranger Service in Merredin, which will be reviewed mid-term.
- The contract Ranger will be based in Merredin, making it easier to service other Shires in the region.
- If the Shire of Merredin are happy with the service and want to continue down that path, they will look at tendering the contract for an additional period of 3 years.
- Mr. Sharpe has indicated that if they secure a longer-term contract then he will look at buying a house in Merredin.

In response to the information supplied by Mr. Dacombe the Board resolved as follows:

**RESOLUTION:**                      **Moved:** Mr. Rod Forsyth                      **Seconded:** Mr. Wayne Della Bosca

*That:*

1. *No further action in regard to the delivery of a regional ranger service is required at this stage; and*
2. *Avenues to support improved emergency management services will continue to be investigated by WEROC and individual Local Governments.*

**Executive Officer Comment:**

The Executive Officer understands that a Ranger employed by WA Contract Ranger Services has been based in Merredin since July 2021 and provides services to Merredin and neighbouring Shires. The Shire of Merredin's existing contract with WA Contract Ranger Services is due to expire at the end of June and so it might be timely to discuss how the regional service is performing and whether there are any outstanding concerns or issues that still need to be addressed.

**Recommendation:**

That the matter be considered, and any required actions be discussed.

**Comments from the meeting:**

- The Shire of Merredin are approaching the end of their initial one-year contract with WA Contract Ranger Services. They are happy with the service and will proceed with a three-year contract unless there is an appetite from other WEROC Shires to discuss a regional fee structure with WA Contract Ranger Services.
- All Shire's indicated that they are happy with the service provided and thanked the Shire of Merredin for putting this matter on the table for discussion but would like to maintain their existing arrangements.

**RESOLUTION:**                      **Moved:** Ms. Glenice Batchelor                      **Seconded:** Mr. Mark McKenzie

That the WEROC Inc. Board support maintaining existing arrangements for Ranger services.

**CARRIED**

**7.8      Discussion and Decisions Arising from the Presentation by Dr. Karl O'Callaghan**

**Author:**                                      Rebekah Burges, Executive Officer

**Disclosure of Interest:**                      No interest to disclose

**Date:**    21 April 2022

**Attachments:**                                      Nil

**Voting Requirement:**                      Simple Majority

**Executive Officer Comment:**

Following the presentation from Dr. Karl O'Callaghan it may be appropriate for the WEROC Inc. Board to consider what, if any, further action is required on this matter.

**Recommendation:**

That the information as presented by Dr. O'Callaghan be considered, and the matter discussed.

**RESOLUTION:**                      **Moved:** Ms. Karin Day                      **Seconded:** Mr. Mark McKenzie

That the information be noted.

**CARRIED**

**8. EMERGING ISSUES**

NIL

**9. OTHER MATTERS (FOR NOTING)**

**9.1 Customer Service Excellence Program**

The Customer Service Institute of Australia are proposing to deliver their customer service excellence training during the week of 29 August to 2 September 2022. This program has twice been postponed due to COVID and they had originally proposed rescheduling to mid-July, but these dates are no longer available. As per the previous arrangements, Shire's will be asked to organize venues and catering and to promote the opportunity within their communities.

**Comments from the meeting:**

- The Executive Officer informed the Board that subsequent to the agenda being sent out, CSIA had been in contact to advise that there are two alternative dates now available for the WEROC workshops. These are 20 to 24 June or 18 to 22 July.
- The preferred dates are 20 to 24 June.
- The Executive Officer will work with the Shire of Westonia to determine the most suitable date on which to hold their workshop and will schedule the remaining sessions around that.

**9.2 Wheatbelt Medical Student Immersion Program 2022**

The Wheatbelt Medical Student Immersion Program for 2022 has been divided into a primarily virtual program for Notre Dame Students which took place in March, and a physical visit for Curtin University students which is planned for September.

The virtual program in March involved students participating in a series of videoconferences and virtual meetings with regional hosts. The students also visited either Narrogin or Northam for a day trip on Tuesday 15 March. There were a total of 18 virtual hosts from the WEROC Shires - Southern Cross (7), Bruce Rock (7), Kellerberrin (1), Merredin (1), Tammin (1) and Westonia (1) – and four presenters (3 from Bruce Rock and 1 from Kellerberrin) for the community panel discussion on 17 March.

The Executive Officer participated in weekly WMSIP meetings throughout February in the lead up to the Notre Dame program to support Notre Dame staff in planning and delivering their virtual program. A debrief was held on Thursday 24 March and feedback suggests that whilst there was value in conducting the program virtually this year it is certainly not as impactful as the regional placement model.

**Comments from the meeting:**

- It was requested that the Executive Officer contact the University of Notre Dame to obtain a copy of their review of the virtual student placement in March.

### **9.3 Regional Development Precincts Policy**

#### *Attachment 3. Regional Development Precincts Strategy*

On March 1, the National Farmers Federation (NFF) launched their Regional Development Precincts Strategy. The strategy identifies 20 regional centres throughout Australia and recommends a national cabinet-led process to support these major regional precincts by establishing a governance framework and providing \$1.4 billion in funding to “meaningfully shape their success”. Merredin has been identified as one of the 20 regional centres.

The aim of this strategy is for Australians and Australian businesses to be no more than 90 minutes from the services they need to thrive personally and financially and to ensure businesses have access to infrastructure that can get people and goods around the country and the world. A copy of the strategy is provided as an attachment.

### **9.4 Regional Strengths and Infrastructure Gaps Report**

#### *Attachment 4. Regional Strengths and Infrastructure Gaps. Regional Analysis Western Australia*

On 17 March 2022, Infrastructure Australia released the *Regional Strengths and Infrastructure Gaps* report. This report is intended to provide government, industry, businesses and the community with a guide to support migration and further growth off the back of the 200 per cent increase in growth in Australia’s regional areas in 2019/2020.

In developing this report, Infrastructure Australia collaborated with 48 Regional Development Australia committees to conduct extensive consultation on community views. This was supported by engagement with key regional stakeholders, including businesses, peak bodies and industry groups, to help create a picture of each area’s diverse assets, growth industries and infrastructure requirements.

Region-specific reports provide a lens to highlight and understand opportunities and prioritise investment. The report also looks for commonalities to promote collaboration and knowledge sharing to enable proactive planning led by local communities. The regional analysis for Western Australia is provided as an attachment.

#### **Comments from the meeting:**

- The document sent with the meeting agenda could not be opened. It was requested that the Executive Officer send a link to the report online.

### **9.5 Town Teams Movement**

#### *Attachment 5. Towns Teams Movement Brochure*

Ms. Alyce Ventris, Wheatbelt town team builder for the Town Teams Movement has been working with the NEWROC Shires and more recently the Shire of Kellerberrin and is eager to start discussions with other Wheatbelt towns.

At present there are in excess of 90 Town Teams, most of which are located in Western Australia. Town Teams include businesses, landowners and residents working collaboratively with their local government to improve a place or area, often a town Centre or main street.

It is free to join the movement and there are no membership fees. The only requirement to be a Town Team is to align with and live the [Town Team Charter](#). For more information, please refer to the attached brochure or visit the website <https://www.townteammovement.com>. If there is interest in hearing more about Town Teams, Ms. Ventris has offered to attend a future meeting of WEROC to provide an overview.

#### **Comments from the meeting:**

- The Executive Officer to request that Ms. Alyce Ventris present to the WEROC Inc. Board at the meeting scheduled for 27 June 2022.

## 10. FUTURE MEETINGS

The approved schedule of meeting dates and locations for 2022 is provided below. The next meeting will be held in Merredin on Monday 27 June 2022.

Date	Time	Host Council
Tuesday 1 March	9.30am	Videoconference
Monday 2 May 2022	9.30am	Westonia
Monday 27 June	1.00pm (following the Zone meeting)	Merredin
Monday 5 September	9.30am	Tammin
Monday 21 November	9.30am	Bruce Rock

## 11. CLOSURE

There being no further business the Chair thanked Members for their participation and closed the meeting at 11.28am.

### DECLARATION

These minutes were confirmed by the WEROC Inc. Board at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed

**MINUTES**  
**SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE**  
**WORKSHOP**  
**WEDNESDAY, 4<sup>th</sup> MAY 2022**

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Minutes of the Shire of Yilgarn Tourism Advisory Committee Workshop held on Wednesday, 4<sup>th</sup> May 2022 in the Shire of Yilgarn Council Chambers at 6.00pm.

The Chair opened the meeting at 6:02 pm.

**1. ATTENDANCE**

Cr J Cobden – Chair, Council Representative,  
Cr L Rose – Council Representative  
K Crafter,  
R Stevens,  
N Warren – Shire CEO  
G Brigg – Shire EMI  
K Chrisp – Shire AMO  
J Karra – Shire ASO

**APOLOGIES**

R Goodhill, L Black, A Carnicelli, S Carnicelli, L Gethin, J Stephen, G Kenward, Kerry Fairless, Ken Fairless

**2. CONFIRMATION OF PREVIOUS MINUTES**

***Moved K Crafter, Seconded K Chrisp, that the Minutes of the Tourism Advisory Committee meeting held on Wednesday, 6<sup>th</sup> April 2022 be confirmed.***

**CARRIED**

**3. BUSINESS OF AN URGENT NATURE**

Prior to the workshop, the committee were made aware of the resignation of Robin Stevens from the Museum Curator position at the Southern Cross Museum.

N Warren thanked Robin for her efforts over the past years, and commended the tireless work undertaken to maintain the museum to such a high standard.

Robin will step down as curator from the 4 July 2022, but will stay on as a volunteer.

Robin's museum report is attached.



## MINUTES

### SHIRE OF YILGARN TOURISM ADVISORY COMMITTEE WORKSHOP WEDNESDAY, 4<sup>th</sup> MAY 2022

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#### 4. WORKSHOP

The Pioneer Wall and Lake Koorkadine trail were workshopped. See attached project tracker for details.

#### 5. NEXT MEETING

The next meeting of the Committee is scheduled for **Wednesday, 1 June 2022**.

#### 6. MEETING CLOSURE

The Chair closed the workshop at 7:30pm.

DRAFT

## Local Roads and Community Infrastructure – Business Case

### Purpose of Report

To comply with Council Policy 3.13 – Discretionary Capital Expenditure – Business Case Requirement, which states:

*That any Discretionary Capital Expenditure items exceeding \$100,000 listed in annual Budgets (excluding road construction and maintenance expenditure) must be accompanied by an adequate Business Case to assist Council in determining the relevance of the expenditure.*

*The requirement of a documented Business Case will ensure that Councillors are making sound judgements on expenditure in excess of the \$100K amount.*

### Background

At the May 2022 Ordinary Council meeting, Councillors are being asked to endorse a project program for submission to the Australian Government's Department of Infrastructure, Transport, Regional Development and Communications for approval under the Local Roads and Community Infrastructure (LRCI) Round 3 Program.

The LRCI program supports local councils to deliver priority local road and community infrastructure projects across Australia, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 pandemic.

As part of Phase 3, the Shire of Yilgarn were offered \$1,887,044.

The following seeks to provide Council with relevant information as to enable an informed decision to be made regarding the following proposed projects (the Projects):

- |    |   |                |
|----|---|----------------|
| 1. | Southern Cross Sports Complex Upgrade                     | \$650,000.00   |
| 2. | Yilgarn Satellite Townsite Playground/Open Space Upgrades | \$1,237,044.00 |

### Project Selection

The following process was undertaken to select the Projects.

1. Council staff compiled a list of 14 eligible projects, of which were in keeping with the Shire's Community Strategic Plan and met the eligibility criteria for the funding;
2. At the December 2021 Council Discussion Session, the project list was provided to Councillors, and feedback was sought on the projects, including a priority rating for each project;
3. Councillors provided feedback, and based on this feedback, Shire staff shortlisted seven projects for further investigation, including:
  - Southern Cross Sports Complex Upgrade;
  - Satellite Townsite Playground Upgrades;
  - District Entry Statements;

- Main Street Upgrades;
  - Emu Park Upgrade;
  - Footpath Upgrades; &
  - Constellation Park Pump Track.
4. A community consultation process was then undertaken, via electronic and hardcopy survey, which asked the community to provide feedback and prioritise the shortlisted projects, with the following ratings provided from 26 submissions:

Project Number	Project	Ranking *	Appeal to Community **	Importance to Community **	Meets Needs of Community **	Complies with Strategic Community Plan **	Overall Ranking Points
1	Southern Cross Sports Complex Upgrade	2.4	7.8	8.0	8.4	8.1	39.8
5	Main Street Upgrades	4.6	6.3	6.7	6.8	7.4	32.6
6	Satellite Townsite Playground Upgrades	5.3	6.4	6.8	6.8	7.5	32.2
2	District Entry Statements	4.0	6.4	6.3	6.3	6.8	32.0
4	Footpath Upgrades	4.3	5.0	5.9	6.3	6.8	29.8
3	Emu Park Upgrades	4.0	5.5	5.5	5.4	6.6	28.9
7	Constellation Park Pump Track	5.4	5.8	5.5	5.5	5.9	27.3
8	Other	6.1	5.1	4.8	4.9	4.7	23.4

\* Ranked out of 8 projects, weighted average, lower the better.

\*\*Rated based on 10 = Highest Rating, 1 = Lowest Rating, higher the better.

Darker colouring equates to higher ranking per category.

5. Based on community feedback, three projects were shortlisted for further investigation:
  - Southern Cross Sports Complex Upgrade;
  - Southern Cross Main Street Upgrades; &
  - Satellite Townsite Playground/Open Space Upgrades.
6. Initial investigations into the shortlisted projects were commenced which included:
  - a. Shire staff meeting with a number of representatives from local community groups that utilise the complex to seek ideas and comments on what the upgrade of the building and surrounds might include. A large number of wish list items were identified, indicating significant funding would be required to achieve the needs of the community.
  - b. Shire staff contacting relevant community organisations at the satellite townsites, including Bodallin, Bullfinch, Marvel Loch, Moorine Rock and Mount Hampton. Staff sought feedback from the relevant organisation on what they would like to see implemented as part of the satellite townsite upgrades. Based on this feedback, the Shires Asset Management Officer, has sought cost estimates for the various instalments, of which have been utilised for budgeting purposes.
  - c. The Executive Manager Infrastructure commenced investigations into the main street upgrade. Via discussions with various stakeholders, contractors and suppliers, it became evident that timeframes and budget constraints may be prohibitive, and as such, the project was deemed not suitable for LRCI funding during this phase.

It can be seen that the three shortlisted projects rated highest through the community consultation process. Whilst one project has been removed from current considerations, it is believed that the two proposed projects will achieve an acceptable level of community satisfaction.

## **Project Inclusions**

### **Southern Cross Sports Complex Upgrade:**

It is proposed that this project will be undertaken in two stages. The first, being a tender for the design and contract management. This will allow investigations into the relevant building extension and additions requested. Once feedback from the design consultant is received, then a finalised list of priority and optional items will be drafted and then tendered, with Stage two being the construction phase.

The following items are currently part of the considerations for the project:

Kitchen –

- Increased cupboard space
- Kitchen extension



- Power upgrade
- Built in Bain-marie in the kitchen

#### Yilgarn Agricultural Society Rooms –

- Windows replaced
- Ceiling upgraded
- Built in, lockable cupboards

#### Toilets –

- Entire overhaul and upgrade
- Change tables in both male & female toilets
- Changeroom with showers for ladies
- Parents room

#### Storage -

- Area to store tables and chairs when not in use
- Extra storage for Basketball assoc with built in shelves
- Storage for goal post covers etc

#### Gymnasium –

- Large fans/air-conditioning
- Viewing area improvements, (Perspex to replace poles)
- Kids play area upstairs (old gym)
- Noise suppression in viewing area

#### Football Rooms –

- Extension of “Umpires” room (trainers rubdown room), office and possibly changerooms
- Upgrade of toilets and showers
- Carpet replacement

#### Lounge –

- Door to bar near canteen end
- Removal of pillar
- Extra power points (maybe hanging from ceiling)
- Secure money handling area
- Seating along windows for viewing of games
- Internal windows between gymnasium and lounge
- Replacement of internal doors

#### Exterior/outside –

- Playground upgrade
- More external power points
- Upgrade to 15-amp power to other end of oval
- Timing box windows
- Removal of old skatepark – replace with more child friendly area
- Replace other 2 basketball courts to the same as the others
- Air-conditioner or fan in old netball clubrooms
- Lighting in toilets in old netball clubrooms
- Portico over canteen
- Higher fence behind goals
- Solar on roof
- Sealing of entire carpark area
- New Changeroom area to South of Courts (suggested existing changerooms used for indoor sports, with new larger changerooms and ancillary rooms for football).
- Amend dugouts to remove ability for kids to climb on.

### **Satellite Townsite Playground/Open Space Upgrades**

The following upgrades are currently proposed, pending the final tender process and community group approvals:

#### **Marvel Loch:**

- New pit and fencing;
- New playground design;
- Supply and install new picnic table, bench seat and park bin

#### **Bulfinch:**

- Install of themed style rocker (mining/ farming)
- Shade design to cover all area
- Limestone and sand to include current installs

#### **Mount Hampton:**

- New pit and fencing;
- New playground design;

#### **Moorine Rock:**

- New pit and fencing;
- New playground design;

- Supply and install new fixed shade design

Bodallin:

- New pit and fencing;
- New playground design;
- Picnic tables/ bench seats;
- Shade Structure.

### Community Strategic Planning

As indicated above, the community feedback shows that the proposed projects are in keeping with the Shire of Yilgarn Community Strategic Community Plan.

The following details the relevant section of the Strategic Community Plan the proposed projects comply with:

Project	Strategic Compliancy
Southern Cross Sports Complex Upgrade	Community Strategic Plan Strategy 1.1.2 - Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library, community centre, halls)
Yilgarn Satellite Townsite Playground/Open Space Upgrades	Community Strategic Plan - 1.1.2 Provide and maintain high quality community infrastructure (recreation centre, oval, bowls, swimming pool, library, community centre, halls)

### Financial Implications

Co-contributions are not required under the LRCI Program, however Councils are required to continue their normal ongoing capital expenditure levels.

Due to there being no co-contribution requirements, there is no requirement to draw funds from General Revenue or Reserves.

It is not believed that any own source funding will be required through this project. As such, there will be no rate increase implications or effects on other levels of service.



## **Sports Complex Upgrade**

The Shire's Asset Management Officer has undertaken an asset condition report for the Southern Cross Sports Complex. With the maintenance replacement program for the building indicating \$394,832 will be required over the next four years as a minimum. The Southern Cross Sports Complex Upgrade will see a number of required maintenance items addressed, meaning the funds Council would have had to provide to address these items over the next four years can be funded through the LRCI program. This is a benefit to Council and will allow for the funds that would normally have had to be allocated to maintenance, able to be spent in other areas.

The current list of upgrades proposed through this process are deemed to have a low effect on ongoing maintenance costs compared to current costs. Due to the upgrade of fixtures and fittings and the option of solar power, it may also see an operational cost reduction.

## **Satellite Town site Playground/Open Space Upgrades**

Whilst generally playground/open space equipment has a low maintenance cost value, the equipment currently located at the various satellite townsites is at the end of its useful life, and as such, Council would have to consider upgrade regardless of the LRCI project.

As such, use of the LRCI funding allows Council to address an impending capital expenditure, with no direct effect on general revenue or reserve accounts.

Ongoing maintenance and operational costs, in keeping with current costs for playground equipment, is deemed low.

## **Summary**

It is requested Council endorse the submission of the following projects to the Australian Government's Department of Infrastructure, Transport, Regional Development and Communications for approval under the Local Roads and Community Infrastructure Round 3 Program:-

- |   |                 |
|---|-----------------|
| - Southern Cross Sports Complex Upgrade                     | \$650,000.00    |
| - Yilgarn Satellite Townsite Playground/Open Space Upgrades | \$1,237,044.00. |

This is based on:

1. Community consultation indicating the proposed projects as being the most appealing to the community, most important to the community, will meet the needs of the community and will comply with the Community Strategic Plan.
2. There being no requirement for co-funding, therefore having no capital expenditure effects on short term budgets;
3. The proposed projects reducing current maintenance liabilities; and
4. The proposed projects having no significant ongoing maintenance or operational cost increases compared to current costs.



**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 April 2022**

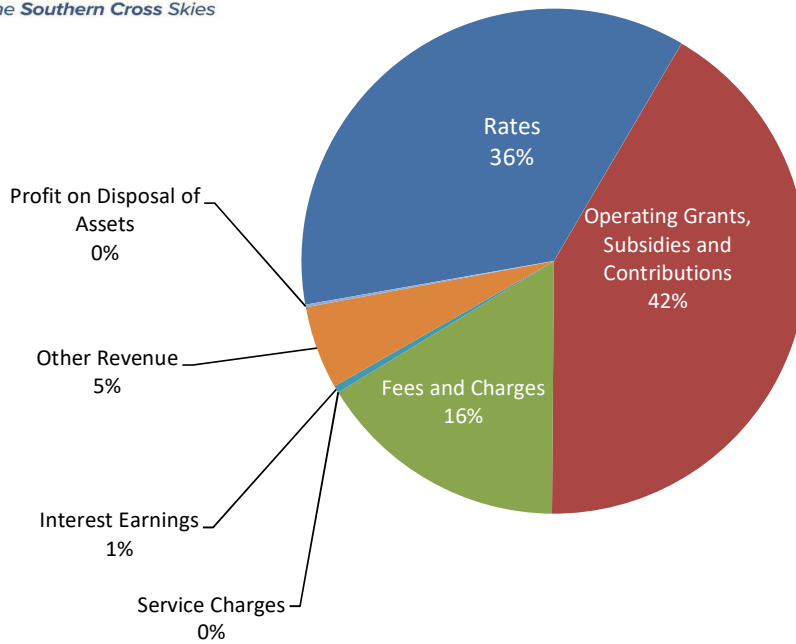
**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

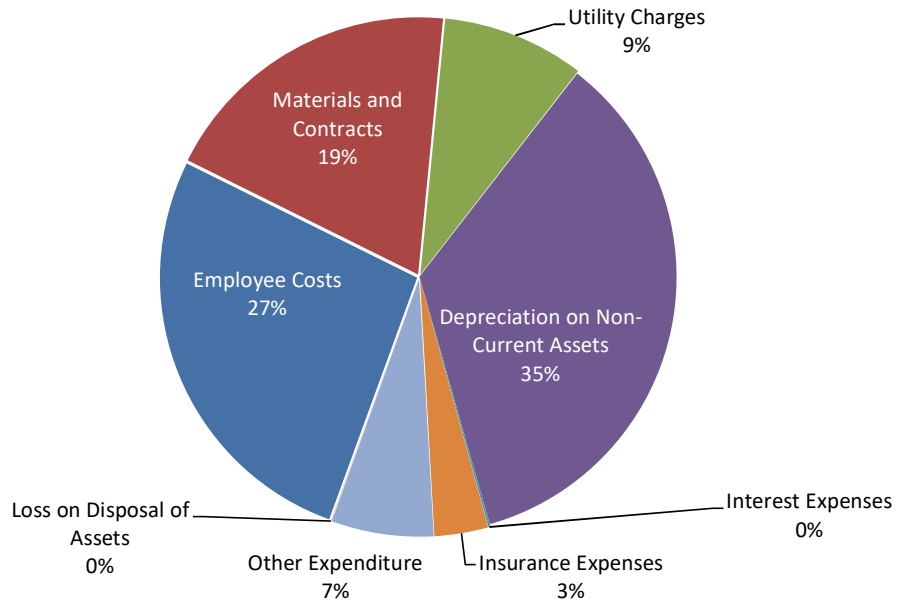
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**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 30 April 2022**  
**Operating Revenue**

