

# Attachments

## February

### 2020

## Attachments

### Minutes

Ordinary Meeting of Council Minutes- December 2019

Annual Electors Meeting Minutes February 2020

Yilgarn History Museum Advisory Committee Meeting Minutes February 2020

Wheatbelt Communities Inc Meeting Minutes-December 2019

### Agenda Attachments

9.1.1 Delegation Register

9.1.2 Compliance Audit Return

9.2.1 Statement of Financial Activity-31 December 2019

9.2.2 Statement of Financial Activity-31 January 2020

9.2.3 Accounts for Payment-December 2019

9.2.4 Accounts for Payment-January 2020

9.4.5 2019/2020 Budget Review Report

9.4.1 Traffic Impact Statement

# Attachment

Ordinary Meeting of  
Council Minutes  
December 2019



Shire of  
YILGARN

*“good country for hardy people”*

# *Minutes*

## *Ordinary Meeting of Council*

*19<sup>th</sup> December  
2019*

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Unconfirmed

## 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member declared the meeting open at 4pm

## 2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

## 3. ATTENDANCE

Presiding Member	Cr W Della Bosca	President
Members	Cr B Close Cr J Cobden Cr G Guerini Cr P Nolan Cr L Rose Cr S Shaw	Deputy President
Council Officers	P Clarke C Watson R Bosenberg N Warren Laura Della Bosca	Chief Executive Officer Executive Manager Corporate Services Executive Manager Infrastructure Executive Manager Regulatory Services Minute Taker
Apologies:	Nil	
Observers:	Mrs. Kay Crafter, Mr. Ron Burro and Mrs. Robin Stevens	
Leave of Absence:	Nil	

## 4. DECLARATION OF INTEREST

Cr Shaw provided a written Impartiality Declaration of Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in regards to discussion that took place during item 13.

## 5. PUBLIC QUESTION TIME

Mrs. Kay Crafter attended Public Question time and posed a question to Council enquiring if they could do anything about the current issues some people in the community are having with the local supermarket.

Currently, Mrs. Crafter reported, after enquiring if there is going to be fresh produce delivered to the supermarket over the Christmas period she was informed there was not going to be a delivery from the 18<sup>th</sup> December 2019 to 6<sup>th</sup> January 2020.

Mrs. Crafter feels this is quite a large amount of time to not receive fresh produce in town especially for those who are unable to travel further for groceries.

*The Shire President advised that whilst Council is sympathetic to the issue there is nothing the Shire can do about the situation as the business is privately owned.*

## 6. CONFIRMATION OF MINUTES

### 6.1 Ordinary Meeting of Council, Thursday 21 November 2019

**206/2019**

***Moved Cr Cobden/Seconded Cr Rose***

***That the minutes from the Ordinary Council Meeting held on 21 November 2019 be confirmed as a true record of proceedings.***

**CARRIED (7/0)**

### 6.2 Audit Committee Meeting, Thursday 19 December 2019

**207/2019**

***Moved Cr Nolan/Seconded Cr Rose***

***That the minutes from the Audit Committee Meeting held on 19 December 2019 be confirmed as a true record of proceedings and the recommendations within be endorsed***

**CARRIED (7/0)**

### 6.3 Central East Aged Care Alliance (CEACA), Annual General Meeting, 12 November 2019

Central East Aged Care Alliance (CEACA), Management Committee Meeting, 12 November 2019

Great Eastern Country Zone (GECZ) Meeting, 28 November 2019

Wheatbelt East Regional Organisation of Councils (WEROC) Meeting, 28 November 2019

**208/2019**

***Moved Cr Cobden/Seconded Cr Shaw***

***That the minutes from the CEACA Annual General Meeting and the Management Committee Meeting held on the 12 November 2019, the GECZ Meeting held on the 28 November 2019 and the WEROC Meeting held on the 28 November be received.***

**CARRIED (7/0)**



## 7. PRESENTATIONS, PETITIONS, DEPUTATIONS

### **Covalent Lithium**

Prior to the commencement of the Council meeting, at 3pm, Covalent Lithium representatives, Mr Mark Fones (CEO), Ms Anthea Pate (Manager Environment and Approvals) and Mr Tim Gilbert (GM Mt Holland) provided a briefing on the development of Covalent's Mt. Holland Lithium Mine Project to Councillors, Executive staff and two members of the public (Mrs Kaye Crafter and Mrs Robin Stevens).

### **Eastern Wheatbelt Biosecurity Group**

Mr. Ron Burro attended Council to give a brief update on the Eastern Wheatbelt Biosecurity Group funding. Currently the group is funded via Royalties for Regions and also levies on any property over 20ha. It is reported that the Royalties for Regions funding is going to cease in the 2019/2020 financial year which at the moment is not going to affect the group due to an adequate financial rollover from the previous year but it is unknown how the group will proceed going forward, one thought is that land 20ha and under may have to start being levied. Mr Burro advised that this would ultimately be a Council decision.

Mr. Burro then gave a brief account of the recent bushfires in the Shire, he then thanked Council for their time.

## 8. DELEGATES' REPORTS

Cr Rose announce the following:

- Attended the Museum committee meeting on the 4<sup>th</sup> December 2019
- Attended the Moorine Rock Christmas concert on the 14<sup>th</sup> December 2019

Cr Nolan announce the following:

- Attended the Agcare meeting on the 13<sup>th</sup> December 2019

Cr Cobden announce the following:

- Attended the Local Health advisory Committee meeting.
- Attended the St Joseph's Christmas concert on the 7<sup>th</sup> December 2019
- Attended the Southern Cross District High School Christmas concert on the 17<sup>th</sup> December 2019

Cr Close announce the following:

- Attended the Minjar Community meeting on the 26<sup>th</sup> November 2019
- Attended the GECZ meeting on the 28<sup>th</sup> November 2019
- Attended the Seniors Christmas Luncheon on the 1<sup>st</sup> December 2019

Cr Della Bosca announce the following:

- Attended the GECZ meeting on the 28<sup>th</sup> November 2019
- Attended the WEROC meeting on the 28<sup>th</sup> November 2019
- Attended the WEROC teleconference on the 17<sup>th</sup> December 2019
- Attended the Seniors Christmas Luncheon on the 1<sup>st</sup> December 2019
- Attended the St Joseph's Christmas concert on the 7<sup>th</sup> December 2019
- Attended the Southern Cross District High School Christmas concert on the 17<sup>th</sup> December 2019

Cr Shaw announce the following

- Attended the District Health advisory Committee meeting on the 3<sup>rd</sup> December 2019

## 9. OFFICERS REPORTS

### 9.1 Officers Report – Chief Executive Officer

#### 9.1.1 Central East Aged Care Alliance (CEACA) – Lease Agreement Lots 5 and 6 Antares Street, Southern Cross

<b>File Reference</b>	<b>1.3.3.18</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Lease Agreement</b>

#### Purpose of Report

To present to Council for endorsement, the signing and sealing of the Lease Agreement between the Shire of Yilgarn and CEACA for the Independent Living Units located on proposed Strata Lots 5 and 6 Antares Street, Southern Cross.

#### Background

Since the inception of CEACA, and following its success in obtaining Government funding to construct the 71 Independent Living Units in the 11 CEACA Member Local Governments, it has always been under the premise that participating Shires would relinquish control of the land and buildings and transfer the ownership of the Units to CEACA.

As the Shire of Yilgarn is still in the process of creating separate Strata Surveyed Lots on Lot 1 Antares Street, Southern Cross, it was necessary in the interim for a Lease Agreement to be prepared between the Shire of Yilgarn and CEACA in order that the Units could be rented once Certificate of Completion had been achieved.

#### Comment

On Thursday, 5 December 2019, CEACA was advised that Certificates of Completion had been received for the two Units in Southern Cross, which then necessitated CEACA instructing its Lawyers to prepare a Lease Agreement with the Shire of Yilgarn to expediate tenancy of the Units. The Shires of Koorda, Mukinbudin and Yilgarn were required to enter into such Agreements as they were still awaiting Landgate in actioning the Strata Surveys.

To assist CEACA in expediting potential for the 2 Units in Southern Cross being tenanted, the Shire President and CEO signed the Lease Agreement in accordance with Council's Delegation Register, LGA13, and Council Policy 1.4.

Whilst Council's Delegation Register refers to land disposed of pursuant to Section 3.58 of the *Local Government Act 1995*, to which the Lease and subsequent disposal of the land would apply, it is apparent that this section of the *Act* has yet to be complied with and it is the intention of staff to progress this matter in due course. This anomaly is due to commitments

by Council in previous years in relation to the CEACA Units and associated Grant Agreements with the State Government under its Royalties for Regions funding program.

## **Statutory Environment**

### ***Local Government Act 1995***

#### ***9.49A. Execution of documents***

*(4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*

## **Strategic Implications**

Shire of Yilgarn Strategic Community Plan 2016-2026 – Civic Leadership Strategy – Dynamic and visionary leadership guiding our community into the future.

## **Policy Implications**

### ***Council Delegation Register LGA13 - Executing and Affixing of Common Seal to Documents***

- 1.0 Council delegate its authority and power to the President and the Chief Executive Officer to execute documents and affix the Common Seal thereto, where such documents result from the following transactions:
  - 1.1 Where land is disposed of pursuant to Section 3.58 of the Local Government Act 1995 (As Amended).
  - 1.2 Where land is acquired pursuant to Section 3.55 and 3.59 of the Local Government Act 1995 (As Amended).
  - 1.3 In respect of leases of land and licence to occupy municipal property where approved by the Council.
  - 1.4 In respect of leases for the purchase of plant and equipment approved by the Council.
  - 1.5 In respect of borrowings approved by the Council.
  - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
  - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that the Council's interests have been satisfied.
  - 1.8 In respect of contracts of employment approved by the Council.

- 1.9 In respect of agreements required for funding of Council works and services considered with the resolution of the Council or requiring renewal of the agreement for funding currently provided.
- 1.10 In respect of the final adoption of local laws by the Council.

Subject to-

- (a) Meeting the requirements detailed in Councils Policy on Use of the Shire Common Seal; and
- (b) Council being notified via a report to be submitted to each Council Meeting in relation to the execution of documents and affixing of the Common Seal.

### ***Council Policy 1.4 – Use of Council’s Common Seal***

#### **OBJECTIVE:**

The policy sets out the wording to apply to the use of the Common Seal.

#### **POLICY:**

The President and CEO have delegated authority to execute and affix the Common Seal to documents (Delegation LGA13)

#### **PROCESS:**

1. For official documents which require the common seal of the Shire to be affixed, the seal shall be accompanied by the following wording:-

“The Common Seal of the Shire of Yilgarn was hereto affixed by authority of Council.”

Shire President

Chief Executive Officer

(Noting that the Deputy Shire President and Executive Manager Corporate Services can proxy in the absence of the respective principal person)

2. For use on ceremonial occasions (i.e.: Certificates of Appreciation, etc.) or where there is no legal requirement to affix the seal to a document, the Shire President and Chief Executive Officer are authorised to decide how best to affix the seal and (if need be) sign the document on the Shire’s behalf.

### Financial Implications

Nil

### Council Recommendation and Council Decision

**209/2019**

***Moved Cr Nolan/Seconded Cr Close***

***That Council endorses the actions of the Shire President and CEO in signing and affixing the Shire of Yilgarn's Common Seal to the Lease Agreement between the Shire of Yilgarn and the Central East Aged Care Alliance Inc. to expedite the tenanting of the two (2) Independent Living Units on Lots 5 and 6 of Lot 1 Antares Street, Southern Cross.***

**CARRIED (7/0)**

Unconfirmed

## 9.1 Officers Report – Chief Executive Officer

### 9.1.2 Central East Aged Care Alliance (CEACA)

<b>File Reference</b>	<b>1.3.3.18</b>
<b>Disclosure of Interest</b>	<b>None</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

To present to Council for determination, the Shire of Yilgarn's continuing involvement with CEACA as it progresses the next phases of the VERSO Report following the completion of the construction of 71 Aged Independent Living Units in the 11 participating Wheatbelt Local Governments.

#### Background

During a Wheatbelt forum Aged Care was discussed and as a result eleven (11) Local Governments, Wheatbelt Development Commission and Regional Development Australia agreed to form an alliance with the view to provide a needs study and solutions to the issues surrounding Aged Care within the Central Wheatbelt with each Council contributing \$5,000 to undertake this work.

Out of this alliance a report was compiled to identify solutions for the gaps and issues pertaining to the region being the Central East Aged Care Regional Solutions as listed below;

#### **CENTRAL EAST AGED CARE REGIONAL SOLUTION/S (CEACRS)**

*Developed by Wheatbelt Development Commission*

Aged Care was identified as a regional priority for Local Governments in a series of Wheatbelt forums for the development of the Towards a Wheatbelt Infrastructure Plan (2010/11/12). As a result of the regional forums, the Wheatbelt Development Commission (WDC) has been working closely with Regional Development Australia: Wheatbelt (RDAW), and 11 Wheatbelt Local Governments who committed to working towards improving aged care services, infrastructure and governance structures in their respective areas.

The 11 LGAs, the WDC and RDAW formed an alliance in February 2012 known as the Central East Aged Care Alliance, to address the issues affecting Aged Care in the Central Eastern Wheatbelt. Recognising the importance of undertaking this planning from a community perspective, each LGA invested \$5,000 towards the project. This was supplemented by cash and in-kind support from WDC and in kind support from RDAW.

In March 2012 RDAW advertised a tender to employ a consultant to undertake the Central East Aged Care Regional Solution/s (CEACRS) project. Melbourne based consulting firm Verso was awarded the tender and commenced work on the project in April 2012.

### **WHO'S INVOLVED IN THE CENTRAL EAST AGED CARE ALLIANCE (CEACA)?**

The CEACA is a partnership between the 11 LGAs which consist of the Shires of Bruce Rock, Kellerberrin, Koorda, Merredin, Mount Marshall, Mukinbudin, Nungarin, Yilgarn, Trayning, Westonia, Wyalkatchem, the WDC and RDAW.

