



# *Minutes*

*Ordinary Meeting of  
Council*

*November  
2016*

## Table of Content

1 Official Opening.....	4
2 Record of Attendance.....	4
3 Disclosure of Financial/Impartiality Report.....	4
4 Public Question Time.....	4
5 Confirmation of Minutes.....	4
6 Announcements by the Presiding Member and Councillors.....	5
7 Chief Executive Officer Reports.....	6
<b>7.1 Council Date and Meeting Times for 2017</b> .....	6
<b>7.2 Community Funding Program 2016-2017</b> .....	8
<b>7.3 Expense Reimbursement Claim- Cr Nolan</b> .....	11
8 Deputy Chief Executive Officer Reports.....	14
<b>8.1 Financial Reports</b> .....	14
<b>8.2 Accounts for Payment</b> .....	16
9 Executive Manager Infrastructure Reports.....	18
<b>9.1 2016-2017 Plant Replacement Programme</b> .....	18
10 Manager Regulatory Services Reports.....	21
<b>10.1 Calls for Tenders for Waste Services</b> .....	21
<b>10.2 Post Office Sign Relocation</b> .....	24
<b>10.3 Oversized Shed, Lot 11, 4 Horan Street, Marvel Loch</b> .....	27
11 Manager Community Services Reports.....	n/a
12 Information Book Items.....	29
13 Notice for Motions for Which Prior Notice has been Given.....	29
14 Urgent Business approved by the Presiding Member or by Decision.....	29
15 Confidential Items.....	29
16 Closure of Meeting.....	29

**1. OFFICIAL OPENING**

The Presiding Member declared the meeting open at 4:00pm

**2. RECORD OF ATTENDANCE****PRESENT**

Presiding Member President-Cr O Truran

Members Deputy President- Cr W Della Bosca-(arrived at 4.02pm)  
Cr B Close  
Cr P Nolan  
Cr D Pasini

Council Officers B Jones, Chief Executive Officer  
J Bingham, Deputy Chief Executive Officer  
R Bosenberg, Executive Manager Infrastructure  
N Warren, Manager Regulatory Services  
L Della Bosca, Minute Taker

Apologies: Cr K Chrisp  
Cr J Della Bosca

Leave of Absence: Nil

Observers: Martin Haugg

Martin Haugg, General Manager, Southern Cross Operations, Hanking Gold Mining, attended the meeting and made a presentation to council regarding the Golden Pig Mine in Southern Cross and their plans to dewater and recommence underground mining operation(4:01pm to 4:09pm).

Mr Haugg stayed in attendance for the entire meeting.

**3. DISCLOSURE OF FINANCIAL/IMPARTIALITY INTEREST**

The following Councillors declared an impartiality interest in item 7.2 – Community Funding Program 2016/17:

Cr Onida Truran – member and committee member Southern Cross Football Club  
Cr D Pasini – member Southern Cross Golf Club  
Cr W Della Bosca – member and committee member Southern Cross Bowling Club and member Southern Cross Golf Club.  
Cr B Close - member Southern Cross Football Club

**4. PUBLIC QUESTION TIME**

Nil

## 5. CONFIRMATION OF MINUTES

### 5.1 Ordinary Meeting of Council Thursday 15<sup>th</sup> October 2016

*115/2016*

*Moved Cr W Della Bosca/Seconded Cr Close*

*That the minutes from the Ordinary Council Meeting held on the 15<sup>th</sup> October 2016 be confirmed as a true record of proceedings*

**Voting Requirements:** Simple Majority

*Carried (5/0)*

### 5.2 Ordinary Council Meeting Thursday 15<sup>th</sup> October 2016 Action Sheet

*116/2016*

*Moved Cr Pasini/Seconded Cr Close*

*That the Action Sheet for the Council Meeting held on Thursday 15<sup>th</sup> October 2016 be received*

**Voting Requirements:** Simple Majority

*Carried (5/0)*

## 6. ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS

Cr Truran announced the following

- Attended the CEACA Annual General Meeting In Merredin on the 2<sup>nd</sup> November with the CEO
- On the 3<sup>rd</sup> November took a road trip along with Cr J Della Bosca, the CEO and the Manager Community Services to view various community pools in Quairading, Kondinin and Narambeen.
- Attended the GECZ executive meeting by teleconference on the 10<sup>th</sup> November
- Attended a meeting with Fiona Bush from Primary Health Network along with the CEO on the 16<sup>th</sup> November

Cr Nolan announced that he attended the AG Care AGM meeting on the 25<sup>th</sup> October.

