



Shire of
YILGARN

“good country for hardy people”

Minutes

*Ordinary Meeting of
Council*

May

2017

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 4:00pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Onida Truran announced the following

- On the 2nd May attended the Yilgarn Occasional Child Care meeting
- On the 3rd May attended a DHAC meeting to discuss Telehealth Strategy and Technical Plan
- On the 10th May attended the DHAC Wheatbelt and Digital Health Implementation Group
- Attended the Southern Cross Pool Working Group Meeting on the 10th May
- Met with Anthony Miller (Cliff's) on the 17th May
- Met with Judy Guerini on the 18th May
- Cr Truran also thanked Cr W Della Bosca for leading the ANZAC service as she was unable to attend

3. ATTENDANCE

PRESENT

Presiding Member President-Cr O Truran

Members Deputy President- Cr W Della Bosca
Cr B Close
Cr J Della Bosca
Cr P Nolan
Cr D Pasini
Cr K Chrisp

Council Officers B Jones, Chief Executive Officer
C Watson, Executive Manager Corporate Services
R Bosenberg, Executive Manager Infrastructure
N Warren, Manager Regulatory Services
L Della Bosca, Minute Taker

Apologies:

Leave of Absence:

Observers:

4. DECLARATION OF INTEREST

Cr B Close declared an interest in agenda reference number 9.1.1-Fees and Charges 2017/2018

5. PUBLIC QUESTION TIME

Nil

6. CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council Thursday 20th April 2017

36/2017

Moved Crisp/Seconded Cr Close

That the minutes from the Ordinary Council Meeting held on the 20th April 2017 be confirmed as a true record of proceedings

Carried (7/0)

6.2 Ordinary Council Meeting Thursday 20th April 2017 Action Sheet

37/2017

Moved Cr Nolan/Seconded Cr J Della Bosca

That the Action Sheet for the Council Meeting held on Thursday 20th April 2017 be received

Carried (7/0)

7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

8. DELEGATES' REPORTS

Cr Crisp announced that she attended both the dawn and 11am ANZAC Day services and the Southern Cross pool working group on the 10th May.

Cr Pasini announce he attended the ANZAC Day services

Cr W Della Bosca announced that he attended the Bowls Weekend held for the Blind Association hosted by Southern Cross on the 13th and 14th May, Cr W Della Bosca thanked the Shire for the free use of the Community Bus on this weekend.

On the 25th April Cr W Della Bosca also led the 11am ANZAC Day service.

Cr J Della Bosca attended the Southern Cross Pool Working Group meeting on the 10th May

Cr Close attended the ANZAC Day service on the 25th April.

9. OFFICERS' REPORTS

9. Reporting Officer – Chief Executive Officer

9.1.1 Fees & Charges 2017/18

File Reference	8.1.1.5
Disclosure of Interest	Nil
Voting Requirements	Absolute Majority
Attachments	Copy of current & proposed fees & charges

Purpose of Report

To consider the fees & charges to be applied in 2017/18

Background

The Local Government Act 1995 requires fees and charges that are to be imposed during a financial year to be adopted with the annual Budget.

As the Budget will not be adopted until after 1st July 2017 Council is requested to consider the fees and charges prior to the Budget adoption so that the agreed fees & charges can be taken into consideration when preparing the Budget and to allow the fees & charges to be applied from 1 July 2017.

Comment

A copy of the current fees & charges and proposed changes are included in the attachments. The items in **Red** are proposed to be deleted and the items in **Green** are proposed to be included.

The proposed changes are as a result of the fees & charges having been reviewed by executive staff. A summary of the recommended changes follows:

- Remove Notice of Discontinuance and Proof of Debt Paid as these are not used
- Increase the costs of Title Searches to ensure the Shires costs are fully recovered.
- Increase the costs of Animal Destruction
- Remove the numerous Offensive Trades fees as these are set by regulation and are rarely used
- Split the Health (Public Building) Regulations 1992 fees into three categories
- Increase the costs of internet access and scanning
- Remove the Overdue Notice Fee for the first notice and have one fee for further overdue notices
- Remove the fee for 13a Libra as it is not available for hire
- Change the refuse disposal fees from per tonne to per cubic metre

- Increase the costs of niche wall placements to ensure Shire costs are recovered
- Remove the Annual Septic service license as it is not used
- Remove the Planning Fees as they are set by regulation
- Include an Extra Cleaning Fee for the Community Centre to cover the costs of extra cleaning if the facility is left in a messy state
- Remove the Ground Hire - Stock Yards overnight hire fee as it is not used
- Correcting the Community Bus fee as it should include fuel
- Remove the Hire of Tables and Chairs (Recreation Complex Only) as it has been included twice
- Remove the Swimming Pool Admission fees
- Remove the Building Application fees as they are set by regulation
- Introduce a Lost key fee for the caravan park to cover the costs of getting replacement keys cut

Statutory Environment

6.16. Imposition of fees and charges

(1) A local government may impose and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

(2) A fee or charge may be imposed for the following —

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

(b) supplying a service or carrying out work at the request of a person;

(c) subject to section 5.94, providing information from local government records;

(d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;

(e) supplying goods;

(f) such other service as may be prescribed.

