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SHIRE OF YILGARN
MINUTES - ORDINARY MEETING OF COUNCIL
FRIDAY, 18th June 2010

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, Antares Street, Southern Cross on Friday, 18th June 2010.

PRESENT

Cr P R Patroni, Shire President

Cr D G Auld, Deputy Shire President

Crs G V Kenward, W A Della Bosca, O T Truran, J Della Bosca, D J Pasini

Council Officers: E W Piper, Acting Chief Executive Officer
V Murty, Deputy Chief Executive Officer
R J Bosenberg, Manager for Works
W J Dallywater, Manager Environmental Health & Building

DOCTOR IN SOUTHERN CROSS HOSPITAL- MR TIM FREE - WACHS

Prior to the Council meeting Mr Tim Free, Regional Director for WACHS Wheatbelt, addressed the Council in relation to assistance that the Health Department can give Southern Cross in retaining a Doctor in the district. Mr Free was accompanied by Mr Terry Horne, Acting Operations Manager in Merredin, and Ms Belinda Robinson, Co-Ordinator for Executive Services WACHS.

The meeting was declared open for business at 2.14 pm.

PUBLIC QUESTION TIME

Mr John Williamson addressed Council with concerns that he and others in Southern Cross have regarding the Recreation Sporting Precinct Project. He believes that the public needs to be advised of the up to date costs and how the project is going to be funded. Cr Patroni assured him that he would address his concerns with Council.

PRESENTATION - MR M TIMBRELL - CAZALY RESOURCES

Mr Timbrell briefed Council on the proposed changes to Yilgarn roads (refer to Manager of Works report - Item 9.2).

DISCLOSURE OF FINANCIAL INTEREST

Cr Kenward declared an Interest in Item 7.10 of the Chief Executive Officer's Report.

Mr Bosenberg declared an Interest in Items 9.2 and 9.3 of the Manager of Works Report.

APOLOGIES & LEAVE OF ABSENCE

Nil.

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CONFIRMATION OF PREVIOUS MINUTES

129/2010

Moved Cr Kenward Seconded Cr Auld that the Minutes of the previous Meeting of Council held on Friday 21st May 2010, be confirmed as a true and correct record of that meeting, subject to an amendment to the Shire President's announcements that the meeting on 16th June 2010 was with the North East Sub-Regional Road Group, not the Avon Sub Group.

CARRIED (7/0)

**WHEATBELT EAST REGIONAL ORGANISATION OF COUNCILS (WE-ROC)
EXECUTIVE MEETING - MINUTES**

130/2010

Moved Cr Auld Seconded Cr Truran that the Minutes of the Wheatbelt East Regional Organisation of Councils (WE-ROC) held Wednesday 26th May 2010 be received.

CARRIED (7/0)

WALGA GREAT EASTERN COUNTRY ZONE MINUTES

131/2010

Moved Cr Auld Seconded Cr W Della Bosca that the Minutes of the WALGA Great Eastern Country Zone Teleconference Meeting held Thursday 27th May 2010 be received.

CARRIED (7/0)

TOURISM ADVISORY COMMITTEE MINUTES

132/2010

Moved Cr Kenward Seconded Cr Pasini that the Minutes of the Tourism Advisory Committee Meeting held Monday 14th June 2010 be adopted.

CARRIED (7/0)

**ANNOUNCEMENTS BY THE PRESIDING MEMBER AND
COUNCILLORS**

- That he has been very concerned with the news that Gemini Medical who in the past has been providing a doctor for the Southern Cross Medical Centre, will be terminating their Contract with the Shire of Yilgarn on 23rd August 2010.

He explained enticing doctors to the Wheatbelt has not been isolated to Southern Cross as many smaller Councils are in the same predicament since the Federal Government has changed the criteria for overseas doctors practising in Australia. Even though Health Care should not fall back to Council's responsibility, Council believes it is a necessary service that should be provided in the District and Council wants to take the necessary steps to ensure that a doctor is retained regardless.

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With this in mind on the 7th June 2010, himself, Cr Kenward and the CEO travelled to Perth to meet with a potential doctor who they are now in negotiations with.

He has been corresponding with other Councils as to the packages that are currently being offered to retain Doctors within their towns. It will be likely that the Shire will need to provide a cash component of approximately \$100,000 in addition to the provision of a car, house, and Medical Centre. He has requested Mr Piper to write to Mining Companies within the District requesting contributions towards the provision of a Doctor/Medical Service in Southern Cross.

He believes that a Reserve account should be set up for the Provision of a Doctor in Southern Cross, as the retention of a Doctor will be an ongoing concern.

Once a Doctor has been enlisted a Medical Service Advisory Committee should be established comprising of the Doctor, two elected member, CEO, de-HAC Representative, the HSM from Southern Cross Hospital, Pharmacist, and a member of the community. This committee will be the link between the Doctor, Hospital, and Council.

He believes that it is very important to keep the community informed of when a Doctor is present in town and what actions are being taken towards retaining a resident Doctor in Southern Cross.

RETENTION OF A DOCTOR IN SOUTHERN CROSS
133/2010

Moved Cr Auld Seconded Cr Truran that Council gives the CEO and Cr Patroni the power to act to secure a Doctor for Southern Cross, in the best interest of the Community.

CARRIED (7/0)

- Advised that he and Cr Auld and Cr Geier and Cr Crook from Westonia interviewed potential Joint CEO's on the 24th May 2010. The interview committee deliberated over the candidates and the committee agreed to offer the position to Mr Jeff Sowiak currently the CEO of the Barkly Shire Council in Tennant Creek NT. Mr Sowiak will commence employment with the Shire of Yilgarn on the 2nd August 2010. In addition, the Shire of Westonia appointed Mr Kim Hastie as Director replacing Mr Bill Price.
- That together with the CEO and Miss Dallywater had attended an Energy Forum held in Merredin on the 4th June 2010.
- That together with the Manager for Works had attended the Regional Road Group meeting in Northam on the 8th June 2010.

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- He has received a letter from the Department of Immigration and Citizenship advising that people applying for conferral of citizenship on or after 1/7/10 must have; four years of lawful residence in Australia, were not in Australia as an unlawful non citizen during those four years, and the person was not absent from Australia for more than 12 months during the four years.
- Advised that he had received a letter from Mr David Tomasi from UHY Haines Norton regarding three matters raised at the Interim Audit visit.
- Advised that he had received correspondence regarding the development of a respite facility for the Eastern Wheatbelt that will be built in Merredin.

Cr Kenward together with Cr Truran and Mrs Williamson had met with Mr Wen-Shien Chai from UHY Haines Norton on the 19th May to discuss the outcome of the interim audit. In addition, he has met with the Tidy Town committee on several occasion who have been working on the 2010 Tidy Town submission, they will be meeting again on the 21st June 2010.

Crs W Della Bosca and Auld advised that they have been involved in communications with the LAG Committee and the Department of Agriculture regarding the employment of a Skeleton Weed Administration Officer in Southern Cross.

Cr J Della Bosca left the Chamber 4.35pm and returned at 4.40pm

CHIEF EXECUTIVE OFFICERS REPORT

Submission to:	Ordinary Meeting of Council – Friday, 18 June 2010
Agenda Reference:	7.1
Subject:	Marvel Loch Hotel - Centenary Celebrations Donation
File Reference:	10650
Author:	E W Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	25 May 2010

Background

The Manager of the Marvel Loch Hotel, Mr Ron King has notified Council that the hotel will be 100 years old this year and the management are organising a weekend of activities including Rock Drilling demonstrations and competitions, displays of old machinery, live bands, street entertainment and various displays. This will be held from 8th to 10th of October 2010.

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Comment:

The Manager has requested financial assistance by way of sponsorship and also for Council to set up displays and information sessions. Details are in the attached letter.

The shire has previously been approached for assistance in seeking funds however was unsuccessful as the hotel is operating of a commercial concern. The Shire will assist with road closures as a contribution.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

For consideration in the 2010/11 Budget

RECOMMENDATION TO COUNCIL

That Council consider the request from the Marvel Loch Hotel to make a cash contribution of \$100 and if resources are available conduct information sessions during the celebrations to be held on 8th to 10th October 2010.

Voting Requirements

Simple Majority

134/2010

Moved Cr Patroni Seconded Cr Kenward that Council rejects the CEO's recommendation in light of the recent changes in personnel (resignation of Manager) at the Marvel Loch Hotel and the uncertainty of whether the celebrations will still go ahead.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday, 18 June 2010
Agenda Reference:	7.2
Subject:	Annual Review of Delegations Register
File Reference:	
Author:	Eddie Piper- Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	8 June 2010

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Background:

Section 5.46(2) of the Local Government Act 1995 states the delegations made under the Act must be reviewed by the delegator at least once during the financial year.

Therefore, Council's Delegation's Register must be reviewed prior to 30 June 2010. As Council's Delegations Register includes delegations by both Council and the CEO, it is necessary that both delegators' undertake this review.

Comment

The CEO has reviewed his delegations within the Register and considers that no change is warranted in this review period. A copy of the Delegation Register is attached for Councilors' information.

Statutory Environment

Section 5.46(2) of the *Local Government Act 1995*.

Policy Implications

Nil

Financial Implications

Nil

RECOMMENDATION TO COUNCIL

That Council in undertaking the annual review of its Delegations Register in accordance with Section 5.46(2) of the Local Government Act 1995, adopts the delegations of Council to the Chief Executive Officer for the ensuing 12 month period, June 2010 to June 2011.

Voting Requirements

Simple Majority

135/2010

Moved Cr Kenward Seconded Cr W Della Bosca that Council adopts the delegations of Council to the Chief Executive Officer for the ensuing 12 month period, June 2010 to June 2011.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday, 18 June 2010
Agenda Reference:	7.3
Subject:	Appointment of Joint Chief Executive Officer
File Reference:	Personal File
Author:	Eddie Piper- Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	9 June 2010

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Background:

Council at its meeting held on 16th April 2010 determined that the interview panel for the appointment of the Joint Chief Executive Officer would be as follows:

1. President Romolo Patroni
2. Cr David Auld
3. President Louis Geier
4. Cr Russell Crook

Comment

The Committee interviewed four applicants for the position on 24th May 2010 and after due consideration of all applicants, offered the position to Mr Jeffery Sowiak at the advertised package with the following amendments:

1. Commencement Salary \$145,000 pa
2. Motor Vehicle Allowance Cashed out
3. Superannuation adjustments to reflect the above

In view of the imminent departure of both Chief Executive Officers and the fact that several interviewees had other offers, the above offer was presented and fully supported by elected members.

A contract of employment was completed, signed and sealed on 3rd June 2010. Mr Sowiak will commence employment on 2nd August 2010 or earlier if personal arrangements can be put in place.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The provision of the Joint CEO Contract of Employment will be included in the 2010/11 Budget.

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RECOMMENDATION

That Council;

1. Endorse the actions of the interview panel in offering the position of Joint Chief Executive Officer of the Shires of Yilgarn and Westonia and the subsequent appointment of Mr Jeffery W. Sowiak which was supported by all elected members as Council believes he is suitably qualified for the position and is satisfied with the provisions of the employment contract.
2. Endorse the application of the common seal of the Shire of Yilgarn to the Contract of Employment between the Shire of Yilgarn, Shire of Westonia and Mr Jeffery W. Sowiak dated 3rd June 2010.