Cr W Della Bosca announced that the season's first harvest ban took place on the 16<sup>th</sup> November; all notification of the ban ran smoothly with the added help from the Manager Regulatory Services in the Shire office. The Bush Fire Brigade are still a fire truck down, with the truck being in the Shire yard waiting on information from DFES.

**7. Reporting Officer – Chief Executive Officer****7.1 Council Meeting Dates & Times for 2017**

<b>File Reference</b>	<b>2.1.2.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

**Purpose of Report**

To determine the Council meeting times for 2017

**Background**

Council is required to determine the time and date of Council meetings for 2017 to allow public notice to be provided.

**Comment**

Council currently meets on the third Thursday of each month, commencing at 4:00pm, apart from the January meeting which is held on the fourth Thursday to allow for staff and Councillors to return from leave and the December meeting which is held in the morning on the third Friday to coincide with the annual Christmas function.

If Council were to maintain the current meeting schedule then meetings in 2017 will be held on: Thursday 26 January (Australia Day); Thursday 16 February; Thursday 16 March; Thursday 20 April; Thursday 18 May; Thursday 15 June; Thursday 20 July; Thursday 17 August; Thursday 21 September; Thursday 19 October; Thursday 16 November and Friday 15 December 2017.

Most rural local governments do not hold an ordinary Council meeting in January and as the normal January meeting day falls on a public holiday it is recommended that Council not hold a meeting in January. If any business arises that requires a decision of Council a Special Meeting of Council can be convened for that purpose.

**Statutory Environment**

Section 12 of the Local Government (Administration) Regulations 1996 requires a Local Government to at least once a year give local public notice of the dates, time and place at which –

- (a) The ordinary council meetings; and
- (b) The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

**Strategic Implications**

Nil

**Policy Implications**

Nil

**Financial Implications**

Nil

**Recommendation**

That Council confirm that ordinary council meetings for 2017 be held at the Council Chambers, Antares Street, Southern Cross, on the following time and day:

January	no meeting
February	4:00pm Thursday 16th
March	4:00pm Thursday 16th
April	4:00pm Thursday 20th
May	4:00pm Thursday 18th
June	4:00pm Thursday 15th
July	4:00pm Thursday 20th
August	4:00pm Thursday 17th
September	4:00pm Thursday 21st
October	4:00pm Thursday 19th
November	4:00pm Thursday 16th
December	10:30am Friday 15th

**Resolution****117/2016*****Moved Cr Nolan/Seconded Cr Pasini******That Council confirm that ordinary council meetings for 2017 be held at the Council Chambers, Antares Street, Southern Cross, on the following time and day:***

<b><i>January</i></b>	<b><i>no meeting</i></b>
<b><i>February</i></b>	<b><i>4:00pm Thursday 16th</i></b>
<b><i>March</i></b>	<b><i>4:00pm Thursday 16th</i></b>
<b><i>April</i></b>	<b><i>4:00pm Thursday 20th</i></b>
<b><i>May</i></b>	<b><i>4:00pm Thursday 18th</i></b>
<b><i>June</i></b>	<b><i>4:00pm Thursday 15th</i></b>
<b><i>July</i></b>	<b><i>4:00pm Thursday 20th</i></b>
<b><i>August</i></b>	<b><i>4:00pm Thursday 17th</i></b>
<b><i>September</i></b>	<b><i>4:00pm Thursday 21st</i></b>
<b><i>October</i></b>	<b><i>4:00pm Thursday 19th</i></b>
<b><i>November</i></b>	<b><i>4:00pm Thursday 16th</i></b>
<b><i>December</i></b>	<b><i>10:30am Friday 15th</i></b>

***Carried (5/0)***

## 7. Reporting Officer – Chief Executive Officer

### 7.2 Community Funding Program 2016/2017

<b>File Reference</b>	<b>8.2.6.22</b>
<b>Disclosure of Interest</b>	<b>Impartiality (Member of Southern Cross Golf Club and Southern Cross Football Club)</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To consider the Community Funding Grant Applications

#### Background

The Shire of Yilgarn Community Funding Program was developed to provide a source of funding for non-profit organisations operating within the district. As part of the 2016/2017 Budget Council agreed to make available \$12,500 (Ex GST) for two categories of funding - 'Essential Equipment' (\$12,000) and 'Travel & Training Assistance' (\$500).