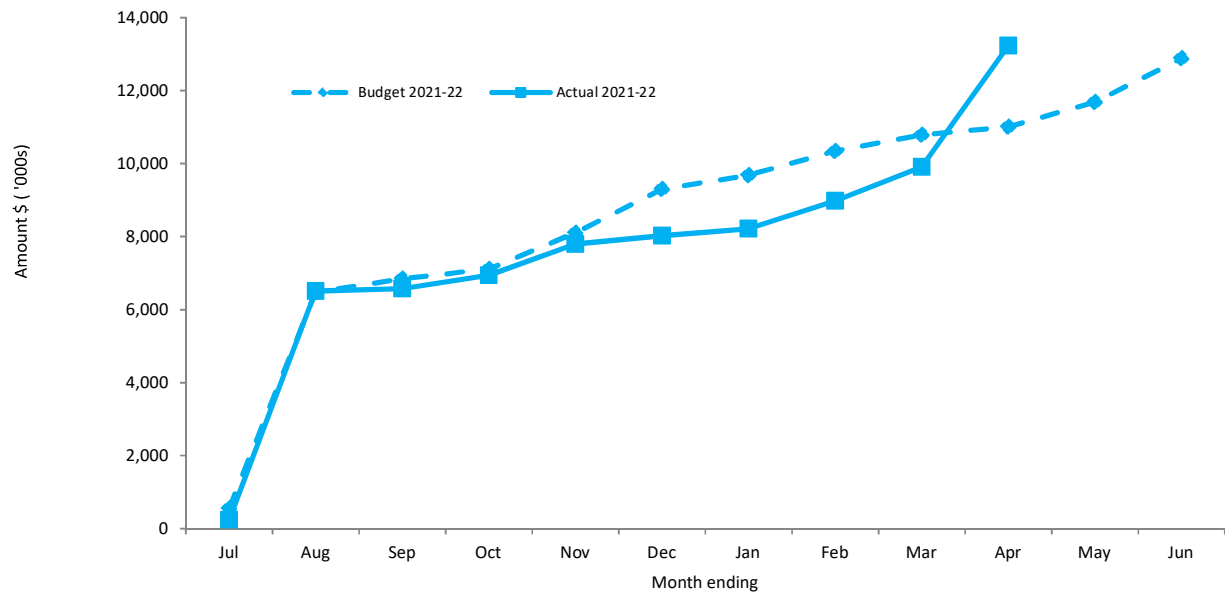


**Operating Expenditure**

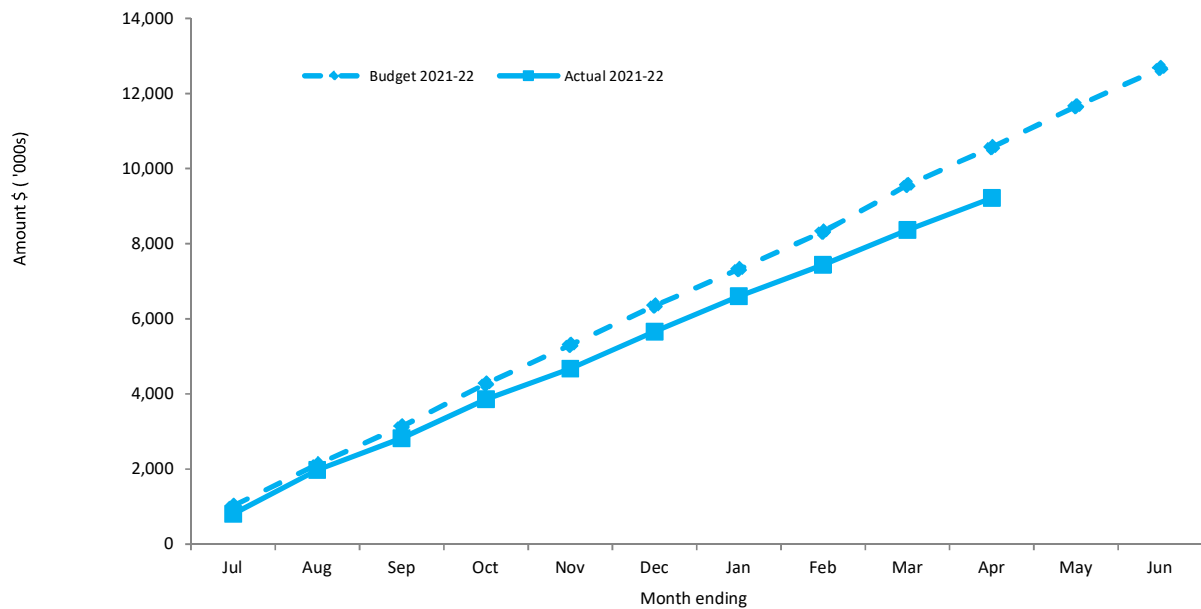


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

### Budget Operating Revenues -v- Actual (Refer Note 2)

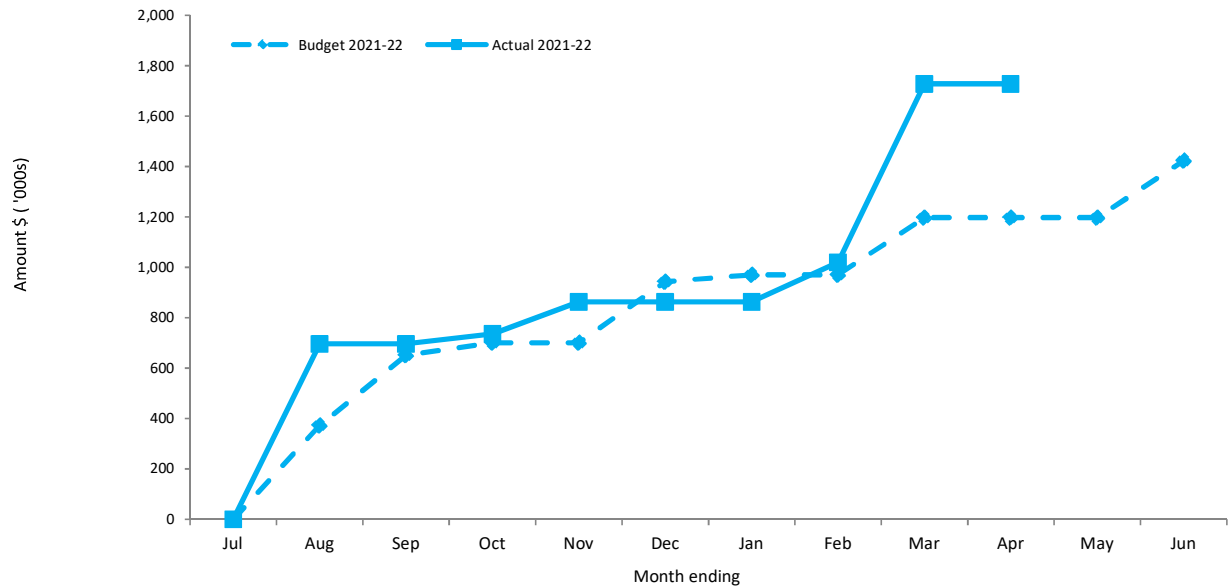


### Budget Operating Expenses -v- YTD Actual (Refer Note 2)

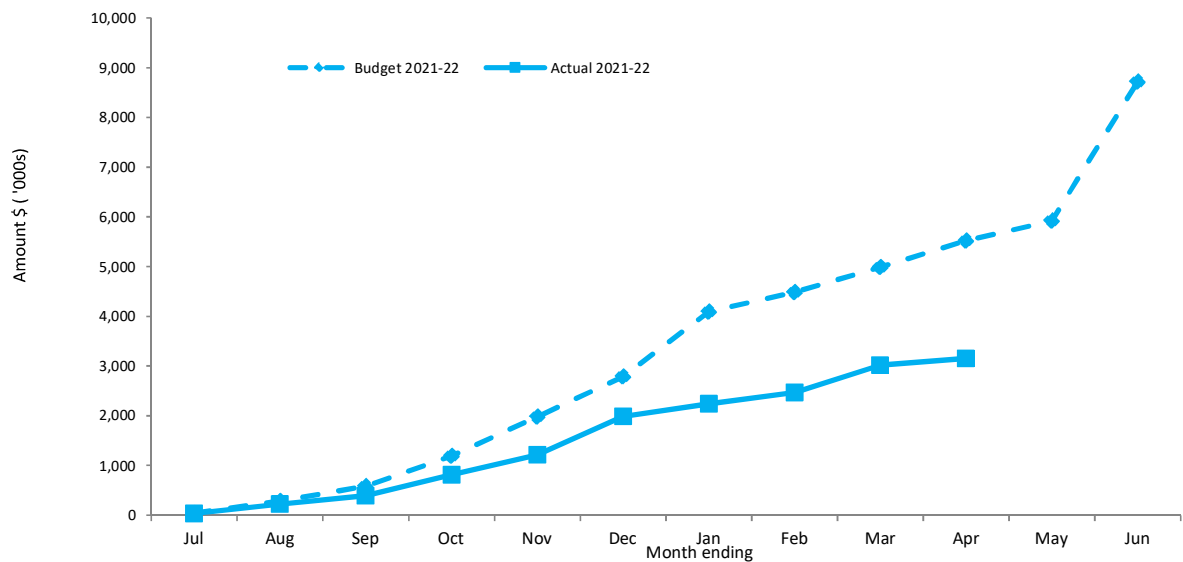


This information is to be read in conjunction with the accompanying Financial Statements and Notes.

### Budget Capital Revenue -v- Actual (Refer Note 2)



### Budget Capital Expenses -v- Actual (Refer Note 2)



**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2022**

	Note	Original Annual Budget	Original YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	4,139,858	4,139,858	<b>4,595,298</b>	455,440	11%	
<b>Revenue from operating activities</b>							
General Purpose Funding - Rates	9	4,070,680	4,070,680	<b>4,162,868</b>	92,188	2%	
General Purpose Funding		1,589,716	1,200,305	<b>4,537,929</b>	3,337,624	278%	▲
Law, Order and Public Safety		82,776	64,862	<b>61,537</b>	(3,325)	(5%)	
Health		1,500	1,250	<b>650</b>	(600)	(48%)	
Education and Welfare		176,489	163,376	<b>164,580</b>	1,204	1%	
Housing		75,920	63,230	<b>59,640</b>	(3,590)	(6%)	
Community Amenities		649,459	641,006	<b>772,836</b>	131,830	21%	▲
Recreation and Culture		24,816	20,466	<b>29,503</b>	9,037	44%	
Transport		703,250	577,640	<b>598,408</b>	20,768	4%	
Economic Services		994,770	858,130	<b>943,229</b>	85,099	10%	
Other Property and Services		168,260	142,855	<b>215,976</b>	73,121	51%	▲
		<b>8,537,636</b>	<b>7,803,800</b>	<b>11,547,155</b>			
<b>Expenditure from operating activities</b>							
General Purpose Funding		(325,351)	(231,430)	<b>(196,220)</b>	(35,210)	(15%)	▼
Governance		(470,913)	(425,426)	<b>(323,016)</b>	(102,410)	(24%)	▼
Law, Order and Public Safety		(358,153)	(305,200)	<b>(270,890)</b>	(34,310)	(11%)	▼
Health		(313,734)	(263,592)	<b>(225,225)</b>	(38,367)	(15%)	▼
Education and Welfare		(395,524)	(331,452)	<b>(303,867)</b>	(27,585)	(8%)	
Housing		(140,601)	(121,601)	<b>(94,091)</b>	(27,510)	(23%)	
Community Amenities		(1,196,649)	(1,019,937)	<b>(725,607)</b>	(294,330)	(29%)	▼
Recreation and Culture		(1,709,582)	(1,434,861)	<b>(1,405,082)</b>	(29,779)	(2%)	
Transport		(5,406,805)	(4,505,410)	<b>(4,162,645)</b>	(342,765)	(8%)	
Economic Services		(1,563,635)	(1,318,756)	<b>(1,246,885)</b>	(71,871)	(5%)	
Other Property and Services		(74,370)	(108,610)	<b>(264,890)</b>	156,280	144%	▲
		<b>(11,955,317)</b>	<b>(10,066,275)</b>	<b>(9,218,417)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,822,413	3,185,799	<b>3,235,134</b>	49,335	2%	
(Profit)/Loss on Asset Disposal	8	(162,180)	133,144	<b>(13,864)</b>	(147,008)	(110%)	▼
<b>Amount attributable to operating activities</b>		<b>242,552</b>	<b>1,056,469</b>	<b>5,550,008</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	3,599,775	2,616,811	<b>1,686,344</b>	(930,467)	(36%)	▼
Proceeds from Disposal of Assets	8	351,818	104,354	<b>201,818</b>	97,464	93%	▲
Land and Buildings	13	(325,795)	(298,974)	<b>(175,778)</b>	(123,196)	(41%)	▼
Infrastructure Assets - Roads	13	(3,221,022)	(2,944,599)	<b>(2,624,050)</b>	(320,549)	(11%)	▼
Infrastructure Assets - Other	13	(463,880)	(436,670)	<b>(370,708)</b>	(65,962)	(15%)	▼
Plant and Equipment	13	(1,498,200)	(934,450)	<b>(328,238)</b>	(606,212)	(65%)	▼
Furniture and Equipment	13	(58,400)	(52,980)	<b>(39,626)</b>	(13,354)	(25%)	
<b>Amount attributable to investing activities</b>		<b>(1,615,704)</b>	<b>(1,946,508)</b>	<b>(1,656,223)</b>			
<b>Financing Activities</b>							
Repayment of borrowings		(95,504)	(95,504)	<b>(95,494)</b>			
Cash payments for Right of Use liabilities		-	-	<b>(11,231)</b>			
Transfer from Reserves	7	42,700	15,000	-	15,000	(100%)	
Transfer to Reserves	7	(3,584,563)	(974,322)	<b>(16,509)</b>	(957,813)	(98%)	▲
<b>Amount attributable to financing activities</b>		<b>(3,637,367)</b>	<b>(1,054,826)</b>	<b>(123,233)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(870,661)</b>	<b>2,194,993</b>	<b>8,365,850</b>			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 April 2022**

	Note	Original Annual Budget	Original YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	4,139,858	4,139,858	<b>4,595,298</b>	455,440	11%	
<b>Revenue from operating activities</b>							
Rates	9	4,070,680	4,070,680	<b>4,162,868</b>	92,188	2%	
Operating Grants, Subsidies and Contributions	11	1,994,276	1,571,678	<b>4,792,981</b>	3,221,303	205%	▲
Fees and Charges		1,708,492	1,522,890	<b>1,859,896</b>	337,006	22%	▲
Interest Earnings		74,875	62,390	<b>51,807</b>	(10,584)	(17%)	
Reimbursements		62,568	49,630	<b>51,682</b>	2,052	4%	
Other Revenue		614,758	514,546	<b>610,946</b>	96,400	19%	▲
Profit on Disposal of Assets	8	11,987	11,986	<b>16,976</b>	4,990	42%	
		<b>8,537,636</b>	<b>7,803,800</b>	<b>11,547,155</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(3,099,719)	(2,590,550)	<b>(2,469,115)</b>	(121,435)	(5%)	
Materials and Contracts		(2,850,460)	(2,398,491)	<b>(1,769,537)</b>	(628,955)	(26%)	▼
Utility Charges		(864,723)	(721,178)	<b>(826,386)</b>	105,208	15%	▲
Depreciation on Non-Current Assets		(3,822,413)	(3,185,799)	<b>(3,235,134)</b>	49,335	2%	
Interest Expenses		(10,589)	(10,589)	<b>(11,492)</b>	903	9%	
Insurance Expenses		(317,697)	(307,452)	<b>(311,635)</b>	4,183	1%	
Other Expenditure		(815,549)	(707,086)	<b>(592,006)</b>	(115,080)	(16%)	▼
Loss on Disposal of Assets	8	(174,167)	(145,130)	<b>(3,112)</b>	(142,018)	(98%)	▼
		<b>(11,955,317)</b>	<b>(10,066,275)</b>	<b>(9,218,416)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,822,413	3,185,799	<b>3,235,134</b>	49,335	2%	
Adjust (Profit)/Loss on Asset Disposal	8	(162,180)	133,144	<b>(13,864)</b>	(147,008)	(110%)	▼
Adjust Provisions and Accruals		-	-	<b>-</b>	-		
<b>Amount attributable to operating activities</b>		<b>242,552</b>	<b>1,056,469</b>	<b>5,550,009</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	3,599,775	2,616,811	<b>1,686,344</b>	(930,467)	(36%)	▼
Proceeds from Disposal of Assets	8	351,818	104,354	<b>201,818</b>	97,464	93%	▲
Land Held for Resale		-	-	<b>-</b>	-		
Land and Buildings	13	(325,795)	(298,974)	<b>(175,778)</b>	(123,196)	(41%)	▼
Infrastructure Assets - Roads	13	(3,221,022)	(2,944,599)	<b>(2,624,050)</b>	(320,549)	(11%)	▼
Infrastructure Assets - Other	13	(463,880)	(436,670)	<b>(370,708)</b>	(65,962)	(15%)	▼
Plant and Equipment	13	(1,498,200)	(934,450)	<b>(328,238)</b>	(606,212)	(65%)	▼
Furniture and Equipment	13	(58,400)	(52,980)	<b>(39,626)</b>	(13,354)	(25%)	
<b>Amount attributable to investing activities</b>		<b>(1,615,704)</b>	<b>(1,946,508)</b>	<b>(1,656,223)</b>			
<b>Financing Activities</b>							
Repayment of borrowings		(95,504)	(95,504)	<b>(95,494)</b>			
Cash payments for Right of Use liabilities		-	-	<b>(11,231)</b>			
Transfer from Reserves	7	42,700	15,000	<b>-</b>	(15,000)	(100%)	
Transfer to Reserves	7	(3,584,563)	(974,322)	<b>(16,509)</b>	957,813	98%	▲
<b>Amount attributable to financing activities</b>		<b>(3,637,367)</b>	<b>(1,054,826)</b>	<b>(123,233)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(870,661)</b>	<b>2,194,993</b>	<b>8,365,850</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

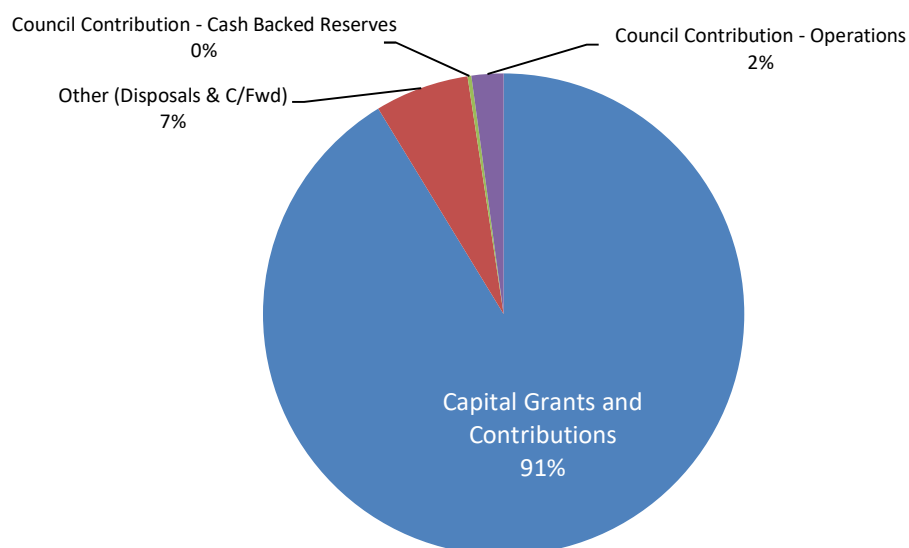
This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF YILGARN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
**For the Period Ended 30 April 2022**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Original YTD Budget (d)	Original Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	175,900	-	298,974	325,795	<b>175,900</b>	123,074
Infrastructure Assets - Roads	13	2,713,040	-	2,944,599	3,221,022	<b>2,713,040</b>	231,559
Infrastructure Assets - Footpaths	13	52,229	-	50,350	60,453	<b>52,229</b>	(1,879)
Infrastructure Assets - Refuse	13	729	-	7,500	7,500	<b>729</b>	6,771
Infrastructure Assets - Sewerage	13	4,000	-	23,330	28,000	<b>4,000</b>	19,330
Infrastructure Assets - Drainage	13	-	-	11,990	14,427	-	11,990
Infrastructure Assets - Parks & Ovals	13	176,434	-	197,000	207,000	<b>176,434</b>	20,566
Infrastructure Assets - Other	13	137,339	-	146,500	146,500	<b>137,339</b>	9,161
Plant and Equipment	13	328,298	-	934,450	1,498,200	<b>328,298</b>	606,152
Furniture and Equipment	13	39,626	-	52,980	58,400	<b>39,626</b>	13,354
Right of use assets	13					<b>5,985</b>	
<b>Capital Expenditure Totals</b>		<b>3,627,595</b>	<b>-</b>	<b>4,667,673</b>	<b>5,567,297</b>	<b>3,627,595</b>	<b>1,040,078</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>4,015,765</b>	<b>5,081,616</b>	<b>6,150,349</b>	
Other (Disposals & C/Fwd)				<b>104,354</b>	<b>351,818</b>	<b>201,818</b>	
Council Contribution - Cash Backed Reserves				<b>15,000</b>	<b>15,000</b>	<b>-</b>	
Council Contribution - Operations				<b>532,554</b>	<b>118,863</b>	<b>(2,724,572)</b>	
<b>Capital Funding Total</b>				<b>4,667,673</b>	<b>5,567,297</b>	<b>3,627,595</b>	

## Budgeted Capital Acquisitions Funding





## SHIRE OF YILGARN NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 April 2022

### **Note 1: Significant Accounting Policies**

#### **(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### **(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

#### **(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

#### **(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

#### **(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

#### **(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

#### **(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



# SHIRE OF YILGARN

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

### For the Period Ended 30 April 2022

#### Note 1: Significant Accounting Policies

##### (h) Inventories

###### General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

###### Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

##### (i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

##### (k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 1: Significant Accounting Policies**

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 1: Significant Accounting Policies**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.



## SHIRE OF YILGARN NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 April 2022

### Note 1: Significant Accounting Policies

#### **LAW, ORDER, PUBLIC SAFETY**

##### **Objective:**

To provide services to help ensure a safer and environmentally conscious community.

##### **Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

#### **HEALTH**

##### **Objective:**

To provide an operational framework for environmental and community health.

##### **Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

#### **EDUCATION AND WELFARE**

##### **Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

##### **Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

#### **HOUSING**

##### **Objective:**

To provide and maintain elderly residents housing.

##### **Activities:**

Provision and maintenance of elderly residents housing.

#### **COMMUNITY AMENITIES**

##### **Objective:**

To provide services required by the community.

##### **Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

#### **RECREATION AND CULTURE**

##### **Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

##### **Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

#### **TRANSPORT**

##### **Objective:**

To provide safe, effective and efficient transport services to the community.

##### **Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

#### **ECONOMIC SERVICES**

##### **Objective:**

To help promote the shire and its economic wellbeing.

##### **Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

#### **OTHER PROPERTY AND SERVICES**

##### **Objective:**

To monitor and control Shire overheads operating accounts.

##### **Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2021/22 Year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
General Purpose Funding - Other	3,337,624	278%	▲	Timing	Higher than budgeted YTD Federal Assistance Grants
Community Amenities	131,830	21%	▲	Permanent	Higher than budgeted commercial waste disposal fees.
Other Property and Services	73,121	51%	▲	Permanent	Insurance payouts and reimbursements for staff training costs not originally budgeted for.
<b>Operating Expense</b>					
Governance	(102,410)	(24%)	▼	Timing	Program-wide expenditure unders; no election expenses incurred.
General Purpose Funding	(35,210)	(15%)	▼	Timing	Program-wide expenditure unders; less than projected debtor write-offs.
Law, Order and Public Safety	(34,310)	(11%)	▼	Timing	Program-wide expenditure unders; significantly less than budgeted spending on fire fighting.
Health	(38,367)	(15%)	▼	Timing	Program-wide expenditure unders; mostly relating to staff housing.
Community Amenities	(294,330)	(29%)	▼	Timing	Program-wide expenditure unders; Southern Cross sewerage and town planning scheme lower than estimated.
Other Property and Services	156,280	144%	▲	Timing	Actual plant and staff costs less than estimated.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(930,467)	(36%)	▼	Timing	Delay in receipt of LRCI funding.
Proceeds from Disposal of Assets	97,464	(110%)	▼	Timing	Loss on changeover of major plant delayed due to supply issues.
<b>Capital Expenses</b>					
Land and Buildings	(123,196)	(41%)	▼	Timing	Delayed spending on LRCI Round 2 expenditure for sporting complex, golf club and swimming pool CCTV
Infrastructure - Roads	(320,549)	(11%)	▼	Timing	Several projects almost completed - costs slightly below YTD estimates. Town road upgrade projects to be completed.
Infrastructure - Other	(65,962)	(15%)	▼	Permanent	Delay or reduced expenditure on 'other infrastructure' projects.
Plant and Equipment	(606,212)	(65%)	▼	Timing	Major plant acquisitions removed in budget review, or otherwise delivery delayed due to supply chain issues.
<b>Financing</b>					
Transfers to reserves	(957,813)	(98%)	▲	Timing	Transfer of funds to reserves planned for end of financial year.

