

## Attachments

### Minutes

Ordinary Meeting of Council Minutes June 2019

Great Eastern Country Zone Meeting Minutes June 2019

Central East Aged Care Alliance, Special General Committee Meeting  
Minutes July 2019

Central East Aged Care Alliance, Special Committee Meeting Minutes July  
2019

### Agenda Attachments

9.1.2 REED Lease Agreement

9.2.1 Statement of Financial Activity-30<sup>th</sup> June 2019

9.2.2 Accounts for Payment



*"good country for hardy people"*

# *Minutes*

## *Ordinary Meeting of Council*

### *20<sup>th</sup> June 2019*

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## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 4pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Cr Truran thanked the Shire staff for the Road and Building Inspection tour that was undertaken prior to the Council meeting.

## 3. ATTENDANCE

Presiding Member	Cr O Truran	President
Members	Cr W Della Bosca Cr B Close Cr G Guerini Cr P Nolan Cr D Pasini Cr S Shaw	Deputy President
Council Officers	P Clarke C Watson R Bosenberg N Warren J Gemund L Della Bosca	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Executive Manager Regulatory Services Manager Community Services Minute Taker
Apologies:	Nil	
Observers:	Nil	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Nil

## 5. PUBLIC QUESTION TIME

Nil

## 6 CONFIRMATION OF MINUTES

6.1 Ordinary Meeting of Council, Thursday 16<sup>th</sup> May 2019

**81/2019**

***Moved Cr Guerini/Seconded Cr Pasini***

***That the minutes from the Ordinary Council Meeting held on the 16<sup>th</sup> May 2019 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

6.2 Special Meeting of Council, Thursday 30<sup>th</sup> May 2019

**82/2019**

***Moved Cr Close/Seconded Cr Guerini***

***That the minutes from the Special Meeting of Council held on the 30<sup>th</sup> May 2019 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

6.3 Special Meeting of Council, Thursday 6<sup>th</sup> June 2019- (Minutes Attached)

**83/2019**

***Moved Cr Della Bosca/Seconded Cr Pasini***

***That the minutes from the Special Meeting of Council held on the 6<sup>th</sup> June 2019 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

6.4 Wheatbelt East Regional Organisation of Council (WE-ROC) Executive Meeting-  
Wednesday 29<sup>th</sup> May 2019- (Minute Attached)

**84/2019**

***Moved Cr Pasini/Seconded Cr Della Bosca***

***That the minutes from the Wheatbelt East Regional Organisation of Councils Executive meeting be received.***

**CARRIED (7/0)**

## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

Nil

## 8. DELEGATES' REPORTS

Cr Truran announced the following:

- Thanks to Cr Wayne Della Bosca for chairing the Special Meeting on the 30<sup>th</sup> May
- Attended the Southern Cross Hospitals 50<sup>th</sup> Anniversary celebration on the 1<sup>st</sup> June
- On the 4<sup>th</sup> June attended a meeting with the architect designing the new Southern Cross pool
- Attended the Special Meeting of Council on the 6<sup>th</sup> June
- Met with Regional Development Australia Wheatbelt representatives on the 11<sup>th</sup> June
- Attended the Department of Health Advisory Council chairs meeting via teleconference on the 12<sup>th</sup> June.
- Attended the GECZ executive meeting via teleconference on the 13<sup>th</sup> June
- Attended the Local Health Advisory Committee inaugural meeting on the 18<sup>th</sup> June
- On the 20<sup>th</sup> June attended lunch with the WA Country Health Service Regional Director and Executive team.

Cr Pasini announce the following

- Attended the Southern Cross Hospitals 50<sup>th</sup> Anniversary Celebrations on the 1st June
- Attended the Special Meeting of Council on the 6<sup>th</sup> June

Cr Guerini announce the following

- Attended the Special meeting of Council on the 30<sup>th</sup> May
- Attended Scotts Walk for Telethon on the 3<sup>rd</sup> June
- Attended the Special Meeting of Council on the 6<sup>th</sup> June 2019

Cr Della Bosca announced the following

- Chaired the Special Meeting of Council on the 30<sup>th</sup> May
- Attended the CEACA meeting with the CEO on the 5<sup>th</sup> June
- Attended he Special Meeting of Council on the 6<sup>th</sup> June

Cr Close announce the following

- Attended the Special Meeting of Council on the 30<sup>th</sup> May

Cr Shaw Announce the following

- Attended the Department of Health Advisory Council meeting on the 12<sup>th</sup> June

## 9 OFFICERS REPORTS

### 9.1 Officers Report – Chief Executive Officer

#### 9.1.1 Central East Aged Care Alliance (CEACA) – Budget 2019/2020

<b>File Reference:</b>	<b>1 3.3.18</b>
<b>Disclosure of Interest:</b>	<b>None</b>
<b>Voting Requirements:</b>	<b>Absolute Majority</b>
<b>Attachments:</b>	<b>Draft CEACA Budget</b>

#### Purpose of Report

To seek Council's endorsement for the annual financial contribution/subscription to CEACA for the 2019/2020 Budget.

#### Background

At the CEACA meeting held on Wednesday, 5 June 2019 the Committee considered CEACA's Budget for the 2019/2020 financial year in order that CEACA can continue to progress the construction of the 71 aged persons housing project in the Central Wheatbelt area.

The following recommendation was submitted to the CEACA Committee for consideration: -

- 1. That the Draft Budget for the year ending 30 June 2020, as presented, be received with a general contribution for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Tuesday 25 June 2019; and*
- 2. That comments, on the Draft Budget, received from Member Organisations by Tuesday 25 June 2019 be referred to a Central East Aged Care Alliance Special Committee meeting on Wednesday 3 July 2019 for the purpose of adopting the 2019/2020 Budget.*

#### Comment

Cr Della Bosca as Council's appointed representative on CEACA and the CEO as Deputy Member attended the above meeting.

The \$20,000 contribution is the same amount for the 2018/2019 financial year and as indicated above, enables CEACA to progress the finalisation of the 71 aged persons houses to be constructed and to plan for future aged services for the region.

Council is somewhat committed to the continuation of the financial contribution until at least the housing project is completed.



### Statutory Environment

Nil

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Social – High Quality and well maintained Aged Care – Manage and develop the Independent Living Unit's in conjunction with CEACA.

Shire of Yilgarn Strategic Community Plan 2016-2026 – Civic Leadership – Actively participate in regional forums including GECZ of WALGA, WEROC, Wheatbelt Communities and CEACA.

### Policy Implications

Nil

### Financial Implications

Provision of \$20,000 will be needed to be built into the 2019/2020 Budget.

### Officer Recommendation and Council Decision

85/2019

*Moved Cr Della Boca/Seconded Cr Guerini  
That Council:-*

- 1. Endorses the Draft CEACA Budget for the year ending 30 June 2020, as presented, and commits the Shire of Yilgarn to a general contribution of \$20,000 (excluding GST) in Council's 2019/2020 Budget as a Member Organisation of CEACA; and*
- 2. The CEO informs the Executive Officer of CEACA of the above financial commitment by the requested date of Tuesday 25 June 2019 in order that this can be submitted to the Special Meeting of CEACA scheduled for 3 July 2019.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Central East Aged Care Alliance (CEACA) – New Constitution for CEACA

<b>File Reference:</b>	<b>1.3.3.18</b>
<b>Disclosure of Interest:</b>	<b>None</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Attachments:</b>	<b>Draft CEACA Constitution</b>

#### Purpose of Report

To present to Council for consideration the Draft for a new Constitution for CEACA.

#### Background

CEACA's Executive Officer, together with support from Lawyers Kott Gunning and Accountants Deloitte's, have been working on the rewriting of a new Constitution for CEACA.

#### Comment

The purpose of developing a new Constitution was for CEACA to become registered as a Charitable Organisation under the Australian Charities and Not-for-Profits Commission (ACNC). This Charitable Organisation status would then exempt CEACA from GST implications.

The CEACA Executive Officer had circulated a Notice of a Special Meeting of CEACA scheduled for Wednesday, 3 July 2019 for the primary purpose of considering the new Constitution. At the Committee meeting held on Wednesday, 5 June 2019 general discussion took place on the Draft Constitution and that particular attention/investigation needed to be undertaken in respect to Clause 14.4 (see below) and particularly sub-clause (h) as highlighted before the Constitution is considered at the July Special Meeting.

CEACA has always operated openly with Members, Deputy Members and CEO's providing input to the meetings. The proposal to stifle such involvement and restricting copies of agenda's, minutes of meetings, or documents presented to such meetings has caused concern to Local Governments involved in CEACA.

### 14.4 Procedure of the Management Committee Meeting

- (a) The quorum for a Management Committee Meeting is specified at Rule 1.4. The Management Committee cannot conduct business unless a quorum is present.
- (b) If, within half an hour of the time appointed for the meeting, a quorum is not present the meeting is to stand adjourned to the same time, day and place in the following week.

- (c) If at a meeting adjourned under Rule 14.4(b), a quorum is not present within half an hour of the time appointed for the meeting, the Management Committee Members personally present will constitute a quorum.
- (d) Management Committee Meetings may take place:
  - (i) where the Management Committee Members are physically present together; or
  - (ii) where the Management Committee Members are able to communicate by using any technology that reasonably allows, at the discretion of the person who is the chair of that meeting or a majority of those Management Committee Members physically present, the Management Committee Member to participate fully in discussions as they happen in the Management Committee Meeting and in making decisions, provided that the participation of each Management Committee Member in the Management Committee Meeting must be made known to all other Management Committee Members.
- (e) A Management Committee Member who participates in a meeting as set out in Rule 14.4(d)(ii):
  - (i) is deemed to be present at the Management Committee Meeting; and
  - (ii) continues to be present at the meeting for the purposes of establishing a quorum, until the Management Committee Member notifies the other Management Committee Members that he or she is no longer taking part in the Management Committee Meeting.
- (f) Subject to these Rules, the Management Committee Members present at the Management Committee Meeting are to determine the procedure and order of business to be followed at a Management Committee Meeting.
- (g) Subject to Rule 14.5, all Management Committee Members have the right to attend and vote at Management Committee Meetings.
- (h) All Members, or other guests, may attend Management Committee Meetings if invited by the Management Committee but the person shall not have any right to comment without invitation, or any right to vote, or to be provided with copies of any agenda, minutes of meetings, or documents presented to such meetings.
- (i) The Secretary or a person authorised by the Management Committee from time to time must keep minutes of the resolutions and proceedings of all Management Committee Meetings together with a record of the names of persons present at each meeting.

## Statutory Environment

*Associations and Incorporations Act 2015.*

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Social – High Quality and well maintained Aged Care – Manage and develop the Independent Living Unit's in conjunction with CEACA.

Shire of Yilgarn Strategic Community Plan 2016-2026 – Civic Leadership – Actively participate in regional forums including GECZ of WALGA, WEROC, Wheatbelt Communities and CEACA.

### Policy Implications

Nil

### Financial Implications

Nil.

### Officer Recommendation and Council Decision

86/2019

*Move Cr Shaw/Seconded Cr Close*

*That Council supports CEACA Member Councils concerns with Clause 14.4(h) and instructs the Shire of Yilgarn representatives not to support the Draft Constitution in its current form until 14.4(h) has been removed, or alternatively, is reworded to be more inclusive of those attending meetings on behalf of their local governments and communities.*

**CARRIED (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.3 Central East Aged Care Alliance (CEACA) – Shire Rates on CEACA Housing

<b>File Reference:</b>	<b>1.3.3.18</b>
<b>Disclosure of Interest:</b>	<b>None</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Attachments:</b>	<b>Nil</b>

#### Purpose of Report

To submit to Council a request from CEACA for the first 12 months of Rates and Sewerage charges on the Aged Living Units to be waived.

#### Background

At the CEACA meeting held on Wednesday, 5 June 2019 the Committee were advised that at an Executive Committee meeting of CEACA discussion took place on Shire Rates, and where applicable, Sewerage charges.

The CEACA Executive had requested Member Councils waive such charges in the first year of completion of the Units/Houses to assist CEACA as it develops its Management Budget and the successful handover from Pindan Construction is achieved.

#### Comment

Completion of the Units in Southern Cross is not expected until September/October 2019 and potentially only 6 months of Rates/Sewerage charges would apply.

Rather than waive the above charges, it is suggested that Council treats the payment of Rates for the CEACA units as it does with its own premises, that being paying the rates to the Shire of Yilgarn in order that a record of rates raised is appropriate recorded.

#### Statutory Environment

Nil

#### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Social – High Quality and well maintained Aged Care – Manage and develop the Independent Living Unit's in conjunction with CEACA.

#### Policy Implications

Nil

### Financial Implications

Nil.

### Officer Recommendation and Council Decision

87/2019

*Moved Cr Shaw/Seconded Cr Pasini*

*That Council advises CEACA of the following: -*

- 1. That the Shire of Yilgarn will pay the first 12 months of Rates and Sewerage charges for the two Independent Living Units in Antares Street and makes the appropriate financial commitment within the 2019/2020 Budget; and*
- 2. That CEACA be advised that official rateable status will commence from 1 July 2020 with CEACA being responsible for these charges from this date.*

**CARRIED (7/0)**

## 9.1 Officers Report – Chief Executive Officer

### 9.1.4 Regional Early Education and Development Inc. (REED) – Yilgarn Child Care Centre

<b>File Reference</b>	<b>2.4.1.14 &amp; 1.3.3.3</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Background Information and Lease Agreement</b>

#### Purpose of Report

To present to Council a proposal from Regional Early Education and Development Inc. (REED) to utilise the Yilgarn Child Care Centre on the same terms and conditions previously afforded to the Yilgarn Occasional Child Care Centre.

#### Background

Ms Helen Creed, Chairperson of REED, advises that for some time, the sustainability of Early Childhood Education and Care (ECEC) services in the Wheatbelt region of Western Australia has been challenging in a changing and complex environment. Work commenced in 2015 as part of the Wheatbelt ECEC Sustainability Project to look at ways to ensure that ECEC services:

- Continue to be provided across the Wheatbelt for the benefit of children and their families, communities and the economy; and
- Are sustainable and deliver high quality programs which contribute to children's development in their critical early years.

Ms Creed advises that she is aware that Ms Sarah Loader, President of the Yilgarn Occasional Child Care Centre, as the Approved Provider of ECEC services in Southern Cross has been in discussions with REED's General Manager, with a view to transferring this Approved Provider status to REED, thereby ensuring that the Yilgarn Occasional Child Care Centre becomes a service under the auspices of REED.

In addition to being the most cost efficient way of ensuring the long term availability of a valuable community resource, Ms Creed advises that REED offers the following:-

- Ability for families to access the child care subsidy to reduce out of pocket expenses for child care fees.
- Structured career progression for REED employees, with professional development and secure long term employment within the Yilgarn Shire and across the region.
- Parental access to contemporary, high quality and sustainable early childhood education and care services, making Southern Cross attractive to families with young children and supporting the local economy.

- Reduced reliance on the volunteer management committee to provide oversight of the highly regulated early childhood education and care sector, leaving users of the service to obtain the full benefits of access to quality child care without the requirement to commit significant resources into its ongoing viability and governance.

Ms Creed advises for these arrangements to progress it is important that REED secures long term access to premises suitable for delivering quality child care services. As such, REED in conjunction with Council will draw up a suitable Lease Agreement for the ongoing use of the Shire owned premises at 43 Spica Street Southern Cross.

Ms Creed also advises that REED is seeking from the Shire of Yilgarn a financial commitment similar to that currently provided to the Yilgarn Occasional Child Care Centre. This includes continual access to the Shire provided residential accommodation for service employees.

#### Comment

The CEO and Executive Manager Regulatory Services have had numerous discussions with REED representatives regarding the proposed services and the use of Council's existing facilities. It is apparent that the Yilgarn Occasional Child Care Committee members fully support REED taking over the provision of child care services in Southern Cross. This decision is supported by the comments provided by Ms Creed above.

Ms Creed has provided for Councillors information relating to the proposed service provision and guidelines.

Council currently undertakes all maintenance and general gardening works associated with the facility and provides a financial contribution of \$7,000 for the provision/continuation of the services in Southern Cross. With respect to housing of the child care worker, Council provides the house at the rear of 11 Antares Street for a nominal rental.

By Yilgarn Occasional Child Care Centre Incorporated merging with REED:

- REED will become the Approved Provider of the ECEC service at 43 Spica Street, Southern Cross, WA, 6426;
  - REED will be responsible for governance and management of the service at 43 Spica Street, Southern Cross, WA, 6426. This includes all legal, financial and human resource management, IT, general administration, communications, ECEC service policies and procedures as well as responsibility for meeting ACECQA requirements;
  - Yilgarn Occasional Child Care Centre Incorporated will wind up at the appropriate time as agreed between the two parties to the merger, taking account of Shire advice regarding timing.
  - As REED is registered to deliver the Commonwealth Government's Child Care Subsidy, families attending the services will be eligible to apply for to access the child care subsidy to reduce out of pocket expenses for child care fees.
- Discussions are proceeding regarding the transfer of the Lease to REED and financial arrangements in place between Yilgarn Occasional Child Care Centre Incorporated Shire.



- REED's preferred position is:
  - i. that the Shire of Yilgarn enter into a 10-year peppercorn lease with an option to renew for a further 10 years with Regional Early Education and Development Inc for the continued use of the building and grounds at 43 Spica Street, Southern Cross, WA, 6426 for the purpose of providing an early education and care service (and related family and community support services)
  - ii. that Regional Early Education and Development Inc enter into an agreement with the Shire of Yilgarn regarding the maintenance of the building and grounds;
  - iii. that the current Shire of Yilgarn annual financial contribution to Yilgarn Occasional Child Care Centre Incorporated be maintained, with any financial contribution from the Shire being quarantined for enhancement of Regional Early Education and Care – Yilgarn.

In return, Regional Early Education and Development Inc is committed to the ongoing provision of high quality Education and Care in Yilgarn for the benefit of children, families, business, community services and the social and economic fabric of the Yilgarn area. Regional Early Education and Development will also monitor the potential for the building to be used by other social and community services and visiting services for children and families.

#### **Statutory Environment**

Formal Lease being entered into.

#### **Strategic Implications**

Shire of Yilgarn Strategic Community Plan 2016-2026 – Social – An inclusive and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term – Continue to provide child care facilities within the community.

#### **Policy Implications**

Nil

#### **Financial Implications**

Commitment to the provision of an annual \$7,000 financial contribution.

**Officer Recommendation and Council Decision**

**88/2019**

***Moved Cr Guerini/Seconded Cr Shaw***

***That Council advises the Regional Early Education and Development Inc. (REED) that it is prepared to support the continuation of child care services in Southern Cross under the following terms and conditions with the CEO and Executive Manager Regulatory Services negotiating the following: -***

- 1. Initially, Council enters into a 5 year peppercorn lease with an option to renew for a further 5 years with REED for the continued use of the building and grounds at 43 Spica Street, Southern Cross, WA, 6426 for the purpose of providing an early education and care service (and related family and community support services);***
- 2. That REED and the Shire of Yilgarn enter into an agreement regarding the maintenance of the building and grounds;***
- 3. That Council advises REED that it is prepared to commit to the annual financial contribution previously provided to the Yilgarn Occasional Child Care Centre Incorporated on the proviso that this amount is acquitted annually with any reported surpluses from these funds being quarantined for enhancement of Regional Early Education and Care in the Yilgarn district.***
- 4. That Council provides the residence at the rear of 11 Antares Street for the purpose housing REED's Child Care employee at a nominal rental.***

**CARRIED (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 31<sup>st</sup> May 2019.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

#### Strategic Implications

Nil

#### Policy Implications

Nil

### Financial Implications

Nil

### Officer Recommendation and Council Decision

**89/2019**

***Moved Cr Nolan/Seconded Cr Pasini***

***That Council endorse the various Financial Reports as presented for the period ending 31<sup>st</sup> May 2019.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment

<b>File Reference:</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Voting Requirements:</b>	<b>Simple Majority</b>
<b>Attachments:</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts for Payment

#### Background

Municipal Fund – Cheque Numbers 40780 to 40797 totalling \$18,412.86, Municipal Fund-EFT Numbers 8761 to 8898 totalling \$618,980.00, Municipal Fund – Cheque Numbers 1513 to 1521 totalling \$179,747.90, Municipal Fund Direct Debit Numbers 13638.1 to 13665.11 totalling \$41,821.47, Trust Fund 402422 to 402424 totalling \$1,134.20 and Trust Fund – Cheque Numbers 6176 to 6180 (DPI Licensing), totalling \$69,251.35 are presented for endorsement as per the submitted list.

#### Comment

Municipal Fund Cheque 40784 was misprinted and is not included in the reports.

#### Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

#### Strategic Implications

Nil

#### Policy Implications

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

#### Financial Implications

Drawdown of Bank funds

**Officer Recommendation and Council Decision**

**90/2019**

***Moved Cr Della Bosca/Seconded Cr Close***

***Municipal Fund – Cheque Numbers 40780 to 40797 totalling \$18,412.86, Municipal Fund- EFT Numbers 8761 to 8898 totalling \$618,980.00, Municipal Fund – Cheque Numbers 1513 to 1521 totalling \$179,747.90, Municipal Fund Direct Debit Numbers 13638.1 to 13665.11 totalling \$41,821.47, Trust Fund 402422 to 402424 totalling \$1,134.20 and Trust Fund – Cheque Numbers 6176 to 6180 (DPI Licensing), totalling \$69,251.35 are presented for endorsement as per the submitted list.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 2018/2019 Budget Amendment – Additional Funds be Allocated to a Reserve

<b>File Reference</b>	<b>8.2.5.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

Approval is sought for the transfer of additional funds to the Sport & Recreation Major Facility Reserve.

#### Background

Over the past several years, Council has been accumulating funds in the Sport & Recreation Major Facilities Reserve for the purpose of a major renewal of the Southern Cross Swimming Pool facility. Current estimates have this valued at \$3,700,000.

The Reserve has a balance, as at 6<sup>th</sup> June 2019, of \$2,007,391.03 with a transfer of municipal funds currently budgeted of \$500,000 to be carried out prior to 30 June 2019, giving an expected end of year reserve balance of \$2,511,791 (including estimated June 2019 interest of \$4,400). A State Government grant has been approved with the value of \$700,000 and it is intended to include a further \$500,000 reserve allocation in the 2019/2020 budget to attain the estimated expenditure amount of \$3.7m.

#### Comment

Council is currently on track to have a cash at bank balance well in excess of one million dollars at 30 June 2019. This is partly due to:

- \$370,000 in additional and unbudgeted Federal Assistance & Untied Road Grants received.
- \$123,000 in additional Main Roads Direct Grants, bringing the grant back to prior years values; and
- \$340,000 in overdue Black Oak Minerals outstanding rates being received on liquidation of the company's assets.

It is also expected that the West Australian Grants Commission will be prepaying a part of the 2019/2020 Federal Assistance and Untied Roads Grants prior to 30 June 2019. These prepayments have historically been between 25% and 50% of the applicable years total grant allocations.

Under normal circumstances, Councils would be husbanding available cash at the end of a financial year to ensure payroll and other payments can be made in the interim period until the new financial years rates are raised and ratepayer payments start to be received. However, it

is expected that Council will have in excess of two million dollars at the beginning of the new financial year meaning the ability to make timely payments wouldn't be a limiting factor.

With the above in mind, it will be recommended that an additional \$300,000 be transferred to the Sport & Recreation Major Facilities Reserve for the purpose of major renewal works to the Southern Cross Swimming Pool. This will allow for a contingency amount that could compensate for cost increase's due to inflationary factors or unforeseen construction issues.

If, at the end of the project, these additional reserve funds remain unutilised, they could either be retained in the reserve for a future project or, in a subsequent budget, be reallocated to a reserve for another purpose or transferred back to Councils municipal fund for general use.

## Statutory Environment

### Local Government Act 1995 –

#### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

*\* Absolute majority required.*

- (1a) In subsection (1) —  
**additional purpose** means a purpose for which no expenditure estimate is included in the local government's annual budget.
- (2) Where expenditure has been incurred by a local government —
  - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
  - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

*[Section 6.8 amended: No. 1 of 1998 s. 19.]*

The recommendation that follows is consistent with the legislative requirements.

## Strategic Implications

There are no strategic implications as a result of this report.

## Policy Implications

There are no strategic implications as a result of this report.



### Financial Implications

Approval will increase the anticipated end of year reserve balance by \$300,000.

### Officer Recommendation and Council Decision

**91/2019**

***Moved Cr Guerini/Seconded Cr Pasini***

***That Council approves the increase in the 2018/2019 budget allocation for a transfer to the Sport & Recreation Major Facilities Reserve from \$500,000 to \$800,000.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

UNCONFIRMED

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 Draft 2019/20 – 2023/24 Corporate Business Plan

<b>File Reference</b>	<b>1.1.12.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Copy of draft 2019/20 – 2023/24 Corporate Business Plan</b>

#### Purpose of Report

To consider extending the period of the Shire of Yilgarn Corporate Business Plan and endorsing a draft Corporate Business Plan.

#### Background

The current Shire of Yilgarn Corporate Business Plan was adopted by Council in September 2017.

The Shire has been working towards preparing a new Corporate Business Plan (CBP). The Shire has been keen to prepare the CBP in-house rather than engage consultants. Previous experience has been that strategic planning documents prepared by consultants do not have any ownership from Council or staff. An example of this is the CBP adopted by Council in June 2013 was based on "rate increase of 9% in the first year and 6% annually thereafter". In July 2013, one month after adopting the CBP, Council adopted a Budget with the rates for GRV increasing 3.5% and UV with no increase.

#### Comment

A copy of the draft CBP is attached for Council consideration. This document is based on the current Strategic Community Plan which is due for a major review in 2019/2020. This review will include online surveys and in-person meetings with key stakeholders.

The intent is for Council to acknowledge the work done to date and understand the current status of our strategic planning documents.

#### Statutory Environment

Local Government (Administration) Regulations 1996

#### 19DA. Corporate business plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.

- (3) A corporate business plan for a district is to —
- (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and
  - (c) develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.
- (4) A local government is to review the current corporate business plan for its district every year.
- (5) A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- (6) A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.
- \*Absolute majority required.
- (7) If a corporate business plan is, or modifications of a corporate business plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.

#### Strategic Implications

Contained within the Corporate Business Plan

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Officer Recommendation and Council Decision

92/2019

*Moved Cr Close/Seconded Cr Guerini*

*That Council adopts the 2019/20 – 2023/24 Corporate Business Plan as presented.*

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.5 Amendment to 2019/2020 Budget Adoption Timeline

<b>File Reference</b>	<b>8.2.5.4</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To present notice of a required amendment to the currently endorsed 2019/2020 Budget adoption timeline.

#### Background

At the March 2019 meeting, a timeline for the adoption of the 2019/2020 Budget was endorsed by Council. This current timeline is:

#### Future Activities

- |                                                   |                                                                                                                                                                                                                                                                                            |
|---------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| * Thurs, 16 <sup>th</sup> May 2019                | 2019/20 Schedule of Fees & Charges presented by Executive Manager Corporate Services to Council for consideration and adoption.                                                                                                                                                            |
| * Thurs, 16 <sup>th</sup> May 2019                | 2019/20 Councillor Sitting Fees presented by Executive Manager Corporate Services to Council for consideration and adoption.                                                                                                                                                               |
| Fri, 24 <sup>th</sup> May 2019                    | 2019/20 Differential Rating submission period closes.                                                                                                                                                                                                                                      |
| * Thurs, 30 <sup>th</sup> May 2019                | <b>Special Meeting of Council</b> – Council to consider submissions and determine appropriate level of differential rates. Council decision to seek ministerial approval for imposition of differential general rates. Submission to Minister to be made ASAP after conclusion of meeting. |
| Fri, 14 <sup>th</sup> June 2019                   | Last day for the issuing of Council Purchase Orders for the 2018/2019 financial year.                                                                                                                                                                                                      |
| Week Commencing - Mon, 24 <sup>th</sup> June 2019 | Senior Management to hold first draft budget deliberation meeting identifying major projects to be included and to prepare a 1 <sup>st</sup> draft list of excluded items.                                                                                                                 |
| Mon, 1 <sup>st</sup> July 2019                    | Senior Management to hold final draft budget meeting. All expenditure accounted for and rating scenarios finalised.                                                                                                                                                                        |
| * Wed, 3 <sup>rd</sup> July 2019                  | Circulate final draft budget to Council                                                                                                                                                                                                                                                    |
| * Fri, 5 <sup>th</sup> July 2019                  | <b>Special Meeting of Council</b> – Finalise draft budget.                                                                                                                                                                                                                                 |
| * Thurs, 18 <sup>th</sup> July 2019               | Council adopt the 2019/2020 Statutory Annual Budget at the Ordinary Meeting of Council scheduled for this day.                                                                                                                                                                             |

## Comment

As of Wednesday 12<sup>th</sup> June 2019, Rates staff have yet to receive the 2019/2020 UV – Mining revaluation roll from Landgate, the revaluation roll for the 2019/2020 UV – Rural rates category was received in May 2019, which is the usual time period for receipt of revaluation rolls for the coming financial year. Discussions with valuation staff at Landgate has indicated that the holdup with issuing the 2019/2020 UV – Mining roll is due to the Department of Mines, Industry Regulation and Safety issuing their information late to Landgate. It is not expected to receive the 2019/2020 UV – Mining revaluation roll until sometime in the week beginning the 17<sup>th</sup> June 2019.

This delay in receiving the 2019/2020 UV – Mining revaluation roll has meant the application to the Minister for approval to differentially rate UV – Mining & UV – Rural with a greater than 50% difference has not yet been made. This is because the application process requires some information from the Rates Model using the valuations and Rate in the Dollar expected to be imposed.

The Minister needs 2 - 3 weeks to grant an approval and as such, the Special Meeting of Council scheduled to be held on Friday 5<sup>th</sup> of July will need to be cancelled because there is a high probability that the approval will not have been received by this date. It will be proposed to amend the current budget adoption timeline to review the draft management budget on the 18<sup>th</sup> June, prior to the July Council meeting and to hold a Special meeting of Council early in August to adopt the statutory budget.

## Statutory Environment

### Local Government Act 1995 –

#### **5.4. Calling council meetings**

An ordinary or a special meeting of a council is to be held —

- (a) if called for by either —
  - (i) the mayor or president; or
  - (ii) at least  $\frac{1}{3}$  of the councillors,in a notice to the CEO setting out the date and purpose of the proposed meeting; or
- (b) if so decided by the council.

The recommendation that follows is consistent with the legislative requirements.

## Strategic Implications

There are no strategic implications as a result of this report.

## Policy Implications

There are no strategic implications as a result of this report.

### Financial Implications

There are no financial implications as a result of this report.

### Officer Recommendation and Council Decision

**93/2019**

***Moved Cr Shaw/Seconded Cr Nolan***

***That Council approves***

- 1. the cancellation of the advertised Special Meeting of Council to be held on Friday 5<sup>th</sup> July 2019;***
- 2. the calling of a Special Meeting of Council, by the Shire President, for a date to be determined for the purpose of adopting the 2019/2020 Statutory Budget.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.1 WAPC Referral - Lot 500 Bodallin North Road, Bodallin

<b>File Reference</b>	<b>3.1.4.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Subdivision Plan</b>

#### Purpose of Report

To note and endorse the response to the Western Australian Planning Commission (WAPC), in relation to a proposed subdivision of Lot 500 Bodallin North Road, Bodallin.

#### Background

The Shire of Yilgarn was in receipt of a referral from the WAPC, relating to the subdivision of Lot 500 Bodallin North Road, Bodallin. The subdivision proposed to create 2 lots, with the newly created Lot 2 containing the telecommunications tower operated by Vodafone. The subdivision plan is attached.

Due to decision deadlines for the WAPC, there was not sufficient time to wait until the June Council meeting.

As such, the Executive Manager Regulatory Services assessed the proposal and deemed there were no issues relating to the Shire of Yilgarn Town Planning Scheme 2, and advised the WAPC that the Shire of Yilgarn had no objections to the proposal, in order to meet the decision deadline and avoid delays for the applicant.

#### Comment

Councillors are asked to note and endorse the response to the WAPC, being that the Shire of Yilgarn holds no objections to the proposed subdivision of Lot 500 Bodallin North Road as per the attached plan.

The proposed subdivision was required to separate the farming and telecommunications uses of the land. Originally an agreement between land owner and Vodafone was made to allow access to the site, this subdivision will extricate the need for an agreement, allowing the telecommunication organisation the ability to purchase the land freehold.

Whilst not related to the Shire's decision, Main Roads have queried WAPC regarding access to the site via Great Eastern Highway, preferring access to be from Bodallin North Road. The WAPC were advised the Shire has no position on this matter under our legislative delegations, but can see the safety benefits from access being off Bodallin North Road, however the presence of the Bodallin North Rd branch of the Water Corporation pipeline may be restrictive to this.

### Statutory Environment

Planning and Development Act 2005  
Shire of Yilgarn Town Planning Scheme

### Strategic Implications

**Goal**

A prosperous future for our community.

**Outcome**

Businesses in the Shire remain competitive and viable.

**Strategy**

Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Nil

### Officer Recommendation and Council Decision

**94/2019**

***Moved Cr Della Bosca/Seconded Cr Shaw***

***That Council endorse the response provided to the Western Australian Planning Commission, in relation to the proposed subdivision of Lot 500 Bodallin North Road, Bodallin (Application 157896), being:***

***The Shire of Yilgarn hold no objections to the proposed subdivision of Lot 500 Bodallin North Road, Bodallin as per the provided plan.***

**CARRIED (7/0)**



## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.2 Proposed Closure of a Portion of Butcher Road, Bodallin

<b>File Reference</b>	<b>6.1.2.9</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Layout Plan</b>

#### Purpose of Report

To consider a request for closure of a portion of Butcher Road, Bodallin, to enable land encroachment issues to be corrected.

#### Background

The Shire has been approached by the owners of Lot 83 Butcher Road, Bodallin, in relation to correspondence they received from the Department of Planning, Lands and Heritage (DPLH).

In the said correspondence, the DPLH advised they had received notification from Water Corporation that farmland had encroached onto Reserve 13200, with the reserve land containing Water Corporation infrastructure. The farmland encroachment included a dwelling that has been in place for some decades.

Under current planning and building legislation, including the Shire's Town Planning Scheme, there is no requirement for Shire approval to be sought for a single dwelling placed on one lot located outside of a gazetted townsite, assuming similar legislative requirements applied at the time of construction, it is reasonable to assume that the builders did not seek input from the Shire, as was not required, and as such, the result was encroachment on the neighbouring reserve.

It has also been identified that encroachment onto the Butcher Road reserve has occurred.

It has been agreed to by the owners of Lot 83, that to address the encroachment, they will purchase the encroached lands and have it amalgamated into their existing Lot 83. For this to occur, the affected portion of Butcher Road is required to be closed and returned to the Crown.

In investigating the matter, the Executive Manager Infrastructure and Executive Manager Regulatory Services identified sections of the road reserve that were not utilised in the actual construction of the road, and as such, this portion of road reserve is also proposed to be closed.

The attached layout plan indicates the portion to be closed.

#### Comment

The DPLH, when assessing amalgamations, will look to ensure there is no landlocked parcels. Access to Reserve 13200 will be via the access route coming directly from Great Eastern Highway, which is the current access point.

Access to Lot 83, once the road reserve is removed and amalgamated, could be via two locations, being Nulla Nulla South Road or the remaining section of Butcher Road.

If Council is to consider the request to close the portion of Butcher Road reserve, then in accordance with the Land Administration Act 1997, Council must first commence a thirty five (35) day statutory advertising period calling for comments relating to the proposed road reserve closure.

Following the thirty five (35) day statutory advertising period calling for comments relating to the proposed road reserve closure, Council must then consider submissions received for and against the proposal. If Council wish to proceed with the road reserve closure then Council resolve to make application to the minister to formally close the roads.

### Statutory Environment

*Land Administration Act 1997 Part 5 Section 58*

#### *58. Closing roads*

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —*
  - a) by order grant the request; or*
  - b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or*
  - c) refuse the request.*
- (5) If the Minister grants a request under subsection (4) —*
  - a) the road concerned is closed on and from the day on which the relevant order is registered; and*
  - b) any rights suspended under section 55(3)(a) cease to be so suspended.*
- (6) When a road is closed under this section, the land comprising the former road —*
  - a) becomes unallocated Crown land; or (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.*

### Strategic Implications

Road rationalisation in the Shire of Yilgarn

### Policy Implications

Nil

### Financial Implications

Nil

### Officer Recommendation and Council Decision

**95/2019**

***Moved Cr Pasini/Seconded Cr Shaw***

***That Council endorses the commencement of a thirty five (35) day statutory advertising period, in accordance with the Land Administration Act 1997, Part 5 Section 58; calling for comments relating to the proposed closure of a portion of the Butcher Road reserve, as per the supplied plan.***

**CARRIED (7/0)**

UNCONFIRMED

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.3 Clearing Permit – Aurenne Parker Range Pty Ltd – Buffalo Gold Project

<b>File Reference</b>	<b>7.2.1.21</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Correspondence from Department of Mines, Industry Regulation and Safety</b>
	<b>Photomap</b>
	<b>Natmap</b>

#### Purpose of Report

To endorse comments to the Department of Mines, Industry Regulation and Safety, regarding the issuing of a clearing permit for Aurenne Parker Range Pty Ltd at the Buffalo Gold Project.