The objective of the program is:

- To assist community organisations in maximising their future development.
- To provide an impartial means by which community organisation can access Council funds.

#### Comment

For the 2016/17 Community Funding Program the following eligible applications were received:

1. The Yilgarn Bowling Club applied for \$848.00 to purchase a laptop, mouse and a printer which will assist the office bearers in their administrative tasks.
2. The Southern Cross Golf Club applied for \$1,415.00 to install eight diamond grille security screens at their club house. This will improve the safety of the premises and deter future break-ins.
3. The Senior Citizen Bowls Group applied for \$1,190.00 to purchase a bowls carpet handling unit as the members are getting older and struggle to roll the carpet. Additionally the handling unit will ensure the correct storage of the carpets and prolong their life span.
4. The Yilgarn Motoring Enthusiast applied for \$512.00 to buy a laptop, printer and Microsoft Office software for the use of their secretary and treasurer.
5. The Southern Cross Football Club applied for \$1,962.95 to purchase a portable PA system to use at the recreation centre and complex lounge as the fixed system in the complex lounge is not working properly anymore

Furthermore the Football Club applied for \$500.00 from the travel assistance scheme for an EDFL delegate to attend a monthly meeting in Narembeen.

Applicant	Equipment / item	Requested amount
Yilgarn Bowling Club	Laptop, mouse , printer	\$848.00
Southern Cross Golf Club	8 diamond grille security screens	\$1,415.00
Senior Citizen Bowls Group	Bowls carpet roller	\$1,190.00
Yilgarn Motoring Enthusiast	Laptop, printer , Office software	\$512.00
Southern Cross Football Club	Portable PA system	\$1,962.95
Southern Cross Football Club	Travel to Narembeen 12x	\$500.00

In addition to the above an application was received from an individual for \$2,000 to purchase cricket gear for Juniors to use. The Shire has been in contact with the applicant to advise them of the relevant contacts of the Cricket Club to ascertain what cricket gear is currently available for use. As this application does not meet the funding guidelines it has not been included in the above.

It is recommended that the application received from the Football Club for \$1,962.95 to purchase a portable PA system is supported subject to the PA system be available for all local clubs and groups who use the recreation centre to use.

A copy of the applications received will be tabled at the Council meeting.

#### Statutory Environment

Nil

#### Strategic Implications

Nil

#### Policy Implications

Nil

#### Financial Implications

Council has included \$12,500 in the 2015/16 Budget. The total of eligible applications received totals \$6,427.95



### Recommendation

That Council approve the following grants from the Community Funding Program, with the Football Club grant being subject to the PA system being available for use by all local clubs and groups who use the recreation centre.

Applicant	Equipment / item	amount
Yilgarn Bowling Club	Laptop, mouse , printer	\$848.00
Southern Cross Golf Club	8 diamond grille security screens	\$1,415.00
Senior Citizen Bowls Group	Bowls carpet roller	\$1,190.00
Yilgarn Motoring Enthusiast	Laptop, printer , Office software	\$512.00
Southern Cross Football Club	Portable PA system	\$1,962.95
Southern Cross Football Club	Travel to Narembeen 12x	\$500.00

### Resolution

**118/2016**

***Moved Cr W Della Bosca/Seconded Cr Pasini***

***That Council approve the following grants from the Community Funding Program, with the Football Club grant being subject to the PA system being available for use by all local clubs and groups who use the recreation centre.***

<i>Applicant</i>	<i>Equipment / item</i>	<i>amount</i>
<i>Yilgarn Bowling Club</i>	<i>Laptop, mouse , printer</i>	<i>\$848.00</i>
<i>Southern Cross Golf Club</i>	<i>8 diamond grille security screens</i>	<i>\$1,415.00</i>
<i>Senior Citizen Bowls Group</i>	<i>Bowls carpet roller</i>	<i>\$1,190.00</i>
<i>Yilgarn Motoring Enthusiast</i>	<i>Laptop, printer , Office software</i>	<i>\$512.00</i>
<i>Southern Cross Football Club</i>	<i>Portable PA system</i>	<i>\$1,962.95</i>
<i>Southern Cross Football Club</i>	<i>Travel to Narembeen 12x</i>	<i>\$500.00</i>