After the scope of the project had been finalised by the CEACA, it was agreed that several other key stakeholders should be invited to attend future meetings as observers. These included:

- Southern Inland Health Initiative - Tim Shackleton – Community Engagement Officer
- Medicare Local - Michelle McClure – Wheatbelt Area Manager
- Western Australia Country Health Services Wheatbelt - Caroline Langston – Regional Director.

### **THE PROCESS**

The Wheatbelt Central East Aged Care Regional Solution/s (CEACRS) has been a proactive process that aimed to:

1. Identify aged care service, accommodation and governance models for a highly dispersed regional/rural population setting;
2. Build on the assets that exist in communities;
3. Provide solutions that guide sound investment in SIHI, especially Stream 2b Primary Health Care Program, Stream 3 – Primary Health Demonstration Site Program, and Stream 6 – Residential Aged and Dementia Investment Program
4. Identify services that enable locals to age 'in place' as outlined in the new National Aged Care Package Reform.

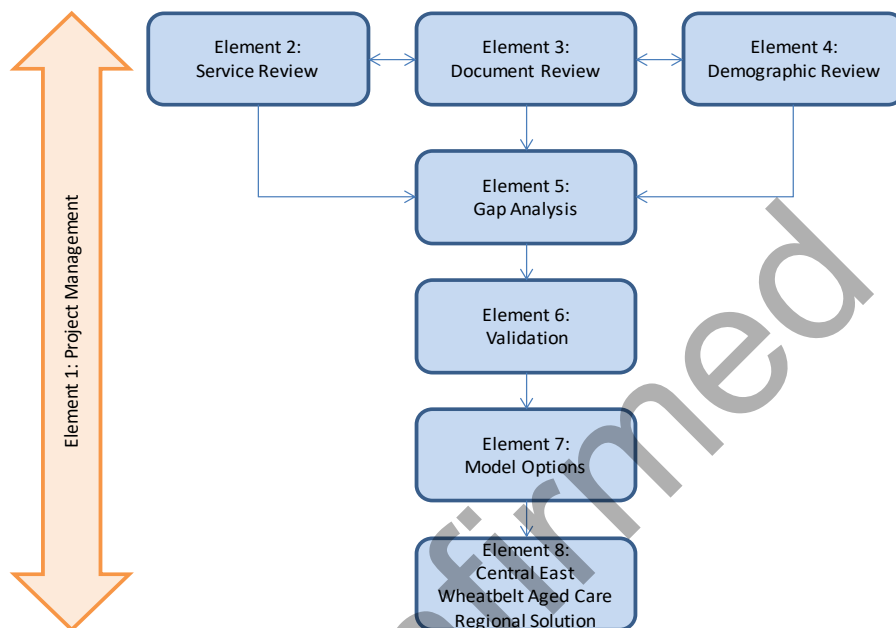
The Alliance adopted eight guiding principles for the CEACRS:

- Principal 1- The Importance of Place
- Principal 2- Community Life
- Principal 3- Community sense of ownership
- Principal 4- Focus on the Person
- Principal 5- Choice
- Principal 6- Equitable access
- Principal 7- Practicality
- Principal 8- Viability

These principals were a key focus while developing the CEACRS and undertaking the following elements of the project:

**Figure 1:**

The planning process has heavily involved each community with sharing of existing local publications and documentation as well as clarification of desktop analysis compared to



actual service delivery. A total of 14 community consultations were conducted across the 11 LGA's involved in the CEACA, involving nearly 200 participants.

Forming part of the gap analysis and validation elements of the project, the community consultations provided the opportunity to validate Verso's statistical findings at a ground level. Members of the community, health and aged care providers as well as Shire representatives were invited to attend the sessions.

With the completion of elements 2-6 each LGA has been provided with a Needs Study report specific to their individual Shire as well as a Central East Needs Study for the sub region. The Needs Studies include demographic characteristics of the CEACA LGAs, the emerging policy context, the findings from community forums and consultations, aged care services levels, planning & analysis of aged care levels and aged care solutions from literature collected.

The final element, element 8, saw the development of the Central East Aged Care Regional Solution/s Report which outlines the context of the project, the findings and implications, the recommendations and action plan.



## RECOMMENDATIONS

The Central East Aged Care Regional Solution provides a clear direction to develop and implement infrastructure and service level solutions to address the urgent need for aged care accommodation, services and facilities in the Central Eastern Wheatbelt

The Model (Figure 2) consists of the following elements required to deliver an integrated solution:

**Figure 2**



Aged Friendly Community is the main responsibility of LGAs in auditing and ensuring their community has addressed all the elements required to achieve an Aged Friendly Community. This includes making sure structures and services are accessible to and inclusive of older people with varying needs and capabilities such as;

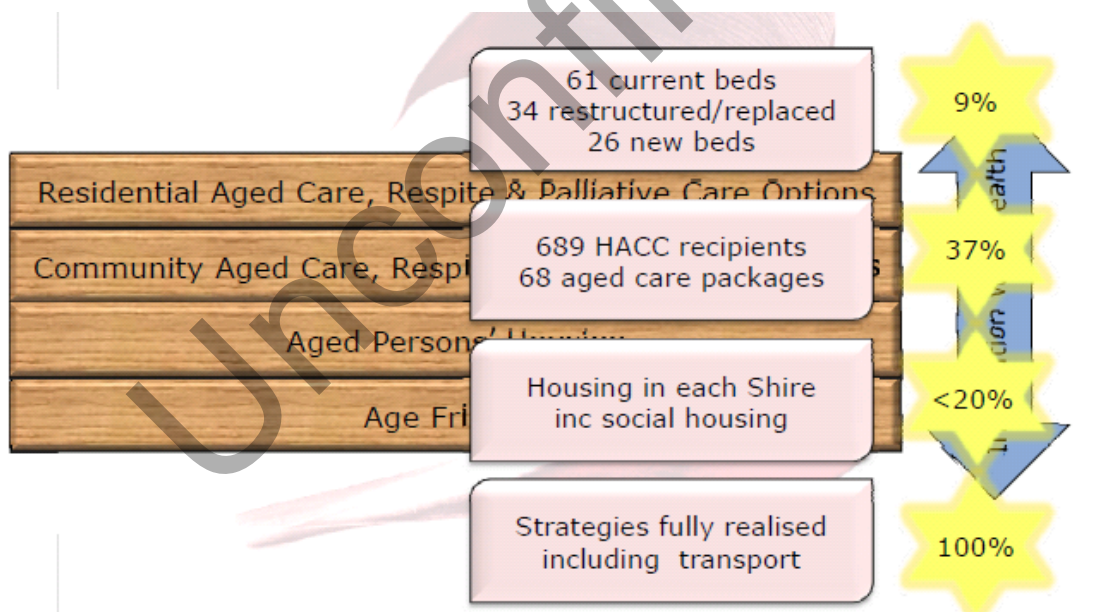
- Walking and Cycling Routes
- Streets
- Local Destinations
- Open Space
- Public and Other Transport
- Supporting Infrastructure
- Fostering Community Spirit
- Strategy

Aged Persons' Housing is seen as a coordinated responsibility of the CEACA, LGAs and potential housing providers to see how current stock meets requirements, the development of a coordinated approach to common development, ownership, design and integration. However, land and capital needs are seen as a primary concern for LGAs, with the possible assistance of funding from peak bodies.

Community Aged Care including Respite and Palliative Care has been identified as the responsibility of health care funders and providers such as Department of Health and Ageing (DoHA), WA Country Health Service (WACHS), HACC and other Aged Care providers. Community Aged Care is a relatively new concept to communities in the Central East but is one that will become more prominent in the future with policy changes around the sector. This element is seen as a longer term project and not something that will be addressed in the short term; however it will require a strong advocacy role from the CEACA and LGAs. Residential Aged Care including Respite and Palliative Care has also been considered as a longer term strategy, with the main responsibility residing with DoHA, WACHS and other Aged Care providers. Again, this element will require a strong advocacy role from the CEACA and LGAs.

Figure 2 presents a clear picture of the strategies and the importance they will play in communities in relation to the rate older community members will be impacted, if the CEACRS is implemented correctly.

The pale boxes identify current and future needs, and the yellow stars indicate the percentage of population over 75 years impacted by this element of the model.



### WHERE TO FROM HERE?

Step 1: It has been recommended that the Central East Aged Care Alliance continue to operate to ensure the successful implementation of the Central East Aged Care Regional Solution/s.

Step 2: All Shire Councils of the Central East Aged Care Alliance to formally adopt the CEACRS and Needs Studies relating to the sub region and their individual Shires.

Step 3: The boards of WDC and RDAW formally accept the reports.

Step 4: The CEACA sends the reports to the following stakeholders and requests a formal response. DoHA, WACHS, HACC, Department of Housing

Step 5: WDC and RDAW coordinate responses from the above key stakeholders on behalf of the CEACA.

Step 6: The CEACRS is publicly released with a launch, political presentations to all parties and awareness of the report recommendations through such things as presentations at conferences.

### RECOMMENDATIONS FOR LOCAL GOVERNMENTS

1. That the six steps for adoption and implementation of the two CEACA Reports be endorsed; and specifically:
2. That Council adopt the CEAC Needs Study and Central East Wheatbelt Aged Support and Care Regional Solution/s Reports.
3. Each of the CEACA Councils make provision of up to \$5000 in their 2013/14 budgets to fund ongoing advocacy and research in order to implement the recommendations of the CEACRS Report.
4. That endorsement of the Report is sought from the respective ROC's with a view to seeking funding to implement the recommendations of the CEACS Report on a regional basis.

### Comment

The CEACA Councils adopted the recommendations listed above and worked together to progress the Aged Persons Housing platform as this was seen the easiest platform that Local Government had the capacity to influence.

CEACA is now in a position wherein it has completed the construction of seventy one (71) units within the eleven (11) Councils being located at;

Locality	Local Government	Number of Units
Bruce Rock	Bruce Rock	8
Kellerberrin	Kellerberrin	13
Koorda	Koorda	4

Merredin	Merredin	27
Bencubbin	Mount Marshall	1
Beacon	Mount Marshall	2
Nungarin	Nungarin	2
Mukinbudin	Mukinbudin	4
Kununoppin	Trayning	2
Westonia	Westonia	2
Wyalkatchem	Wyalkatchem	4
Yilgarn	Yilgarn	2
TOTAL	TOTAL	71

In the construction of new Independent Living Units and retaining/attracting aged members to our communities there are additional requirements on the community to ensure these members are cared for appropriately. This may include Community Care Packages, access to transport, hospital, doctor and ambulance services and possibly Residential Care all of which are platforms of the VERSO report that haven't been researched nor explored for improvement by CEACA.

It has been requested by CEACA that each individual Council as a member review the VERSO report to familiarise themselves with the recommendations.

From the report and the abovementioned information consider Councils appetite to progress researching/actioning the platforms of the report through the CEACA or if Council want to progress this individually through their own communities and Councils.

It is always viewed by both State and Federal Governments that a Regional solution is always seen in a positive light rather than individual peace meal approaches, however this is a decision of each Council.

### Financial Implications

Should Council's wish to progress with the continuation of CEACA researching and progressing the other platforms and solutions through the VERSO report it is suggested in the first year to leave the current \$20,000 levy as is.

This is to ensure funds are available to undertake work and progress forward, however should the funds exceed the requirements going forward the opportunity is then to review this and possible reduce the fee going forward.

Should member Councils not wish to progress the VERSO report there is no figure provided as an Annual Fee for being a member of CEACA at this point in time. This discussion will take place after Council have reviewed this item and made a definite position on where they see themselves progressing.

### Policy Implications

Nil

### Statutory Environment

#### Local Government Act 1995 (as amended)

#### 6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt\*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.  
*\* Absolute majority required.*
- (2) In the preparation of the annual budget the local government is to have regard to the contents of the plan for the future of the district made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
  - (a) the expenditure by the local government;
  - (b) the revenue and income, independent of general rates, of the local government; and
  - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

- (4) The annual budget is to incorporate —
- (a) particulars of the estimated expenditure proposed to be incurred by the local government;
  - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
    - (i) the amount it is estimated will be yielded by the general rate; and
    - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
  - (c) the fees and charges proposed to be imposed by the local government;
  - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
  - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
  - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
  - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
- (a) the form of the annual budget;
  - (b) the contents of the annual budget; and
  - (c) the information to be contained in or to accompany the annual budget.
- [Section 6.2 amended by No. 49 of 2004 s. 42(8) and 56.]

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Social Strategy – High quality and well maintained Aged Care facilities.

### Officer Recommendation

*That Council commits to CEACA's progression of the VERSO report to review;*

- i. Community Care Packages*
- ii. Transport*
- iii. Residential Aged Care*

**OR**

*That Council declines the opportunity to progress the VERSO report however remains a member of CEACA.*

**OR**

*That Council declines the opportunity to progress the VERSO report and wishes to withdraw from CEACA.*

## Council Decision

**210/2019**

***Moved Cr Close/Seconded Cr Cobden***

***That Council commits to CEACA's progression of the VERSO report to review;***

- iv. Community Care Packages***
- v. Transport***
- vi. Residential Aged Care***

***Subject to Council's annual financial contribution to the operations of CEACA remaining at \$20,000 and that CEACA undertakes a review of the VERSO Report to ascertain its current relevance in respect to the provision of the above services***

**CARRIED BY ABSOLUTE MAJORITY (6/1)**

**\*Cr Nolan voted against the decision**

Unconfirmed

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.3 Shire of Yilgarn Freedom of Information Statement

<b>File Reference</b>	<b>1.4.5.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Draft Freedom of Information Statement</b>

#### Purpose of Report

To present to Council for the adoption the Shire of Yilgarn Freedom of Information Statement as required by *Freedom of Information Act 1992*.