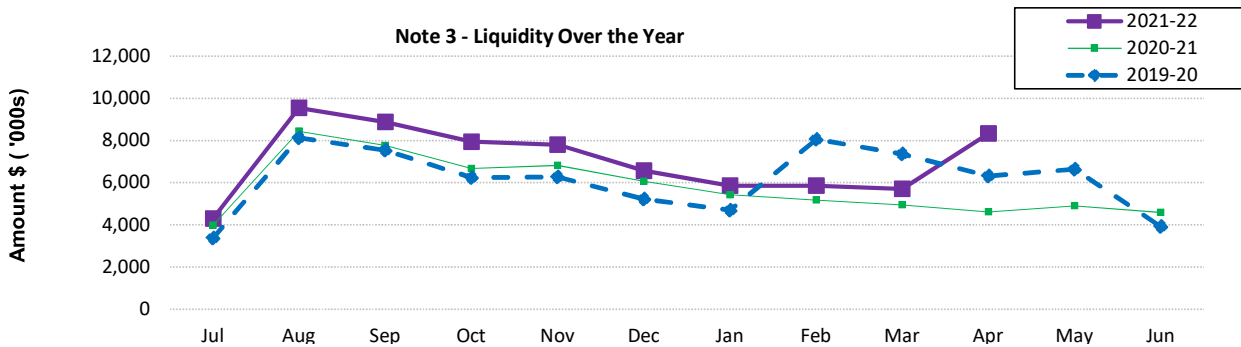
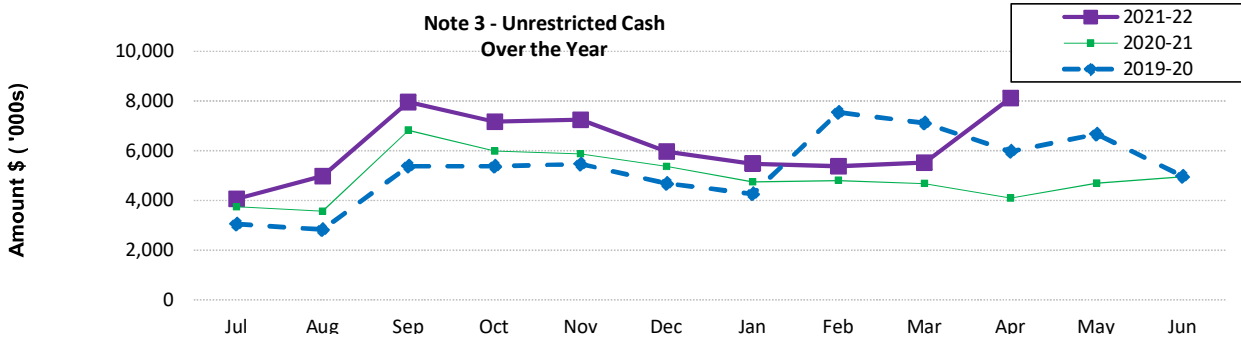


**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

Positive=Surplus (Negative=Deficit)

**Note 3: Net Current Funding Position**

	Note	Last Years Closing 30 Jun 2021	This Time Last Year 30 Apr 2021	Current 30 Apr 2022
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	4,953,984	4,093,645	8,131,319
Cash Restricted	4	5,678,524	4,561,330	5,695,033
Receivables - Rates	6	680,431	2,188,236	670,441
Receivables - Trade	6	134,206	127,374	103,254
Receivable - Other		47,035	-	5,276
GST receivable		95,988	124.00	27,490
Inventories		21,516	38,098	35,827
		11,611,683	11,008,807	14,668,640
<b>Less: Current Liabilities</b>				
Payables		(816,622)	(69,191)	(145,193)
Provisions		(495,945)	(266,704)	(495,945)
Borrowings		(95,494)	(47,340)	-
Right of Use Assets		(14,210)	(14,218)	(2,697)
Contract Liabilities		(321,233)	(32,820)	(261,821)
		(1,743,503)	(430,273)	(905,656)
<b>Less: Cash-Backed Reserves</b>	7	(5,678,524)	(4,561,330)	(5,695,033)
Loan principle due to not be cleared		95,494	47,340	-
Right of Use liabilities due to not be cleared		14,210	14,218	2,697
<b>Add: Leave Reserve</b>		295,938	295,772	296,800
<b>Less: interest on leave reserve</b>		-	-	(862)
<b>Net Current Funding Position</b>		<b>4,595,297.53</b>	<b>6,312,976</b>	<b>8,366,585</b>



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Muni Funds - Bank Working Acc	160,719			160,719	Westpac	0.00%	At Call
Muni Funds - Bank Investment Acc	1,574,851			1,574,851	Westpac	0.01%	At Call
Trust Fund Bank			92,873	92,873	Westpac	0.00%	At Call
Cash On Hand	1,350			1,350			
<b>(b) Term Deposits</b>							
Muni Funds - Notice Saver (31 Days)	6,394,399			6,394,399	Westpac	0.25%	31 Days from Call
Reserve Funds - Notice Saver (90 Days)		5,695,033		5,695,033	Westpac	0.35%	90 Days from Call
<b>Total</b>	<b>8,131,319</b>	<b>5,695,033</b>	<b>92,873</b>	<b>13,919,225</b>			

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Comments
				\$	\$	\$	
	<b>Budget Adoption</b>						
	Resurfacing of Southern Cross netball courts		Capital Expenses		-	29,500	
	Remedial works to community cropping paddock fencing		Capital Expenses		-	20,000	
	New server and desktop computers for Southern Cross medical centre		Capital Expenses		-	27,700	
	Transfer from capital reserves (Health Services)		Capital Revenue		27,700	-	
	<b>Budget review - major items</b>						
	Southern Cross, sewerage system detailed condition report		Capital Expenses		-	70,000	
	Marvel Loch, sewerage system detailed condition report		Capital Expenses		-	30,000	
	Standpipes, upgrade to 4G		Capital Expenses		-	40,000	
	Occupational Health & Safety consultant to ensure compliance with amended Act		Operating Expenses		-	70,000	
	Sewerage reserve, additional reserves for work required following condition reports		Capital Expenses		-	500,000	
	Standpipe reserve (new), reserves for upgrades as standpipe controllers reach end of useful life		Capital Expenses		-	200,000	
	<b>Budget review</b>						
	<u>03. General Purpose Funding</u>						
E03114	Valuation Expenses		Operating Expenses		34,000		General GRV Revaluation not occurring until 2022/23
R03200	Grants Commission General		Operating Revenue		321,650		Lower than anticipated percentage for prepayment
R03201	Grants Commission Roads		Operating Revenue		61,780		Lower than anticipated percentage for prepayment
	<u>04. Governance</u>						
E04120	Public Relations		Operating Expenses			11,500	Increased allocation due to Shire Rebranding
	<u>05. Law, Order &amp; Public Safety</u>						
E05411	Crime Prevention Strategies		Operating Expenses			15,000	Additional Security Camera's
	<u>07. Health</u>						
E07111	Legal Expenses - Public Health Administration		Operating Expenses			7,000	Costs associated with action against 80 Antares
E07112	Other - Public Health Administration		Operating Expenses		8,000		Costs of employing EMRS allocated to Admin
E07411	Medical Centre Operations		Operating Expenses			15,500	Overall increase in Operational Costs

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Comments
E07417	Minor Plant & Equipment		Operating Expenses	\$	\$	\$	
E07453	Medical Services - Furniture & Equipment Capital		Capital Expenses		6,600	6,600	Replacement PC's Desktop PC's included as Operating Exp
<u>08. Education &amp; Welfare</u>							
E08112	Office Expenses, Stationery And Printing		Operating Expenses			14,000	Higher than expected printing costs of Crosswords
E08312	Senior Citizens Centre Maintenance		Operating Expenses		5,000		Lower than anticipated expenditure
R08401	Hfa Rental - Unit 1		Operating Revenue		3,100		Unit recently rented
E08412	Aged Persons Residence - Maintenance		Operating Expenses			10,000	Works transferred from Capital
J08401	Homes for the Aged - Units 1 & 2 - Capital Works		Capital Expenses		3,973		Capital Works to be classified as Maintenance
J08402	Homes for the Aged - Units 3 & 4 - Capital Works		Capital Expenses		3,973		
J08403	Homes for the Aged - Units 5 & 6 - Capital Works		Capital Expenses		3,973		
J08404	Homes for the Aged - Units 7 & 8 - Capital Works		Capital Expenses		8,973		
J08405	Homes for the Aged - Units 9 & 10 - Capital Works		Capital Expenses		14,752		Works Postponed until 2022/23
J08406	Homes for the Aged - Units 11 & 12 - Capital Works		Capital Expenses		11,156		
<u>09. Housing</u>							
J09750	37 Taurus St - Land & Buildings Capital		Capital Expenses		13,500		Planned works no longer required
J09751	120 Antares St - Land & Buildings Capital		Capital Expenses		28,000		Planned works no longer required
J09754	3 Libra Pl - Land & Buildings Capital		Capital Expenses			10,200	Reflooring costs transferred from Maintenance
J09804	Staff Housing - 3 Libra Pl - Maintenance		Operating Expenses		16,200		Reflooring costs transferred to Capital
J09805	Staff Housing - 6 Libra Pl - Maintenance		Operating Expenses			4,000	Increased preparation costs - EMI occupancy
J09809	Staff Housing - 71 Antares St - Maintenance		Operating Expenses		10,000		Reduced maintenance scope
J09813	Staff Housing - 120 Antares St - Maintenance		Operating Expenses		2,000		Reduced maintenance scope
<u>10. Community Amenities</u>							
R10101	Comm Refuse Site Disposal - Bulk		Operating Revenue		50,000		Greater than anticipated bulk commercial dumping
R10203	Resource Recovery Rebate Scheme		Operating Revenue		1,400		Bottle collection commissions
R10204	Drummuster Process/Collection		Operating Revenue			3,000	Drum muster revenue not received since 2017
E10214	Recycling		Operating Expenses			5,000	Greater than anticipated costs
E10313	S X Sewerage - Operations		Operating Expenses			10,000	Higher than expected operational costs
E10315	S X Sewerage - Other		Operating Expenses			70,000	System condition inspection required
E10411	M/Loch Sewerage Repair		Operating Expenses			5,000	Pond & inspection pit remedial works
E10415	M/Loch Sewerage - Other		Operating Expenses			30,000	System condition inspection required
R10502	Septic Waste Disposal Fees		Operating Revenue		50,000		Increased dumping as a result of remote SPQ's
E10610	Town Planning Scheme - Other		Operating Expenses		90,000		Road dedications expected to be in 2021/22
J10701	Rotary Park Toilet - Maintenance		Operating Expenses		6,000		Lower than expected expenditure
J10702	SX CBD Toilet - Maintenance		Operating Expenses			4,000	Higher than expected expenditure

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Comments
				\$	\$	\$	
J10708	Mens Shed - Maintenance		Operating Expenses			2,000	Higher than expected expenditure
R10800	Community Bus Fees		Operating Revenue		4,000		Higher than expected usage
J10603	Seniors Christmas Dinner		Operating Expenses			1,350	Anticipated higher utilisation of vouchers
J10605	Community Development - General		Operating Expenses			15,000	Increased accessibility of entertainment shows
J10622	Annual Community Funding Program		Operating Expenses			1,500	Higher than anticipated community requests
<b>11. Recreation &amp; Culture</b>							
J11101	SX Community Centre Maintenance		Operating Expenses			15,000	Reduction due to proposed LRCI grant funding
E11114	Marvel Loch Hall - Maintenance		Operating Expenses		10,000		Delayed while condition report is undertaken
E11116	Bullfinch Hall - Maintenance		Operating Expenses			4,000	Higher than anticipated expenditure
E11118	Bodallin Hall - Maintenance		Operating Expenses		10,000		Expenditure transferred to Capital
E11125	War Memorial Maintenance		Operating Expenses			6,000	Budgeted works anticipated to be higher cost
J11150	SX Community Centre - Land & Buildings Capital		Capital Expenses		9,000		Capital Works Completed
J11154	Bodallin Hall - Land & Buildings Capital		Capital Expenses		8,000		Expenditure transferred from Operating
E11204	Depreciation - Swimming Areas And Beaches		Operating Expenses	50,000			Increased Depreciation due to New Facility
E11210	Swimming Pool - Operations		Operating Expenses			5,000	Higher than expected expenditure
J11201	Swimming Pool maintenance		Operating Expenses			35,000	Minor Maintenance after Facility Completion
J11311	Sports Complex - Maintenance		Operating Expenses		6,000		Reduced expenditure due to LRCI grant
J11318	Yilgarn Bowls & Tennis Club - Maintenance		Operating Expenses			4,000	Higher than anticipated costs
J11321	LRCI Grant - Southern Cross Skate Park Construction		Capital Expenses		135,000		Final skate park payment made in prior year
J11330	Playground Equipment - Constellation Park - Infrastructure Capital		Capital Expenses		32,000		Works delayed until 2021/22
E11620	Fm Radio Maintenance/Operations/Depreciation		Operating Expenses	11,400			Depreciation costs for SX & ML retransmission sites
<b>12. Transport</b>							
RRU27	Rru - Brennand Rd - Formation & Gravel Overlay - Slk 11.5 - 13.5 (21/22)		Capital Expenses			10,000	Higher than anticipated expenditure
RRU28	Rru - Southern Cross South Rd - 10Mm Bitumen Reseal - Slk 0.0 - 2.6 (21/22)		Capital Expenses		15,000		Lower than anticipated expenditure
J12202	Municipal Maintenance		Operating Expenses			35,000	Higher anticipated costs
J12203	Verge Maintenance & Tree Pruning		Operating Expenses			35,000	Higher anticipated costs
J14602	Depot - Land & Buildings Capital		Capital Expenses		25,000		Sign shed lean-to will not be constructed
E12350	Purchase Of Plant And Equipment		Capital Expenses			350,000	Purchase of light vehicles bought forward due to supply shortages - amendment allows for the issue of PO's
R12400	Airport Landing Charges		Operating Revenue		15,000		Higher than expected fees collected
<b>13. Economic Services</b>							
J13201	Caravan Park Maintenance - Residence		Operating Expenses		5,000		Anticipate lower expenditure
J13206	Caravan Park - Furniture & Equipment General		Operating Expenses			7,800	Replacement commercial washer/dryer
E13221	Tourism Committee Activities		Operating Expenses			25,000	Fund Committee projects
R13402	Charges - Sale Of Water		Operating Revenue		160,000		

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Comments
R13405	Tree Planter Income		Operating Revenue	\$	\$ 6,750	\$	
R13407	Standpipe Controller Charges - Prepaid		Operating Revenue		65,000		
E13409	Standpipe Water Costs		Operating Expenses			300,000	Increased usage over previous year
E13430	Standpipe Maintenance		Operating Expenses			40,000	Ageing controllers needing increased maintenance
E13515	Environmental Projects		Operating Expenses			4,000	Increased costs
<b>14. Other Property &amp; Services</b>							
R14300	Fuel Tax Credits		Operating Revenue		11,000		Higher than anticipated tax credit
E14311	Fuel & Oil		Operating Expenses			66,000	Increased cost of fuel
E14313	Insurances/Licences		Operating Expenses		18,000		Lower insurance costs due to LGIS self insuring plant
E14603	Employment Costs - Medicals & Police Checks - Public Administration		Operating Expenses			4,500	Higher than expected staff turnover
E14609	Insurance - Workers Compensation - Public Administration		Operating Expenses			8,000	Higher premiums due to higher claim numbers
E14612	Admin Centre Maintenance		Operating Expenses		12,000		Works to be carried forward to 2022/23
E14626	Fbt - Admin		Operating Expenses			14,000	Higher due to additional private use officers
J14601	Administration Centre - Land & Buildings Capital		Capital Expenses		10,000		Works to be carried forward to 2022/23
E14702	Occupational Health & Safety		Operating Expenses			70,000	Occ Health & Safety Consultant needed
E14715	Transfer To Sewerage Upgrade Reserve		Capital Expenses			500,000	Aging sewerage systems will need work in the future
E14718	Transfer To Community Bus Reserve		Capital Expenses			200,000	New Reserve - future standpipe replacement
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>61,400</b>	<b>1,338,480</b>	<b>2,966,150</b>	

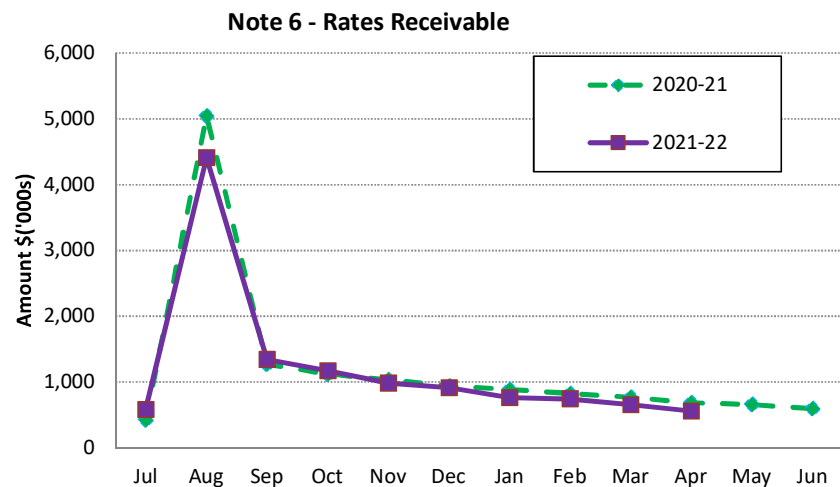
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 6: Receivables**

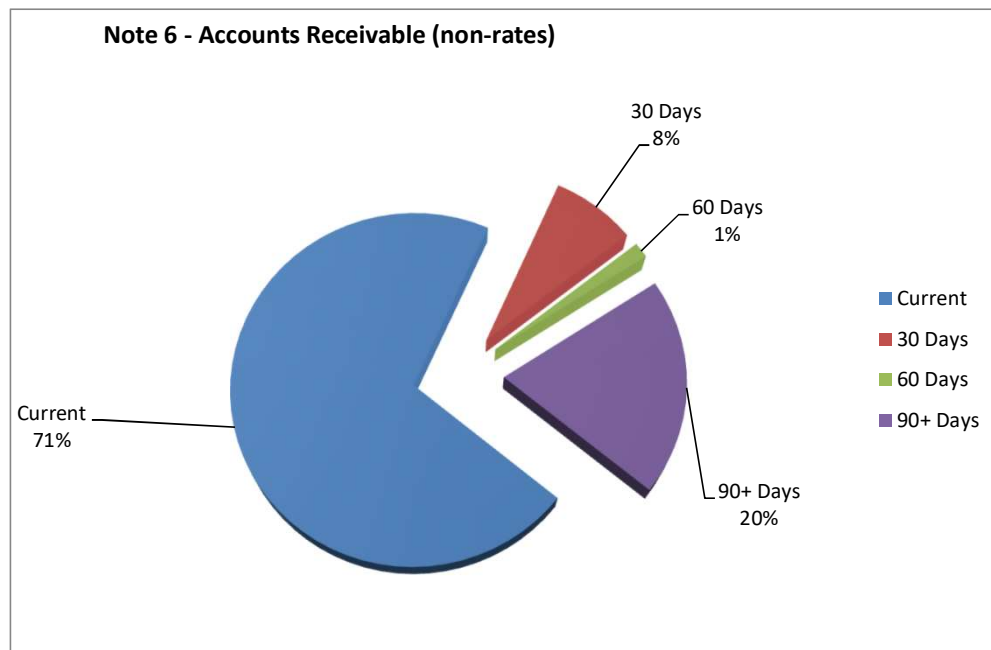
Receivables - Rates Receivable	30 Apr 2022	30 June 2021
	\$	\$
Opening Arrears Previous Years	544,449	495,976
Add: Levied this year	4,145,387	3,970,906
	<b>4,689,836</b>	4,466,882
Less: Collections to date	(4,043,515)	(3,922,433)
Equals Current Outstanding	<b>646,321</b>	<b>544,449</b>
<b>Net Rates Collectable</b>	<b>646,321</b>	<b>544,449</b>
% Collected	86.22%	87.81%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	83,226	9,098	1,680	23,399	117,403
Provision for impairment					(14,149)
					<b>103,254</b>
<b>Balance per Trial Balance</b>					
Sundry Debtors					103,254
Receivables - Other					27,490
<b>Total Receivables General Outstanding</b>					<b>130,744</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates





**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

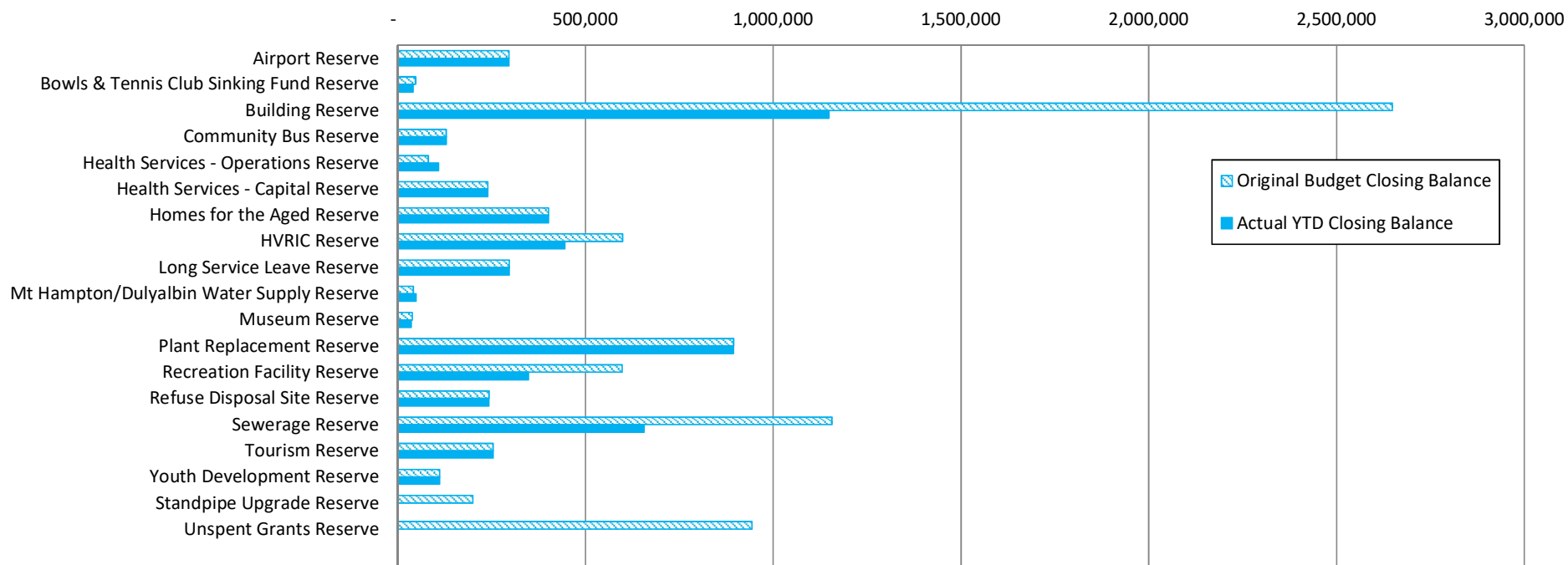
**Note 7: Cash Backed Reserve**

Name	Opening Balance	Original Budget Interest Earned	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	295,244	1,033	860	-	-	-	-	296,277	296,105
Bowls & Tennis Club Sinking Fund Reserve	40,575	808	118	6,000	-	-	-	47,383	40,693
Building Reserve	1,144,951	4,007	3,335	1,500,000	-	-	-	2,648,958	1,148,286
Community Bus Reserve	128,567	450	375	-	-	-	-	129,017	128,942
Health Services - Operations Reserve	108,571	380	283	-	-	(27,700)	-	81,251	108,854
Health Services - Capital Reserve	238,970	836	696	-	-	-	-	239,806	239,666
Homes for the Aged Reserve	400,304	1,401	1,166	-	-	-	-	401,705	401,470
HVRIC Reserve	443,296	1,551	1,291	154,000	-	-	-	598,847	444,587
Long Service Leave Reserve	295,938	1,036	862	-	-	-	-	296,974	296,800
Mt Hampton/Dulyalbin Water Supply Reserve	48,843	671	142	7,000	-	(15,000)	-	41,514	48,985
Museum Reserve	35,431	124	103	3,000	-	-	-	38,555	35,534
Plant Replacement Reserve	891,301	120	2,596	3,000	-	-	-	894,421	893,897
Recreation Facility Reserve	346,483	1,213	1,009	250,000	-	-	-	597,696	347,493
Refuse Disposal Site Reserve	241,958	847	705	-	-	-	-	242,805	242,662
Sewerage Reserve	654,121	2,290	1,906	500,000	-	-	-	1,156,411	656,027
Tourism Reserve	252,883	885	737	-	-	-	-	253,768	253,619
Youth Development Reserve	111,089	389	324	-	-	-	-	111,478	111,413
Standpipe Upgrade Reserve	-	-	-	200,000	-	-	-	200,000	-
Unspent Grants Reserve	-	1,834	-	941,688	-	-	-	943,522	-
	<b>5,678,524</b>	<b>19,875</b>	<b>16,509</b>	<b>3,564,688</b>	<b>-</b>	<b>(42,700)</b>	<b>-</b>	<b>9,220,387</b>	<b>5,695,033</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 7: Cash Backed Reserve - Continued**

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 8: Disposal of Assets**

		YTD Actual				Original Budget			
Asset Number	Asset Description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and Equipment</b>									
<b>#12 Transport</b>									
	1865 - Side Tipper Semi Trailer (YL7059)	47,617	50,000	2,383	-	47,908	35,000	-	(12,908)
	1866 - Side Tipper Semi Trailer (YL7016)	46,698	50,000	3,302	-	46,984	35,000	-	(11,984)
	P5141 - 2013 John Deere 670 Grader (YL296)	-	-	-	-	137,553	65,000	-	(72,553)
	1893 - Cat 950H Front-End Loader (YL324)	-	-	-	-	148,598	80,000	-	(68,598)
	2048 - Toyota Hilux SR5 4x4 (YL150)	-	-	-	-	40,588	35,000	-	(5,588)
<b>#14 Other property and services</b>									
	2038 - Toyota Prado (YL1)	50,527	61,818	11,292	-	61,818	61,818	-	-
	2047 - Toyota Kluger (YL50)	43,113	40,000	-	(3,113)	42,536	40,000	-	(2,536)
		<b>187,955</b>	<b>201,818</b>	<b>16,976</b>	<b>(3,113)</b>	<b>525,985</b>	<b>351,818</b>	<b>-</b>	<b>(174,167)</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 9: Rating Information**