*Carried (5/0)*

**7. Reporting Officer – Chief Executive Officer**

**7.3 Expense Reimbursement Claim – Cr Nolan**

<b>File Reference</b>	<b>2.1.1.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple</b>
<b>Attachments</b>	<b>Nil</b>

**Purpose of Report**

To consider a request for reimbursement of photocopy charges

**Background**

Cr Nolan has requested the CEO to prepare a report to Council for Council to consider his request to be reimbursed for the cost of photocopying a 16 page document that was emailed to all Councillors by the Shire President for Councillors to use to complete the annual CEO performance appraisal.

On Tuesday 1 November 2016 the following email was forwarded to Cr Nolan and all other Councillors:

Dear Cr Nolan

I refer to your request to our Finance Manager and emails below sent on 14 October and 31 October requesting a claim form so that you can claim expenses for photocopying of the CEO appraisal form. As the CEO appraisal form was 16 pages and the cost of a A4 photocopy in the Shires Fees & Charges is 30 cents, I presume the amount you are seeking reimbursement of is \$4.80.

Council Policy 1.5 Elected Members Entitlements, which was recently reviewed by Council, does not provide for the reimbursement of photocopying expenses. I presume this is because Councillors can request a hard copy of the document from the Shire if they do not wish to be out of pocket.

No other Councillor has requested reimbursement for this expense.

In order for your request to be considered I will need to put a report to the next Council meeting. Can you please confirm by return email if you wish me to do this.

Regards

*Brian Jones*  
Chief Executive Officer

Cr Nolan responded by email as below:

Dear Brian

Yes I am seeking expenses for photocopying. The document provided could not be completed on line. Therefore I was forced to photocopy the document to complete the appraisal for scanning and emailing to John Phillips.

The document comprised 17 pages, and I am seeking reimbursement at the rate of \$16 per page plus GST, which is the per page rate charged by the Shire. The total is \$299.20.

Yours sincerely

Phil Nolan

Cr Nolan did not request a hard copy of the form from the Shire and the Shires Fees and Charges, as adopted by Council, for photocopy charges is shown below:

Photocopying / printing – black

A4 single sided	0.27	0.03	0.30
A4 double sided	0.36	0.04	0.40

**Comment**

Nil

**Statutory Environment**

5.98. Fees etc. for council members

(2) A council member who incurs an expense of a kind prescribed as being an expense —  
(b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement, is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense —  
(a) where the extent of reimbursement for the expense has been determined, to that extent; or

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))

(1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are

(c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

**Strategic Implications**

Nil

**Policy Implications**

Council Policy 1.5 Elected Members Entitlements

### Financial Implications

Contained within the report

### Recommendation

That the request received from Cr Nolan for reimbursement of photocopying charges be declined.

### Resolution

*119/2016*

*Move Cr W Della Bosca/ Seconded Cr Close*

*That the request received from Cr Nolan for reimbursement of photocopying charges be declined.*

*Carried (4/0)*

Note: Cr Nolan did not vote

## 8. Reporting Officer– Deputy Chief Executive Officer

### 8.1 Financial Reports

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>See attachment 8.1</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31<sup>st</sup> October, 2016:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

#### Strategic Implications

Nil

#### Policy Implications

Nil

**Financial Implications**

Nil

**Recommendation**

That Council endorse the various Financial Reports as presented for the period ending 31<sup>st</sup> October, 2016.

**Resolution**

*120/2016*

*Moved Cr Close/Seconded Cr Pasini*

*That Council endorse the various Financial Reports as presented for the period ending 31<sup>st</sup> October, 2016*

*Carried (5/0).*

**8. Reporting Officer– Deputy Chief Executive Officer**

**8.2 Accounts for Payment**

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>See attachment 8.2</b>

**Purpose of Report**

To consider the Accounts for Payment

**Background**

Municipal Fund – Cheque Numbers 40263 to 40282 totalling \$58,360.98, Municipal Fund-EFT Numbers 5511 to 5615 totalling \$594,780.57, Municipal Fund – Cheque Numbers 1300 to 1305 totalling \$175,318.33, Municipal Fund Direct Debit Numbers 11133.1 to 11212.12 totalling \$21,629.93, Trust Fund 402229 to 402231 totalling \$13,416.35 and Trust Fund – Cheque Numbers 6030 to 6035 (DPI Licensing), totalling \$79,845.10 are presented for endorsement as per the submitted list.