#### Background

In accordance with Section 96 of the *Freedom of Information Act 1992*, an agency, as defined in the *Act*, must produce an Information Statement and review it annually.

#### Comment

A review of the Shire's previous Information Statement has been undertaken and the new document is presented to Council for adoption. The Statement covers all the necessary requirements under the *Act* to ensure that Council is compliant in this regard.

#### Statutory Environment

##### 96. Information statement, each agency to publish annually

- (1) An agency (other than a Minister or an exempt agency) has to cause an up-to-date information statement about the agency to be published in a manner approved by the Minister administering this Act —
  - (a) within 12 months after the commencement of this Act; and
  - (b) at subsequent intervals of not more than 12 months.
- (2) In giving approval under subsection (1) the Minister has to have regard, amongst other things, to the need to assist members of the public to exercise their rights under this Act effectively.
- (3) In the case of an agency that comes into existence after the commencement of this Act the reference in subsection (1)(a) to the commencement of this Act is to be read as a reference to the time when the agency commences its operations.
- (4) A subcontractor does not have to comply with subsection (1) if the relevant contractor has complied with that subsection on behalf of the subcontractor.



In this Act, unless the contrary intention appears —

**agency** means —

- (a) a Minister; or
- (b) a public body or office,

and the **agency** means the agency to which an access application or application for amendment of personal information has been made or to which such an application has been transferred or partly transferred;

**public body or office** means —

- (a) a department of the Public Service; or
  - (b) an organization specified in column 2 of Schedule 2 to the *Public Sector Management Act 1994*; or
  - (c) the Police Force of Western Australia; or
  - (d) a local government, regional local government or regional subsidiary;** or
  - (e) a body or office that is established for a public purpose under a written law; or
  - (f) a body or office that is established by the Governor or a Minister; or
  - (g) any other body or office that is declared by the regulations to be a public body or office being —
    - (i) a body or office established under a written law; or
    - (ii) a corporation or association over which control can be exercised by the State, a Minister, a body referred to in paragraph (a), (b), (e), (f) or (g)(i), or the holder of an office referred to in paragraph (f) or (g)(i);
- or
- (h) a contractor or subcontractor;

### Strategic Implications

Nil

### Policy Implications

Nil

### Financial Implications

Nil.

### Officer Recommendation and Council Decision

**211/2019**

***Moved Cr Nolan/Seconded Cr Close***

***That Council adopts the Shire of Yilgarn Freedom of Information Statement as presented in accordance with Section 96 of the Freedom of Information Act 1992.***

**CARRIED (7/0)**

## 9.1 Reporting Officer – Chief Executive Officer

### 9.1.4 Mineral Resources – Proposed Emu Fence Road Upgrade

<b>File Reference</b>	<b>6.1.1.046</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Map</b>

#### Purpose of Report

To present to Council for consideration, a request by Mineral Resources (MRL) to upgrade the Emu Fence Road to support road train haulage and development of the Parker Range – Mount Caudan Iron Ore Deposit.

#### Background

On Friday, 29 November 2019 the CEO, Executive Manager Infrastructure and Executive Manager Regulatory Services met with Mr David Geraghty, Executive General Manager of Mineral Resources, to discuss potential routes for the haulage of ore from the proposed Mt Caudan Iron Ore Deposit to Koolyanobbing.

At the above meeting Mr Geraghty outlined the proposed route, indicating that MRL were also proposing to upgrade and seal the Emu Fence Road from Mt Caudan.

Staff also advised Mr Geraghty to submit a written request to Council in relation to the proposal in order that the matter could be formally presented to Council for consideration.

#### Comment

Mr Geraghty has since written to Council advising that MRL wishes to formally commence negotiations with Council to upgrade the Emu Fence Road, so that an economic, safe and substantial haulage operation can be agreed and developed to support the opening of a new iron ore operation south of Marvel Loch. Mr Geraghty advises that MRL appreciates there will need to be a commercial discussion around the new infrastructure, protocols around its use, as MRL understands and respects that they will not be the only user of the road.

Mr Geraghty advises that Main Roads WA, Water Corporation have both given their support to the proposed traffic route (with upgrades), rather than using the lower RAV rating, and existing RAV routes from Parker Range to Koolyanobbing.

The section of the Emu Fence Road, from Parkers Range to the Great Eastern Highway, is not the only roads in question associated with the haulage of ore from the mine site to Koolyanobbing, the following roads would also have to be considered as part of the route and upgraded accordingly:-

- Parkers Range Road – Deviation to existing road around mine site;
- Emu Fence Road (northern section) - from Great Eastern Highway to Koolyanobbing Road;
- Koolyanobbing Road - from intersecting point of Emu Fence Road to Koolyanobbing mine site.

As this proposal will require significant commercial negotiations with MRL, it is suggested that a meeting of Council's Road Committee be convened initially to discuss the proposal with staff and if necessary, meet with MRL representatives to further progress the proposal.

Council's Roads Committee consists of Crs Close, Guerini and Nolan together with the Executive Manager Infrastructure and CEO.

### Statutory Environment

Nil

### Strategic Implications

Shire of Yilgarn Strategic Community Plan 2016-2026 – Economic – Safety and quality of transport networks are maintained and improved.

### Policy Implications

#### *Policy No.5.2 – Heavy Haulage on Local Roads*

The CEO may approve the operation of Extra Mass Vehicles and Road Trains on the following conditions:

#### Minimum Road Requirements

Road Pavement (running surface) width :	9.00 metres (includes roadside shoulders)
Road Pavement Thickness :	150 mm (imported/in-situ)
Crossfall :	4.0 %
Radii at junctions/intersections :	20 m

#### Administration

The approval from Main Roads WA shall be carried within the vehicle at all times and is to be made available to any authorised Council officer on request.

Council may withdraw its approval/support if excessive wear or damage occurs on the approved route.

### **Heavy Vehicle Cost Recovery**

If any party plans to run a defined vehicle freight task that is deemed an extraordinary load that is likely to cause damage resulting in extraordinary expenses to the Shire, the Shire may negotiate a relevant charge in accordance with the Heavy Vehicle Cost Recovery Policy Guideline for Sealed Roads or enter into an Agreement (if unsealed) in accordance with the Road Traffic (Administration) Act.

### **Vehicle Specifications**

The vehicle shall comply with all laws, regulations and limits imposed by relevant authorities.

### **Financial Implications**

Nil at this stage.

### **Officer Recommendation and Council Decision**

**212/2019**

**Moved Cr Close/Seconded Cr Guerini**

**That Council:**

- 1. Endorses in-principle the proposal by Mineral Resources Limited to upgrade and seal the Emu Fence Road for the transportation of ore from the proposed Mt. Caudan mine site to its Koolyanobbing Operations;***
- 2. Convenes a meeting of Council's Roads Committee to further discuss the whole transportation network being duly considered, and that the Committee reports back to Council on the outcomes prior to formal negotiations commencing with Mineral Resources Limited.***

**CARRIED (7/0)**

**Distance from Great Eastern Highway  
To Koolyanobbing Road  
approx. 39 kilometres**







**Haulage Route will  
also entail approx.  
14 kilometres of**

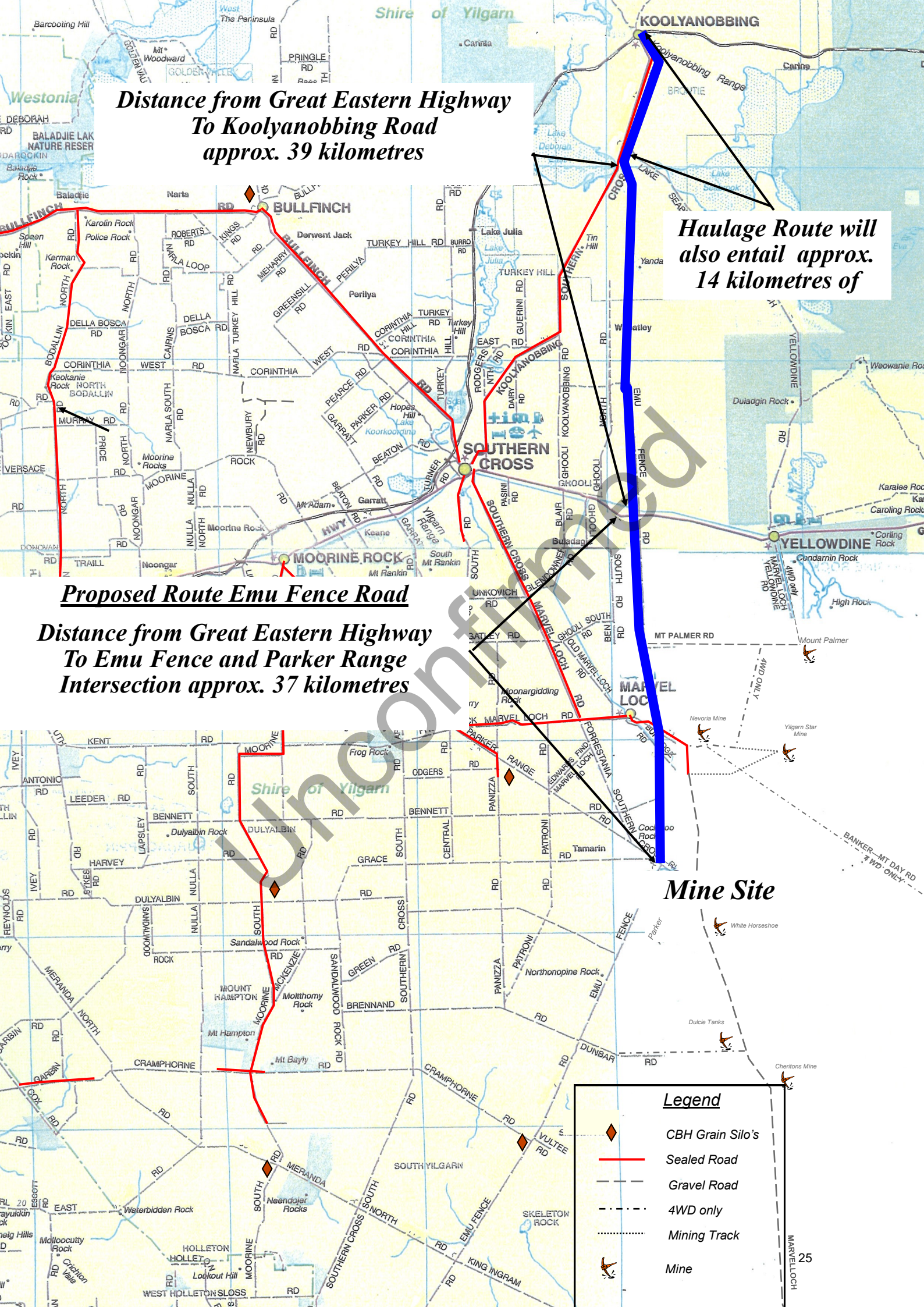
**Proposed Route Emu Fence Road**

**Distance from Great Eastern Highway  
To Emu Fence and Parker Range  
Intersection approx. 37 kilometres**

**Mine Site**

**Legend**

-  CBH Grain Silo's
-  Sealed Road
-  Gravel Road
-  4WD only
-  Mining Track
-  Mine



## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.1 Financial Reports

<b>File Reference</b>	<b>8.2.3.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Financial Reports</b>

#### Purpose of Report

To consider the Financial Reports

#### Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are attached and have been prepared as at the 30<sup>th</sup> November 2019.

- Rates Receipt Statement
- Statement of Investments
- Monthly Statement of Financial Activity
- Own Source Revenue Ratio

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

#### Comment

Nil

#### Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

#### Strategic Implications

Nil

#### Policy Implications

Nil

### Financial Implications

Nil

### Officer Recommendation

**213/2019**

***Moved Cr Nolan/Seconded Cr Shaw***

***That Council endorse the various Financial Reports as presented for the period ending 30<sup>th</sup> November 2019***

**CARRIED (7/0)**

Unconfirmed

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.2 Accounts for Payment

<b>File Reference</b>	<b>8.2.1.2</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<b>Accounts for Payment</b>

#### Purpose of Report

To consider the Accounts for Payment

#### Background

Municipal Fund – Cheque Numbers 40846 to 40858 totalling \$23,260.55, Municipal Fund-EFT Numbers 9406 to 9517 totalling \$842,537.05, Municipal Fund – Cheque Numbers 1563 to 1571 totalling \$199,575.73, Municipal Fund Direct Debit Numbers 14138.1 to 14191.11 totalling \$40,363.82, Trust Fund 402475 to 402481 totalling \$10,339.70 and Trust Fund – Cheque Numbers 6203 to 6207 (DPI Licensing), totalling \$25,657.85 are presented for endorsement as per the submitted list.

#### Comment

Nil

#### Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13

#### Strategic Implications

Nil

#### Policy Implications

Council has provided delegation to the Chief Executive Officer to make payments from the Shire of Yilgarn Municipal, Trust or another Fund.

#### Financial Implications

Drawdown of Bank funds



**Officer Recommendation and Council Denison**

**214/2019**

***Moved Cr Shaw/Seconded Cr Cobden***

***Municipal Fund – Cheque Numbers 40846 to 40858 totalling \$23,260.55, Municipal Fund- EFT Numbers 9406 to 9517 totalling \$842,537.05, Municipal Fund – Cheque Numbers 1563 to 1571 totalling \$199,575.73, Municipal Fund Direct Debit Numbers 14138.1 to 14191.11 totalling \$40,363.82, Trust Fund 402475 to 402481 totalling \$10,339.70 and Trust Fund – Cheque Numbers 6203 to 6207 (DPI Licensing), totalling \$25,657.85 are presented for endorsement as per the submitted list.***

**CARRIED (7/0)**

Unconfirmed

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.3 Budget Amendment – Bodallin South Rd Commodity Route Funding

<b>File Reference</b>	<b>8.2.5.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Purpose of Report

This report seeks Councils approval for expenditure from its municipal fund for an additional purpose.