#### Background

The Shire is in receipt of correspondence from the Department of Mines, Industry Regulation and Safety (DMIRS), relating to a clearing permit sought by Aurenne Parker Range Pty Ltd for the Buffalo Gold Project, located on Mining Lease 77/893.

The applicants are seeking to clear 117.3 hectares of land on their lease for mineral production. The land to be cleared is located approximately 53 kilometres South – South/East of the Southern Cross townsite, along the Marvel Loch-Forrestania Road.

#### Comment

DMIRS have not provided any information indicating there are issues with threatened ecological species, and as such, it is the reporting officer's opinion, Council should advise DMIRS, there are no objections from the Shire of Yilgarn to the issuing of the permit.

#### Statutory Environment

Environmental Protection Act 1986

#### Strategic Implications

##### Goal

A prosperous future for our community.

##### Outcome

Businesses in the Shire remain competitive and viable.

##### Strategy

Continue to provide an efficient and effective approval process.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Officer Recommendation and Council Resolution**

**96/2019**

***Moved Cr Della Bosca/Seconded Cr Close***

***That Council endorse the following response to the Department of Mines, Industry Regulation and Safety:***

***The Shire of Yilgarn holds no objections to the issuing of clearing permit CPS 8512/1 to Aurenne Parker Range Pty Ltd for the Buffalo Gold Project on Mining Lease M77/893.***

**CARRIED (5/2)**

Cr Pasini and Cr Guerini voted against the motion.

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.4 Clearing Permit – Aurenne Parker Range Pty Ltd – Centenary Gold project

<b>File Reference</b>	<b>7.2.1.21</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Correspondence from Department of Mines, Industry Regulation and Safety</b>
	<b>Photomap</b>
	<b>Natmap</b>

#### Purpose of Report

To endorse comments to the Department of Mines, Industry Regulation and Safety, regarding the issuing of a clearing permit for Aurenne Parker Range Pty Ltd at the Centenary Gold Project.

#### Background

The Shire is in receipt of correspondence from the Department of Mines, Industry Regulation and Safety (DMIRS), relating to a clearing permit sought by Aurenne Parker Range Pty Ltd for the Centenary Gold Project, located on Mining Leases 77/657 and 77/762; and Miscellaneous Licence 77/264.

The applicants are seeking to clear 96.9 hectares of land on their lease for the purpose of mineral production and associated infrastructure. The site of the clearing is located approximately 50 kilometres South – South/East of the Southern Cross townsite, along the Marvel Loch-Forrestania Road.

#### Comment

DMIRS have not provided any information indicating there are issues with threatened ecological species, and as such, it is the reporting officer's opinion, Council should advise DMIRS, there are no objections from the Shire of Yilgarn to the issuing of the permit.

#### Statutory Environment

Environmental Protection Act 1986

#### Strategic Implications

##### Goal

A prosperous future for our community.

##### Outcome

Businesses in the Shire remain competitive and viable.

### **Strategy**

Continue to provide an efficient and effective approval process.

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Officer Recommendation and Council Decision**

**97/2019**

***Moved Cr Close/ Seconded Cr Della Bosca***

***That Council endorse the following response to the Department of Mines, Industry Regulation and Safety:***

***The Shire of Yilgarn holds no objections to the issuing of clearing permit CPS 8514/1 to Aurenne Parker Range Pty Ltd for the Centenary Gold Project on Mining Leases 77/657, 77/762 and Miscellaneous Licence 77/264.***

**CARRIED (5/2)**

Cr Pasini and Cr Guerini voted against the motion

## 9.5 Reporting Officer – Manager Community Services

### 9.5.1 Yilgarn Agricultural Show – sponsorship

<b>File Reference</b>	<b>1.3.3.11 &amp; 8.2.6.23</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To authorise sponsorship for 2019 Yilgarn Agricultural Show.

#### Background

The Manager Community Services received an email from the Yilgarn Agricultural Society inviting Council to support the Yilgarn Agricultural Show 2019. Various financial sponsorship options are offered as listed below in the extract of the email.

*"Major sponsorship is \$9,000 for our Fireworks and we offer naming rights for this, placed on the back and front cover of our Schedule and any advertising posters leading up to the day, which will be on Radio, GWN, Facebook, Instagram and our local Newspaper The Crosswords, and other Newspaper outlets, also on the day over the PA System and your name on our ticket booth and wristbands. And if you have advertising banners or signage we would place your banners or signage around the showground.*

*\$6,000 goes toward the cost of Monsterball, which has Zorb Balls, Large Inflatable Slides, Bucking Bull, Inflatable Obstacle Course. We would be advertising on Radio and in Newspapers, Instagram and Facebook and on the day through the PA system. Your signage or banner placed at the front of the rides, and advertising in our Show Schedule and on the front gate.*

*\$4,000 for our Magician, who performs 4 magic shows and teaches the children throughout the day, again we would advertise your name on the day and place your signage in front of the performance stage so that it was obvious to all who donated this.*

*\$2,000 towards our large ride of the Sizzler to keep the older children entertained, this is an important part of a Show for this age group. Your banner or signage at the front of rides and advertising with Newspapers, Instagram and Facebook*

*\$2,000 towards our Sideshow Alley, this helps greatly towards the cost of getting the show rides, bumper cars, to the show for the older childrens entertainment and something to keep the whole family entertained. We will advertise your Companies name within our Show Schedule and place any Banners you may have around this area. Also advertise with our local Newspaper and on Facebook and Instagram.*



*\$1,600 is for the Little Louie mini roadtrain for the children to ride around the show ground. Your signage or Banner can be placed on the showground and your company name advertised in our Show Schedule and advertised on our Facebook and Instagram pages*

*\$1,000 contributions would go to other entertainment ie: music in the evening. And we would place your name in our Show Schedule."*

### Comment

Council supports the Agricultural Show every year in-kind by allowing free use of the recreation complex and lending a helping hand with the set and clean up. The road closure for the parade is also organised and operated by Shire employees.  
The total of in-kind contribution for the last show in 2017 was \$6950.

Due to the in-kind contribution that Council already provides to the event, it is proposed to sponsor the "Lil Louie" road train at a cost of \$1600 for all children to ride and enjoy free of charge.

### Statutory Environment

Nil

### Strategic Implications

Strategic Community Plan 2018-2028

#### Goal

An inclusive, secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term.

#### Outcome

Maintain / increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire.

#### Strategies

Continue to implement and support community programs.  
Continue to support local sport, recreation & community groups.

### Policy Implications

Nil

### Financial Implications

\$1600 allocated from underspent Community Funding Program

**Officer Recommendation and Council Decision**

**98/2019**

***Cr Guerini/Seconded Cr Pasini***

***That Council authorises the expenditure of \$1,600 to sponsor the "Lil Louie" road train at the 2019 Yilgarn Agricultural Show.***

**CARRIED (7/0)**

UNCONFIRMED

## 10 APPLICATION FOR LEAVE OF ABSENCE

Nil

## 11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

**99/2018**

*Moved Cr Shaw Seconded Cr Nolan*

*That the late item be submitted for consideration.*

**CARRIED (7/0)**

### 12.1 Development Application – Transportable Residential Dwelling

<b>File Reference</b>	<b>3.1.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Development Specifications &amp; Layout Plan</b>

#### Purpose of Report

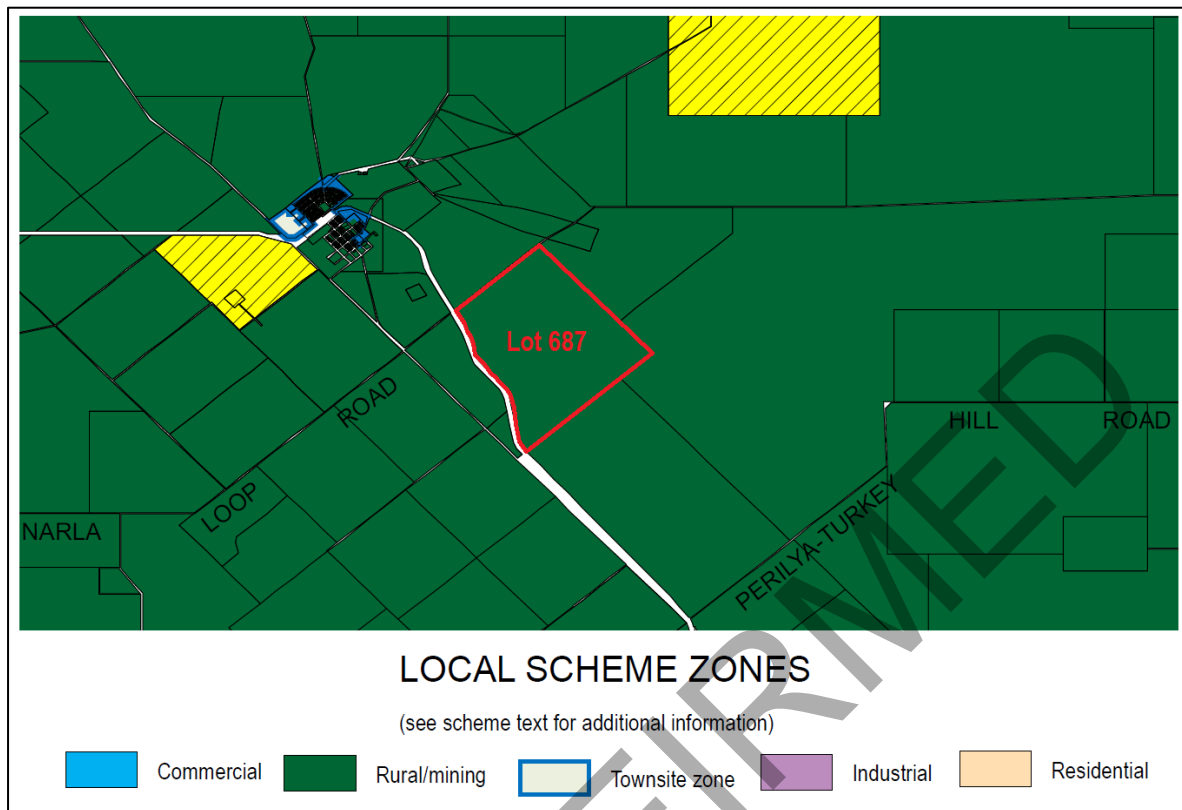
To consider a Development Application for the installation of a second dwelling on Lot 687 Bullfinch Road, Bullfinch, being a transportable dwelling.

#### Background

The Shire is in receipt of a Development Application for the installation of a second residential dwelling on Lot 687 Bullfinch Road, Bullfinch. The Development Specifications and Layout Plan are attached for Councillors perusal.

The lot is zoned "Rural/Mining" under the Shire of Yilgarn Town Planning Scheme 2 (TPS2), with the zoning described as:

*The Rural/Mining Zone is to be used for agricultural, residential and public recreation uses. Extractive industry (mining) occurs widespread in the rural area of the Shire but, owing to its high impact, needs to be approved by Council after satisfactory advertisement.*



The TPS2 Table 1 – Zoning Table details the permitted uses in the relevant zones, with a single residential house deemed a “P” use.

Clause 3.2.2 of TPS2 defines a “P” use as meaning that the use is permitted by the Scheme.

However, Section 5.3 of TPS2, states that a transportable dwelling is not permitted to be installed within the district without the prior consent of Council, as detailed below:

*5.3.1 Subject to the provisions of this clause, a Transportable Dwelling may not be transported to and placed on a lot within the District and thereafter occupied as a residential dwelling whether in whole or in part.*

*5.3.2 Notwithstanding the provisions of Sub-Clause 5.3.1, Council may permit a Transportable Dwelling to be placed on a lot within the District and used as a residential dwelling if, in the opinion of Council, the Transportable Dwelling:-*

- (i) complies with all applicable statutes, by-laws and regulations relating to dwelling houses applicable both to the Transportable Dwelling and the lot upon which it is to be situate following transportation and will not detrimentally affect the amenity of the locality in which the Transportable dwelling is to be situate; or*
- (ii) has been constructed of new materials and has been designed and built specifically to be capable of being dismantled, transported and reconstructed.*

*5.3.3 The approval to be obtained from Council pursuant to Sub-clause 5.3.2 may be granted on condition, which conditions may include a condition requiring the*

*applicant to provide a bond to Council as surety for the completion of the Transportable Dwelling to a standard of presentation acceptable to Council within such period of time as Council may deem fit.*

- 5.3.4 *If Council has required a bond pursuant to Sub-clause 5.3.3 and the applicant fails to complete the Transportable Dwelling to a standard of presentation acceptable to Council within such period of time as has been specified by Council, or if no period has been specified within six months from the date of approval, then the bond is forfeited by the applicant and Council may deal with the bond in such manner as it deems fit, including but not limited to:*
- (i) keeping the bond;*
  - (ii) applying such amount as may be necessary from the bond to complete the Transportable Dwelling to a standard of presentation acceptable to Council.*
  - (iii) applying such amount as may be necessary from the bond to remove the Transportable Dwelling from the applicant's property and to place it elsewhere;*
  - (v) applying such amount as may be necessary from the bond in respect of administrative costs incurred by Council on the applicant's failure to complete the transportable Dwelling;*
  - (vi) returning such amount of the bond as Council deems fit to the applicant.*
- 5.3.5 *Where Council applies a bond in accordance with Sub-clause 5.3.4 (ii), (iii) or (iv);*
- (i) Council may give at least 1 month's written notice to the applicant of its intention to complete, demolish or remove the Transportable Dwelling;*
  - (ii) Council need not complete the Transportable Dwelling in accordance with the licence conditions and the applicant's plans which were approved by Council, but may complete it to such standard and in such manner as it deems fit;*
  - (iii) Council's employees, agents and contractors, with or without vehicles, machinery, plant, tool and the like may enter upon the applicant's land to complete, demolish or remove the Transportable Dwelling;*
  - (iv) the applicant must pay to the Council on demand the amount by which the cost of completing, demolishing or removing the Transportable Dwelling exceeds the bond; and*
  - (v) Council will not be liable for any loss or damage to the applicant or the applicant's property as a result of the completion, demolition or removal of the Transportable Dwelling.*

Clause 6.1 of the TPS2 details that if one single dwelling is installed on a lot in the district, then Council approval is not required, however, in the event a second dwelling is proposed, then Council approval is to be sought, as follows:

#### **6.1 REQUIREMENT FOR PLANNING APPROVAL**

- 6.1.1 *In order to give full effect to the provisions and objectives of this Scheme, all development, including a change in the use of land, except as otherwise*

*provided, requires the prior approval of the Council in each case. Accordingly, no person shall commence or carry out any development, including a change in the use of any land, without first having applied for and obtained the planning approval of the Council pursuant to the provisions of this Part.*

6.1.2 *The planning approval of the Council is not required for the following development of land:*

- (d) *The erection on a lot of a single dwelling house, including ancillary outbuildings, in a zone where the proposed use is designated with the symbol "P" in the cross reference to that zone in the Zoning Table, except where otherwise provided by the Scheme.*

As the lot is located in a rural zone, there is no R-Code allocation, and as such, setback requirements under the Residential Design Codes are not applicable.

#### **Comment**

Being a "Rural/Mining" lot, there is insignificant risk that this development proposal will pose any risk to the amenity of the area.

It is considered a bond is not necessary, due to the minimal impact on surrounding properties and aesthetics.

Vehicular access is already provided for via access off Bullfinch Road.

There are no Residential Design Codes applicable, and as such, no requirement to assess against these.

The location of the dwelling will still permit for relevant fire breaks to be installed around the property.

It is the Reporting Officers opinion that due to the above, Council endorse approval of the proposed development

#### **Statutory Environment**

Planning and Development Act 2005  
Shire of Yilgarn Town Planning Scheme 2

#### **Strategic Implications**

##### **Goal**

A prosperous future for our community.

##### **Outcome**

Businesses in the Shire remain competitive and viable.

### Strategy

Continue to provide an efficient and effective approval process.

### Policy Implications

Nil

### Financial Implications

Planning and Development fee income.

### Officer Recommendation and Council Decision

**100/2019**

**Moved Cr Guerini/Seconded Cr Pasini**

***That Council, approve the installation of a single transportable dwelling, as per the supplied plans, on Lot 687 Bullfinch Road, Bullfinch.***

#### **Advice Notes**

- 1. Building Permit is not required as per the Building Act 2011; and***
- 2. An application for Installation of a Sewage Treatment System is to be submitted to the Shire for assessment and approval, and the system is to be installed and checked by the Executive Manager Regulatory Services prior to occupancy of the premises.***

**CARRIED (7/0)**

### 13 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS

**101/2019**

*Moved Guerini/Seconded Cr Della Bosca*

*That the meeting be closed to members of the public in accordance with section 5.23(b) of the Local Government Act 1995*

**CARRIED (7/0)**

#### 13.1 CONFIDENTIAL ITEM - Reporting Officer– Executive Manager Regulatory Services

#### 13.1 Untidy Premises – Local Government Act 1995

File Reference	1.2.2.1
Disclosure of Interest	Nil
Voting Requirements	Simple Majority
Attachments	CONFIDENTIAL

**102/2019**

*Moved Cr Nolan Seconded Cr Guerini*

*That the meeting be re-opened to the public*

**CARRIED (7/0)**

#### 13.1 CONFIDENTIAL ITEM - Reporting Officer– Executive Manager Regulatory Services

#### 13.1 Untidy Premises – Local Government Act 1995

#### Officer Recommendation

1. *That Council resolve that the premises, located at 20A Antares Street, Southern Cross, is deemed untidy, due to the presence of disused materials;*
2. *That Council endorse the issuing of a notice under Section 3.25 of the Local Government Act 1995, to the owner/occupier of 20A Antares Street, Southern Cross, in accordance with Schedule 3.1, Division 1, Clause 5 of the same Act, requiring the removal of all rubbish and disused materials, as identified in the said notice, due to the land being deemed untidy;*
3. *That Council endorse the Chief Executive Officer commencing a prosecution, including engaging legal representation, if non-compliance with the notice occurs; and*
4. *In the event of the matter being appealed by the notice recipient via the State Administrative Tribunal, Council endorse the Chief Executive Officer engaging legal representation, should it be deemed necessary;*



## Council Decision

**103/2019**

***Moved Cr Della Bosca/Seconded Cr Close***

- 1. That Council declares that the premises, located at 20A Antares Street, Southern Cross, is deemed untidy, due to the presence of disused materials;***
- 2. That Council initially issues a letter to the owner of the premises advising that prior to taking legal action, Council will afford the owner 35 days from notification to remove all disused materials from the premises in consultation with Council's Executive Manager Regulatory Services, and if the owner fails to comply with this directive, Council proceeds with the following action:-.***
- 3. That Council issues of a notice under Section 3.25 of the Local Government Act 1995, to the owner/occupier of 20A Antares Street, Southern Cross, in accordance with Schedule 3.1, Division 1, Clause 5 of the same Act, requiring the removal of all rubbish and disused materials, as identified in the said notice, due to the land being deemed untidy;***
- 4. That Council endorse the Chief Executive Officer commencing a prosecution, including engaging legal representation, if non-compliance with the notice occurs; and***
- 5. In the event of the matter being appealed by the notice recipient via the State Administrative Tribunal, Council endorse the Chief Executive Officer engaging legal representation, should it be deemed necessary.***

**CARRIED (7/0)**

## **REASON FOR ALTERATION TO RECOMMENDATION**

Council considered that the owner should be afforded the opportunity of removing the disused materials within a specific timeframe before Council proceeds with legal action.

## **14 CLOSURE**

As there was no further business to discuss, the Shire President declared the meeting closed at 4.34pm.

I, Onida T Truran confirm the above Minutes of the Meeting held on Thursday, 20<sup>th</sup> June 2019, are confirmed on Thursday, 18<sup>th</sup> July 2019 as a true and correct record of the June Ordinary Meeting of Council.

**Cr Onida T Truran**  
**SHIRE PRESIDENT**

# **Great Eastern Country Zone**

## **Minutes**

**Merredin Recreation and Leisure Centre**

**Commenced at 9:30am  
Thursday 27 June 2019**

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# Great Eastern Country Zone

Meeting to be held at the Merredin Recreation and Leisure Centre

Commenced at 9.30am, Thursday 27 June 2019

## Minutes

1. OPENING AND WELCOME
2. ATTENDANCE AND APOLOGIES

### Attendance

<b>Shire of Bruce Rock</b>	President Cr Stephen Strange Cr Ramesh Rajagopalan Mr Darren Mollenoyux Chief Executive Officer non-voting delegate
<b>Shire of Cunderdin</b>	Mr Neville Hale Chief Executive Officer
<b>Shire of Dowerin</b>	President Cr Darrel Hudson Cr Brenton Walsh Ms Rebecca McCall Chief Executive Officer non-voting delegate
<b>Shire of Kellerberrin</b>	President Cr Rodney Forsyth Cr Scott O'Neill Mr Raymond Griffiths Chief Executive Officer non-voting delegate
<b>Shire of Kondinin</b>	President Cr Sue Meeking Cr Kent Mouritz Ms Mia Dohnt Chief Executive Officer non-voting delegate
<b>Shire of Koorda</b>	President Cr Ricky Storer
<b>Shire of Merredin</b>	President Cr Ken Hooper <b>Chair</b> Cr Julie Flockart Mr Greg Powell Chief Executive Officer non-voting delegate
<b>Shire of Mount Marshall</b>	President Cr Tony Sachse Mr John Nuttall Chief Executive Officer non-voting delegate
<b>Shire of Mukinbudin</b>	President Cr Gary Shadbolt Cr Sandie Ventris Mr Dirk Sellenger Chief Executive Officer non-voting delegate
<b>Shire of Narembeen</b>	Cr Kellie Mortimore Mr Chris Jackson Chief Executive Officer non-voting delegate
<b>Shire of Nungarin</b>	President Cr Eileen O'Connell

	Cr Gary Combe
	Mr Adam Majid Chief Executive Officer non-voting delegate
<b>Shire of Tammin</b>	Mr Neville Hale Chief Executive Officer
<b>Shire of Trayning</b>	Cr Geoff Waters
<b>Shire of Westonia</b>	President Cr Karin Day
	Mr Jamie Criddle Chief Executive Officer
<b>Shire of Wyalkatchem</b>	Cr Owen Garner
	Ms Taryn Dayman Chief Executive Officer non-voting delegate
<b>Shire of Yilgarn</b>	President Cr Onida Truran
	Cr Wayne Della Bosca
	Mr Peter Clarke Chief Executive Officer non-voting delegate
<b>GUESTS</b>	Kathleen Brown, Electorate Officer, Mia Davies MLA Office
	Karen Strange, RDA Wheatbelt
	Mr Noel Chamberlain, Principal, School of Isolated Distance Education
	Ms Sally Panizza, Principal, WA College of Agriculture
	Alby Hutts, Principal, Merredin College
	Mr Neil Darby, Regional Executive Director, Wheatbelt Education Region
	Mr Sean Conlan, Wheatbelt Regional Director, WACHS
	Mr Craig Manton, Regional Manager, Wheatbelt, Main Roads WA
<b>WALGA Representatives</b>	Mr Tony Brown Executive Manager Governance & Organisational Development
	Mr Nebojsa Franich, Policy Manager, Economics
	Ms Marissa MacDonald, Senior Policy Officer, Community
	Mr Cliff Simpson, Road Safety Advisor Wheatbelt North

## Apologies

Shire of Cunderdin	President Cr Dennis Whisson Cr Alison Harris
Shire of Koorda	Cr Pamela McWha Mr Darren Simmons Chief Executive Officer
Shire of Merredin	Mr Greg Powell Chief Executive Officer non-voting delegate
Shire of Mount Marshall	Cr Nick Gillett
Shire of Narambeen	President Cr Rhonda Cole
Shire of Tammin	Cr Glenice Batchelor Cr Tania Daniels

Shire of Trayning                      President Cr Melanie Brown  
Mr Brian Jones Chief Executive Officer non-voting delegate

Shire of Westonia                      Cr Bill Huxtable

Shire of Wyalkatchem                  President Cr Quentin Davies

DLGSC Representative                  Jennifer Collins, Regional Manager - Wheatbelt

Mandy Walker, Director Regional Development, RDA Wheatbelt  
Mia Davies MLA, Member for Central Wheatbelt  
Ms Chantelle O'Brien, Governance Support Officer

### **Agenda Attachments**

The following were provided as attachments to the agenda:

1. Great Eastern Country Zone Minutes 24 April 2019.
2. Great Eastern Country Zone Executive Committee Minutes 13 June 2019.
3. State Council Agenda – via link:  
<https://walga.asn.au/getattachment/a6732516-4261-4b43-a5e7-94187f99c7bf/State-Council-Agenda-3-July-2019.pdf>
4. Department of Local Government Sport and Cultural Industries – Update National Redress
5. RDA Wheatbelt Update

### **3. DECLARATIONS OF INTEREST**

Nil.

### **4. ANNOUNCEMENTS**

Nil.

### **5. GUEST SPEAKERS / DEPUTATIONS**

#### **5.1 Education Forum**

##### **5.1.1 School of Isolated Distance Education**

Mr Noel Chamberlain, Principal, School of Isolated Distance Education, presented to the Zone.

##### **5.1.2 WA College of Agriculture**

Ms Sally Panizza, Principal, WA College of Agriculture, presented to the Zone.

Presentation attached (Attachment A)

##### **5.1.3 Merredin College**

Alby Hutts, Principal, Merredin College, presented to the Zone.

Presentation attached (Attachment B)

#### **5.1.4 Wheatbelt Education Region – Department of Education**

Mr Neil Darby, Regional Executive Director, Wheatbelt Education Region, presented to the Zone.

Presentation attached (Attachment C)

The meeting adjourned for morning tea at 11am and resumed at 11.15am.

#### **5.2 Agency Reports (brought forward)**

##### **5.2 Main Roads Western Australia**

Mr Craig Manton, Regional Manager, Wheatbelt, Main Roads WA provided an update to the Zone meeting. School bus routes were noted for Craig Manton to follow up with the Public Transport Authority.

#### **5.3 Health Matters**

##### **5.3.1 WA Country Health Services – Merredin Hospital Doctor Availability**

Mr Sean Conlan, Wheatbelt Regional Director, WACHS, presented to the Zone on Doctor availability at the Merredin Hospital.

### **6. MINUTES**

#### **6.1 Confirmation of Minutes from the Great Eastern Country Zone meeting held Wednesday 24 April 2019**

The Minutes of the Great Eastern Country Zone meeting held on Wednesday 24 April 2019 have previously been circulated to Member Councils.

#### **RESOLUTION**

**Moved:** Cr Onida Truran

**Seconded:** Cr Geoff Waters

**That the minutes of the Great Eastern Country Zone meeting held Wednesday 24 April 2019 are confirmed as a true and accurate record of the proceedings.**

**CARRIED**

#### **6.2 Business Arising from the Minutes of the Great Eastern Country Zone Meeting Wednesday 24 April 2019**

**Nil.**

#### **6.3 Minutes from the Great Eastern Country Zone Executive Committee Meeting held Thursday 13 June 2019**

The recommendations from the Executive Committee Meeting have been extracted for the Zones consideration.



### 6.3.1 (Item 5.1) 2020 Wheatbelt Conference

#### Background:

Executive Committee members will be aware that in April 2018 the last Wheatbelt conference was held in Jurien Bay. The conference is a collaborative arrangement between the Avon Midland Country Zone, Central Country Zone and the Great Eastern Country Zone with the conference in the past being managed from both an administrative and financial point of view by the Executive Officer of the Great Eastern Country Zone.

The Conference is now held every two years with previous conferences being held in York, Merredin, Kellerberrin, and Narrogin.

The issue of the future of the Wheatbelt conference was recently considered at the Central Country Zone where it was acknowledged that the previous conferences have been successful, however there was concern at the difficulty in developing new and interesting topics and finding suitable keynote speakers and also the issue of time and cost for attendees.

At its meeting on the 24 May 2019, Central Country Zone resolved the following:

*RESOLUTION: Moved: Cr Ridgway Seconded: President Ballard  
That the Central Country Zone does not support the holding of a Wheatbelt Conference in 2020 however the Zone will review the decision in relation to future Wheatbelt Conferences in May 2020.  
CARRIED*

Whilst there were some views for and against it was considered that the organisers needed to be mindful that it is difficult to keep developing new and interesting topics and finding suitable keynote speakers at an affordable cost to attendees.

The Central Country Zone has not included any funds in its 2019/2020 budget to support a Conference.

#### Comment:

The issue of holding a Wheatbelt conference will be listed on the Great Eastern Country Zone agenda for the June meeting and it is worth the Executive Committee having some discussion and offering a recommendation on the matter.

It was also noted at the recent Central Country Zone meeting, with the October Local Government Elections and potentially universal training coming on board that time maybe limited in 2020.

Executive Committee Recommendation Moved: Cr Tony Sachse Seconded: Cr Onida Truran

That the Great Eastern Country Zone position on the Wheatbelt Conference be;

1. There is value in holding Wheatbelt Conferences;
2. Not hold a Wheatbelt Conference in 2020 and look to hold a conference in 2021;
3. Request the three (3) Wheatbelt Zone Executive Committees to meet and discuss the future of Wheatbelt conferences during the 2019 Local Government convention.

CARRIED

#### RESOLUTION

**Moved: Cr Eileen O'Connell**  
**Seconded: Cr Kellie Mortimore**

**That the Great Eastern Country Zone position on the Wheatbelt Conference be;**

1. There is value in holding Wheatbelt Conferences;
2. Not hold a Wheatbelt Conference in 2020 and look to hold a conference in 2021;
3. Request the three (3) Wheatbelt Zone Executive Committees to meet and discuss the future of Wheatbelt conferences during the 2019 Local Government convention

**CARRIED**

### **6.3.2 (Item 5.4) Zone Budget for the Year Ending 30 June 2020**

#### **Executive Officer Comment:**

The Great Eastern Country Zone of WALGA Budget for the 2019/20 year has been prepared for consideration and adoption.

Consistent with the accrual accounting approach, the budget will consist of a Profit and Loss Account which will recognise income and expenses as earned or incurred regardless of the timing of cashflow.

Projected cash reserves for the end of the budget year is also provided and is prepared on the assumption that all income and expenses will be received and paid within the 2019/20 year.

In presenting the Budget the format shows the comparison of the following columns:

- Budget for the 2018/19 year as revised in November 2018.
- Projected actual for the 2018/19 based upon YTD May accounts plus projections for June expenditure
- Two options for the 2019/20 Budget are provided providing the committee with a choice of subscription income.

Key Assumptions for the preparation of the 2019/20 budget include the following:

- Wheatbelt Conference expenditure has not been included at this stage,
- WALGA continues as Executive Officer
- Reduction in budget allocations for Executive Officer – Travel and Accommodation
- Retention of budget allocation for
  - Zone Expenses – Ordinary Meetings,
  - Zone Representative - Honoraria
  - Zone Representative - Meeting Fees
  - Zone Representative - Travel Costs
- Interest income has been increased on the expectation that a better interest rate can be secured

#### Two budget options presented

Savings of \$33,950 arising from changing the Executive Officer has resulted in a reduction in expenditure.

Budget Option one allows this Committee to keep subscription income at \$56,000. Fees per member would remain unchanged at \$3,500 per member. This option leads to a budgeted profit of \$29,000 and projected cash reserves of \$182,541.

Alternatively, under Budget Option 2 membership income can be reduced by 50 percent from \$56,000 to \$28,000. Fees per member will fall from \$3,500 to \$1,750. Budgeted profit would be \$1,000 and projected cash reserves would be expected to be \$154,541 at 30 June 2020.

The committee discussed that the Zone is in a solid financial position and does not need to charge the full amount for this year and Councils have other financial pressures and that it would be good to reduce the subscriptions this year.

Executive Committee Recommendation: Moved: Cr Onida Truran Seconded: Cr Stephen Strange

That the Budgeted Profit and Loss Statement and Projected Cash Reserves of the Great Eastern Country Zone of WALGA for the year ending 30 June 2020 be adopted utilising option 2, which provides for the subscriptions to be halved and set at \$1,750.00 per Council.

CARRIED

## RESOLUTION

Moved: Cr Stephen Strange  
Seconded: Cr Geoff Waters

That the Budgeted Profit and Loss Statement and Projected Cash Reserves of the Great Eastern Country Zone of WALGA for the year ending 30 June 2020 be adopted utilising option 2, which provides for the subscriptions to be halved and set at \$1,750.00 per Council.

CARRIED

### 6.3.3 Minutes of the Executive Committee 13 June 2019

## RESOLUTION

Moved: Cr Stephen Strange  
Seconded: Cr Tony Sachse

That the remaining items contained in the Minutes of the Executive Committee Meeting of the Great Eastern Country Zone held Thursday 13 June 2019 be endorsed.

CARRIED

## 7. ZONE BUSINESS

### 7.1 WALGA Advocacy Regarding Greenfinch Mine Expansion

*Shire of Westonia*

## BACKGROUND

Development of the proposed Greenfinch Open Pit involves the excavation of an open pit, construction of a noise/abandonment bund, the extension of a waste rock landform, processing of circa 1.7Mt of ore and realignment of the Westonia Shire's Warrachuppin Road (and other associated infrastructure within the road corridor).

The project requires clearing of 62.3ha of vegetation, ~44ha of which is comprised of Eucalypt woodland/Mallee Woodland in good to very good condition and the remaining 18.3ha comprises of regrowth/cleared vegetation which is degraded.

Approximately 39.1ha of the proposed clearing is located within a TEC (Federal) and PEC (WA) area, which represents an impact on only 1.8% of the local extent of the TEC/PEC within the local Westonia Common. The vegetation recorded within the clearing area is representative of the broader Beard vegetation association 536 (Medium woodland; Morrel (*Eucalyptus longicornis*) and Rough-fruited Mallee (*Eucalyptus corrugata*) which still occupies over 30% of its pre-European extent in Western Australia and in the Merredin subregion. Clearing will not reduce the extent of this vegetation association below the EPA's 30% threshold.

**Four plants** of the Threatened Flora taxon, **Eremophila Resinosa** which is listed under Federal and State legislation are located within the clearing area. There are sixteen known populations of *E. resinosa* (T) within a 20km radius of the Project, two of which occur within the Project area. These sixteen populations contain a total of 1514 plants. Regionally there are a total of 26 natural populations of *E. resinosa* currently listed by DBCA (WAHERB, 2018), including the areas of Mukinbudin, Wyalkatchem, Southern Cross, Koorda, Nungarin Kalannie and Mt Marshall. Multiple fauna surveys across the Project area have been completed and there has been no evidence of conservation significant fauna or short range endemic species within the area.

Offsets for the clearing have been proposed, including but not limited to, post-mining rehabilitation of cleared areas, revegetation of up to 70 ha of local farmland to provide/increase habitat corridors, protection and management of a 15ha remnant woodland block and a \$10,000 annual contribution to local and regional environmental initiatives in the local Westonia Common. **The Edna May Operation has to date planted some 4,000 Eremophila resinosa within the district in Trans-location sites in and surrounding the Westonia townsite and undertaken revegetation of some 101.6ha of existing farmland to the north of the mine.**

The Greenfinch Project was then rejected by the PEC and as a result between **80-90 redundancies** have taken place at the minesite.

The recent forced redundancies and terminations at Edna May have had a significant impact on our local economy first and foremost but have also felt the wave of impact in regional centres at Merredin, Southern Cross and Northam whom all support the Edna May Operations through direct employment, servicing, manufacturing and parts supply. Numerous local families have been forced to leave the communities of Westonia and Merredin and move to Perth to seek FIFO employment. As their employment at Edna May was Drive-in, Drive-out, this allowed them to be at home each night and a part of the family unit. Now seeking FIFO employment, this will potentially place added pressure on the family unit as well as being away from extended family.

The impact is far more noticeable in a small community such as Westonia as the smallest variation in sales can have a large impact on the bottom line and staff numbers. This was first noticed when open pit mining was reduced to a single (day) shift operation due to delays in the environmental assessment process. As an example, shop sales at the community owned Cooperative reduced by 11% by reducing the nightshift. Workers would normally come in on a daily basis to purchase drinks, food, cigarettes and consumables. This dried up overnight and then was exacerbated at the completion of the Stage 2 cutback, making a total of 90 employees (72% reduction) in the workforce no longer contributing to the local economy. Sales reduced by 18% overall, with the shop reverting to shortened hours to minimize operating costs. Six months of this reduction has been hard to manage, but cash surpluses have enabled operation to continue. Further reductions and reduced patronage of mine employees and commuting suppliers and contractors will have a disastrous effect on the bottom line of the shop and cause potential reduction in services, staff and opening hours or potential closure!!!

This Cooperative shop not only acts as the only food & grocery outlet in the district, it is also the Post Office, Café, Newsagency and Gas supplier.

This is an example of one business impacted by the reduction in staff at the Edna May Mine, impacts such as these in small communities have lasting and disastrous flow on effect to the whole district.

Company payments to numerous community groups via Memorandum of Understanding agreements (MOU) are also jeopardised as they rely on bed numbers in the mine camp situated in the town. These numbers have severely reduced which will result in up to a 60% reduction in MOU payments of \$45,000 per annum that would normally be distributed to community projects via the Westonia Progress Association. There are numerous other similar agreements in place that would also be jeopardised as a result of the limited mining operations.