RATE TYPE	Rate in	Number of Properties	Rateable Value	YTD Actual				Original Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
Non - Rateable	-	124	293,644	-	-	-	-	-	-	-	-
GRV - Residential/Industrial	11.28940	389	3,399,109	387,157	-	-	387,157	383,739	-	-	383,739
GRV - Commercial	7.94690	34	981,205	77,975	-	-	77,975	77,975	-	-	77,975
GRV - Minesite	15.89380	4	529,565	84,168	-	-	84,168	84,168	-	-	84,168
GRV - Single Persons Quarters	15.89380	10	816,219	129,728	-	-	129,728	129,729	-	-	129,729
UV - Rural	1.76630	353	103,935,117	1,880,750	-	-	1,880,750	1,835,806	-	-	1,835,806
UV - Mining Tenement	17.47930	340	8,648,469	1,515,150	33,148	-	1,548,298	1,511,692	-	-	1,511,692
<b>Sub-Totals</b>		<b>1,254</b>	<b>118,603,328</b>	<b>4,074,928</b>	<b>33,148</b>	-	<b>4,108,076</b>	<b>4,023,109</b>	-	-	<b>4,023,109</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	\$										
GRV - Residential/Industrial	500.00000	116	152,317	58,000	-	-	58,000	58,000	-	-	58,000
GRV - Commercial	400.00000	7	20,061	2,800	-	-	2,800	2,800	-	-	2,800
GRV - Minesite	400.00000	3	2,408	1,200	-	-	1,200	1,200	-	-	1,200
GRV - Single Persons Quarters	400.00000	2	1,075	800	-	-	800	800	-	-	800
UV - Rural	400.00000	40	282,645	16,000	-	-	16,000	16,000	-	-	16,000
UV - Mining Tenement	400.00000	233	259,902	90,000	-	-	90,000	93,200	-	-	93,200
<b>Sub-Totals</b>		<b>401</b>	<b>718,408</b>	<b>168,800</b>	-	-	<b>168,800</b>	<b>172,000</b>	-	-	<b>172,000</b>
		<b>1,655</b>	<b>119,321,736</b>	<b>4,243,728</b>	<b>33,148</b>	-	<b>4,276,876</b>	<b>4,195,109</b>	-	-	<b>4,195,109</b>
Concession							(167,360)				(160,000)
<b>Amount from General Rates</b>							<b>4,109,516</b>				<b>4,035,109</b>
Ex-Gratia Rates							35,871				33,104
							<b>4,145,387</b>				<b>4,068,213</b>



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 10: Information on Borrowings**

*(a) Debenture Repayments*

Particulars	Actual		Original Budget	
	Principal	Interest	Principal	Interest
	\$	\$	\$	\$
<b>Recreation and Culture</b>				
Loan 98 - Yilgarn Aquatic Centre	95,494	10,613	95,504	10,589
	95,494	10,613	95,504	10,589

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 11: Grants and Contributions**

			Opening Balance (a)	Original Budget Operating	Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Amended Budget (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$				\$	\$	\$
<b>Grants</b>												
<b>General Purpose Funding</b>												
Grants Commission - General	WALGGC	Operating	-	810,013.00	-	848,748.00	810,013.00	-	810,013.00	2,604,777.00	(2,604,777.00)	-
Grants Commission - Roads	WALGGC	Operating	-	671,828.00	-	550,206.00	671,828.00	-	671,828.00	1,859,228.00	(1,859,228.00)	-
Local Roads & Community Infrastructure	Fed. Dept. Infra	Non-operating	-	-	1,512,847.00	756,424.00	1,512,847.00	-	1,512,847.00	(41,270.00)	(360,170.00)	**see note 11(a)
<b>Law, Order and Public Safety</b>												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	-	64,176.00	-	48,132.00	64,176.00	-	64,176.00	53,666.00	(53,666.00)	-
<b>Education &amp; Welfare</b>												
DRD Grant - Community Resource Centre Operations	Dept. Regional Development	Operating	-	103,959.00	-	103,956.00	103,959.00	-	103,959.00	105,311.00	(105,311.00)	-
Centrelink Commissions	Centrelink	Operating	-	5,750.00	-	5,750.00	5,750.00	-	5,750.00	-	-	-
CRC Professional Development & Training	Dept. Regional Development	Operating	-	2,500.00	-	2,500.00	2,500.00	-	2,500.00	-	-	-
Senior Citizens Centre	Council on the Aged	Operating	-	800.00	-	800.00	800.00	-	800.00	-	-	-
<b>Community Amenities</b>												
Grants - Various Community Development Programs	Various	Operating	-	1,000.00	-	830.00	1,000.00	-	1,000.00	-	-	-
<b>Transport</b>												
Main Roads Direct	Main Roads WA	Non-operating	-	-	372,140.00	372,140.00	372,140.00	-	372,140.00	372,140.00	(372,140.00)	-
Roads To Recovery	Roads to Recovery	Non-operating	220,000.00	-	906,164.00	679,623.00	906,164.00	-	906,164.00	708,564.00	(999,622.00)	-
Regional Road Groups	Regional Road Group	Non-operating	-	-	808,624.00	808,624.00	808,624.00	-	808,624.00	646,910.00	(1,193,915.00)	-
Street Light Operations	Main Roads WA	Operating	-	10,250.00	-	-	10,250.00	-	10,250.00	-	(46,158.00)	-
<b>Economic Services</b>												
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating	-	170,000.00	-	170,000.00	170,000.00	-	170,000.00	170,000.00	(73,320.00)	96,680.00
<b>Total grant funding</b>			<b>220,000.00</b>	<b>1,840,276.00</b>	<b>3,599,775.00</b>	<b>4,347,733.00</b>	<b>5,440,051.00</b>	<b>-</b>	<b>5,440,051.00</b>	<b>6,479,326.00</b>	<b>(7,668,307.00)</b>	<b>96,680.00</b>
<b>Contributions</b>												
<b>Transport</b>												
Heavy Vehicle Road Improvement Contributions	Various	Operating	-	154,000.00	-	128,330.00	154,000.00	-	154,000.00	123,655.00	(1,291.00)	122,364.00
<b>Total contributions</b>			<b>-</b>	<b>154,000.00</b>	<b>-</b>	<b>128,330.00</b>	<b>154,000.00</b>	<b>-</b>	<b>154,000.00</b>	<b>123,655.00</b>	<b>(1,291.00)</b>	<b>122,364.00</b>
<b>GRAND TOTALS</b>			<b>220,000.00</b>	<b>1,994,276.00</b>	<b>3,599,775.00</b>	<b>4,476,063.00</b>	<b>5,594,051.00</b>	<b>-</b>	<b>5,594,051.00</b>	<b>6,602,981.00</b>	<b>(7,669,598.00)</b>	<b>219,044.00</b>
<b>SUMMARY</b>												
Operating	Operating Grants, Subsidies and Contributions		-	1,994,276.00	-	1,859,252.00	1,994,276.00	-	1,994,276.00	4,916,637.00	(4,743,751.00)	219,044.00
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		-	-	-	-	-	-	-	-	-	-
Non-operating	Non-operating Grants, Subsidies and Contributions		220,000.00	-	3,599,775.00	2,616,811.00	3,599,775.00	-	3,599,775.00	1,686,344.00	(2,925,847.00)	-
			<b>220,000.00</b>	<b>1,994,276.00</b>	<b>3,599,775.00</b>	<b>4,476,063.00</b>	<b>5,594,051.00</b>	<b>-</b>	<b>5,594,051.00</b>	<b>6,602,981.00</b>	<b>(7,669,598.00)</b>	<b>219,044.00</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**

**Note 11 (a): Local Roads and Community Infrastructure Grant**

	Allocated funding	Total project budget	Current year budget YTD	Annual	Variations	Current year actual expense	Total project revenue	Total project expense	Unspent Grant Funds	Overspent Project funds	Receivable Grant Funds
<b>Round 1 - Ended 30 June 2021</b>											
Southern Cross swimming pool, pool covers	60,000.00	(60,000.00)	-	-	-	-	60,000.00	(60,000.00)	-		-
Constellation Park & Rotary Park - public BBQs	24,000.00	(24,000.00)	-	-	-	-	24,000.00	(23,390.07)	(609.93)		-
Southern Cross, Homes for the Aged U1 & U2 courtyards	169,500.00	(169,500.00)	-	-	-	(159.00)	169,500.00	(172,045.00)	-	2,545.00	-
Southern Cross, skate park	220,000.00	(220,000.00)	(11,000.00)	(11,000.00)	-	(10,155.00)	125,648.00	(260,287.00)	-	40,287.00	94,352.00
Beaton Road, construct to 7m seal	223,122.00	(223,122.00)	(19,330.00)	(19,330.00)	-	(21,408.00)	223,122.00	(232,267.00)	-	9,145.00	-
Beaton Road, concrete footpath	146,900.00	(146,900.00)	-	-	-	-	146,900.00	(145,602.00)	(1,298.00)		-
Moorine South Road, slip lane	100,000.00	(100,000.00)	-	-	-	(222.00)	100,000.00	(98,657.00)	(1,343.00)		-
	<b>943,522.00</b>	<b>(943,522.00)</b>	<b>(30,330.00)</b>	<b>(30,330.00)</b>	-	<b>(31,944.00)</b>	<b>849,170.00</b>	<b>(992,248.07)</b>	<b>(3,250.93)</b>	<b>51,977.00</b>	<b>94,352.00</b>
<b>Round 2 - Ended 31 December 2021</b>											
Spica St (Centaur St to Phoenix St), concrete footpath	60,000.00	(60,000.00)	(50,350.00)	(60,453.00)	-	(52,229.00)	30,000.00	(52,229.00)	(7,771.00)		22,229.00
Southern Cross Recreation Grounds, lighting tower	65,000.00	(65,000.00)	(65,000.00)	(65,000.00)	-	(52,209.00)	32,500.00	(52,209.00)	(12,791.00)		19,709.00
Southern Cross Bowling Club, new synthetic surface	160,000.00	(160,000.00)	(119,000.00)	(119,000.00)	-	(113,187.00)	80,000.00	(154,503.00)	(5,497.00)		74,503.00
Yilgarn Recreation Complex, new audio/visual system	30,000.00	(30,000.00)	(3,500.00)	(3,500.00)	-	-	15,000.00	(25,599.00)	(4,401.00)		10,599.00
Southern Cross Recreation Centre, backup generator	20,000.00	(20,000.00)	(3,000.00)	(3,000.00)	-	-	10,000.00	(17,003.00)	(2,997.00)		7,003.00
Constellation Park, perimeter fencing	30,000.00	(30,000.00)	(11,000.00)	(11,000.00)	-	(7,293.00)	15,000.00	(27,780.00)	(2,220.00)		12,780.00
Constellation Park, shade shelters & seating	60,000.00	(60,000.00)	(60,000.00)	(60,000.00)	-	(63,141.00)	30,000.00	(63,141.00)	-	3,141.00	30,000.00
Southern Cross Caravan Park, backup generator	40,000.00	(40,000.00)	(17,500.00)	(17,500.00)	-	(15,020.00)	20,000.00	(37,747.00)	(2,253.00)		17,747.00
Southern Cross basketball courts, new court surfaces	149,586.00	(149,586.00)	(29,500.00)	(29,500.00)	-	(25,147.00)	74,793.00	(147,287.00)	(2,299.00)		72,494.00
Southern Cross Recreation Centre, reverse cycle AC	45,000.00	(45,000.00)	(4,000.00)	(4,000.00)	-	-	22,500.00	(40,790.00)	(4,210.00)		18,290.00
	<b>659,586.00</b>	<b>(659,586.00)</b>	<b>(362,850.00)</b>	<b>(372,953.00)</b>	-	<b>(328,226.00)</b>	<b>329,793.00</b>	<b>(618,288.00)</b>	<b>(44,439.00)</b>	<b>3,141.00</b>	<b>285,354.00</b>
<b>Totals</b>	<b>1,603,108.00</b>	<b>(1,603,108.00)</b>	<b>(393,180.00)</b>	<b>(403,283.00)</b>	-	<b>(360,170.00)</b>	<b>1,178,963.00</b>	<b>(1,610,536.07)</b>	<b>(47,689.93)</b>	<b>55,118.00</b>	<b>379,706.00</b>



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2022**


**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2021	Amount Received	Amount Paid	Closing Balance 30 Apr 2022
	\$	\$	\$	\$
Police Licensing	(44)	44	-	-
Builders Levy	28,143	863	(13,067)	<b>15,939</b>
Transwa Bookings	3,575	5,584	(8,688)	<b>471</b>
Council Nomination Deposit	-	240	(240)	-
Staff Personal Dedns	45,770	27,368	(32,460)	<b>40,678</b>
Housing Tenancy Bonds	7,280	-	(2,300)	<b>4,980</b>
Hall Hire Bonds And Deposits	1,115	-	(250)	<b>865</b>
Security Key System - Key Bonds	1,830	-	(300)	<b>1,530</b>
Clubs & Groups	219	5,017	-	<b>5,236</b>
Third Party Contributions	6,338	-	(508)	<b>5,830</b>
Rates Overpaid	17,711	7,850	(8,216)	<b>17,345</b>
Retention Monies	153,034	-	(153,034)	-
Medical Services Provision	-	-	-	-
YBTC Sinking Fund	6,667	-	(6,667)	-
	<b>271,638</b>	<b>46,966</b>	<b>(225,730)</b>	<b>92,874</b>

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

Job / Account	YTD Actual			Original Budget		
	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
	\$	\$	\$	\$	\$	\$

 Level of budgeted pending indicator, please see table at the end of this note for further detail.

## Land & Buildings

### Education & Welfare

Homes For The Aged - Units 1 & 2 - Capital Works	J08401	(159)	-	(159)	-	-	(159)
Homes For The Aged - Units 3 & 4 - Capital Works	J08402	-	-	-	-	-	-
Homes For The Aged - Units 5 & 6 - Capital Works	J08403	-	-	-	-	-	-
Homes For The Aged - Units 7 & 8 - Capital Works	J08404	-	-	-	-	-	-
Homes For The Aged - Units 9 & 10 - Capital Works	J08405	-	-	-	-	-	-
Homes For The Aged - Units 11 & 12 - Capital Works	J08406	-	-	-	-	-	-
<b>Education &amp; Welfare Total</b>		<b>(159)</b>	<b>-</b>	<b>(159)</b>	<b>-</b>	<b>-</b>	<b>(159)</b>

### Housing

Rented housing - 6 Libra Place	J09752	(17,240)	-	(17,240)	(15,868)	(11,320)	(5,920)
Rented housing - 103 Altair Street	J09753	(11,927)	-	(11,927)	(7,000)	(5,000)	(6,927)
Rented housing - 3 Libra Place	J09754	(10,152)	-	(10,152)	(20,400)	(20,400)	10,248

### Recreation And Culture

#### Public Halls and Civic Centres

Southern Cross Community Centre, Capital Works	E11151	(65,929)	0	(65,929)	(66,000)	(66,000)	71
Bodallin Hall, Capital Works	J11154	-	-	-	-	-	-

#### Swimming Areas and Beaches

Southern Cross Swimming Pool, Capital Works	E11250	-	-	-	(30,000)	(30,000)	30,000
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#### Other Recreation & Sport





LRCI Rnd 2 - Southern Cross Recreation Complex, Audio/Visual System	J11335	-	-	-	(3,500)	(3,500)	3,500
LRCI Rnd 2 - Southern Cross Recreation Complex, Reverse Cycle Air conditioner	J11340	-	-	-	(4,000)	(4,000)	4,000
LRCI Rnd 2 - Southern Cross Sporting Complex, Capital Works	SPRT10	-	-	-	(36,821)	(31,548)	31,548
Southern Cross Golf Club, Capital Works	E11359	-	-	-	(34,500)	(34,500)	34,500

#### Heritage






Yilgarn History Museum, Capital Works	J11502	(11,787)	-	(11,787)	(15,000)	(12,852)	1,065
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<b>Recreation And Culture Total</b>		<b>(117,035)</b>	<b>-</b>	<b>(117,035)</b>	<b>(233,089)</b>	<b>(219,120)</b>	<b>102,085</b>
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SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
<b>Transport</b>							
 Depot, Capital Works	J14602	(25,961)	-	(25,961)	(25,000)	(20,830)	(5,131)
 Depot (Yard Surfaces), Capital Works	J14604	-	-	-	(18,885)	(15,710)	15,710
<b>Transport Total</b>		<b>(25,961)</b>	<b>-</b>	<b>(25,961)</b>	<b>(43,885)</b>	<b>(36,540)</b>	<b>10,579</b>
<b>Economic Services</b>							
 Caravan Park, Capital Works	J13203	(32,489)	-	(32,489)	(26,821)	(26,814)	(5,675)
<b>Economic Services Total</b>		<b>(32,489)</b>	<b>-</b>	<b>(32,489)</b>	<b>(26,821)</b>	<b>(26,814)</b>	<b>(5,675)</b>
<b>Other Property &amp; Services</b>							
<b>Public - Administration</b>							
 Administration Centre, Capital Works	J14601	(256)	-	(256)	(22,000)	(16,500)	16,244
<b>Public - Administration Total</b>		<b>(256)</b>	<b>-</b>	<b>(256)</b>	<b>(22,000)</b>	<b>(16,500)</b>	<b>16,244</b>
<b>Land &amp; Building Total</b>		<b>(175,900)</b>	<b>-</b>	<b>(175,900)</b>	<b>(325,795)</b>	<b>(298,974)</b>	<b>123,074</b>

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

Yilgarn <i>Visit the <b>Southern Cross Skies</b></i>		Job / Account	YTD Actual			Original Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
Furniture & Office Equip.								
Health								
	Medical Practice, Furniture and Equipment	E07453	(21,035)	-	(21,035)	(21,100)	(21,100)	65
Health Total			(21,035)	-	(21,035)	(21,100)	(21,100)	65
Community Amenities								
	Cemetery, Furniture & Equipment	E10653	(5,851)	-	(5,851)	(7,000)	(7,000)	1,149
Community Amenities Total			(5,851)	-	(5,851)	(7,000)	(7,000)	1,149
Transport								
	Depot, Furniture & Equipment	E12352	(5,000)	-	(5,000)	(20,500)	(17,080)	12,080
Transport Total			(5,000)	-	(5,000)	(20,500)	(17,080)	12,080
Economic Services								
	Caravan Park, Furniture & Equipment	J13206	(7,740)	-	(7,740)	(7,800)	(7,800)	60
	Skeleton Weed, Furniture & Equipment	E13751	-	-	-	(2,000)	-	-
			(7,740)	-	(7,740)	(9,800)	(7,800)	60
Furniture & Office Equip Total			(39,626)	-	(39,626)	(58,400)	(52,980)	13,354



















SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022










Visit the *Southern Cross Skies*

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
Plant , Equip. & Vehicles							
Community Amenities							
Grave Shoring Box	E10755	-	-	-	(9,500)	(9,500)	9,500
Community Amenities Total		-	-	-	(9,500)	(9,500)	9,500
Recreation And Culture							
LRCI Rnd 2 - Southern Cross Recreation Centre, Trailer Mounted Backup Generator	J11336	-	-	-	(3,000)	(3,000)	3,000
Recreation And Culture Total		-	-	-	(3,000)	(3,000)	3,000
Transport							
Side Tipper Trailers (x2) (Replace Asset 1865, YL 7059)	E12350	(198,280)	-	(198,280)	(200,000)	(200,000)	1,720
Street sweeper	E12350	-	-	-	(350,000)	(178,870)	178,870
John Deer 670 Grader	E12350	-	-	-	(386,500)	(197,524)	197,524
Cat 950H Loader	E12350	-	-	-	(359,500)	(183,725)	183,725
Toyota Hilux SR5	E12350	-	-	-	(57,000)	(29,130)	29,130
Transport Total		(198,280)	-	(198,280)	(1,353,000)	(789,250)	590,970
Economic Services							
LRCI Rnd 2 - Southern Cross Caravan Park, New Backup Generator	J13205	(15,020)	-	(15,020)	(17,500)	(17,500)	2,480
Economic Services Total		(15,020)	-	(15,020)	(17,500)	(17,500)	2,480
Other Property & Services							
Toyota Kluger GXL AWD 3.5L (replace asset 2047) - YL 50	E14656	(53,180)	-	(53,180)	(53,200)	(53,200)	20
Toyota Prado (replace asset 2038) YL 1	E14656	(61,818)	-	(61,818)	(62,000)	(62,000)	182
Other Property & Services Total		(114,998)	-	(114,998)	(115,200)	(115,200)	202
Plant , Equip. & Vehicles Total		(328,298)	-	(328,298)	(1,498,200)	(934,450)	606,152

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022









Yilgarn <i>Visit the Southern Cross Skies</i>		Job / Account	YTD Actual			Original Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
Infrastructure - Roads (Non Town)								
	R2030 - Koolyanobbing Rd SLK 14.0 - 17.0, Construct To 7M Seal	RRG18	(627,044)	-	(627,044)	(627,651)	(627,649)	605
	R2030 - Koolyanobbing Rd SLK 11.0 - 14.0, 10mm Bitumen Reseal	RRG19	(94,038)	-	(94,038)	(104,729)	(104,727)	10,689
	R2030 - Moorine South Rd SLK 25.5 - 41.0, 10mm Bitumen Reseal	RRG20	(472,833)	-	(472,833)	(480,555)	(480,553)	7,720
	R2R22 - Cramphorne Rd SLK 8.5 - 10.0 , Construct To 7M Seal	R2R22	(198,888)	-	(198,888)	(220,225)	(220,222)	21,334
	R2R27 - Bodallin North Rd SLK 0.0 - 11.0, 10mm Bitumen Reseal	R2R27	(302,925)	-	(302,925)	(328,576)	(328,576)	25,651
	R2R28 - Bodallin South Rd SLK 7.7 - 9.2, Construct To 7M Seal	R2R28	(302,767)	-	(302,767)	(388,463)	(388,461)	85,694
	R2R29 - Bodallin South Rd SLK 6.5 - 7.7, 10mm Bitumen Reseal	R2R29	(39,238)	-	(39,238)	(42,157)	(42,156)	2,918
	R2R30 - Southern Cross South Rd SLK 19.6 - 21.1, Formation & Gravel Overlay	R2R30	(67,875)	-	(67,875)	(71,812)	(71,812)	3,937
	R2R31 - Gatley Rd SLK 0.0 - 2.0 - Formation & Gravel Overlay	R2R31	(87,929)	-	(87,929)	(96,766)	(96,765)	8,836
	RRU12 - Kent Rd SLK 18.3 - 20.3 - Formation & Gravel Overlay	RRU12	(66,646)	-	(66,646)	(92,784)	(30,928)	(35,718)
	RRU17 - Nulla Nulla South Rd SLK 30.0 - 32.5 - Formation & Gravel Overlay	RRU17	(220)	-	(220)	(98,401)	(32,800)	32,580
	RRU22 - Beaton Rd (Bullfinch Rd To Three Boys Rd), Construct To 7M Seal	RRU22	(21,408)	-	(21,408)	(19,330)	(19,330)	(2,078)
	RRU23 - Moorine South Rd - Sliplane - Moorine South & Bennett Rds (20/21)	RRU23	(222)	-	(222)	-	-	(222)
	RRU24 - Moorine Rocks Rd SLK 0.0 - 2.0, Formation & Gravel Overlay	RRU24	(37,637)	-	(37,637)	(82,268)	(27,423)	(10,214)
	RRU25 - Emu Fence Rd SLK 139.5 - 141.5, Formation & Gravel Overlay	RRU25	(11,720)	-	(11,720)	(84,756)	(28,252)	16,532
	RRU26 - Koolyanobbing Rd SLK 34.6 - 36.6, 10Mm Bitumen Reseal	RRU26	(36,124)	-	(36,124)	(56,406)	(18,803)	(17,321)
	RRU27 - Brennand Rd SLK 11.5 - 13.5 - Formation & Gravel Overlay	RRU27	(98,550)	-	(98,550)	(116,360)	(116,360)	17,810
	RRU28 - Southern Cross South Rd SLK 0.0 - 2.6, 10Mm Bitumen Reseal	RRU28	(80,801)	-	(80,801)	(82,684)	(82,683)	1,882
Infrastructure - Roads (Non Town) Total			(2,546,865)	-	(2,546,865)	(2,993,923)	(2,717,500)	170,635
Infrastructure - Roads (Non Town) Total			(2,546,865)	-	(2,546,865)	(2,993,923)	(2,717,500)	170,635

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

<div><div>Yilgarn</div><div>Visit the <i>Southern Cross Skies</i></div></div>		Job / Account	YTD Actual			Original Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
Infrastructure - Roads (Town)								
	Acheneer St (Antares St to Sirius St), Bitumen Reseal	TRU05	(31,661)	-	(31,661)	(49,772)	(49,772)	18,111
	Beaton Rd (Southern Cross Rd To Three Boys Rd), Bitumen Reseal	TRU09	(26,218)	-	(26,218)	(42,450)	(42,450)	16,232
	Arcturus St SLK 0.0 - 1.2, Bitumen Reseal	TRU10	(35,691)	-	(35,691)	(52,412)	(52,412)	16,721
	Pegasi St & Arcturus St Car Parks, Bitumen Reseal	TRU11	(23,423)	-	(23,423)	(14,924)	(14,924)	(8,499)
	Sirius St & Truck Parking Bay, Bitumen Reseal	TRU12	(49,182)	-	(49,182)	(67,541)	(67,541)	18,359
Infrastructure - Roads (Town) Total			(166,175)	-	(166,175)	(227,099)	(227,099)	60,924
Infrastructure - Roads (Town) Total			(166,175)	-	(166,175)	(227,099)	(227,099)	60,924
Infrastructure - Road Total			(2,713,040)	-	(2,713,040)	(3,221,022)	(2,944,599)	231,559
Infrastructure - Footpaths								
Transport								
	LRCI Rnd 2 - Spica St (Centaur St to Phoenix St), Concrete Footpath	J12104	(52,229)	-	(52,229)	(60,453)	(50,350)	(1,879)
Infrastructure - Footpaths Total			(52,229)	-	(52,229)	(60,453)	(50,350)	(1,879)
Infrastructure - Footpaths Total			(52,229)	-	(52,229)	(60,453)	(50,350)	(1,879)
Infrastructure - Refuse								
Community Amenities								
	Southern Cross, Refuse Disposal Site Improvements	J10107	(729)	-	(729)	(7,500)	(7,500)	6,771
Infrastructure - Refuse Total			(729)	-	(729)	(7,500)	(7,500)	6,771
Infrastructure - Refuse Total			(729)	-	(729)	(7,500)	(7,500)	6,771