Voting Requirements

Absolute Majority

136/2010

Moved Cr W Della Bosca Seconded Cr J Della Bosca that Council;

1. *Endorses the actions of the interview panel in offering the position of Joint Chief Executive Officer of the Shires of Yilgarn and Westonia and the subsequent appointment of Mr Jeffery W. Sowiak which was supported by all elected members as Council believes he is suitably qualified for the position and is satisfied with the provisions of the employment contract.*
2. *Endorses the application of the common seal of the Shire of Yilgarn to the Contract of Employment between the Shire of Yilgarn, Shire of Westonia and Mr Jeffery W. Sowiak dated 3rd June 2010.*

CARRIED BY ABSOLUTE MAJORITY (7/0)

Submission to:	Ordinary Meeting of Council – Friday, 18 June 2010
Agenda Reference:	7.4
Subject:	Provision of Medical Services in Southern Cross
File Reference:	7008
Author:	Eddie Piper- Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	9 June 2010

Background:

On 17 August 2005 Council signed a contract with River Medical Services (now Gemini Medical) to provide medical services to the Shire for three years. By agreement this contract has been extended beyond the expiry date (16 August 2008) with the same conditions.

The service worked quite satisfactory until May/June 2010 when Gemini's problem with obtaining qualified, approved G.P's deemed very difficult, if not impossible. The service became very infrequent and quite dysfunctional

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from a user point of view. The then CEO of the Shire had many conversations with representatives of Gemini because of extended periods of no G.P. in town. The whole situation came to a head when a letter of Termination of Medical Services by Gemini was received by the ACEO on 24 May 2010. The contract requires 3 months written notice of termination.

Comment

The situation in town is becoming very desperate as Gemini have notified Council that they can fill the position from 28 June 2010 to 22 July 2010 but cannot advise any other filling of the vacancy up until the final day being 24 August 2010. Gemini further advises that the G.P. for the above period could easily change his/her mind leaving the shire with further non coverage.

Since receipt of the letter, the Shire President Cr Romolo Patroni, Cr Gary Kenward and the Acting CEO Eddie Piper have met with a prospective G.P. who may be able to assist Council in seeking out a permanent G.P. in town. Since that meeting the ACEO has had contact with 2 other persons who are keen to assist and await further contact.

Letters have been sent to Gemini, the Hon. Dr Kim Hames MLA with cc to Hon. Brendon Grylls MLA and Hon. Dr Graham Jacobs MLA expressing the disappointment and concern of the Shire in being left without any G.P. Service in town. To date, no responses have been received.

It appears that the future provision of G.P. Services in town may be a far more expensive exercise for the Shire and in an attempt to minimise the cost letters have been forwarded to several mining companies seeking their assistance. Press releases have also been given to various media outlets.

Observations

It appears that the Council was not fully aware of some previous developments and the extent of the current situation and to this end it is proposed that a committee be established to handle all council matters of a medical nature including the hospital and advise Council via the minutes of each meeting. This committee would be established under the provisions of the Local Government Act 1995 Section 5.8, 5.9 and 5.10. The Acting CEO suggests that the committee could be named "The Shire of Yilgarn Provision of Medical Services Committee" and consists of the following:

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	<i>Committee Members</i>
1. Members of Council	(3)
2. Chief Executive Officer of the Shire of Yilgarn	(1)
3. Town General Practitioner (G.P.)	(1)
4. Southern Cross Hospital Representative	(1)
5. Town Pharmacist	(1)
6. Community Member	(1)

This would give a committee of eight with the secretarial functions of the committee being a Shire responsibility.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

RECOMMENDATION

That Council;

1. Endorse the actions of the President and Acting Chief Executive Officer in meeting with prospective medical practitioners in attempting to have them relocate to Southern Cross.
2. Require the President and Acting Chief Executive Officer to report back to Council on the outcomes of its discussions and negotiations prior to making any offer to a medical practitioner to relocate to Southern Cross.
3. Establish a committee of Council under the provisions of the Local Government Act 1995 Sections 5.8, 5.9 and 5.10 being named the "Shire of Yilgarn Provision of Medical Services Committee" with the purpose of ensuring that the Shire's medical services are operating as the community would expect and reporting to Council regularly on any issues and with the following membership:
 - Elected Members of Council -3
 - Chief Executive Officer of the Shire of Yilgarn
 - Town General Practitioner
 - Town Pharmacist
 - Southern Cross Hospital Representative
 - Community Member

Voting Requirements

Absolute Majority

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137/2010

Moved Cr Kenward Seconded Cr Truran that Council;

- 1 *Endorses the actions of the President and Acting Chief Executive Officer in meeting with prospective medical practitioners in attempting to have them relocate to Southern Cross*
- 2 *Establishes a committee of Council under the provisions of the Local Government Act 1995 Sections 5.8, 5.9 and 5.10 being named the "Shire of Yilgarn Provision of Medical Services Committee" with the purpose of ensuring that the Shire's medical services are operating as the community would expect and reporting to Council regularly on any issues and with the following membership:*

Elected Members of Council -3

Chief Executive Officer of the Shire of Yilgarn

Town General Practitioner

Town Pharmacist

Southern Cross Hospital Representative

Community Member

CARRIED BY ABSOLUTE MAJORITY (7/0)

Confidential Report Items 7.5 to 7.7 have been addressed by Council in a committee after the Manager of Environment Health & Building Service Report 10.4.

Submission to:	Ordinary Meeting of Council - Friday, 18 June 2010
Agenda Reference:	7.8
Subject:	Joint Chief Executive Officer Salary Package Distribution
File Reference:	Personal File
Author:	E W Piper - Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	9 June 2010

Background

Following the appointment of the Joint Chief Executive Officers the distribution of his salary package needs to be determined so that each Shire carries a fair burden.

Comment

The Shire of Westonia has appointed a person to the position of Director of Westonia Services who will operate from Westonia under direction of the Joint Chief Executive Officer. The salary of the Director is borne totally from the Shire of Westonia.

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The salary of the Deputy Chief Executive Officer and Managers at Yilgarn may be reviewed in light of the salary package paid to the Director of Westonia Services.

With the above in view Council needs to consider an equitable distribution of the salary paid to the Joint Chief Executive Officer recognising he is responsible for the performance at both Shires.

The former Chief Executive Officer indicated that a 75% / 25% split between Yilgarn and Westonia had been agreed to however the current Chief Executive Officer at Westonia disputes the distribution indicating a payment of \$30,000 by them to Yilgarn as its contribution.

A 75% / 25% split will result in the following:

	<u>Yilgarn</u>	<u>Westonia</u>
Joint Chief Executive Officer	\$154,500	\$51,500
Current CEO (Saving)	-\$168,800	-\$160,000
Director Westonia	-	\$130,000
Deputy CEO/ Managers	<u>\$35,000</u>	-
	<u>\$19,200</u>	<u>\$21,500</u>

From the above it can be seen that the 75% / 25% split is reasonable.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Inclusion will need to be made in the 2010/11 Budget.

RECOMMENDATION TO COUNCIL

That Council advise the Shire of Westonia that it believes a split of the Joint Chief Executives Salary Package and any future expenses such as training, attending conferences, etc should be as follows:-

Shire of Yilgarn 75%
Shire of Westonia 25%

And this to be reviewed annually until the amalgamation is completed on 1st July 2012.

Voting Requirements

Absolute majority required

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138/2010

Moved Cr Auld Seconded Cr Pasini that the decision regarding the Joint CEO percentage split between the Shire of Yilgarn and the Shire of Westonia be deferred until the new Joint CEO, Mr Sowiak, identifies the allocation of time/duties needed between the two shires.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Submission to:	Ordinary Meeting of Council – Friday, 18 June 2010
Agenda Reference:	7.9
Subject:	Southern Cross Motor Cycle Club (Inc) - Grant Application Withdrawal
File Reference:	11204
Author:	E W Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 June 2010

Background

At a meeting of Council held on 15 January 2010 Council resolved the following:

“That in the event that Council and the Southern Cross Motor Cycle Club are successful in the Wheatbelt Development Commission’s Royalties for Regions Grant Scheme funding application for the Arena Cross Lighting Project, Council on behalf of the Motor Cycle Club commence advertising in accordance with section 6.20(2) of the Local Government Act 1995 that it intends raising a Self Supporting Loan for \$50,000 over a 10 year period on behalf of the Southern Cross Motor Cycle Club”

Comment:

Advice by telephone and to be confirmed in writing has been received by the Acting Chief Executive Officer that the Southern Cross Motor Cycle Club (Inc) are no longer prepared to proceed with the Arena Cross Lighting Project as the additional cost is beyond the Club’s means. Copy of the letter is attached.

Council needs to advise the Wheatbelt Development Commission that the grant application by the Motor Cycle Club for Arena Lighting Project is to be withdrawn as it is no longer required because of additional costs.

This advice eliminates the need for Council to raise a Self Supporting Loan on behalf of the Motor Cycle Club.

Statutory Environment

Nil

Policy Implications

Nil

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Financial Implications

Nil

RECOMMENDATION TO COUNCIL

That Council note the information and advise the Wheatbelt Development Commission that the grant application for Arena Cross Lighting of the track is withdrawn.

Voting Requirements

Simple Majority

139/2010

Moved Cr W Della Bosca Seconded Cr Truran that Council receives the information and advises the Wheatbelt Development Commission that the grant application for Arena Cross Lighting of the track is withdrawn.

CARRIED (7/0)

DECLARATIONS OF INTEREST

Cr Kenward declared an Interest in the following item indicating that he was a member of the Aero Club.

Cr Kenward left the Council Chambers at 4.45pm.

Submission to:	Ordinary Meeting of Council - Friday, 18 June 2010
Agenda Reference:	7.10
Subject:	Southern Cross Aero Club (Inc) - Construction and Financing of Additional Hangers
File Reference:	12502
Author:	E W Piper - Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 June 2010

Background

Following an enquiry by a member of the Aero Club of the Acting Chief Executive Officer regarding the construction of new hangers, the attached letter was forwarded to the Club President for consideration at their annual meeting held of Thursday 10 June 2010.

Comment:

Council has been advised by the Southern Cross Aero Club (Inc) that it wishes to proceed and that advice is attached.

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The Aero Club have indicated that they will need 5 to 6 weeks to consider the detailed requirements and have plans drawn up.

The purpose of this item is to confirm the interest of the Club to build hangers and enable Council to make provision in the 2010-11 Budget for the excising of the portion of land on the airstrip and the financing and construction of the hangers

Statutory Environment

Local Government Act 1995 Section 6. 20

Policy Implications

Nil

Financial Implications

Inclusion in the 2010-11 Budget

RECOMMENDATION TO COUNCIL

That Council:

1. Advise the Southern Cross Aero Club (Inc) that it will allow a portion of the land at the Southern Cross Airport as identified by Council to be made available to the Club for the purpose of erecting hangers at a peppercorn rental of \$10 pa plus GST
2. Advise the Southern Cross Aero Club that a Self Supporting Loan will be made available with the amount being determined by the shortfall in funding and the Club's ability to make the necessary repayments.
3. Provide for the construction of the hangers, a cash contribution by the Aero Club and a Self Supporting Loan in the 2010-11 Budget.

Voting Requirements

Absolute Majority

140/2010

Moved Cr W Della Bosca Seconded Cr Pasini that Council:

1. *Advise the Southern Cross Aero Club (Inc) that it will allow a portion of the land at the Southern Cross Airport as identified by Council to be made available to the Club for the purpose of erecting hangers at a peppercorn rental of \$10 pa plus GST*
2. *Advise the Southern Cross Aero Club that a Self Supporting Loan will be made available with the amount being determined by the shortfall in funding and the Club's ability to make the necessary repayments.*
3. *Provides for the construction of the hangers, a cash contribution by the Aero Club and a Self Supporting Loan in the 2010-11 Budget.*

CARRIED BY ABSOLUTE MAJORITY ((7/0))

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Cr Kenward returned to the Council Chambers at 4.52pm.