## RESOLUTION

Moved: Mr Jamie Criddle  
Seconded: Cr Rodney Forsyth

**That the Great Eastern Country Zone**

1. Supports the Shire of Westonia's position to seek clearing and mining approval for the proposed Greenfinch mining operation.
2. Requests WALGA to raise the issue with relevant authorities to ensure that the Greenfinch Project has every chance of success.

**CARRIED**

### **7.2 Universal Training**

*Executive Officer*

#### **BACKGROUND**

The Local Government Amendment Bill 2019 was introduced into the Legislative Assembly on 14 March 2019 and was passed on 10 April 2019.

The Bill was introduced into the Legislative Council on 11 April 2019. The Bill is currently being debated and it is anticipated that the Bill will be approved by Parliament to apply for the 2019 Local Government Elections.

The proposal for Universal Training includes Elected Members undertaking the following courses:

- Understanding Local Government
- Conflicts of Interest
- Serving on Council
- Understanding Financial Reports and Budgets
- Meeting Procedures and Debating

If the Bill passes through Parliament, new and re-elected Elected Members at 2019 Local Government Elections will be required to complete the five (5) core units above within 12 months of their election. Sitting Elected Members whose term of office does not conclude until the 2021 Local Government Elections, will only be required to complete the training in the 12-months following their re-election in October 2021.

#### Funding

In respect to funding for training, it is the Associations position that the training is the State Government's proposal, so the State Government should fund the associated costs. WALGA will continue to advocate for the Universal Training to be fully funded by State Government.

However, in the absence of a funding commitment from State Government, Local Governments may wish to provide a 2019/20 budget allocation for Universal Training. Alternatively, if State Government funding does not eventuate, Local Governments may be required to make Budget amendments to fund Universal Training requirements.

Indicative costing is as per below;

Face to Face Cost + eLearning

3 face to face courses and 2 eLearning will be approximately = \$2,390 per Elected Member

Individual eLearning Cost

All 5 courses by eLearning will be approximately \$975 per Elected Member

However a council could subscribe to a licence where all Elected Members and Officers from that Local Government can purchase a licence for a course or all courses. This reduces the cost considerably.

### Types of Learning

The proposed training will be structured as a blended learning program to allow for a flexible approach to delivery of training. Both in-person and Electronic Learning will be provided.

### Recognition of Prior Learning

WALGA is advocating that an Elected Member should not have to complete the prescribed Universal Training if:

- (a) they have successfully passed the modules of the prescribed training within the last five years; or
- (b) have been awarded any of the following within the last five years (or it's successor):
  - i. Diploma of Local Government (Elected Member) accredited course number 52756WA; or
  - ii. Diploma of Local Government (Elected Member Stream)(LGA50712), or
  - iii. Elected Member Skill Set (LGASS00002).

### **Noted**

## **7.3 State Emergency Management Committee - Power Outages Effecting Communications**

### **Background:**

*The Zone resolved the following at the March 2019 meeting:*

1. *Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.*

### **Comment:**

The following are the responses received to this issue;

1. SEMC responded

There is no easy answer to this issue (I assume they are all mobile/cell related?). One is of coverage, the other of course is of the resilience of the infrastructure itself during extended power outages. The issue has been raised at every level of government and the Telco's say they do what they can to improve their performance - often with Government subsidy in rural areas. All SEMC can do is continue to raise it formally and informally at all available forums.

2. The DEMC Executive Officer indicated that in lieu of a formal state or federal resolution to this matter they were implementing local solutions including have satellite phones for critical communications and exploring the crisp wireless network.

3. In Dec 2018, WALGA's IT Manager recommended the following:

It is understood that the Great Eastern Country Zone of WALGA (GECZ) is concerned that during a power outage, some exchanges and mobile phone towers are not consistently switching over to battery back-up; in addition the back-up battery is not lasting long enough for Telstra technicians to start generators at various sites. GECZ are afraid that this could have great implications for telecommunications. GECZ are also concerned about the time it takes between power failure, activation of back-up batteries and starting the generators.

It may be the exchanges and mobile phone towers that are having issues need their batteries replaced as they are nearing end of life. We are suggesting that each Local Government that make up the GECZ make a complaint to the Telecommunications Industry Ombudsman. The complaints need to be made by individuals (each Shire as a business) as the Telecommunication Industry

Ombudsman may not respond to complaints made on behalf of others; they will respond to actual users reporting issues. Please make sure the complaints made are detailed and include dates of failures.

The Telecommunications Industry Ombudsman are able to handle complaints about telephone and internet services, including by collecting any documents or information relevant to the complaint. They have the authority to decide the resolution of a complaint (the telecommunications company is legally obliged to implement) up to \$50,000, and make recommendations up to \$100,000.

**Noted**

## **8. ZONE REPORTS**

### **8.1 Zone President Report**

Cr Rhonda Cole was an apology for this meeting.

### **8.2 Local Government Agricultural Freight Group & Wheatbelt Secondary Freight Network**

*By Cr Rod Forsyth & Cr Ricky Storer*

Cr Forsyth advised that the Agricultural Freight Group next meeting will be on 12 July 2019. The State Government have asked for comment on the “*The draft Revitalising Agricultural Region Freight Strategy*” which will be discussed at the meeting.

Cr Ricky Storer provided an update on the Wheatbelt Secondary Freight Network (WSFN) progress.

An announcement by Minister MacTiernan of \$100,000 through the RED’s fund, to the Shire of Koorda, as lead agency in the application, to assist with the project management of the WSFN project for both the pre-construction and actual on ground work.

It is estimated that it will be a 3 to 4 year timeframe, depending on the capacity of LG’s and contractors, for the delivery of the works.

A request has been made to all 42 Local Governments for a consideration to contribute \$6,000 for the unsuccessful BBRF application to a co-contribution towards the RED’s funding announcement.

## **RESOLUTION**

**Moved: Cr Onida Truran**

**Seconded: Cr Geoff Waters**

**That the Local Government Agricultural Freight Group Report and the Wheatbelt Secondary Freight Network reports be received.**

**CARRIED**

### **8.3 Wheatbelt District Emergency Management Committee**

*By Cr Tony Sachse*

Cr Tony Sachse provided an update and is attached to the minutes (Attachment D)

#### **RESOLUTION**

**Moved: Cr Ricky Storer**

**Seconded: Cr Eileen O'Connell**

**That the Wheatbelt District Emergency Management Committee Report be received.**

**CARRIED**

### **9. WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (WALGA) BUSINESS**

#### **9.1 State Councillor Report**

*Cr Stephen Strange*

Cr Strange provided a report on the WALGA State Council meeting and the current review of WALGA Governance Structures and processes. A working group has been established to carry out the review with Cr Strange as a member.

The working group, which is comprised of the President, Deputy President, State Councillors, an Elected Member from WA Regional Cities Alliance, Local Government CEOs and senior WALGA staff, has been charged with developing an alternative model to the existing arrangements, with corresponding recommendations, for State Council consideration. If State Council considers that the alternative model or models are worthy of further consideration, consultation with WALGA members will be undertaken.

Specifically, the working group could consider the following:

- Composition of State Council as a representative board;
- Underpinning principle that metropolitan and country Local Governments should be equally represented on State Council;
- Role of Zones;
- Method of election of State Councillors;
- Relationship between State Council and Zones;
- Existing Zone structures and the basis for the membership of Zones;
- Method of election of the President;
- Role of the Deputy President;
- Role and membership of the Executive Committee;
- Continuing effectiveness of State Council committees such as the Selection Committee, and Honours Panel;
- Membership and efficacy of State Council Policy Teams, and Policy Forums;
- Ability of Zones to shape State Council decision-making through emerging issues;
- Interim submission process to meet Government deadlines;
- Format of State Council meetings and agendas;
- Continuing need to print and distribute hard-copy State Council agendas;
- Protocols for Zone delegates and Local Governments putting forward Zone agenda items;
- Any other matters relating to the existing structure or process of State Council, committees of State Council and Zones.



It is anticipated that the working group's recommendations will be presented to State Council in September 2019, which will be followed by consultation with the Local Government sector if required.

## **RESOLUTION**

**Moved: Cr Stephen Strange**

**Seconded: Cr Rodney Forsyth**

**That the State Councillor Report be received**

**CARRIED**

## 9.2 WALGA Status Report

By Tony Brown, Executive Officer

### BACKGROUND

Presenting the Status Report for June 2019 which contains WALGA's responses to the resolutions of previous Zone Meetings.

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Grt Eastern C	<b>2018 November 29 Zone Agenda Item 7.4</b> Water Corporation - New management and billing structure for standpipes	<p>That the Great Eastern Country Zone request WALGA to advocate opposing the WA Water Corporation proposed fee structure in remote parts of the eastern Wheatbelt and;</p> <p>1. Request the Water Corporation look to possible subsidised billing to remote user standpipes for users without any other possible means of potable water;</p> <p>Write to the Department of Water suggesting that as a result of the increased Standpipe water costs that they re-introduce the Farm Water Grants to allow effected landholders the ability to create on-farm water storage and water connections</p>	<p>Considered by the Infrastructure Policy Team at its March meeting and further follow-up with Councils requested with feedback to the June meeting.</p>	June 2019	<p>Ian Duncan Executive Manager Infrastructure <a href="mailto:iduncan@walga.asn.au">iduncan@walga.asn.au</a> 9213 2031</p>
Grt Eastern C	<b>2019 March Zone Agenda Item 12.3</b> Telstra – Power Outages Effecting Communications	<p>1. Requests WALGA to advocate through the State Emergency Management Committee for action in respect to power outages effecting telecommunications and the eligibility for Local Governments to turn generators on.</p>	<p>WALGA have written to the SEMC to request action in respect to power outages effecting telecommunications.</p> <p>Please refer to agenda item on this issue.</p>	June 2019	<p>Joanne Burges Executive Manager, People and Place <a href="mailto:jborges@walga.asn.au">jborges@walga.asn.au</a> 9213 2018</p>
Grt Eastern C	<b>2018 November 29 Zone Agenda Item 7.3</b> Container Deposit Scheme Locations	<p>That the Great Eastern Country Zone requests that:</p> <p>1. All Local Governments be guaranteed, as a minimum, one flexible refund point in their area.</p> <p>2. A flexible access point should be defined as a refund point which, as a minimum, is open 16 hours each two</p>	<p>WALGA provided an extensive Submission to the Department of Water and Environmental Regulation (DWER) Draft Customer Service Standard for the Container Deposit Scheme.</p> <p>In relation to the Zone's recommendation, WALGAs Submission supported the approach of ensuring that all Local Governments be guaranteed a flexible refund point and the operating hours for a flexible refund point be clearly defined.</p> <p>WALGA will continue to advocate for State Government funding for infrastructure to assist the sector in implementing the CDS and</p>	Ongoing	<p>Mark Batty Executive Manager Environment and Waste <a href="mailto:Mbatty@walga.asn.au">Mbatty@walga.asn.au</a> 9213 2078</p>

		<p>week period, including at least 8 hours at weekends</p> <p>The State Government provide appropriate funding for the refund points.</p>	<p>for the minimum network standards to be expanded in line with the WALGA submission recommendation.</p> <p>The Minimum Network Standard was released on May 14<sup>th</sup>, which did not guarantee each Shire would receive a flexible collection point, but did agree to flexible refund points being open as a minimum 16 hours each two week period, including at least 8 hours at weekends.</p>		
<b>Grt Eastern C</b>	<b>2019 March Zone Agenda Item 12.2</b> Office of the Auditor General (OAG) Audit Fee Increase	The Zone request WALGA to undertake research into the audit costs including why the Office of the Auditor General (OAG) fees have increased significantly and what is the criteria for the fee increases.	<p>WALGA staff are currently researching the Office of Auditor General audit costs for Local Governments.</p> <p>Once information is collated a response will be provided to the Zone</p>	<b>June 2019</b>	<p><b>Tony Brown</b> <b>Executive Manager</b> <b>Governance and</b> <b>Organisational Services</b> <b>9213 2051</b> <a href="mailto:tbrown@walga.asn.au">tbrown@walga.asn.au</a></p>

## ZONE COMMENT

This is an opportunity for Member Councils to consider the response from WALGA in respect to the matters that were submitted at the previous Zone Meeting.

## RESOLUTION

**Moved:** President Cr Eileen O'Connell

**Seconded:** Cr Onida Truran

**That the Great Eastern Country Zone WALGA June 2019 Status Report be noted.**

**CARRIED**

### 9.3 Review of WALGA State Council Agenda – Matters for Decision

#### BACKGROUND

WALGA State Council meets five times each year and as part of the consultation process with Member Councils circulates the State Council Agenda for input through the Zone structure.

The full State Council Agenda can be found via link: <https://walga.asn.au/getattachment/a6732516-4261-4b43-a5e7-94187f99c7bf/State-Council-Agenda-3-July-2019.pdf>

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

#### 5.1 National Redress and Local Government

##### WALGA Recommendation

That WA Local Government participation in the State's National Redress Scheme declaration with full financial coverage by the State, be endorsed in principal, noting that further engagement with the sector will occur in the second half of 2019.

#### 5.2 Draft Guidelines for Local Heritage Surveys and *Heritage Act 2018* Proclamation Regulations

##### WALGA Recommendation

That the interim submission on the Draft Guidelines for Local Heritage Surveys and *Heritage Act 2018* Proclamation Regulations be endorsed.

#### 5.3 Review of the *Aboriginal Heritage Act 1972* (Phase Two)

##### WALGA Recommendation

That the interim submission on the Aboriginal Heritage Act Review Phase Two be endorsed.

## **5.4 Planning for Bushfire Guidelines: Element 3 Vehicular Access**

### **WALGA Recommendation**

That:

1. the interim submission to the Western Australian Planning Commission on the proposed modifications to Appendix 4 Element 3: Vehicular Access of the Planning for Bushfire Guidelines, be endorsed; and
2. WALGA formally advise the Western Australian Planning Commission that draft Appendix 4 Element 3 is not supported, due to significant concerns with the proposed modifications to road designs and difficulties in implementing the draft Guidelines.

## **5.5 Remote Area Tax Concessions**

### **WALGA Recommendation**

That WALGA's interim submission to the Productivity Commission Inquiry into Remote Area Tax Concessions be endorsed.

## **5.6 Directions Paper for the 10 Year Strategy on Homelessness**

### **WALGA Recommendation**

That the interim submission to the Directions Paper for the 10-Year Strategy on Homelessness be endorsed.

## **RESOLUTION**

**Moved: Cr Onida Truran**  
**Seconded: Cr Kellie Mortimore**

**That the Great Eastern Country Zone supports all Matters for Decision as listed above in the State Council Agenda.**

**CARRIED**

<b>9.4 Review of WALGA State Council Agenda – Matters for Noting / Information</b>
------------------------------------------------------------------------------------

- 6.1 Report on Local Government Road Assets and Expenditure 2017/18**
- 6.2 2019-2020 State and Federal Budgets**
- 6.3 Public Library Assets**
- 6.4 Climate Change Policy Advocacy Update**
- 6.5 Report Municipal Waste Advisory Council (MWAC)**

## **9.5 Review of WALGA State Council Agenda – Organisational Reports**

### **7.1 Key Activity Reports**

- 7.1.1 Report on Key Activities, Environment and Waste Unit**
- 7.1.2 Report on Key Activities, Governance and Organisational Services**
- 7.1.3 Report on Key Activities, Infrastructure**
- 7.1.4 Report on Key Activities, People and Place**

## **9.6 Review of WALGA State Council Agenda – Policy Forum Reports**

### **7.2 Policy Forum Reports**

- 7.2.1 Mayors/Presidents Policy Forum**
- 7.2.2 Mining Community Policy Forum**
- 7.2.3 Container Deposit Legislation Policy Forum**
- 7.2.4 Economic Development Forum**

## **9.7 WALGA President's Report**

The WALGA President's Report will be distributed prior to the meeting.

Tony Brown presented the Presidents report as attached (Attachment E)

Advice was provided on the decision in the Legislative Council on 26 June to form a Select Committee enquiring into Local Government.

The Hon Simon O'Brien MLC introduced a Notice of Motion in the Legislative Council as follows;

*I give notice at the next sitting of the House I will move —*

- (1) That a Select Committee into Local Government is established.*
- (2) The Select Committee is to inquire into how well the system of Local Government is functioning in Western Australia, with particular reference to —*
  - (a) whether the Local Government Act 1995 and related legislation is generally suitable in its scope, construction and application;*
  - (b) the scope of activities of Local Governments;*
  - (c) the role of the Department of State administering the Local Government Act 1995 and related legislation;*
  - (d) the role of Elected Members and Chief Executive Officers/employees and whether these are clearly defined, delineated, understood and accepted;*
  - (e) the funding and financial management of Local Governments; and*
  - (f) any other related matters the Select Committee identifies as worthy of examination and Report.*
- (3) The Select Committee shall comprise five Members.*
- (4) The Select Committee shall report by no later than 12 months after the motion for its establishment is agreed to and may, if it sees fit, provide interim reports to the House.*

The motion was debated in the Council on 26 July and carried – establishing the Select Committee with the terms outlined above.

The Association is concerned about which direction this enquiry will head, based on the commentary during the debate and believe that the current Local Government Act review is the appropriate process to review the system of Local Government.

The Zone will be kept informed of the progress of the Select Committee process.

## **RESOLUTION**

**Moved: Cr Wayne Della Bosca**

**Seconded: Cr Ricky Storer**

**That the Great Eastern Country Zone notes the following reports contained in the WALGA State Council Agenda.**

- **Matters for Noting/Information**
- **Organisational Reports**
- **Policy Forum Reports; and**
- **WALGA President's Report**

**CARRIED**

## **10. AGENCY REPORTS**

### **10.1 Department of Local Government, Sport and Cultural Industries**

Jennifer Collins, Regional Manager, Wheatbelt, from the Department of Local Government, Sport & Cultural Industries was an apology and an update has been provided and was attached to the agenda.

### **10.2 Wheatbelt RDA**

Karen Strange, Wheatbelt RDA departed the meeting at 12:35pm. The update was attached with the Agenda and was taken as read.

## **11. MEMBERS OF PARLIAMENT**

Kathleen Brown, Electorate Officer, Mia Davies MLA Office provided an update to the Zone on the situation with Merredin Hospital in respect to Doctor Availability.

Please refer to attached advice from the Hon Mia Davies (Attachment F)

## **12. EMERGING ISSUES**

<b>12.1 Government Regional Officer Housing (GROH)</b>
--------------------------------------------------------

The Zone noted the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in their communities. The parameters and standards are too restrictive.

### **Resolved**

**That the Zone request WALGA to advocate on the impact of Government Regional Officer Housing on retaining public sector professionals (Doctors, nurses, teachers) in the Great Eastern Country Zone.**

## **13. WALGA ROADWISE UPDATE**

Cliff Simpson, WALGA RoadWise Road Safety Advisor Wheatbelt North, provided an update to the Zone. Workshops on the new State Government road safety strategy will be held in Merredin on 15 and 16 August 2019.

## **14. URGENT BUSINESS**

Nil.

## **15. DATE, TIME AND PLACE OF NEXT MEETINGS**

The next meeting of the Great Eastern Country Zone will be held in Kellerberrin on Thursday 22 August, commencing at 9.30am. To be confirmed.

## **16. CLOSURE**

There being no further business the Chair declared the meeting closed at 1:25pm.



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**CENTRAL EAST AGED CARE ALLIANCE  
INC (CEACA) SPECIAL GENERAL  
COMMITTEE MEETING**

**WEDNESDAY 3 JULY 2019,  
COMMENCING AT 12.04PM**

**MINUTES**



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# **Minutes**

## **Central East Aged Care Alliance Inc (CEACA)**

### **Special General Committee Meeting**

**The meeting commenced at 12.04pm**

#### **1. OPENING AND ANNOUNCEMENTS**

In accordance with the current Constitution (Clause 19.16), a Special General Meeting of the CEACA Committee has been called.

The purpose of the meeting is to approve the new CEACA constitution.

Chair Terry Waldron opened the meeting at 12.04pm welcoming all in attendance.

In opening the meeting he took the opportunity to formally introduce the new Executive Officer Nicholas Hopkin.

He also thanked Bruce Wittber for his work in the Executive Officer role during Helen Westcott's absence.

#### **2. RECORD OF ATTENDANCE AND APOLOGIES**

##### **2.1 Attendance - Members**

Hon Terry Waldron JP, Chair  
Mr Ken Hooper, Secretary  
Ms Rachel Kirby, Treasurer

Mr Quentin Davies, Member  
Mr Wayne Della Bosca, Member  
Mr Rod Forsyth, Member  
Mr Louis Geier, Member  
Ms Eileen O'Connell, Member  
Ms Freda Tarr, Member

Mr Peter Clarke, Deputy Member  
Ms Kerry Dayman, Deputy Member  
Ms Taryn Dayman, Deputy Member  
Mr Raymond Griffiths, Deputy Member  
Mr Darren Mollenoyux, Deputy Member (voting Member for the meeting)  
Mr Tony Sachse, Deputy Member  
Mr George Storer, Deputy Member (voting Member for the meeting)

Mr Bruce Wittber, Joint Executive Officer

## **2.2     Attendance - Observers**

Ms Kellie Bartley, A/CEO Shire of Merredin  
Mr Adam Majid, CEO Shire of Nungarin  
Mr John Nuttall, CEO Shire of Mt Marshall  
Mr Darren Simmons, CEO Shire of Koorda

Mr Nicholas Hopkin, Incoming CEACA Executive Officer

## **2.3     Attendance - Guests**

Nil

## **2.4     Apologies**

Mr Gary Shadbolt, Member  
Mr Ricky Storer, Member  
Mr Stephen Strange, Member  
Mr Greg Powell, CEO Shire of Merredin  
Mr Dirk Sellenger, CEO Shire of Mukinbudin  
Mr Brian Jones, CEO Shire of Trayning  
Mr Jamie Criddle, CEO Shire of Westonia

Ms Helen Westcott, Joint Executive Officer

# **3.     DECLARATION OF INTEREST**

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chair any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

**21.4     *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.***

## **4. BUSINESS OF THE MEETING**

### **4.1 Adoption of a New Constitution for the Central East Aged Care Alliance Inc (CEACA) (Attachments)**

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 31 May 2019

**Attachments:** Final Draft of New CEACA Constitution (as at 29 May 2019)  
New CEACA Constitution – Summary of Changes (as at 29 May 2019)  
Deloitte's Memo – Constitution review for the purposes of CEACA's  
Application to the Australian Charities and Not-for-Profits Commission  
Application for Registration as a Charitable Organisation

#### **Background:**

At a Special General Meeting on 7 March 2018 the matter of the adoption of a new CEACA Constitution was considered when the motion was lost 4/7.

Since that time, efforts have been ongoing to rewrite the CEACA Constitution.

A working group was established to oversee the work associated with the redrafting of the CEACA Constitution, with the legal firm Kott Gunning available to assist in this process.

A draft of the proposed Constitution was developed by Kott Gunning and sent to the working group who expressed some concern with the wording around Foundation Members. On 3 May 2019 Kott Gunning Lawyers (Greg Mohen and Phillip Mavor) met with CEACA Executive Officer (Helen Westcott and Bruce Wittber) and John Nuttall representing the working group. Recognising that the CEACA Constitution needed to contain appropriate wording to apply for registration as a charity by the Australian Charities and Not for Profit Commission (ACNC) it was agreed that Kott Gunning would prepare two versions (A and B) of the CEACA Constitution.

Kott Gunning advised in respect to each version as follows:

*Version A is the version previously submitted to CEACA which has Reserve Powers set out in rule 30 to be exercised by the Foundation General Members, but still only guarantees that at least 1 Foundation General Member is on the Executive Committee. The reality of the membership is that it is unlikely that there will be any change to the membership group in the next 2 to 3 years in any event which will mean that all of the Executive Committee will be made up during that time of persons nominated by Foundation General Members. It has been slightly revised to make it clear that at the end of the Reserve Power Period of 3 years the veto of levies and the minimum membership of the Executive Committee provisions cease.*

*Version B has a substantially different rule 30. In this version the Reserve Power Period is 2 years. For a 2 year period the members nominate a Foundation Member Committee. That Committee comprises 1 representative from each Foundation General Member, and that Committee will appoint an Executive Committee from the members of the Foundation Member Committee for the term of 2 years. The Foundation Member Committee then*

*meets 4 times a year and exercises the wider Reserve Powers requested by John Nutall which includes the approval of the annual budget of CEACA.*

It was agreed at the meeting on 3 May 2019 that both versions would be provided to Deloitte's, who has been advising CEACA in relation to the application to the ACNC, to seek their opinion on which version has the better chance of being accepted by the ACNC and achieving the registration.

This resulted in Deloitte's advising that Version A *has the better chance of getting through the ACNC and achieving the registration of the Association*. The opinion provided forms an attachment to the meeting agenda.

#### **Executive Officer Comment:**

Kott Gunning Lawyers has now prepared a final draft of a new CEACA Constitution for CEACA's consideration.

A copy of this draft, together with a document outlining a Summary of Changes prepared by Kott Gunning, forms an attachment to the meeting agenda.

As outlined above, two version of the proposed CEACA Constitution was referred to Deloitte's for comment.

Deloitte's review supported the draft Constitution that is being submitted to CEACA Members subject to one minor change to the Rules.

Details of the advice are outlined in Deloitte's Memo – Constitution review for the purposes of ACNC application which is also attached. The Chair and former A/Chair have been briefed by Deloitte's on the proposed Constitution.

In adopting its new constitution CEACA needs also to be aware of its responsibilities under the *Association Incorporations Act 2015* (the Act).

S30 of the Act outlines the process for alteration of the rules (Constitution).

S33 of the Act outlines the process for alteration of the objects or purpose of the Association.

The Act also outlines how a resolution can be passed.

S51 of the Act outlines that a Special Resolution is as follows:

*For the purposes of this Act, a resolution is a special resolution if it is passed —*  
*(a) at a general meeting of an incorporated association; and*  
*(b) by the votes of not less than three-fourths of the members of the association who cast a vote at the meeting.*

#### **RECOMMENDATION (SPECIAL RESOLUTION):**

That Central East Aged Care Alliance Inc adopt by Special Resolution the Constitution of the Association (new Constitution) as detailed in the attached Central East Aged Care Alliance Inc Constitution in substitution for the existing constitution.

**RESOLUTION:**                      **Moved: Quentin Davies**                      **Seconded: Darren Mollenoyux**  
That the proposed Central East Aged Care Alliance Inc Constitution be amended as follows:

---

- a) That Rule 2.2 in line 1 the word “papers” be amended to read “appears”; and
- b) That Rule 14.4(h) be amended to read:

*“All Members, or other guests, may attend Management Committee Meetings if invited by the Management Committee but the person shall not have any right to comment without invitation, or any right to vote.”*

**CARRIED**

**SPECIAL RESOLUTION:** **Moved: Eileen O’Connell**                      **Seconded: Rachel Kirby**  
That Central East Aged Care Alliance Inc adopt by Special Resolution the Constitution of the Association (new Constitution) as detailed in the attached Central East Aged Care Alliance Inc Constitution in substitution for the existing constitution.

**CARRIED (10/0)**



## **5. FUTURE MEETINGS**

### **5.1 Meetings of the CEACA Committee**

Wednesday 4 September 2019 Ordinary Committee Meeting (Venue to be determined)  
Wednesday 6 November 2019 AGM and Ordinary Committee Meeting

### **5.2 Meetings of CEACA Executive Committee**

Wednesday 14 August 2019  
Wednesday 16 October 2019

Meetings will either be via teleconference or in-person, with the venue being Perth or Kellerberrin.

## **6. CLOSE OF MEETING**

There being no further business the meeting was declared closed at 12.28pm.

### DECLARATION

These minutes were confirmed by the Central East Aged Care Alliance Inc Committee at the meeting held

Signed \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed



**CENTRAL EAST AGED CARE ALLIANCE  
INC (CEACA) SPECIAL COMMITTEE  
MEETING**

**WEDNESDAY 3 JULY 2019,  
COMMENCING AT 12.29PM**

**MINUTES**



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# **Minutes**

## **Central East Aged Care Alliance Inc (CEACA)**

### **Special Committee Meeting**

**The meeting commenced at 12.29pm**

#### **1. OPENING AND ANNOUNCEMENTS**

Following a decision by the CEACA Committee on Wednesday 5 June 2019 to hold a Special Meeting on Wednesday 3 July 2019 for the purpose of adopting the 2019/2020 Budget, the Chair and Secretary in accordance with the current Constitution (clause 19.2) has agreed to add several matters to this meeting agenda.

Chair Terry Waldron opened the meeting at 12.29pm welcoming all in attendance.

#### **2. RECORD OF ATTENDANCE AND APOLOGIES**

##### **2.1 Attendance - Members**

Hon Terry Waldron JP, Chair  
Mr Ken Hooper, Secretary  
Ms Rachel Kirby, Treasurer

Mr Quentin Davies, Member (left the meeting at 12.59pm)  
Mr Wayne Della Bosca, Member  
Mr Rod Forsyth, Member  
Mr Louis Geier, Member  
Ms Eileen O'Connell, Member  
Ms Freda Tarr, Member

Mr Peter Clarke, Deputy Member  
Ms Kerry Dayman, Deputy Member  
Ms Taryn Dayman, Deputy Member (voting Member following Mr Quentin Davies departure at 12.59pm)  
Mr Raymond Griffiths, Deputy Member  
Mr Darren Mollenoyux, Deputy Member (voting Member for the meeting) (left the meeting at 1.45pm)  
Mr Tony Sachse, Deputy Member  
Mr George Storer, Deputy Member (voting Member for the meeting) (left the meeting at 1.45pm)

Mr Bruce Wittber, Joint Executive Officer

##### **2.2 Attendance - Observers**

Ms Kellie Bartley, A/CEO Shire of Merredin  
Mr Adam Majid, CEO Shire of Nungarin  
Mr John Nuttall, CEO Shire of Mt Marshall

Mr Darren Simmons, CEO Shire of Koorda (left the meeting at 1.45pm)

Mr Nicholas Hopkin, Incoming CEACA Executive Officer

## **2.3     Attendance - Guests**

Nil

## **2.4     Apologies**

Mr Gary Shadbolt, Member

Mr Ricky Storer, Member

Mr Stephen Strange, Member

Mr Greg Powell, CEO Shire of Merredin

Mr Dirk Sellenger, CEO Shire of Mukinbudin

Mr Brian Jones, CEO Shire of Trayning

Mr Jamie Criddle, CEO Shire of Westonia

Ms Helen Westcott, Joint Executive Officer

# **3.     DECLARATION OF INTEREST**

Pursuant to Clause 21 of the Central East Aged Care Alliance Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before the meeting as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Central East Aged Care Alliance Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 21.4 of the Constitution which states:

**21.4     *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon***

## **4. BUSINESS OF THE MEETING**

### **4.1 Adoption of 2019/2020 CEACA Budget**

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 27 June 2019

**Attachments:** Draft CEACA 2019/2020 Budget  
Notes to accompany the Draft CEACA 2019/2020 Budget

#### **Background:**

Clause 18 of the current CEACA Constitution provides that each year the CEACA will prepare a budget.

At the CEACA Committee Meeting held Wednesday 5 June 2019 in relation to the 2019/2020 Budget it was resolved as follows:

**RESOLUTION:** *Moved: Stephen Strange      Seconded: Louis Geier*

1. *That the Draft Budget for the year ending 30 June 2020, as presented, be received with a general contribution for each Member Organisation set at \$20,000 (excluding GST) and be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer no later than Tuesday 25 June 2019; and*
2. *That comments, on the Draft Budget, received from Member Organisations by Tuesday 25 June 2019 be referred to a Central East Aged Care Alliance Special Committee meeting on Wednesday 3 July 2019 for the purpose of adopting the 2019/2020 Budget.*

**CARRIED**

#### **Executive Officer Comment:**

The draft budget was referred to Member Councils and the Executive Officer has received the following responses:

<b>Council</b>	<b>Response</b>
Bruce Rock	That Council endorses the 2019/2020 CEACA Budget, including the annual membership contribution of \$20,000 and direct the CEACA delegate to vote in support.
Kellerberrin	Council has budgeted the funds in the 2019/2020 Council budget.
Koorda	The Shire of Koorda's 2019/20 budget, as adopted last week, includes a \$20,000 CEACA allocation.
Merredin	The allocation for the \$20,000 for CEACA has been placed in the draft budget for the 2019/20 year. The Draft Budget goes to Council in July.
Mt Marshall	That Council:  1. Directs the CEACA delegate to vote in favour of the \$20,000 annual membership fee to CEACA for the 2019/20 financial year;
Mukinbudin	That Council support the Draft CEACA Budget as presented and make an allowance of \$20,000 (twenty thousand dollars) in the 2019/2020 Budget to

	ensure continued Membership of CEACA in the 2019/2020 financial year.
Nungarin	That Council: <ol style="list-style-type: none"> <li>1. Advises Central East Aged Care Alliance that it supports the member contribution of \$20,000 (ex GST) for the 2019/20 year;</li> <li>2. Further advises Central East Aged Care Alliance that it will not support a general member contribution for the 2020/21 year and onwards unless such contributions are reduced by offsetting such with income from housing and other activities.</li> </ol>
Trayning	Council has agreed to include the \$20,000 in next year's Budget but would like to see this reduced in future years.
Westonia	The Shire of Westonia have resolved to commit \$20,000 towards the CEACA Budget recognising that the group is still in a construction phase requiring additional resources.
Wyalkatchem	That Council <ol style="list-style-type: none"> <li>1. Include an allocation of \$20,000 for the 2019/2020 CEACA membership subscription in the 2019/2020 annual budget considerations.</li> <li>2. Notes that Council has no matters to be raised on the proposed Central East Aged Care Alliance 2019/2020 annual budget as provided for in attachment 10.2.3</li> </ol>
Yilgarn	Endorses the Draft CEACA Budget for the year ending 30 June 2020, as presented, and commits the Shire of Yilgarn to a general contribution of \$20,000 (excluding GST) in Council's 2019/2020 Budget as a Member Organisation of CEACA.

Copies of the draft budget and accompanying notes form attachments to the meeting agenda.

#### **RECOMMENDATION:**

That the Draft Budget for the year ending 30 June 2020, as presented, be adopted with a general contribution for each Member Organisation set at \$20,000 (excluding GST).

**RESOLUTION:**                      **Moved: Rod Forsyth**                      **Seconded: Freda Tarr**

**That the Draft Budget for the year ending 30 June 2020, as presented, be adopted with a general contribution for each Member Organisation set at \$20,000 (excluding GST).**

**CARRIED 10/0**

## 4.2 Payment of Rates by CEACA on its Aged Housing

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 27 June 2019

**Attachments:** Nil

### **Background:**

At its meeting on 22 May 2019 CEACA's Executive Committee considered the matter of CEACA paying rates on its aged housing. It was agreed that this matter be listed for discussion at the CEACA Meeting scheduled for Wednesday 5 June 2019 (Refer also to Agenda Item 8.7).

At the CEACA Committee Meeting on Wednesday 5 June 2019 it was resolved as follows:

*RESOLUTION: Moved: Stephen Strange Seconded: Rod Forsyth*

*That the CEACA Committee request Members to consider delaying the implementation of the valuation on the completed CEACA aged housing until 1 July 2020.*

*CARRIED*

### **Executive Officer Comment:**

All member Councils were requested by email dated 13 June 2019 to have the issue included for discussion at the June Council meeting.

The following responses have been received by the Executive Officer:

<b>Council</b>	<b>Response</b>
Bruce Rock	That Council approves CEACA's request to delay the implementation of the valuation of the CEACA independent Living Units, once completed, until the 1st July 2020 and direct the CEACA delegate to vote in support.
Kellerberrin	Council will not raise rates until 1 July 2020.
Koorda	Supports a position in line with the suggestion from the Shire of Kellerberrin for a delay in the valuation.
Merredin	Matter has yet to be discussed
Mt Marshall	That Council:  2. Directs the CEACA delegate to vote in favour of the CEACA member Shires not applying any rates on CEACA properties until July 2020.
Mukinbudin	That the CEACA Committee request Members to consider delaying the implementation of the valuation on the completed CEACA aged housing until 1 July 2020.
Nungarin	Thoughts on the rating would be in line with the suggestion from the Shire of Kellerberrin for a delay in the valuation.
Trayning	Council has not discussed a formal position on the rating but it has not included any income from rates in next year's Budget so there is a level of confidence Council will support what was proposed.
Westonia	No comment



Wyalkatchem	<p>That Council advise Central East Aged Care Alliance:</p> <ol style="list-style-type: none"> <li>1. That in accordance with the Local Government Act 1995 rates applicable to the land owned by CEACA will be subject to rates, unless a rate exemption is granted.</li> <li>2. That in accordance with the Local Government Act 1995 Council is unable to waive or grant a discount on rates raised on rateable land.</li> <li>3. That Council may consider a financial contribution to the value of the 2019/2020 rates raised to provide financial assistance to CEACA housing management expenditure.</li> </ol>
Yilgarn	<p>That Council advises CEACA of the following: -</p> <ol style="list-style-type: none"> <li>1. That the Shire of Yilgarn will pay the first 12 months of Rates and Sewerage charges for the two Independent Living Units in Antares Street and makes the appropriate financial commitment within the 2019/2020 Budget; and</li> <li>2. That CEACA be advised that official rateable status will commence from 1 July 2020 with CEACA being responsible for these charges from this date.</li> </ol>

From the above table there is broad support from Member Councils to delay the charging of rates (by whatever method may be used) for the 2019/2020 year and the CEACA Committee should acknowledge and thank Member Councils for the decision.