**Comment**

Nil

**Statutory Environment**

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

**Strategic Implications**

Nil

**Policy Implications**

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

**Financial Implications**

Drawdown of Bank funds

**Recommendation**

Municipal Fund – Cheque Numbers 40263 to 40282 totalling \$58,360.98, Municipal Fund- EFT Numbers 5511 to 5615 totalling \$594,780.57, Municipal Fund – Cheque Numbers 1300 to 1305 totalling \$175,318.33, Municipal Fund Direct Debit Numbers 11133.1 to 11212.12 totalling \$21,629.93, Trust Fund 402229 to 402231 totalling \$13,416.35 and Trust Fund – Cheque Numbers 6030 to 6035 (DPI Licensing), totalling \$79,845.10 are presented for endorsement as per the submitted list.

**Resolution**

*121/2016*

*Moved Cr W Della Bosca/Seconded Cr Pasini*

*Municipal Fund – Cheque Numbers 40263 to 40282 totalling \$58,360.98, Municipal Fund- EFT Numbers 5511 to 5615 totalling \$594,780.57, Municipal Fund – Cheque Numbers 1300 to 1305 totalling \$175,318.33, Municipal Fund Direct Debit Numbers 11133.1 to 11212.12 totalling \$21,629.93, Trust Fund 402229 to 402231 totalling \$13,416.35 and Trust Fund – Cheque Numbers 6030 to 6035 (DPI Licensing), totalling \$79,845.10 are presented for endorsement as per the submitted list.*

*Carried (5/0)*



## 9. Officers Report – Executive Manager for Infrastructure

### 9.1 2016/2017 Plant Replacement Program

<b>File Reference:</b>	<b>6.6.8.2</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Attachments:</b>	<b>Nil</b>

#### Purpose of Report

Trade Councils existing 670 John Deere Grader and to purchase new replacement grader

#### Background

In accordance with Councils 2016/2017 Plant Replacement Program quotations were invited through WALGA'S Preferred Supply Contract – VP60962 to supply and deliver one only Articulated Grader and to trade Councils current John Deere 670 Articulated Grader.

Invitations to trade councils existing grader and to supply a replacement grader were forward to CJD Equipment, Hitachi Construction Equipment and Westrac.

An estimated change over amount of \$300,500 has been allowed for in the 2016/2017 Financial Year Budget for this vehicle.

The trade vehicle (John Deere 670) was purchased in the 2008 Financial Year under Councils Plant Replacement Program. At the time of this report the John Deere 670 had completed 10,600 hours. The primary function of the trade vehicle is to carry out maintenance grading works on council's road network. The replacement grader will be carrying out similar works.

#### Comment

Quotations were received from Hitachi and Westrac for the changeover of council's current John Deere 670G grader (*GST inclusive*). CJD Equipment did not submit a quotation.

#### Westrac

<b>12M Caterpillar Grader (<i>GST inclusive</i>)</b>	<b>\$372,955.00</b>
<i>less trade-in</i> -	\$ 61,600.00
<b><i>Net changeover</i></b>	<b>\$311,355.00</b>

Specification 12M Grader

Engine – Caterpillar six cylinder Cat C-7, diesel engine

Displacement 7.2 litres

Net power output (variable) 136kw – 159kw

Operating Weight 18,400kg

Transmission Direct Drive Power Shift

Warranty

Westrac offers a full machine warranty for the period of 36 months/unlimited machine hours (please note unlimited hours are hours that accumulate within the 36 month warranty period).

Fuel

Fuel consumption for the Caterpillar 12m grader under medium workload is expected to be 10 - 15 litres per hour.

Resale value for the Caterpillar 12m grader after an eight year life cycle is estimated at being 25% of the outright purchase cost of the new grader subject to condition and market demand. This vehicle has joystick control steering

**Hitachi**

<b>John Deere 670G (GST inclusive)</b>	\$361,900.00
<i>less trade-in</i> -	\$ 66,000.00
<b>Net changeover</b>	<b>\$ 295,900.00</b>

Specification for John Deere 670G

Engine - John Deere Plus 6090H Tier 3, six cylinder, turbo charged, diesel engine

Displacement 9 litres

Net power output (variable) 120kw – 157kw

Operating Weight 18,590kg

Transmission Direct Drive John Deere Power-Shift

plus

Warranty

Hitachi offers a full machine warranty for the period of 60 months/5000 machine hours

Fuel

Fuel consumption for the 670G grader under medium workload is expected to be 10 and 14 litres per hour depending on work load.