#### Background

Council has received funding under the Department of Regional Development's (DRD) Local Government Commodity Freight Routes Fund (CFRF) totalling \$487,849. These funds are intended for works on the Bodallin South Rd, the intended works are to reconstruct and seal to a surface width of 7 metres for a length of 2.2 km's.

When the 2019/2020 budget was adopted, these funds were allocated for disbursement by Main Roads in the 2020/2021 financial year, however notice has been received indicating that should Council want to bring forward these works, the disbursement can occur in the current financial year.

#### Comment

The intended grant funded works are a direct continuation of works scheduled in the current year which are funded through the Roads to Recoveries program (R2R). The R2R funded works which are currently underway are from SLK 4.9 to 6.0 on the Bodallin South Road and the approved CFRF funded works are from SLK 2.7 to 4.9.

The Executive Manager Infrastructure has recommended accepting the offer of early payment of part of the CFRF grant and undertaking the works in the current financial year. This will make significant savings in the mobilisation and demobilisation of plant, equipment and manpower as the works crew can just continue on with the works currently under way.

The Executive Manager Infrastructure recommends expending \$406,367 of the allocated grant funds in the current financial year with the remaining \$81,482 being expended in the 2020/2021 financial year.

It should be noted that the grant fully funds the approved works and as such will have a nil effect on the budget bottom line.

## Statutory Environment

### Local Government Act 1995

#### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

The recommendation that follows is consistent with the legislative requirements.

## Strategic Implications

### Strategic Goal

A Prosperous Future for our community.

### Strategic Outcome

Safety and quality of transport networks are maintained and improved.

### Strategy

Continue to maintain and upgrade our road network.

## Policy Implications

There are no policy implications as a result of this report

## Financial Implications

The cost of the proposed road works is fully funded by the income from the CFRF grant.

**Officer Recommendation and Council Decision**

215/2019

*Move Cr Close/Seconded Cr Guerini*

*That Council approves the following unbudgeted expenditure:*

*Schedule: 12 – Transport*

*Program: Infrastructure Construction*

<i>General Ledger</i>	<i>Job</i>	<i>Description</i>	
<i>E12102</i>	<i>CRF01</i>	<i>CRF – Bodallin South Rd – Construct to 7m Seal – SLK 2.7 – 4.9</i>	
		<i>Expenditure Type</i>	<i>Expenditure Value \$</i>
		<i>Wages</i>	<i>70,546</i>
		<i>Public Works Overheads</i>	<i>67,019</i>
		<i>Plant Operation Cost</i>	<i>71,664</i>
		<i>Plant Depreciation Cost</i>	<i>53,833</i>
		<i>Contractors &amp; Materials</i>	<i>37,154</i>
			<i>406,367</i>

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.2 Reporting Officer– Executive Manager Corporate Services

### 9.2.4 2018/19 Audit & Management Report

<b>File Reference</b>	<b>8.2.3.3</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Attachment 1 – 2018/2019 Annual Report including the Annual Financial Report incorporating the Independent Auditor’s Report.</b>

#### Purpose of Report

Council is requested to accept the Annual Report incorporating the Annual Financial Report and Independent Auditor’s Report for the year ending 2018/2019.

#### Background

The Local Government Act 1995 requires Council to prepare and accept an Annual Report for each Financial Year by the 31 December of the year after that financial year. If the Auditor's report is not available in time for the Annual Report to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the Auditor's report becomes available.

#### Comment

The Annual Report for the financial year ending 30 June 2019 has been provided to Councillors for their consideration and acceptance.

The Audited Financial Statements and the Independent Audit Report are also included in the Annual Report. Following the acceptance of the Annual Report, Council is required to give public notice of the availability of the Annual Report as soon as practicable.

It is also a requirement that a General Meeting of Electors is to be held on a day set by Council not more than 56 days after acceptance of the Annual Report, 14 days local public notice of this meeting is to be given.

#### Statutory Environment

Local Government Act 1995 –

##### 5.53. Annual reports

- (1) The local government is to prepare an annual report for each financial year.
- (2) The annual report is to contain —
  - (a) a report from the mayor or president; and
  - (b) a report from the CEO; and

[(c), (d) *deleted*]

- (e) an overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or to continue in the next financial year; and
  - (f) the financial report for the financial year; and
  - (g) such information as may be prescribed in relation to the payments made to employees; and
  - (h) the auditor's report prepared under section 7.9(1) or 7.12AD(1) for the financial year; and
  - (ha) a matter on which a report must be made under section 29(2) of the *Disability Services Act 1993*; and
  - (hb) details of entries made under section 5.121 during the financial year in the register of complaints, including —
    - (i) the number of complaints recorded in the register of complaints; and
    - (ii) how the recorded complaints were dealt with; and
    - (iii) any other details that the regulations may require;
- and
- (i) such other information as may be prescribed.

*[Section 5.53 amended by No. 44 of 1999 s. 28(3); No. 49 of 2004 s. 42(4) and (5); No. 1 of 2007 s. 6; No. 5 of 2017 s. 7(1).]*

#### **5.54. Acceptance of annual reports**

- (1) Subject to subsection (2), the annual report for a financial year is to be accepted\* by the local government no later than 31 December after that financial year.

*\* Absolute majority required.*

- (2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

*[Section 5.54 amended by No. 49 of 2004 s. 49.]*

#### **5.55. Notice of annual reports**

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

#### **5.55A. Publication of annual reports**

The CEO is to publish the annual report on the local government's official website within 14 days after the report has been accepted by the local government.

*[Section 5.55A inserted by No. 5 of 2017 s. 8.]*

The recommendation that follows is consistent with the legislative requirements.

### Strategic Implications

There are no strategic implications as a result of this report.

### Policy Implications

There are no policy implications as a result of this report.

### Financial Implications

There are no financial implications as a result of this report.

### Committee Recommendation and Council Decision

**216/2019**

***Moved Cr Cobden/Seconded Cr Shaw***

***That Council:***

- 1. accept the Annual Report for 2018/2019 including the Audited Financial Report and Auditor's Audit Report for period ended 30 June 2019; and***
- 2. conducts the 2018/19 Annual Meeting of Electors in the Shire of Yilgarn Council Chambers on Tuesday 11<sup>th</sup> February 2020 commencing at 6.00 pm.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.1 Clearing Permit – Yilgarn Iron Pty Ltd

<b>File Reference</b>	<b>7.2.1.21</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Simple Majority</b>
<b>Attachments</b>	<ul style="list-style-type: none"> <li>- Correspondence from Department of Mines, Industry Regulation and Safety</li> <li>- Photomap</li> <li>- Natmap</li> </ul>

#### Purpose of Report

To endorse comments to the Department of Mines, Industry Regulation and Safety, regarding the issuing of a clearing permit for Yilgarn Iron Pty Ltd at the OHP Stockyard Expansion Project.

#### Background

The Shire is in receipt of correspondence from the Department of Mines, Industry Regulation and Safety (DMIRS), relating to a clearing permit sought by Yilgarn Iron Pty Ltd at the OHP Stockyard Expansion Project, located on Mining Leases 77/607 and 77/611.

The applicants are seeking to clear 30.4 hectares of land on their lease for mineral production and associated activities. The land to be cleared is located approximately 1.5 kilometres East of Koolyanobbing town site.

#### Comment

DMIRS have not provided any information indicating there are issues with threatened ecological species, and as such, it is the reporting officer's opinion, Council should advise DMIRS, there are no objections from the Shire of Yilgarn to the issuing of the permit.

#### Statutory Environment

Environmental Protection Act 1986

#### Strategic Implications

##### Goal

A prosperous future for our community.

##### Outcome

Businesses in the Shire remain competitive and viable.

##### Strategy

Continue to provide an efficient and effective approval process.



**Policy Implications**

Nil

**Financial Implications**

Nil

**Officer Recommendation and Council Decision**

**217/2019**

***Moved Cr Nolan/Seconded Cr Close***

***That Council endorse the following response to the Department of Mines, Industry Regulation and Safety:***

***The Shire of Yilgarn holds no objections to the issuing of clearing permit CPS 8720/1 to Yilgarn Iron Pty Ltd for the OHP Stockyard Expansion Project on Mining Leases 77/607 and 77/611.***

**CARRIED (7/0)**

Unconfirmed



Chief Executive Officer  
Shire of Yilgarn  
[ceo@yilgarn.wa.gov.au](mailto:ceo@yilgarn.wa.gov.au)

Dear Sir/Madam

**Application to Clear Native Vegetation under the *Environmental Protection Act 1986***

The Department of Mines, Industry, Regulation and Safety has received the following application for permit to clear native vegetation under the *Environmental Protection Act 1986* (the Act):

<b>Applicant Name:</b>	Yilgarn Iron Pty Ltd – OHP Stockyard Expansion Project
<b>Permit Type:</b>	Area Permit
<b>Tenements:</b>	Mining Leases 77/607, 77/611
<b>Purpose:</b>	Mineral Production and Associated Activities
<b>Area (ha):</b>	30.4 ha
<b>Shire:</b>	Shire of Yilgarn
<b>Clearing Permit System (CPS) No:</b>	8720/1

In accordance with sub-section 51E(4) of the Act, on behalf of the General Manager Environmental Compliance, Resource and Environmental Compliance Division, I consider that you may have a direct interest in the subject matter of the application and invite your comment on the proposal. The General Manager Environmental Compliance, Resource and Environmental Compliance Division, will then, after having taken into account any comments received and subject to sections 51O and 51P, either grant a clearing permit (including any specified conditions) or refuse to grant a permit.

Attached are maps indicating the area proposed to clear. Please forward your submission to the above address within 21 days from **Monday, 2 December 2019**, quoting CPS 8720/1.

If you have any queries regarding this matter, please contact Lesley Polomka in the Department's Resource and Environmental Division at the address above, for further information.

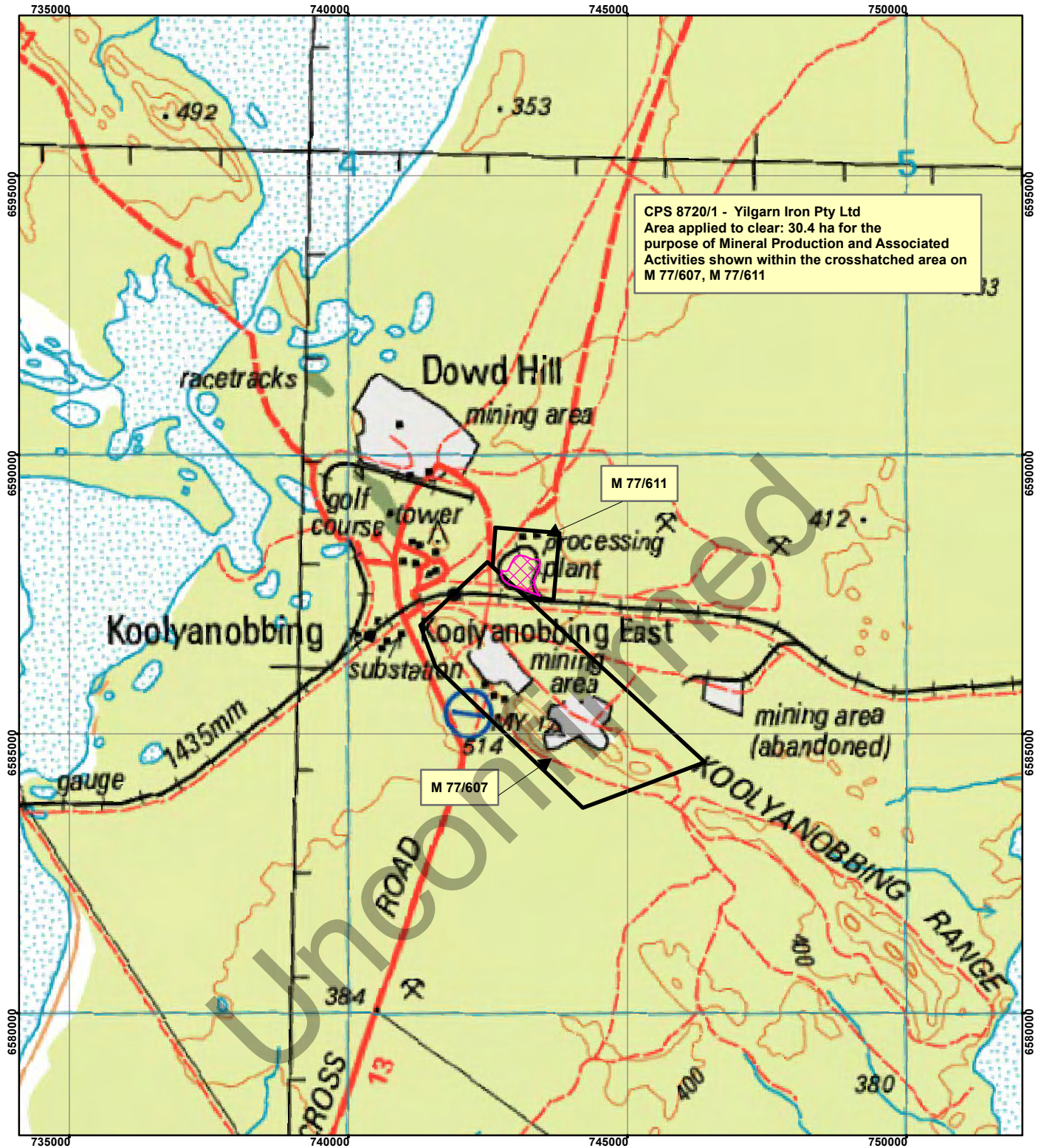
Yours sincerely

*Daniel Endacott*



Daniel Endacott  
General Manager Environmental Compliance  
Resource and Environmental Compliance Division