#### **RECOMMENDATION:**

That the support of Member Councils to delay the implementation of the valuation (or not implement the charging of rates) of the CEACA Independent Living Units for the 2019/2020 be noted and Member Councils thanked for their support.

**RESOLUTION:**                      **Moved: Ken Hooper**                      **Seconded: Louis Geier**

**That the support of Member Councils to delay the implementation of the valuation (or not implement the charging of rates) of the CEACA Independent Living Units for the 2019/2020 financial year be noted and Member Councils thanked for their support.**

**CARRIED**

### **4.3 Establishing a Sale Price for Houses Under Construction as Part of the CEACA Seniors Housing Project**

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 27 June 2019

**Attachments:** Nil

#### **Background:**

The following is an extract from the Minutes of the CEACA Committee Meeting held on Wednesday 5 June 2019:

*At the CEACA Executive Committee meeting held 12 April 2019 the matter of selling some of CEACA's aged houses was discussed with the meeting resolving as shown below:*

**RESOLUTION:**                      *Moved: Raymond Griffiths                      Seconded: Ken Hooper*

1. *That CEACA engage LANDMARK to assist in the sale of some of its aged housing once completed, with sales area covered as follows:*
  - *Kellerberrin Office (Livestock and Land) would handle the Shires of Bruce Rock, Kellerberrin, Koorda, Mt Marshall, Mukinbudin and Trayning;*
  - *Merredin Office (Landmark) would handle Merredin, Nungarin, Westonia and Yilgarn and*
  - *Northam Office (Landmark) would handle the Shire of Wyalkatchem.*
2. *That CEACA in engaging LANDMARK to assist in the sale of its aged housing would negotiate a commission rate based on LANDMARK seeking offers of interest to purchase from prospective buyers.*
3. *That all offers to purchase be presented to the CEACA Committee for a decision on whether or not to accept any offers received.*
4. *That CEACA's Platinum Standard housing be excluded from sale, with all this housing type retained for lease by CEACA.*

**CARRIED**

*The matter was further discussed at the Executive Meeting held Wednesday 22 May 2019 at which time it was resolved as shown below:*

**RESOLUTION:**                      *Moved: Gary Shadbolt                      Seconded: Rachel Kirby*

*That CEACA offer Livestock and Land a commission rate of 3% for the sale of houses constructed as part of the CEACA Seniors Housing Project.*

**CARRIED**

#### **Executive Officer Comment:**

*The Executive Officer has written to Livestock and Land advising the agents of the Executive Committee's offer. This offer has been accepted.*

*Before arrangements with Livestock and Land can be finalised a number of issues must first be resolved by the Committee. Each is detailed below.*

- *Since the Executive Committee held 22 May the Executive Officer has met with Lisa Chatfield of Deloitte's to progress discussions on CEACA's application for registration as a charity. This discussion also covered how the matter of GST would be addressed once registration had been achieved. This discussion included how GST would be treated for those houses to be sold by CEACA. Informal advice received from Deloitte's during this meeting suggests that it may be in CEACA's interests to delay sale of these houses until registration as a charity has been achieved as it may assist in minimising CEACA's GST exposure through the sale of the houses selected for sale. A formal briefing note has been requested and it is hoped that Deloitte's will have this to the Executive Officer ahead of the CEACA Committee Meeting.*
- *CEACA needs to determine where the houses are to be sold. Advice from Ralton Benn on what houses can be sold is detailed in his monthly report (refer to Agenda Item 8.2).*
- *Irrespective of when and where the houses are sold CEACA needs to determine a price it would like to achieve. The Executive Officer believes that this is a critical issue and that a sales price is set as soon as possible for a number of reasons, including:*
  1. *The need to dispel any rumours around what the price may or may not be. The Executive Officer is aware that such rumours exist in both Kellerberrin and Merredin and there is no reason to suggest that similar rumours do not exist within CEACA's other communities. Rumours such as these need to be dispelled without delay because they potentially create an expectation around sales prices which clearly are not aligned with CEACA's.*
  2. *Potential buyers need to know what the sales price is so that if they are interested negotiations around a final price can be undertaken.*
  3. *Another rumour doing the rounds is that each Council will be setting the sales price for houses within its respective community. Clearly this can't be the case because the houses belong to CEACA and CEACA as a whole must determine the sales price for any house to be sold. This of course recognises that there may be different sales prices set across each of the sites to reflect demand, location etc.*
  4. *In determining a sale price CEACA will also have to have regard for what may or may not be acceptable to the State Government by way of what a house is sold for. Whilst the funds gained from the sale of the seven (7) or more houses will go back into CEACA, the group will need to be cognisant of the fact that the State Government will be watching if only through the acquittal of the project's funds. CEACA will potentially have to demonstrate that any house sold is done so with reasonable effort and avoid looking like the houses are being "given away".*
- *In addition to establishing a sales price there are a number of issues that must be dealt with before a "for sale" sign can be put outside any of CEACA's houses and prospective buyers sought. These include:*
  1. *If the purchaser gets to choose their house the question that must be asked is how will this affect the strata arrangement for the houses. Whilst this might not be an issue in the smaller sites (if sales are possible at these sites) it is a real consideration for the larger sites of Kellerberrin and Merredin.*
  2. *How is CEACA looking to deal with "end of ownership" sales, ie when a person who has bought a house comes to the next stage in their lives and needs to move away from the district or into residential aged care. Will CEACA purchase back the house under some predetermined arrangements agreed to at the time of the person purchasing their home or will the owner be left to sell the house on the "open market"?*  
*Anecdotal evidence provided by someone in Merredin looking to purchase a house suggest that if the owner is responsible for selling their home there may be little appetite for outright purchase. From the information provided by the Merredin resident it would seem that this is the situation at Baladong Retirement Estate in York, where when the residents move their units are not repurchased by the organisation that runs/owns the*

*estate. The resident must wait until someone buys their home. This it would seem has led to several houses being vacant for considerable periods of time.*

*There may be other issues that require the CEACA's Committee's attention before arrangements can be finalised in relation to the sale of some of its aged houses.*

*Each of the above issues are presented for discussion and decision.*

The matter is again listed for consideration.

**Meeting Comment:**

The Chair advised the meeting that following discussions and negotiations with Force Realty it had been agreed by the CEACA Executive Committee to appoint Force Realty to manage the rental of CEACA Independent Living Units for a 12 month period.

The Chair also advised that he had met with Hon Terry Redman MLA who had confirmed that the original intention of the project grant was for the money from the sale of houses to be provided to CEACA for future development.

The Chair has also met Mr Col Thurley, Chief of Staff for the Minister for Regional Development to keep him and in turn the Minister informed of the progress of the CEACA project.

During discussions it was observed that it may not be reasonable to sell the houses in the smaller communities as the sale price in larger communities such as Merredin, Bruce Rock and Kellerberrin is likely to attract a higher price.

**12.59pm Quentin Davies left the meeting**

The Chair also advised the meeting that he had some knowledge of the 4WDL housing project and may be able to have a discussion with them to assist in the development of a sale price.

**1.16pm Darren Mollenoyux left the meeting**

**1.18pm Darren Mollenoyux returned to the meeting**

#### **4.4     Inclusion of New Executive Officer as a Bank Signatory**

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** Bruce Wittber is a current signatory

**Date:** 27 June 2019

**Attachments:** Nil

##### **Background:**

With the appointment of a new Executive Officer Nicholas Hopkins it would be appropriate for the CEACA Committee to give approval for his name to be added to the bank authorisation and for Helen Westcott and Bruce Wittber to be removed.

##### **Executive Officer Comment:**

The current signatories are Treasurer Rachel Kirby, Secretary Ken Hooper, Helen Westcott and Bruce Wittber. Nearly all payments are made electronically and are required to be approved by two of the signatories.

##### **RECOMMENDATION:**

That Mr Nicholas Hopkin be added as a signatory to the Central East Aged Care Alliance bank accounts and Ms Helen Westcott and Mr Bruce Wittber be removed.

**RESOLUTION:**                      **Moved: Rod Forsyth**                      **Seconded: Louis Geier**

**That Mr Nicholas Hopkin be added as a signatory to the Central East Aged Care Alliance bank accounts with Westpac Bank and Ms Helen Westcott and Mr Bruce Wittber be removed as signatories.**

**CARRIED**

#### **4.5 CEACA Project Funding – Shire of Merredin**

Ken Hooper as President, Shire of Merredin and the holders of the FAAs for the CEACA housing project requested the opportunity to discuss with the CEACA Committee the potential small funding shortfall to make the next progress payment to Pindan.

Mr Hooper enquired that if there was a shortfall whether CEACA, through its operation account, would be in a position to advance the Shire of Merredin the funds and for them to be reimbursed once the next project progress payment had been drawn down.

##### **Meeting Discussion:**

During the meeting discussion it was suggested that the Shire of Merredin discuss with Pindan the possibility of delaying the progress payment or at least the shortfall portion of the progress payment.

The Chair indicated that he would discuss with Force Realty the development of a formal agreement to see whether will assist in allowing the Shire of Merredin to expedite the next project drawdown.

**RESOLUTION:**                      **Moved: Eileen O'Connell**                      **Seconded: Rachel Kirby**

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**That the Central East Aged Care Alliance Committee:**

- 1. request that the Shire of Merredin discuss with Pindan restructuring the payment schedule to delay the payment of any funding shortfall;**
- 2. approves an advance, to the Shire of Merredin, of any shortfall in project funding, subject to the funds being reimbursed as soon as progress payment under the FAA has been received; and**
- 3. gives delegated authority to the CEACA Executive Committee to approve the amount of funds to be advanced to the Shire of Merredin together with any conditions on the advance payment.**

**CARRIED**

#### **4.6      Appointment of Acting Chair**

The Chair advised that he would be away on leave for about 10 weeks from Sunday 7 July 2019 and requested that the Central East Aged Care Alliance Committee appoint an Acting Chair.

The Chair advised that Gary Shadbolt had indicated he was available to undertake the role if the CEACA Committee agreed to his appointment.

<b>RESOLUTION:</b>	<b>Moved: Rod Forsyth</b>	<b>Seconded: Wayne Della Bosca</b>
<hr/>		
<b>That Mr Gary Shadbolt be appointed Acting Chair during the absence of the Chair on leave.</b>		
		<b>CARRIED</b>

**1.45pm Darren Mollenoyux, George Storer and Darren Simmonds left the meeting**

## **5. FUTURE MEETINGS**

### **5.1 Meetings of the CEACA Committee**

Wednesday 4 September 2019 Ordinary Committee Meeting (Venue to be determined)  
Wednesday 6 November 2019 AGM and Ordinary Committee Meeting

### **5.2 Meetings of CEACA Executive Committee**

Wednesday 14 August 2019 (date to be confirmed as Mr Hopkin not available)  
Wednesday 16 October 2019

Meetings will either be via teleconference or in-person, with the venue being Perth or Kellerberrin.

## **6. CLOSE OF MEETING**

Prior to closing the meeting the Chair wished to formally record his appreciation to Helen Westcott and Bruce Wittber for their role as the inaugural CEACA Executive Officer and wished them well in the future.

There being no further business the meeting was declared closed at 1.50pm

### **DECLARATION**

These minutes were confirmed by the Central East Aged Care Alliance Inc Committee at the meeting held

Signed \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed





# Council Meeting

Wednesday 26 June 2019

Kellerberrin Recreation and Leisure Centre

## MINUTES

The meeting will commence at 10.04am

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# WEROC

## Wheatbelt East Regional Organisation of Councils

Shires of Bruce Rock, Kellerberrin, Merredin, Westonia, Yilgarn

An in-person Council Meeting commencing at 10.04am

# MINUTES

## 1. OPENING AND ANNOUNCEMENTS

The WEROC Chair opened the meeting at 10.04am, welcoming all in attendance.

## 2. RECORD OF ATTENDANCE AND APOLOGIES

### 2.1 Attendance

Cr Onida Truran (Chair)  
Cr Stephen Strange  
Mr Darren Mollenoyux  
Cr Rod Forsyth  
Mr Raymond Griffiths  
Cr Ken Hooper  
Cr Julie Flockhart  
Ms Kellie Bartley  
Cr Karin Day  
Mr Jamie Criddle  
Mr Peter Clarke

President, Shire of Yilgarn  
President, Shire of Bruce Rock  
CEO, Shire of Bruce Rock  
President, Shire of Kellerberrin  
CEO, Shire of Kellerberrin  
President, Shire of Merredin  
Councillor, Shire of Merredin  
A/CEO, Shire of Merredin  
President, Shire of Westonia  
CEO, Shire of Westonia  
CEO, Shire of Yilgarn

Mr Bruce Wittber

Joint Executive Officer

### 2.2 Apologies

Mr Greg Powell, CEO Shire of Merredin  
Ms Helen Westcott, Joint Executive Officer  
Mr Tony Brown, Executive Manager Governance and Organisational Services, WALGA

### 2.3 Guests

Ms Caren McLaren  
Mr Mark Imrie  
Mr Peter Van Der Merwe  
Mr Kevin Poynton

Business Development and Sales Executive Powerledger  
Managing Director BSC Solar  
BSC Solar

### 3. PRESENTATIONS/MEETINGS

#### 3.1 Establishment of Solar Farms – Presentation by BSC Solar and Power Ledger (11.00am)

At the WEROC Council Meeting held in Bruce Rock on 1 May 2019 Greg Powell, CEO Shire of Merredin, advised the meeting he had recently met with a local representative from BSC Solar. BSC Solar are seeking expressions of interest from local governments across the Wheatbelt to be involved in small scale solar farm projects which would see participating local governments develop a revenue stream through the sale of power generated by the solar farms established on Council owned land.

It was agreed that an invitation should be extended to representatives of BSC Solar to meet with the WEROC Executive.

Representatives from BSC Solar and Power Ledger met with the WEROC Executive on Wednesday 29 May 2019.

Following a general discussion on the information presented to the WEROC Executive it was resolved as shown below:

*RESOLUTION:*

*Moved: Greg Powell*

*Seconded: Jamie Criddle*

*That representatives from BSC Solar and Power Ledger be invited to address the WEROC Council on Wednesday 26 June to explain the potential benefits to Member Councils in developing small scale solar farms on Council owned land to assist in the development of a revenue stream through the sale of power generated by the solar farms.*

*CARRIED*

Representatives from BSC Solar include:

- Mr Mark Imrie, Managing Director, BSC Solar - Mark is Founder and Managing Director of BSC Solar in Western Australia;
- Mr Peter Van Der Merwe, local BSC Solar representative; and
- Ms Caren McLaren, Business Development and Sales Executive – Australia with Power Ledger

#### 3.2 Changing Local Government Compliance and Auditing Requirements

Tony Brown Executive Manager Governance and Organisational Services, WALGA was an apology for the meeting

## 4. MINUTES OF MEETINGS

### 4.1 Minutes from the Council Meeting held Wednesday 1 May 2019 (Attachment)

Minutes of the Council Meeting held Wednesday 1 May 2019 have previously been circulated to Member Councils.

**RECOMMENDATION:**

That the Minutes of the Council Meeting held Wednesday 1 May 2019 be confirmed as a true and correct record.

**RESOLUTION:**                      **Moved: Cr Day**                      **Seconded: Mr Criddle**

**That the Minutes of the Council Meeting held Wednesday 1 May 2019 be confirmed as a true and correct record.**

**CARRIED**

### 4.2 Minutes from the Executive Meeting held Wednesday 29 May 2019 (Attachment)

Minutes of the Executive Meeting held Wednesday 29 May 2019 have previously been circulated to Member Councils.

**RECOMMENDATION:**

That the Minutes of the Executive Meeting held Wednesday 29 May 2019 be received.

**RESOLUTION:**                      **Moved: Mr Clarke**                      **Seconded: Cr Forsyth**

**That the Minutes of the Executive Meeting held Wednesday 29 May 2019 be received.**

**CARRIED**

### 4.3 Business Arising – Status Report as at 17 June 2019

#### Council Meeting Wednesday 27 February 2019

### 6.3 Ongoing Development of the WEROC App and Website

**RESOLUTION:**                      **Moved: Mr Clarke**                      **Seconded: Mr Mollenoyux**

**That WEROC:**

1. *Subject to successful grant funding applications to assist it in resourcing the WEROC App Marketing Project, WEROC look to fund the project in the 2019/2020 financial year and beyond; and*
2. *Go2GUIDES be advised of WEROC's decision.*

**CARRIED**

The Executive Officer has advised go2Guides of WEROC's decision and is working with them to identify funding opportunities.

A report on this matter will be presented to the WEROC Executive Meeting scheduled to be held Wednesday 24 July 2019.

### 6.7 Raising Brand Awareness – Raising WEROC's Public Profile

**RESOLUTION:**                      **Moved: Greg Powell**                      **Seconded: Jamie Criddle**

**That the WEROC Executive gave in-principle agreement to proceed utilising social media more effectively.**

**CARRIED**

The Executive Officer has had some discussions with the Shire of Merredin on this issue. It is hoped that a report will be available for the Executive Meeting scheduled for Wednesday 24 July 2019.

**Council Meeting Wednesday 1 May 2019**

**6.5 Wheatbelt Medical Student Immersion Program (WMSIP) (Attachments)**

RESOLUTION:                      Moved: Mr Clarke                      Seconded: Cr Rajagopalan

That the:

1. The Executive Officer's report be noted;
2. The Minutes from the Meeting of the Wheatbelt Medical Student Immersion Program Steering Group held Thursday 4 April 2019 be received; and
3. The WEROC Executive Officer when attending the next meeting of the Wheatbelt Medical Students Immersion Program Steering Group Meeting seek clarification on the benefits of adding to the Steering Group's membership, including how the additional members would be funded if the appointments were to be paid positions.

CARRIED

Presenting a number of papers that will be considered at the next WMSIP Steering Committee Meeting.

**Meeting Comment:**

The Executive Officer was requested to obtain on the issues such as racism and alcohol to see how WEROC Member Councils may be able to assist.

It was also noted by Member Councils that the students needed more time with their billets.

**Executive Meeting Wednesday 29 May 2019**

**5.1 Future WEROC Projects – Asset Management Project**

RESOLUTION:                      Moved: Greg Powell                      Seconded: Darren Mollenoyux

1. That feedback be provided to Accingo on its draft asset audit report, with a request that the following issues be further reported on:
  - a) Provision of data for the Shire of Merredin be made available as soon as possible;
  - b) An explanation as to why the asset audit report contained no information on trucks. If the data is available a request be made for it to be included in the final report provided to WEROC;
  - c) A request for the inclusion of information on the frequency an asset is used; and
  - d) Clarification of the data provided for the Shire of Bruce Rock, with details on the differences shown and why these differences occurred.
2. That Accingo be requested to have a further draft of its report variable for consideration by the WEROC Executive at its next meeting, scheduled for Wednesday 24 July 2019.

CARRIED

The Executive Officer has advised Accingo of WEROC's request for additional information.

A visit to the Shire of Merredin has been arranged.

A final report should be available for the Executive Meeting on 24 July 2019.

**5.2 Curtin Wheatbelt Community Health Study**

RESOLUTION:                      Moved: Jamie Criddle                      Seconded: Greg Powell

1. That WEROC provide in-kind and financial support to a maximum of \$5,000 to Dr Andrew Harper, Adjunct Clinical Professor at the Curtin Medical School, to assist in the conduct of the "Curtin Wheatbelt Community Health Study: An exploratory research proposal".
2. That the Executive Officer provide Dr Andrew Harper with a copy of the Verso Report.

CARRIED

Andrew Harper has been advised of WEROC's decision and is now working with the Shires of Merredin and Westonia to get the pilot study underway.

#### 7.1 LGIS Co-Ordinator

RESOLUTION: *Moved: Darren Mollenoyux* *Seconded: Greg Powell*

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That:

1. *Mr Ben Galvin from LGIS be invited to attend the next meeting of the WEROC Executive to discuss concerns Member Councils have with their region's current LGIS coordinator; and*
2. *That should Mr Galvin be available to meet with the WEROC Executive on 24 July, Member Councils' Works Supervisors also be invited to attend the meeting.*

CARRIED

Ben Galvin and Jordan Reid from LGIS have accepted an invitation to meet with the WEROC Executive on Wednesday 24 July 2019.

#### 7.4 Cyber Security and WEROC

The Executive Officer tabled an article in her local newspaper regarding a recent cyber-attack on the City of Bayswater.

*It was agreed that each Member Council would seek an update from their respective IT staff and then discuss the matter at a future meeting of the Executive.*

At this point the Executive Officer has had no feedback from Member Councils.

#### RECOMMENDATION:

That the Status Report for June 2019 be received.

RESOLUTION: *Moved: Cr Day* *Seconded: Cr Strange*

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That the Status Report for June 2019 be received.

CARRIED

#### 4.4 Matters for Noting (Attachment)

The following matters are presented for noting:

- National Caravans Rally e-Newsletter – refer to page 5 of the newsletter for the Australia's Golden Outback (AGO)/Wheatbelt co-op advert showing WEROC marketing info.  
The AGO has advised that they will pay for the advertisement.

#### RECOMMENDATION:

That the matters listed for noting be received.

RESOLUTION: *Moved: Mr Clarke* *Seconded: Cr Hooper*

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That the matters listed for noting be received.

CARRIED

## 5. WEROC FINANCE

### 5.1 WEROC Finance Report as at 31 May 2019

**File Reference:** 042-2

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** Nil

**Date:** 20 June 2019

**Attachments:** Nil

#### RECOMMENDATION:

**That the WE-ROC Financial Report for the period ending 31 May 2019 be received.**

#### Executive Officer's Report:

Presenting the WE-ROC Statement of Receipts and Payments for the period ending 31 May 2019.

The Statement has a notes column added as per a request from Member Councils. An explanation for each of the notes is provided below.

<b>Note 1</b>	All annual subscriptions have been paid
<b>Note 2</b>	All general consultancy subscriptions have been paid
<b>Note 3</b>	WE-ROC interest to date
<b>Note 4</b>	Other income relates to an outstanding invoice from the Shire of Cunderdin for Contribution towards the 2018 AGO Holiday Planner Central Wheatbelt Self-Drive Page
<b>Note 5</b>	This allocation covers the expenditure on Executive Services for the year to 30 April 2019 and reimbursements to 31 March 2019.
<b>Note 6</b>	This allocation covers the expenditure on Financial Services including the annual audit
<b>Note 7</b>	The expenditure includes a contribution to the Discover the Wheatbelt Self Drive Campaign, business listing in Eastern Wheatbelt Visitor Guide, contribution to the Discover the Central Wheatbelt Self Drive Campaign, Exhibitor Space 2019 Caravan and Camping Show and sponsorship of Demos from the Wheatbelt.
<b>Note 8</b>	Cost of Executive Meeting teleconference
<b>Note 9</b>	The cost of annual fee website CRM database & content management, added "global search" to WEROC App and WEROC App ongoing annual technology administration and maintenance
<b>Note 10</b>	Cost of posting letters to MPs and Senators
<b>Note 11</b>	Transfer to Wheatbelt Communities of amount incorrectly paid to WE-ROC in June 2018 and transferred in July 2018.

**Consultation:** Nil

**Financial Implications:** WE-ROC adopted Budget for 2018/2019

**Voting Requirement:** Simple Majority

**RESOLUTION:** Moved: Cr Forsyth                      Seconded: Cr Day

**That the WE-ROC Financial Report for the period ending 31 May 2019 be received.**

**CARRIED**



Wheatbelt East Regional Organisation of Councils				
ABN 44 861 684 875				
1 July 2018 to 31 May 2019				
		2018/2019	Actual to	
		Budget		Notes
	<b>Income</b>			
0501	General Subscriptions	\$ 50,000.00	\$ 50,000.00	1
0504	Consultancy & Project Reserve	\$ 10,000.00	\$ 10,000.00	2
0509	R2R Regional Housing 2012/2013 Interest	\$ -	\$ -	
0575	WE-ROC Interest received	\$ 1,000.00	\$ 737.08	3
	Other Income		\$ 100.72	4
	GST Output Tax		\$ 6,010.07	
	GST Refunds		\$ 4,900.00	
	Total Receipts	\$ 61,000.00	\$ 71,747.87	
	<b>Expenses</b>			
1545	Bank Fees & Charges	\$ 100.00	\$ -	
1661	Executive Services	\$ 52,500.00	\$ 46,103.19	5
1687	Financial Services	\$ 11,000.00	\$ 5,159.97	6
1585	Consultant Expenses	\$ 40,000.00	\$ 4,732.27	7
1801	Meeting Expenses	\$ 500.00	\$ 86.71	8
1850	WE-ROC App Development & Maintenance	\$ 5,000.00	\$ 13,800.00	9
1930	Sundry	\$ 500.00	\$ 59.19	10
3384	GST Input Tax		\$ 6,994.15	
	Ato Payments		\$ 3,270.00	
	Suspense		\$ 2,200.00	11
	Total Payments	\$ 109,600.00	\$ 82,405.48	
	Net Position	-\$ 48,600.00	-\$ 10,657.61	
	OPENING CASH 1 July	\$ 172,805.00	\$ 167,779.84	
	CASH BALANCE 31 May 2019	\$ 124,205.00	\$ 157,122.23	
			\$ 3,360.27	
			\$ 153,761.96	
			<b>\$ 157,122.23</b>	

## 5.2 List of Accounts

**File Reference:** 042-2

**Author:** Bruce Wittber, Executive Officer

**Disclosure of Interest:** Nil

**Date:** 20 June 2019

**Attachments:** Nil

### **RECOMMENDATION:**

**That the Accounts Paid for the period 1 April 2019 to 31 May 2019 totalling \$21,417.58 be approved.**

### **Executive Officer's Report:**

Accounts paid during the period 1 February 2019 to 31 March 2019.

The list of accounts paid is submitted to each WE-ROC Council Meeting.

### **Accounts Paid:**

Cheque/EFT	Date	Payee	For	Amount incl GST
EFT	030419	BHW Consulting	Professional Services, Accommodation and Travel March 2019	4,620.75
EFT	050419	Up to Date Accounting	Accounting Services March 2019	92.40
EFT	240419	Up to Date Accounting	Accounting Services November 2018	66.00
EFT	260419	Australian Golden Outback	Exhibitor Space 2019 Caravan and Camping Show and Contribution to Eastern Wheatbelt Self Drive Campaign	843.50
EFT	090519	Go 2 Guides	WEROC App ongoing annual technology administration and maintenance	10,285.00
EFT	090519	BHW Consulting	Professional Services, Accommodation and Travel April 2019	4,158.33
EFT	090519	Up to Date Accounting	Accounting Services April 2019	171.60
EFT	210519	WA Music Industry	Demos of the Wheatbelt	1,000.00
EFT	210519	Shire of Merredin	Visitor Centre Brochures	180.00
<b>Total</b>				<b>\$21,417.58</b>

**Consultation:** Nil

**Financial Implications:** WE-ROC adopted Budget for 2018/2019

**Voting Requirement:** Simple Majority

**Meeting Comment:**

Cr Day enquired as to when the arrangement/contract for the App with go2 Guides expired.

The Executive Officer took the question in notice as he was unsure of the details.

**RESOLUTION:**

**Moved: Cr Day**

**Seconded: Cr Hooper**

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**That the Accounts Paid for the period 1 April 2019 to 31 May 2019 totalling \$21,417.58 be approved.**

**CARRIED**

### 5.3 WEROC 2019/2020 Budget

**File Reference:** 042-2  
**Author:** Bruce Wittber, Executive Officer  
**Disclosure of Interest:** No interest to disclose  
**Date:** 20 June 2019  
**Attachments:** Nil

#### **RECOMMENDATION:**

**That the combined Wheatbelt Communities Inc and WEROC Draft Budget for the year ending 30 June 2020, as presented, with a general subscription for each Member Organisation set at \$12,000 (excluding GST) and in accordance with the Wheatbelt Communities Inc Constitution, be adopted.**

#### **Executive Officer's Report:**

At the WEROC Council Meeting held on Wednesday 1 May 2019 it was resolved as follows:

<b>RESOLUTION:</b>	<b>Moved: Cr Hooper</b>	<b>Seconded: Mr Criddle</b>
<hr/>		
1. <i>That the combined Wheatbelt Communities Inc and WEROC Draft Budget for the year ending 30 June 2020, as presented, with a general subscription for each Member Organisation set at \$12,000 (excluding GST) and in accordance with the Wheatbelt Communities Inc Constitution, be referred to Member Organisations for comment, with all comments to be submitted to the Executive Officer by no later than Friday 31 May 2019.</i>		
2. <i>That a budget review be undertaken early in the 2019/2020 financial year following the commencement of the newly formed organisation.</i>		

CARRIED 6/1

By way of additional background at the WEROC Council Meeting held in Southern Cross on Wednesday 27 February 2019 it was resolved in part as follows:

“... ”

3. *That Wheatbelt Communities Inc become the entity through which the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn continue to work cooperatively;*
4. *That the Wheatbelt Communities Inc Constitution be reviewed to recognise that it is the sole vehicle for the Shires of Bruce Rock, Kellerberrin, Merredin, Westonia and Yilgarn cooperatively working; ...”*

As a consequence, a draft budget, as outlined below, was developed in line with clause 18 of the Wheatbelt Communities Inc (WCI) Constitution and submitted to the WEROC Council Meeting on 1 May 2019 at which time it was referred to Member organisations for comment (as required by clause 18 of the WCI Constitution) prior to adoption.

The responses received from Member organisations are as follows:

#### **Shire of Bruce Rock**

##### Wheatbelt Communities Resolution

*That Council receives the minutes of the Wheatbelt Communities Inc. Meeting held on the 1st May 2019 at the Shire of Bruce Rock.*

*And*

*Council defers its decision to consider the Wheatbelt Communities/WEROC annual membership of \$12,000 until further direction is received in relation to the proposed new constitution.*

**Shire of Kellerberrin**

*That Council includes \$12,000 in the 2019/2020 Budget for Wheatbelt Communities subscriptions.*

**Shire of Merredin**

The Shire has advised that it will be including \$12,000 in its 2019/2020 budget for WEROC/WCI operations.

**Shire of Westonia**

The Shire has advised that it will be including \$12,000 in its 2019/2020 budget for WEROC/WCI operations.

**Shire of Yilgarn**

*That Council includes annual contributions of \$2,000 for Wheatbelt Communities Inc., and \$10,000 for WEROC in the Shire of Yilgarn's Draft 2019/2020 Budget acknowledging that the financial contributions may change following a review of both organisations by the Member Councils in late June 2019.*

As explained at a previous meeting in drafting the budget, the WEROC 2018/2019 and WCI 2018/2019 budgets have been combined to provide a consolidated document from which a new WEROC 2019/2020 draft budget, as outlined below, has been developed. As the WCI is the continuing organisation with a name change to WEROC the ABN for WCI has been retained.

In reviewing the draft budget, the WEROC and WCI income and expenditure for the 2018/2019 year has been shown as separate line items with the WCI line items highlighted in yellow. It should also be noted that the budget has been titled "WEROC Inc" to reflect the proposed name of the combined entity.

In considering the draft budget, the following notes may assist Member Organisations:

**Income**

- A. Based on the estimates as at 30 June 2019 the balance in the WEROC account will be approximately \$160,000. It is therefore proposed that the total annual subscription be retained at \$12,000 per Member Organisation (including the previous contribution to the Consultancy and Project Reserve).
- B. In regard to the Consultancy and Project Reserve this amount has been incorporated into the General Subscription.
- C. Interest accrued on general operating WEROC funds. The amount of interest is slowly declining due to interest rates "falling".

**Expenditure**

- 1. The allocations relate to the WEROC Executive Officer services. The allocations cover professional services including office expenses and travel and accommodation. With the winding up of WEROC on the 30 June 2019 it is proposed that the expenditure for Executive Services for the June 2019 will be paid during June to avoid having any outstanding creditors.
- 2. This allocation covers the cost of managing the financial management and the conduct of the annual audit. It should be noted that it will be necessary to carry out audits for both WEROC and WCI as at 30 June 2019. An allocation has been made for this expenditure.
- 3. This allocation is to enable the WEROC to undertake special projects or consultancies.
- 4. This allocation is to provide funding for the management of the WE-ROC App.
- 5. This is a new allocation as it will be necessary, as an incorporated body, to "take out" similar insurance to CEACA. No estimate of costs has been received.
- 6. This is a general allocation for legal expenses to simply cover any eventuality.
- 7. This is a specific allocation to cover the cost of developing a new WEROC Constitution using the WCI Constitution as a base. It provides for legal fees and costs associated with lodging the change of name and new Constitution with the Department of Mines, Industry Regulation and Safety. If the work is undertaken

during the current financial year this allocation can be deleted when the WEROC is formally adopting the budget.

It is anticipated that the proposed budget will leave the newly formed WEROC with a balance at the 30 June 2020 of around \$90,000.

**Voting Requirement:** Simple majority

**RESOLUTION:**                      **Moved: Cr Day**                      **Seconded: Cr Forsyth**

**That the combined Wheatbelt Communities Inc and WEROC Draft Budget for the year ending 30 June 2020, as presented, with a general subscription for each Member Organisation set at \$12,000 (excluding GST) and in accordance with the Wheatbelt Communities Inc Constitution, be adopted.**

**CARRIED**

WEROC Council Meeting Wednesday 26 June 2019 - Minutes

WEROC Inc						
ABN 28 416 957 824						
Draft Budget 1 July 2019 to 30 June 2020						
		2018/2019 Budget	Actual to 28-Feb-19	Est Income & Expenditure to 30 June 2019	Proposed Budget 2019/2020	Notes
<b>Income</b>						
0501	General Subscriptions WEROC	\$ 50,000.00	\$ 50,000.00	\$ 50,000	\$ 60,000	A
	WCI General Subscriptions	\$ 10,000.00	\$ 14,000.00	\$ 14,000	\$ -	
504.01	Consultancy & Project Reserve	\$ 10,000.00	\$ 10,000.00	\$ 10,000		B
0575	WE-ROC Interest received	\$ 1,000.00	\$ 670.25	\$ 900	\$ 900	C
	WCI Interest	\$ 10.00	\$ 17.57	\$ 25	\$ -	
584	Other Income					
	GST Output Tax		\$ 6,010.07	\$ 6,010		
	WCI GST Output Tax		\$ 1,400.00	\$ 1,400		
	GST Refunds		\$ 3,546.00	\$ 3,546		
	WCI GST Refunds					
	Total Receipts	\$ 71,010.00	\$ 85,643.89	\$ 85,881	\$ 60,900	
<b>Expenses</b>						
1545	WEROC Bank Fees & Charges	\$ 100.00	\$ -	\$ -	\$ 100	
	WCI Bank Fees & Charges	\$ 100.00		\$ -		
1661.01	WEROC Executive Services Professional Services	\$ 46,500.00	\$ 29,708.46	\$ 48,400	\$ 55,000	1
	WCI Executive Services	\$ 5,000.00		\$ 1,000		
1661.02	WEROC Executive Officer Travel and Accommodation	\$ 6,000.00	\$ 4,100.77	\$ 7,300	\$ 8,000	1
1687	WEROC Financial Services Accounting	\$ 8,000.00	\$ 2,223.44	\$ 4,500	\$ 7,000	2
	WCI Financial Services	\$ 1,000.00	\$ 1,032.00	\$ 1,600		
1687.03	WEROC Financial Services Audit	\$ 3,000.00	\$ 2,436.58	\$ 2,436	\$ 3,000	2
	WCI Audit Fees	\$ 750.00	\$ 525.00	\$ 525	\$ 750	
1585	WEROC Consultant Expenses	\$ 40,000.00	\$ 2,893.15	\$ 25,000	\$ 30,000	3
	WCI Consultancy General	\$ 2,000.00		\$ -		
1850	WEROC Management of WE-ROC App	\$ 5,000.00	\$ 4,450.00	\$ 5,000	\$ 5,000	4
1801	WEROC Meeting Expenses	\$ 500.00		\$ 500	\$ 500	
	WCI Meeting Expenses	\$ 500.00		\$ -		
	WCI Insurance	\$ 2,000.00		\$ -		
	WEROC Insurance				\$ 5,000	5
	WEROC Legal Expenses				\$ 2,000	6
	WEROC Incorporation Expenses (including legal fees)				\$ 15,000	7
1930	Reimbursement					
	WEROC Sundry	\$ 500.00	\$ -	\$ 500	\$ 500	
	Suspense account				\$ -	
3384	GST Input Tax		\$ 4,581.32	\$ 4,581		
	WCI GST Input Tax		\$ 155.69	\$ 156		
	Ato Payments		\$ 3,270.00	\$ 3,270		
	WCI ATO Payments		\$ 1,860.00	\$ 1,860		
	Suspense Account		\$ 2,200.00	\$ 2,200		
	Total Payments	\$ 120,950.00	\$ 59,436.41	\$ 108,828	\$ 131,850	
	Net Position	-\$ 49,940.00	\$ 26,207.48	-\$ 22,947	-\$ 70,950	
	OPENING CASH 1 July	\$ 172,805.00	\$ 167,779.84	\$ 167,780	\$ 160,927	
	Opening CASH 1 July WCI	\$ 7,905.00	\$ 16,094.35	\$ 16,094		
	CASH BALANCE	\$ 130,770.00	\$ 210,081.67	\$ 160,927	\$ 89,977	

## 6. MATTERS FOR DECISION

### 6.1 The Future Governance for WEROC and Wheatbelt Communities Inc

<b>File Reference:</b>	031-4 Intergovernment Relations
<b>Author:</b>	Bruce Wittber, Executive Officer
<b>Portfolio:</b>	CEO/Governances (Governance Shire of Yilgarn) Advocacy (Shared Portfolio)
<b>Disclosure of Interest:</b>	No interest to disclose
<b>Date:</b>	23 June 2019
<b>Attachments:</b>	Wheatbelt Communities Inc Constitution with WEROC MOU and Warren Blackwood Alliance Constitution incorporated (apologies for the formatting)

#### RECOMMENDATION:

##### That

1. the Executive Officers Report be received;
2. the representatives from each community, to be appointed to the WEROC Inc, be left to the discretion of each local government on the understanding that at least one elected member is a representative and the CEO is not precluded from being appointed a voting member; and
3. the report and Wheatbelt Communities Inc Constitution with WEROC MOU and Warren Blackwood Alliance Constitution incorporated be referred to the WEROC Executive Committee for review and presentation to the WEROC Council Meeting on Wednesday 21 August 2019.