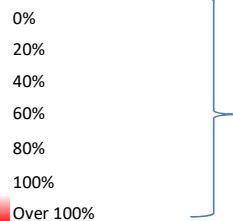
SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

<div>Yilgarn</div> <div>Visit the Southern Cross Skies</div>		Job / Account	YTD Actual			Original Budget		
			New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
			\$	\$	\$	\$	\$	\$
Infrastructure - Sewerage								
Community Amenities								
	Southern Cross, Sewerage Scheme	E10350	(4,000)	-	(4,000)	(17,500)	(14,580)	10,580
	Marvel Loch, Sewerage Access Chamber Upgrades	E10450	-	-	-	(10,500)	(8,750)	8,750
Infrastructure - Sewerage Total			(4,000)	-	(4,000)	(28,000)	(23,330)	19,330
Infrastructure - Sewerage Total			(4,000)	-	(4,000)	(28,000)	(23,330)	19,330
Infrastructure - Drainage								
Community Amenities								
	Southern Cross, Drainage Improvements	J10901	-	-	-	(14,427)	(11,990)	11,990
Infrastructure - Drainage Total			-	-	-	(14,427)	(11,990)	11,990
Infrastructure - Drainage Total			-	-	-	(14,427)	(11,990)	11,990
Infrastructure - Parks & Ovals								
Recreation & Culture								
	LRCI Rnd 2 - Southern Cross Skate Park, Construction	J11321	(10,155)	-	(10,155)	(11,000)	(11,000)	845
	Constellation Park, Playground Equipment	J11330	(43,636)	-	(43,636)	(60,000)	(50,000)	6,364
	LRCI Rnd 2 - Southern Cross Recreation Ground, Lighting Tower	J11333	(52,209)	-	(52,209)	(65,000)	(65,000)	12,791
	LRCI Rnd 2 - Constellation Park, Perimeter Fencing	J11337	(7,293)	-	(7,293)	(11,000)	(11,000)	3,707
	LRCI Rnd 2 - Constellation Park, Shade Shelters & Seating	J11338	(63,141)	-	(63,141)	(60,000)	(60,000)	(3,141)
Infrastructure - Parks & Ovals Total			(176,434)	-	(176,434)	(207,000)	(197,000)	20,566
Infrastructure - Parks & Ovals Total			(176,434)	-	(176,434)	(207,000)	(197,000)	20,566

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
Note 13: Capital Acquisitions  
For the Period Ended 30 April 2022

	Job / Account	YTD Actual			Original Budget		
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance
		\$	\$	\$	\$	\$	\$
<b>Infrastructure - Other</b>							
<b>Other Recreation And Sport</b>							
Southern Cross swimming pool	E11251	995		995	-	-	995
LRCI Rnd 2 - Yilgarn Bowls & Tennis Club, Renew Synthetic Surface	J11334	(113,187)	-	(113,187)	(119,000)	(119,000)	5,813
LRCI Rnd 2 - Southern Cross netball / Basketball court surfaces	E11347	(25,147)	-	(25,147)	(27,500)	(27,500)	2,353
<b>Infrastructure - Other Total</b>		<b>(137,339)</b>	<b>-</b>	<b>(137,339)</b>	<b>(146,500)</b>	<b>(146,500)</b>	<b>9,161</b>
<b>Infrastructure - Other Total</b>		<b>(137,339)</b>	<b>-</b>	<b>(137,339)</b>	<b>(146,500)</b>	<b>(146,500)</b>	<b>9,161</b>
<b>Capital Expenditure Total</b>		<b>(3,627,595)</b>	<b>-</b>	<b>(3,627,595)</b>	<b>(5,567,297)</b>	<b>(4,667,673)</b>	<b>1,040,078</b>

Level of Spending Indicators



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

# Attachment 9.2.2

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2022 to 30th April 2022  
Presented to Council, 19th May 2022

CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
41114	08/04/2022	BULLFINCH PROGRESS ASSOCIATION	MANAGEMENT OF BULLFINCH CARAVAN PARK	\$ 1,000.00
41115	08/04/2022	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41116	08/04/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	\$ 1,130.00
41117	22/04/2022	CHEMIST LEASEE	CHEMIST LEASE - FEBRUARY 2022	\$ 550.00
41118	22/04/2022	CHEMIST LEASEE	CHEMIST LEASE - MARCH 2022	\$ 550.00
41119	22/04/2022	LGRCEU	PAYROLL DEDUCTIONS	\$ 20.50
41120	22/04/2022	SHIRE OF YILGARN	PAYROLL DEDUCTIONS	\$ 1,130.00
<b>TOTAL CHEQUES</b>				<b>\$ 4,401.00</b>

Shire of Yilgarn

Payments made from the Municipal Account for the Period 1st April 2022 to 30th April 2022  
Presented to Council, 19th May 2022

CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT12549	08/04/2022	STAFF	STAFF INTERNET REIMBURSEMENT - MARCH 2022	\$ 69.99
EFT12550	08/04/2022	RATEPAYER	RATES REFUND	\$ 292.60
EFT12551	08/04/2022	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY - MARCH 2022	\$ 3,059.07
EFT12552	08/04/2022	AUSTRALIA POST	POSTAL CHARGES - MARCH 2022	\$ 414.45
EFT12553	08/04/2022	THE TRUSTEE FOR THE LOMMERS FAMILY TRUST - AV-SEC	QUARTERLY ALARM SERVICING - ADMIN, MEDICAL CENTRE AND DOCTOR'S HOUSE	\$ 360.00
EFT12554	08/04/2022	BANNER EXCAVATIONS & ROCKBREAKING	WATER CARTING BODALLIN SOUTH ROAD AND BRENNAND ROAD	\$ 22,093.50
EFT12555	08/04/2022	BETTA ROADS PTY LTD	CRAMPHORNE RD GRAVEL PAVEMENT - STABILIZING AGENT	\$ 11,286.00
EFT12556	08/04/2022	STAFF	STAFF INTERNET REIMBURSEMENT - 18/07/2021 - 17/02/2022	\$ 623.00
EFT12557	08/04/2022	BOC GASES	GAS CONTAINER HIRE & GAS SUPPLY - MARCH 2022	\$ 91.26
EFT12558	08/04/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - SOUTHERN CROSS SOUTH ROAD	\$ 14,437.50
EFT12559	08/04/2022	DUNNINGS ROADHOUSE SOUTHERN	2021 SENIOR CHRISTMAS VOUCHER REDEMPTION X5	\$ 250.00
EFT12560	08/04/2022	STAFF	REIMBURSEMENT PHONE - MARCH 2022	\$ 95.00
EFT12561	08/04/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 523.44
EFT12562	08/04/2022	CIVIC LEGAL PTY LTD	LEGAL SERVICES - ROAD AGREEMENT - MRL	\$ 1,684.38
EFT12563	08/04/2022	COPIER SUPPORT	CRC AND ADMIN PRINTING - 21/02/2022 TO 24/03/2022	\$ 1,192.69
EFT12564	08/04/2022	CORSIGN	CEMETERY SIGNAGE	\$ 162.80
EFT12565	08/04/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 416.33
EFT12566	08/04/2022	CROWN PERTH	TRAINING ACCOMMODATION - LOCAL GOVERNMENT FINANCE PROFESSIONALS CONFERENCE 17/03/2022 - 18/03/2022	\$ 558.00
EFT12567	08/04/2022	DISTINCTIVE PRINTING SERVICES PTY LTD	EMRS BUSINESS CARDS	\$ 176.00
EFT12568	08/04/2022	STAFF	REIMBURSEMENT OF FUEL FOR POOL GROUNDS MAINTENANCE EQUIPMENT	\$ 64.12
EFT12569	08/04/2022	GEARING WHEATBELT SERVICES	CLEANING SERVICES - INCLUDING SPORTS COMPLEX, ADMIN OFFICE AND SENIOR CITIZENS CENTRE	\$ 3,060.00
EFT12570	08/04/2022	GREAT EASTERN FREIGHTLINES	DEPOT FREIGHT - 15/3/2022 FREIGHT BULK BAGS OF ASPHALT	\$ 563.30
EFT12571	08/04/2022	HI-TEC ALARMS	SENIOR CITIZENS CENTRE SECURITY - 01/04/2022 TO 30/06/2022	\$ 171.60
EFT12572	08/04/2022	CARAVAN PARK GUEST	CARAVAN PARK REFUND	\$ 120.00
EFT12573	08/04/2022	JB HIFI SOLUTIONS	STAFF SALARY SACRIFICE - MICROSOFT SURFACE PRO AND ACCESSORIES	\$ 3,235.00
EFT12574	08/04/2022	WESFARMERS KLEENHEAT GAS PTY LTD	CARAVAN PARK BULK GAS SUPPLY - 28/02/2022 AND 10/03/2022	\$ 932.31
EFT12575	08/04/2022	J.G. & P.A. KUHNE	SPORTS COMPLEX MAINTENANCE	\$ 1,205.60
EFT12576	08/04/2022	EXTERIA STREET & PARK OUTFITTERS	OUTDOOR BASKETBALL - COURT SHELTERS, PANELS AND BENCHES	\$ 19,965.00
EFT12577	08/04/2022	LEONIE COUTIS HAIRDRESSER	2021 SENIOR CHRISTMAS VOUCHERS REDEMPTION X3	\$ 150.00
EFT12578	08/04/2022	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	\$ 34,182.00
EFT12579	08/04/2022	MARKETFORCE	ADVERTISING - ANNUAL ELECTORS MEETING ADVERTISEMENT - KAL MINER - MONDAY 28/02/2022	\$ 261.39
EFT12580	08/04/2022	MISMATCH WORKSHOP	LANDFILL SERVICES - INCLUDING OUT OF HOURS CALLOUTS	\$ 2,876.50
EFT12581	08/04/2022	WALSHE FAMILY TRUST T/A MOORINE ROCK GENERAL STORE	2021 SENIOR CHRISTMAS VOUCHER REDEMPTION X1	\$ 50.00
EFT12582	08/04/2022	CARAVAN PARK GUEST	CARAVAN PARK REFUND	\$ 180.00
EFT12583	08/04/2022	OFFICE NATIONAL	SHIRE STATIONERY - ADMIN, CARAVAN PARK, DEPOT, CRC	\$ 2,029.68
EFT12584	08/04/2022	IXOM OPERATIONS PTY LTD	CHLORINE BOTTLE RENTAL - MARCH 2022	\$ 465.12
EFT12585	08/04/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS	\$ 483.21
EFT12586	08/04/2022	PERFECT COMPUTER SOLUTIONS PTY	IT SERVICES - MARCH 2022	\$ 127.50
EFT12587	08/04/2022	PHOENIX LANDSCAPING SERVICES PTY	SOUTHERN CROSS PARKS - GARDENING SUPPLIES - INCLUDING	\$ 5,445.00
EFT12588	08/04/2022	RAILWAY TAVERN	2021 SENIOR CHRISTMAS VOUCHER REDEMPTION X1	\$ 50.00
EFT12589	08/04/2022	WA CONTRACT RANGER SERVICES	RANGER SERVICES - 23/03/2022 AND 30/03/2022	\$ 1,122.00
EFT12590	08/04/2022	RAY FORD SIGNS	SOUTHERN CROSS REFUSE SITE - SIGNAGE	\$ 1,393.04

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
<b>EFT</b>				
EFT12591	08/04/2022	J.P ROSE & L.L ROSE & S.J ROSE T/AS J P & S J ROSE	REIMBURSEMENT OF FUEL FOR MOUNT HAMPTON FIRE TRUCK	\$ 166.28
EFT12592	08/04/2022	ALERTING DEVICES AUSTRALIA PTY LTD T/A SAFE-LIFE	DURESS ALARMS - CRC, CP, SWIMMING POOL, LANDFILL	\$ 1,800.00
EFT12593	08/04/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - INCLUDING - 13 LIBRA PLACE EAST TRENCHING AND CABLING FOR NBN, SX SEWERAGE PUMP STATION MAINTENANCE AND SWIMMING POOL CCTV CONNECTION	\$ 14,670.00
EFT12594	08/04/2022	SHIRE OF KELLERBERRIN	ROAD SWEEPER HIRE	\$ 4,146.25
EFT12595	08/04/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 114.00
EFT12596	08/04/2022	FOODWORKS - SRI DEVESH PTY LTD	CARAVAN PARK FOODWORKS PURCHASES - MARCH 2022	\$ 125.45
EFT12597	08/04/2022	RAME HEAD PTY LTD T/AS STAR SALES & SERVICE	SWIMMING POOL EQUIPMENT - LEAF VACUUM	\$ 2,379.00
EFT12598	08/04/2022	SOUTHERN CROSS HARDWARE AND NEWS	HARDWARE PURCHASES - MARCH 2022 - INCLUDING X7 SENIOR'S VOUCHER REDEMPTIONS AND SOUTHERN CROSS OVAL MAINTENANCE	\$ 5,154.32
EFT12599	08/04/2022	SOUTHERN CROSS MOTOR MART	SOUTHERN CROSS PARKS - EQUIPMENT PARTS	\$ 470.85
EFT12600	08/04/2022	WHEATBELT HOTELS PTY LTD	2021 SENIOR CHRISTMAS VOUCHER REDEMPTION - X1	\$ 50.00
EFT12601	08/04/2022	B & S CLOSE FAMILY INVESTMENTS PTY LTD T/AS SOUTHERN CROSS TYRE & AUTO SERVICES	2021 SENIOR'S CHRISTMAS VOUCHER REDEMPTION - X2	\$ 100.00
EFT12602	08/04/2022	SYNERGY	POWER - MARCH 2022 - SHIRE	\$ 18,869.02
EFT12603	08/04/2022	AIM NEDIA GROUP PTY LTD T/AS YILGARN PLUMBING AND GAS	PLUMBING SERVICES - INCLUDING - MOORINE, BODALLIN AND 71 ANTARES STREET TOILET REPAIRS	\$ 3,846.67
EFT12604	22/04/2022	RACHEL WOODS T/A 360E-LEARNING	STAFF TRAINING	\$ 385.00
EFT12605	22/04/2022	AFGRI EQUIPMENT AUSTRALIA PTY LTD	GRADER PARTS	\$ 190.99
EFT12606	22/04/2022	WA DISTRIBUTORS PTY LTD	CLEANING CONSUMABLES	\$ 547.40
EFT12607	22/04/2022	EUROFINS ARL PTY LTD	WATER TESTING SUPPLIES	\$ 297.00
EFT12608	22/04/2022	AVON WASTE	MONTHLY RUBBISH COLLECTION - MARCH 2022	\$ 13,097.58
EFT12609	22/04/2022	BENARA NURSERIES	SOUTHERN CROSS/MARVEL LOCH TOWNSITE PLANTS	\$ 2,302.50
EFT12610	22/04/2022	STAFF	BOND REFUND - AND STAFF INTERNET REIMBURSEMENT	\$ 279.00
EFT12611	22/04/2022	R DELLA BOSCA FAMILY TRUST	GRADER HIRE - PARKERS RANGE ROAD	\$ 8,662.50
EFT12612	22/04/2022	STAT ENTERPRISES PTY LTD TRADING AS BP ROADHOUSE SOUTHERN CROSS	2021 SENIOR'S VOUCHER REDEMPTION - X2	\$ 100.00
EFT12613	22/04/2022	BUNNINGS GROUP LTD	GARDENING SUPPLIES - INCLUDING PLANTS AND TERMITE SPRAY	\$ 826.44
EFT12614	22/04/2022	CHADSON ENGINEERING PTY LTD	SWIMMING POOL SUPPLIES	\$ 102.85
EFT12615	22/04/2022	AUST. GOVERNMENT CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	\$ 523.44
EFT12616	22/04/2022	AUSTRALIAN TAXATION OFFICE	MARCH 2022 - BAS	\$ 139,298.00
EFT12617	22/04/2022	CORSIGN	ROAD SIGNAGE	\$ 792.00
EFT12618	22/04/2022	COURIER AUSTRALIA	TOLL FREIGHT	\$ 904.75
EFT12619	22/04/2022	DAVE'S TREE SERVICES	VERGE VEGETATION MAINTENANCE WITHIN THE SHIRE	\$ 29,128.00
EFT12620	22/04/2022	DRAEGER AUSTRALIA PTY LTD	ALCOTEST SAFETY EQUIPMENT - DEPOT	\$ 403.70
EFT12621	22/04/2022	CARROLL & RICHARDSON FLAGWORLD	WAR MEMORIAL TELESCOPIC FLAG POLE	\$ 498.00
EFT12622	22/04/2022	GEARING WHEATBELT SERVICES	CLEANING SERVICES - INCLUDING SPORTS COMPLEX, SX CBD, BODALLIN AND MOORINE ROCK TOILETS	\$ 4,770.00
EFT12623	22/04/2022	GILBA DOWNS	KENT RD ROADTRAIN HIRE	\$ 10,890.00
EFT12624	22/04/2022	GREAT SOUTHERN FUEL	DEPOT CONSUMABLES	\$ 171.03
EFT12625	22/04/2022	HERSEY SAFETY PTY LTD	SAFETY EQUIPMENT - INCLUDING - PROTECTIVE GLOVES, EARPLUGS AND MASKS	\$ 2,182.20
EFT12626	22/04/2022	JB HIFI SOLUTIONS	STAFF COMPUTERS AND ACCESSORIES - MICROSOFT SURFACE PRO	\$ 6,570.34
EFT12627	22/04/2022	LANDGATE	MINING SCHEDULES	\$ 150.30
EFT12628	22/04/2022	CHIVAS ENTERPRISES PTY LTD	BODALLIN SOUTH ROAD ROLLER HIRE	\$ 6,556.00
EFT12629	22/04/2022	MISMATCH WORKSHOP	LANDFILL SERVICES - INCLUDING OUT OF HOURS CALLOUTS	\$ 2,887.50
EFT12630	22/04/2022	MOORE AUSTRALIA (WA) PTY LTD	STAFF TRAINING - BUDGET WORKSHOP	\$ 1,045.00
EFT12631	22/04/2022	OFFICE NATIONAL	STATIONERY - ADMIN, DEPOT, CARAVAN PARK	\$ 398.66
EFT12632	22/04/2022	PAYWISE PTY LTD	PAYROLL DEDUCTIONS - NOVATED LEASE	\$ 483.21
EFT12633	22/04/2022	RAILWAY TAVERN	BFAC MEETING CATERING AND LRCI COMMUNITY GROUP MEETING CATERING	\$ 409.00

Shire of Yilgarn

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<b>EFT</b>				
EFT12634	22/04/2022	ROSS'S DIESEL SERVICE	VEHICLE PARTS	\$ 231.81
EFT12635	22/04/2022	SHAC ELECTRICAL SERVICES	ELECTRICAL SERVICES - UNIT 7 HFA AIR CON REPLACEMENT	\$ 2,825.00
EFT12636	22/04/2022	SHEQSY PTY LTD	GPS PACKAGE - APRIL 2022	\$ 197.84
EFT12637	22/04/2022	THE TRUSTEE FOR BELMONT UNIT TRUST T/AS DAIMLER TRUCKS PERTH	VEHICLE PARTS - INCLUDING - FILTER KITS	\$ 2,013.12
EFT12638	22/04/2022	YILGARN SHIRE SOCIAL CLUB	PAYROLL DEDUCTIONS	\$ 108.00
EFT12639	22/04/2022	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - MARCH 2022 - ADMIN, DEPOT, LAG AND SENIOR'S VOUCHER REDEMPTION X1	\$ 670.98
EFT12640	22/04/2022	EAGLE PETROLEUM TRADING AS STALLION FUELS	2021 SENIOR'S VOUCHER REDEMPTION - X2	\$ 100.00
EFT12641	22/04/2022	SUNNY BRUSHWARE SUPPLIES	TRACTOR PARTS - BROOMS	\$ 2,702.70
EFT12642	22/04/2022	B & S CLOSE FAMILY INVESTMENTS PTY LTD T/AS SOUTHERN CROSS TYRE & AUTO SERVICES	VEHICLE PARTS - MARCH 2022 - STANDPIPE BATTERIES, FUEL METRE	\$ 6,473.92
EFT12643	22/04/2022	WALGA BUSINESS SOLUTIONS	ADVERTISING - CEO VEHICLE DISPOSAL	\$ 524.08
EFT12644	22/04/2022	WATER CORPORATION.	WATER - APRIL 2022 - INCLUDING BODALLIN, NORTH BODALLIN, BEATON, BULLFINCH STANDPIPES	\$ 25,497.85
EFT12645	22/04/2022	WESTRAC EQUIPMENT PTY LTD	GRADER PARTS - BLADES	\$ 5,731.98
EFT12646	22/04/2022	WREN OIL	SOUTHERN CROSS REFUSE SITE - MAINTENANCE	\$ 418.00
EFT12647	22/04/2022	WURTH AUSTRALIA PTY LTD	VEHICLE PARTS	\$ 409.12
EFT12648	22/04/2022	THE WORKWEAR GROUP PTY LTD	DEPOT STAFF UNIFORM	\$ 211.32
EFT12649	22/04/2022	YILGARN AGENCIES	VEHICLE PARTS/SOUTHERN CROSS PARK EQUIPMENT - AIR COMPRESSOR, SOLENOIDS, SENIOR'S VOUCHER REDEMPTION X5	\$ 4,440.59
EFT12650	22/04/2022	AIM NEDIA GROUP PTY LTD T/AS YILGARN PLUMBING AND GAS	PLUMBING SERVICES	\$ 406.95
<b>TOTAL:</b>				<b>\$ 475,625.87</b>

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
Chq/EFT	Date	Name	Description	Amount
1914	01/04/2022	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - APRIL 2022	\$ 6,600.00
1915	06/04/2022	MOTORCHARGE LIMITED	FUEL CARD - MARCH 2022	\$ 2,275.09
1916	11/04/2022	TELSTRA	PHONE - MARCH 2022 - SKELETON WEED MOBILE	\$ 122.20
1917	07/04/2022	MISMATCH WORKSHOP	SUPERANNUATION - FEBRUARY/MARCH 2022	\$ 1,012.00
1918	12/04/2022	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - BONDER HIRE APRIL 2022	\$ 250.00
1919	14/04/2022	TELSTRA	PHONE - MARCH 2022	\$ 938.76
1920	19/04/2022	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - MARCH 2022	\$ 1,362.75
1921	13/04/2022	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 12/04/2022	\$ 94,583.85
1922	01/04/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING - 01/04/2022	\$ 4,531.85
1923	08/04/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 04/04/2022 TO 08/04/2022	\$ 16,650.25
1924	14/04/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 11/04/2022 TO 14/04/2022	\$ 4,662.10
1925	08/04/2022	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - APRIL 2022	\$ 333.96
1926	21/04/2022	TELSTRA	PHONE - MARCH 2022 - MANAGER MOBILES	\$ 737.21
1927	14/04/2022	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - MARCH 2022	\$ 1,810.17
1928	26/04/2022	CANON FINANCE AUSTRALIA PTY LTD	BACK PHOTOCOPIER LEASE - APRIL 2022	\$ 127.62
1929	14/04/2022	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - MARCH 2022	\$ 962.32
1930	27/04/2022	WESTPAC BANKING CORPORATION	NET PAYROLL PPE - 26/04/2022	\$ 89,306.89
1931	22/04/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 19/04/2022 TO 22/04/2022	\$ 8,994.50
1932	29/04/2022	DEPARTMENT OF TRANSPORT	DOT LICENSING FROM 26/04/2022 TO 29/04/2022	\$ 4,661.60
<b>TOTAL CHEQUES</b>				<b>\$ 239,923.12</b>



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CHQ/EFT	Date	Payee	Description	Amount
<b>CORPORATE CREDIT CARDS</b>				
CEOCC-MAR22	14/04/2022	SURVEYMONKEY	LRCI PROJECT FEEDBACK SURVEY	\$ 90.00
CEOCC-MAR22	14/04/2022	W.A. POULTRY EQUIPMENT	CAT TRAPPING CAGES - WA POULTRY SUPPLIES	\$ 792.32
CEOCC-MAR22	14/04/2022	RAILWAY TAVERN	COUNCIL REFRESHMENTS	\$ 80.00
<b>TOTAL CEO CREDIT CARD</b>				<b>\$ 962.32</b>
EMCSCC-MAR22	14/04/2022	CITY OF PERTH	CITY OF PERTH PARKING FEE - STAFF TRAINING	\$ 15.00
EMCSCC-MAR22	14/04/2022	ALL MINE & CONSTRUCTION TRAINING PTY LTD	CONFINED SPACE TRAINING FOR POOL MANAGER	\$ 295.00
EMCSCC-MAR22	14/04/2022	IINET/WESTNET	MONTHLY CHARGES FOR BUSINESS NBN - APRIL 2022	\$ 300.49
EMCSCC-MAR22	14/04/2022	GMR SUPPLIES	REPAIR PARTS FOR DEPOT ICE MACHINE	\$ 250.36
EMCSCC-MAR22	14/04/2022	CANVA	1 YEAR GRAPHIC DESIGN SUBSCRIPTION	\$ 164.99
EMCSCC-MAR22	14/04/2022	DEPARTMENT OF TRANSPORT	PLATE CHANGE FEE - SIDE TIPPER	\$ 36.60
EMCSCC-MAR22	14/04/2022	DEPARTMENT OF TRANSPORT	PLATE CHANGE FEE - SIDE TIPPER	\$ 36.60
EMCSCC-MAR22	14/04/2022	AUSTIN COMPUTERS CANNINGTON	IT SUPPLIES - MECHANIC'S SHED	\$ 331.91
EMCSCC-MAR22	14/04/2022	BP MERREDIN	FUEL FOR STAFF VEHICLE	\$ 117.63
EMCSCC-MAR22	14/04/2022	SAFETYCULTURE PTY LTD	IAUDITOR SUBSCRIPTION FOR PERFORMING WORKPLACE INSPECTIONS - MARCH 2022	\$ 26.40
EMCSCC-MAR22	14/04/2022	IGA MERREDIN	REFRESHMENTS - COFFEE	\$ 19.00
EMCSCC-MAR22	14/04/2022	ZOOM	12 MONTH VIDEO CONFERENCING SUBSCRIPTION	\$ 216.19
<b>TOTAL EMCS CREDIT CARD</b>				<b>\$ 1,810.17</b>