Submission to:	Ordinary Meeting of Council – Friday, 18 June 2010
Agenda Reference	7.11
Subject:	Structural Reform – Grant for Project Officer
File Reference:	
Author:	E W Piper – Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 June 2010

Background

The Department of Local Government (DLG) has made available to the Joint Shires of Yilgarn and Westonia a grant of \$50,000 plus GST to assist in the amalgamation process.

Comment:

The Grant from DLG is quite specific in that it must be utilised for the appointment of a Project Officer to assist with planning for the proposed amalgamation of the Shires of Yilgarn and Westonia.

It is possible that the engagement of a Project Officer may cost more than the Grant; however the Joint Shires should be able to make further requests for funds to complete the project. To ensure this is the case it has been proposed to the Department of Local Government that under clause 1 a new paragraph (b) be inserted reading: "It is acknowledged by the parties that this financial assistance may not be the full extent of funding required for the employment of a Project Officer. If and when additional funding is sought it will be in accordance with clause 26 of this Agreement". An amendment not necessarily in this format but conveying the fact that we want to be able to obtain further funding is essential.

The Acting Chief Executive Officer has signed and sealed the Financial Assistance Agreement and is seeking endorsement for his actions.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The receipt of the Grant and expenditure associated will be included in the 2010-11 Budget.

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RECOMMENDATION TO COUNCIL

That Council authorise the Acting Chief Executive Officer to sign and seal the offer from the Department of Local Government for Financial Assistance towards a Project Officer to assist in the amalgamation process between the Shires of Yilgarn and Westonia provided. An additional paragraph is included in the Agreement ensuring access to further funding for the engagement of the Project Officer if required.

Voting Requirements

Simple Majority

141/2010

Moved Cr Pasini Seconded Cr Truran that Council authorises the Acting Chief Executive Officer to sign and seal the offer from the Department of Local Government for Financial Assistance towards a Project Officer to assist in the amalgamation process between the Shires of Yilgarn and Westonia provided. An additional paragraph is included in the Agreement ensuring access to further funding for the engagement of the Project Officer if required.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday, 18 June 2010
Agenda Reference	7.12
Subject:	Yilgarn History Museum - Request for Computer
File Reference:	11404
Author:	E W Piper - Acting Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 June 2010

Background

The Yilgarn History Museum has written to Council indicating that their current Personal Computer crashed and is unrecoverable because of cost. A copy of the letter is attached.

Comment:

Council have a computer (Laptop) which is superfluous to its requirements and could be donated to the Museum.

The Museum has also requested financial assistance in the order of \$750. The transfer of data is essential and Council could accept the cost of \$300.00 approx. The matter of external hard drive for back-up purposes and upgrading the printer and scanner are separate issues for Council to consider.

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The Acting Chief executive Officer has established that there is a Reserve Account in the name of "Museum Reserve" which has some funds over and above the \$10,000 required in the near future.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Fund from general savings

RECOMMENDATION TO COUNCIL

That Council:

1. Donate the old spare Notebook Computer to the Yilgarn History Museum and pay for the transfer of data (approx \$300) and the external hard drive for backup purposes (\$250) with the Museum to pay for upgrading the printer and scanner.
2. authorise the Acting Chief Executive Officer to delete the spare personal Computer from the Asset Register

Voting Requirements

Simple Majority

142/2010

Moved Cr Pasini Seconded Cr J Della Bosca that Council:

1. *Donates old the spare Notebook Computer to the Yilgarn History Museum and pay for the transfer of data (approx \$300) and the external hard drive for backup purposes (\$250) with the Museum to pay for upgrading the printer and scanner.*
2. *Authorises the Acting Chief Executive Officer to delete the spare personal Computer from the Asset Register*

CARRIED (7/0)

RECREATION SPORTING PRECINCT - PUBLIC MEETING

Comments

In response to Mr Williamsons' concerns presented during Public Question Time, Council agreed to call a public meeting to provide the community with up to date costings and drawings of the Recreation Sporting Precinct Project and answer any questions that the community may have.

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143/2010

Moved Cr Truran Seconded Cr W Della Bosca that Council will call a public meeting in Southern Cross to provide the community with information relating to the Recreation Sporting Precinct Project.

CARRIED (7/0)

PLAN FOR THE FUTURE OF THE DISTRICT

Comments

In April 2010 the CEO presented to Council (Item 7.5) a Draft Plan for the Future of the District. Council advertised the Plan for the Future for public comment and copies of the Plan were available for collection from the Shire Office during the months of April and May 2010.

144/2010

Moved Cr Kenward Seconded Cr Truran that Council approves the "Plan for the Future of the District 2010 and Into the Future" presented to Council on the 16th April 2010.

CARRIED (7/0)

DEPUTY CHIEF EXECUTIVE OFFICERS REPORT

Submission to:	Ordinary Meeting of Council – Friday 18 th June 2010
Agenda Reference:	8.1
Subject:	2010/2011 Schedule of Fees and Charges
File Reference:	15001
Author:	Vivienne Murty – Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	11 th June 2010

Purpose of Report

For Council to adopt the 2010/2011 Schedule of Fees and Charges, commencing from 1 July 2010.

Background

The Local Government Act 1995 requires fees and charges that are to be imposed during a financial year be adopted with the annual Budget. However as the Budget will not be adopted until 16th July 2010 and the majority of fees and charges will be applied from 1 July 2010 this report has been brought forward for Council's consideration.

Section 6.16 of the Local Government Act 1995 states:

"Fees and charges are to be imposed when adopting the annual budget but may be –

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- (a) imposed during a financial year; and
- (b) amended from time to time during a financial year."

Discussion

In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors:

- (a) The cost to the local government of providing the service or goods.
- (b) The importance of the service or goods to the community.
- (c) The price at which the service or goods could be provided by an alternative provider.

All fees and charges have been reviewed and the 2010/2011 Schedule of Fees and Charges are stated in Appendix 8.1.1A

Statutory Environment

Section 6.16 of the Local Government Act 1995.

Financial Implications

As specified in Appendix 8.1.1A attached.

Voting Requirements

Absolute majority required.

RECOMMENDATION

That Council adopts the 2010/2011 Schedule of Fees and Charges as per Appendix 8.1.1A.

145/2010

Moved Cr Auld Seconded Cr Truran that Council adopts the 2010/2011 Schedule of Fees and Charges as per Appendix 8.1.1A.

CARRIED BY ABSOLUTE MARJORITY (7/0)

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Appendix 8.1.1.A

Fees and Charges

Function	Description	Fee	GST	Total	New Fee
GENERAL PURPOSE FUNDING					
	Copy of State Electoral Roll	18.18	1.82	20.00	
	Electronic Advice of Sale (Rate Enquiry only)	27.27	2.72	30.00	
	Electronic Advice of Sale (Full Service)	80.00	8.00	88.00	
	Dishonoured Cheque Fee	18.18	1.82	20.00	
	Yilgarn History Book	36.36	3.64	40.00	
	Vultee Vengeance Book – Hard Cover	40.91	4.09	45.00	
	Vultee Vengeance Book – Soft Cover	26.36	2.64	29.00	
	Books – Postage Charge	5.45	0.55	6.00	6.50
GOVERNANCE					
	Executive Labour Hire			100.00	
LAW ORDER AND PUBLIC SAFETY					
	<i>Poundage –</i>				
	First 24 hrs or part thereof	40.00		40.00	
	Each subsequent 24 hrs or part thereof	10.00		10.00	
	<i>Dog Registration –</i>				
	Annual (Non sterilised)	30.00		30.00	
	Tri-Annual	75.00		75.00	
	Annual (Sterilised)	10.00		10.00	
	Tri-Annual	18.00		18.00	
	Drovers Dog (25% of fee charged)				
	Pensioners (50% of fee charged)				
	Animal Destruction	20.00	2.00	22.00	
HEALTH					
	EHO Services (Consulting & other duties) – per hr	81.81	8.19	90.00	95.00
	EHO Travel – per km	0.91	.09	1.00	
Fees and Charges Prescribed in Various Regulations made under the Health Act 1911 and amended from to time					
	<i>Shire of Yilgarn Health Local Laws 1997</i>				
	Lodging house registration	180.00		180.00	
	Itinerant food vendors license	180.00		180.00	

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Function	Description	Fee	GST	Total	New Fee
HEALTH (Continued)					
<i><u>Offensive Trades (Fees) Regulations 1976</u></i>					
	Slaughterhouses	254.00		254.00	278.00
	Piggeries	254.00		254.00	278.00
	Artificial Manure Depot	181.00		181.00	185.00
	Bone Mills	146.00		146.00	149.00
	Places for storing, drying or preserving bones	146.00		146.00	149.00
	Fat melting, fat extracting or tallow melting establishments:				
	Butcher shop and similar	146.00		146.00	159.00
	Larger establishments	254.00		254.00	272.00
	Blood Drying	146.00		146.00	159.00
	Gut scraping, preparation of sausage skins	146.00		146.00	159.00
	Fellmongeries	146.00		146.00	159.00
	Manure Works	181.00		181.00	197.00
	Fish curing establishments	181.00		181.00	197.00
	Laundries, Drycleaning establishments	124.00		124.00	136.00
	Bone Merchant premises	146.00		146.00	159.00
	Flock factories	146.00		146.00	159.00
	Knackeries	254.00		254.00	278.00
	Poultry Processing establishments	254.00		254.00	278.00
	Poultry Farming	254.00		254.00	278.00
	Rabbit Farming	254.00		254.00	278.00
	Fish processing establishments in which whole fish are cleaned and prepared	254.00		254.00	278.00
	Shellfish and Crustacean processing establishments	254.00		254.00	278.00
	Any other offensive trade not specified	254.00		254.00	278.00
	<i><u>Health (Public Building) Regulations 1992</u></i>				
	Fee equal to the cost of considering the application to Construct/alter a public building	744.00		744.00	811.00

Source: Health Department Schedule of Local Government Fees and Charges

EDUCATION AND WELFARE

	Southern Cross Playgroup rental (annual)	500.00	50.00	550.00	
<i><u>Southern Cross Community Centre</u></i>					
<i>Black Photocopying –</i>					
	Member A4 Single Sided	0.22	0.03	0.25	
	Non-Member A4 Single Sided	0.27	0.03	0.30	
	Member A4 Double Sided	0.27	0.03	0.30	
	Non-Member A4 Double Sided	0.36	0.04	0.40	
	Member A3 Single Sided	0.41	0.04	0.45	
	Non-Member A3 Single Sided	0.50	0.05	0.55	
	Member A3 Double Sided	0.50	0.05	0.55	
	Non-Member A3 Double Sided	0.59	0.06	0.65	
	A4 Colour Paper	0.05	0.00	0.05	
	Over 150 copies A4 Single Sided	0.18	0.02	0.20	