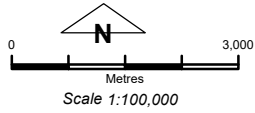
29 November 2019

# CPS 8720/1 - Yilgarn Iron Pty Ltd



**Legend**

-  Clearing Instruments
-  Mining Tenements



Scale 1:100,000


Geocentric Datum Australia 1994

*Note: the data in this map have not been projected. This may result in geometric distortion or measurement inaccuracies.*

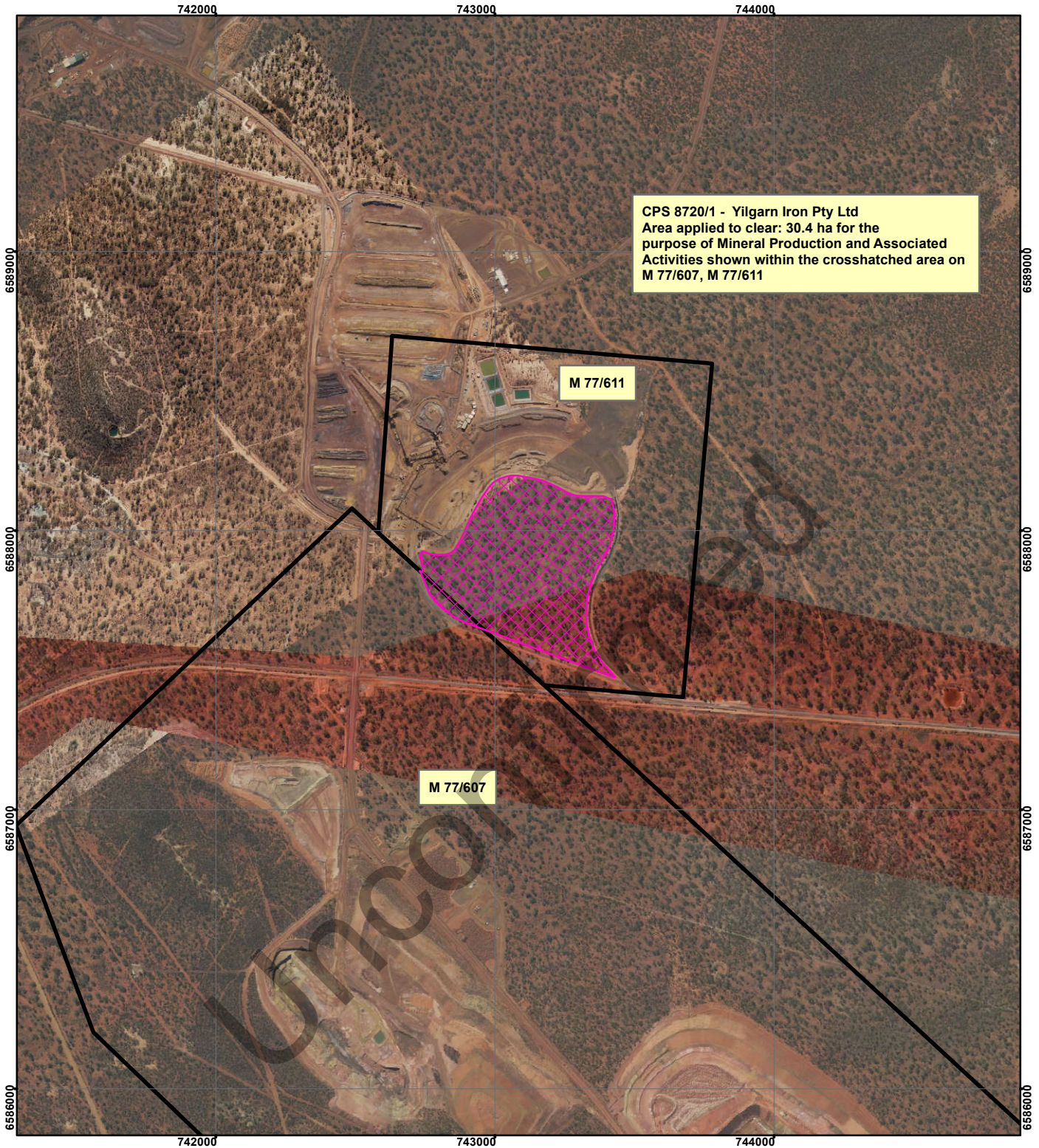
..... Date .....

Officer with delegated authority under Section 20 of the Environmental Protection Act 1986

Information derived from this map should be confirmed with the data custodian acknowledged by the agency acronym in the legend.



# CPS 8720/1 - Yilgarn Iron Pty Ltd





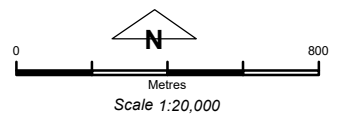
CPS 8720/1 - Yilgarn Iron Pty Ltd  
 Area applied to clear: 30.4 ha for the  
 purpose of Mineral Production and Associated  
 Activities shown within the crosshatched area on  
 M 77/607, M 77/611

M 77/611

M 77/607

## Legend

-  Clearing Instruments
-  Mining Tenements



Geocentric Datum Australia 1994  
 Note: the data in this map have not been  
 projected. This may result in geometric  
 distortion or measurement inaccuracies.

..... Date .....

Officer with delegated authority under Section 20 of  
 the Environmental Protection Act 1986

Information derived from this map should be  
 confirmed with the data custodian acknowledged  
 by the agency acronym in the legend.



## 9.4 Reporting Officer– Executive Manager Regulatory Services

### 9.4.2 Proposal to Lease a Portion of 11 Antares Street, Southern Cross

<b>File Reference</b>	<b>2.4.1.26</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Market Rental Valuation Report</b>

#### Purpose of Report

To consider submissions for the proposed lease of portions of 11 Antares Street, Southern Cross and endorse unbudgeted maintenance expenditure.

#### Background

The Shire is in receipt of two requests to lease separate commercial portions of 11 Antares Street, Southern Cross

At the September 2019 Council meeting the following was resolved:

***149/2019***

***Moved Cr Shaw/Seconded Cr Della Bosca***

***That Council endorse leasing portions of 11 Antares Street, Southern Cross for commercial purposes.***

***and***

***Approve engaging a licenced valuer to undertake a valuation of the commercial portion of 11 Antares Street, Southern Cross, with the expenditure to be taken from the 11 Antares Street engineering and design consultants 2019-2020 budget allocation.***

***and***

***Endorse commencing public notice of intention to dispose via lease, should a proposed lease value be no less than 75% of the value provided by a licenced valuer.***

***CARRIED (6/0)***

The Shire has undertaken to have the property valued by Griffin Valuation Advisory, with the proposed commercial rental value provided as \$25/square metre/annum. The valuation is attached.

The premises is divided into four separate sections as follows and as shown on the attached plan:

Section	Size (Metres Squared)	Market Value Per Annum	Market Value Per Week
A	61.9	\$1547.50	\$29.76
B	35.17	\$879.25	\$16.91
C	46.64	\$1166.00	\$22.42
D	49.43	\$1235.75	\$23.76

The Shire has received two submissions, proposing to lease separate portions of 11 Antares Street, Southern Cross.

1. Ms S. Ciabbari has submitted a proposal to lease Section A, for use as a Massage and Beauty premises for the annum sum of \$1547.50. Ms Ciabbari has also proposed to undertake some maintenance of Section A, with painting and ceiling panel replacement, estimated to be \$2,320 of value at no cost to the Shire.
2. Ms E Boso, as Secretary/ Treasurer of the Anglican Op Shop has submitted a proposal to lease Sections C and D to operate the opportunity shop from, at the valued rate of \$46.19/week. The submission seeks a long term lease period, and suggest a five year lease with an option to extend.

Under Section 3.58 of the Local Government Act 1995, prior to a Local Government disposing of an asset, it must give two weeks public notice of the intent to dispose, and must consider any submissions received.

To ensure minimal delays to the prospective tenants, it is suggested that if Council endorse the proposed lease submissions, then public advertising can be undertaken, and in the event of no objections being received, the matter will not be required to be returned to Council, and lease agreements can be entered into with the approved parties.

In the event a valid objection is received, then the matter will be required to be returned to Council for a final determination after the notice period.

### **Maintenance Required**

As per Council Resolution 149/2019, funds for the property valuation were taken from the \$26,000 originally budgeted in 2019/2020 for engineering and design consultants. The valuation cost \$2,400 ex GST, leaving \$23,600 in the budget.

As select Councillors will know from the walk though undertaken some months ago, the premises requires significant maintenance to be undertaken prior to occupancy, which includes the following jobs, with quotes/estimations included:

- Repair of the roof - \$26,000
- Repair/replace sections of damaged ceiling panels - \$7000
- Replace water damaged flooring – \$15,000
- Replace air conditioning - \$12,500
- TOTAL - \$60,500

It is proposed to use the remaining \$23,600, originally budgeted for engineering and design consultants, on the maintenance required at 11 Antares, with the difference to be drawn from the Building Reserve fund, which currently holds \$679,390. The difference is expected to be approximately \$36,900.

### Comment

As Council has already voted favourably for leasing portions of 11 Antares Street, given the Shire has now received submissions, it is recommended that the lease proposals are endorsed, allowing the disposal to be advertised, and pending any objections, approval delegated to Executive staff to enter into agreements with the proposed tenants, for the proposed lease amounts.

It is proposed to offer lease terms of 12 months and 5 years respectively. Electricity will be paid for by the individual tenants as there are split meters, however due to there being one water meter for the premises, it is proposed for the Shire to cover the water use and service charges, however this will be monitored for misuse.

The premises is zoned commercial, so both uses are a permitted use.

The maintenance is deemed necessary, and would be required to be undertaken for any type of use, whether by the Shire or private operators, as such, it is recommended Council endorses use of Building reserve funds to undertake the work, to commence engaging contractors immediately.

It is deemed a good opportunity to bring some vibrancy to the Eastern side of Antares Street, whilst also supporting business within Southern Cross.

### Statutory Environment

#### *Local Government Act 1995*

#### *Part 3 Functions of local governments*

#### *Division 3 Executive functions of local governments*

#### *3.58. Disposing of property*

1) *In this section —*

*dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.*

2) *Except as stated in this section, a local government can only dispose of property to*

*—*  
*(a) the highest bidder at public auction; or*

*(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

- 3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*
- (a) it gives local public notice of the proposed disposition —*
    - (i) describing the property concerned; and*
    - (ii) giving details of the proposed disposition; and*
    - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- 4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
- (a) the names of all other parties concerned; and*
  - (b) the consideration to be received by the local government for the disposition; and*
  - (c) the market value of the disposition —*
    - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
    - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- 5) *This section does not apply to —*
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
  - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
  - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
  - (d) any other disposition that is excluded by regulations from the application of this section.*

### Strategic Implications

#### Goal

A prosperous future for our community.

#### Outcome

Businesses in the Shire remain competitive and viable.

#### Strategy

Continue to provide an efficient and effective approval process.



### Policy Implications

Nil

### Financial Implications

Proposed income of \$3,949.25 per annum

Use of \$23,400 currently budgeted for Engineering and Design Consultants, to be used on upgrades to 11 Antares Street.

Unbudgeted upgrade expenses of \$36,900, to be taken from the Building Reserve.

### Officer Recommendation and Council Decision

**218/2019**

***Moved Cr Close/Seconded Cr Nolan***

***That Council endorse leasing Portion A of 11 Antares Street, Southern Cross to Ms S Ciabbari, for the purpose of massage and beauty therapies, for a rate of \$1547.50 per annum, on a 12 monthly lease.***

***And***

***That Council endorse leasing Portion C and D of 11 Antares street, Southern Cross, to the Anglican Op Shop, for the purpose of opportunity shop sales, for a rate of \$2401.75 per annum, on a five (5) yearly lease.***

***And***

***Council endorse advertising the proposed disposal of property, as per Section 3.58 of the Local Government Act 1995, and in the event of no objections received, endorse Executive staff drafting and signing lease agreements as per the above terms.***

***And***

***Council endorse use of \$23,400 currently budgeted for Engineering and Design Consultants, and \$36,900, to be taken from the Building Reserve, to undertake upgrades to 11 Antares street, to allow occupation of premises.***

**CARRIED BY ABSOLUTE MAJORITY (6/1)**

**\*Cr Nolan vote against the decision**

**10 APPLICATION FOR LEAVE OF ABSENCE**

Nil

**11 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 MEETING CLOSED TO THE PUBLIC-CONFIDENTIAL ITEMS**

**CONFIDENTIAL ITEM**

*219/2019*

*Moved Cr Nolan Seconded Cr Shaw*

*That the meeting be closed to members of the public in accordance with section 5.23 (2)(c) of the Local Government Act 1995*

**CARRIED (7/0)**

Mrs. Kay Crafter and Mrs Robin Stevens left the meeting at 5pm

**12 Reporting Officer– Executive Manager Regulatory Services**

**12.1 CONFIDENTIAL – Southern Cross Aquatic Centre Redevelopment**

<b>File Reference</b>	<b>6.6.6.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

**MEETING OPENED TO PUBLIC**

*219/2019*

*Moved Cr Close/Seconded Cr Guerini*

*That the meeting be opened to the public*

**CARRIED (7/0)**

## 12 Reporting Officer– Executive Manager Regulatory Services

### 12.1 CONFIDENTIAL – Southern Cross Aquatic Centre Redevelopment

<b>File Reference</b>	<b>6.6.6.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Nil</b>

#### Council Decision

**220/2019**

***Moved Cr Nolan/Seconded Cr Close***

***That Council note the tender submissions received for the Southern Cross Aquatic Centre redevelopment, pending assessment and selection of a preferred tendered; and***

***Note that due to the expected costs of the redevelopment being in the vicinity of \$5,600,000 Council endorse seeking a loan from the Department of Treasury for the amount of \$1,000,000; to be repaid over ten years, to fund the Southern Cross Aquatic Centre redevelopment; and***

***Council endorse the inclusion of a \$1,000,000 loan from the Department of Treasury in the 2020/2021 annual budget; and***

***Endorse the use of general revenue via the 2020/2021 annual budget to provide a \$200,000 project contingency.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

#### **REASON FOR ALTERATION TO RECOMMENDATION**

Council identified other Reserve Funds, namely the Building Reserve and Youth Development Reserve, that could contribute \$500,000 to the project (\$400,000 and \$100,000 respectively), with these funds reducing the loan amount and repayment terms which was better outcome for Council financially in the long term. Council indicated that the transfer of \$500,000 could be undertaken in the adoption process of the 2020/2021 Budget.