Resale value for the John Deere graders after an eight year life cycle is estimated at being 20% - 25% of the outright purchase cost of the new grader subject to condition and market demand. This vehicle has the conventional steering wheel.

The quotation submitted by Hitachi (\$295,900) for the John Deere 670G grader is within the changeover cost of \$300,500.

The warranty for the John Deere 670G is 60 months or 5000 hours (*whichever comes first*) full machine warranty ( with councils graders accumulating approximately 1300 hours per year then the warranty would run out in approximately just under four years)

The quotations submitted by Westrac (\$311,355) for a 12M Caterpillar Grader is \$15,455 more than that for the John Deere 670G Grader (\$295,900).

Westrac offers a full machine warranty for the 12M Caterpillar for a period of 36 months/unlimited machine hours (please note unlimited hours are hours that are accumulate within the 36 month warranty period. Councils graders accumulate approximatley1300 machine hours per year, this meaning that after the 36 month warranty period, machine hours would be in the vicinity of 4,000 hours).

Council currently has a fleet of five John Deere Graders. These graders have been good with very little downtime as a result of breakdowns, when required backup service is also good.

The following recommendation is based on past and present performances of council's fleet of John Deere Graders that have been purchased by council over the past years.

### Statutory Environment

In accordance to WALGA's Preferred Contract Supplies and Councils "Finance Policy 3.5 Purchasing and Tendering

### Strategic Implications

Councils Ten Year, Plant Replacement Program

### Policy Implications

"Finance Policy 3.5 Purchasing and Tendering

### Financial Implications

A monetary allocation of \$300,500 has been allowed in the 2016/2017 Plant Replacement Program for the changeover of this vehicle

### Recommendation

Council accepts the quote submitted by Hitachi to purchase the 670G Grader for purchase cost of \$361,900 (*GST inclusive*) and trade its current John Deere Grader for the quoted trade price of \$66,000 (*GST inclusive*) resulting in a changeover cost of \$295,900 (*GST inclusive*)

### Resolution

**122/2016**

***Moved Cr w Della Bosca/Seconded Cr Close***

***Council accepts the quote submitted by Hitachi to purchase the 670G Grader for purchase cost of \$361,900 (GST inclusive) and trade its current John Deere Grader for the quoted trade price of \$66,000 (GST inclusive) resulting in a changeover cost of \$295,900 (GST inclusive)***

*Carried (5/0)*

## 10. Reporting Officer – Manager Regulatory Services

### 10.1 Call for Tenders for Waste Services

<b>File Reference</b>	<b>10.2.5.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Shire of Yilgarn Waste Report 2016</b>

#### Purpose of Report

To call tenders for kerbside rubbish and recycling collection services; and determine bulk bin recycling continuation.

#### Background

The Manager Regulatory Services recently compiled a report, “The Shire of Yilgarn Waste Report 2016” which details all aspects of waste services provided by the Shire. This report is attached.

The report determined that there is no current agreement for the provision of kerbside rubbish and recycling services, with the most recent agreement expiring in 2009.

A new agreement is required to protect the Shire and the service provider, the collection service numbers detailed in the report will be used to produce the tender specifications for collections in Southern Cross, Marvel Loch and any properties outside of these townsites that are located on the routes taken by the vehicle and who choose to have a collection service.

In addition to kerbside collections, Avon Waste provides a bulk bin recycling collection service which is also detailed in the report.

This service is provided at cost to the Shire to select commercial business within the Southern Cross townsite and was introduced in 2014, there is only a quote and acceptance agreement in place for the bulk bin recycling with no long term contract in place.

#### Comment

A new agreement for the provision of kerbside rubbish and recycling services is required to ensure the Shire is protected and can ensure collection services for the long term future.

Due to the costs of current collection services and desired 5 year minimum, tenders must be sought.