#### Executive Officer's Report:

At the outset in preparing this report and attachment it should be noted that a direct comparison between the Wheatbelt Communities Constitution (WCI), WEROC MOU and Warren Blackwood Alliance of Councils Constitution (WBAC) has not been easy as all three documents were prepared for different purposes. That said some similarities exist between WCI and WBAC as they have been developed under the Associations Incorporations Act.

It is proposed to analyse key clauses in the combined document to identify any significant differences.

Heading	Comment
Name	The term WEROC Inc has been used for the purpose of this working paper
Definitions and Interpretation	Definitions used need to be updated once the body of the document is finalised
Vision	Has been expanded to take account of the WEROC MOU terminology
Objects	The objects for the three groups have been included in the working paper The WCI objects seem to be sufficiently broad enough to meet the ongoing needs of WEROC Inc with perhaps some minor tweaking to add some points from both the WEROC MOU eg. strategic alliance and the WBAC eg. to establish a rapport with civic, business, ethnic and other sectors of the Community.
Powers	Similar provisions exist between the WCI and WBAC.
Property and Income	Similar provisions exist between the WCI and WBAC
Membership and Chair	This is where the major differences occur between WCI, WEROC MOU and WBAC.  WCI provides for 2 persons from each of the five shires without specifying who



	<p>they will be. Traditionally this has been the President and CEO of the Shire but is not required to be so.</p> <p>WEROC MOU sets out that it is the President and CEO.</p> <p>WBAC clearly sets out that the Board is two Councillors from each local government. CEO is designated to attend Board meetings but has no voting rights.</p>
Subscriptions	<p>WCI provides for no membership fee or subscriptions but there is no restriction on an annual contribution.</p> <p>WEROC MOU provides for annual and capital contributions.</p> <p>WBAC has an annual subscription as determined by the Board.</p>
Disputes and Mediations	<p>Similar clauses appear in both the WCI and WBAC. WEROC MOU also has a dispute settlement process.</p>
Elections	<p>WCI are held annually and include Chair, Secretary and Treasurer.</p> <p>WEROC MOU is held every two years following the local government elections.</p> <p>WBAC held annually and include Chair, Deputy Chair and Secretary/Treasurer</p>

An overall assessment shows that there are not major differences between WCI and WBAC Constitutions with the exception of who represents the members. In the case of WCI it is the President and CEO, but does not have to be and in respect to the WBAC it is set out in the Constitution that it is two Councillors with preference for one to be the President. CEOs have no voting role in the organisation.

Who represents the various communities seems to be the major point of difference between the WCI and WBAC. It would be helpful for future discussions if the WEROC Council could determine its attitude or position on this point. Once this is determined most other issues will flow naturally along the lines of the WCI and WBAC.

Even though there appears to be considerable similarity between the documents the Executive Officer is however still of the view that it would be in the long term interests of WEROC Inc for a new Constitution to be developed by a legal firm so that it is modern and adequately reflects the future needs of the new organisation.

**Consultation:** Nil

**Financial Implications:** As yet unknown

**Voting Requirement:** Simple Majority

**Meeting Comment:**

Mr Griffiths indicated that he understood that the Shire of Tammin may be interested in joining WEROC/WCI.

**RESOLUTION:**                      **Moved: Mr Griffiths**                      **Seconded: Cr Forsyth**

**That the Shire of Tammin be approached to ascertain whether the Shire may wish to join/rejoin WEROC.**

**CARRIED**

**RESOLUTION:**                      **Moved: Cr Strange**                      **Seconded: Mr Criddle**

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- a) The Executive Officers Report be received;
- b) That two members from each local government as appointed by the individual Member Councils be the appointed to the WEROC Committee and the draft constitution be amended to reflect that arrangement in regard to membership;
- c) That a draft constitution be developed and referred to Member Councils for comment prior to the WEROC Council Meeting on 21 August 2019; and
- d) That WEROC Executive Committee only meet on an as needs basis.

**CARRIED**

10.58am Mr Mark Imrie, Ms Caren McLaren and Mr Peter Van Der Merwe entered the meeting

## 6.2 Records Management in Local Government (Attachment)

<b>File Reference:</b>	013-2 Strategic and Future Planning 042-2 Finance, Audit and Compliance
<b>Author:</b>	Bruce Wittber, Executive Officer
<b>Portfolio:</b>	CEO/Governance (Shire of Yilgarn)
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 June 2019
<b>Attachments:</b>	Western Australian Auditor General's Report: Records Management in Local Government

### RECOMMENDATION:

**That WEROC seek quotations from suitably qualified records management consultants to undertake a review of Member Councils' recordkeeping policies and procedures to ensure they adequately support their respective Record Keeping Policies.**

### Executive Officer's Report:

Western Australia's Auditor General recently released a report on the topic of records management in Local Government.

The audit objective was to determine if local government entities effectively manage their records to promote accountable and transparent decision making.

A copy of the report forms an attachment to the meeting agenda.

Key findings of the report were that:

- Recordkeeping plans are approved but lack supporting policies and procedures;
- Recordkeeping plans are current and approved;
- Recordkeeping plans are not supported by adequate Local Government policies and procedures;
- Implementation of recordkeeping plans is poor;
- More regular and thorough records training is needed;
- Local Governments do limited monitoring of staff records management practice;
- Records are often held too long;
- Important records are not properly managed;
- Some records were missing or difficult to find;
- Records were often stored outside records management systems;
- Protection of records is mixed;
- Physical records were generally well managed; and
- Digital records recovery could be better.

Based on these findings the Auditor General made the following recommendations:

*All LGs, including those not sampled in this audit, should review their recordkeeping policies and procedures to ensure they adequately support their RKP. LGs should implement:*

- *regular and thorough records training*
- *regular reviews of staff recordkeeping practices*
- *timely disposal of records*

- *adequate protection over digital records.*

*Under section 7.12A of the Local Government Act 1995, all sampled LGs are required to prepare an action plan addressing significant matters relevant to their entity for submission to the Minister for Local Government within 3 months of this report being tabled in Parliament and for publication on the entity's website. The action plan for every LG in our sample should address each point above.*

The WEROC Executive considered whether a review of recordkeeping policies and procedures as recommended by the Auditor General should be undertaken as a group project when it met on 29 May 2019, resolving as shown as shown below:

**RESOLUTION:**                      *Moved: Greg Powell*                      *Seconded: Jamie Criddle*

*That the WEROC Executive recommend to the WEROC Council that WEROC seek quotations from suitably qualified records management consultants to undertake a review of Member Councils' recordkeeping policies and procedures to ensure they adequately support their respective Record Keeping Policies.*

**CARRIED**

**RESOLUTION:**                      **Moved: Mr Mollenoyux**                      **Seconded: Mr Clarke**

**That WEROC seek quotations from suitably qualified records management consultants to undertake a review of Member Councils' recordkeeping policies and procedures to ensure they adequately support their respective Record Keeping Policies.**

**CARRIED**

### 6.3 **Support for Ramelius Resources Green Finch Mine Clearing Project (Attachment)**

**File Reference:** 013-2 Strategic and Future Planning  
042-2 Finance, Audit and Compliance

**Author:** Bruce Wittber, Executive Officer

**Portfolio:** Environment (Shire of Merredin)  
Shared Function (Advocacy)

**Disclosure of Interest:** Nil

**Date:** 19 June 2019

**Attachments:** Greenfinch Clearing Proposal

#### **RECOMMENDATION:**

**That WEROC engage the services of a suitably qualified lobbyist to assist in efforts to have the decision to prohibit clearing of vegetation required for the development of the proposed Greenfinch Open Pit operated by Ramelius Resources.**

#### **Executive Officer's Report:**

At the WEROC Executive Meeting held Wednesday 29 May 2019 the Shire of Westonia sought assistance from Member Councils in its efforts to have a decision to prohibit clearing at the Greenfinch Open Pit overturned.

In discussing how WEROC could assist the Shire of Westonia it was agreed that WEROC should approach WALGA for assistance as the inability to clear at the Greenfinch site was impacting upon the economic development of some of WEROC's Member Councils.

Consideration was also given to the value of engaging a lobbyist to assist WEROC in its efforts to have the State Government overturn its decision with respect to the Greenfinch Open Pit, with the meeting resolving as shown below:

*RESOLUTION: Moved: Greg Powell Seconded: Jamie Criddle*

*That the WEROC Executive recommend to the WEROC Council that WEROC engage the services of a suitably qualified lobbyist to assist in efforts to have the decision to prohibit clearing of vegetation required for the development of the proposed Greenfinch Open Pit operated by Ramelius Resources.*

**MOTION: Moved: Cr Day Seconded: Mr Criddle**

**That WEROC engage the services of a suitably qualified lobbyist to assist in efforts to have the decision to prohibit clearing of vegetation required for the development of the proposed Greenfinch Open Pit operated by Ramelius Resources over ruled.**

**MOTION LOST**

#### **Reason for Decision**

Members considered that engaging and paying for lobbyists was not a role that WEROC should be involved with and that WALGA's Environmental section was best placed to undertake this task on behalf of the Shire of Westonia.

## ***WEROC Council Meeting Wednesday 26 June 2019 - Minutes***

11.05am the meeting returned to Agenda item 3.1 - Establishment of Solar Farms – Presentation by BSC Solar and Power Ledger

12.05pm Presentation concluded and Mr Mark Imrie, Ms Caren McLaren and Mr Peter Van Der Merwe left the meeting

## **7. EMERGING ISSUES**

### **7.1 Establishment of Solar Farms – Presentation by BSC Solar and Power Ledger**

Following the presentation it was agreed that the Executive Officer make contact with Mr Jason Buckley (through the City of Kalamunda) and Mr Steve Mason CEO Central Midland Construction to ascertain if they were in a position to assist WEROC in developing a strategy related to solar farms.

The Executive Officer raised the possibility of having a conversation during Local Government Week. It was agreed to leave this as an option for a meeting.

## **8. OTHER MATTERS**

Nil

## **9. FUTURE MEETINGS**

WEROC Executive      Wednesday 24 July 2019 (Shire of Westonia) (leave to the discretion of the CEOs)

WEROC Council      Wednesday 21 August 2019 (Shire of Merredin)

## **10. CLOSURE**

There being no further business the Chair closed the meeting at 12.18pm

### DECLARATION

These minutes were confirmed by the WE-ROC Council at the meeting held Wednesday 21 August 2019

Signed \_\_\_\_\_

Person presiding at the meeting at which these minutes were confirmed

# Attachment

9.1.2

REED  
Lease  
Agreement



**Dated**

**2019**

**SHIRE OF YILGARN**

**and**

**REGIONAL EARLY EDUCATION AND DEVELOPMENT INC**

**LEASE**

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## LEASE

This Lease dated

2019

**PARTIES**     **SHIRE OF YILGARN** of 23 Antares Street, Southern Cross, Western Australia 6426 ("**the Lessor**")

and

**REGIONAL EARLY EDUCATION AND DEVELOPMENT INC**  
of 43 Federal Street Narrogin Western Australia 6312 ("**the Lessee**")

### RECITALS

- A.     The Lessor has the Lessor's Interest in the Land.
- B.     The Lessor has agreed to lease the Premises to the Lessee on and subject to the terms and conditions of this Lease.

### OPERATIVE PROVISIONS

#### 1.     INTERPRETATION

##### 1.1     Definitions

In this Lease, unless the contrary intention appears:

**"Building"** means the building or buildings and all other fixed improvements erected on the Land and includes any additions or alterations;

**"Commencement Date"** means the commencement date of the Term specified in Item 3 of Schedule 1;

**"Land"** means the land described in Item 2 of Schedule 1;

**"Lessee"** if only one Lessee is a party means the Lessee and the executors, administrators and permitted assignees of the Lessee and if there are two or more Lessee parties means the Lessees and each of them and each of their executors, administrators and permitted assigns and if the Lessee or any of the Lessees is a corporation includes the successors and permitted assigns of the Lessee;

**"Lessee's Covenants"** means the covenants, terms and conditions expressed or implied in this Lease and on the part of the Lessee to be performed and observed;

**"Lessor"** if only one Lessor is a party means the Lessor and the executors, administrators and assigns of the Lessor and if there are two or more Lessors parties hereto means the Lessors and each of them and each of their executors, administrators and assigns and if the Lessor or any of the Lessors is a corporation includes the corporation and its successors and assigns;

**"Lessor's Interest"** means the Lessor's interest in the Land which interest is described in Item 2 of Schedule I;

**"Permitted Purpose"** means the purpose specified in Item 6 of Schedule 1;

**"Premises"** means the premises described in Item 2 of Schedule 1 including all the Lessor's fixtures and appurtenances;

**"Rate of Interest"** means the general maximum rate of interest charged from time to time by the Lessor on outstanding rates;

**"Rent"** means the Rent payable by the Lessee pursuant to this Lease;

**"Term"** means the term of this Lease as specified in Item 3 of Schedule 1 commencing on the Commencement Date and any shorter period in the event of the early determination of the Term.

## **1.2 Interpretation**

In this Agreement, unless the contrary intention appears:

- (a) words suggesting the singular include the plural and vice versa;
- (b) words suggesting any gender include any other gender;
- (c) reference to a person include a company, corporation, and unincorporated or incorporated association or statutory authority;
- (d) references to clauses, paragraphs, subparagraphs and Schedules are to clauses, paragraphs, and subparagraphs of, and schedules to, this Agreement as amended from time to time in accordance with the terms of this Agreement;
- (e) headings used for clauses, paragraphs, subparagraphs, Schedules and the table of contents are for ease of reference only and will not affect the interpretation of this Agreement;
- (f) references to laws include any modification or re-enactment of those laws, or any legislative provisions substituted for those laws, and all orders, local laws, planning schemes, by-laws, regulations and other statutory instruments issued under those laws;
- (g) where the words "includes" or "including" are used, they are to be taken to be followed by the words "without limitation", unless the contrary intention appears;
- (h) a reference to any body is:
  - (i) if that body is replaced by another organisation, deemed to refer to that organisation; and

- (ii) if that body ceases to exist, deemed to refer to the organisation which most nearly or substantially serves the same purposes or objects as that body; and

- (i) all dollar amounts specified in this Agreement are in Australian dollars.

## **2. LEASE**

### **2.1 Lease**

The Lessor grants a lease to the Lessee and the Lessee takes a lease of the Premises on and subject to the terms of this Lease.

### **2.2 Term**

The Premises are to be held by the Lessee as tenant for the Term commencing on the Commencement Date and expiring on the expiry date specified in Item 3 of Schedule 1.

### **2.3 Rent**

- (1) The Lessee must pay to the Lessor for the first and each subsequent year of the Term, the Rent specified in Item 4 of Schedule 1.
- (2) The Rent is payable in the manner set out in Item 5 of Schedule 1.

## **3. LESSEE'S OBLIGATIONS**

### **3.1 Rates and taxes**

The Lessor must punctually pay all rates, assessments, levies or taxes levied or assessed or to be levied or assessed by the Commonwealth, the State, the local government, any water supply authority, any sewerage authority or by any other authority whether statutory, governmental, or otherwise which:

- (a) are at any time during the Term or any holding over to any extent charged on the Premises or on the Lessor in respect of the Premises or both; or
- (b) arise out of or by reason of the method or kind of business carried on by the Lessee.

### **3.2 Services**

The Lessee must punctually pay for all gas, electricity, telephone and other utility services (but excluding water) which are either provided to or used on the Premises.

### **3.3 Maintenance**

- (1) The Lessor must keep and maintain every part of the Premises and all lighting and electrical installations and all drainage and septic systems and all other fixtures and fittings in good and substantial repair, order and condition, fair wear and tear excepted.

- (2) The Lessee need not carry out repairs of a structural nature.

### **3.4 Cleaning**

The Lessee must keep and maintain the Premises well cleansed and drained in good sanitary condition and properly disinfected, free from rubbish, refuse and disused material of any kind and the Lessee must observe, perform, discharge, execute and take such sanitary measures and precautions and subject to clause 3.21, construct such works and make such amendments, alterations and additions to the Premises at any time as are during the Term be required by or under any written law.

### **3.5 Make good damage**

At the Lessee's own expense from time to time the Lessee must make good any breakage, defect or damage to the Premises or any adjoining premises or facilities or any other property caused by want of care, misuse or abuse on the part of the Lessee or the Lessee's employees, agents, contractors, invitees, licensees, sub-tenants, or other persons claiming through or under the Lessee or otherwise occasioned by any breach or default of the Lessee under this Lease.

### **3.6 Entry by Lessor to view and to repair**

- (1) The Lessee must permit the Lessor, the Lessor's architects, agents and contractors at all reasonable times to enter into and upon the Premises in order to view and examine the state of repair, order and condition and to leave upon the Premises notice of any lack of repair, order, condition, neglect or defect for which the Lessee is liable and requiring the Lessee to make good the same within the time specified in the notice and the Lessee must make good the same in accordance with the notice to the satisfaction of the Lessor.
- (2) The Lessee must permit the Lessor, the Lessor's agents and contractors at all reasonable times and, in the case of emergency, at any time to enter into and remain upon the Premises with all necessary plant, equipment and materials to carry out any works or make any repairs or alterations or additions to the Premises provided that the Lessor will not cause unnecessary interference with the use of the Premises by the Lessee.

### **3.7 Abatement of nuisances**

- (1) The Lessee must not do or omit to do any act matter or thing which may be or be deemed to be a nuisance within the meaning of any Act or under any planning scheme, local law or regulation applicable to the Premises or the use or occupation of the Premises by the Lessee and the Lessee must immediately abate any such nuisance or alleged nuisance.
- (2) The Lessee must ensure that the Premises are not used in any manner which may be or become a nuisance, disturbance or annoyance to the quiet and comfort of any occupier of any premises in the vicinity of the Premises and on being required to do so by the Lessor or any employee or agent of the Lessor the Lessee must immediately abate the nuisance, disturbance or annoyance.

### **3.8 Pests**

The Lessee must keep the Premises free of ants, cockroaches, termites, rodents, pests and vermin.

### **3.9 No living in premises**

The Lessee must not use or permit the use of any part of the Premises for living or sleeping for any unlawful purpose.

### **3.10 Defacing**

The Lessee must not mark, paint, drill, write on or in any way deface any wall, ceiling, floor, wood, stone or ironwork of the Premises unless permitted by the Lessor.

### **3.11 Rubbish**

The Lessee must not permit any rubbish or garbage to accumulate on the Premises unless confined in suitable containers which are located so as not to be visible to members of the public.

### **3.12 Disorderly Behaviour**

The Lessee must prevent disorderly behaviour and indecent language at the Premises.

### **3.13 Compliance with written laws**

The Lessee must comply with, carry out and perform the requirements of any Act, ordinance, town planning scheme, local law, regulation or written law or of any notice, requisition or order under a written law applicable to the Premises or the use or occupation of the Premises.

### **3.14 Permitted Purpose**

The Lessee must use the Premises only for the Permitted Purpose or for any other purpose first approved in writing by the Lessor.

### **3.15 Insurances**

The Lessee must, at the Lessee's expense, effect and keep current, with an insurance company approved by the Lessor the following insurances in relation to the Premises:

### **3.16 Public risk**

(a) A policy covering public risk which will:

- (i) be in the name of the Lessee, and provide for a minimum cover of ten million dollars (\$10,000,000.00) for each accident, claim or event or such higher amount as the Lessor specifies; and

- (ii) extend to cover any liability for the death of, or injury to, any person or damage to any person's property sustained when such person is using or entering or near any entrance, passage, stairway, display or display window to into or of the Premises, or sustains the injury or damage as a result of an act or omission of the Lessee, its agent, licensee, employee or representative operating a business on or from the Premises, or sustains the injury or damage as a result of consuming food or drink supplied on or from the Premises or as a result of goods sold on or from the Premises; and
- (iii) require the insurance company and the Lessee to give the Lessor at least 30 days written notice before either cancellation of the policy or a reduction in its level or extent of cover; and
- (iv) contain a clause which provides that any claims made by any of the insured parties against any other will be treated as though the claimant were not an insured party and in such instances provide that the insurance company waives its right of subrogation; and
- (v) provide cover which is primary and not contributory with any policies effected by the Lessor or the Lessor's managers, agents, employees, representatives or contractors;

### **3.17 Fittings and chattels**

- (a) a policy covering the Lessee's fittings, fixtures and chattels contained in or about the Premises for its full insurable value against loss or damage resulting from fire and extraneous risks including but not limited to water, storm and rainwater damage.

### **3.18 Evidence of insurance cover**

- (1) Before taking possession of the Premises, the Lessee must deliver the insurance policies required under this Lease to the Lessor.
- (2) The Lessee must give satisfactory evidence to the Lessor that the policies have been renewed within 7 days after the expiration of each policy term.

### **3.19 Not to void insurances**

The Lessee must not at any time do or allow anything which may either render the insurances on the Premises or any part of it void or voidable.

### **3.20 Compliance with insurance regulations**

- (1) The Lessor must comply with insurance, sprinkler and fire alarm regulations as they relate to the use of the Premises.



### **3.21 Indemnity**

The Lessee must indemnify the Lessor and keep the Lessor indemnified from and against all claims, demands, writs, summonses, actions, suits, proceedings, judgments, orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the Lessor may suffer or incur in connection with loss of life, personal injury or damage to property arising from or out of any occurrence in upon or at the Premises or the use by the Lessee of the Premises or to any person or the property of any person using or entering or near any entrance to the Premises or occasioned (wheresoever it may occur) wholly or in part by any act, neglect, default or omission by the Lessee its agents, contractors, servants, workmen, customers, members or any other person or persons using or upon the Premises with its consent or approval expressed or implied.

### **3.22 Alterations and improvements**

The Lessee must not, without the prior written consent of the Lessor, make or permit to be made any alteration in or additions to the Premises or remove from the Premises any improvement and the Lessee must not cut, maim, or injure, or suffer to be cut maimed or injured, any of the walls, floors, ceilings, plumbing, gas or electrical fixture or fittings or timbers.

### **3.23 Notice of defects**

The Lessee must give to the Lessor immediate notice in writing of any damage to or defect in the Premises or the water or sewerage pipes, gas pipes, electrical light fixtures or any plant fittings or equipment in the Premises.

### **3.24 No security**

The Lessee must not mortgage, encumber or change the Premises on this Lease.

### **3.25 Assignment or subletting**

- (1) The Lessee must not without the consent of the Lessor, assign, sublet, transfer or part with possession of the whole or any part of the Premises or the benefit of this Lease or any estate or interest in the Premises or this Lease;
- (2) The provisions of sections 80 and 82 of the *Property Law Act 1969* do not apply to this Lease.

### **3.26 Lessee to make good**

- (1) At the expiration or sooner determination of this Lease:
  - (a) the Lessee must yield up the Premises to the Lessor in the condition required by this Lease; and
  - (b) the Lessee must remove from the Premises all fixtures, fittings and chattels brought onto the Premises by or for the use of the Lessee except for any structural improvements and any fixtures, fittings and chattels provided for the use of the Lessee and which the Lessor determines should remain in the Premises. The Lessee must not do or allow any damage to the Premises in such removal. If however any

damage occurs the Lessee must immediately make it good; and

- (c) the Lessee must remove any lettering, signs, names, advertisements and notices erected, painted, displayed or affixed onto or within the Premises and make good any damage caused by reason of such erection, painting, displaying, affixing or removal. If the Lessee defaults under this clause the Lessor may remove and make good at the Lessee's expense.
- (2) If the Lessee fails to remove its fixtures, fittings and chattels the Lessor may at its option do either or both of the following:
- (a) remove and store any of them in such a manner as the Lessor determines at the cost of the Lessee; and
  - (b) treat them as if the Lessee had abandoned its interest in them and they had become the property of the Lessor may then deal with them in such manner as the Lessor determines. If the Lessor sells them it need not account to the Lessee for the proceeds of sale but may apply the proceeds of sale as it see fit.

### **3.27 No registration or caveat**

The Lessee nor any person on behalf of the Lessee will, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

### **3.28 Interest on arrears**

The Lessee must pay to the Lessor on demand interest at the Rate of Interest plus 2% on all moneys owing by the Lessee but unpaid in breach of the provisions of this Lease for more than 30 days from and including the due date for payment such interest to be calculated on a daily basis on the total of the moneys owing from time to time and computed from and including the due date for payment until the date of actual payment.

### **3.29 Vandalism**

The Lessee must immediately report to the Lessor any acts of vandalism or any incident which occurs on or adjacent to the Premises which is, or is likely to involve, a breach of the peace or become the subject of a report to the police.

### **3.30 Storage of dangerous materials**

Except in accordance with the prior written consent of the Lessor, the Lessee must not store or keep on the Premises any inflammable liquids, acetylene gas, dangerous chemicals or volatile or explosive oils, compounds or substances.

### **3.31 Special Conditions**

The Lessee must observe and perform the special conditions set out in Schedule 2

#### **4. QUIET POSSESSION**

If the Lessee pays the Rent and performs its covenants contained in this Lease it will peaceably possess and enjoy the Premises for the Term without any interruption from the Lessor or any person lawfully claiming through, from or under its subject always to the rights, powers, remedies and reservations of the Lessor contained in this Lease.

#### **5. MUTUAL AGREEMENTS**

##### **5.1 Default**

If:

- (a) the Rent or any part of it is in arrears for 14 days even if it has not been formally demanded;
- (b) the Lessee breaches or does not comply with any provision whether expressed or implied in this Lease;
- (c) repairs required by any notice given by the Lessor under this Lease are not completed within the time specified in the notice;
- (d) the Lessee defaults in the payment of any moneys owing to the Lessor other than rent whether under this Lease or any other account after 14 days written demand for payment has been made by the Lessor on the Lessee; the Lessee is a corporation and an order is made or a resolution is passed for the winding up of the Lessee except for the purpose of reconstruction or amalgamation with the written consent of the Lessor which consent will not unreasonably be withheld;
- (e) the Lessee is a corporation and ceases or threatens to cease to carry on business or goes into liquidation whether voluntary or otherwise or is wound up or if a liquidator or receiver (in both cases whether provisional or otherwise) is appointed;
- (f) the Lessee is a corporation and is placed under official management or an administrator is appointed under or pursuant to the provisions of the relevant Corporations Law or enters into a composition or scheme of arrangement;
- (g) the interest of the Lessee under this Lease is taken in execution;
- (h) the Lessee or any person claiming through the Lessee conducts any business from the Premises after the Lessee has committed an act of bankruptcy;
- (j) the Lessee abandons or vacates the Premises; or
- (k) the Lessee being an incorporated association is wound up or resolves to be dissolved or wound up voluntarily;

then the Lessor may in addition to its other powers either:

- (i) re-enter on the Premises or any part of them with force if necessary and

eject the Lessee and all other persons from and repossess the Premises;  
or

(ii) by notice in writing to the Lessee terminate this Lease,

or both,

## **5.2 Lessor's powers**

If the Lessor exercises its powers under clause 5.1, this Lease is to terminate but the Lessee will not be released from liability for any breach of or non-compliance with any provision of this Lease and the remedies available to the Lessor for recovery of arrears of rent or for prior breach or non-compliance will not be affected. On such determination if the Lessee fails to remove its fixtures, fittings and chattels the Lessor may at its option do either or both of the following:

- (a) remove and store any of them in such a manner as the Lessor determines at the cost of the Lessee; and
- (b) if the Lessee does not remove or recover them within a month after termination of the Lease, treat them as if the Lessee had abandoned its interest in them and they had become the property of the Lessor and the Lessor may then deal with them in such a manner as the Lessor determines. If the Lessor sells them, it need not account to the Lessee for the proceeds of sale but may apply the proceeds of sale as it sees fit.

## **5.3 Destruction of the Premises**

- (1) Where the Premises or any part of the Premises are at any time damaged or destroyed by fire, flood, lightning, storm or tempest so as to make them unfit for the occupation and use of the Lessee, then the Rent or a proportionate part of the Rent, according to the nature and extent of the damage sustained is to abate and all remedies for recovery of the rent or such proportionate part of the rent are to be suspended until the Premises are rebuilt or made fit for the occupation and use of the Lessee.
- (2) If the Lessor does not rebuild the Premises or make them fit for the use and occupation of the Lessee within a reasonable time then either party may terminate this Lease by one month's notice in writing to the other without right or claim for damage by reason of the termination of the Lease but without prejudice to the rights of either party for any prior breach of or failure to comply with a provision of this Lease.
- (3) Nothing in this Lease imposes on the Lessor any obligation to rebuild the Premises or to make the Premises fit for the use and occupation of the Lessee.

## **5.4 Entry by Lessor**

If the Lessee fails to duly and punctually observe or perform any provision of this Lease the Lessor is entitled to carry out the observance or performance of the provision and for that purpose the Lessor or the Lessor's architects, servants, agent, or workmen may if necessary enter the Premises and the cost and expense incurred in the observance or performance together with interest thereon at a rate of 2% per annum

greater than the Rate of Interest is to be a debt due by the Lessee to the Lessor and is to be payable on demand and may be recovered by the Lessor in the same manner as if the debt were for rent due under this Lease in arrears by action in law and such cost expense and interest is to be a charge on the term.

#### **5.5 Works by Lessor**

(1) The Lessor may by itself or its agents at all reasonable times enter the Premises or any part of the Premises for any one or more of the following purposes:

- (a) complying with the terms of any legislation affecting the Premises and any notices served on the Lessor or Lessee by any statutory, licensing, municipal or other competent authority;
- (b) carrying out any repairs, alterations or works of a structural nature;
- (c) installing any services such as air-conditioning apparatus, automatic fire sprinklers, gas pipes, water pipes, drainage pipes, cables or electrical wiring;
- (d) making any repairs which the Lessor may think necessary to the Premises;
- (e) making any improvements or alterations to the adjoining Premises which the Lessor may consider necessary;
- (f) taking inventories of fixtures;
- (g) exercising the powers and authorities of the Lessor under this Lease,

provided that, except in the case of an emergency, the Lessor is to give to the Lessee at least 7 days' prior notice orally or in writing.

(2) In carrying out the works referred to in this clause the Lessor is not to cause unnecessary interference with the use of the Premises by the Lessee.

#### **5.6 Holding over**

If the Lessee holds over the Premises upon the expiry of the Term then a tenancy from year to year is not to be presumed but the tenancy in that event is to be and continue to be a tenancy from month to month at the rental then payable but otherwise upon the terms and conditions contained in this Lease insofar as they are applicable and is to be determinable at the expiration of one month's notice by either party to the other at any time.

#### **5.7 No waiver**

(1) No waiver (whether express or implied) by the Lessor of any breach of any covenant, obligation or provision contained or implied in this Lease is to operate as a waiver of any other breach of the same or any other covenant, obligation or provision contained or implied in this Lease it is not to operate as a waiver of the essentiality of any obligation which by virtue of this Lease is an essential term of this Lease.

- (2) In particular, any demand by the Lessor for, or any acceptance by the Lessor of, rent or other moneys payable under this Lease will not constitute a waiver by the Lessor of any breach of any provision in this Lease and is not to create any new tenancy between the parties.
- (3) No custom or practice which has grown up between the parties in the course of administering this Lease is to be construed so as to waive or lessen the right of the Lessor to insist on the performance by the Lessee of all or any of the Lessee's obligations under this Lease.

#### **5.8 No warranty**

- (1) This document embodies the whole transaction of leasing made by this Lease and all warranties, conditions and representations collateral or otherwise concerning the leasing whether written, oral, express or implied and whether consistent with this document or not are cancelled.
- (2) This Lease may be amended only by instruments in writing executed by the Lessor and the Lessee.
- (3) The Lessee acknowledges that it has entered into this Lease without relying on any representation or warranty by the Lessor except as stated in this clause and after satisfying itself as to the suitability of the Premises for the purpose of which the Premises are leased.

#### **5.9 Lessor's right to install services**

The Lessor reserves to itself and to its employees, agents and contractors the right to enter upon the Premises at all reasonable times with all necessary materials and appliances to erect, make, excavate, lay, or install in, on, over or under the Premises any posts, drains, pipes, conduits, cables, wires, or other things requisite for any existing or future service to the Premises together with the right to enter upon the Premises for the purpose of inspecting, removing, maintaining, altering or adding to any such things in relation to an existing service to the Premises and, in each such case the Lessor is to cause as little inconvenience and damage to the Lessee as is practicable in the circumstances.

#### **5.10 Execution of works by Lessor**

If the Lessor desires or is required to:

- (a) execute any works which by law the Lessor is bound and has been required to execute on the Premises or the Building; or
- (b) build any further storeys upon the Building; or
- (c) alter, repair, add to or re-build any part of the Premises or the Building; or
- (d) construct, erect, lay down, alter, repair, cleanse or maintain any drain ventilator, shaft, water pipe, electric wires or gas pipes in connection with or for the accommodation of the Building or any adjoining property; or
- (e) underpin; or

- (f) reinstate or re-build in case of fire,

then and in any such case the Lessor may with or without employees agents workmen and contractors and appliances enter upon the Premises and carry out such works doing as little damage to the Premises as is reasonably possible and restoring them without unreasonable delay but without making compensation for any damage or inconvenience to the Lessee provided that in each case the Lessor is to cause as little inconvenience and damage to the Lessee as is practicable in the circumstances.

#### **5.11 Notices**

- (1) Any notice or demand from the Lessor to the Lessee is to be taken to be duly served if left for the Lessee on the Premises, if posted by prepaid letter addressed to the Lessee at the address set in this Lease or if sent by facsimile machine to the Lessee's facsimile machine.
- (2) Any notice or demand from the Lessee to the Lessor is to be taken to be duly served if posted by prepaid letter addressed to the Lessor at its office.
- (3) A notice or demand posted is to be taken to be duly served at the expiration of 48 hours after the time of posting and any notice given by one party to the other may be signed on behalf of the party giving it by a director, secretary, chief executive officer or solicitor.

#### **6. ESSENTIAL TERMS**

The Lessee and the Lessor agree that each of clauses 2.3, 3.1, 3.2, 3.3, 3.14, 3.15 and 3.23 are essential terms of this Lease, and any breach or failure by the Lessee to comply with any of those clauses is to entitle the Lessor to all rights and remedies available to it in respect of breach of or failure to comply with an essential term.

#### **7. GST**

- (1) If GST is imposed or levied in respect of any supply by a party under or in accordance with this Lease (including the supply of the Premises or the supply of any goods, services, rights, benefits or other things) then the party making the supply may recover the GST Amount from the party receiving the supply in addition to the Consideration. The party making the supply must provide such invoices to the party receiving the supply as are required pursuant to the GST Legislation.

- (2) In sub-clause (1):

**"Consideration"** means any amount or consideration payable or to be provided pursuant to any provision of this Lease other than this clause;

**"GST"** means any form of goods and services tax or similar value added tax;

**"GST Amount"** means the Consideration (after deducting the GST Exempt Component) multiplied by the Rate;

**"GST Exempt Component"** means any part of the Consideration which solely relates to a supply that is free or exempt from the imposition of GST;

**"GST Legislation"** means A New Tax System (Goods and Services Tax) Act 1999 and any other legislation or regulation which imposes, levies, implements or varies a GST or any applicable ruling issued by the Commissioner of Taxation;

**"Rate"** means the rate at which GST Legislation from time to time imposes or levies GST on the relevant supply under this Lease;

**"supply"** includes supply as defined under GST Legislation.



## SCHEDULE 1

Item 1	Lessee's Name and Address:	<b>REGIONAL EARLY EDUCATION AND DEVELOPMENT INC</b> <b>43 Federal Street Narrogin WA 6312</b>
Item 2	Premises:  Lessor's Interest	<b>43 SPICA STREET SOUTHERN CROSS WA 6426</b>  <b>Owner is fee simple</b>
Item 3	Term:  <b>Commencement Date:</b>  <b>Expiry Date:</b>  Further Term:  <b>Commencement Date:</b>  <b>Expiry Date:</b>	<b>Five (5) Years</b>      <b>Five (5) Years</b>
Item 4	<b>Annual Rent payable</b>  during the Term:	<b>\$nil</b>
Item 5	<b>Manner of Payment of Rent:</b>	<b>Not applicable</b>
Item 6	<b>Permitted purpose</b>	<b>Early education and childcare services</b>

## **SCHEDULE 2 SPECIAL CONDITIONS**

### **1 Annual Financial Contribution**

- 1.1 The Lessor AGREES during the Term and for so long as the Lessee remains in possession or occupation of the premises to commit an annual financial contribution of \$7,000 (WA CPI Indexed) for the purpose of enhancing regional early education and care in the Yilgarn district.
- 1.2 The annual contribution can be applied to ensure the Lessee can fulfil its obligations under this Lease Agreement.
- 1.3 Lessee must provide to the Lessor an annual acquittal of the funds provided, with any surplus from these funds being quarantined for the purpose of enhancing regional early education and care in the Yilgarn district.