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

(a) imposed during a financial year; and

(b) amended from time to time during a financial year.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That Council adopts the 2017/2018 Schedule of Fees and Charges as presented

Cr Close left the room 4.09pm

Resolution

38/2017

Moved Cr W Della Bosca/Seconded Cr Chrisp

That Council adopts the 2017/2018 Schedule of Fees and Charges as presented

Carried (5/1)

Cr Close rejoined the meeting 4.15pm

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.1 Financial Reports

File Reference	8.2.3.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	See attachment 9.2.1

Purpose of Report

To consider the Financial Reports

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 30th April, 2017:

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

During the 2012/2013 audit it was noted by the Shire's Auditors that the own source revenue was below acceptable. Council asked for the ratio to be monitored and is therefore included as part of this report.

Comment

Nil

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That Council endorse the various Financial Reports as presented for the period ending 30th April 2017.

Resolution

39/2017

Moved Cr Close/Seconded Cr Pasini

That Council endorse the various Financial Reports as presented for the period ending 30th April 2017.

Carried (7/0)

9.2 Reporting Officer– Executive Manager Corporate Services

9.2.2 Accounts for Payment

File Reference	8.2.1.2
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	See attachment 9.2.2

Purpose of Report

To consider the Accounts for Payment

Background

Municipal Fund – Cheque Numbers 40403 to 40415 totalling \$10,799.84, Municipal Fund-EFT Numbers 6146 to 6240 totalling \$374,194.40, Municipal Fund – Cheque Numbers 1335 to 1340 totalling \$179,673.23, Municipal Fund Direct Debit Numbers 11593.1 to 11624.13 totalling \$40,838.11, Trust Fund 402249 to 402250 totalling \$1,200.85 and Trust Fund – Cheque Numbers 6058 to 6061 (DPI Licensing), totalling \$39,986.10 are presented for endorsement as per the submitted list.

Comment

Nil

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

Strategic Implications

Nil

Policy Implications

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Drawdown of Bank funds

Recommendation

Municipal Fund – Cheque Numbers 40403 to 40415 totalling \$10,799.84, Municipal Fund- EFT Numbers 6146 to 6240 totalling \$374,194.40, Municipal Fund – Cheque Numbers 1335 to 1340 totalling \$179,673.23, Municipal Fund Direct Debit Numbers 11593.1 to 11624.13 totalling \$40,838.11, Trust Fund 402249 to 402250 totalling \$1,200.85 and Trust Fund – Cheque Numbers 6058 to 6061 (DPI Licensing), totalling \$39,986.10 are presented for endorsement as per the submitted list.

Resolution

40/2017

Moved Cr Nolan/Seconded Cr Chrisp

Municipal Fund – Cheque Numbers 40403 to 40415 totalling \$10,799.84, Municipal Fund- EFT Numbers 6146 to 6240 totalling \$374,194.40, Municipal Fund – Cheque Numbers 1335 to 1340 totalling \$179,673.23, Municipal Fund Direct Debit Numbers 11593.1 to 11624.13 totalling \$40,838.11, Trust Fund 402249 to 402250 totalling \$1,200.85 and Trust Fund – Cheque Numbers 6058 to 6061 (DPI Licensing), totalling \$39,986.10 are presented for endorsement as per the submitted list.

Carried (7/0)

10 APPLICATION FOR LEAVE OF ABSENCE

Nil

11 INFORMATION BOOK ITEMS

Cr Onida Truran drew Council's attention to the monetary donation offered by the Shire to Kye Stirrat who is hoping to represent the state in under 15's hockey. It was also noted that the new phone tower out at Cramphorne will be a good addition for the community

The next LEMC meeting is to be held on the 25th May at 7pm

The meet and greet planned for the 18th May had to be cancelled due to lack of availability.

The swimming pool designs are progressing and the swimming pool working group is to be congratulated. It is worth noting that the plans are not yet finalised, once they are the community will be invited to comment.

It has been agreed to delay the Corporate Business Plan due to the recent changeover in staff.

12 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

n/a

15 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at **4.19pm**

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday, 18th May 2017, are confirmed on Thursday, 22nd June 2017 as a true and correct record of the May Ordinary Meeting of Council.

Cr Onida Truran
SHIRE PRESIDENT