Whilst seeking tenders, it is an opportune time to include the bulk bin recycling services currently provided, should they continue to be provided to commercial operators. Council must determine what level of service they want to continue with in relation to bulk binrecycling. Options provided are as follows:

1. The Shire continues to provide the Bulk Bin Recycling Program in its current form to commercial operators;
- or
2. The Shire continues to provide Bulk Bin Recycling, but either re-distributes or acquires additional bins for equitable distribution between commercial operators in Southern Cross.
- or
3. Cease to provide bulk recycling bins to commercial operators, but continues to provide bulk recycling bins at central locations including the Southern Cross Transfer Station;

### Statutory Environment

Waste Avoidance and Resource Recovery Act 2007

### Strategic Implications

Environment - Protecting, utilising and enhancing our beautiful natural heritage.

### Policy Implications

3.5 Purchasing and Tendering Policy

### Financial Implications

Expenditure on Kerbside Collection and Bulk Recycling – \$147417.75 (2015/2016)

### Recommendation

#### That Council:

Agree to call for tenders for the provision of kerbside rubbish and recycling collections based on data provided in the “Shire of Yilgarn Waste Report 2016”.

#### And

#### That Council:

Determine what bulk recycling services they wish to provide from the given options:

1. The Shire continues to provide the Bulk Bin Recycling Program in its current form to commercial operators;
- or
2. The Shire continues to provide Bulk Bin Recycling, but either re-distributes or acquires additional bins for equitable distribution between commercial operators in Southern Cross.
- or
3. Cease to provide bulk recycling bins to commercial operators, but continues to provide bulk recycling bins at central locations including the Southern Cross Transfer Station;

**Resolution**

*123/2016*

*Moved Cr W Della Bosca/Seconded Cr Nolan*

*That Council agree to call for tenders for the provision of kerbside rubbish and recycling collections based on data provided in the “Shire of Yilgarn Waste Report 2016”.*

*Carried (5/0)*

*124/2016*

*Moved Cr Nolan/Seconded Cr W Della Bosca*

*That Council cease to provide bulk recycling bins to commercial operators, but continues to provide bulk recycling bins at central locations including the Southern Cross Transfer Station;*

*Carried (4/0)*

Note: Cr Close did not vote

**Reporting Officer – Manager Regulatory Services**

**10.2 – Post Office Sign Relocation**

<b>File Reference</b>	<b>4.2.2.1</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Photo of illuminated sign</b>

**Purpose of Report**

To determine approval for relocation of illuminated Post Office sign

**Background**

The old post office, which is now vacated, still has an illuminated sign fixed to a steel post, positioned on the footpath in front of the building (see attachment). As the post office has now moved to the Southern Cross Hardware and News site, the owners of the post office have noted confusion among customers as to the location of the post office, particularly with travellers.

As such the owners of the post office have proposed to relocate the sign to the new post office site.

The owners have requested to remove the sign, and the surrounding “L” shaped steel frame from the top of the existing post and attach to the front of the shops awning. The sign will be attached to the existing northern post of the awning with the sign facing North/South.

The sign and steel “L” frame measures approximately 95cm in width and 150cm in height. Attaching the sign to the front of the awning will mean the sign will protrude from the awning towards the road by 95cm. The footpath from the post to the start of the carpark measures 136cm.

The base of the “L” frame will be aligned with the base of the awning so no overhead obstruction will occur.

The existing post will be removed and the ground area remediated to the satisfaction of the Shire’s Executive Manager of Infrastructure.

### Comment

The Shires Town Planning Scheme 2 (TPS2) requires all advertising sign to be approved by council, however does provide the following exemption relating to shops:

*“All advertisements affixed to the building below the top of the awning or, in the absence of an awning, below a line measured at 5 metres from the ground floor level of the building subject to a compliance with the requirements of the signs Hoarding and Bill Posting Bylaws”*

As the sign will protrude above the top of the awning the matter is to be determine by council.

### Statutory Environment

Shire of Yilgarn Town Planning Scheme 2

### Strategic Implications

**Goal:** A prosperous future for our community

**Outcome:** Businesses in the Shire remain competitive and viable

**Strategy:** Continue to provide an efficient and effective approval process

### Policy Implications

Nil

### Financial Implications

Nil, Australia Post will pay for relocation and remediation of existing site.

### Recommendation

- That Council –
- Approve the relocation of the illuminated post office sign on the following conditions:
1. The existing post is removed and the site remediated to the satisfaction of the Shire’s Executive Manager of Infrastructure;
  2. The base of the frame and sign is to be aligned with the base of the awning;
  3. The wiring for the illuminated sign is to be installed by a qualified electrician and in accordance with relevant standards and legislation.