### **2 Maintenance, repair and cleaning**

#### **2.1 Generally**

- (1) The Lessee AGREES during the Term and for so long as the Lessor remains in possession or occupation of the Premises to maintain, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) and Appurtenances in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation:
  - (a) to carry out repairs or replacement that are necessary as a result of fair and reasonable wear and tear; and
  - (b) in respect of any structural maintenance, replacement or repair EXCEPT when such maintenance, repair or replacement is necessary because of any act or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises.
- (2) In discharging the obligations imposed under this subclause the Lessor shall where maintaining, replacing, repairing or cleaning:
  - (a) any electrical fittings and fixtures;
  - (b) any plumbing;
  - (c) any air-conditioning fittings and fixtures;
  - (d) any gas fittings and fixtures,

in or on the Premises use only licensed trades persons, or such trades persons as may be approved by the Lessee, which approval shall not be unreasonably withheld.

#### **2.2 Cleaning**

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish.

#### **2.3 Repair**

Unless such damage is the Lessee's responsibility pursuant to the terms of the Lease, the Lessor must promptly repair any damage to the Premises, regardless of how the damage is caused and replace any of the Lessor's fixtures and fittings which are or which become damaged.

#### 2.4 Responsibility for Securing the Premises

The Lessee must ensure the Premises, including Lessor's and Lessee's fixtures and fittings, are appropriately secured at all times.

#### 2.5 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges and trees.
- (2) The Lessor will undertake a quarterly inspection of trees to assess risk to safety and take remedial action as necessary at the Lessor's expense.
- (3) The Parties agree that any pruning of trees must be undertaken by the Lessor.
- (4) If any flora, trees or lawn dies the Lessor and Lessee will agree on the appropriate course of action which may include replacement.
- (5) The Lessee may not remove any trees, shrubs or hedges without first consulting with and obtaining the approval of the Lessor, except where necessary for urgent safety reasons.

#### 2.6 Lessor's Fixtures and Fittings

The Lessee covenants and agrees that the Lessor's Fixtures and Fittings will remain the property of the Lessor and must not be removed from the Premises at any time.

#### 2.7 Pest control

The Lessee must keep the Premises free of any pests and vermin and the cost of extermination will be borne by the Lessee.

#### 2.8 Drains

- (1) The Lessee must keep and maintain the waste pipes, drains and conduits originating in the Premises or connected thereto in a clean, clear, and free flowing condition and must pay to the Lessor upon demand the cost to the Lessor of clearing any blockage which may occur in such waste pipes, drains and conduits between the external boundaries of the Premises and the point of entry thereof into any trunk drain unless such blockage has been caused without neglect or default on the part of the Lessee.
- (2) The Lessee must not permit the drains, toilets, grease traps (if any) and other sanitary appliances on the Premises to be used for any purpose other than that for which they were constructed and must not allow any foreign matter or substance to be thrown therein.

### 3. Signage

- (1) The Lessor authorises appropriate signage relevant to demonstrate the premises undertakes the business of the Lessee, subject to any signage being removed and the premises made good at the conclusion of the use of the Premises.

### 4. Resources

- (1) The Lessor authorises the transfer of all existing assets and resources located on the Premises on the commencement of the lease term for the use of the Lessee in carrying out its permitted purpose as defined in Schedule 1, Item 6.
- (2) A full inventory of assets and resources will be undertaken by the Lessee and provided to the Lessor prior to the commencement of the Lease.

## **5. Use by others**

- (1) The Lessee may make the Premises available for use by other persons or organisations during such period or periods as may be agreed between the Lessee and such other person or organisation provided such use is consistent with the Permitted Purpose.
- (2) The Lessee shall be entitled to require such other person or organisation as shall utilise the Premises as aforesaid to pay to the Lessee a reasonable fee to cover costs associated with the use of the Premises.

EXECUTED by the parties

**THE COMMON SEAL of SHIRE OF YILGARN** )  
was hereunto affixed in the presence of: )  
)

\_\_\_\_\_  
Shire President

Date:

\_\_\_\_\_  
Chief Executive Officer

Date:

\_\_\_\_\_  
*Helen M. Creed*  
CHAIRPERSON, REGIONAL EARLY EDUCATION AND DEVELOPMENT INC

Date:



# Attachment

## 9.2.1

Financial  
Statements



**SHIRE OF YILGARN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 June 2019**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

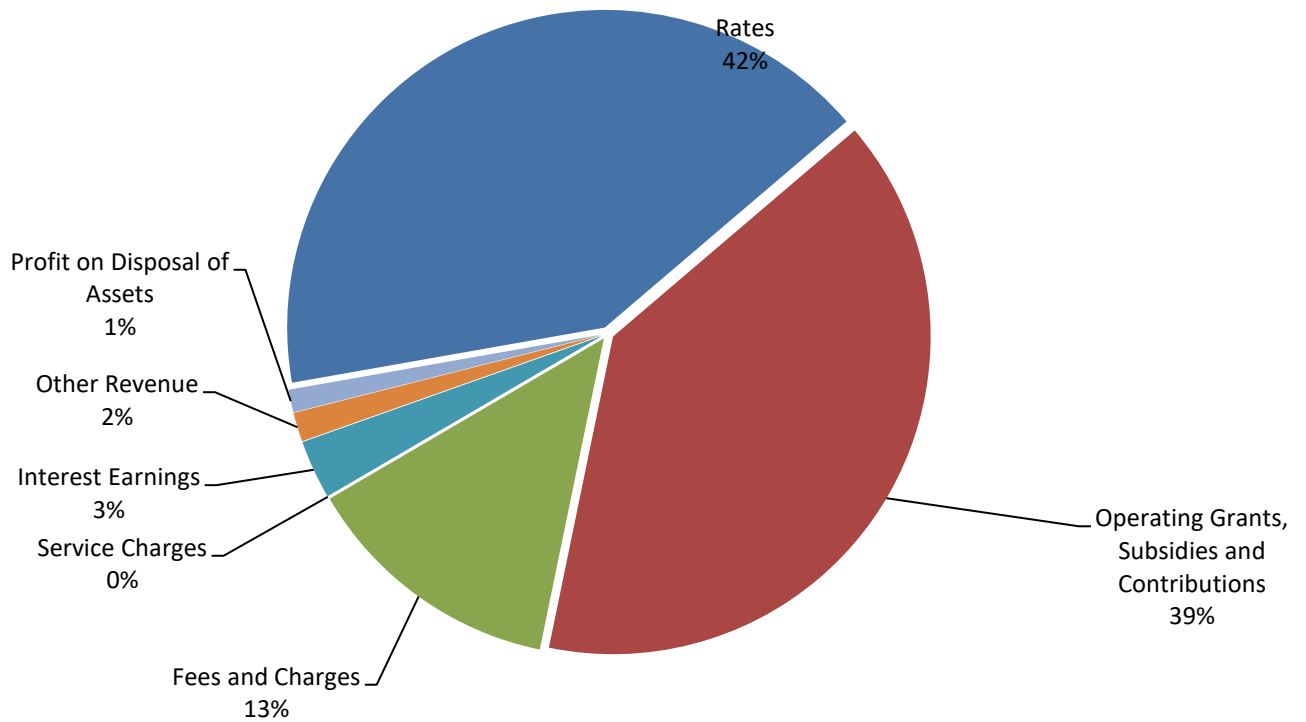
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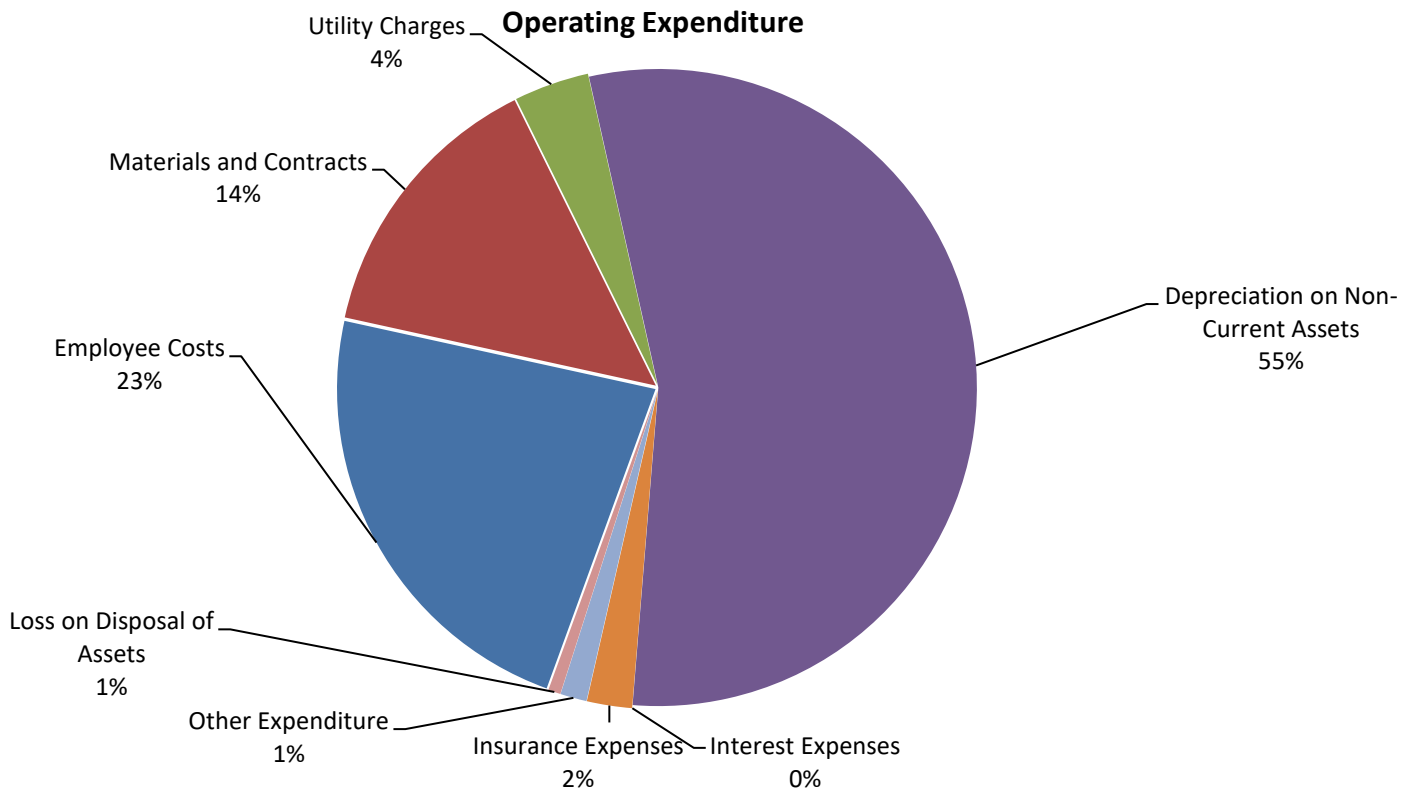


**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 30 June 2019**

**Operating Revenue**



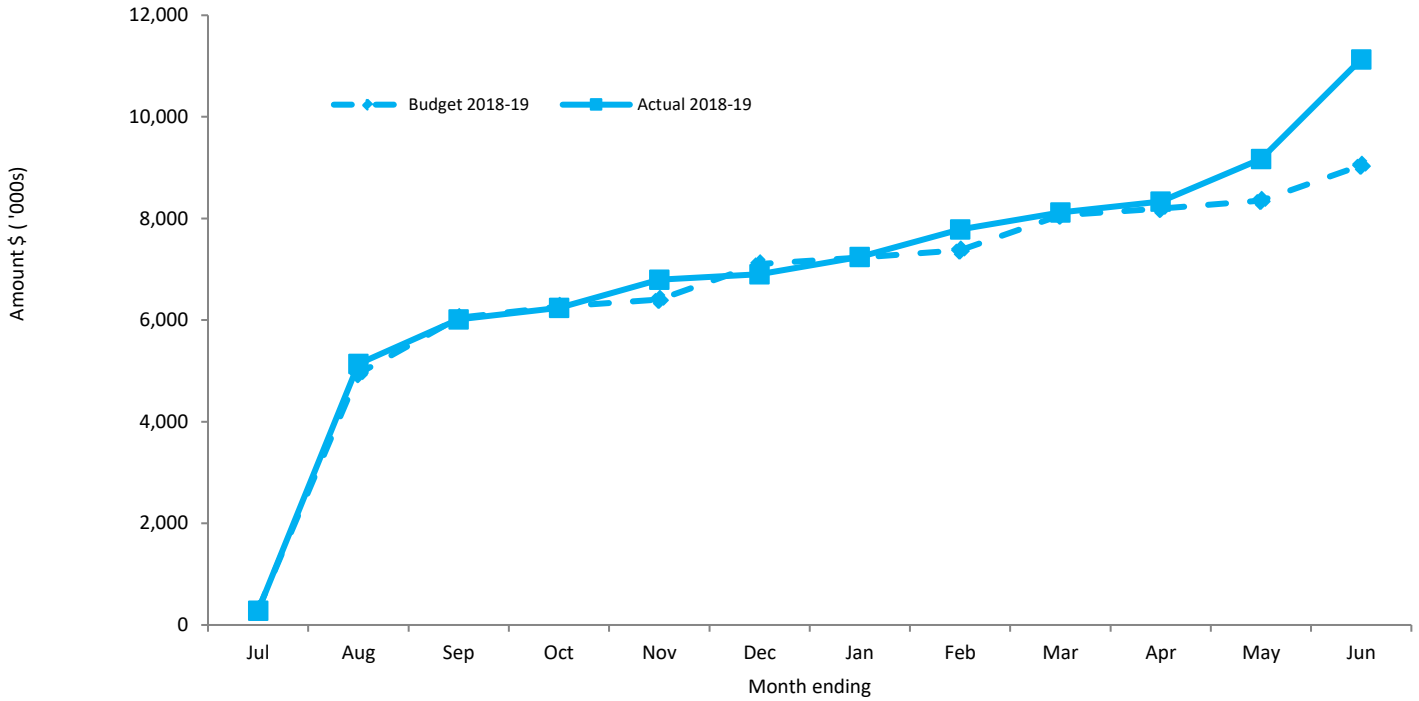
**Operating Expenditure**



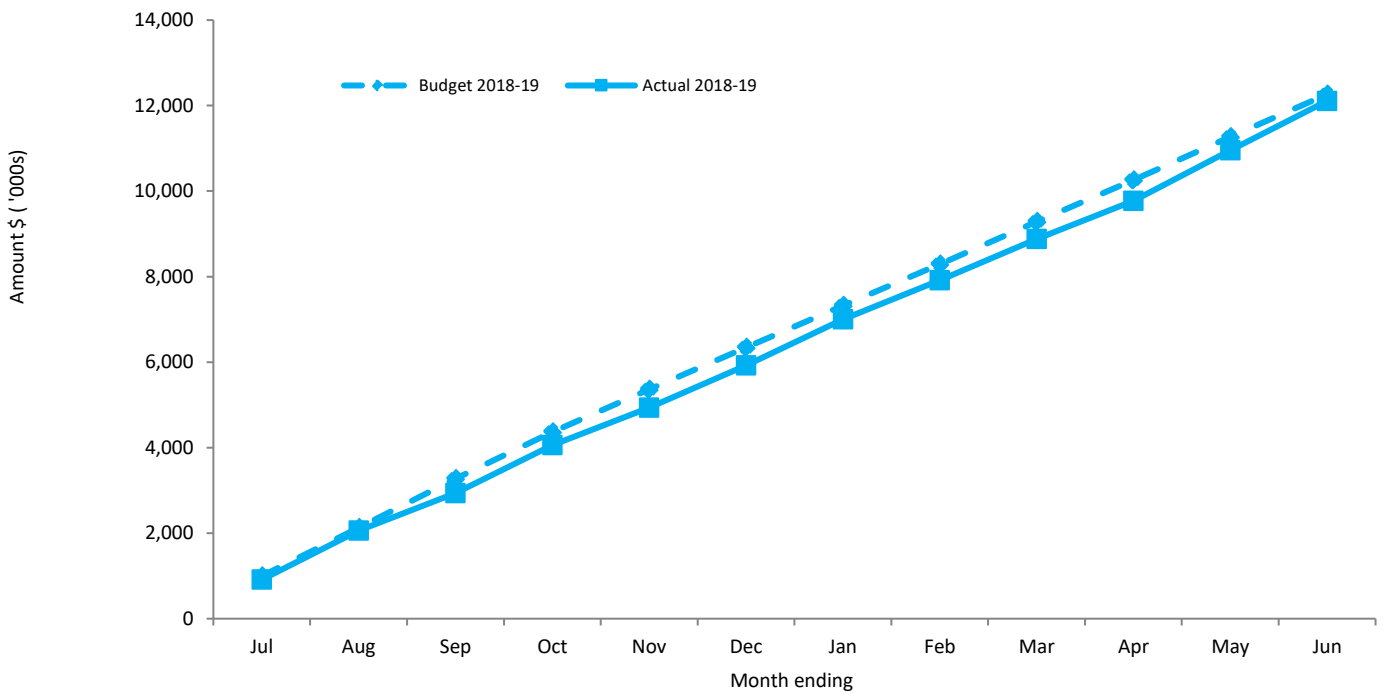
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 30 June 2019**

**Budget Operating Revenues -v- Actual (Refer Note 2)**



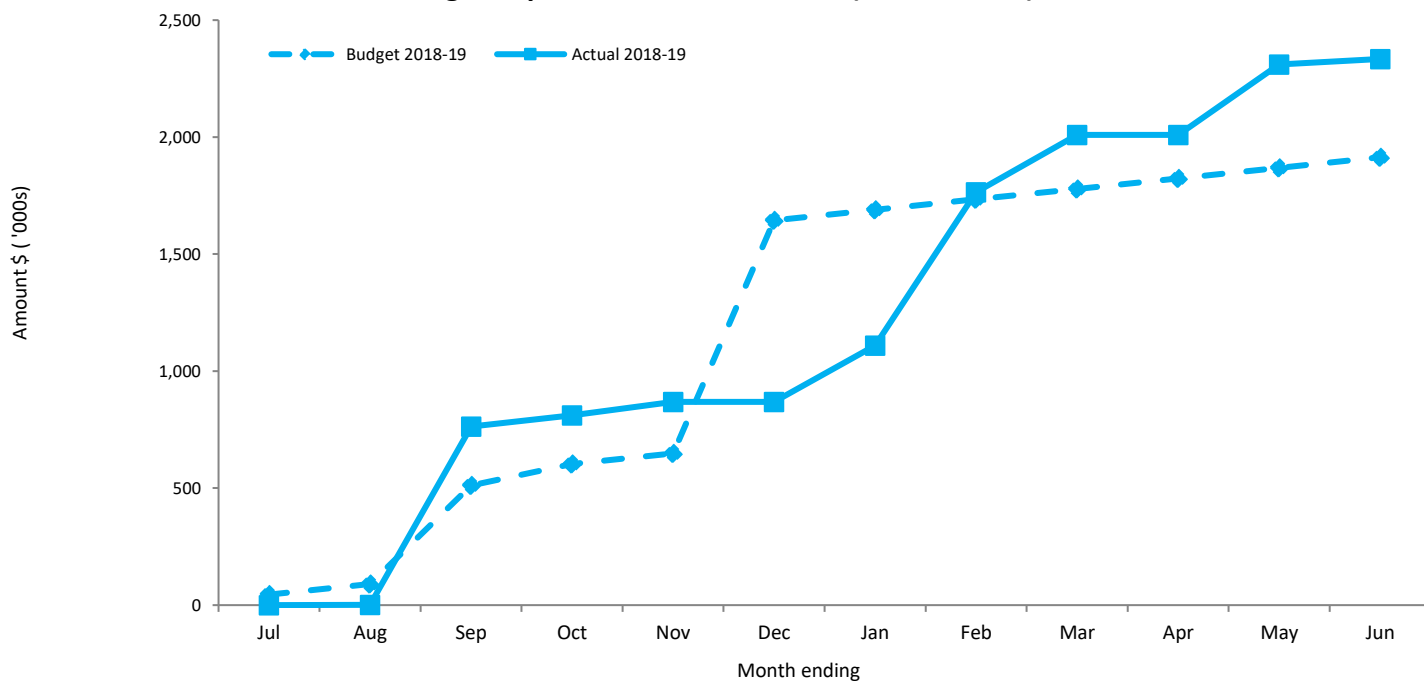
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



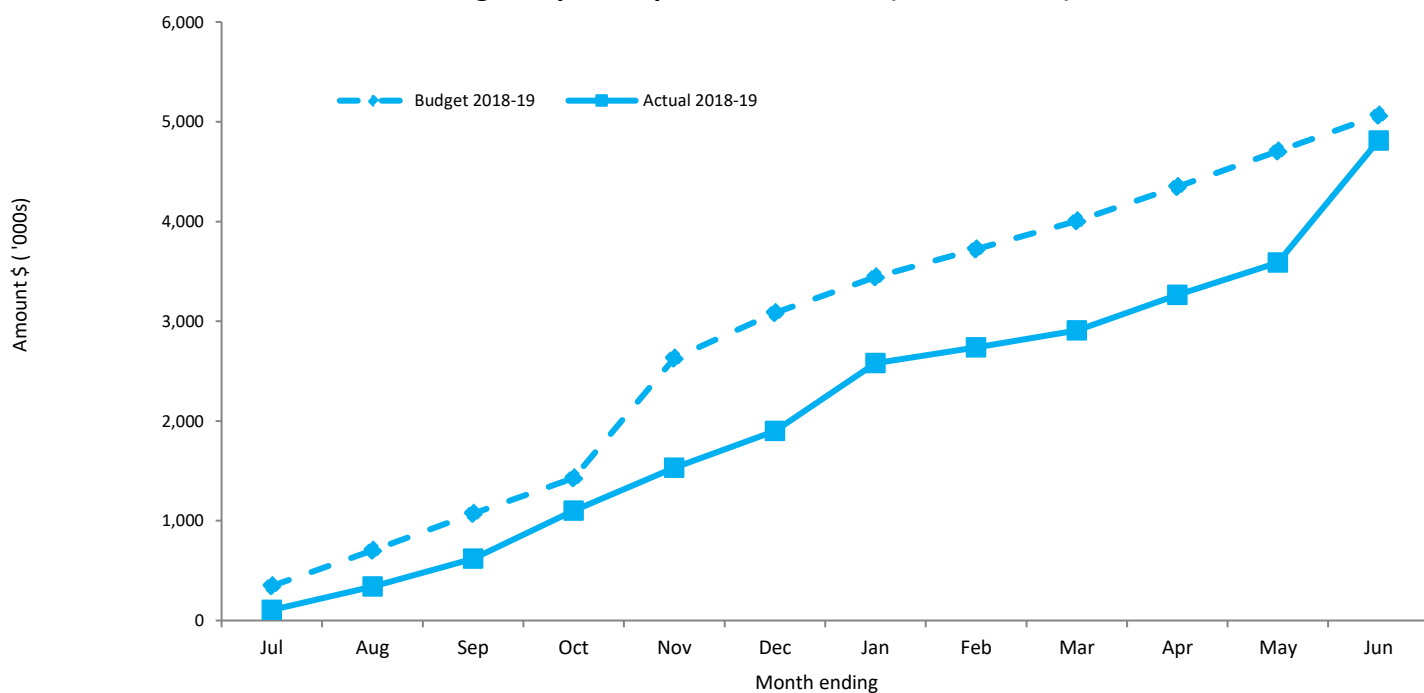
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 30 June 2019**

**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 June 2019**

		Amended	Amended YTD	YTD	Var. \$	Var. %	
	Note	Annual Budget	Budget (a)	Actual (b)	(b)-(a)	(b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	2,057,761	2,057,761	<b>3,853,268</b>	1,795,507	87%	
<b>Revenue from operating activities</b>							
Governance		0	0	<b>0</b>	0		
General Purpose Funding - Rates	9	3,901,988	3,901,988	<b>3,813,003</b>	(88,985)	(2%)	
General Purpose Funding - Other		1,755,854	1,755,854	<b>3,533,173</b>	1,777,319	101%	▲
Law, Order and Public Safety		119,110	119,110	<b>91,973</b>	(27,137)	(23%)	
Health		1,000	1,000	<b>1,076</b>	76	8%	
Education and Welfare		165,680	165,680	<b>197,694</b>	32,014	19%	▲
Housing		84,500	84,500	<b>77,783</b>	(6,717)	(8%)	
Community Amenities		580,594	580,594	<b>625,257</b>	44,663	8%	
Recreation and Culture		31,850	31,850	<b>218,783</b>	186,933	587%	▲
Transport		19,459	19,459	<b>(125,356)</b>	(144,815)	(744%)	▼
Economic Services		531,170	531,170	<b>590,912</b>	59,742	11%	▲
Other Property and Services		161,316	161,316	<b>247,843</b>	86,527	54%	▲
		<b>7,352,521</b>	<b>7,352,521</b>	<b>9,272,141</b>			
<b>Expenditure from operating activities</b>							
Governance		(464,463)	(464,463)	<b>(419,916)</b>	(44,547)	(10%)	
General Purpose Funding		(320,824)	(320,824)	<b>(242,837)</b>	(77,987)	(24%)	▼
Law, Order and Public Safety		(418,840)	(418,840)	<b>(446,513)</b>	27,673	7%	
Health		(281,767)	(281,767)	<b>(241,589)</b>	(40,178)	(14%)	▼
Education and Welfare		(568,458)	(568,458)	<b>(504,320)</b>	(64,138)	(11%)	▼
Housing		(336,771)	(336,771)	<b>(234,575)</b>	(102,196)	(30%)	▼
Community Amenities		(1,178,220)	(1,178,220)	<b>(927,223)</b>	(250,997)	(21%)	▼
Recreation and Culture		(1,896,523)	(1,896,523)	<b>(1,739,131)</b>	(157,392)	(8%)	
Transport		(5,645,252)	(5,645,252)	<b>(6,250,073)</b>	604,821	11%	▲
Economic Services		(1,027,767)	(1,027,767)	<b>(978,559)</b>	(49,208)	(5%)	
Other Property and Services		(114,827)	(114,827)	<b>(114,606)</b>	(221)	(0%)	
		<b>(12,253,712)</b>	<b>(12,253,712)</b>	<b>(12,099,342)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,094,800	6,094,800	<b>6,628,599</b>	533,799	9%	
Adjust (Profit)/Loss on Asset Disposal	8	45,139	45,139	<b>(30,349)</b>	(75,488)	(167%)	▼
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,238,748</b>	<b>1,238,748</b>	<b>3,771,049</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	1,682,715	1,682,715	<b>1,863,560</b>	180,845	11%	▲
Proceeds from Disposal of Assets	8	305,500	305,500	<b>331,584</b>	26,084	9%	
Realisation on Disposal of Asset		(305,500)	(305,500)	<b>(331,584)</b>	(26,084)	9%	
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(859,968)	(859,968)	<b>(627,028)</b>	(232,940)	(27%)	▼
Infrastructure Assets - Roads	13	(2,446,404)	(2,446,404)	<b>(2,267,917)</b>	(178,487)	(7%)	
Infrastructure Assets - Other	13	(182,217)	(182,217)	<b>(125,157)</b>	(57,060)	(31%)	▼
Plant and Equipment	13	(1,170,000)	(741,000)	<b>(1,005,621)</b>	264,621	36%	▲
Furniture and Equipment	13	(54,000)	(54,000)	<b>(54,343)</b>	343	1%	
<b>Amount attributable to investing activities</b>		<b>(3,029,874)</b>	<b>(2,600,874)</b>	<b>(2,216,506)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	1,005,148	0	<b>629,903</b>	(629,903)		▲
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	0	0	<b>0</b>	0		
Transfer to Reserves	7	(634,335)	(134,335)	<b>(1,105,448)</b>	971,113	723%	▼
<b>Amount attributable to financing activities</b>		<b>370,813</b>	<b>(134,335)</b>	<b>(475,545)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>637,448</b>	<b>561,300</b>	<b>4,932,265</b>			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 June 2019**

		Amended	Amended YTD	YTD	Var. \$	Var. %	
	Note	Annual Budget	Budget	Actual	(b)-(a)	(b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	2,057,761	2,057,761	<b>3,853,268</b>	1,795,507	87%	
<b>Revenue from operating activities</b>							
Rates	9	3,901,988	3,901,988	<b>3,813,003</b>	(88,985)	(2%)	
Operating Grants, Subsidies and Contributions	11	1,874,227	1,874,227	<b>3,622,855</b>	1,748,628	93%	▲
Fees and Charges		1,164,558	1,164,558	<b>1,225,085</b>	60,527	5%	
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		209,337	209,337	<b>275,102</b>	65,765	31%	▲
Reimbursements		57,000	57,000	<b>93,382</b>	36,382	64%	▲
Other Revenue		89,000	89,000	<b>136,155</b>	47,155	53%	▲
Profit on Disposal of Assets	8	56,411	56,411	<b>106,558</b>	50,147	89%	▲
		<b>7,352,521</b>	<b>7,352,521</b>	<b>9,272,140</b>			▲
<b>Expenditure from operating activities</b>							
Employee Costs		(3,063,858)	(3,063,858)	<b>(2,768,489)</b>	(295,369)	(10%)	
Materials and Contracts		(2,057,042)	(2,057,042)	<b>(1,724,388)</b>	(332,654)	(16%)	▼
Utility Charges		(426,892)	(426,892)	<b>(461,541)</b>	34,649	8%	
Depreciation on Non-Current Assets		(6,094,800)	(6,094,800)	<b>(6,628,599)</b>	533,799	9%	
Interest Expenses		0	0	<b>0</b>	0		
Insurance Expenses		(262,938)	(262,938)	<b>(277,287)</b>	14,349	5%	
Other Expenditure		(246,632)	(246,632)	<b>(162,780)</b>	(83,852)	(34%)	▼
Loss on Disposal of Assets	8	(101,550)	(101,550)	<b>(76,209)</b>	(25,341)	(25%)	
		<b>(12,253,712)</b>	<b>(12,253,712)</b>	<b>(12,099,292)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,094,800	6,094,800	<b>6,628,599</b>	533,799	9%	
Adjust (Profit)/Loss on Asset Disposal	8	45,139	45,139	<b>(30,349)</b>	(75,488)	(167%)	▼
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,238,748</b>	<b>1,238,748</b>	<b>3,771,098</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	1,682,715	1,682,715	<b>1,863,560</b>	180,845	11%	▲
Proceeds from Disposal of Assets	8	305,500	305,500	<b>331,584</b>	26,084	9%	
Realisation on Disposal of Asset		(305,500)	(305,500)	<b>(331,584)</b>	(26,084)	9%	
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(859,968)	(859,968)	<b>(627,028)</b>	(232,940)	(27%)	▼
Infrastructure Assets - Roads	13	(2,446,404)	(2,446,404)	<b>(2,267,917)</b>	(178,487)	(7%)	
Infrastructure Assets - Other	13	(182,217)	(182,217)	<b>(125,157)</b>	(57,060)	(31%)	▼
Plant and Equipment	13	(1,170,000)	(741,000)	<b>(1,005,621)</b>	264,621	36%	▲
Furniture and Equipment	13	(54,000)	(54,000)	<b>(54,343)</b>	343	1%	
<b>Amount attributable to investing activities</b>		<b>(3,029,874)</b>	<b>(2,600,874)</b>	<b>(2,216,506)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	1,005,148	0	<b>629,903</b>	629,903		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	0	0	<b>0</b>	0		
Transfer to Reserves	7	(634,335)	(134,335)	<b>(1,105,448)</b>	(971,113)	(723%)	▼
<b>Amount attributable to financing activities</b>		<b>370,813</b>	<b>(134,335)</b>	<b>(475,545)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>637,448</b>	<b>561,300</b>	<b>4,932,315</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 30 June 2019

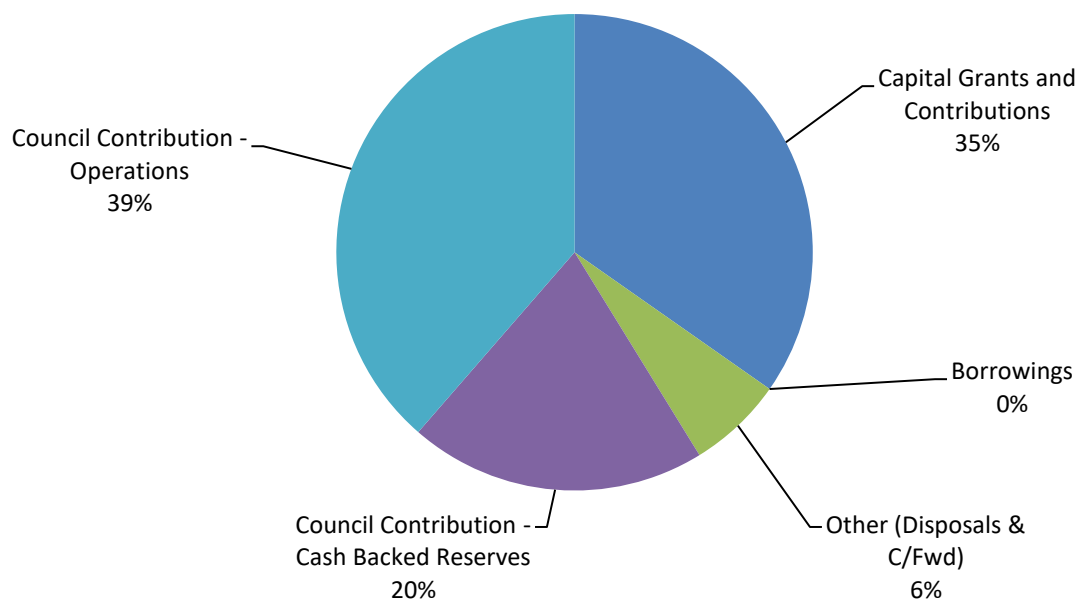
**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0
Land and Buildings	13	139,940	487,088	859,968	859,968	627,028	232,940
Infrastructure Assets - Roads	13	2,238,297	29,620	2,446,404	2,446,404	2,267,917	178,487
Infrastructure Assets - Footpaths	13	0	0	26,987	26,987	0	26,987
Infrastructure Assets - Refuse	13	33,730	0	31,200	31,200	33,730	(2,530)
Infrastructure Assets - Sewerage	13	24,928	0	49,922	49,922	24,928	24,994
Infrastructure Assets - Drainage	13	0	162	2,172	2,172	162	2,010
Infrastructure Assets - Parks & Ovals	13	711	22,807	17,749	17,749	23,518	(5,769)
Infrastructure Assets - Other	13	42,819	0	54,187	54,187	42,819	11,368
Plant and Equipment	13	1,005,621	0	741,000	1,170,000	1,005,621	(264,621)
Furniture and Equipment	13	54,343	0	54,343	54,000	54,343	0
<b>Capital Expenditure Totals</b>		<b>3,540,389</b>	<b>539,677</b>	<b>4,283,932</b>	<b>4,712,589</b>	<b>4,080,066</b>	<b>203,866</b>

**Capital acquisitions funded by:**

Capital Grants and Contributions	1,636,715	1,636,715	1,641,523
Borrowings	0	0	0
Other (Disposals & C/Fwd)	305,500	305,500	331,584
Council Contribution - Cash Backed Reserves	950,748	950,748	629,903
Council Contribution - Operations	1,390,969	1,819,626	1,477,056
<b>Capital Funding Total</b>	<b>4,283,932</b>	<b>4,712,589</b>	<b>4,080,066</b>

**Budgeted Capital Acquisitions Funding**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 1: Significant Accounting Policies**

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 1: Significant Accounting Policies**

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 1: Significant Accounting Policies**

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 1: Significant Accounting Policies**