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Fees and Charges

Function	Description	Fee	GST	Total	New Fee
EDUCATION AND WELFARE (Continued)					
	Over 150 copies A3 Single Sided	0.36	0.04	0.40	
	<i>Colour Ink Copying –</i>				
	Member A4 Single Sided Spot Colour	0.50	0.05	0.55	
	Non-Member A4 Single Sided Spot Colour	0.59	0.06	0.65	
	Member A4 Single Sided Full Colour	1.00	0.10	1.10	
	Non-Member A4 Single Sided Full Colour	1.18	0.12	1.30	
	Member A3 Single Sided Spot Colour	1.00	0.10	1.10	
	Non-Member A3 Single Sided Spot Colour	1.18	0.12	1.30	
	Member A3 Single Sided Full Colour	2.00	0.20	2.20	
	Non-Member A3 Single Sided Full Colour	2.36	0.24	2.60	
	<i>Laminating –</i>				
	Member A4	2.27	0.23	2.50	
	Non-Member A4	2.72	0.28	3.00	
	Member A3	4.54	0.46	5.00	
	Non-Member A3	5.45	0.55	6.00	
	<i>Photo Production (Snap Lab) –</i>				
	4" x 6" Photograph				
	1 to 5 Photographs	0.45	0.05	0.50	1.00
	5 to 10 Photographs				0.70
	10 or more photos				0.60
	5" x 7" Photograph				
	1 to 5 Photographs	1.82	0.18	2.00	4.00
	5 to 10 Photographs				3.00
	10 or more photos				2.00
	<i>Facsimile –</i>				
	Member Send STD (1 st page)	2.27	0.23	2.50	
	Non-Member Send STD (1 st page)	2.73	0.27	3.00	
	Member Send ISD (1 st page)	4.55	0.45	5.00	
	Non-Member Send ISD (1 st page)	5.45	0.55	6.00	
	Additional pages per page	0.28	0.02	0.30	
	Member Receive under 5 pages	2.27	0.23	2.50	
	Non-Member Receive under 5 pages	2.73	0.27	3.00	
	Member Receive over 5 pages	4.55	0.45	5.00	
	Non-Member Receive over 5 pages	5.45	0.55	6.00	
	Additional pages (per page)	0.28	0.02	0.30	
	<i>Binding –</i>				
	Member Booklet 1-10 pages	2.27	0.23	2.50	
	Non-Member Booklet 1-10 pages	2.72	0.28	3.00	
	Member Booklet 10-25 pages	3.18	0.32	3.50	
	Non-Member Booklet 10-25 pages	4.09	0.41	4.50	
	Member Booklet over 25 pages	4.09	0.41	4.50	
	Non-Member Booklet over 25 pages	5.00	0.50	5.50	

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Function	Description	Fee	GST	Total	New Fee
EDUCATION AND WELFARE (Continued)					
<i>Membership Individuals (must be 18yrs or over) –</i>					
	Two weeks	22.72	2.28	25.00	
	One month	31.81	3.19	35.00	
	Two months	54.54	5.46	60.00	
	Six months	90.91	9.09	100.00	
	Twelve months	136.36	13.64	150.00	
	Refundable key deposit	45.45	4.55	50.00	
	<i>*20% discount for Pensioners/Students*</i>				
<i>Internet Usage –</i>					
	Per hour	4.55	0.45	5.00	
	30 minutes	2.73	0.27	3.00	
	Minimum charge	2.73	0.27	3.00	
<i>Resume –</i>					
	Produced with one printed copy and burnt to CD	36.36	3.64	40.00	
<i>Word Processing –</i>					
	Per hour (including printing)	27.27	2.73	30.00	
<i>Equipment Hire –</i>					
	Mobile Whiteboard	18.18	1.82	20.00	
	Mobile Pin-up Board	18.18	1.82	20.00	
	Overhead Projector	18.18	1.82	20.00	
	Data Projector	36.36	3.64	40.00	
	Video Conference Link-up (per hour)	72.73	7.27	80.00	
<i>Conference Room Hire –</i>					
	Conference Room Hire per hour up to 3 hours	18.18	1.82	20.00	
	Conference Room Hire per day	63.64	6.36	70.00	
<i>Westlink Video Taping –</i>					
	Recording & Tape	10.00	1.00	11.00	
<i>Scanning –</i>					
	Black & White (printed)	3.64	0.36	4.00	
	Colour (printed)	4.55	0.45	5.00	
<i>Exam Supervision –</i>					
	Per hour – minimum of 2 hours	27.27	2.73	30.00	
<i>Burning of Disks –</i>					
	Floppy Disk	2.73	0.27	3.00	
	CD & DVD (CD supplied not DVD)	2.73	0.27	3.00	
<i>Stationary –</i>					
	CD with case	1.82	0.18	2.00	
	Coloured Card	0.05		0.05	
	Coloured Paper (plain)	0.05		0.05	

Designer paper – Price on application

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Fees and Charges

Function	Description	Fee	GST	Total
EDUCATION AND WELFARE (Continued)				
<i>Crosswords Advertising (Businesses outside Shire of Yilgarn) –</i>				
	Full Page A4 no typesetting - Black	31.81	3.19	35.00
	Full Page A4 with typesetting - Black	50.00	5.00	55.00
	Full Page A4 no typesetting – Spot Colour	77.27	7.73	85.00
	Full Page A4 no typesetting – Full Colour	145.45	14.55	160.00
	Full Page A4 with typesetting – Full Colour	163.63	16.37	180.00
	Half Page A5 no typesetting – Black	18.18	1.82	20.00
	Half page A5 with typesetting – Black	27.27	2.73	30.00
	Half page A5 no typesetting – Spot Colour	45.45	4.55	50.00
	Half page A5 with typesetting – Spot Colour	54.54	5.46	60.00
	Half page A5 no typesetting – Full Colour	81.81	8.19	90.00
	Half page A5 with typesetting – Full Colour	90.91	9.09	100.00
	¼ Page no typesetting – Black	13.63	1.37	15.00
	¼ Page with typesetting – Black	22.72	2.28	25.00
	¼ Page no typesetting – Spot Colour	27.27	2.73	30.00
	¼ Page with typesetting – Spot Colour	31.81	3.19	35.00
	¼ Page no typesetting – Full Colour	45.45	4.55	50.00
	¼ Page with typesetting – Full Colour	54.54	5.46	60.00
	Lineage	10.00	1.00	11.00
<i>Crosswords Advertising for Non-profit & Local Businesses –</i>				
	Full Page A4 no typesetting - Black	27.27	2.73	30.00
	Full Page A4 with typesetting - Black	45.45	4.55	50.00
	Full Page A4 no typesetting – Spot Colour	54.54	5.46	60.00
	Full Page A4 with typesetting – Spot Colour	77.27	7.73	85.00
	Full Page A4 no typesetting – Full Colour	118.18	11.82	130.00
	Full Page A4 with typesetting – Full Colour	145.45	14.55	160.00
	Half Page A5 no typesetting – Black	13.63	1.37	15.00
	Half page A5 with typesetting – Black	16.36	1.64	18.00
	Half page A5 no typesetting – Spot Colour	27.27	2.73	30.00
	Half page A5 with typesetting – Spot Colour	40.91	4.09	45.00
	Half page A5 no typesetting – Full Colour	63.63	6.37	70.00
	Half page A5 with typesetting – Full Colour	81.81	8.19	90.00
	¼ Page no typesetting – Black	9.09	0.91	10.00
	¼ Page with typesetting – Black	13.63	1.37	15.00
	¼ Page no typesetting – Spot Colour	15.45	1.55	17.00
	¼ Page with typesetting – Spot Colour	20.00	2.00	22.00
	¼ Page no typesetting – Full Colour	31.81	3.19	35.00
	¼ Page with typesetting – Full Colour	36.36	3.64	40.00
<i>Crosswords Classified Advertising –</i>				
	Real Estate, Garage Sales, Lineage Employment, Thankyous, Adverts and Goods for sale over \$100.00 (6 lines maximum)			
	Etc – per week	10.00	1.00	11.00

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Fees and Charges

Function	Description	Fee	GST	Total	New Fee
HOUSING					
	<i>Rental Rates per Week</i>				
	Council Staff Housing	55.00		55.00	
	Council Unit Housing	45.00		45.00	
	Commercially Rented Properties (on application)				
	- 11 Andromeda Court	210.00		210.00	215.00
	- 6 Libra Place	315.00		315.00	325.00
	- 91A Antares Street	120.00		120.00	125.00
	Homes for the Aged – Units 1 to 4	50.00		50.00	55.00
	Homes for the Aged – Units 5 to 8	50.00		50.00	75.00
	Homes for the Aged – Units 9 to 12	100.00		100.00	120.00
COMMUNITY AMENITIES					
	<i>Rubbish Collection –</i>				
	As determined separately by Council				
	Note: 240 ltr bins; First collection – GST free				
	Additional Collections plus 10% GST				
	240 ltr Rubbish Bins – sale of	109.09	10.91	120.00	
	<i>Refuse Disposal –</i>				
	Minor to large disposals of 1 tonne or 1 cubic metre				
	up to 1,000 tonnes or 1,000 cubic metres or waste				
	by a contractor –				
	(prices on a per tonne basis)				
	For Asbestos material, medical waste, or registered				
	contaminated waste (separate from other waste)	45.45	4.55	50.00	
	For general waste or rubble	45.45	4.55	50.00	
	For disposal of waste grain from CBH bins				
	(plus digging and burying at cost)	31.81	3.19	35.00	
	For bulk clean green waste (major yard clean-ups)				
	Material that can be mulched	18.18	1.82	20.00	
	Material than can not be mulched	27.27	2.73	30.00	
	<i>Southern Cross Cemetery –</i>				
	Grant of Right of Burial	250.00		250.00	
	Interment of Adult	318.18	31.82	350.00	364.00
	First additional 30cm	36.36	3.64	40.00	42.00
	Second additional 30cm	45.45	4.55	50.00	52.00
	Third additional 30cm	54.54	5.46	60.00	62.50
	Interment of child under 7 yrs	181.81	18.19	200.00	208.00
	Interment of stillborn	136.36	13.64	150.00	156.00
	Interment of ashes	45.45	4.55	50.00	52.00
	Reopening of adult grave	318.18	31.82	350.00	364.00
	Reopening of child grave	227.27	22.73	250.00	260.00
	Reopening of stillborn grave	181.81	18.19	200.00	208.00
	Internment without due notice	54.54	5.46	60.00	62.50
	Internment outside usual hours	90.91	9.09	100.00	104.00

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Fees and Charges

Function	Description	Fee	GST	Total	New Fee
COMMUNITY AMENITIES (Continued)					
	Late arrivals	36.36	3.64	40.00	42.00
	Exhumations	318.18	31.82	350.00	364.00
	Permission to erect headstone	27.27	2.73	30.00	
	Permission to erect monument	45.45	4.55	50.00	
	Permission to erect nameplate	9.09	0.91	10.00	
	Copy of Grant of Burial	10.00		10.00	
	Undertakers Annual License	200.00		200.00	
	Undertakers Single License	40.00		40.00	
	Search request	30.00		30.00	
	Copy of Local Law	18.18	1.82	20.00	
	Single Niche placement	136.36	13.64	150.00	
	Double Niche placement	272.72	27.28	300.00	
	Second Niche inscription	72.72	7.28	80.00	
	<i>Sewerage –</i>				
	Septic Tank Application Fee	101.00		101.00	110.00
	Issuing of a “Permit to Use an Apparatus” Cert	101.00		101.00	110.00
	Annual Septic service license	1000.00		1000.00	
	Deposit Fee for Daily Waste Disposal	54.55	5.45	60.00	

Source: Health Department Schedule of Local Government Fees and Charges

Planning Application Fees -Local Government Fees Only –

Minor application – where application needs to go to Council for decision regardless of where it needs to be advertised or not	50.00	50.00
Minor Town Planning Scheme Amendments, including rezoning or lots when not included as part of a LG amendment – use scale of fees or use average of \$2,000 plus cost for preparing amendment documentation (if applicable)	2000.00	2000.00
Major Town Planning Scheme Amendments, including Lot Subdivision for 10 or more lots, when not included as part of a LG amendment – use scale of fees or use average of \$4,000 plus cost of preparing amendment documentation (if applicable)	4,000.00	4000.00