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CHQ/EFT	Date	Payee	Description	Amount
<b>DIRECT DEBITS</b>				
DD16741.1	12/04/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 14,301.59
DD16741.2	12/04/2022	HSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 476.20
DD16741.3	12/04/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 459.63
DD16741.4	12/04/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 699.24
DD16741.5	12/04/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 693.68
DD16741.6	12/04/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,462.56
DD16741.7	12/04/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 615.70
DD16741.8	12/04/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 548.62
DD16741.9	12/04/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 852.92
DD16741.10	12/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 566.96
DD16741.11	12/04/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 772.32
<b>TOTAL DIRECT DEBIT 16741</b>				<b>\$ 22,449.42</b>
DD16765.1	26/04/2022	THE TRUSTEE FOR AWARE SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 14,469.15
DD16765.2	26/04/2022	HSTPLUS EXECUTIVE SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 472.70
DD16765.3	26/04/2022	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 456.83
DD16765.4	26/04/2022	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	SUPERANNUATION CONTRIBUTIONS	\$ 745.61
DD16765.5	26/04/2022	BEATON FARMING CO SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	\$ 705.16
DD16765.6	26/04/2022	BT PANORAMA SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 2,416.42
DD16765.7	26/04/2022	FIRST CHOICE EMPLOYER SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 612.90
DD16765.8	26/04/2022	THE TRUSTEE FOR MACQUARIE SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	\$ 548.62
DD16765.9	26/04/2022	BT SUPER FOR LIFE ACCOUNT	SUPERANNUATION CONTRIBUTIONS	\$ 770.65
DD16765.10	26/04/2022	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	\$ 566.96
DD16765.11	26/04/2022	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	\$ 808.54
<b>TOTAL DIRECT DEBIT 16765</b>				<b>\$ 22,573.54</b>
<b>TOTAL DIRECT DEBITS</b>				<b>\$ 45,022.96</b>

Shire of Yilgarn

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<b>BANK</b>				
<b>CHARGES</b>				
	01/04/2022	WESTPAC BANK	BANK CHARGES	\$ 20.00
	01/04/2022	WESTPAC BANK	BANK CHARGES	\$ 189.09
	01/04/2022	WESTPAC BANK	BANK CHARGES	\$ 604.00
	30/04/2022	WESTPAC BANK	BANK CHARGES	\$ 6.00
			<b>TOTAL BANK CHARGES</b>	<b>\$ 819.09</b>

Shire of Yilgarn

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CHQ/EFT	Date	Payee	Description	Amount
<b>CHQ</b>				
402627	13/04/2022	STAFF	STAFF BOND REFUND 91C ANTARES STREET	200.00
402628	19/04/2022	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES - MARCH 2022	712.82
402629	19/04/2022	SHIRE OF YILGARN	TRANSWA TICKET COMMISSION - MARCH 2022	145.78
<b>TOTAL CHEQUES</b>				<b>\$ 1,058.60</b>

2022 - 2023 FEES AND CHARGES					2021 - 2022 FEES & CHARGES		
Function	Description	Fee	GST	Total	Fee	GST	Total
GENERAL PURPOSE FUNDING							
<i>Rates</i>							
	Admin Fee - Caveat Lodgement	29.09	2.91	32.00	29.09	2.91	32.00
	Admin Fee - Rates Recovery from Rent	29.09	2.91	32.00	29.09	2.91	32.00
	Admin Fee - Refund of <del>Overpayments</del> <del>Excess Rates</del>	59.09	5.91	65.00	15.91	1.59	17.50
	Electronic Advice of Sale (Rate Enquiry only)	29.09	2.91	32.00	29.09	2.91	32.00
	Electronic Advice of Sale (Full Service)	83.64	8.36	92.00	83.64	8.36	92.00
	Rate Notice Copy	14.55	1.45	16.00	14.55	1.45	16.00
	Rate Enquiry	33.64	3.36	37.00	33.64	3.36	37.00
	Rates Database Extract	14.55	1.45	16.00	14.55	1.45	16.00
	Title Search	40.00	4.00	44.00	40.00	4.00	44.00
<i>Freedom of Information</i>							
	Application Fee - FOI (personal)			No Charge			No Charge
	Application Fee - FOI (non-personal)	30.00	0.00	30.00	30.00	0.00	30.00
	Staff Time Dealing with Application - Per Hour	30.00	0.00	30.00	30.00	0.00	30.00
	Staff Supervised Access to Information - Per Hour	30.00	0.00	30.00	30.00	0.00	30.00
	Photocopying - as per fees listed in CRC printing section						
	Delivery, Packaging & Postage			At Cost			At Cost
<i>Other</i>							
	Copy of State Electoral Roll	19.09	1.91	21.00	19.09	1.91	21.00
	Dishonoured Cheque Fee	19.09	1.91	21.00	19.09	1.91	21.00
	Bullfinch Book	33.64	3.36	37.00	33.64	3.36	37.00
	Koolyanobbing Book	33.64	3.36	37.00	33.64	3.36	37.00
	Yilgarn History Book	38.18	3.82	42.00	38.18	3.82	42.00
	Vultee Vengeance Book - Soft Cover	28.18	2.82	31.00	28.18	2.82	31.00
	Yellowdine Book	29.09	2.91	32.00	29.09	2.91	32.00
	Books - Postage Charge	13.64	1.36	15.00	13.64	1.36	15.00
LAW ORDER AND PUBLIC SAFETY							
<i>Dog &amp; Cat Poundage</i>							
	Poundage / Sustenance - per day or part thereof	20.00	2.00	22.00	20.00	2.00	22.00
	Impounding Fee	68.18	6.82	75.00	68.18	6.82	75.00
	Release Fee	45.45	4.55	50.00	45.45	4.55	50.00
	Animal Destruction	40.91	4.09	45.00	40.91	4.09	45.00
	* All Poundage & Registration Fees (if any) are to be paid in full prior to release.						
	* Poundage & Registration Fees will be waived if animal is surrendered for rehousing.						
<i>Dog Registration - as per the Dog Act 1976</i>							
	Annual (Unsterilised)	50.00	0.00	50.00	50.00	0.00	50.00
	Tri-Annual	120.00	0.00	120.00	120.00	0.00	120.00
	Lifetime	250.00	0.00	250.00	250.00	0.00	250.00
	Annual (Sterilised)	20.00	0.00	20.00	20.00	0.00	20.00
	Tri-Annual	42.50	0.00	42.50	42.50	0.00	42.50
	Lifetime	100.00	0.00	100.00	100.00	0.00	100.00
	* Pensioners (50% of applicable fee charged)						
	* Bona fide use in the droving or tending of stock (25% of applicable fee charged)						
	Kennel Annual Fee	200.00	0.00	200.00	200.00	0.00	200.00
<i>Cat Registration - as per the Cat Act 2011</i>							
	Annual (Sterilised) - 50% if first registration and application made after 31 May	20.00	0.00	20.00	20.00	0.00	20.00
	Tri-Annual	42.50	0.00	42.50	42.50	0.00	42.50
	Lifetime	100.00	0.00	100.00	100.00	0.00	100.00
	Pensioners (50% of fee charged)						
	Application or Renewal of Approval to Breed Cats - fee per breeding cat	100.00	0.00	100.00	100.00	0.00	100.00

SHIRE OF YILGARN					2021 - 2022 FEES & CHARGES		
2022 - 2023 FEES AND CHARGES							
Function	Description	Fee	GST	Total	Fee	GST	Total
HEALTH							
<i>Shire of Yilgarn Health local laws 1997</i>							
	Lodging house registration	180.00	0.00	180.00	180.00	0.00	180.00
	Itinerant food vendors license- Annual	180.00	0.00	180.00	180.00	0.00	180.00
	Itinerant food vendors license - Daily	10.00	0.00	10.00	10.00	0.00	10.00
<i>Liquor and Gaming</i>							
	Cert. of Local Authority - Section 39 - Liquor	60.00	0.00	60.00	60.00	0.00	60.00
	Cert. of Planning Authority - Section 40 - Liquor	60.00	0.00	60.00	60.00	0.00	60.00
	Cert. of Local Authority - Section 55 - Gaming	60.00	0.00	60.00	60.00	0.00	60.00
<i>Offensive Trades</i>							
	As set by the Offensive Trades (Fees) Regulations 1976						
<i>Health (Public Building) Regulations 1992</i>							
	Low Risk Public Building Application	90.00	0.00	90.00	90.00	0.00	90.00
	Medium Risk Public Building Application	180.00	0.00	180.00	180.00	0.00	180.00
	High Risk Public Building Application	832.00	0.00	832.00	832.00	0.00	832.00
<i>Food Act 2008</i>							
	Notification of a Non-Exempt Food Business	60.00	0.00	60.00	60.00	0.00	60.00
(Source: Health Department Schedule of Local Government Fees and Charges)							
EDUCATION AND WELFARE							
<i>SOUTHERN CROSS COMMUNITY RESOURCE CENTRE</i>							
<i>Photocopying / printing - black (per page)</i>							
	A4 single sided	0.27	0.03	0.30	0.27	0.03	0.30
	A4 double sided	0.36	0.04	0.40	0.36	0.04	0.40
	A3 single sided	0.55	0.05	0.60	0.55	0.05	0.60
	A3 double sided	0.73	0.07	0.80	0.73	0.07	0.80
	A4 nonstandard paper	0.55	0.05	0.60	0.55	0.05	0.60
	Over 150 copies A4 single sided	0.18	0.02	0.20	0.18	0.02	0.20
	Over 150 copies A4 double sided	0.27	0.03	0.30	0.27	0.03	0.30
	Over 150 copies A3 single sided	0.45	0.05	0.50	0.45	0.05	0.50
	Over 150 copies A3 double sided	0.64	0.06	0.70	0.64	0.06	0.70
<i>Photocopying / printing - colour (per page)</i>							
	A4 single sided	0.91	0.09	1.00	0.91	0.09	1.00
	A4 double sided	1.36	0.14	1.50	1.36	0.14	1.50
	A3 single sided	1.82	0.18	2.00	1.82	0.18	2.00
	A3 double sided	2.55	0.25	2.80	2.55	0.25	2.80
	Over 150 copies A4 single sided	0.82	0.08	0.90	0.82	0.08	0.90
	Over 150 copies A4 double sided	1.27	0.13	1.40	1.27	0.13	1.40
	Over 150 copies A3 single sided	1.73	0.17	1.90	1.73	0.17	1.90
	Over 150 copies A3 double sided	2.45	0.25	2.70	2.45	0.25	2.70
<i>Large format printing / scanning (up to 36" wide) - per ½ metre or part there of</i>							
	Printing - schematics & line drawings (Black)	10.91	1.09	12.00	10.91	1.09	12.00
	Printing - posters & pictures (Black)	22.73	2.27	25.00	22.73	2.27	25.00
	Printing - schematics & line drawings (Colour)	16.36	1.64	18.00	16.36	1.64	18.00
	Printing - posters & pictures (Colour)	31.82	3.18	35.00	31.82	3.18	35.00
	Scanning - per ½ metre	4.55	0.45	5.00	4.55	0.45	5.00

# SHIRE OF YILGARN

## 2022 - 2023 FEES AND CHARGES

## 2021 - 2022 FEES & CHARGES

Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Laminating</u>							
	Business Card	0.91	0.09	1.00	0.00	0.00	0.00
	A4	1.82	0.18	2.00	1.82	0.18	2.00
	A3	2.73	0.27	3.00	2.73	0.27	3.00
* Photocopying / printing cost not included.							
<u>Facsimile</u>							
	Facsimile first page	1.36	0.14	1.50	1.36	0.14	1.50
	Per page thereafter	0.91	0.09	1.00	0.91	0.09	1.00
<u>Binding</u>							
	A4 booklet 1-150 pages	3.18	0.32	3.50	3.18	0.32	3.50
	A4 booklet over 150 pages	4.09	0.41	4.50	4.09	0.41	4.50
<u>Internet Usage</u>							
	15 minutes	1.82	0.18	2.00	1.82	0.18	2.00
	15 - 30 minutes	3.64	0.36	4.00	3.64	0.36	4.00
	30 minutes to 1 hour	5.45	0.55	6.00	5.45	0.55	6.00
<u>Secretarial Services</u>							
	15 minutes	10.00	1.00	11.00	10.00	1.00	11.00
	15 - 30 minutes	20.00	2.00	22.00	20.00	2.00	22.00
	1 Hour	38.64	3.86	42.50	38.64	3.86	42.50
* Photocopying / printing, faxing, scanning and emailing cost not included.							
<u>Video Conferencing</u>							
	Video Conference link-up - per hour	45.45	4.55	50.00	45.45	4.55	50.00
<u>Conference Room Hire</u>							
	Per hour (1 - 3 hours)	18.18	1.82	20.00	18.18	1.82	20.00
	Per day	63.64	6.36	70.00	63.64	6.36	70.00
	Late cancellation fee	18.18	1.82	20.00	18.18	1.82	20.00
	<b>Additional to Conference Room rates</b>						
	Internet access (per hour)	4.55	0.45	5.00	4.55	0.45	5.00
	Internet access (per day)	27.27	2.73	30.00	27.27	2.73	30.00
<u>Scanning</u>							
	A4 & email/ save on own USB or CD/DVD per page	0.27	0.03	0.30	0.27	0.03	0.30
	A3 & email/ save on own USB or CD/DVD per page	0.55	0.05	0.60	0.55	0.05	0.60
	CD media	1.36	0.14	1.50	1.36	0.14	1.50
* Photocopying / printing cost not included.							
<u>Exam Supervision</u>							
	Per hour or part thereof	38.64	3.86	42.50	38.64	3.86	42.50
<u>Disks Services (per disk)</u>							
	CD & DVD Duplication (CD supplied not DVD)	2.73	0.27	3.00	2.73	0.27	3.00
	Disk cleaning - DVD, CD or Blue-Ray	2.73	0.27	3.00	2.73	0.27	3.00
* No items under copyright will be duplicated.							



# SHIRE OF YILGARN

2022 - 2023 FEES AND CHARGES					2021 - 2022 FEES & CHARGES		
Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Crosswords Advertising - Businesses outside Shire of Yilgarn</u>							
	<b>Black / white</b>						
	Full page A4	31.82	3.18	35.00	31.82	3.18	35.00
	Full page A4 with typesetting	50.00	5.00	55.00	50.00	5.00	55.00
	Half page A5	18.18	1.82	20.00	18.18	1.82	20.00
	Half page A5 with typesetting	27.27	2.73	30.00	27.27	2.73	30.00
	¼ page	13.64	1.36	15.00	13.64	1.36	15.00
	¼ page with typesetting	22.73	2.27	25.00	22.73	2.27	25.00
	<b>Colour</b>						
	Full page A4	145.45	14.55	160.00	145.45	14.55	160.00
	Full page A4 with typesetting	163.64	16.36	180.00	163.64	16.36	180.00
	Half page A5	81.82	8.18	90.00	81.82	8.18	90.00
	Half page A5 with typesetting	90.91	9.09	100.00	90.91	9.09	100.00
	¼ page	45.45	4.55	50.00	45.45	4.55	50.00
	¼ page with typesetting	54.55	5.45	60.00	54.55	5.45	60.00
<u>Crosswords Advertising - Not for-profit &amp; local businesses</u>							
	<b>Black / white</b>						
	Full page A4	27.27	2.73	30.00	27.27	2.73	30.00
	Full page A4 with typesetting	45.45	4.55	50.00	45.45	4.55	50.00
	Half page A5	13.64	1.36	15.00	13.64	1.36	15.00
	Half page A5 with typesetting	16.36	1.64	18.00	16.36	1.64	18.00
	¼ page	9.09	0.91	10.00	9.09	0.91	10.00
	¼ page with typesetting	13.64	1.36	15.00	13.64	1.36	15.00
	<b>Colour</b>						
	Full page A4	118.18	11.82	130.00	118.18	11.82	130.00
	Full page A4 with typesetting	145.45	14.55	160.00	145.45	14.55	160.00
	Half page A5	63.64	6.36	70.00	63.64	6.36	70.00
	Half page A5 with typesetting	81.82	8.18	90.00	81.82	8.18	90.00
	¼ page	31.82	3.18	35.00	31.82	3.18	35.00
	¼ page with typesetting	36.36	3.64	40.00	36.36	3.64	40.00
<u>Crosswords Classified lineage</u>							
	Real Estate, Garage Sales, Employment max 6 lines	7.27	0.73	8.00	7.27	0.73	8.00
<u>Free Advertising</u>							
	Community Notices (Community Events, Community Group Notices, Health Services, Dog Bating, Volunteers needed etc.) Including Birthdays, Births, Deaths, Thanks, Congratulations, Gotchas, Raffle Results, Not For Profit Business Hours, Wanted adverts.			Free			Free
<u>Crossword</u>							
	Per issue	0.91	0.09	1.00	0.91	0.09	1.00
	Annual mail subscription	75.00	7.50	82.50	75.00	7.50	82.50
	Online subscription (delivery via email)			Free			Free
<u>Community Directory - Advertising</u>							
	Full Page - Glossy colour - Back cover	318.18	31.82	350.00	318.18	31.82	350.00
	Full Page - Glossy colour - Inside cover	318.18	31.82	350.00	318.18	31.82	350.00
	Full Page - Black & White - Inside book	209.09	20.91	230.00	209.09	20.91	230.00
	Half Page - Glossy colour - Inside & Back cover (excl, front cover)	245.45	24.55	270.00	245.45	24.55	270.00
	Half Page - Black & White - Inside book	190.91	19.09	210.00	190.91	19.09	210.00
	Quarter Page (Horizontal) - Glossy colour - Inside cover	200.00	20.00	220.00	200.00	20.00	220.00
	Quarter Page - Glossy colour - Inside cover	200.00	20.00	220.00	200.00	20.00	220.00
	Quarter Page - Black & White - Inside book	163.64	16.36	180.00	163.64	16.36	180.00
	Eighth Page - Black & White - Inside book	118.18	11.82	130.00	118.18	11.82	130.00

# SHIRE OF YILGARN

2022 - 2023 FEES AND CHARGES					2021 - 2022 FEES & CHARGES		
Function	Description	Fee	GST	Total	Fee	GST	Total
	Community phone directory	4.55	0.45	5.00	4.55	0.45	5.00
* 1st copy of phone directory free per household and charges apply thereafter							
<u>Shire Calendar - Advertising</u>							
	1 Ad	45.45	4.55	50.00	45.45	4.55	50.00
	2 Ads	81.82	8.18	90.00	81.82	8.18	90.00
	3 Ads	109.09	10.91	120.00	109.09	10.91	120.00
<u>Area Promotions Materials</u>							
	Post Cards	0.91	0.09	1.00	0.91	0.09	1.00
	Stickers	0.91	0.09	1.00	0.91	0.09	1.00
<u>Library</u>							
	Membership permanent resident			Free			Free
	Membership temporary residents			Free			Free
	Overdue notice (First free, charges apply thereafter)	5.00	0.50	5.50	5.00	0.50	5.50
	Bond for temporary residents	25.00	0.00	25.00	25.00	0.00	25.00
HOUSING							
<u>Rental Rates per Week</u>							
	Council Staff Housing	60.00	0.00	60.00	60.00	0.00	60.00
	Council Staff - Unit Housing - 91A-C Antares St	50.00	0.00	50.00	50.00	0.00	50.00
	Housing - Medical Services						
	- 80 Spica Street (Chemist)	65.00	0.00	65.00	65.00	0.00	65.00
	- 35 Taurus Street (Doctor)			Free			Free
	Homes for the Aged - Units 1 to 4	55.00	0.00	55.00	55.00	0.00	55.00
	Homes for the Aged - Units 5 to 8	75.00	0.00	75.00	75.00	0.00	75.00
	Homes for the Aged - Units 9 to 12	120.00	0.00	120.00	120.00	0.00	120.00
	50 Antares Street - Units 1 to 4	250.00	0.00	250.00	250.00	0.00	250.00
	Cleaning Fee (If required on tenant vacating premises) - per hour or part there-of.	45.45	4.55	50.00	45.45	4.55	50.00
* General Shire housing stock may be rented at the disgression of the CEO for a negotiated weekly rental							
* A bond equivalent to four times the weekly rent is payable on all Council houses and units							
<u>Professional Housing</u>							
<b>Daily Rate</b>							
	13 <sup>a</sup> Libra Place (East)	55.00	0.00	55.00	55.00	0.00	55.00
	13 <sup>b</sup> Libra Place (West)	55.00	0.00	55.00	55.00	0.00	55.00
<b>Weekly Rate</b>							
	13 <sup>a</sup> Libra Place (East)	250.00	0.00	250.00	250.00	0.00	250.00
	13 <sup>b</sup> Libra Place (West)	250.00	0.00	250.00	250.00	0.00	250.00
* The CEO is authorised to negotiate a suitable rental rate if deemed necessary.							
	Cleaning Fee (If required on tenant vacating premises) - per hour or part there-of.	45.45	4.55	50.00	45.45	4.55	50.00

SHIRE OF YILGARN					2021 - 2022 FEES & CHARGES		
2022 - 2023 FEES AND CHARGES							
Function	Description	Fee	GST	Total	Fee	GST	Total
COMMUNITY AMENITIES							
<u>Rubbish Collection - Sale of 240 litre Sulo Bin</u>							
	Kerb side waste collection	As determined annually by Council					
* <i>Note: 240 ltr bins; First collection - GST free</i>							
	240 ltr Rubbish Bins - sale of			At Cost	72.73	7.27	80.00
<u>Refuse Disposal</u>							
	Controlled Liquid Waste (K210, K110) - per litre	0.12	0.01	0.13	0.12	0.01	0.13
	Asbestos Containing Material - per cubic metre	59.09	5.91	65.00	59.09	5.91	65.00
	Commercial Waste - per cubic metre	31.82	3.18	35.00	31.82	3.18	35.00
	Commercial Green Waste - per cubic metre			Free	9.09	0.91	10.00
	Tyres - Small - Passenger/Motorbike (each)	4.55	0.45	5.00	4.55	0.45	5.00
	Tyres - Medium - 4WD, SUV (each)	9.09	0.91	10.00	9.09	0.91	10.00
	Tyres - Large - Truck (each)	18.18	1.82	20.00	18.18	1.82	20.00
	Tyres - Tractor (each)	45.45	4.55	50.00	45.45	4.55	50.00
	Opening outside of normal operating hours (minimum charge, waste charges additional)	150.00	15.00	165.00	59.09	5.91	65.00
	Local residential waste - during open hours			Free			Free
* <i>Metres<sup>3</sup> will be measured onsite</i>							
<u>Southern Cross Cemetery</u>							
	Grant of Right of Burial	250.00	0.00	250.00	250.00	0.00	250.00
	Grant of Right of Burial - Niche Wall	100.00	0.00	100.00	100.00	0.00	100.00
	Renewal of Grant of Right of Burial	100.00	0.00	100.00	100.00	0.00	100.00
	Transfer of Grant of Right of Burial	30.00	0.00	30.00	30.00	0.00	30.00
	Copy of Grant of Right of Burial	30.00	0.00	30.00	30.00	0.00	30.00
	Interment of Adult	400.00	40.00	440.00	363.64	36.36	400.00
	Digging Deeper Grave / Oversized Casket (in addition to applicable Interment Fee)	122.73	12.27	135.00	109.09	10.91	120.00
	Interment of child under 7 yrs	231.82	23.18	255.00	209.09	20.91	230.00
	Interment of stillborn	177.27	17.73	195.00	161.82	16.18	178.00
	Interment of ashes	60.00	6.00	66.00	54.55	5.45	60.00
	Reopening of adult grave	381.82	38.18	420.00	344.55	34.45	379.00
	Reopening of child grave	272.73	27.27	300.00	245.45	24.55	270.00
	Reopening of stillborn grave	218.18	21.82	240.00	196.36	19.64	216.00
	Interment without due notice (in addition to applicable Interment Fee)	163.64	16.36	180.00	150.00	15.00	165.00
	Interment outside normal working hours (in addition to applicable Interment Fee)	150.00	15.00	165.00	136.36	13.64	150.00
	Late arrivals - per hour (in addition to applicable Interment Fee)	45.45	4.55	50.00	40.00	4.00	44.00
	Exhumations	381.82	38.18	420.00	343.64	34.36	378.00
	Permission to erect headstone	28.18	2.82	31.00	28.18	2.82	31.00
	Permission to erect monument	47.27	4.73	52.00	47.27	4.73	52.00
	Permission to erect nameplate	10.00	1.00	11.00	10.00	1.00	11.00
	Funeral Directors Annual License	200.00	0.00	200.00	200.00	0.00	200.00
	Funeral Directors Single License	40.00	0.00	40.00	40.00	0.00	40.00
	Single Niche placement (If Shire Staff assistance required)	36.36	3.64	40.00	30.00	3.00	33.00
	Double Niche placement (If Shire Staff assistance required)	36.36	3.64	40.00	30.00	3.00	33.00
	Masons Licence - Annual	100.00	0.00	100.00	100.00	0.00	100.00
	Masons Licence - Single	50.00	0.00	50.00	50.00	0.00	50.00
<u>Sewerage Applications</u>							
Fees set by Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974							