### 13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Cr Nolan and Cr Rose advised that they wished to raise some matters with Council as the presentation by Covalent Lithium at 3.00pm prevented the normal Briefing/Discussion Session prior to the Council meeting.

The Shire President afforded Crs Nolan and Rose to raise the following matters:-

#### **GENERAL PRACTITIONER**

*Cr Shaw provided a written Impartiality Declaration of Interest pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 in regards to discussion that took place regarding this matter as it related to her employment as an employee of the Southern Cross and Merredin Hospitals.*

Cr Nolan reported members of the community had approached him regarding the availability of the Doctor. It is claimed that on occasions the Doctor has been unavailable at the Surgery when he should have been available.

*The CEO advised there is a formal Agreement in place which dictates the number of days in which the Surgery should be operating and based on the concerns passed onto Cr Nolan, staff will raise this matter with the GP.*

#### **YILGARN HISTORY MUSEUM**

Cr Rose raised a request from the Yilgarn History Museum Advisory Committee regarding gold souvenir coins. The Museum committee requested that the Shire of Yilgarn purchase these gold coins which will have an image pressed onto them relating to the Shire of Yilgarn to then be sold at the Museum at various other places of business in the Shire, the coins are intended for sale to tourist as souvenirs.

*The CEO replied that management would bring the request to the budget review or 2020/2021 Budget depending upon costs to produce the souvenir coins.*

## 13 Late Item - Reporting Officer– Executive Manager Regulatory Services

### 13.1 Southern Cross Aquatic Centre Redevelopment Tenders

<b>File Reference</b>	<b>6.6.6.6</b>
<b>Disclosure of Interest</b>	<b>Nil</b>
<b>Voting Requirements</b>	<b>Absolute Majority</b>
<b>Attachments</b>	<b>Confidential-Donovan Payne Assessment of Tenders</b>

#### Purpose of Report

To accept the tender assessment for the redevelopment of the Southern Cross Aquatic Centre Redevelopment, and endorse award of the project to the preferred tenderer.

#### Background

Tender submissions were sought for the Southern Cross Aquatic Centre redevelopment by Donovan Payne Architects, who were engaged to undertake design and project management of the facility redevelopment (See resolution 75/2019).

Tenders were sought up until 3:00pm on the 9<sup>th</sup> December 2019. The following persons were present for the opening of tenders:

- Shire of Yilgarn - Chief Executive Officer, Peter Clarke;
- Shire of Yilgarn - Executive Manager Regulatory Services, Nic Warren;
- Donovan Payne Architects - Director, Carl Payne; &
- Director - Acorp Constructions – Tim Mathews - Observer

The following submissions for the whole of the work under contract, comprising the construction, commissioning and completion of the new Southern Cross Aquatic Centre and surrounds, as per the tender documentation were received:

Acorp Construction:	\$5,606,980 ex gst
Cooper & Oxley:	\$5,515,500 ex gst
Pindan:	\$5,569,170 ex gst
Safeway:	\$6,974,549 gst not listed

Donovan Payne, as per their contractual agreement, have undertaken an assessment of the submitted tenders, based on the following criteria:

- conformity with Tender Documents;
- any proposed alternatives;
- alternative construction period proposed by the Tenderer;
- tenderer's current commitments;
- tenderer's previous performance;
- demonstrated aquatic construction capability and experience
- demonstrated filtration, disinfection and hydraulic experience
- industrial relations and safety records.

Donovan Payne's assessment is attached for Councillors perusal.

## Comment

Whilst Councillors are encouraged to read the assessment document provided by Donovan Payne, the following items are drawn to Councillors attention:

1. All tenderers conformed with tender documents;
2. No proposed alternatives where provided;
3. Programme periods ranged from 36 to 52 weeks;
4. Acorp and Cooper & Oxley are considered to be within the reasonable contract period, which is both within Shire's timeframes and deemed to be sufficient time to complete project;
5. All four tenderers have undertaken work with Donovan Payne and are deemed suitable to complete the project;

Donovan Payne have provided the following recommendation:

*Cooper & Oxley are currently offering the lowest tender price. Acorp has indicated – informally – that their price can reduce with an adjustment in their sub-contract selections. In our view, both of these contractors offer the Shire very good prospects for a thorough and professional outcome. Both focus on local knowledge; experience and sourcing of sub-contractors.*

*Based on the current content of both tenders; and taking all matters into account, it is our view that given the Shire's tight programme; and the stated desire to make an immediate appointment, Cooper & Oxley would probably represent the least overall project risk.*

Donovan Payne's credentials in the pool redevelopment space has already been assessed as being adequate, as per the award of tender T14-2018/2019 - Southern Cross Aquatic Centre Design Tender (see resolution 75/2019).

As such, it is the Reporting Officers recommendation that the tender assessment submitted by Donovan Payne be accepted by Council; and the preferred tenderer being Cooper & Oxley, be awarded the project, at a cost of \$5,515,500.

## Statutory Environment

### **Local Government Act 1995**

#### **Functions of local governments Part 3**

#### **Executive functions of local governments Division 3**

##### **3.57. Tenders for providing goods or services**

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

## Strategic Implications

### GOAL

An inclusive, secure and welcoming community that encourages families, youth and the aged to remain and contribute to our Shire in the long term;

#### OUTCOME

Maintain / increase percentage of residents engaged in recreation, cultural and leisure activities for all demographics in the Shire

#### STRATEGY

Continue to provide and maintain high quality community infrastructure (recreation centre, oval, bowls, tennis facilities, swimming pool, library, community centre, halls)

#### Policy Implications

Nil

#### Financial Implications

A cost of \$5,515,500 to be expended during the 2019/2020 and 2020/2021 financial budgets.

#### Officer Recommendation and Council Decision

**221/2019**

***Moved Cr Guerini/Seconded Cr Cobden***

***That Council accept the tender assessment submitted by Donovan Payne; and***

***Council award the contract for the whole of the work under contract, comprising the construction, commissioning and completion of the new Southern Cross Aquatic Centre and surrounds, as per the tender documentation, titled SXAC: Tender 0119 to Cooper & Oxley, at a cost of \$5,515,500.***

**CARRIED BY ABSOLUTE MAJORITY (7/0)**

#### 14 CLOSURE

As there was no further business to discuss, the Shire President declared the meeting closed at 5.24pm.

I, Wayne Della Bosca confirm the above Minutes of the Meeting held on Thursday, 19<sup>th</sup> December 2019, are confirmed on Thursday, 20<sup>th</sup> February 2020 as a true and correct record of the November Ordinary Meeting of Council.

**Wayne Della Bosca**  
**SHIRE PRESIDENT**

# Attachment

Annual Electors

Meeting Minutes

February 2020



## 1 ATTENDANCE AND APOLOGIES

The Presiding Member declared the meeting open at 6:00 pm.

Presiding Member Cr W Della Bosca President

Members Cr G Guerini  
Cr S Shaw  
Cr Cobden  
Cr Rose

Council Officers P Clarke Chief Executive Officer  
C Watson Executive Manager Corporate Services  
R Bosenberg Executive Manager Infrastructure  
N Warren Executive Manager Regulator Services

Electors: Mrs. D Della Bosca

Apologies: Cr P Nolan, Cr B Close, Mrs. J Guerini

Leave of Absence: Nil

## 2 PUBLIC QUESTION TIME

Nil

## 3 CONFIRMATION OF PREVIOUS MINUTES

*AE1/2020*

*Moved Cr Shaw/Seconded Cr Guerini*

*That the minutes from the Annual Electors Meeting held on the 21<sup>st</sup> March 2019 be confirmed as a true record of proceedings.*

**CARRIED (5/0)**

It was noted by the Chief Executive Officer that the only Business Arising from the previous Minutes of the Annual Electors meeting was:

1. That the Shire of Yilgarn Vision Statement was somewhat outdated, the Chief Executive Officer informed the meeting that Council is currently in the process of a public review of the Community Strategic Plan and that the Shire's Vision Statement will be reviewed as part of this process.
2. Membership and insurance issues associated with the usage of public facilities, the Chief Executive Officer informed the meeting that he had had conversations with several community groups regarding the sourcing of suitable insurances and of the possibility of Council support.

**4 ADOPTION OF THE ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE 2018/2019 FINANCIAL YEAR**

*AE2/2020*

*Moved Cr Cobden/Seconded Cr Rose*

*That the Shire of Yilgarn Annual Report and Financial Statements for the 2018/2019 financial year be received and adopted.*

**CARRIED (5/0)**

**5 ADOPTION OF THE 2018/2019 AUDITORS REPORT**

*AE3/2020*

*Moved Cr Shaw/Seconded Cr Guerini*

*That the Auditors Report for the 2019/2020 financial year be received and adopted.*

**CARRIED (5/0)**

**6 ADOPTION OF THE SHIRE PRESIDENTS REPORT**

*AE4/2020*

*Moved Cr Cobden/Seconded Cr Rose*

*That the Shire Presidents Report for the 2018/2019 financial year be received and adopted.*

**CARRIED (5/0)**

**7 ADOPTION OF THE CHIEF EXECUTIVE OFFICERS REPORT**

*AE5/2020*

*Moved Cr Guerini/Seconded Cr Rose*

*That the Chief Executive Officers Report for the 2018/2019 financial year be received and adopted.*

**CARRIED (5/0)**

**8 GENERAL BUSINESS OR OTHER BUSINESS AT THE DISCRETION OF THE SHIRE PRESIDENT OR AS APPROVED BY THE ELECTORS PRESENT**

**8.1 CARAVAN PARK SIGNAGE OBSTRUCTING THE VIEW ALONG GREAT EASTERN HIGHWAY**

Mrs. D Della Bosca advised that the Caravan Park signage located near the corner of Altair Street and Great Eastern Highway obstructed the view of cars when turning east onto Great Eastern Highway.

**The Executive Manager Infrastructure advised that he would review the placement of this sign.**

**9 CLOSURE**

With there being no further business to discuss, the Presiding Member closed the meeting at 6:07 pm.

# Attachment

Yilgarn History  
Museum Advisory  
Committee Meeting  
Minutes

February 2020

**MINUTES OF MEETING  
YLGARN HISTORY MUSEUM ADVISORY COMMITTEE  
WEDNESDAY 5<sup>th</sup> FEBRUARY, 2020**

**ATTENDANCE:**

Robin Stevens, Lance Stevens, Leonie Gethin, Cr Linda Rose, Kaye Crafter, Nick Eiffler, Rollie Blair Chairperson.

**APOLOGIES:**

Cr Jodie Cobden

**MINUTES OF PREVIOUS MEETING:** 4<sup>th</sup> December, 2019

The Minutes were duly read and accepted Robin and Seconded Lance, Carried

**BUSINESS ARISING FROM MINUTES:**

- The Golden Pipeline maps have arrived and are available from the front desk.
- Kaye attended a meeting with MRL at Koolyanobbing and whilst they are not at liberty to give the Museum any artefacts, the Hayden family from Merredin are willing to come to an agreement. ***Kaye to follow up.***
- Dyson Vacuum Cleaner and Microwave have arrived and been installed.
- New Toilet is in process of being erected.
- Teresa nee Pollard is assessing the garden and machinery sheds for the murals in February.
- Lance Stevens is continuing to assess the Minute books of the Yilgarn Shire.

**FINANCIAL REPORT:**

Transaction statement attached. Balance as at 31/01/2020 \$28,524.49 includes \$10,000 donation of Mr. John Newbury in the Restrictive Reserve Account.

***Moved by Kaye Crafter and Seconded Rollie Blair that the Financial report be accepted.***

**CARRIED**

***Moved Nick Eiffler Seconded Rollie Blair that it be recommended to Council that Beards Handyman Service Invoice of \$169.40 be paid from the Museum Funds held by Council.***

**CARRIED**

**CURATORS REPORT:** As attached.

Moved Nick and seconded Robin that the Report be accepted, Carried

**CORRESPONDENCE:**

Inward, mostly electronic:

Outback Family Histories

Museums Aust

RWAH, FAHS AMaGA

Crosswords

Enquiries received and responded to:

John Hammersley \_Early SX History

Kelly Dermott

Felstead Family

Peter Sirr

email from the Shire regarding the Masonic Lodge

Correspondence Inwards and Outwards was accepted.

**GENERAL BUSINESS:**

- **MURALS ON SHEDS:**

Robin Stevens has discussed with Teresa nee Pollard regarding painting murals on the walls of the Della Bosca Pavilion (mining) and the Machinery Shed (agriculture).

*Moved Robin Stevens, seconded Nick Eiffler that the Committee recommend to Council that payment for the murals painted by Teresa nee Pollard, be expended from the Museum funds held by Council.*

**CARRIED**

- **FORRESTER RESOURCE CENTRE**

Rollie Blair raised concern in respect to the condition of the Forrester Resource Centre and had requested the Roof and Wall Doctor to inspect the building and provide a quote to repair the areas that they considered required remediation works.

Rollie Blair advised that together with Lance Stevens they will meet with Melissa Price or Rose Crane and alert them to the situation and to enquire about funding for the project.