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Fees and Charges

COMMUNITY AMENITIES (Continued)

Planning Matters/Documents (all fees are exclusive of GST unless otherwise indicated)

Item	Description of Planning Service	Maximum Fee 2010/11
	<i>Part 1 – Maximum fixed fees</i>	
1	Determination of development application (other than for an extractive industry) where the estimated cost of the development is - (a) not more than \$50,000 (b) more than \$50,000 but not more than \$500,000 (c) more than \$500,000 but not more than \$2.5 million (d) more than \$2.5 million but not more than \$5 million (e) more than \$5 million but not more than \$21.5 million (f) more than \$21.5 million	\$135 0.31% of the estimated cost of development \$1,550 + 0.25% for every \$1 in excess of \$500,000 \$6,550 + 0.20% for every \$1 in excess of \$2.5 million \$11,550 + 0.12% for every \$1 in excess of \$5 million \$31,350
2	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee
3	Determination of development application for an extractive industry where the development has not commenced or been carried out	\$676
4	Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee
5	Provision of a subdivision clearance - (a) not more than 5 lots (b) more than 5 lots but not more than 195 lots (c) more than 195 lots	\$67 per lot \$67 per lot for the first 5 lots and then \$34 per lot \$6,756
6	Determining an initial application for approval of a home occupation where the home occupation has not commenced	\$203
7	Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 6 plus, by way of penalty, twice that fee
8	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	\$67
9	Determining an application for the renewal of an approval of home occupation where the application is made after the approval has expired	The fee in item 8 plus, by way of penalty, twice that fee
10	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$270

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COMMUNITY AMENITIES (Continued)

11	Determining an application for change of use or for alteration or extension or change of a non-conforming use to which item 2 does not apply Where the change or the alteration, extension or change has commenced or been carried out	The fee in item 10 plus, by way of penalty, twice that fee
12	Provide a zoning certificate	\$67
13	Replying to a property settlement questionnaire	\$67
14	Providing written planning advice	\$67
	<i>Part 2 – Maximum fees: scheme amendments</i>	
1	Director/ City/ Shire Planner	\$80.60
2	Manager/ Senior Planner	\$61.20
3	Planning Officer	\$33.70
4	Other staff eg environmental health officer	\$33.70
5	Secretary/ administrative clerk	\$27.60
	<i>Part 3 – Maximum fees: structure plans</i>	
1	Director/ City/ Shire Planner	\$80.60
2	Manager/ Senior Planner	\$61.20
3	Planning Officer	\$33.70
4	Other staff eg environmental health officer	\$33.70
5	Secretary/ administrative clerk	\$27.60

Source: Planning Bulletin 93/2010 – Western Australian Planning Commission – prices increased in line with CPI of 2.1%

RECREATION AND CULTURE

Annual Fees –

Southern Cross Football Club	1909.10	190.90	2100.00	3500.00
Yilgarn Basketball Association	1272.73	127.27	1400.00	1550.00
Yilgarn Netball Association	545.44	54.56	600.00	660.00
Southern Cross Golf Club	545.44	54.56	600.00	
Southern Cross Tennis Club	545.44	54.56	600.00	
Yilgarn Bowling Club	545.44	54.56	600.00	
Southern Cross Playgroup	500.00	50.00	550.00	550.00

Event Fees (Community Centre & Complex)

Cabarets, Dances, Weddings & Other	295.45	29.55	325.00	335.00
Private Functions – Sports Complex	159.09	15.91	175.00	180.00
Private Functions – Community Centre	204.54	20.46	225.00	230.00
Private Functions – Senior Citizens Centre			225.00	230.00
Sport function per day	90.91	9.09	100.00	105.00
Kitchen only	63.63	6.37	70.00	
Lounge only	63.63	6.37	70.00	
Bar and Lounge only	109.09	10.91	120.00	125.00
Liquor Bond (refundable)	200.00		200.00	
Lighting / Sound Equipment Bond (refundable)	300.00		300.00	310.00
Pioneer Meeting Room – Corporate/Commercial	72.72	7.28	80.00	
Circus Ground hire	363.63	36.37	400.00	410.00
Circus Bond (refundable)	454.55	45.45	500.00	515.00
Community Bus Hire per km	0.70	0.06	0.70	0.80

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Fees and Charges

Function	Description	Fee	GST	Total	New Fee
RECREATION AND CULTURE (Continued)					
	<i>Hire of Tables and Chairs (Recreation Complex Only)</i>				
	Tables and Chairs (Eight per table)	4.55	0.45	5.00	8.00
	<i>Security Key System</i>				
	Bond required for individual keys (refundable)	50.00		50.00	
	<i>Swimming Pool Admission –</i>				
	Adults (16 yrs and over)	2.72	0.28	3.00	
	Children	1.81	0.19	2.00	
	Child (under 2 yrs) are Free				
	Pensioners, Seniors and Spectators	1.81	0.19	2.00	
	Season ticket – Family	163.63	16.37	180.00	185.00
	Season ticket – Adult	81.81	8.19	90.00	95.00
	Season ticket – Children & Pensioners	45.45	4.55	50.00	
	Season ticket – Pensioner Family	90.91	9.09	100.00	105.00
TRANSPORT					
	<i>Aerodrome –</i>				
	Aircraft Annual landing fees (local)	150.00	15.00	165.00	
	Aircraft Annual landing fee (China Southern)	1,500.00	150.00	1,650.00	
	Aircraft landing (per tonne rounded up)	15.00	1.50	16.50	
	<i>Other –</i>				
	Sale of Gravel & Sand per cubic metre	4.55	0.45	5.00	
	Second Hand Grader Blades	4.55	0.45	5.00	
ECONOMIC SERVICES					
	Building dwelling license (0.35% of total cost)				
	Building license other (0.2% of total cost)				
	Building license minimum	85.00		85.00	
	Builders Registration Board Fee	40.00		40.00	40.50
	Second hand dwelling inspection (within Shire)	90.91	9.09	100.00	
	Swimming Pool inspection fee	50.00	5.00	55.00	
	<i>Land Leases – Annual – Payable by 1 July –</i>				
	Reserve 23237 Caravan Park SX			% of income	
	Lot 53/54 Antares St	454.55	45.45	500.00	515.00
	Horse Agistment Leases – Annual	145.45	14.55	160.00	165.00

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Fees and Charges

Function	Description	Fee	GST	Total	New Fee
OTHER PROPERTY AND SERVICES					
	Labour (Operator)	54.54	5.46	60.00	
	Labour (Executive)	81.81	8.19	90.00	
	Grader	131.81	13.19	145.00	154.00
	Construction Loader	159.09	15.91	175.00	
	Town Loader	118.18	11.82	130.00	
	Backhoe	81.82	8.18	90.00	
	Skid Steer Loader	118.19	11.81	130.00	
	Prime Mover and Side Tippers	154.55	15.45	170.00	187.00
	Prime Mover and Low Loader	122.73	12.27	135.00	
	Truck <13 tonne	72.72	7.28	80.00	
	Truck >13 tonne	109.09	10.91	120.00	
	Tractor	86.36	8.64	95.00	
	Roller Steel Drum	90.91	9.09	100.00	
	Roller Multi Tyred	81.82	8.18	90.00	
	Additional Loading for Overtime (Time and a Half)			15.00	
	Additional Loading for Overtime (Double Time)			30.00	
	Administration Charge	8%	0.8%	8.8%	11%

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Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	8.2
Subject:	Accounts for Payment
File Reference:	4132
Author:	Vivienne Murty - Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	11 th June 2010

Background

Municipal Fund - Cheque Numbers 35065 to 35167, totalling \$320,548.36, Municipal Fund - Cheque Numbers 944 to 946, totalling \$117,540.75, Trust Fund - Cheque Numbers 401868 to 401871, totalling \$3,169.85 and Trust Fund - Cheque Numbers 5673 to 5677 (DoT Licensing), totalling \$46,299.25 are presented for endorsement as per the submitted list.

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13.

Policy Implications / Delegation Register

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Manager of Environmental Health and Building Services and/or Manager for Works to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Reduction to Bank Accounts balances.

Strategic Implications

Nil.

Voting Requirements

Simple majority.

RECOMMENDATION

That Council endorse the accounts covered by Municipal Fund - Cheque Numbers 35065 to 35167, totalling \$320,548.36, Municipal Fund - Cheque Numbers 944 to 946, totalling \$117,540.75, Trust Fund - Cheque Numbers 401868 to 401871, totalling \$3,169.85 and Trust Fund - Cheque Numbers 5673 to 5677 (DoT Licensing), totalling \$46,299.25 as per the submitted list.

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146/2010

Moved Cr Pasini Seconded Cr J Della Bosca that Council endorses the accounts covered by Municipal Fund - Cheque Numbers 35065 to 35167, totalling \$320,548.36, Municipal Fund - Cheque Numbers 944 to 946, totalling \$117,540.75, Trust Fund - Cheque Numbers 401868 to 401871, totalling \$3,169.85 and Trust Fund - Cheque Numbers 5673 to 5677 (DoT Licensing), totalling \$46,299.25 as per the submitted list.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	8.3
Subject:	Financial Reports
File Reference:	4144
Author:	Vivienne Murty - Deputy Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

These reports, prepared to the 31st May 2010, are enclosed as follows:

- Statement of Financial Position
- Statement of Investments,
- Statement of Surplus,
- Monthly Statement of Financial Activity, and;
- Rates Receipt Statement (prepared to 9/6/10)

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Policy Implications

None

Financial Implications

None

Strategic Implications

None

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Voting Requirements

Simple majority required

RECOMMENDATION

That the Various Financial Reports for the period ending 31st May 2010, as presented, be received.

147/2010

Moved Cr Kenward Seconded Cr Pasini that the Various Financial Reports for the period ending 31st May 2010 are received.

CARRIED (7/0)

Council breaks for recess at 5.25pm and returns to Council Chambers at 5.35pm.

MANAGER OF WORKS REPORTS

Submission to:	Ordinary Meeting of Council - Friday 18th June 2010
Agenda Reference:	9.1
Subject:	Regional Road Group Five-Year Road Construction Program - 2011/2012 - 2015/2016
Name of Applicant:	N.A.
File reference:	12863
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	N.A.
Date of Report:	7th June 2010

Background

Annually Council is required to review its Road Construction Program and submit the program to the Regional Road Group if Council is to be successful in receiving road-funding grants.

Roads included in the Five Year Road Works Program, are roads identified by council and Roads 2025 Regional Road Group Development Strategy as Strategic Routes within the Shire of Yilgarn. These roads are categorized as Regional Distributors Roads category "A", Local Distributor Roads category "B" and Local Access Roads category "C".

All roads nominated as Strategic Routes by Councils within the Regional Road Groups are subjected to a Multi Criteria Assessments with points scored on different characteristics of road treatment types i.e. preservation or new construction, intending road type, drainage, safety, school bus routes, heavy haulage routes, alignments and traffic data. The higher the score the better the chances are of achieving maximum funding.

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Traffic data is an important component of the Multi Criteria Assessment scoring system as it justifies the type of road to be constructed. Traffic data picked up by Traffic Classifiers must include Vehicle Class, Average Daily Traffic and Estimated Standard Axels.

Average Daily Traffic (ADT) is the average daily traffic in both directions determined by dividing total traffic count by duration i.e. ADT = 540 (total vehicles) divided by 30 (total days) = 18 vehicles/day.

Estimated Standard Axel category is an important element of the Multi Criteria Assessment. The break down of AUSTRROADS Vehicle Classes data collected during traffic counts not only identifies heavy haulage routes but also calculates the axel loading on road pavement which assists with road type and pavement designs.