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Recreation and Culture	186,933	587%	▲	Timing	State CLGF Swimming Pool Grant not received.
Transport	(144,815)	(744%)	▼	Permanent	Roads to Recovery funding for Fourth quarter received in full.
Economic Services	59,742	11%	▲	Permanent	Greater than expected Caravan Park income & Higher than expected standpipe water recoups
Other Property and Services	86,527	54%	▲	Permanent	16/17 & 17/18 Hanking Marvel Loch payments received
<b>Operating Expense</b>					
General Purpose Funding	(77,987)	(24%)	▼	Timing	Expenditure delayed
Health	(40,178)	(14%)	▼	Timing	Expenditure delayed
Education and Welfare	(64,138)	(11%)	▼	Timing	Schedule wide expenditure unders
Housing	(102,196)	(30%)	▼	Timing	Schedule wide expenditure unders
Community Amenties	(250,997)	(21%)	▼	Permanent	Depreciation on Storm Water Drainage Infrastructure
Transport	604,821	11%	▲	Timing	Increase in Infrastructure - Roads depreciation due to initial incorrect valuations. Currently being investigated and
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	180,845	11%	▲	Permanent	Greater than expected MRWA Direct Grant received
<b>Capital Expenses</b>					
Land and Buildings	(232,940)	(27%)	▼	Timing	Program wide expenditure unders
Infrastructure - Public Facilities	(57,060)	(31%)	▼	Timing	Works delayed.
Infrastructure - Footpaths	264,621	36%	▲	Timing	Works completed
<b>Financing</b>					

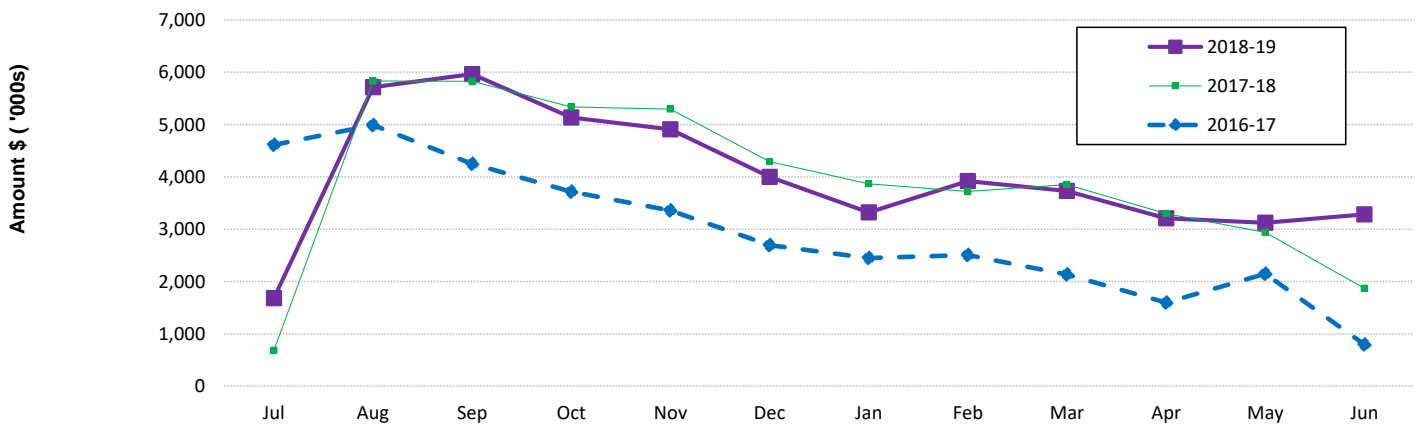
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 3: Net Current Funding Position**

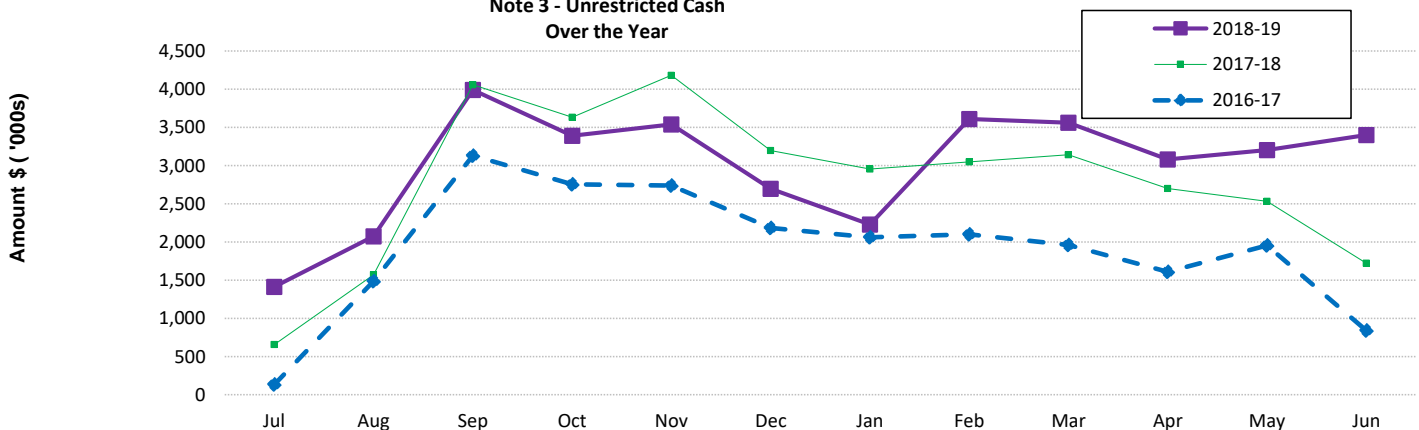
Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 Jun 2018	This Time Last Year 30 Jun 2018	Current 30 Jun 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	1,721,507	1,721,507	3,401,053
Cash Restricted	4	6,106,216	6,106,216	6,581,762
Receivables - Rates	6	771,890	771,890	459,689
Receivables - Other	6	34,226	34,226	57,860
Interest/ATO Receivable/Trust		42,116	42,116	46,997
Loans Receivable-Clubs/Institutions		6,000	6,000	0
Inventories		39,137	39,137	29,909
		8,721,092	8,721,092	10,577,269
<b>Less: Current Liabilities</b>				
Payables		(275,075)	(275,075)	(204,267)
Provisions		(474,600)	(276,039)	(222,267)
		(749,676)	(551,115)	(426,534)
Less: Cash Reserves	7	(6,106,216)	(6,106,216)	(6,581,761)
Less: Loans Receivables - Clubs/Institutions		(6,000)	(6,000)	(6,000)
Add back Leave Reserve		198,561	198,561	290,294
<b>Net Current Funding Position</b>		<b>2,057,761</b>	<b>2,256,322</b>	<b>3,853,268</b>

**Note 3 - Liquidity Over the Year**



**Note 3 - Unrestricted Cash Over the Year**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Muni Funds - Bank Working Acc	55,619			55,619	Westpac	0.10%	At Call
Muni Funds - Bank Investment Acc	2,004,047			2,004,047	Westpac	0.40%	At Call
Trust Fund Bank			322,606	322,606	Westpac	0.10%	At Call
Cash On Hand	1,350			1,350			
<b>(b) Term Deposits</b>							
Muni Funds - Notice Saver (31 Days)	1,340,037			1,340,037	Westpac	2.35%	31 Days from Call
Muni Funds - Notice Saver (60 Days)				0	Westpac	2.40%	60 Days from Call
Muni Funds - Notice Saver (90 Days)				0	Westpac	2.45%	90 Days from Call
Reserve Funds - Notice Saver (90 Days)		6,581,762		6,581,762	Westpac	2.45%	90 Days from Call
<b>Total</b>	<b>3,401,053</b>	<b>6,581,762</b>	<b>322,606</b>	<b>10,305,421</b>			

**Comments/Notes - Investments**

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
				\$	\$	\$	\$	
<b>Budget Adoption</b>			<b>Opening Surplus(Deficit)</b>			<b>(19,977)</b>	<b>19,977</b>	
<b>Budget Amendments Previously Approved</b>								
Nil								
<b>Budget Amendments Resulting From Review</b>								
<u>03. General Purpose Funding</u>								
E03114	Valuation Expenses	11/2019	Operating Expenses		40,000		<b>59,977</b>	GRV Revaluation Expenditure Incurred Late June 2018
E03115	Legal Expenses	11/2019	Operating Expenses			33,000	<b>26,977</b>	Increased Expenditure associated with Rates Collection
R03200	Grants Commission General	11/2019	Operating Revenue		434,871		<b>461,848</b>	Final Grants Notification - Increase over Budget
R03201	Grants Commission Roads	11/2019	Operating Revenue			62,768	<b>399,080</b>	Final Grants Notification - Decrease over Budget
<u>04. Governance</u>								
E04118	Chamber Maintenance	11/2019	Operating Expenses			5,000	<b>(5,000)</b>	Upgrade to Chambers AV system
E04122	Audit Fees	11/2019	Operating Expenses			20,000	<b>(25,000)</b>	Increased costs RE accounting for donated assets
<u>05. Law, Order &amp; Public Safety</u>								
E05254	Moorine Rock Fire Shed Construction	11/2019	Capital Expenses		5,000		<b>5,000</b>	Reduced Grant for Moorine Rock Appliance Shed
R05243	Contrib From Fesa (New Assets)	11/2019	Operating Revenue			5,000	<b>0</b>	Reduced Grant for Moorine Rock Appliance Shed
<u>07. Health</u>								
E07416	Provision Of Medical Services (To Be Reimbursed From Trust)	11/2019	Operating Expenses			12,000	<b>(12,000)</b>	Allow for Cash Contribution in Lieu of Vehicle
R07403	Other Health Income (Gst Free)	11/2019	Operating Revenue			5,000	<b>(17,000)</b>	Removal of Budget Allocation
<u>08. Education &amp; Welfare</u>								
R08300	Grant Funding - Senior Citizens	11/2019	Operating Revenue				<b>0</b>	
E08214	Sx Playgroup Build Maintenance	11/2019	Operating Expenses			4,000	<b>(4,000)</b>	Cap off Water & Sewer, make available power
E08350	Senior Citizens Centre - Capital	11/2019	Capital Expenses		6,000		<b>2,000</b>	Budget Reduction due to General Cost Savings

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
<u>09. Housing</u>								
E09153	37 Taurus St - Capital	11/2019	Capital Expenses			15,000	<b>(15,000)</b>	Increased Remedial Works Required
E09251	2 Libra Place - Land & Buildings Capital	11/2019	Capital Expenses			2,500	<b>(17,500)</b>	Additional Allocation Required to Complete Works
R09509	Rent - 3/50 Antares Street	11/2019	Operating Revenue			6,500	<b>(24,000)</b>	Reduction in Income due to Non Occupancy
<u>10. Community Amenities</u>								
E10450	Marvel Loch Sewerage Scheme Upgrade	11/2019	Capital Expenses		10,000		<b>10,000</b>	Antisipated Expenditure not Required
E10610	Town Planning Scheme - Other	11/2019	Operating Expenses			3,000	<b>7,000</b>	Antisipated increased Application Numbers
J10711	Rotary Park - Capital	11/2019	Operating Expenses			5,000	<b>2,000</b>	Increased Costs associated with Rotunda
E10750	Construction Of Public Toilets	11/2019	Capital Expenses			30,000	<b>(28,000)</b>	Constellation Park Public Toilets from Sch 11 + \$5k
E10842	Purchase - Community Bus	11/2019	Capital Expenses		45,000		<b>17,000</b>	Lower than expected cost of replacement
E10904	Depreciation	11/2019	Capital Expenses	(2,860,200)			<b>17,000</b>	Transfer of Asset D0003 - Open Drainage to Roads
J10901	Southern Cross Town Drainage - Infrastructure Capital	11/2019	Operating Expenses		12,000		<b>29,000</b>	Expenditure not Required
R10412	Reimbursements/Refunds	11/2019	Operating Revenue			7,500	<b>21,500</b>	Double up - See R14733 - Hanking Camp Income
R10705	Grants, Subsidies & Contributions	11/2019	Operating Revenue		8,800		<b>30,300</b>	Grant Income for Constellation Park Public Toilets
<u>11. Recreation &amp; Culture</u>								
E11201	Swimming Pool Salaries	11/2019	Operating Expenses			46,150	<b>(46,150)</b>	Pool Manager Back Pay
E11202	Swimming Pool Superannuation	11/2019	Operating Expenses			10,000	<b>(56,150)</b>	Pool Manager Back Pay
E11250	Swimming Pool - Land & Buildings Capital	11/2019	Capital Expenses			150,000	<b>(206,150)</b>	Commence Planning & Design Work for Pool Complex
J11310	Sports Complex - Operation	11/2019	Operating Expenses			9,500	<b>(215,650)</b>	Amendment for Bulk Recycling Bins located at Complex
J11320	Southern Cross Golf Club	11/2019	Operating Expenses			1,000	<b>(216,650)</b>	Additional Minor Expenditure Required
SPORT3	Playground	11/2019	Capital Expenses		25,000		<b>(191,650)</b>	Moves Budget Allocation to Schedule 10: Com Amen
<u>12. Transport</u>								
E12204	Infrastructure Depreciation	11/2019	Operating Expenses	938,000			<b>0</b>	Open Drainage Asset Trn from Drainage to Roads
J12206	Depot / Workshop Maintenance	11/2019	Operating Expenses			6,000	<b>(6,000)</b>	Additional Budget Allocation
AERO1	Airport Terminal	11/2019	Operating Expenses			13,000	<b>(19,000)</b>	Replacement of Aerodrome UPS due to Failure
R12101	Mrwa Direct Grant	11/2019	Operating Revenue		123,136		<b>104,136</b>	Grant Greater than Original Notification
R12401	Local User Fees	11/2019	Operating Revenue			3,000	<b>101,136</b>	China Southern no longer using facilities
<u>13. Economic Services</u>								



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 5: Budget Amendments**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	
J13203	Caravan Park Improvements - Land & Buildings Capital	11/2019	Operating Expenses		35,000		35,000	Antisipated lower than expected cost of works
<u>14. Other Property &amp; Services</u>								
E14645	Consultants	11/2019	Operating Expenses			40,000	(40,000)	Work on IP&R and End of Year Support
J14601	Administration Centre - Land & Buildings Capital	11/2019	Operating Expenses		17,000		(23,000)	Reduction in Scope of Works for Admin Centre
E14653	Digital Infrastructure Upgrade - Capital	11/2019	Operating Expenses			27,000	(50,000)	Large Plan Printer/Scanner & Addition to Server
R14711	Transfer From Plant Reserve	11/2019	Capital Revenue			37,000	(87,000)	Lower Plant Expenditure Incurred
R14722	Transfer From Sx Landfill Reserve	11/2019	Capital Revenue			7,400	(94,400)	Lower Cost of Equipment Incurred
R14725	Transfer From Community Bus Reserve	11/2019	Capital Revenue			10,000	(104,400)	Lower Cost of Community Bus Incurred
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>(1,922,200)</b>	<b>761,807</b>	<b>556,341</b>	<b>(53,633)</b>	

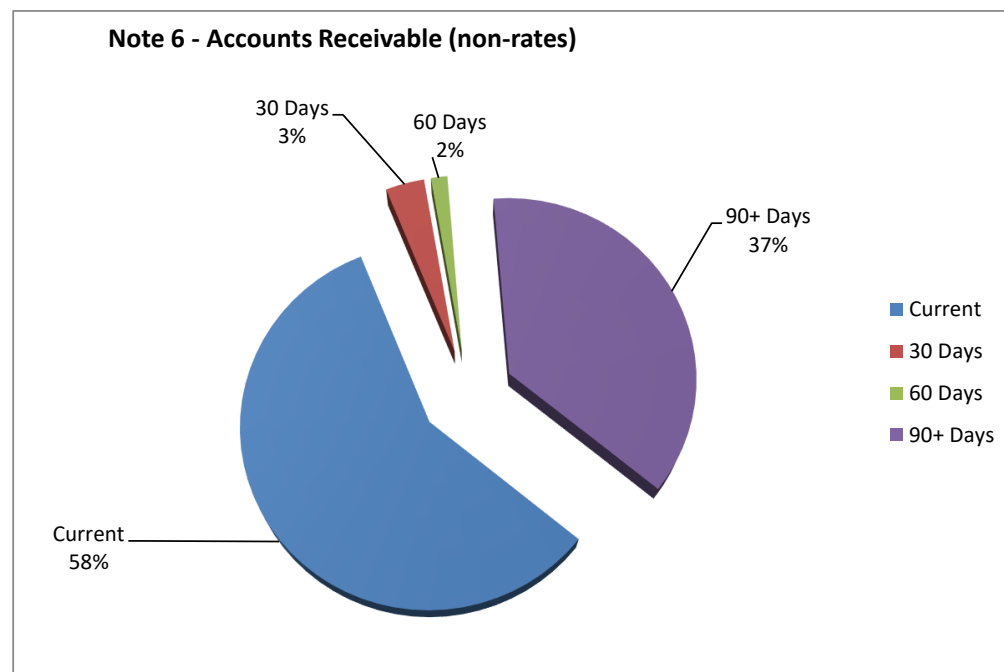
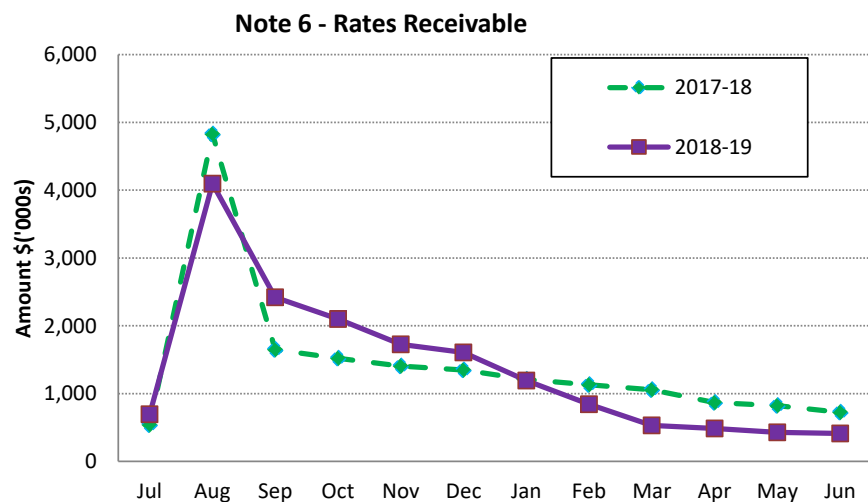
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 6: Receivables**

Receivables - Rates Receivable	30 Jun 2019	30 June 2018
	\$	\$
Opening Arrears Previous Years	777,380	539,148
Levied this year	3,834,295	3,686,019
<u>Less</u> Collections to date	(4,146,496)	(3,447,787)
Equals Current Outstanding	<b>465,179</b>	<b>777,380</b>
<b>Net Rates Collectable</b>	<b>465,179</b>	<b>777,380</b>
% Collected	89.91%	81.60%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	33,573	1,981	840	21,466	57,860
<b>Balance per Trial Balance</b>					
Sundry Debtors					57,860
Receivables - Other					0
<b>Total Receivables General Outstanding</b>					<b>57,860</b>

Amounts shown above include GST (where applicable)



**Comments/Notes - Receivables General**

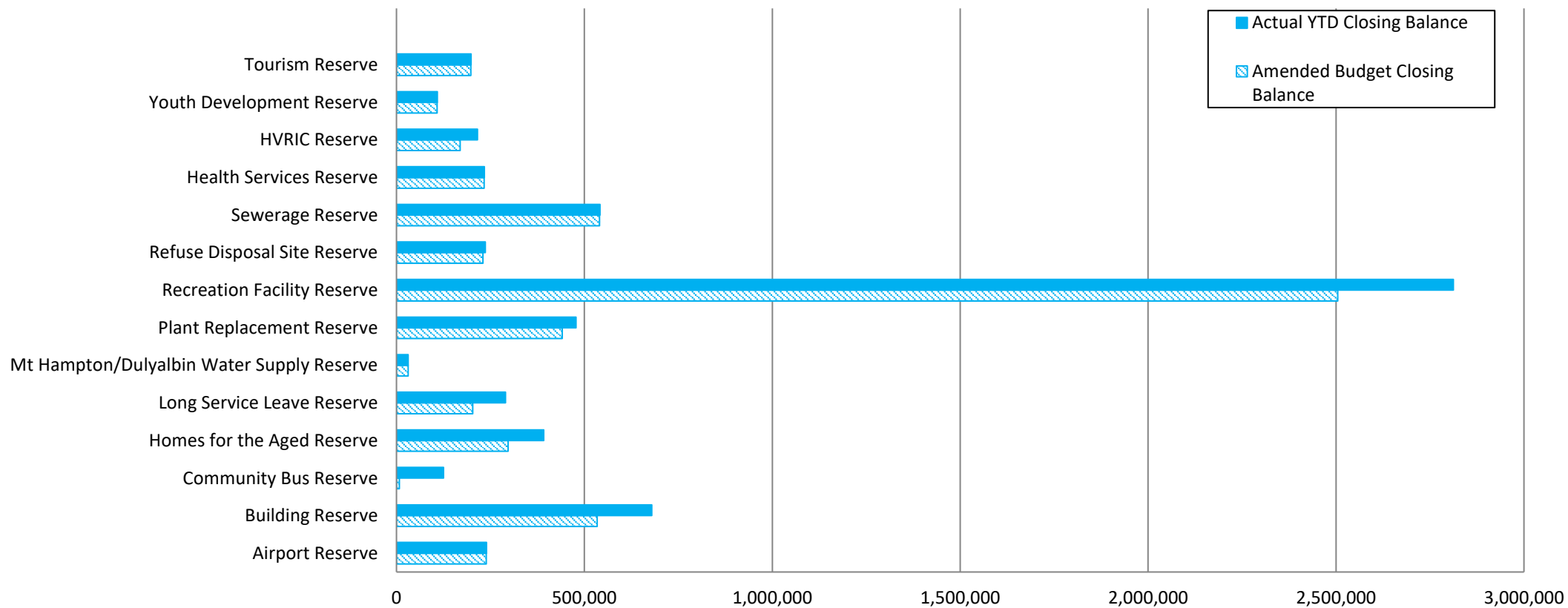
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 7: Cash Backed Reserve**

<b>Name</b>	<b>Opening Balance</b>	<b>Amended Budget Interest Earned</b>	<b>Actual Interest Earned</b>	<b>Amended Budget Transfers In (+)</b>	<b>Actual Transfers In (+)</b>	<b>Amended Budget Transfers Out (-)</b>	<b>Actual Transfers Out (-)</b>	<b>Amended Budget Closing Balance</b>	<b>Actual YTD Closing Balance</b>
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	233,865	5,145	5,888	0	0	0	0	239,010	239,753
Building Reserve	778,967	17,137	18,423	0	0	(262,165)	(118,000)	533,939	679,390
Community Bus Reserve	122,260	2,690	3,078	0	0	(117,500)	0	7,450	125,339
Homes for the Aged Reserve	381,977	8,403	9,617	0	0	(93,483)	0	296,897	391,595
Long Service Leave Reserve	198,561	4,368	5,140	0	110,695	0	(24,103)	202,929	290,294
Mt Hampton/Dulyalbin Water Supply Reserve	30,509	671	768	0	0	0	0	31,180	31,277
Plant Replacement Reserve	731,906	16,102	15,705	0	0	(307,000)	(270,000)	441,008	477,612
Recreation Facility Reserve	1,961,271	43,148	50,685	500,000	800,000	0	0	2,504,419	2,811,956
Refuse Disposal Site Reserve	445,326	9,797	9,016	0	0	(225,000)	(217,800)	230,123	236,542
Sewerage Reserve	528,409	11,625	13,304	0	0	0	0	540,034	541,713
Health Services Reserve	228,061	5,017	5,742	0	0	0	0	233,078	233,803
HVRIC Reserve	165,607	3,643	0	0	49,844	0	0	169,250	215,451
Youth Development Reserve	105,856	2,329	2,665	0	0	0	0	108,185	108,521
Tourism Reserve	193,641	4,260	4,876	0	0	0	0	197,901	198,517
	<b>6,106,216</b>	<b>134,335</b>	<b>144,909</b>	<b>500,000</b>	<b>960,539</b>	<b>(1,005,148)</b>	<b>(629,903)</b>	<b>5,735,403</b>	<b>6,581,761</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
1864	GRADER - JOHN DEERE 770G - YL 672	134,501	85,000		(49,501)	145,752	70,000		(75,752)
1891	UTE - 2013 MAZDA BT-50 2WD TRAYTOP - YL363					9,412	18,000	8,588	
1995	UTE - 2015 TOYOTA LANDCRUISER 70 SC - YL38	24,743	46,818	22,075		29,304	35,000	5,696	
2002	UTE - 2015 TOYOTA LANDCRUISER WORKMATE - YL5067	15,745	43,455	27,709		18,725	35,000	16,275	
2005	UTE - 2015 TOYOTA HILUX - YL13	20,963	28,182	7,218		24,312	20,000		(4,312)
P5142	TRUCK - 2013 FUSO FIGHTER 1024 CAB CHASSIS - YL329	44,006	35,000		(9,006)	45,993	35,500		(10,493)
P5138	BUS - FUSO ROSA STANDARD 4.9L MANUAL - YL 414	44,976	27,273		(17,703)	45,993	35,000		(10,993)
2007	2016 TOYOTA KLUGER GRANDE AWD - YL1	0	32,273	32,273		10,248	32,000	21,752	
2010	UTE - 2016 FORD XSL RANGER DUAL 4X4 - YL252	15,886	29,948	14,062		20,900	25,000	4,100	
T0012	BOOM SPRAY - SKELETON WEED LAD	416	3,636	3,220		0	0	0	0
		<b>301,235</b>	<b>331,584</b>	<b>106,558</b>	<b>(76,209)</b>	<b>350,639</b>	<b>305,500</b>	<b>56,411</b>	<b>(101,550)</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual				Amended Budget			
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
GRV - Residential/Industrial	11.1773	392	3,315,342	382,628	1,447	0	384,075	370,565	0	0	370,565
GRV - Commercial	7.8681	24	812,765	72,510	8,112	0	80,622	63,949	0	0	63,949
GRV - Minesite	15.7362	4	529,564	83,333	0	0	83,333	83,333	0	0	83,333
GRV - Single Persons Quarters	15.7362	9	1,963,619	121,896	0	0	121,896	308,999	0	0	308,999
UV - Rural	1.7487	373	96,415,231	1,681,173	(15,656)	0	1,665,517	1,686,055	0	0	1,686,055
UV - Mining Tenement	17.3058	289	7,600,381	1,357,362	41,481	0	1,398,843	1,315,303	0	0	1,315,303
<b>Sub-Totals</b>		<b>1,091</b>	<b>110,636,902</b>	<b>3,698,902</b>	<b>35,384</b>	<b>0</b>	<b>3,734,286</b>	<b>3,828,204</b>	<b>0</b>	<b>0</b>	<b>3,828,204</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	\$										
GRV - Residential/Industrial	500.00	123	171,997	60,000	(500)	0	59,500	61,500	0	0	61,500
GRV - Commercial	400.00	15	20,061	6,000	0	0	6,000	6,000	0	0	6,000
GRV - Minesite	400.00	3	400	1,200	0	0	1,200	1,200	0	0	1,200
GRV - Single Persons Quarters	400.00	1	400	400	0	0	400	400	0	0	400
UV - Rural	400.00	39	331,445	15,600	0	0	15,600	15,600	0	0	15,600
UV - Mining Tenement	400.00	240	266,009	100,691	4,691	0	105,382	96,000	0	0	96,000
<b>Sub-Totals</b>		<b>421</b>	<b>790,312</b>	<b>183,891</b>	<b>4,191</b>	<b>0</b>	<b>188,082</b>	<b>180,700</b>	<b>0</b>	<b>0</b>	<b>180,700</b>
		<b>1,512</b>	<b>111,427,214</b>	<b>3,882,793</b>	<b>39,575</b>	<b>0</b>	<b>3,922,368</b>	<b>4,008,904</b>	<b>0</b>	<b>0</b>	<b>4,008,904</b>
Concession							(102,875)				(140,000)
<b>Amount from General Rates</b>							<b>3,819,493</b>				<b>3,868,904</b>
Ex-Gratia Rates							33,086				33,085
							<b>3,852,579</b>				<b>3,901,989</b>

**Comments - Rating Information**

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 10: Information on Borrowings**

*(a) Debenture Repayments*

The Shire of Yilgarn has no loan borrowings in 2018/19.

*(b) New Debentures*

The Shire of Yilgarn has not budgeted to raise any new budgeted funds during 2018/19.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Capital	YTD Budget	Annual Budget (d)	Expected (d)+(e)	YTD Actual Revenue	(Expended) (c)	Unspent Grant (a)+(b)+(c)
				\$	\$	\$			\$	\$	\$
<b>General Purpose Funding</b>											
Grants Commission - General	WALGGC	Operating	0	871,430	0	871,430	871,430	871,430	1,689,640	(1,689,640)	0
Grants Commission - Roads	WALGGC	Operating	0	664,087	0	664,087	664,087	664,087	1,540,222	(1,540,222)	0
<b>Law, Order and Public Safety</b>											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	54,510	0	54,510	54,510	54,510	45,348	(45,348)	0
<b>Education &amp; Welfare</b>											
DRD Grant - Community Resource Centre Operations	Regional Development	Operating - Tied	3,240	0	0	92,000	0	0	100,770	(100,770)	3,240
Centrelink Commissions	Centrelink	Operating	0	5,000	0	5,000	5,000	5,000	6,241	(6,241)	0
Sport & Recreation Grant - Kidsport	Dept. Sport & recreation	Operating - Tied	0	1,000	0	1,000	1,000	1,000	280	(280)	0
Grant - Seniors Week	Council on the Aged	Operating - Tied	0	800	0	800	800	800	970	(889)	81
<b>Community Amenities</b>											
Grants - Various Community Development Programs	Various	Operating	Various	1,000	0	1,000	1,000	1,000	0	(889)	0
<b>Recreation and Culture</b>											
Sport & Recreation Grant - Swimming Pool	Dept. Sport & recreation	Operating - Tied	0	0	0	0	0	0	175,746	0	175,746
DRD Community Chest Grant - Outdoor Fitness Centre	Regional Development	Non-operating	0	0	0	0	0	0	0	0	0
Mt Hampton Tennis Club - Facility Upgrade Contrib.	Mt Hampton Tennis Club	Non-operating	0	0	0	0	0	0	0	(40,410)	0
<b>Transport</b>											
Main Roads - Direct Grant	Main Roads WA	Non-operating	0	0	320,067	320,067	320,067	320,067	320,067	(320,067)	0
HVRIC - WA Salt	WA Salt	Non-operating	0	0	45,000	45,000	45,000	45,000	49,844	(49,844)	0
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	541,618	541,618	541,618	541,618	541,618	(541,618)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	730,030	730,030	730,030	730,030	729,994	(729,994)	0
								0	9,401	(9,401)	0
<b>Economic Services</b>											
Biodiversity Fund Project - Saly Bush Trees	Dept. of the Environment	Operating - Tied	0	0	0	0	0	0	3,240	(13,851)	0
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating - Tied	0	175,000	0	175,000	175,000	175,000	175,000	(175,827)	0
<b>TOTALS</b>			<b>3,240</b>	<b>1,772,827</b>	<b>1,636,715</b>	<b>3,501,542</b>	<b>3,409,542</b>	<b>3,409,542</b>	<b>5,388,381</b>	<b>(5,265,291)</b>	<b>179,067</b>
<b>SUMMARY</b>											
Operating	Operating Grants, Subsidies and Contributions			1,541,517	0	1,541,517	1,541,517	1,541,517	3,236,103	(3,236,992)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions			3,240	231,310	0	323,310	231,310	501,354	(336,965)	179,067
Non-operating	Non-operating Grants, Subsidies and Contributions			0	0	1,636,715	1,636,715	1,636,715	1,641,523	(1,681,933)	0
<b>TOTALS</b>			<b>3,240</b>	<b>1,772,827</b>	<b>1,636,715</b>	<b>3,501,542</b>	<b>3,409,542</b>	<b>3,409,542</b>	<b>5,378,980</b>	<b>(5,255,890)</b>	<b>179,067</b>



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**



















**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Jun 2019
	\$	\$	\$	\$
Police Licensing	5,757	562,796	(562,796)	5,757
Builders Levy	5,340	3,006	(1,749)	6,597
Transwa Bookings	3,789	12,810	(11,407)	5,192
Staff Personal Dedns	42,937	38,185	(40,558)	40,564
Housing Tenancy Bonds	10,660	1,180	(220)	11,620
Hall Hire Bonds And Deposits	3,108	0	0	3,108
Security Key System - Key Bonds	1,530	700	(550)	1,680
Skeleton Weed	53,887	0	0	53,887
Clubs & Groups	2,754	4,417	(4,906)	2,265
Third Party Contributions	6,548	828	(1,038)	6,338
Rates Overpaid	15,756	7,868	(4,970)	18,654
Medical Services Provision	107,093	0	0	107,093
YBTC Sinking Fund	26,664	6,666	0	33,330
SXFC Sinking Fund	2,000	1,000	0	3,000
Museum Trust	15,813	7,717	0	23,530
	<b>303,636</b>	<b>647,173</b>	<b>(628,194)</b>	<b>322,615</b>









**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 Level of completion indicator, please see table at the end of this note for further detail.								
<b>Land &amp; Buildings</b>								
<b>Law &amp; Order</b>								
 Moorine Rock Fire Shed Construction	E05254	(38,308)	(38,308)	(76,616)	(46,000)	(46,000)	(30,616)	
<b>Law &amp; Order Total</b>		<b>(38,308)</b>	<b>(38,308)</b>	<b>(76,616)</b>	<b>(46,000)</b>	<b>(46,000)</b>	<b>(30,616)</b>	
<b>Education &amp; Welfare</b>								
 Child Care Centre Capital - Install Patio Roff & Concrete Ramp	E08250	0	0	0	(10,000)	(10,000)	10,000	
 Senior Citizens Centre - Replace Skittings & Flooring	E08350	0	(4,455)	(4,455)	(15,273)	(15,273)	10,818	
 Homes for the Aged - Capital Renewals	J08401	0	(37,972)	(37,972)	(78,207)	(78,207)	40,235	
<b>Education &amp; Welfare Total</b>		<b>0</b>	<b>(42,427)</b>	<b>(42,427)</b>	<b>(103,480)</b>	<b>(103,480)</b>	<b>61,053</b>	
<b>Housing</b>								
 37 Taurus Street - Bathrooms Renovations painting & other works	E09153	0	(57,835)	(57,835)	(57,929)	(57,929)	94	
 2 Libra Place - Electrical Rewire - Full House	E09251	0	0	0	(10,500)	(10,500)	10,500	
 120 Antares Street - R/C Aircon, B/Room Wardrobes & external Paint	E09413	0	(11,217)	(11,217)	(32,865)	(32,865)	0	
 103 Altair Street - Replace Rear Asbestos Fence	E09550	0	(7,226)	(7,226)	(8,234)	(8,234)	1,008	
 91A Antares Street - Update Kitchen & Bath, Paint and Replace Floor coverings	E09551	0	(12,528)	(12,528)	(20,787)	(20,787)	8,259	
<b>Housing Total</b>		<b>0</b>	<b>(88,806)</b>	<b>(88,806)</b>	<b>(130,315)</b>	<b>(130,315)</b>	<b>19,861</b>	
<b>Community Amenities</b>								
 Reserve 9895(Old Shire Depot) Men's Shed - Power Board upgrade	J10712	(2,526)	0	(2,526)	(7,800)	(7,800)	5,274	
<b>Community Amenities Total</b>		<b>(2,526)</b>	<b>0</b>	<b>(2,526)</b>	<b>(7,800)</b>	<b>(7,800)</b>	<b>5,274</b>	
<b>Recreation And Culture</b>								
 SX Community Centre - Upgrade Security Camera, Replace doors	J11150	0	(37,729)	(37,729)	(32,147)	(32,147)	(5,582)	
 Bullfinch Hall - Replace Airconditioner	E11153	0	(5,434)	(5,434)	(6,000)	(6,000)	566	
 Mount Hampton Tennis Court Resurface	E11342	0	(40,410)	(40,410)	(45,000)	(45,000)	4,590	
 Unisex Ambulatory Toilets - Constellation Park	SPORT3	0	0	0	0	0	0	
 SX Community Centre - Upgrade Security Camera, Replace doors	SPORT9	0	(9,842)	(9,842)	(9,221)	(9,221)	(621)	
 SX Sports Complex Building - Capital Renewals	SPRT10	0	(161,444)	(161,444)	(202,372)	(202,372)	40,928	
 Yilgarn History Museum - Replace internal doors, paint rooms	J11502	0	(9,167)	(9,167)	(22,720)	(22,720)	13,553	
<b>Recreation And Culture Total</b>		<b>0</b>	<b>(264,026)</b>	<b>(264,026)</b>	<b>(317,460)</b>	<b>(317,460)</b>	<b>53,434</b>	
























SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Transport</b>								
 Depot - Capital Works	J14602	0	(46,955)	(46,955)	(49,867)	(49,867)	2,912	
<b>Transport Total</b>	<b>port Total</b>	<b>0</b>	<b>(46,955)</b>	<b>(46,955)</b>	<b>(49,867)</b>	<b>(49,867)</b>	<b>2,912</b>	
<b>Economic Services</b>								
 Caravan Park Improvements	J13203	(99,106)	0	(99,106)	(161,534)	(161,534)	62,428	
<b>Economic Services Total</b>		<b>(99,106)</b>	<b>0</b>	<b>(99,106)</b>	<b>(161,534)</b>	<b>(161,534)</b>	<b>62,428</b>	
<b>Other Property &amp; Services</b>								
 Administration Centre - Capital Renewals	E14650	0	(6,566)	(6,566)	(17,512)	(17,512)	10,946	
 11 Antares Street - Replace Roof, Full Renovations	E14654	0	0	0	(26,000)	(26,000)	26,000	
<b>Other Property &amp; Services Total</b>	<b>Total</b>	<b>0</b>	<b>(6,566)</b>	<b>(6,566)</b>	<b>(43,512)</b>	<b>(43,512)</b>	<b>36,946</b>	
<b>Land &amp; Buildings Total</b>		<b>(139,940)</b>	<b>(487,088)</b>	<b>(627,028)</b>	<b>(859,968)</b>	<b>(859,968)</b>	<b>211,292</b>	
<b>Furniture &amp; Office Equip.</b>								
<b>Other Property &amp; Services</b>								
 Computer Hardware Upgrade/C/Fwd	E14653	(54,343)	0	(54,343)	(54,000)	(54,000)	(343)	
<b>Other Property &amp; Services Total</b>		<b>(54,343)</b>	<b>0</b>	<b>(54,343)</b>	<b>(54,000)</b>	<b>(54,000)</b>	<b>(343)</b>	
<b>Furniture &amp; Office Equip Total</b>		<b>(54,343)</b>	<b>0</b>	<b>(54,343)</b>	<b>(54,000)</b>	<b>(54,000)</b>	<b>(343)</b>	
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Community Amenities</b>								
 New Plant Item - Loader at Refuse Disposal Site	J10107	(217,601)	0	(217,601)	(225,000)	(225,000)	7,399	
 YL 414 - Fuso Rosa Standard - Replace Asset P5138 (Community Bus)	E10842	(107,609)	0	(107,609)	(107,500)	(107,500)	(109)	
<b>Community Amenities Total</b>		<b>(325,210)</b>	<b>0</b>	<b>(325,210)</b>	<b>(332,500)</b>	<b>(332,500)</b>	<b>7,290</b>	
<b>Recreation And Culture</b>								
 YL 13 - Toyota Hilux - Replace Asset 2005(Parks & Gardens)	E11357	(44,536)	0	(44,536)	(52,000)	(52,000)	7,464	
<b>Recreation And Culture Total</b>		<b>(44,536)</b>	<b>0</b>	<b>(44,536)</b>	<b>(52,000)</b>	<b>(52,000)</b>	<b>7,464</b>	







**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 13: Capital Acquisitions**

		YTD Actual			Amended Budget			
Assets	Account	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment
		\$	\$	\$	\$	\$	\$	
Transport								
	YL 672 - John Deere Grader 770G	E12350	(355,800)	0	(355,800)	(377,000)	0	(355,800)
	YL 363 - Mazda BT - 50 2WD Traytop	E12350	0	0	(49,500)	0	0	
	YL 38 - Toyota LandCruiser 70 SC	E12350	0	0	(59,500)	0	0	
	YL5067 - Toyota LandCruiser (Workmate)	E12350	(58,882)	0	(58,882)	(59,500)	0	(58,882)
	New Asset - Water Tank	E12350	(28,224)	0	(28,224)	(27,500)	(27,500)	(724)
	YL 329 - Mitsubishi Fuso Fighter 1024 CAB Chassis	E12350	(82,730)	0	(82,730)	(85,000)	(85,000)	2,270
	Depot Tools & Minor Plant	E12351	(10,755)	0	(10,755)	(11,000)	(11,000)	245
Transport Total			(536,391)	0	(536,391)	(669,000)	(123,500)	(412,891)
Other Property & Services								
	YL 252 - Ford Ranger(MRS)	E14750	(39,948)		(39,948)	(53,000)	(116,500)	76,552
	YL 50 - Toyota Kluger(CEO)	E14750	(59,536)		(59,536)	(63,500)	(116,500)	56,964
Other Property & Services Total			(99,484)	0	(99,484)	(116,500)	(233,000)	133,516
Plant , Equip. & Vehicles Total			(1,005,621)	0	(1,005,621)	(1,170,000)	(741,000)	(264,621)
Infrastructure - Roads (Non Town)								
Transport								
	R2030 - M40 - 10 Mm Bitumen Reseal - Slk 15.0 - 21.0(18/19)	RRG06	(180,064)	0	(180,064)	(180,190)	(180,190)	126
	R2030 - Koolyanobbing Road - Construct to 7 mSeal - slk 5.0 - 8.0	RRG07	(566,759)	0	(566,759)	(564,965)	(564,965)	(1,794)
	R2030 - Koolyanobbing Road -10 Mm Reseal - slk 2.0 - 5.0(18/19)	RRG08	(96,857)	0	(96,857)	(96,661)	(96,661)	(196)
	R2030 - Moorine South Rd 10Mm Bitumen Reseal - Slk 00 - 8.5(18/Reseal)	RRG09	(261,663)	0	(261,663)	(261,993)	(261,993)	330
	R2R - Cramphorn Road - Bitumen Seal- slk 21.8 - 23.8(18/19)	R2R13	(59,596)	0	(59,596)	(58,054)	(58,054)	(1,542)
	R2R - Cramphorn Road - Construct to 7M seal - slk 5.0 - 8.0(18/19)	R2R14	(244,112)	0	(244,112)	(243,887)	(243,887)	(225)
	R2R - Bodallin South Road - Construct to 7M seal - slk 1.2 - 2.7(18/19)	R2R15	(239,260)	0	(239,260)	(239,986)	(239,986)	726
	RRU - Kent Road - Gravel Overlay - slk 9.5 -11.5(18/19)	RRU01	(79,292)	0	(79,292)	(83,438)	(83,438)	4,146
	RRU - Nulla Nulla Sth Road - Formation & Gravel -slk 37.5	RRU06	(58,474)	0	(58,474)	(87,070)	(87,070)	28,596
	RRU - Southern Cross South Sth Road - Formation & Gravel Overlay slk 1	RRU07	(93,652)	0	(93,652)	(94,397)	(94,397)	745
	RRU - Cockatt Tank Road - Formation & Gravel Overlay - slk 3.00 -5	RRU08	(86,300)	0	(86,300)	(97,140)	(97,140)	10,840
	RRU - Emu Fence Road - Formation & Gravel Overlay - slk 133.5 - 1	RRU09	(97,489)	0	(97,489)	(97,496)	(97,496)	7
	RRU - Gatley Road - Formation & Gravel Overlay - slk 6.5 -8.5(18/19)	RRU10	(95,625)	0	(95,625)	(91,425)	(91,425)	(4,200)
	RRU - Koolyanobbing Road 10Mm Bitumen Reseal - Slk 25.0 - 27.0(18/19)	RRU11	(49,534)	0	(49,534)	(50,096)	(50,096)	562
Transport Total			(2,208,677)	0	(2,208,677)	(2,246,798)	(2,246,798)	38,121
Infrastructure - Roads (Non Town) Total			(2,208,677)	0	(2,208,677)	(2,246,798)	(2,246,798)	38,121






SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Roads (Town)</b>								
<b>Transport</b>								
 TRU - Parking Area Corner Antares St & Geh - Sealing & Kerbing	TRU03	(29,620)	(29,620)	(59,240)	(38,314)	(38,314)	(20,926)	
 TRU - Achener Street - Asphalt Overlay (18/19)	TRU04	0	0	0	(161,292)	(161,292)	161,292	
<b>Transport Total</b>		<b>(29,620)</b>	<b>(29,620)</b>	<b>(59,240)</b>	<b>(199,606)</b>	<b>(199,606)</b>	<b>140,366</b>	
<b>Infrastructure - Roads (Town) Total</b>		<b>(29,620)</b>	<b>(29,620)</b>	<b>(59,240)</b>	<b>(199,606)</b>	<b>(199,606)</b>	<b>140,366</b>	
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
 Concrete Footpath - Lennenberg St - Marvel Loch	E12103	0	0	0	(26,987)	(26,987)	26,987	
<b>Transport Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(26,987)</b>	<b>(26,987)</b>	<b>26,987</b>	
<b>Infrastructure - Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(26,987)</b>	<b>(26,987)</b>	<b>26,987</b>	
<b>Infrastructure - Refuse</b>								
<b>Community Amenities</b>								
 SX Refuse Disposal Site - Capital	J10107	(33,730)	0	(33,730)	(31,200)	(31,200)	(2,530)	
<b>Community Amenities Total</b>		<b>(33,730)</b>	<b>0</b>	<b>(33,730)</b>	<b>(31,200)</b>	<b>(31,200)</b>	<b>(2,530)</b>	
<b>Infrastructure - Refuse Total</b>		<b>(33,730)</b>	<b>0</b>	<b>(33,730)</b>	<b>(31,200)</b>	<b>(31,200)</b>	<b>(2,530)</b>	
<b>Infrastructure - Sewerage</b>								
<b>Community Amenities</b>								
 SX Sewerage Scheme - Capital	E10350	(24,928)	0	(24,928)	(39,350)	(39,350)	14,422	
 ML Sewerage Scheme - Capital	E10450	0	0	0	(10,572)	(10,572)	10,572	
<b>Community Amenities Total</b>		<b>(24,928)</b>	<b>0</b>	<b>(24,928)</b>	<b>(49,922)</b>	<b>(49,922)</b>	<b>24,994</b>	
<b>Infrastructure - Sewerage Total</b>		<b>(24,928)</b>	<b>0</b>	<b>(24,928)</b>	<b>(49,922)</b>	<b>(49,922)</b>	<b>24,994</b>	

SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 June 2019

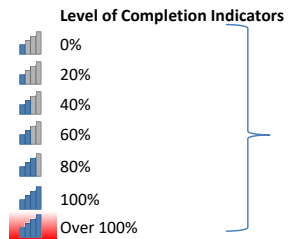
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Drainage</b>								
<b>Community Amenities</b>								
 Southern Cross Drainage - Upgrades	J10901	0	(162)	(162)	(2,172)	(2,172)	2,010	
<b>Community Amenities Total</b>		<b>0</b>	<b>(162)</b>	<b>(162)</b>	<b>(2,172)</b>	<b>(2,172)</b>	<b>2,010</b>	
<b>Infrastructure - Drainage Total</b>		<b>0</b>	<b>(162)</b>	<b>(162)</b>	<b>(2,172)</b>	<b>(2,172)</b>	<b>2,010</b>	
<b>Infrastructure - Parks &amp; Ovals</b>								
<b>Community Amenities</b>								
 Rotary Park- Replace Rotunda/Seating & Install Water Fountain	J10711	0	(22,807)	(22,807)	(17,749)	(17,749)	(5,058)	
<b>Recreation &amp; Culture</b>								
 Toddler Playground Equipment	E11352	(711)	0	(711)	0	0	(711)	
<b>Community Amenities Total</b>		<b>(711)</b>	<b>(22,807)</b>	<b>(23,518)</b>	<b>(17,749)</b>	<b>(17,749)</b>	<b>(5,769)</b>	
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>(711)</b>	<b>(22,807)</b>	<b>(23,518)</b>	<b>(17,749)</b>	<b>(17,749)</b>	<b>(5,769)</b>	
<b>Infrastructure - Other</b>								
<b>Community Amenities</b>								
 Upgrade Cemetary Map & Signage	E10751	(3,472)	0	(3,472)	0	0	(3,472)	
<b>Economic Services</b>								
 Standpipe Upgrade - Automated Controllers	E13401	(39,347)	0	(39,347)	(54,187)	(54,187)	14,840	
<b>Community Amenities Total</b>		<b>(42,819)</b>	<b>0</b>	<b>(42,819)</b>	<b>(54,187)</b>	<b>(54,187)</b>	<b>11,368</b>	

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 June 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Other Total</b>		(42,819)	0	(42,819)	(54,187)	(54,187)	11,368	
<b>Capital Expenditure Total</b>		(3,540,389)	(539,677)	(4,080,066)	(4,712,589)	(4,283,589)	181,875	



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

# Attachment

## 9.2.2

Accounts  
for  
Payment



Date: 09/07/2019  
Time: 5:05:56PM

**SHIRE OF YILGARN**

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
40798	21/06/2019	LGRCEU	Payroll deductions	A		20.50
40799	21/06/2019	SHIRE OF YILGARN	Payroll deductions	A		1,415.00
40800	21/06/2019	TELSTRA	PHONE - MAY 2019	A		1,723.04
40801	27/06/2019	SHIRE OF YILGARN	RATES DEDUCTION AS PER CORRESPONDENCE - MARK CULLEN - A150, A1560 - INVOICE #44	A		1,150.00
40802	27/06/2019	SHIRE OF YILGARN	TRANSFER MUSEUM INCOME FROM 2018/2019 TO TRUST T1110	A		4,166.18
40803	05/07/2019	BULLFINCH PROGRESS ASSOCIATION	REIMBURSEMENT - MANAGEMENT OF BULLFINCH CARAVAN PARK (RECEIPT #94820)	A		740.00
40804	05/07/2019	GLEN DOUGLAS CULLEN	CHEMIST LEASE - JUNE 2019	A		550.00
40805	05/07/2019	LGRCEU	Payroll deductions	A		20.50
40806	05/07/2019	SHIRE OF YILGARN	Payroll deductions	A		1,415.00
40807	05/07/2019	SHIRE OF YILGARN	SOUVENIR KEEP CUPS X 13	A		141.05
40808	05/07/2019	TELSTRA	PHONE - JUNE 2019 - SKELETONWEED MOBILE	A		96.20

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	11,437.47
<b>TOTAL</b>		<b>11,437.47</b>

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SHIRE OF YILGARN

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8899	21/06/2019	ALL-WAYS FOODS	EC2188 EARTHCARE HNDTOWEL 2400 SHEETS J10713	A		322.38
EFT8900	21/06/2019	AUSTRALIA POST	POST CHARGES - MAY 2019	A		322.39
EFT8901	21/06/2019	AVON WASTE	MAY RUBBISH SERVICES	A		13,794.29
EFT8902	21/06/2019	AV-SEC SECURITY SERVICES	ADMINISTRATION BUILDING ALARM MONITORING JULY-SEPTEMBER	A		240.00
EFT8903	21/06/2019	BERNIE'S MOBILE MECHANICAL SERVICE	P57-6064 TRANS FILTER	A		1,773.15
EFT8904	21/06/2019	PERTH BRAYCO	SS SHELF SHSS15045 1500 MM X 450 MM	A		1,805.00
EFT8905	21/06/2019	BRONSON SAFETY	BLACK DROP OVER CABLE COVERS	A		455.95
EFT8906	21/06/2019	BUNNINGS GROUP LTD	BUILDER EQUIPMENT TSQUARE, NAILBELT X 2, KNIFE BLADESS, MULTI TOOL SANDING PADS,PLANER BLADE, C/SINK DRILLS E12224	A		1,483.01
EFT8907	21/06/2019	BUY DIRECT ONLINE	OMEGA BEAM SEATING - BLACK FRAME, VINYL SEASPRAY SEATING, MOBILE FEET. 3 SEATER WITH TABLE	A		1,967.98
EFT8908	21/06/2019	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		481.12
EFT8909	21/06/2019	CIVIC LEGAL PTY LTD	LEGAL ADVICE - HOARDING OF JUNK ON PREMISES - 27/02/2019	A		4,950.00
EFT8910	21/06/2019	AUSTRALIAN TAXATION OFFICE	MAY 2019, BAS, PAYG, GST LIABILITY AND GST CREDITS	A		48,179.00
EFT8911	21/06/2019	COURIER AUSTRALIA	FREIGHT CHARGES 24.05.19	A		127.44
EFT8912	21/06/2019	CUTTING EDGES EQUIPMENT PARTS	GB6858HT GRADER BLADE HT CURVE (RED)	A		1,507.66
EFT8913	21/06/2019	DEPARTMENT OF PARKS AND WILDLIFE	WA NATURALLY BOOKS FOR RESALE	A		122.70

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SHIRE OF YILGARN

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8914	21/06/2019	FELTON INTERNATIONAL GROUP P/L	ALUMINIUM BENCH 1.8M WITH WALL-MOUNT BRACKETS	A		422.07
EFT8915	21/06/2019	GREAT EASTERN FREIGHTLINES	5 STACKS OF CHAIRS EX DIRECTLY2U BELMONT TO SHIRE DEPOT SOUTHERN CROSS	A		475.75
EFT8916	21/06/2019	GREAT SOUTHERN FUEL SUPPLIES	DEGREASER	A		150.83
EFT8917	21/06/2019	HARE AND FORBES PTY LTD	D9508 HF50 PORTABLE MAGNETIC DRILL	A		1,087.00
EFT8918	21/06/2019	HISCONFE PTY LTD	BED LINEN - SHEETS, PILLOW & MATTRESS PROTECTORS, TEA TOWELS AS LISTED	A		773.23
EFT8919	21/06/2019	IAN DEREK CHRISTIE	DAYCARE ENTRANCE COVER AND EAVE REPAIR	A		3,911.29
EFT8920	21/06/2019	JASON SIGNMAKERS	2 X MR-WM-4/1 ROAD TRAINS CROSSING WITH 250M TAG	A		2,023.01
EFT8921	21/06/2019	WESFARMERS KLEENHEAT GAS PTY LTD	LPG BULK - MAY 2019	A		1,717.80
EFT8922	21/06/2019	EXTERIA STREET & PARK OUTFITTERS	BALUSTRADE PANEL STEEL POWDER COAT - CLASSIC CREAM	A		3,723.50
EFT8923	21/06/2019	LANDGATE	MINING TENEMENTS CONSOLIDATED MINING TENEMENT ROLL	A		4,764.95
EFT8924	21/06/2019	LGIS RISK MANAGEMENT	LGISWA GREAT EASTERN REGIONAL RISK COORDINATION PROGRAMME PROJECT NUMBER 9446 SERVICES TO 19/06/2019 RRC PROGRAMME 2ND INSTALMENT 2018/2019	A		5,870.70
EFT8925	21/06/2019	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	A		26,356.00
EFT8926	21/06/2019	THE NEWTON FAMILY TRUST T/AS NEWTONS HOME FURNISHINGS	DOUBLE BED - ATLANTA (SANDALWOOD)	A		648.00
EFT8927	21/06/2019	NORTHAM TOYOTA	TOYOTA LANDCRUISER LC70 SINGLE CAB WORKMATE TRAY-BACK UTILITY AS PER QUOTATION 4994	A		64,770.00
EFT8928	21/06/2019	MIDWEST SOLAR & WATER WA	WIMMERA HILL TRENCH FOR WIRING	A		3,000.00
EFT8929	21/06/2019	MISMATCH WORKSHOP	LANDFILL ATTENDANT 03/06/2019 - 09/06/2019	A		3,300.00

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SHIRE OF YILGARN

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8930	21/06/2019	NALUKUI MWALE	REIMBURSEMENT - FUEL COSTS ASSOCIATED WITH USING OWN CAR TO ATTEND TRAINING	A		73.93
EFT8931	21/06/2019	PAYWISE PTY LTD	PAYROLL DEDUCTIONS - NOVATED LEASE - NIC WARREN - PRE TAX	A		505.38
EFT8932	21/06/2019	PLAYMASTER	SWINGER HOOKS	A		47.20
EFT8933	21/06/2019	THE GOODS AUSTRALIA	CLEANING CONSUMABLES	A		169.27
EFT8934	21/06/2019	REPEAT PLASTICS (WA)	GREEN PLANK SIGN CONSTELLATION PARK X 2	A		1,232.87
EFT8935	21/06/2019	ROSS'S DIESEL SERVICE	85114535 FILTER KIT	A		292.51
EFT8936	21/06/2019	SHAC ELECTRICAL SERVICES	ARCHERNAR PUMP PIT - PUMP AND CONTROL BOX UPGRADE	A		23,500.75
EFT8937	21/06/2019	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		126.00
EFT8938	21/06/2019	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - MAY 2019	A		346.59
EFT8939	21/06/2019	SOUTHERN CROSS GENERAL PRACTICE	PRE EMPLOYMENT MEDICAL EXAMINATION - INCLUDING SPIRO, AUDIO, INSTANT D+A	A		352.00
EFT8940	21/06/2019	SOUTHERN CROSS HARDWARE AND NEWS	KOOLGEAR HI-VIS TWO TONE COTTON DRILL SHIRT - LONG SLEEVE - YELLOW/NAVY - Y07558 - VARIOUS SIZES	A		10,632.26
EFT8941	21/06/2019	SOUTHERN CROSS MOTOR MART	HT75 POLE PRUNER PARTS	A		456.70
EFT8942	21/06/2019	SOUTHERN CROSS TYRE SERVICES	C6436 DRUM TROLLEY & 3:1 AIR OPERATED OIL PUMP E12223	A		5,745.90
EFT8943	21/06/2019	WATER CORPORATION.	WATER - JUNE 2019	A		63,103.25
EFT8944	21/06/2019	WESTRAC EQUIPMENT PTY LTD	338-3540 HYD. FILTER	A		969.09
EFT8945	21/06/2019	TELSTRA	PHONE - MAY 2019 - WHISPIR	A		159.50

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EFT8946	21/06/2019	WURTH AUSTRALIA PTY LTD	0579430324 FLAP DISC	A		128.81
EFT8947	21/06/2019	YILGARN AGENCIES	213927 10L JOLT HERBICIDE J11301	A		416.03
EFT8948	21/06/2019	YILGARN AUTO ELECTRICS	BXS9004 STARTER MOTOR 12V 9TH	A		494.34
EFT8949	21/06/2019	SOUTHERN CROSS COFFEE LOUNGE	CATERING FOR AERODROME TRAINING 29/05/2019	A		158.00
EFT8950	21/06/2019	ZENIEN PTY LTD	QNAP RAIL KIT TO SUIT TS-431XEU	A		245.30
EFT8951	21/06/2019	BITUTEK PTY LTD	.	A		25,304.93
EFT8952	21/06/2019	BRYAN CLOSE	ORDINARY COUNCIL MEETING - 20TH JUNE 2019 - SITTING FEES	A		500.00
EFT8953	21/06/2019	DAVID JOHN PASINI	ORDINARY COUNCIL MEETING - 20TH JUNE 2019 - SITTING FEES	A		500.00
EFT8954	21/06/2019	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - 20TH JUNE 2019 - SITTING FEES	A		889.60
EFT8955	21/06/2019	ONIDA TANIA TRURAN	IT ALLOWANCE - 2018/2019	A		2,180.00
EFT8956	21/06/2019	PHILIP SPENCER NOLAN	ORDINARY COUNCIL MEETING - 20TH JUNE 2019 - SITTING FEES	A		750.00
EFT8957	21/06/2019	SUSAN ELIZABETH SHAW	ORDINARY COUNCIL MEETING - 20TH JUNE 2019 - SITTING FEES	A		250.00
EFT8958	21/06/2019	WAYNE ALAN DELLA BOSCA	IT ALLOWANCE - 2018/2019	A		2,080.00
EFT8959	27/06/2019	CHATFIELDS TREE NURSERY	300 TRAYS X 72 CELLS PER TRAY - OLD MAN SALT BUSH	A		9,023.52
EFT8960	27/06/2019	J & S CIABARRI	NETBALL PAVILLION TOUCH UP WORK	A		200.00
EFT8961	27/06/2019	HI-TEC ALARMS	QUARTERLY MONITORING OF SENIORS CENTRE - JUL SEP	A		171.60
EFT8962	27/06/2019	IAN DEREK CHRISTIE	SHED PURCHASE FOR TIP SHOP	A		12,628.00

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EFT8963	27/06/2019	JASON SIGNMAKERS	MOORINE ROCK VBFB SIGN	A		673.42
EFT8964	27/06/2019	MISMATCH WORKSHOP	FENCING WORK AT LANDFILL SITE	A		550.00
EFT8965	27/06/2019	OFFICEWORKS BUSINESS DIRECT	STACKABLE CHAIRS FOR RECEPTION AREA CP	A		179.95
EFT8966	27/06/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	LABOUR - SHIRE 18/06/19 - SETUP FOLDER ACCESS FOR EA 18/06/19 - MCS USER WAS HAVING ISSUES WITH OUTLOOK AND OFFICE IN GENERAL BEING SLOW. UNINSTALL ALL VERSIONS OF OFFICE, INSTALL NEW COPY OF 32BIT (WAS 64BIT PREVIOUSLY) INSTALL PROJECT 2019 IN 32BIT ALSO. SORT OUTLOOK, THEN RESOLVE ADDINS ISSUE FOR SYNERGY RECORDS	A		552.50
EFT8967	27/06/2019	RAILWAY TAVERN	GREAT NORTHERN	A		144.00
EFT8968	27/06/2019	ROBERT JAMES BOSENBERG	PHONE BUNDLE REIMBURSEMENT	A		262.24
EFT8969	27/06/2019	REYNOLDS GRAPHICS P/L	CARAVAN PARK BUSINESS CARDS 1000	A		286.00
EFT8970	27/06/2019	R MUNNS ENGINEERING CONSULTING SERVICES	SHIRE OF YILGARN'S SHARE OF COSTS FOR SECRETARIAL AND WN RRG TECHNICAL COMMITTEE SERVICES FOR WNE SRRG FOR 2018/2019	A		760.65
EFT8971	27/06/2019	WESTERN POWER	19/20 CO-SITTING C331 R121 ANNUAL MAST RENTAL FEES FOR TELECOMMUNICATIONS SITE SHARING	A		378.21
EFT8972	27/06/2019	THE WORKWEAR GROUP PTY LTD	LGA3QB - CBL - CHARCOAL/BLACK (SIZE 24)	A		528.00
EFT8973	27/06/2019	YILGARN ENTERTAINERS	REIMBURSEMENT - PUBLIC AND PRODUCTS LIABILITY INSURANCE (INVOICE #103575)	A		1,186.30
EFT8974	05/07/2019	ALL-WAYS FOODS	TOILET PAPER P6011E JUNE SPECIAL	A		248.51
EFT8975	05/07/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS AND COSTS FOR THE MONTH OF JUNE (RATES)	A		957.00
EFT8976	05/07/2019	AVON WASTE	JUNE RUBBISH SERVICES	A		12,364.58

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EFT8977	05/07/2019	BRUCE ROCK PAINTING & DECORATING SERVICE	COMPLETE EXTERNAL REPAINT. REPAINT INTERIOR WALLS TO ENTRY FOYER AND NEXT ROOM.	A		13,830.00
EFT8978	05/07/2019	BOC GASES	PRODUCT PURCHASE - ARGOSHIELD E	A		120.23
EFT8979	05/07/2019	BUNNINGS GROUP LTD	IN 2582967 PINNACLE HD SHEL VING	A		2,175.50
EFT8980	05/07/2019	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		481.12
EFT8981	05/07/2019	J & S CIABARRI	DAYCARE CENTRE - REPAINT WINDOW SILLS, EAVES AND OTHER PREVIOUSLY PAINTED SURFACES, EXCEPT VERANDA ROOF AREA. ESTIMATE	A		5,384.00
EFT8982	05/07/2019	COPIER SUPPORT	COPIER METRE READINGS - 28.05.19 - 28.06.19	A		896.56
EFT8983	05/07/2019	COURIER AUSTRALIA	FREIGHT CHARGES - 18.06.19 - 21.06.19	A		682.78
EFT8984	05/07/2019	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	R&R WINDSCREEN , MOULDING & FREIGHT YL-645 15-5-19	A		883.28
EFT8985	05/07/2019	JB HIFI SOLUTIONS	GETAC S410 G2 BASIC AS PER QUOTE, CORE I7-8550U, WINDOWS 10 PRO X64, 8GB RAM, 512GB SSD, 2ND BATTERY - SKU ID: SH3DZFDQADLX	A		3,634.00
EFT8986	05/07/2019	WESFARMERS KLEENHEAT GAS PTY LTD	BULK LPG - JUNE 2019	A		650.86
EFT8987	05/07/2019	LANDGATE	ONLINE TRANSACTIONS - JUNE 2019	A		25.70
EFT8988	05/07/2019	WA LOCAL GOVERNMENT ASSOCIATION	WALGA E-LEARNING - INTRODUCTION TO LOCAL GOVERNMENT	A		215.00
EFT8989	05/07/2019	NORTHAM TOYOTA	SUPPLY ONE ONLY POWER WINDOW SWICTH FOR ISUZU UTE AS PER QUOTE # 60899	A		150.16
EFT8990	05/07/2019	MISMATCH WORKSHOP	LANDFILL ATTENDANT 24/06/2019 - 30/06/2019	A		1,450.00
EFT8991	05/07/2019	OFFICE NATIONAL	RICOH SP3510SF INC CARTIARGE FOR LICENSING PRINTER	A		209.11

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT8992	05/07/2019	IXOM OPERATIONS PTY LTD	CHLORINE RENTAL SEWAGE - JUNE	A		286.44
EFT8993	05/07/2019	PAYWISE PTY LTD	PAYROLL DEDUCTIONS - NOVATED LEASE - NIC WARREN - PRE TAX	A		505.38
EFT8994	05/07/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	2 TB PORTABLE HARD DRIVE	A		995.00
EFT8995	05/07/2019	WA CONTRACT RANGER SERVICES	CONTRACT RANGER SERVICES 11/06/2019 & 28/06/2019	A		2,099.62
EFT8996	05/07/2019	JP & SJ ROSE	8000M3 GRAVEL PURCHASE FROM LOT # 779 FOR ROAD BUILDING PURPOSE ON NULLA NULLA STH ROAD	A		8,000.00
EFT8997	05/07/2019	SHAC ELECTRICAL SERVICES	ARCTURUS PUMP PIT - RAIL AND RECON PUMP INTSALL	A		4,544.75
EFT8998	05/07/2019	SIGNS PLUS	NAME BADGE WITH MAGNETIC CLIP	A		35.60
EFT8999	05/07/2019	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		126.00
EFT9000	05/07/2019	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHASES - JUNE 2019 - ADMIN	A		433.23
EFT9001	05/07/2019	ST JOHN AMBULANCE	FIRST AID KITS FOR COMMUNITY BUS, MANAGER VEHICLES, DEPOT VEHICLES AS PER LIST ATTACHED (33 VEHICLE, 1 BUS, 1 WALL CABINET, 1 PORTABLE BOX, 5 REFILL CABINET PACKS ESTIMATE	A		1,144.00
EFT9002	05/07/2019	SOUTHERN CROSS HARDWARE AND NEWS	25977 NAILS, COVERSTRIP, AQUAPREP PRIMER HARDIFLEX J14602	A		2,951.76
EFT9003	05/07/2019	SOUTHERN CROSS TYRE SERVICES	C6915 1 TYRE + FITTING, P2011	A		7,228.85
EFT9004	05/07/2019	SYNERGY	POWER - JUNE 2019	A		18,088.21
EFT9005	05/07/2019	TUTT BRYANT EQUIPMENT-WA	AIR CONDITIONER PARTS P1992	A		403.19
EFT9006	05/07/2019	WHEATBELT STEEL SUPPLIES	COLORBOND DEEP OCEAN GUTTER, CLIPS, ENDS, RIVETS	A		814.06
EFT9007	05/07/2019	WREN OIL	EXCHANGE 2 x OIL FILTER DRUMS	A		401.50



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9008	05/07/2019	YILGARN AGENCIES	214027 FLEXI PLAIN WIRE 2.5 X 15OOM J10102	A		1,140.21
EFT9009	05/07/2019	SOUTHERN CROSS COFFEE LOUNGE	CATERING COUNCILS ROAD AND BUILDING INSPECTION TOUR	A		216.30
EFT9010	05/07/2019	YILGARN PLUMBING AND GAS	MARVEL LOCH TOILETS - 2 TOILETS NEED ISO-COCKS, NEW CISTERN VALVES. REPLACED 2 CISTERNS AS UNSERVICEABLE.	A		1,223.20

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	464,656.49
TOTAL		464,656.49

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
1522	12/06/2019	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 11.06.19	A		82,177.59
1523	11/06/2019	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - JUNE 2019	A		333.96
1524	12/06/2019	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - JUNE 2019	A		250.00
1525	14/06/2019	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - JUNE 2019	A		1,410.32
1526	14/06/2019	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - MAY 2019	A		611.00
1527	14/06/2019	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - MAY 2019	A		2,797.25
1528	26/06/2019	WESTPAC BANKING CORPORATION	NET PAYROLL - PPE 25.06.19	A		84,255.71

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	171,835.83
TOTAL		171,835.83

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13691.1	11/06/2019	WALGS PLAN	Payroll deductions	A		12,659.40
DD13691.2	11/06/2019	VISION SUPER SAVER	Payroll deductions	A		748.46
DD13691.3	11/06/2019	AUSTRALIAN SUPER	Payroll deductions	A		343.18
DD13691.4	11/06/2019	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		684.06
DD13691.5	11/06/2019	PRIME SUPER	Payroll deductions	A		1,375.50
DD13691.6	11/06/2019	BT SUPER FOR LIFE ACCOUNT	Superannuation contributions	A		866.83
DD13691.7	11/06/2019	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		401.85
DD13691.8	11/06/2019	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		380.24
DD13691.9	11/06/2019	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		600.24
DD13691.10	11/06/2019	BT SUPERWRAP	Superannuation contributions	A		1,708.73
DD13691.11	11/06/2019	HESTA SUPER FUND	Superannuation contributions	A		764.72

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	20,533.21
TOTAL		20,533.21
GRAND TOTAL		40,859.31

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD13737.1	25/06/2019	WALGS PLAN	Payroll deductions	A		12,458.66
DD13737.2	25/06/2019	VISION SUPER SAVER	Payroll deductions	A		774.89
DD13737.3	25/06/2019	AUSTRALIAN SUPER	Payroll deductions	A		343.18
DD13737.4	25/06/2019	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		666.88
DD13737.5	25/06/2019	PRIME SUPER	Payroll deductions	A		1,376.76
DD13737.6	25/06/2019	BT SUPER FOR LIFE ACCOUNT	Superannuation contributions	A		867.59
DD13737.7	25/06/2019	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		402.56
DD13737.8	25/06/2019	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		380.87
DD13737.9	25/06/2019	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		600.23
DD13737.10	25/06/2019	BT SUPERWRAP	Superannuation contributions	A		1,710.30
DD13737.11	25/06/2019	HESTA SUPER FUND	Superannuation contributions	A		744.18

REPORT TOTALS

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	\$20,326.10
TOTAL		\$20,326.10

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
402425	19/06/2019	BUILDING COMMISSION	BSL REMITTANCE MAY 2019	E		695.55
402426	27/06/2019	SHIRE OF YILGARN	TRANSFER DIFFERENCE IN 18/19 MUSEUM BUDGETED EXP. & ACTUAL EXP. TO R11503	E		2,691.10
402427	05/07/2019	WA CONTRACT RANGER SERVICES	PAYMENT FOR DOG MICROCHIPPING	E		55.00

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
E	TRUST FUND	<b>3,441.65</b>
<b>TOTAL</b>		<b>3,441.65</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
6181	14/06/2019	DEPARTMENT OF TRANSPORT	LICENSING 10.06.19 - 14.06.19	E		9,849.20
6182	21/06/2019	DEPARTMENT OF TRANSPORT	LICENSING 17.06.19 - 21.06.19	E		27,326.15
6183	28/06/2019	DEPARTMENT OF TRANSPORT	LICENSING 24.06.19 - 28.06.19	E		7,984.30

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
E	TRUST FUND	45,159.65
<b>TOTAL</b>		45,159.65

**SHIRE OF YILGARN**  
**Accounts for Payment – July 2019**

<b>Chq Number</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Date</b>
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**Municipal Cheques**

1522	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 11.06.19	\$ 82,177.59	12/06/2019
1523	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - JUNE 2019	\$ 333.96	11/06/2019
1524	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - JUNE 2019	\$ 250.00	12/06/2019
1525	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - JUNE 2019	\$ 1,410.32	14/06/2019
1526	WESTPAC BANKING CORPORATION	CEO CREDIT CARD - MAY 2019	\$ 611.00	14/06/2019
1527	WESTPAC BANKING CORPORATION	EMCS CREDIT CARD - MAY 2019	\$ 2,797.25	14/06/2019
1528	WESTPAC BANKING CORPORATION	NET PAYROLL - PPE 25.06.19	\$ 84,255.71	26/06/2019
<b>Total</b>			<b>\$171,835.83</b>	

**Trust Cheques**

402425	BUILDING COMMISSION	BSL REMITTANCE MAY 2019	\$ 695.55	19/06/2019
402426	SHIRE OF YILGARN	TRANSFER DIFFERENCE IN 18/19 MUSEUM BUDGETED EXP. & ACTUAL EXP. TO R11503	\$ 2,691.10	27/06/2019
402427	WA CONTRACT RANGER SERVICES	PAYMENT FOR DOG	\$ 55.00	05/07/2019
<b>Total</b>			<b>\$ 3,441.65</b>	

**DPI Cheques**

6181	DEPARTMENT OF TRANSPORT	LICENSING 10.06.19 - 14.06.19	\$ 9,849.20	14/06/2019
6182	DEPARTMENT OF TRANSPORT	LICENSING 17.06.19 - 21.06.19	\$ 27,326.15	21/06/2019
6183	DEPARTMENT OF TRANSPORT	LICENSING 24.06.19 - 28.06.19	\$ 7,984.30	28/06/2019
<b>Total</b>			<b>\$ 45,159.65</b>	