SHIRE OF YILGARN							
2022 - 2023 FEES AND CHARGES					2021 - 2022 FEES & CHARGES		
Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Planning Scheme Amendment Fees - Local Government Fees Only</u>							
	Minor Town Planning Scheme Amendments, including rezoning or lots when not included as part of a LG amendment - use scale of fees or use average of \$2,000 plus cost for preparing amendment documentation (if applicable)	2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00
	Major Town Planning Scheme Amendments, including Lot Subdivision for 10 or more lots, when not included as part of a LG amendment - use scale of fees or use average of \$4,000 plus cost of preparing amendment documentation (if applicable)	4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00
<u>Planning Application Fees</u>							
	Maximum Fees set by Planning and Development Regulations 2009						
RECREATION AND CULTURE							
	<u>Annual Fees</u>						
	Southern Cross Football Club	3,272.73	327.27	3,600.00	3,272.73	327.27	3,600.00
	Yilgarn Basketball Association (outdoor courts)	600.00	60.00	660.00	600.00	60.00	660.00
	Yilgarn Basketball Association (indoor courts)	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00
	Yilgarn Netball Association (outdoor courts)	600.00	60.00	660.00	600.00	60.00	660.00
	Yilgarn Netball Association (indoor courts)	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00
	Southern Cross Golf Club	545.45	54.55	600.00	545.45	54.55	600.00
	Yilgarn Bowls & Tennis Clubrooms	1,409.09	140.91	1,550.00	1,409.09	140.91	1,550.00
<u>HIRE OF PUBLIC BUILDINGS &amp; GROUNDS</u>							
Note: Council has agreed to authorise the CEO to waive hire charges for the following:							
1. When <b>not for profit organisations, based in the Shire of Yilgarn</b> , hires a facility for fundraising for an altruistic purpose (example being the Big Morning Tea). In these instances the hire fee is to be recorded as a Shire donation.							
2. When the facility is being used for a <b>youth</b> event and the purpose is educational and beneficial to the youth who reside within the Shire (an example being the Young Entertainers). In these instances the hire fee is to be recorded and charged to account E10624 Youth Development Programs.							
<u>Community Centre</u>							
	Foyer only per day	90.91	9.09	100.00	90.91	9.09	100.00
	Foyer only half day	63.64	6.36	70.00	63.64	6.36	70.00
	Kitchen only flat rate	63.64	6.36	70.00	63.64	6.36	70.00
	Private function per day	209.09	20.91	230.00	209.09	20.91	230.00
	Private function half a day	145.45	14.55	160.00	145.45	14.55	160.00
	Commercial function per day	304.55	30.45	335.00	304.55	30.45	335.00
	Commercial function half day	181.82	18.18	200.00	181.82	18.18	200.00
	Bond (refundable)	300.00	0.00	300.00	300.00	0.00	300.00
	Extra Cleaning Fee per hour (minimum 2 hours)	45.45	4.55	50.00	45.45	4.55	50.00
	* Half Day = 4 hrs						
<u>Senior Citizens Centre</u>							
	Private & Corporate Functions - Maximum Charge	318.18	31.82	350.00	318.18	31.82	350.00
	Bond (refundable)	300.00	0.00	300.00	300.00	0.00	300.00
	* Hire & Charge Rate at CEO's discretion						

SHIRE OF YILGARN					2021 - 2022 FEES & CHARGES		
2022 - 2023 FEES AND CHARGES							
Function	Description	Fee	GST	Total	Fee	GST	Total
<u>Sports Complex</u>							
	<b>Lounge - incl. bar and kitchen access</b>						
	Private function per day	163.64	16.36	180.00	163.64	16.36	180.00
	Private function half day	109.09	10.91	120.00	109.09	10.91	120.00
	Private function per hour	36.36	3.64	40.00	36.36	3.64	40.00
	Commercial function per day	209.09	20.91	230.00	209.09	20.91	230.00
	Commercial function half a day	145.45	14.55	160.00	145.45	14.55	160.00
	Commercial function per hour	45.45	4.55	50.00	45.45	4.55	50.00
	Kitchen only	50.00	5.00	55.00	50.00	5.00	55.00
	Lounge only	63.64	6.36	70.00	63.64	6.36	70.00
	Bar and Lounge only	113.64	11.36	125.00	113.64	11.36	125.00
	<b>Indoor Sports Court - incl. change rooms</b>						
	Indoor Court per hour	27.27	2.73	30.00	27.27	2.73	30.00
	Indoor Court per day	95.45	9.55	105.00	95.45	9.55	105.00
	<b>Outdoor Oval &amp; Sports Courts</b>						
	Sports Oval Hire per day	409.09	40.91	450.00	409.09	40.91	450.00
	Outdoor Courts per hour	27.27	2.73	30.00	27.27	2.73	30.00
	Outdoor Courts per day	95.45	9.55	105.00	95.45	9.55	105.00
	* Outdoor Oval & Courts Charges only applicable if exclusive use required						
	* Charges NOT applicable to groups/clubs who pay an annual usage fee						
	Bond complex (refundable)	300.00	0.00	300.00	300.00	0.00	300.00
	Bond grounds (refundable)	515.00	0.00	515.00	515.00	0.00	515.00
<u>Hire of chairs &amp; tables - Per Day</u> (From Recreation Complex only)							
	Chairs - stack of 10	9.09	0.91	10.00	9.09	0.91	10.00
	Table each	4.55	0.45	5.00	4.55	0.45	5.00
	* Pick up & return hirers responsibility.						
<u>Community Bus Hire Rates</u>							
	<b>Community Bus</b>						
	Not for Profit Organisation - per km (including fuel)	0.60	0.06	0.66	0.60	0.06	0.66
	Commercial / For Profit Organisations - per km (excluding fuel)	0.90	0.09	0.99	0.90	0.09	0.99
	Community Bus Trailer - per day	50.00	5.00	55.00	50.00	5.00	55.00
	Cleaning Charge (If Not Cleaned)	409.09	40.91	450.00	409.09	40.91	450.00
	Hire Bond	300.00	0.00	300.00	0.00	0.00	0.00
	* Commercial Hire: Subject to CEO's Approval						
<u>Security Key System</u>							
	Bond required for individual keys (refundable)	50.00	0.00	50.00	50.00	0.00	50.00
<u>Swimming Pool Admission</u>							
	General Admission			Free			Free
	Lane Hire per hour	8.00	0.80	8.80	8.00	0.80	8.80
	Private Hire per Hour	100.00	10.00	110.00	100.00	10.00	110.00
TRANSPORT							
<u>Aerodrome</u>							
	Aircraft Annual landing fees (local)	150.00	15.00	165.00	150.00	15.00	165.00
	Aircraft landing (per tonne rounded up)	15.91	1.59	17.50	15.91	1.59	17.50
	Passenger Fee (Incoming & Outgoing)	13.64	1.36	15.00	13.64	1.36	15.00

SHIRE OF YILGARN					2021 - 2022 FEES & CHARGES		
2022 - 2023 FEES AND CHARGES							
Function	Description	Fee	GST	Total	Fee	GST	Total
<i>Other</i>							
	Sale of Gravel & Sand per cubic metre	5.00	0.50	5.50	5.00	0.50	5.50
ECONOMIC SERVICES							
<i>Building Permit Fees</i>							
	As set by Building Regulations 2013						
<i>Building Services levy</i>							
	As set by Building Services (Complaint Resolution and Administration) Regulations 2011						
<i>Building and Construction Industry Training Fund</i>							
	As set by Building and Construction Industry Training Fund and Levy Collection Act 1990						
<i>Land leases - Annual - Payable by 1 July -</i>							
	Horse Agistment Leases - Annual (per yard)	150.00	15.00	165.00	150.00	15.00	165.00
	Lots 36 & 44 - Cropping	2,000.00	200.00	2,200.00	772.73	77.27	850.00
	Airport - Cropping	454.55	45.45	500.00	454.55	45.45	500.00
<i>Water Charges (per kilolitre)</i>							
	Domestic use from Standpipes (On Application) <sup>1</sup>			No Charge			No Charge
1. Water Usage to the Value of \$1,200 Annually - No Charge, Thereafter at applicable normal Standpipe Charge rates.							
<i>Dulyalbin Tank</i>							
	Water used for stock & spraying	1.30	0.00	1.30	1.30	0.00	1.30
<i>Mt Hampton Dam</i>							
	Water used for stock & spraying	0.67	0.00	0.67	0.67	0.00	0.67
<i>Standpipes</i>							
	Beaton - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Bodallin - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Bodallin - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	Bullfinch - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Bullfinch - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	Castor - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	Garrett - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Gatherer - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Ghooli - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Koolyanobbing - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Marvel Loch - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Moorine Rock - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Moorine Rock - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	Noongar - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
	Noongar - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	North Bodallin - 40mm	9.50	0.00	9.50	9.50	0.00	9.50
	O'Neils - 25mm	3.23	0.00	3.23	3.23	0.00	3.23
	Perilya - 50mm	9.50	0.00	9.50	9.50	0.00	9.50
* High Flow Standpipes are 40mm and above, Low Flow are less than 40mm							
	Standpipe Swipe Card (per card)	18.18	1.82	20.00	18.18	1.82	20.00
* Standpipe water charges subject to change at any time due to changes in supply costs.							



SHIRE OF YILGARN					2021 - 2022 FEES & CHARGES		
2022 - 2023 FEES AND CHARGES							
Function	Description	Fee	GST	Total	Fee	GST	Total
<u>CARAVAN PARK &amp; TOURIST ACCOMMODATION</u>							
	Sandalwood Lodge - A Rooms (Per night)	109.09	10.91	120.00	109.09	10.91	120.00
	Sandalwood Lodge - Family Room (Per night)	163.64	16.36	180.00	154.55	15.45	170.00
	Sandalwood Lodge - B Rooms (Per night)	90.91	9.09	100.00	90.91	9.09	100.00
	Kurrajong Double or Single Room (Per Night)	77.27	7.73	85.00	77.27	7.73	85.00
	Kurrajong - Family Room (Per night)	122.73	12.27	135.00	122.73	12.27	135.00
	Powered Caravan Sites - First 2 Guests (Per night)	31.82	3.18	35.00	31.82	3.18	35.00
	Powered Caravan Sites - Additional Person (Per night)	4.55	0.45	5.00	4.55	0.45	5.00
	Powered Caravan Sites - First 2 Guests (Per week)	190.91	19.09	210.00	190.91	19.09	210.00
	Powered Caravan Sites - Additional Person (Per week)	27.27	2.73	30.00	27.27	2.73	30.00
	Unpowered Caravan Sites - First 2 Guests (Per night)	14.55	1.45	16.00	14.55	1.45	16.00
	Unpowered Caravan Sites - Additional Person (Per night)	4.55	0.45	5.00	4.55	0.45	5.00
	Unpowered Caravan Sites - First 2 Guests (Per week)	87.27	8.73	96.00	87.27	8.73	96.00
	Unpowered Caravan Sites - Additional Person (Per week)	27.27	2.73	30.00	27.27	2.73	30.00
	RV Potable Water (Per 20 Litres)	0.27	0.03	0.30	0.27	0.03	0.30
	Coin Operated Laundry Facilities - Washing Machine (Per cycle)	3.64	0.36	4.00	3.64	0.36	4.00
	Coin Operated Laundry Facilities - Dryer (Per cycle)	3.64	0.36	4.00	3.64	0.36	4.00
	Showers - Itinerant Use (Per person per use)	4.55	0.45	5.00	4.55	0.45	5.00
	Various Promotional & Non Promotional Merchandise			As Marked			As Marked
	Lost Key Fee	45.45	4.55	50.00	45.45	4.55	50.00
* Powered & Unpowered Sites - Children under 5 years old free							
<u>Cancellations</u>							
Notice of:							
	More than 48 Hours			Full Refund			Full Refund
	More than 24 Hours but less than 48 Hours			50% Refund			50% Refund
	Less than 24 Hours			No Refund			No Refund
	Cancellation Fee	13.64	1.36	15.00	13.64	1.36	15.00
<u>Concessions</u>							
"Stay for 7 nights, Pay for 6 Nights"		Value of 1 night applicable rate			Value of 1 night applicable rate		
(Applicable only to Sandalwood Motor Lodge and Kurrajong Rooms)							
<u>Additional Fees</u>							
	Additional Servicing of Room/s (Per Room / Per Day) (While occupied, rooms are serviced on a weekly basis)	27.27	2.73	30.00	9.09	0.91	10.00
	Additional Cleaning on Check Out (Due to excessive level of disarray such as spills, rubbish, pet hair or rearranged furniture)	68.18	6.82	75.00	68.18	6.82	75.00
OTHER PROPERTY AND SERVICES							
<u>11 Antares St - Shop Front Rent - Per Year</u>							
	Section A (61.90 m <sup>2</sup> ) plus 32.05% of Annual Sewerage & Rubbish Charges	1,547.50	154.75	1,702.25	1,547.50	154.75	1,702.25
	Section B (35.17 m <sup>2</sup> ) plus 18.21% of Annual Sewerage & Rubbish Charges	879.25	87.92	967.17	879.25	87.92	967.17
	Section C (46.64 m <sup>2</sup> ) plus 24.15% of Annual Sewerage & Rubbish Charges	1,166.00	116.60	1,282.60	1,166.00	116.60	1,282.60
	Section D (49.43 m <sup>2</sup> ) plus 25.59% of Annual Sewerage & Rubbish Charges	1,235.75	123.57	1,359.32	1,235.75	123.57	1,359.32
<u>Labour Hire - Per Hour</u>							
	Labour (Operator)	75.45	7.55	83.00	75.45	7.55	83.00
	Additional Loading for Overtime (Time and a Half)	16.36	1.64	18.00	16.36	1.64	18.00
	Additional Loading for Overtime (Double Time)	32.73	3.27	36.00	32.73	3.27	36.00
	Labour (Executive)	105.45	10.55	116.00	105.45	10.55	116.00



# SHIRE OF YILGARN

2022 - 2023 FEES AND CHARGES					2021 - 2022 FEES & CHARGES		
Function	Description	Fee	GST	Total	Fee	GST	Total
<i>Other</i>							
	Administration Charge			12%			12%
<i>Major Plant - Per hour, operator included</i>							
	Grader	213.64	21.36	235.00	180.00	18.00	198.00
	Construction Loader	209.09	20.91	230.00	176.36	17.64	194.00
	Town Loader	163.64	16.36	180.00	135.45	13.55	149.00
	Backhoe	118.18	11.82	130.00	96.36	9.64	106.00
	Skid Steer Loader	159.09	15.91	175.00	135.45	13.55	149.00
	Prime Mover and Side Tippers	236.36	23.64	260.00	195.45	19.55	215.00
	Prime Mover and Low Loader	168.18	16.82	185.00	140.00	14.00	154.00
	Truck <13 tonne	122.73	12.27	135.00	102.73	10.27	113.00
	Truck >13 tonne	150.00	15.00	165.00	125.45	12.55	138.00
	Tractor	122.73	12.27	135.00	100.91	10.09	111.00
	Roller Steel Drum	127.27	12.73	140.00	105.45	10.55	116.00
	Roller Multi Tyred	113.64	11.36	125.00	96.36	9.64	106.00
<i>Minor Plant - Per day, dry hire</i>							
	Minor Plant - Pumps, Generators & Trailers etc. (each)	100.00	10.00	110.00	100.00	10.00	110.00

# Covalent Lithium Road Upgrade Proposal for the Shire of Yilgarn

*Parkers Range Road & Marvel Loch Forrester Road*

Mt Holland Lithium Project					
Document No.		COV-C000-CI-PRP-0001		Document classification	Confidential
Document control					
Rev	Description	Originator	Reviewer	Project approval	Date
0	Issued for internal review	BS			24/03/22

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## 1 Introduction

Covalent Lithium Pty Ltd (Covalent) is seeking approval from the Shire of Yilgarn to progress with a 10 metre wide carriageway (shoulder to shoulder) road formation for the upgrades required to Parkers Range Road and Marvel Loch-Forrestania Road. Once complete the proposed upgrades will provide improved safety and reliability for traffic between Great Eastern Highway and the Mt Holland mine site.

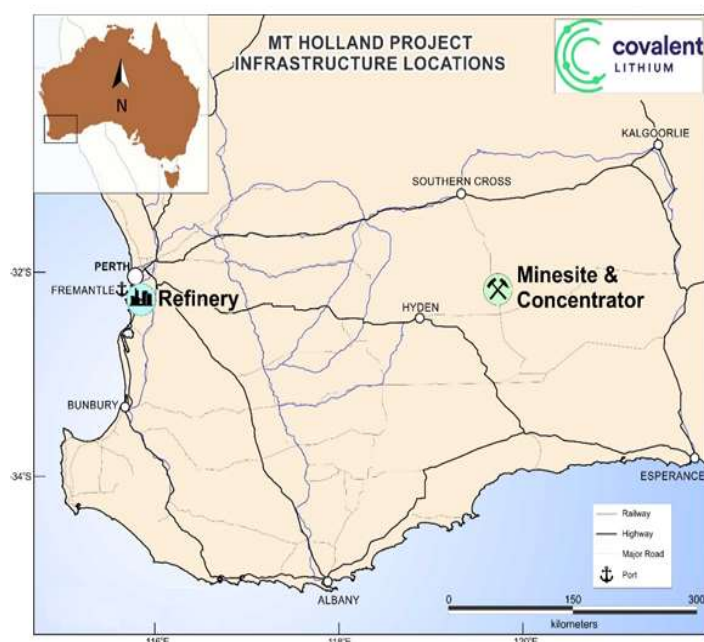
### 1.1 Operator

The Mount Holland Lithium Project (Project) is an integrated project consisting of a mine, concentrator and refinery to produce battery quality lithium hydroxide (LiOH) for the international market. It is a 50-50 joint venture (JV) between subsidiaries of Wesfarmers Limited (ASX:WES) and Sociedad Química y Minera de Chile S.A. (SQM:NYSE). Covalent is the manager for the JV and is responsible for the development and operation of the Project.

Centred on the Earl Grey hard-rock lithium deposit south of Southern Cross in Western Australia, the Project will produce approximately 50,000 tonnes per annum (tpa) of battery quality lithium hydroxide at the Kwinana refinery. The refinery will receive approximately 435,000 tpa of lithium concentrate (spodumene) from the concentrator.

### 1.2 Location

The Mount Holland site is approximately 500 km east of Perth and 120 km South of Southern Cross. The Refinery will be located on Mason Road, in the Kwinana industrial area.



**Figure 1 - Location of the Mount Holland Project assets**

## 2 Road Upgrades

### 2.1 Background

To support the refinery operations Covalent is required to transport approximately 435,000 tonnes per annum of lithium hydroxide (LiOH) from the Mt Holland mine site to Kwinana, and on an as required basis return the residual ore to the Mt Holland mine site.

Through a detailed evaluation process conducted in close consultation with the Shire of Yilgarn the route utilising Marvel Loch – Forrestania Road and Parkers Range Road was selected as the preferred.

Key selection criteria used in the evaluation included the safety of all road users (geometry, number of users, proportion of the route through farmland etc), total distance and the quality of the existing road. Alternative options, in particular utilising the Southern Cross South Road option, were not selected due in part to:

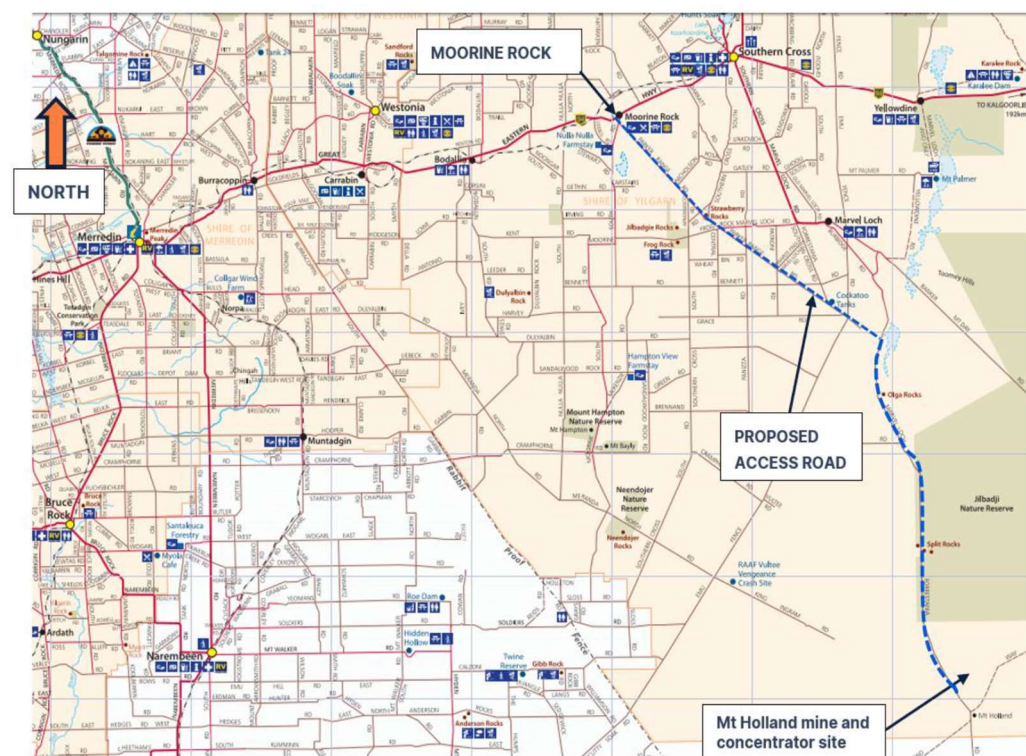
- a significant amount of additional construction effort required through the King Ingram portion of the works (39km stretch), including required solutions to multiple subsurface issues identified through the pipeline installation program;
- the additional construction distance of this route;
- several additional give way/stop locations along this route impacting transit timelines, or requiring amendments to traffic right of way;
- increased risk associated with higher number of road users and potential traffic interactions as a greater portion of the route is through agricultural land;
- ongoing cost of maintaining and using a longer road network; and
- additional round trip travel time due to the longer transit distance.

After selection of the proposed route, Covalent engaged specialist design consultants and engineering companies to study the available road data (including historical traffic counts and safety statistics), existing formations and constraints and geotechnical data to a design a series of upgrades to the existing surface that would ensure the safe transportation of Covalent product for all road users. Although the overarching principle is to restore and seal the existing cross section, where this is considered unsafe i.e. corners or crests, changes to the existing alignment have been proposed to improve safety.

Through the ongoing consultation with the Shire of Yilgarn, it was recommended Covalent obtain Council approval for the proposed cross section prior to the final design. Consistent with this advice a two stage approval process is being pursued:

- Stage 1 – approval of the carriageway width and Parker Range Road treatment
- Stage 2 – approval of the final design

This report seeks approval for Stage 1 of the design process.



**Figure 2 – Route from Mt Holland to Great Eastern Highway**

## 2.2 Upgrade Summary

Item	Description
Route	Parkers Range Road (~57km) and Marvel Loch-Forrester Road (~54km)
Intersection	Great Highway, east of Moorine Rock.
Distance	Approximately 111 kilometres
Seal Width	8 metres
Shoulder Width	10 metres (2 x 1 metre unsealed shoulder on each side)
Design Complete	May 2022
Construction	Commencing Q4 2022, subject to approvals
Construction Duration	Estimated 9-12 months (to be determined from tendering responses)

**Table 1 – Key Project Parameters Summary**

## 2.3 Design Vehicle

Covalent are finalising contract negotiations for a long-term arrangement with an existing transport contractor operating in the Southern Cross region to utilise a 32 metre double road train vehicle under a Performance Based Standard (PBS). The proposed configuration is included in Appendix 1.

Parkers Range Road is currently designated RAV 7 with conditions and Marvel Loch – Forrester Road a RAV 4 with conditions. After the proposed upgrades are completed, Covalent will apply for the full route to be a designated RAV 7 road network without conditions. For this reason the design vehicle for the Project is a RAV 7 (36.5 metre) but Covalent

## 2.4 Covalent Traffic Impact

Covalent will require an average of approximately 15 trucks per day (15 trips in / 15 trips out) to service the concentrate haulage requirements. Based on the current proposed operating schedule these trucks will be operating on the Shire roads between 6am and 6pm.

It is estimated a further five return trips in vehicles of various configurations will be required for general operational requirements such as food, diesel and reagents. These low numbers are achievable due to the recent construction of a dedicated aerodrome at the Mt Holland minesite.

# 3 Cross Section Design

## 3.1 Safety Statistics

A review of the Main Roads Crash History has confirmed there have been no serious crashes reported. Therefore, using historical information there is no indicator the existing alignment presents a risk profile requiring additional consideration or treatment. For the four incidents reported:

- 1 x kangaroo
- 1 x blow out
- 2 x lost control on gravel road in straight sections (one in the wet)

all would have been eliminated or partially mitigated with the proposed upgrades in place.