As shown in the table below, Regional Road Groups have adopted road standards that are appropriate for roads of regional significance, based on traffic volumes and estimated axel loadings.

Road Type	2	3	4	5	6	7
Description	Formed	Gravel	6 metre Seal	7 metre Seal	8 - 9 metre Seal	Sealed With passing lanes
ADT range	0 - 30	31 - 50	51 - 100	101 - 500	501 - 1000	> 1000
ESA range	0 - 5	6 - 20	21 - 40	41 - 60	> 60	> 60

If the Average Daily Traffic (ADT) and average daily Estimated Standard Axel (ESA) values apply to different road types, then the higher standard of road is adopted i.e. if a road has an ADT count of 33 and an ESA count of 22 then a road type 4 would be appropriate.

To achieve maximum value from traffic counts, traffic counts are carried out from October through to February (Peak Season) during the grain harvesting season when the movement of heavy vehicles is at a high.

Comments

Councillors should be aware that the funding figures which are shown in the Five Year Construction Program (Appendix 1) are subject to change. If funding figures are reduced or increased then the percent amount that the funding figures are reduced or increased will reflect on each construction program both through the cost estimated figure and distance.

In the Five Year Construction Program twenty six percent of the funding allocation has been allowed for preservation works (bitumen reseals) and the remaining seventy four percent for new construction works (upgrading existing gravel roads to a sealed standard).

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Following is an overview of roads identified under the Roads 2025 Regional Road Group Development Strategy as strategic routes which have been included in the updated Regional Road Group Five Year Construction Program.

Moorine Rock South Road (*Local Distributor Category B*)

Included in the Five Construction Program is the continuation of construction works on the Moorine Rock South from SLK 49.3km - 67.3km to upgrade from existing gravel standard type 3 road to a sealed standard type 5 road. Works on the Moorine South Road will also include 14mm final seal (*preservation works*) on previous prime seal construction works.

Latest traffic counts on the Moorine Rock South Road in November 2009 through to January 2010 have shown an Average Daily Traffic Count of 31 and an Estimated Daily Axle Loading of 39. The high Axle Loading is a reflection of increased heavy haulage vehicle movement transporting grain from the Holleton CBH receival bin through the Bodallin CBH receival bin.

Bodallin North Road (*Local Distributor Category B*)

Works on the North Bodallin Road include the continuation of 10mm final bitumen seal (*preservation works*) on previous prime seal construction works.

Latest traffic counts on the Bodallin North Road taken in November 2009 to January 2010 has shown an Average Daily Traffic Count of 25 and an Estimated Daily Axle Loading of 42

Strategic Implications

Regional Road Group Five Year Road Construction Program

<p>RECOMMENDATION</p>

<p>That Council adopts the extended 5 Year Road Works Program attached as per Appendix 1</p>
--

Voting Requirements

Simple Majority

148/2010

Moved Cr Kenward Seconded Cr Pasini that Council adopts the extended 5 Year Road Works Program as per Appendix 1.

CARRIED (7/0)

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DECLARATIONS OF INTEREST

Mr Bosenberg declared an Interest in Item 9.2 and 9.3 indicating that he is a shareholder in Cazaly Resources.

Submission to:	Ordinary Meeting of Council June 18th 2010
Agenda Reference:	Works 9.2
Subject::	Cazaly Resources - Road Re-Alignments - Parker Range Road and Liddell Road
Name of Applicant:	Cazaly Resources
File reference:	10336
Author:	Robert Bosenberg - Manager of Works
Disclosure of Interest:	Yes
Date of Report:	11th June 2010

Background

Correspondence has been received from Cazaly Resources seeking Council's permission to re-align and dedicate two of Council's road reserves. The road reserves Cazaly Resources are seeking to re-align and dedicate are Liddell Road and Parker Range Road. As stated by Cazaly Resources the road re-alignment required on Liddell Road is to accommodate the rail loop and iron ore stockpile area required at Moorine Rock rail-siding and Parker Range Road re-alignment is to accommodate the extensive mine site area required for the open cut iron ore mining operations.

Comment

Liddell Road Reserve

The rail loop and iron ore stockpile area required at Moorine Rock rail-siding is expected to encompass a portion of the northern end of Liddell Road reserve as marked in red on Appendix 1(it should be noted by councilors that the portion of Liddell Road Cazaly Resources is seeking to by-pass from the Great Eastern Highway through to the public utility access road is not a dedicated road reserve)

Cazaly Resources is seeking Councils permission to establish a new dedicated by-pass road diverting Liddell Road to the east of the proposed rail loop and iron ore stockpile area as marked in yellow on Appendix 2.

The proposed Liddell Road re-aligned by-pass road will consist of the following:

- 1) Existing Great Eastern Highway and Liddell Road intersection will remain as is
- 2) Liddell Road by-pass road is re-aligned to the east of the proposed rail loop and iron ore stockpile area.
- 3) A cross road intersection is established were the haul road intersects Liddell Road
- 4) A dedicated access road will be established to rail passenger terminal at Moorine Rock Rail Station.

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As stated by Cazaly Resources the proposed dedicated by-pass road for Liddell Road be funded by Cazaly Resources and designed and constructed in conjunction with the Shire of Yilgarn to required shire standards.

Parker Range Road

The proposed Mount Caudan Iron Ore Project is expected to encompass a portion of the Parker Range Road as outlined in black on Appendix 3. Cazaly Resource is seeking Councils permission to establish a new dedicated by-pass road diverting the Parker Range Road to the north of the proposed Mount Caudan Iron Ore mining project as marked in yellow on Appendix 3.

The proposed by-pass road will be approximately 6.5 kilometres in length. As stated by Cazaly Resources the by-pass road for Parker Range Road at Mount Caudan mining operations will be funded by Cazaly Resources and designed and constructed in conjunction with the Shire of Yilgarn to required shire standards.

In the past Council has resolved to grant permission to mining companies to establish dedicated by-pass roads diverting traffic around mining operations i.e. Bullfinch Evanston Road (Sons of Gwalia Copper Head Tailings Dam) and Marvel Loch Forrestania Road (mining company open cut operation)

Financial Implications:

All cost associated with the proposed Liddell Road by-pass and Parker Range by-pass roads be borne by the applicant Cazaly Resources

RECOMMENDATION

That Councils approves the request by Cazaly Resources to establish a new dedicated by-pass road diverting Liddell Road to the east of the proposed rail loop and iron ore stockpile area as marked in yellow on Appendix 2 on the following conditions:

- 1) All costs associated with the construction and surveying of the dedicated Liddell Road by-pass is to be borne by the applicant (Cazaly Resources).
- 2) The new dedicated Liddell Road by-pass road is constructed to a seven metre width double coat bitumen seal standard from the utility access road to the Great Eastern Highway intersection at the cost of the applicant (Cazaly Resources).
- 3) A gravel surfaced dedicated access road is to be established by the applicant (Cazaly Resources) to the rail passenger terminal at Moorine Rock Rail Station for members of public to utilise
- 4) The new dedicated Liddell Road by-pass road is to have right of way over any intersecting road

- 5) Haul roads intersecting councils roads are to be in accordance to in Councils Policy No 6.5 Traffic Intersection Management Plan - Private Haul Roads Intersecting with Roads Under Council Control
- 6) All relevant clearing permits and native title permits are obtained by the applicant (Cazaly Resources) prior to commencement of any works involved in the construction of the by-pass road

and

Councils approves the request by Cazaly Resources to establish a new dedicated by-pass road diverting the Parker Range Road to the north of the proposed Mount Caudan Iron Ore mining project as marked in yellow on Appendix 3 on the following conditions:

- 1) All costs associated with the construction and surveying of the dedicated Parker Range Road by-pass is to be borne by the applicant (Cazaly Resources).
- 2) The new dedicated Parker Range Road by-pass road is to be constructed to a minimum 10 metre pavement road width (with a 200mm compacted gravel overlay) along with sufficient culvert installation to cater for any drainage requirements at the cost of the applicant (Cazaly Resources).
- 3) The new dedicated Parker Range Road by-pass road is to have right of way over any intersecting road
- 4) Haul roads intersecting Council's roads are to be in accordance to in Council's Policy No 6.5 Traffic Intersection Management Plan - Private Haul Roads Intersecting with Roads under Council Control
- 5) All relevant clearing permits, native title and environmental permits are obtained by the applicant (Cazaly Resources) prior to commencement of any works involved in the construction of the by-pass road

Voting Requirements

Simple Majority

149/2010

Moved Cr Kenward Seconded Cr J Della Bosca that Council approves the request made by Cazaly Resources to establish a new dedicated by-pass road diverting Liddell Road to the east of the proposed rail loop and iron ore stockpile area as marked in yellow on Appendix 2 on the following conditions:

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- 1) *All costs associated with the construction and surveying of the dedicated Liddell Road by-pass is to be borne by the applicant (Cazaly Resources).*
- 2) *The new dedicated Liddell Road by-pass road is constructed to a seven metre width double coat bitumen seal standard from the utility access road to the Great Eastern Highway intersection at the cost of the applicant (Cazaly Resources).*
- 3) *A gravel surfaced dedicated access road is to be established by the applicant (Cazaly Resources) to the rail passenger terminal at Moorine Rock Rail Station for members of public to utilise*
- 4) *The new dedicated Liddell Road by-pass road is to have right of way over any intersecting road*
- 5) *Haul roads intersecting councils roads are to be in accordance to in Councils Policy No 6.5 Traffic Intersection Management Plan - Private Haul Roads Intersecting with Roads Under Council Control.*
- 6) *All relevant clearing permits and native title permits are obtained by the applicant (Cazaly Resources) prior to commencement of any works involved in the construction of the by-pass road*

and

Councils approves the request by Cazaly Resources to establish a new dedicated by-pass road diverting the Parker Range Road to the north of the proposed Mount Caudan Iron Ore mining project as marked in yellow on Appendix 3 on the following conditions:

- 1) *All costs associated with the construction and surveying of the dedicated Parker Range Road by-pass is to be borne by the applicant (Cazaly Resources).*
- 2) *The new dedicated Parker Range Road by-pass road is to be constructed to a minimum 10 metre pavement road width (with a 200mm compacted gravel overlay) along with sufficient culvert installation to cater for any drainage requirements at the cost of the applicant (Cazaly Resources).*
- 3) *The new dedicated Parker Range Road by-pass road is to have right of way over any intersecting road*
- 4) *Haul roads intersecting Council's roads are to be in accordance to in Council's Policy No 6.5 Traffic Intersection Management Plan - Private Haul Roads Intersecting with Roads under Council Control*
- 5) *All relevant clearing permits, native title and environmental permits are obtained by the applicant (Cazaly Resources) prior to commencement of any works involved in the construction of the by-pass road*

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council - Friday, 18th June 2010
Agenda Reference:	9.3
Subject:	Cazaly Resources - Signed Agreements - Proposed Transportation Route-Mt. Caudan Iron Ore Project
File Reference:	10336
Author:	Robert Bosenberg - Manager for Works
Disclosure of Interest:	Yes
Date of Report:	11 th June 2010

Background

Councillors may recall at Councils May 2010 Meeting Cazaly Resources submitted a proposal for the preferred transportation route for the iron ore from their Mt. Caudan project to the Moorine Rock railway siding.

The proposed route that Cazaly had submitted (*Route 5A as attached*) has been determined following consultation with concerned property owners at the Stakeholders meeting held in Southern Cross on Tuesday, 20 April 2010 and recent individual consultation with those landholders most impacted by the transportation route.

Following deliberation by Councillors the following recommendation was past at Councils May 2010 Meeting.