*Moved Rollie Blair, seconded Lance Stevens that the Committee recommends to Council that it contacts the Education Department to alert them to the condition of the building as per the quotation and report from the Roof and Wall Doctor with the intent of the Education Department contributing to the works required.*

**CARRIED**

- **YARDMAN FOR MUSEUM**

Members expressed concern regarding the ongoing maintenance of the Museum yard and the difficulty, due to the age of members, in undertaking these works. It was suggested that an approach be made to Council to see if a person from the community be engaged to carry these works.

*Moved Robin Stevens, seconded Kaye Crafter that the Committee recommends to Council that funding be provided to the Museum to enable it to engage a Yardman once a month to provide upkeep of the grounds.*

**CARRIED**

- **PURCHASE OF OFFICE EQUIPMENT**

*Moved Robin Stevens, Seconded Nick that the Committee purchases an office chair floor mat for the cost of \$58.00 from Officeworks.*

**CARRIED**

- **MOSIAC SYSTEM**

Cr Linda Rose, Robin Stevens and Kaye Crafter are to be working on the Mosaic System with the help of Monica Fairless in the next coming months.

- **MASONIC LODGE**

Robin advised that a special Masonic Meeting will be taking place at the Masonic Hall in February 2021 to celebrate the Lodge. Mr Robbie McInnes has been liaising with Robin regarding the re-arrangement of the memorabilia and he has indicated that he will be visiting Southern Cross on Tuesday, 14 April 2020 to carry out these works.

Mr McInnes had sought the assistance of the Committee to help with the movement of heavy furniture.

Robin expressed concern as to whether our Members were physically capable of assisting and suggested that maybe the Shire could assist in this regard.

***Kaye to contact the Shire regarding this request.***

There being no further business to discuss the meeting was declared closed at 6.37pm.

Next meeting will be on the 1<sup>st</sup> April, 2020 at 4 pm in the Museum.

SIGNED:.....



# Attachment

WCI

Minutes

December

2019

# WHEATBELT COMMUNITIES INC

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Wheatbelt Communities Inc  
Special General Meeting held via  
Teleconference on Tuesday 17  
December 2019

## MINUTES



Shire of Bruce Rock



Shire of Kellerberrin



Shire of Merredin



Shire of Westonia



Shire of Yilgarn

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# Wheatbelt Communities Inc

A Teleconference Meeting of Wheatbelt Communities Inc

## MINUTES

### 1. OPENING AND ANNOUNCEMENTS

The Chair, Ram Rajagopalan, opened the meeting at 9.00am, welcoming all in attendance,

### 2. RECORD OF ATTENDANCE AND APOLOGIES

#### 2.1 Attendance

Mr Ram Rajagopalan, Chair  
Mr Darren Mollenoyux, Secretary  
Mr Raymond Griffiths, Treasurer  
Mr Peter Clarke  
Mr Jamie Criddle (entered the meeting at 9.01am)  
Ms Karin Day  
Mr Wayne Della Bosca  
Ms Julie Flockart  
Mr Rod Forsyth

#### 2.2 Apologies

Mr Bruce Wittber, Joint Executive Officer

#### 2.3 Guests

Mr Charlie Brown

### 3. DECLARATION OF INTEREST

Pursuant to Clause 18 of the Wheatbelt Communities Inc Constitution, Members must declare to the Chairman any potential conflict of interest they may have in a matter before Wheatbelt Communities Inc as soon as they become aware of it. Members and Deputies may be directly or indirectly associated with some recommendations of Wheatbelt Communities Inc. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

This is in accordance with Clause 18.4 of the Constitution which states:

**18.4 *When a member or employee discloses a pecuniary interest he or she may neither participate in discussions nor take any part in the decision making process in respect to that matter nor be present when the matter is being discussed or voted upon.***

## 4. MATTERS FOR DECISION

### 4.1 Adoption of a New Constitution for Wheatbelt Communities Inc (WCI)

**Author:** Helen Westcott, Executive Officer

**Disclosure of Interest:** No interest to disclose

**Date:** 3 December 2019

**Attachments:** Final Draft of the new WEROC Constitution (as at 3 December 2019) for adoption

**Background:**

As Members of Wheatbelt Communities Inc (WCI) are aware, the review/rewriting of the Wheatbelt Communities Inc Constitution, including the renaming of the organisation to Wheatbelt East Regional Organisation of Councils Inc (WEROC Inc), has been progressing well, with a final draft approved for adoption at the WEROC Council Meeting held Wednesday 30 October 2019. This draft is now available for adoption by WCI.

**Executive Officer Comment:**

No further comment required.

**RECOMMENDATION (SPECIAL RESOLUTION):**

That Wheatbelt Communities Inc adopt by Special Resolution the Constitution of the Association (new Constitution) as detailed in the attached Wheatbelt Regional Organisation of Councils Inc Constitution in substitution for the existing constitution.

**RESOLUTION:** **Moved: Wayne Della Bosca** **Seconded: Karin Day**

**That Wheatbelt Communities Inc adopt by Special Resolution the Constitution of the Association (new Constitution) as detailed in the attached Wheatbelt Regional Organisation of Councils Inc Constitution in substitution for the existing constitution.**

**CARRIED UNANIMOUSLY**

## 5. FUTURE MEETINGS

Wednesday 26 February 2020 in Kellerberrin, with the meeting commencing at 1.30pm

## 6. CLOSURE

There being no further business the Chair closed the meeting at 9.04am, wish everyone in attendance and safe and happy Christmas.

DECLARATION

These minutes were confirmed at the meeting held \_\_\_\_\_

Signed \_\_\_\_\_  
Person presiding at the meeting at which these minutes were confirmed

# Attachment

## 9.1.1

Delegations Register



# Delegations Register

Adopted by Council	Thursday 17 March 2016
Reviewed	Thursday 16 March 2017
Reviewed	Thursday 15 February 2018
Reviewed	Thursday 21 February 2019
Reviewed	Thursday 20 February 2020

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LGA21	Performing Functions Outside Own District
LGA22	Private Works On, Over or Under Public Places
LGA23	Plans – Thoroughfares Levels and Alignments
LGA24	Recovery of Rates Accruing where Land is Sold or Disposed & Notice is not Given
LGA25	Recovery of Unpaid Rates or Service Charges
LGA26	Removal and Impounding of Goods
LGA27	Temporary Road Closures
LGA28	Notices Requiring Certain Things to be done by Owner or Occupier of Land
LGA29	Write Off of Debts other than Rates and Service Charges
LGA30	Donations and Waiver of Hire Fees

## Building Act

BUILD01	Extension of Period of Duration of Occupancy Permit or Building Approval Certificate
BUILD02	Grant of Occupancy Permit or Building Approval Certificate
BUILD03	Application for Use of Battery Powered Smoke Alarms in Dwellings
BUILD04	Issue of Building Permit or Demolition Permit
BUILD05	Appointment of Authorised Persons
BUILD06	Commencement of Legal Proceedings
BUILD07	Issue and Revocation of Building Order

## Bushfires Act

BFIRE01	Officers to carry out enforcement proceedings
BFIRE02	Powers & Duties
BFIRE03	Prohibited and Restricted Burning Time Variations

## Caravanning and Camping Act

CVAN01	Authorised Persons
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## Control of Vehicles (Off Road) Act

CoVEH01	Authorised Officer
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## Dog Act

DOG01	Authorised Persons
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## Cat Act

CAT01	Authorised Persons
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**Food Act**

FOOD01 Appointment of Designated Officer and Authorised Officer

**Health Act**

HEALTH01 Public Health

HEALTH02 Miscellaneous Provisions and Relevant Regulation Administration and Notices of Breach

**Asbestos Act**

ASBESTOS01 Health (Asbestos Regulations) 1992

**Litter Act**

LITTER01 Authorised Officers and Withdrawal of Infringement Notices

**Planning and Development Act**

PLAN01 Advertising "SA" Planning Applications

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2. Local Government Act 1995, Section 3.18(1)</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Sections 9.1 and 9.4.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer, to administer its Local Laws, and initiate legal action if considered necessary,

Subject to -

- 1.0 Compliance with Sections 9.1(1) and 9.4 of the Local Government Act 1995.

### ***3.18. Performing executive functions***

*(1) A local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.
2.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 6.49.
2.

Council delegates its authority and power to the Chief Executive Officer to make an agreement with a person for the payment of rates and service charges,

Subject to-

- (a) The requirements of Councils Rates Collection policy; and
- (b) The arrangements agreed to being on the basis that the total debt outstanding will be extinguished by 30 June next following.

**6.49. Agreement as to payment of rates and service charges**

*A local government may accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.
2.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 3.51(3)

Council delegates its authority and power to the Chief Executive Officer to give notice of any proposal to-

- 1.0 Fix or alter the level of, or the alignment of, a public thoroughfare; or
- 2.0 Drain water from a public thoroughfare or other public place onto adjoining land;

Subject to –

- (a) the notice being in accordance with Section 3.51(4) of the *Local Government Act 1995*.

### **3.51. Affected owners to be notified of certain proposals**

(1) *In this section –*

**person having an interest**, in relation to doing anything, means a person who –

- (a) is the owner of the land in respect of which that thing is done, or any land that is likely to be adversely affected by doing that thing; or
- (b) is shown on the title to any of the land mentioned in paragraph (a) as holding an interest in any of that land; or
- (c) is prescribed for the purposes of this section.

(2) *This section applies to –*

- (a) fixing or altering the level of, or the alignment of, a public thoroughfare; or
  - (b) draining water from a public thoroughfare or other public place onto adjoining land.
- (3) *Before doing anything to which this section applies, a local government is to –*
- (a) give notice of what is proposed to be done giving details of the proposal and inviting submissions from any person who wishes to make a submission; and
  - (b) allow a reasonable time for submissions to be made and consider any submissions made.
- (4) *The notice is to be given –*
- (a) in writing to each person having an interest; and
  - (b) if any land is likely to be adversely affected by the doing of the thing, by local public notice.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.
2.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 6.39(2)(b).

Council delegates its authority and power to the Chief Executive Officer to determine whether to amend the rate record for the preceding five years,

Subject to-

- (a) Compliance with the requirements of Section 6.39 of the *Local Government Act 1995*.

### **6.39. Rate record**

(1) As soon as practicable after a local government has resolved to impose rates in a financial year it is to ensure that a record is compiled, at the time and in the form and manner prescribed, for that financial year of—

- (a) all rateable land in its district; and  
 (b) all land in its district on which a service charge is imposed.

(2) A local government—

(a) is required, from time to time, to amend a rate record for the current financial year to ensure that the information contained in the record is current and correct and that the record is in accordance with this Act; and

(b) may amend the rate record for the 5 years preceding the current financial year.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Not Applicable
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
3. Local Government Act 1995, Section 5.42.
4.

<b>Legal (Subsidiary):</b>
1. Local Government (Functions & General) Regulations 1996, as amended.

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Seek expressions of interest with respect to the supply of the goods or services before entering the tender process, because the CEO believes that there is good reason to make a preliminary selection from amongst prospective tenderers due to-
  - (i) the nature of the goods or services; or
  - (ii) the cost of preparing plans, specifications or other information for the purpose of adequately describing the goods or services required,

and the CEO believes it would be advantageous to the local government if tenders were invited only from persons it considers to be capable of satisfactorily supplying the goods or services.
- 2.0 Determine in writing the criteria for the preliminary selection of prospective tenderers, Subject to-
  - (i) Compliance with Regulation 21(1) of the Local Government (Functions and General) Regulations 1996;
  - (ii) The goods or services being listed in the Shires Adopted Annual Budget;
  - (iii) The criteria, once determined, is to be incorporated in the expression of interest documentation.
- 3.0 Consider any submissions of expression of interest that have not been rejected and decide which ones could satisfactorily supply the goods or services, Subject to-
  - (a) Compliance with Regulation 23(3) of the Local Government (Functions and General) Regulations 1996; and
  - (b) Compliance with Regulations 14(2), 15(2), 17(2)(c) and 18(3) of the Local Government (Functions and General) Regulations 1996.

### **3.57. Tenders for providing goods or services**

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provision about tenders.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Not Applicable
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
5. Local Government Act 1995, Section 3.57.
6. Local Government Act 1995, Section 5.42.

<b>Legal (Subsidiary):</b>
1. Local Government (Financial Management) Regulations 1996, as amended.

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Call tenders for works or services prior to entering in to contract with others in respect to supply of goods or services exceeding \$150,000;
- 2.0 Call tenders for the provision of works or services not exceeding a value of \$150,000 and to accept what is to be deemed the most advantageous tender;
- 3.0 Determine in writing the criteria for deciding which tender should be accepted, subject to Regulation 14(2a) of the Local Government (Functions and General) Regulations 1996;

Subject to-

- (iv) Tenders called subject to (1) and (2) above, are to comply with Council's Purchasing Policy.
- (v) The goods or services being listed in the Shires Adopted Annual Budget;
- (vi) The criteria, once determined in (3) above, it is to be incorporated in the tender documentation.

### **3.57. Tenders for providing goods or services**

*(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*

*(2) Regulations may make provision about tenders.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government (Uniform Provisions) Regulations, Regulations 12, 13 and 14.</li> <li>2. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),</li> <li>3. Local Government Act, Schedule 9.1(7).</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Approve or refuse an application from an owner of land, to construct a crossing giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, and impose conditions in respect to the approval,  
Subject to-
  - (a) The requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.
- 2.0 Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1) above.
- 3.0 Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2) above.
- 4.0 Recover the cost of anything done under (3) above as a debt due from the person who failed to comply with the notice issued  
Subject to-
  - (a) Notification being given to Council prior to legal action commencing.
- 5.0 Issue a notice under Regulation 13(1) of the *Local Government (Uniform Provisions) Regulations 1996* to the owner or occupier of private land to construct or repair a crossing from a public thoroughfare to the land, or a private thoroughfare serving the land  
Subject to-
  - (a) The requirements of Regulation 14(2) of the *Local Government (Uniform Provisions) Regulations 1996*.