Recognising the improved road surface and additional traffic movements will change this risk profile further consideration has been given to the proposed cross section based on future usage. Consultation was undertaken with leading specialist in road design including RMECS, SMEC, BG&E Resources and Prime to develop a fit-for-purpose design suitable for the safety of all road users.

With no notable crash history to address consideration was given to:

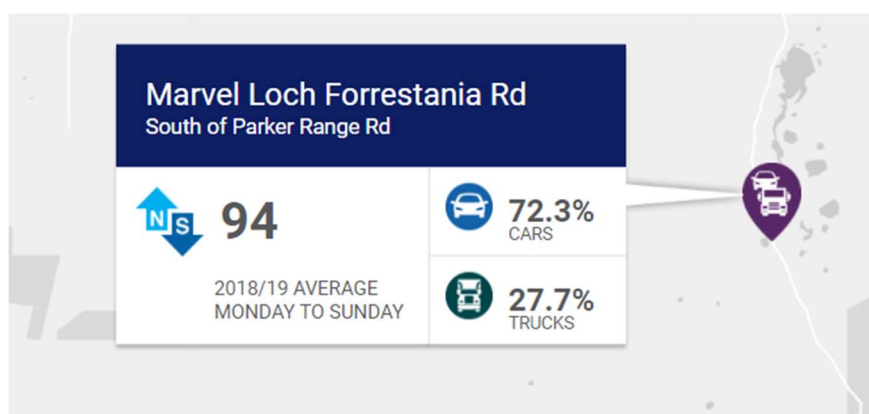
- a) Traffic counts
- b) AUSTROADS and regulatory documentation; and

- c) Main Roads WA road networks with similar traffic volumes.

### 3.2 Traffic Counts

A review of the traffic data sourced from the Shire of Yilgarn and Main Roads Traffic Maps indicates existing road usage is low and will remain low with the inclusion of the Covalent operational vehicles.

- **Parkers Range Road** – traffic data (refer Appendix C) indicates an average of 120 vehicles per day (78 per cent light vehicles and 22 per cent heavy vehicles) in late 2021. The inclusion of Covalent traffic is estimated to increase usage by approximately 20 return trips per day (40 one-way movements), increasing the total vehicle count to 160 vehicles per day (approximately 65 per cent light vehicles and 35 per cent trucks). It is expected the count is higher than the annual average due to harvest and the construction of the Covalent water pipeline during this period but it is also acknowledged additional users will be likely to use the road once upgraded, offsetting this timing difference.
- **Marvel Loch/Forrestania Road** - traffic data sourced from Main Roads WA Traffic Maps 2018/19 (refer Figure 3) notes an average of 94 vehicles per day (72 per cent light vehicles, and 28 per cent heavy vehicles). The inclusion of Covalent traffic is estimated to increase usage to 134 vehicles day (58 per cent light vehicles and 42 per cent trucks)



**Figure 3 - Main Roads WA Traffic Count Data for Marvel Loch/Forrestania Road**

### 3.3 Regulatory Review

Two regulatory documents were consulted to provide context on the minimum acceptable rural road width standards for the estimated volume of traffic and the design vehicle.

The most stringent of these standards (*AUSTROADS Guide to Road Design – Part 3*) recommends a total carriageway width of 9.2 metres with a combined 6.2 meter traffic lane:

- Except where heavy vehicles exceed 15 per cent in which case the seal should be a minimum seal width of 7.0 metres;
- Consideration is given to shoulder seals where large combination vehicles are used; and
- On two lane sealed roads, the total width of seal should desirably be not less than 7.2m to allow adequate width for passing.

Working from first principles, this defines the minimum industry standard for the volume of traffic assessed, as a 7.2 seal on a 9.2 wide carriageway.



Element	Design AADT				
	1 – 150	150 – 500	500 – 1,000	1,000 – 3,000	> 3,000
Traffic lanes <sup>(1)</sup>	3.7 (1 x 3.7)	6.2 (2 x 3.1)	6.2 – 7.0 (2 x 3.1/3.5)	7.0 (2 x 3.5)	7.0 (2 x 3.5)
Total shoulder	2.5	1.5	1.5	2.0	2.5
Minimum shoulder seal <sup>(2),(3),(4),(5),(6)</sup>	0	0.5	0.5	1.0	1.5
Total carriageway	8.7	9.2	9.2 – 10.0	11.0	12.0

**Table 2 – AUSTRROADS Guide to Road Design**

Using the Main Roads WA standard RAV Route Assessment table, the minimum standard required for a RAV 7 road with a vehicle count of 150 to 500 per day is 6.0 metres sealed on an 8.0 metre carriageway.

	60 to 70 km/h		80 to 100 km/h	
	Carriageway Width* (m)	Sealed Width** (m)	Carriageway Width* (m)	Sealed Width** (m)

**0 to 150 AADT / VPD\*\*\***

RAVs Categories 2-4	7.6	3.3	7.9	3.4
RAVs Categories 5-7	7.7	3.4	8.0	3.5
RAVs Categories 8-10	8.2	3.8	8.6	3.9

**150 to 500 AADT / VPD**

RAVs Categories 2-4	7.6	5.6	7.9	5.9
RAVs Categories 5-7	7.7	5.7	8.0	6.0
RAVs Categories 8-10	8.2	6.1	8.6	6.4

**Table 3 – Rural Road Minimum Width****3.4 Alternative example**

The most recent example of a new comparable haulage operation in the Wheatbelt that Covalent was able to identify is Ramelius Resources. The cross sections of the roads used in this agreement are equivalent or less than what has been proposed by Covalent. The details of this arrangement are summarised below.

In November 2019, the Shire of Narembeen agreed to establish an agreement with Ramelius Resources for the haulage of ore from the Tampia Hill mine site to Edna May at Westonia. The proposal outlined several key metrics, which in all instances compare less favourably than the proposed Covalent haulage requirements:

Item	Ramelius	Covalent
Annual Volume	750,000t	435,000t
Round trips per day	20	15
Vehicle length	42	32
Hours of transport*	24 hours	~12 hours

\*On Shire roads. Covalent will be hauling outside the nominal 12 hour period noted above on other roads.

**Table 4 – Comparison of the Ramelius and Covalent haulage operations**

Road No.	Road Name	Length (km)	Seal Width (m)	Formation Width (m)
4170041	Mt Arrowsmith Road*	10.34	8	10
4170134	Mt Walker Road	8.66	6.2	8.2
4170130	Kondinin Narembeen Road	0.79	Varies	Varies
4170133	Latham Road	1.48	Varies	Varies
4170174	Fricker Road	1.1	Varies	Varies
4170131	Merredin Narembeen Road**	30.08	7	9

\* Was gravel, Ramelius sealed to 8 on 10.

\*\*Approximately six kilometres is 8 on 10, the remainder is 7 on 9.

**Table 5 – Ramelius Haulage Network and Cross Section**

### 3.5 Other design considerations

Corners, crests and other higher risk sections will be designed specifically to mitigate the underlying risks. Further widening or realignment of existing sections will be undertaken where necessary. These additional enhancements will be included in the final design submitted under the Stage 2 approval.

The stability of the road shoulder is considered a risk if the embankment exceeds one metre. Based on a review of the SMEC concept design, Covalent has identified this elevation is only applicable for approximately 400m of Parkers Range Road (from a total road upgrade length of approximately 27km in the unsealed section) and approximately 3,050m of Marvel Loch Forrester Road (from a total road upgrade length of approximately 54km).

For the three-kilometre section of the Marvel Loch - Forrester Road, where the initial design is in excess of one metre high, the final design will improve the vertical geometry and implement additional measures to further stabilise the road. This is considered a more fit for purpose solution than making the entire route wider. It is noted the risk of failure is with Covalent as the Shire of Yilgarn has advised Covalent will be responsible for maintenance.

Trailer sway was another key consideration when reviewing the road width, Covalent has addressed these concerns by:

1. Selecting seal and carriageway widths that exceed the minimum industry guidelines;
2. Selecting a 32-metre combination vehicle for concentrate haulage; and
3. Utilising a transport company that uses a vehicle meeting the Performance Based Standards, delivering enhanced safety standards including advanced tracking performance.

## 4 Covalent Proposal

Following a comprehensive review of industry guidelines, discussions with logistics providers, construction contractors, design consultants and the Shire of Yilgarn, Covalent has developed a configuration that enables the safe performance of the Covalent activities whilst significantly improving the existing road quality without unnecessarily impacting on the remanent vegetation.

Covalent is committed to exceeding the minimum standard and conducting a safe operation with infrastructure that is safe for all users.

As the road is to be sealed road and offers the inclusion of line markings (subject to regulatory and Shire approval) the design is assessed as a safe and viable option for all road users.

The proposed cross-section comprises the following:

- 2 x 3.5m sealed lanes.
- 2 x 0.5m sealed shoulder.
- 2 x 1.0m unsealed shoulders.

- Edge and centreline road markings applied (subject to the required approvals)

In sections of the road with limited site distance or on bends, this formation will be widened in accordance with standard industry practice and regulatory guidelines to eliminate current line of site issues. Particular focus is being given to the works being undertaken for the Buffalo Mine and the Cockatoo Tank Road intersection both of which will require realignment

The final design will also include:

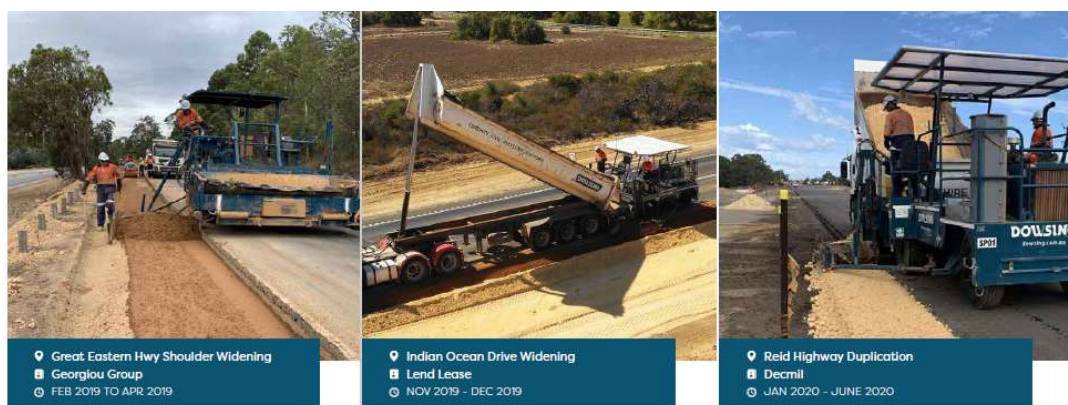
- new and upgraded culverts to eliminate current flood ways;
- improved elevation and shoulder heights in existing water ponding areas to create drainage;
- increased signage; and
- pull over bays and other traffic management initiatives for beaks, maintenance and the safe interaction of oversize loads with other road users.

Refer to appendix B for the concept design cross section.

## 5 Parker Range Road Widening & GEH Intersection

Other design considerations of note include:

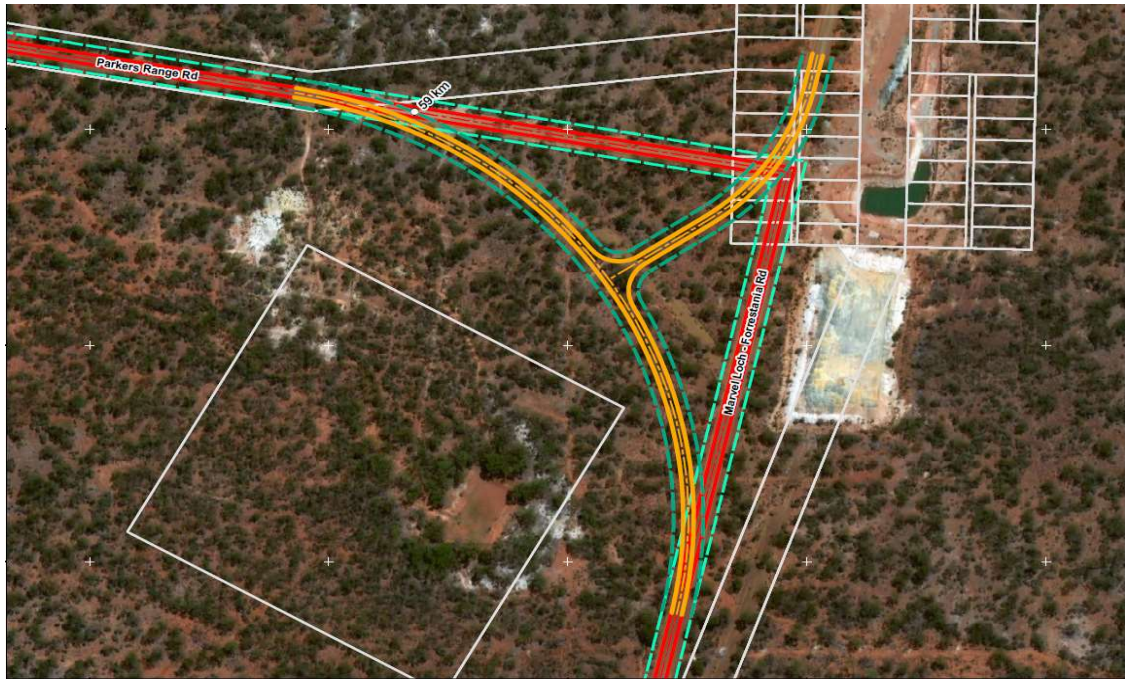
- Covalent considers a widening of the existing road in the currently sealed section of Parkers Range Road, would provide a safe and fit-for-purpose solution. It is proposed this approach be adopted for the upgrades to the existing 30-kilometre sealed section. This will ultimately result in an 8 on 10 formation with a 14 and 7 bitumen finish, in line with the proposal for the rest of the road upgrade.



**Figure 4 – Examples of Road Widening (Projects Referenced)**

The feedback received from preliminary geotechnical testing conducted in mid-February 2022 concluded that the existing seal and pavement was in reasonable condition and local widening could be applied in this area (refer Figure 4 for examples of projects where road widening has been undertaken). The final design for this concept will be included in the Stage 2 approval.

- A traffic impact assessment has been completed and submitted to Main Roads addressing the intersection of Parkers Range Road and Great Eastern Highway. The key finding from this review is there are underlying issues with the intersections that need to be addressed. The proposed intersection requirements are subject to ongoing discussions with Main Roads.
- An alternative layout for the intersection of Parkers Range Road and Marvel-Loch Forrestania Road is being progressed to ensure the main traffic route has continuous flow (Figure 5).



**Figure 5 – Proposed Parkers Range Road and Marvel Loch-Forrestania Road Intersection**

## 6 Recommendation

Covalent requests approval from the Shire of Yilgarn to progress the road upgrade design based on the following key elements:

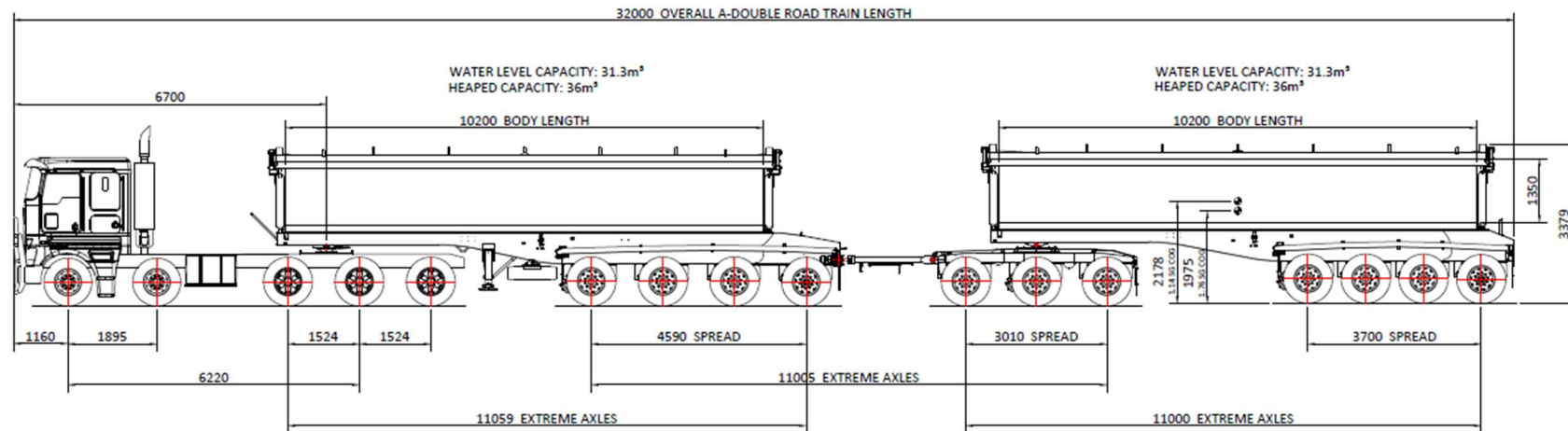
- A. Gravel Road Upgrade Cross Sections – **8 on 10** cross section comprising:
  - a. 2 x 3.5m sealed lanes.
  - b. 2 x 0.5m sealed shoulder.
  - c. 2 x 1.0m unsealed shoulder.
  - d. edge and centreline road markings applied (subject to Main Roads approval)
- B. Parkers Range Road (Sealed Section) Upgrade – widening the existing sealed surface, as documented in the preceding Point A.

The proposed Covalent cross section:

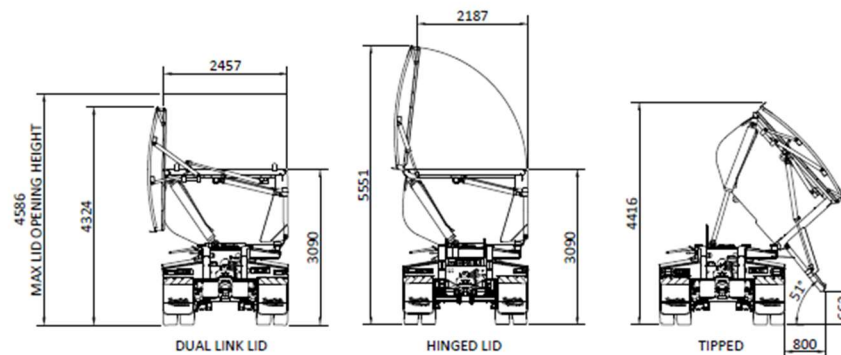
- Exceeds the minimum design standards set by Austroads and Main Roads WA;
- Meets the Shire of Yilgarn published requirement for carriageway widths (Council Policy Manual, Policy: Heavy Haulage on Local Roads, Policy No: 5.2.);
- Addresses key concerns relating to vehicle sway and shoulder integrity;
- Delivers a material reduction in native vegetation clearing requirements;
- Assists in the delivery of a fit for purpose upgrade reflective of industry norm's; and,
- Provides significant improvements to the road quality for the benefit all road users, the majority of which are non-Covalent vehicles.



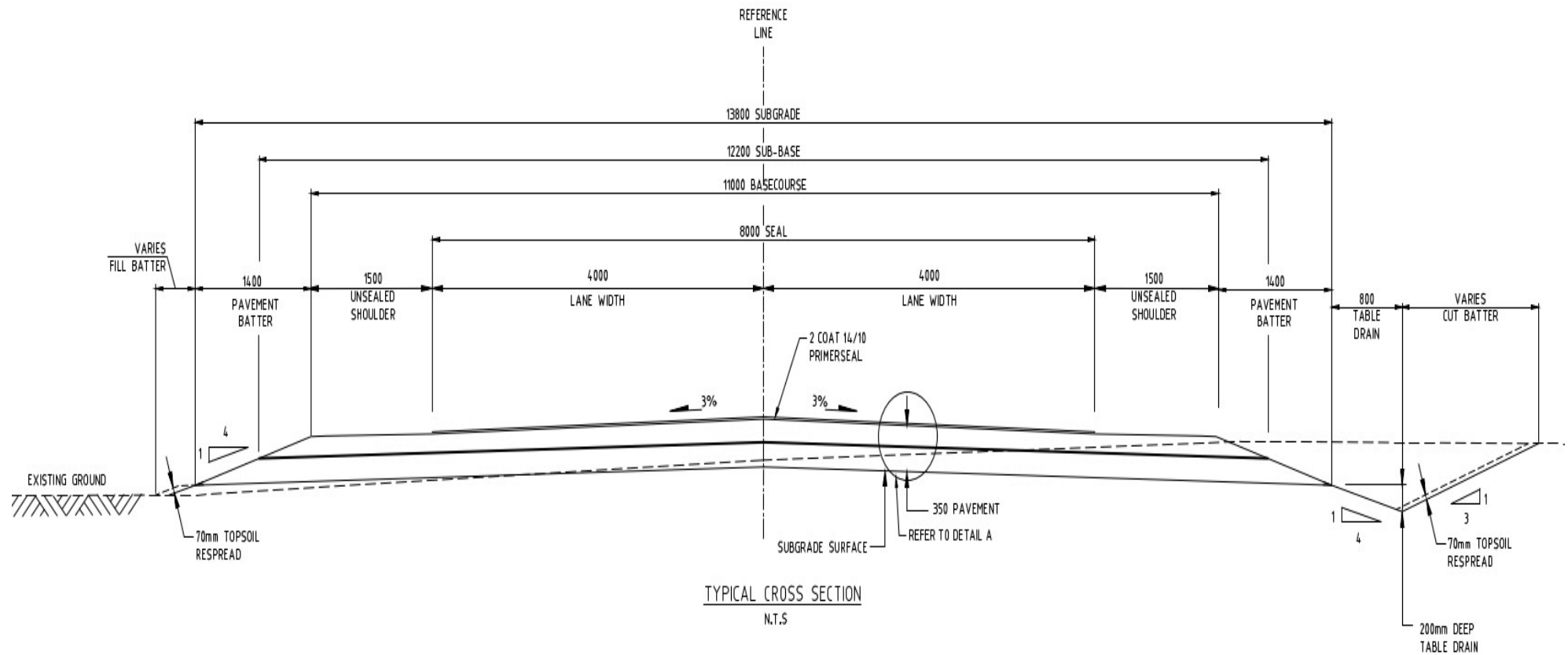
## Appendix A – Proposed Haulage Vehicle Configuration



A-DOUBLE ROAD TRAIN : AAMS LEVEL 3			
INFO	TRAILER 1	TRAILER 2	TOTALS
COMB TARE	23.4 (PM 13.5, LEAD 9.9)	12.4 (DOLLY 3.4, TRAIL. 9)	35.8
COMB GCM	64 (12 + 23.5 + 28.5)	52 (23.5 + 28.5)	116
COMB PAYLOAD	40.6	39.6	80.2



## Appendix B – Concept Design Cross Section



## Appendix C – 2021 Parkers Range Road Traffic Count

### Class Speed Matrix

#### ClassMatrix-52

**Site:** Parkers Range Road.0.1EW 12001.0.1NS  
**Description:** See Header sheet for site descriptions.  
**Filter time:** 0:00 Tuesday, 12 October 2021 => 15:04 Thursday, 9 December 2021  
**Scheme:** Vehicle classification (AustRoads94)  
**Filter:** Cls(1-12) Dir(NESW) Sp(10,160) Headway(>0) Span(0 - 100) Lane(0-16)

km/h	Class												Total	
	SV 1	SVT 2	TB2 3	TB3 4	T4 5	ART3 6	ART4 7	ART5 8	ART6 9	BD 10	DRT 11	TRT 12		
10- 20	5	.	1	.	.	.	.	.	.	.	.	.	6	0.1%
20- 30	9	3	4	1	.	.	.	.	.	.	.	.	17	0.2%
30- 40	8	5	9	5	1	.	2	.	2	2	4	.	38	0.5%
40- 50	31	.	4	8	3	.	1	4	15	.	14	.	80	1.1%
50- 60	53	5	20	23	1	.	.	2	18	2	14	.	138	2.0%
60- 70	112	12	33	20	3	.	2	2	26	3	46	2	261	3.7%
70- 80	227	28	69	66	5	1	1	2	27	3	97	1	527	7.5%
80- 90	448	24	181	101	6	4	9	7	62	36	296	2	1176	16.7%
90-100	991	45	260	96	9	3	7	9	99	38	403	3	1963	27.9%
100-110	1109	30	188	14	4	9	8	9	53	10	175	.	1609	22.9%
110-120	691	5	120	.	1	5	2	.	.	.	1	.	825	11.7%
120-130	202	2	47	2	.	2	1	.	.	.	.	.	256	3.6%
130-140	74	.	14	1	.	.	.	.	.	.	.	.	89	1.3%
140-150	30	.	8	.	.	.	.	.	.	.	.	.	38	0.5%
150-160	4	.	4	.	.	.	.	.	.	.	.	.	8	0.1%
<b>Total</b>	<b>3994</b>	<b>159</b>	<b>962</b>	<b>337</b>	<b>33</b>	<b>24</b>	<b>33</b>	<b>35</b>	<b>302</b>	<b>94</b>	<b>1050</b>	<b>8</b>	<b>7031</b>	
	56.8%	2.3%	13.7%	4.8%	0.5%	0.3%	0.5%	0.5%	4.3%	1.3%	14.9%	0.1%		

119-9 VEHICLES PER DAY  
 21.9% ABOVE SEMI TRAILER CONFIGURATION.  
 16-3% IS DOUBLE ABOVE