"123/2010

Council allows Cazaly Resources to utilise the Parker Range Road (Route 5A as attached) as the proposed transport route for haulage of ore to Moorine Rock Rail Terminal subject to the company (Cazaly Resources) being able to show evidence to Council that it has come to an agreement with all the proposed stakeholders.

And

All private haul road intersections intersecting Council's roads and upgrade of the gravel section of the Parker Range Road to a sealed standard, designed to meet Main Roads Western Australia and Shire of Yilgarn requirements/standards to cater for heavy haulage activity as proposed by Cazaly Resources. Cost associated with such upgrades are met by Cazaly Resources and a suitable agreement between Shire of Yilgarn and Cazaly Resources will be required to be agreed upon to meet the expected increase in ongoing maintenance cost for repairs to the Parker Range Road as a result of the increased heavy haulage activity expected from the Mt Caudan mining venture.

Carried 6/0"

Comment:

Council has been notified by Cazaly Resources of signed agreements being reached with the affected landowners in Mr. Kim Stephen, Mr. Graham Maddock and Mrs Jeannie Maddock. Mr Glenn Nicholson has signed a agreement for Cazaly to

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construct and operate heavy haulage route through his property but there is still negotiations in progress between both parties in relation to a lease agreement been finalised prior to any access or work being granted or taken. The signed agreements are attached for Councils information.

RECEIVED

MANAGER OF ENVIRONMENTAL HEALTH AND BUILDING REPORTS

Submission to:	Ordinary Meeting of Council - Friday 18 th June, 2010
Agenda Reference:	10.1
Subject:	Planning Application - Commercial Extraction of Gravel from Private Property
Location/Address:	Location 59 Moorine South Road, Moorine Rock
Name of Applicant:	Mr & Mrs Kim & Carolyn Stephen
File Reference:	10303 & 13301
Author:	Manager Environmental Health & Building Services - W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	9 th June, 2010

Background

Mr & Mrs Kim & Carolyn Stephen initially telephoned and then sent an E-mail to the Shire on 27th May 2010 advising that they wish to seek planning approval to establish a commercial extraction of gravel business from their property of Location 59 Moorine South Road, Moorine Rock. Initially they plan to sell the gravel extracted from the proposed gravel pit to private contractors for road construction, approximately 25,000 tonnes. The Stephens expect that there will be enough gravel left after the removal of the 25,000 tonnes to make it commercially viable for them to advertise the remaining gravel for sale.

The Stephens have applied to the Department of Environment and Conservation (DEC) for a Clearing Permit to clear an area of 10 hectares for the proposed gravel pit. The Stephens have indicated that they will be utilising Western Power's power line access track to access the proposed gravel pit and then one of Council's roads, thereby not needing to clear additional land for the access road. See attached copy of the E-mail, and aerial map showing the location of the proposed gravel pit.

The Stephens requested a response by 2nd June 2010 so that they could forward it to the DEC to support their application and confirm that they could conduct an extractive industry from their property.

Comment

Town Planning Issues

Location 59 Moorine South Road, Moorine Rock is zoned "Rural/Mining" under the Shire of Yilgarn Town Planning Scheme No 2. The proposed land use of "extractive industry" is a permitted use under the Scheme.

The Scheme text also indicates that planning approval is required for mining activity, and this has been interpreted to mean those extractive industries that do not fall under the Mining Act. The reason for this is that large volume extractive industries or mining operations that are governed under the Mining Act have various conditions of approval placed on them which include noise, dust, waste material, fumes, etc, while small extractive industries would have no conditions placed on them regarding these issues unless they were brought to Council. Some local governments have their own local laws governing extractive industries for this reason. The Shire of Yilgarn has no such local laws.

Other Issues

There is also the issue of a private road, in this case a Western Power service road/track, intersecting with a Council controlled road.

The Manager of Works, Mr Robert Bosenberg, has looked at this application and asked that the Stephens liaise with him to ensure that road construction and signage complies with the Australian Standards and meet the Shire's requirements.

As the Stephens requested a response by 2nd June 2010 it was not possible to bring this matter to Council before this date. To assist them, the Manager Environmental Health & Building Services forwarded the attached response to them.

Statutory Environment

Shire of Yilgarn Town Planning Scheme No 2.

Policy Implications

Council Policy 6.5 "Traffic Intersection Management Plan (Private Haul roads intersecting with roads under Council control)".

Financial Implications

Nil

RECOMMENDATION

That Council endorse the actions of the Manager Environmental Health and Building Services in writing to Mr & Mrs Kim & Carolyn Stephen on behalf of Council granting planning approval to establish an "extractive industry" for the mining of gravel from a proposed pit located on their property of Location 59 Moorine South Road, Moorine Rock.

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Voting Requirements

Simple Majority.

150/2010

Moved Cr Pasini Seconded Cr Kenward that Council endorses the actions of the Manager Environmental Health and Building Services in writing to Mr & Mrs Kim & Carolyn Stephen on behalf of Council granting planning approval to establish an "extractive industry" for the mining of gravel from a proposed pit located on their property of Location 59 Moorine South Road, Moorine Rock.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June, 2010
Agenda Reference:	10.2
Subject:	Planning Application - Additional Advertising Road Signs & Directional Signs
Location/Address:	Along Great Eastern Highway, and within the Southern Cross Townsite
Name of Applicant:	Railway Tavern - Mr & Mrs Robert & Jo Notley
File Reference:	10303
Author:	Manager Environmental Health & Building Services - W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	9 th June, 2010

Background

Mr & Mrs Robert & Jo Notley, owners of the Railway Tavern situated on Lots 201-203 corner Sirius & Hydra Streets, Southern Cross have written seeking approval to erect two additional advertising signs on the road reserve along the west and east approaches to Southern Cross, approximately 200 to 300 metres after their existing advertising signs. The Railway Tavern is changing from the Bottleo Neighbourhood liquor outlet franchise to the Bottleo liquor outlet franchise. While there is the small logo for the franchise on the existing signs, the Notleys want another larger sign to attract the passing trade on the Highway.

In addition, the Notleys have asked for an additional directional finger sign for the Tavern to be situated on the corner Spica & Phoenix Streets as they still have customers complain that they had difficulties locating the Tavern.

See attached letter, example of the artwork for the new advertising signs, and map indicating the proposed location of the advertising and directional signs.

Comment

Under clause 5.2 *Control of Advertisements* of the Shire of Yilgarn Town Planning Scheme No 2 "the erection, placement and display of advertisements and the use of land or

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buildings for that purpose is development within the definition of the Act requiring, except as otherwise provided, the prior approval of Council". In assessing an application, Council shall examine each such application in the light of the objectives of the Scheme and with particular reference to the character and amenity of the locality within which it is to be displayed, including its historic or landscape significance and traffic safety, and the amenity of adjacent areas which may be affected.

The signs will need to comply with the Main Roads Guide to the Management of Roadside Advertising for Category 3 signs in that they should be less than 4.5 square metres in area, be professionally produced, will not be illuminated or have flashing/pulsating lights on the signs, will not resemble road traffic signs in any way, will be anti-glare, will be erected on frangible posts, and will be erected away from the shoulder of the road on steel posts concreted into the ground at the required distance from nearby road traffic signs and other advertising signs. The Railway Tavern's insurance will need to include the proposed advertising signs and includes Public Liability for at least one million dollars (\$1M).

Previously, all proposed signs outside the townsite boundary and along major roads under the control of the Department of Main Roads required Main Roads approval, however, Council has delegated authority to approve Category 3 & 4 signs so an application to Main Roads is no longer required. Main Roads still determines/approves the setback off the bitumen roadway.

At the Ordinary Meeting of Council held on 17th October 2008 Council considered a similar application for roadside advertising signs and directional signs. Council passed the following motion:-

"That Council grants approval to Mr R Notley & Ms J Stott of the Railway Tavern Pty Ltd to erect four advertising signs and four directional finger signs as stated in the application, on condition that:-

- 1) the advertising signs are to be located outside the townsite boundary as per the recommended distances stated in the text above,*
- 2) the advertising signs comply with the Department of Main Roads' Roadside Advertising Guidelines,*
- 3) the signs are professionally produced, with the Shire purchasing the directional finger signs and Mr Notley & Ms Stott purchasing the advertising signs,*
- 4) the signs are erected by the Shire of Yilgarn at the applicant's cost, and*
- 5) the Railway Tavern owner(s) is responsible for the ongoing maintenance of the signs."*

This application raises some questions that Council may wish to consider, such as:-

- 1) How far or what distance along the main approach roads to Southern Cross will Council allow advertising signs? While ultimately it is the Department of Main Roads' decision as to whether an advertising sign can or can not be erected along a road it controls, Council can also advise Main Roads that it

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wants to control the amount and location of the advertising signs on the approaches to town.

- 2) If the area in which advertising signs can be erected is to be limited, then how many advertising signs is each business allowed to erect in this area?
- 3) Likewise, how many directional finger signs can each business have erected within the townsite to direct potential customers to their premises?

If Council agrees that the number and location of advertising and directional finger signs needs additional controls specified, it may wish to adopt a new Council Policy on this topic.

If Council wishes to consider adoption of a new policy on this topic, then a decision on this application should be deferred until after the Policy has been adopted. A draft policy will be presented to the July 2010 Council Meeting.

Statutory Environment

Shire of Yilgarn Town Planning Scheme No 2, the Main Roads (Control of Signs) Regulations 1983, and the Main Roads Guide to the Management of Roadside Advertising.

Policy Implications

Council Policy 5.4 Advertising Signs states -

"The erection of any signs, whether on public or private land, requires the approval of Council, under clause 5.2 Control of Advertisements of the Shire of Yilgarn Town Planning Scheme No 2 (or as amended) and Main Roads WA Advertising Sign Guidelines.

Generally, the application needs to consist of a letter to Council detailing the reason for the sign, where it is proposed to be located, what it is made of, and the design/wording/colour scheme on the sign. Signs are to be professionally made and painted. They are to be erected in accordance with best practice, the Building Code of Australia, or as directed by the Shire."

The Policy also covers Sponsor's Signs for community and sporting events, which is not applicable in this case.

Financial Implications

Nil

RECOMMENDATION

That Council considers adopting a new policy for the control of advertising signs along approach roads to townsites and for directional finger signs both within a townsite and on rural roads within the Yilgarn District, and that a draft policy is presented for Council's consideration at the July 2010 Ordinary Council Meeting.

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Voting Requirements

Simple Majority.

151/2010

Moved Cr Pasini Seconded Cr Kenward that Council agrees to adopts a new policy for the control of advertising signs along approach roads to townsites and for directional finger signs both within a townsite and on rural roads within the Yilgarn District, and that a draft policy is presented for Council's consideration at the July 2010 Ordinary Council Meeting.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June, 2010
Agenda Reference:	10.3
Subject:	Planning Application - Sea Container Storage Unit
Location/Address:	Showground/Oval, Reserve 1575 Lot 726 Achernar Street, Southern Cross
Name of Applicant:	Yilgarn Agricultural Society - Ms Cheryl Cox, Secretary
File Reference:	10303 & 11403
Author:	Manager Environmental Health & Building Services - W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	9 th June, 2010

Background

The Yilgarn Agricultural Society has written to Council requesting permission to place a second-hand sea container in the old animal nursery shed on the east side of the Sports Oval for use as storage for the Society's larger items used for the annual Agricultural Show Day on and around the Sports Oval. The Society wish to remove the old animal nursery pens by cutting them off at floor level and fill the holes in the concrete floor, remove the horizontal cross poles at the front of the shed to open up the access to the shed, and place the proposed sea container up against the rear wall so that the doors open out towards the Oval. This will allow vehicles to be backed up to the sea container for loading and unloading directly into the sea container.