**Resolution**

*125/2016*

*Moved Cr W Della Bosca+/Seconded Cr Pasini*

*That Council – Approve the relocation of the illuminated post office sign on the following conditions:*

- 1 The existing post is removed and the site remediated to the satisfaction of the Shire's Executive Manager of Infrastructure;*
- 2 The base of the frame and sign is to be aligned with the base of the awning;*
- 3 The wiring for the illuminated sign is to be installed by a qualified electrician and in accordance with relevant standards and legislation.*

*Carried (5/0)*

**Reporting Officer – Manager Regulatory Services**

**10.3 – Oversized Shed, Lot 111, 4 Horan Street, Marvel Loch**

<b>File Reference</b>	<b>3.1.7.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Site layout of proposed shed location</b>

**Purpose of Report**

To determine approval for oversized shed at Lot 111, 4 Horan Street, Marvel Loch

**Background**

The Shire has received an application to install a 12x12 metre steel framed shed, with a gable height of 4.5 metres and floor area of 144 square metres on Lot 111 Horan Street, Marvel Loch. The shed will be steel framed and zinalume clad in the standard silver colour. There will be no flooring, with posts set into footings.

The shed will be located at the rear of the property at least one (1) metre from boundaries, with one side open for access to the rear laneway. The property is 1000m<sup>2</sup> and the shed will be visible from both Lot 112, and Lot 110 Horan Street to the side and Lot 205 Williamson Street to the rear. Lot 205 Williamson Street and Lot 110 Horan Street are uninhabited Crown land and Lot 112 is privately owned.

The proposed shed will take up 14.4% of the lot, and there will remain 65% open space.

The shed will be used to house the owner's truck and other vehicles.

**Comment**

Marvel Loch does not have an R-code zoning set by the Shires Town Planning Scheme 2, meaning the Residential R-code setback distances and heights of outbuildings do not apply. This gives Council the discretion to approve any sized structure within the lot.

There will be no daytime overshadowing of residential dwellings on Lot 112 Horan Street. Due to timing of application, comment has not been sought from owner Lot 112 Horan Street, however their approval can be a condition of Council approval should Council so wish.

**Statutory Environment**

Shire of Yilgarn Town Planning Scheme 2

### Strategic Implications

**Goal:** A prosperous future for our community

**Outcome:** Businesses in the Shire remain competitive and viable

**Strategy:** Continue to provide an efficient and effective approval process

### Policy Implications

Nil

### Financial Implications

Nil

### Recommendation

- That Council – Approve the installation of a 12x12 metre shed on Lot 111, 4 Horan Street, Marvel Loch on the following conditions:
1. An application for Building Permit must be submitted to the Shire and permit issued prior to any works commencing;
  2. Shed must be a minimum of one (1) metre from side and rear boundaries;

### Resolution

**126/2016**

**Moved Cr Nolan/Seconded Cr W Della Bosca**

- That Council – Approve the installation of a 12x12 metre shed on Lot 111, 4 Horan Street, Marvel Loch on the following conditions:**
- 3. An application for Building Permit must be submitted to the Shire and permit issued prior to any works commencing;**
  - 4. Shed must be a minimum of one (1) metre from side and rear boundaries;**

**Carried (4/1)**

**12 INFORMATION BOOK ITEMS****Moorine Rock Hall**

Due to council having received an objection to the demolition of the Moorine Rock Hall further discussion is needed with the community. The item can then be brought back to council.

Cr W Della Bosca commented that in discussions he had had with members of the Moorine Rock community, they were happy for the hall to be demolished as long as the Moorine Rock Tennis Club continued to be supported.

**13 NOTICE FOR MOTIONS FOR WHICH PRIOR NOTICE HAS BEEN GIVEN**

Nil

**14 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

Nil

**15 CONFIDENTIAL ITEMS**

Nil

**16 CLOSURE OF MEETING**

As there was no further business to discuss, the Shire President declared the meeting closed at **4.45pm**

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday, 17<sup>th</sup> November 2016, were confirmed on Friday, 16<sup>th</sup> December 2016 as a true and correct record of the November Ordinary Meeting of Council.

Cr Onida Truran  
SHIRE PRESIDENT