The Society state that the sea container proposed is in good condition and that they will paint it in the preferred colour chosen by the Shire.

Comment

I refer to the Chief Executive Officer's agenda item 7.9 of the Ordinary Council Meeting held on 28th March 2008 when the Yilgarn Agricultural Society had written to Council seeking an appropriate permanent residence at the Southern Cross Recreation Ground. Representatives of the Society attended the Meeting to outline their proposal. It was at this Meeting that the Society raised the issue of using a sea container in either the old animal nursery shed or the old sheep pavilion to store their large items used for the Agricultural Show such as tents/marquees, tables, etc. They

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also discussed the possibility of enclosing one of these sheds to also provide an office for the Society. At this Meeting Council passed the following motion:-

“That Council writes to the Yilgarn Agricultural Society thanking its representatives for outlining the proposal for a permanent office and storage area at the Southern Cross Recreation Ground and that Council indicates that whilst it supports the proposal in principle, the Society will need to present a more detailed proposal outlining plans and associated costs in order that Council can give due consideration to financial assistance in its 2008/2009 Budget deliberations.”

In 2009 when the CWA moved out of their rooms within the Sporting Complex building, the rooms were offered to the Society, which it accepted.

Due to the amount and varied nature of items needing to be stored by the Society throughout the year, these rooms are mainly used for storage of smaller items that need a secure protected site. There is not enough room in these rooms now for holding the Society Meetings. Thus the Society needs additional secure, weatherproof storage so that items such as tents/marquees, tables, etc can be brought in off members' farms and stored in the one location. Some items will be relocated from the rooms inside the Sports Complex to the sea container to allow the Society to make better use of the rooms as an office.

Building Issues

When a sea container is used for storage on a property it effectively becomes a shed and is therefore treated as a “building” under the Building Regulations 1989. If allowed, the Agricultural Society will need to submit a Building Application for the sea container.

Planning Issues

Under the Shire of Yilgarn Town Planning Scheme No 2 a second-hand transportable building requires planning approval from Council.

Previously Council has granted planning approval for sea containers to be used for storage on

- Industrial properties (such as Leon Marsh Drilling - Lot 950 & 952 Arcturus Street; Dunlop Drilling Service - Lot 632 & 633 Arcturus Street; Southern Cross Drilling Service - Lot 101 Arcturus Street; AMMS - Lot 916 Arcturus Street; Southern Cross Concrete - Lot 627 & 628 Pegasi Street; Shire Depot - Reserve 30447 Lot 84 Arcturus Street, Southern Cross; and Mr Craig Holland - Leased Lot 218 Burbidge Street, Marvel Loch).
- Commercial properties (such as Yilgarn Plant Hire - Lot 846 Spica Street, Southern Cross; Smash Repairers - Lot 761 Spica Street, Southern Cross).
- Residential properties (such as application only Lawson's Crane Services - Lot 250 Polaris Street, Southern Cross)

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Provided the sea container is in good condition, without a lot of dents, and is painted so it blends in the surrounding buildings, I believe Council should grant approval for this proposal.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

RECOMMENDATION

That Council grants approval to the Yilgarn Agricultural Society to carry out the following alterations to the Old Animal Nursery Shed situated on Reserve 1575 Lot 726 Achernar Street, Southern Cross:-

- 1) remove the painted metal animal pens which are no longer needed,
- 2) remove the horizontal cross poles at the front of the shed to open up access to the shed, and
- 3) place a second-hand sea container within the Old Nursery Animal Shed for the purpose of a store room for the Society,

on the condition that the sea container is in good condition without many dents in the walls/roof/doors and is re-painted in a suitable colour that blends with the surrounding buildings and is maintained in this standard.

Voting Requirements

Simple Majority.

152/2010

Moved Cr Pasini Seconded Cr Kenward that Council grants approval to the Yilgarn Agricultural Society to carry out the following alterations to the Old Animal Nursery Shed situated on Reserve 1575 Lot 726 Achernar Street, Southern Cross:-

- 1) remove the painted metal animal pens which are no longer needed,*
- 2) remove the horizontal cross poles at the front of the shed to open up access to the shed, and*
- 3) place a second-hand sea container within the Old Nursery Animal Shed for the purpose of a store room for the Society, on the condition that the sea container is in good condition without many dents in the walls/roof/doors and is re-painted in a suitable colour that blends with the surrounding buildings and is maintained in this standard.*

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council – Friday 18 th June, 2010
Agenda Reference:	10.4
Subject:	Application for Extended Trading Permit - One-Off Variation to Licence
Location/Address:	Railway Tavern, Lots 201-203 Corner Sirius & Hydra Streets, Southern Cross
Name of Applicant:	Department of Racing, Gaming & Liquor and Mr Robert Notley
File Reference:	5110a
Author:	Manager Environmental Health & Building Services – W J Dallywater
Disclosure of Interest:	Not applicable
Date of Report:	14 th June, 2010

Background

The Department of Racing, Gaming & Liquor (ORGL) has forwarded an E-mail advising that it has received an application from Mr Robert Notley, owner and licensee of the Railway Tavern located on Lots 201-203 corner Sirius & Hydra Streets, Southern Cross for an Extended Trading Permit for Special Occasion or Function. The application covers the whole of the premises on 25th September 2010 from 7 p.m. to 1 a.m. the next day for a 21st Birthday Party (Mr Kyle Carlson) with approximately 50 people attending the function.

See attached copy of the E-mail from the ORGL, the Notice of Application form, and a location map.

Comments regarding the application need to be received by 24th June 2010.

Comment

The application is so the Railway Tavern can hold a special one-off function of a 21st Birthday Party on the evening of Saturday 25th September 2010 from 7 p.m. to 1 a.m. on 26th September. Section 69 of the *Liquor Control Act 1988* allows for an application to vary conditions of a licence to be forwarded to the local Police and Local Government for comment.

The normal trading hours for a Tavern Licence on a Saturday is 6 a.m. to 12 midnight. This Application is for an additional 1 hour trading for the special function.

Town Planning Issues

The proposed variation to licence conditions is not altering the activity currently carried out in the premises, which is approved under the Shire of Yilgarn Town Planning Scheme No 2 on land zoned “Special Use Hotel/Motel”. The issues of concern could be increased noise, vehicle traffic in the area, unruly conduct of people leaving the function/premises, increased littering and vandalism following a special function such as this. As the general area is “Residential” noise from the Tavern will

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be the main issue. While the licensees are able to control noise coming from the Tavern, it is harder to control noise from guests leaving the premises.

Health Issues

The building will not be altered structurally. The function room is currently a “public building” under the terms of the Health (Public Buildings) Regulations 1992. The use of the area will not change. Therefore there should be no objections to the proposed special function.

Police Comments

The same information has been forwarded to the local Police for comment.

The Shire has previously considered similar applications for the Club Hotel in the past for events such as the Southern Cross Christmas Carnival Evening, the King of the Cross weekend in August 2007, and for adult cabernet shows, plus both the Palace Hotel and the Club Hotel have held nightclub licenses on Saturday nights several years ago. I believe that this is the first such application for the Railway Tavern. I am not aware of the Shire receiving any complaints regarding any extended trading licence in the past.

Statutory Environment

Liquor Licensing Act 1988, Shire of Yilgarn Town Planning Scheme No 2, Environmental Protection (Noise) Regulations 1997, Health Act 1911, and Health (Public Buildings) Regulations 1992.

Policy Implications

Nil

Financial Implications

Nil

RECOMMENDATION

That Council advises the Office of Racing, Gaming and Liquor that it has no objections to the Railway Tavern’s application for a one-off variation to its licence for the purpose of holding a 21st Birthday Party on the premises on Saturday 25th September 2010.

Voting Requirements

Simple Majority.

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153/2010

Moved Cr Truran Seconded Cr W Della Bosca that Council advises the Office of Racing, Gaming and Liquor that it has no objections to the Railway Tavern's application for a one-off variation to its licence for the purpose of holding a 21st Birthday Party on the premises on Saturday 25th September 2010.

CARRIED (7/0)

154/2010

Moved Cr W Della Bosca Seconded Cr Kenward that Council go into Committee at 5.59pm.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.5
Subject:	CONFIDENTIAL Salary Package Adjustment Relativity to Director Position - DCEO Ms Vivienne Murty
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

Moved Cr Pasini Seconded Cr Kenward that Council advise the Deputy CEO that the Salary Package not be adjusted at this time and that the differential between the DCEO position and the Director for Westonia Operations be brought to the attention of the Joint CEO on his commencement.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.6
Subject:	CONFIDENTIAL Annual Performance Appraisal - Manager of Works Mr Robert Bosenberg
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

Moved Cr Kenward Seconded Cr Pasini that Council approves the increase in salary and associated allowances of the Manager of Works taking the salary package from \$113,896 to \$119,138 which represents an increase of \$5,242 or 4.6% with the new salary being effective from the first pay period commencing on or after 1st May, 2010.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.7
Subject:	Annual Performance Appraisal - Manager of Environmental Health & Building Services - Miss Wendy Dallywater
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

Moved Cr Kenward Seconded Cr Pasini that Council approves the increase in salary and associated allowances of the Manager of Environmental Health and Building Services taking the salary package from \$107,053 to \$111,965 which represents an increase of \$4,912 or 4.6% with the new salary being effective from the first pay period commencing on or after 1st May 2010.

CARRIED (7/0)

155/2010

Moved Cr Kenward Seconded Cr J Della Bosca that Council close the Committee at 6.27pm.

CARRIED (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.5
Subject:	CONFIDENTIAL Salary Package Adjustment Relativity to Director Position - DCEO Ms Vivienne Murty
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

156/2010

Moved Cr Auld Seconded Cr Pasini that Council advise the Deputy CEO that the Salary Package not be adjusted at this time and that the differential between the DCEO position and the Director for Westonia Operations be brought to the attention of the Joint CEO on his commencement.

CARRIED (7/0)

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Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.6
Subject:	CONFIDENTIAL Annual Performance Appraisal - Manager of Works Mr Robert Bosenberg
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

157/2010

Moved Cr Kenward Seconded Cr Auld that Council approves the increase in salary and associated allowances of the Manager of Works taking the salary package from \$113,896 to \$119,138 which represents an increase of \$5,242 or 4.6% with the new salary being effective from the first pay period commencing on or after 1st May, 2010.

CARRIED BY ABSOLUTE MAJORITY (7/0)

Submission to:	Ordinary Meeting of Council - Friday 18 th June 2010
Agenda Reference:	7.7
Subject:	Annual Performance Appraisal - Manager of Environmental Health & Building Services - Miss Wendy Dallywater
File Reference:	Personal File
Author:	Eddie Piper - Acting Chief Executive Officer
Disclosure of Interest:	Not applicable
Date of Report:	9 th June 2010

158/2010

Moved Cr J Della Bosca Seconded Cr Kenward that Council approves the increase in salary and associated allowances of the Manager of Environmental Health and Building Services taking the salary package from \$107,053 to \$111,965 which represents an increase of \$4,912 or 4.6% with the new salary being effective from the first pay period commencing on or after 1st May 2010.

CARRIED BY ABSOLUTE MAJORITY (7/0)

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CLOSURE

There being no further business to discuss, the Shire President declared the meeting closed at 6.29pm.

I, Peter Romolo Patroni confirm the above Minutes of the Meeting held on Friday, 18th June 2010 are confirmed as a true and correct record of that meeting on Friday, 16th July 2010.

Cr Romolo Patroni
SHIRE PRESIDENT