### **3.25. Notices requiring certain things to be done by owner or occupier of land**

- (1) A local government may give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that —
- (b) is for the purpose of remedying or mitigating the effects of any offence against a provision prescribed in Schedule 3.1, Division 2

### **3.26. Additional powers when notices given**

- (2) If the person who is given the notice (notice recipient) fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given.
- (3) The local government may recover the cost of anything it does under subsection (2) as a debt due from the person who failed to comply with the notice.



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 3.58.
2. Function and General Regulations 1996, Regulation 30.

Council delegates its authority and power to the Chief Executive Officer to dispose of property by way of lease,

Subject to-

- 1.0 Compliance with the requirements of Section 3.58 of the Local Government Act 1995 and Regulation 30 of the *Local Government (Functions and General) Regulations 1996*.
- 2.0 The lease fee being in accordance with Council's Schedule of Fees and Charges; and
- 3.0 Any lease term not to exceed five years.

### **3.58. Disposing of property**

(1) *In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) *it gives local public notice of the proposed disposition; and*

(b) *it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*This section does not apply to —*

(d) *any other disposition that is excluded by regulations from the application of this section.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Managers – Corporate Services, Infrastructure, Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Sections 3.58</li> <li>2. Local Government (Functions and General) Regulations, Regulation 30.</li> </ol>

Council delegate its authority and power to the Chief Executive Officer to dispose of surplus equipment, materials, tools, etc with a market value of less than \$2,000 by-

- 1.0 Calling a request for proposals; or
- 2.0 Holding of a surplus goods sale at the Council depot; or
- 3.0 Any other fair means;

Subject to-

- (a) The items not being listed on Councils Asset Register; and
- (b) The items being either no longer required, no longer serviceable or are outmoded.

### **3.58. Disposing of property**

*(1) In this section —*

**dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;

**property** includes the whole or any part of the interest of a local government in property, but does not include money.

*(2) Except as stated in this section, a local government can only dispose of property to —*

*(a) the highest bidder at public auction; or*

*(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

*(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

*(a) it gives local public notice of the proposed disposition; and*

*(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*This section does not apply to —*

*(d) any other disposition that is excluded by regulations from the application of this section.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 6.50(1) and (2).</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to determine the date a rate or service charge becomes due and payable,

Subject to-

- (a) the date to be determined is not to be earlier than 35 days after the date of issue on the rate notice.

**6.50. Rates or service charges due and payable**

(1) Subject to —

(a) subsections (2) and (3); and

(b) any concession granted under section 6.47; and

(c) the Rates and Charges (Rebates and Deferments) Act 1992,

a rate or service charge becomes due and payable on such date as is determined by the local government.

(2) The date determined by a local government under subsection (1) is not to be earlier than 35 days after the date noted on the rate notice as the date the rate notice was issued.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Managers – Infrastructure, Regulatory Services

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 3.34.

Council delegates its authority and power to the Chief Executive Officer to enter any land in an emergency and perform any of the local governments functions considered appropriate to deal with the emergency subject to the following conditions-

- 1.0 The CEO is to give notice of intended entry of land where it is practicable to do so, as required by Section 3.34(5).

### **3.34. Entry in an emergency**

*(1) In an emergency a local government may lawfully enter any land, premises or thing immediately and without notice and perform any of its functions as it considers appropriate to deal with the emergency.*

*(2) For the purposes of this section, an emergency exists where the local government or its CEO is of the opinion that the circumstances are such that compliance with the requirements for obtaining entry other than under this section would be impractical or unreasonable because of, or because of the imminent risk of—*

*(a) injury or illness to any person; or*

*(b) a natural or other disaster or emergency; or*

*(c) such other occurrence as is prescribed for the purposes of this section.*

*(3) A local government may use reasonable force to exercise the power of entry given by subsection (1).*

*(4) A local government may exercise the power of entry given by subsection (1) at any time while the emergency exists and for so long subsequently as is reasonably required.*

*(5) Although notice of an intended entry under this section is not generally required, a local government is to give notice of an intended entry of land under this section to the owner or occupier of the land where it is practicable to do so.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),</li> <li>2. Local Government Act, Schedule 9.1(6)</li> <li>3. Local Government (Uniform Provisions) Regulations, Regulation 11.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Grant permission to a person to make or make and leave, an excavation of specified dimensions and in a specified way in a specified part of a public thoroughfare or on a specified part of land adjoining a public thoroughfare, and impose conditions in respect to the permission,  
Subject to-
  - (a) The requirements of Regulation 11 of the *Local Government (Uniform Provisions) Regulations 1996*;
- 2.0 Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1) above.
- 3.0 Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2) above.
- 4.0 Recover the cost of anything done under (3) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

***Schedule 9.1(6) Dangerous excavation in or near public thoroughfare***

*Regulations may be made about dangerous excavations in public thoroughfares or land adjoining public thoroughfares.*

***Regulation 11. Dangerous excavation in or near public thoroughfare — Sch. 9.1 cl. 6***

*(1) If there is, in a public thoroughfare or land adjoining a public thoroughfare, an excavation that the local government considers to be dangerous, the local government may —*

*(a) fill in or fence the excavation; or*

*(b) in writing request the owner or occupier of the land to fill in or securely fence the excavation.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	President and CEO Jointly where required
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.

<b>Legal (Subsidiary):</b>
1. Local Government Act, Section 9.49A(4)

- 1.0 Council delegate its authority and power to the President and the Chief Executive Officer to execute documents and affix the Common Seal thereto, where such documents result from the following transactions:
- 1.1 Where land is disposed of pursuant to Section 3.58 of the Local Government Act 1995 (As Amended).
  - 1.2 Where land is acquired pursuant to Section 3.55 and 3.59 of the Local Government Act 1995 (As Amended).
  - 1.3 In respect of leases of land and licence to occupy municipal property where approved by the Council.
  - 1.4 In respect of leases for the purchase of plant and equipment approved by the Council.
  - 1.5 In respect of borrowings approved by the Council.
  - 1.6 In respect of easements and legal agreements over land for the purpose of drainage or conditions arising from subdivision of land and planning approvals.
  - 1.7 In respect of withdrawal of caveats and surrender of easements where the Chief Executive Officer considers that the Council's interests have been satisfied.
  - 1.8 In respect of contracts of employment approved by the Council.
  - 1.9 In respect of agreements required for funding of Council works and services considered with the resolution of the Council or requiring renewal of the agreement for funding currently provided.
  - 1.10 In respect of the final adoption of local laws by the Council.

Subject to-

- (a) Meeting the requirements detailed in Councils Policy on Use of the Shire Common Seal; and
- (b) Council being notified via a report to be submitted to each Council Meeting in relation to the execution of documents and affixing of the Common Seal.

#### **9.49A. Execution of documents**

*(4) A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),</li> <li>2. Local Government Act, Schedule 9.1(5)</li> <li>3. Local Government Act, Schedule 3.1</li> <li>3. Local Government (Uniform Provisions) Regulations, Regulation 9.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Grant permission to a person to have a gate or other device across a public thoroughfare under the care, control and management of the Shire, and impose conditions in respect to the permission,  
Subject to-
  - (a) The requirements of Regulation 9 of the *Local Government (Uniform Provisions) Regulations 1996*; and
  - (b) A register of gates and other devices being kept in accordance with Clause 9(8) of the *Local Government (Uniform Provisions) Regulations 1996*.
- 2.0 Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1) above.
- 3.0 Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2) above.
- 4.0 Recover the cost of anything done under (3) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

***Schedule 9.1(5) Gates across public thoroughfares***

*(1) Regulations may be made under which a local government may authorise a person to have across a public thoroughfare that is under its control or management a gate or other device that enables motor traffic to pass and prevents the straying of livestock.*

*(2) Regulations may include provisions for ensuring that a gate that has been placed across a public thoroughfare with the authority of a local government is not left open.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 6.14.</li> <li>2. Local Government (Financial Management Regulations) 1996, Regulation 19.</li> <li>3. Trustees Act 1962, Part III</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to invest money held in the municipal or trust funds that is not required for the time being for any purpose in accordance with Part III of the Trustees Act 1962,

Subject to-

- 1.0 Compliance with the established and documented internal control procedures to ensure control over the investments; and
- 2.0 Compliance with Regulation 19(2) of the *Local Government (Financial Management) Regulations 1996*; and
- 3.0 Compliance with Council Policy – Surplus Funds Investments.

#### **6.14. Power to invest**

*(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.*

*(2A) A local government is to comply with the regulations when investing money referred to in subsection (1).*

*(2) Regulations in relation to investments by local governments may —*

*(a) make provision in respect of the investment of money referred to in subsection (1); and*

*[(b) deleted]*

*(c) prescribe circumstances in which a local government is required to invest money held by it; and*

*(d) provide for the application of investment earnings; and*

*(e) generally provide for the management of those investments.*

#### **Regulation 19. Investments, control procedures for**

*(1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.*

*(2) The control procedures are to enable the identification of —*

*(a) the nature and location of all investments; and*

*(b) the transactions related to each investment.*



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government (Functions and General) Regulations, Regulation 20.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Make a minor variation to a contract for goods or services before the Shire enters the contract with the successful tenderer,
  - subject to-
  - (a) the tenderer agreeing to the minor variations; and
  - (b) the variation is minor having regard to the total goods or services that tenderers were invited to supply (deliverables and price).
- 2.0 Select the next most advantageous tender if the successful tenderer does not want to accept the contract with the variation, or the local government and the tenderer cannot reach agreement, subject to Regulation 20(2) of the Local Government (Functions and General) Regulations 1996.

#### **20. Variation of requirements before entry into contract**

*(1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.*

*(2) If —*

*(a) the chosen tenderer is unable or unwilling to enter into a contract to supply the varied requirement; or*  
*(b) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.*

*(3) In subregulation (1) —*

*minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.*

<b>Date Adopted:</b>	17 March 2016
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<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Not Applicable
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ul style="list-style-type: none"> <li>7. Local Government Act 1995 (As Amended) – Sections 3.24, 9.10 and 9.23.</li> <li>8. Local Government Act 1995 (As Amended) – Section 5.42</li> </ul>

<b>Legal (Subsidiary):</b>
<ul style="list-style-type: none"> <li>1. Shire of Yilgarn Local Laws.</li> </ul>

1.0 Council delegate its authority and power to the Chief Executive Officer to appoint authorised persons to exercise the-

1.1 Powers and duties set out in the *Local Government Act 1995* in respect of-

- (a) Section 3.25(1) – Notices requiring certain things to be done by owner or occupier of land.
- (b) Section 3.27 – Things local government can do on land that is not local government property.
- (c) Section 3.31 – Entering property.
- (d) Section 3.39 – Power to remove and impound.
- (e) Section 3.40A (1) – Abandoned vehicle wreck may be taken.
- (f) Section 9.11 – Person found commit breach of Act to give name on demand.
- (g) Section 9.13 – Onus of proof in vehicle offences may be shifted.
- (h) Section 9.16 – Giving a Notice.
- (i) Section 9.17 – Content of Notice.
- (j) Section 9.19 – Extension of Time.
- (k) Section 9.20 – Withdrawal of Notice.
- (l) Section 9.24(1), (2) – Enforcement and legal proceedings – Commencing prosecutions – Offence against the Act or Shire's Local Laws.
- (m) Section 9.29(2) – Enforcement and legal proceedings – Representing local government in court.

1.2 Duties and functions set out in the Shire's local laws.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
1. Local Government Act 1995, Section 5.42.
2.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Section 6.76(4) and (5).
2.

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Determine applications by a person for an extension of time to make an objection to the rate record,  
Subject to-
  - (a) Any extension granted being no longer than 30 days.
- 2.0 Consider any objection to the rate record and either disallow it or allow it, wholly or in part,  
Subject to –
  - (a) Giving written notice of the decision made under (2) above in accordance with Section 6.76(6) of the *Local Government Act 1995*.

### **6.76. Grounds of objection**

(1) A person may, in accordance with this section, object to the rate record of a local government on the ground –

(a) that there is an error in the rate record –

(i) with respect to the identity of the owner or occupier of any land; or

(ii) on the basis that the land or part of the land is not rateable land; or

(b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted.

(2) An objection under subsection (1) is to –

(a) be made to the local government in writing within 42 days of the service of a rate notice under section 6.41; and

(b) identify the relevant land; and

(c) set out fully and in detail the grounds of objection.

(3) An objection under subsection (1) may be made by the person named in the rate record as the owner of land or by the agent or attorney of that person.

(4) The local government may, on application by a person proposing to make an objection, extend the time for making the objection for such period as it thinks fit.

(5) The local government is to promptly consider any objection and may either disallow it or allow it, wholly or in part.

(6) After making a decision on the objection the local government is to promptly serve upon the person by whom the objection was made written notice of its decision on the objection and a statement of its reason for that decision.

<b>Date Adopted:</b>	17 March 2016	<b>Delegate:</b>	CEO
<b>Date Last Reviewed:</b>	20 February 2020	<b>Sub-Delegated:</b>	Yes
<b>Policy Reference:</b>		<b>Chief Executive Instruction/Procedure:</b>	The following staff authorised to issue purchase orders: Exec Mngr Corporate Services to \$150,000; Exec Mngr Infrastructure to \$150,000; Exec Mngr Regulatory Services to \$150,000; <del>Mngr Community Services to \$10,000</del> ; Finance Mngr to \$10,000; Mechanic to \$10,000; Build Mtce Officer to \$5,000; Assets Officer to \$5,000 Authority to make payments in accordance with Council Policy

<b>Legal (Parent):</b>	<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>	<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 6.7(2)</li> <li>2. Local Government Act 1995, Section 6.8</li> <li>3. Local Government Act 1995, Section 6.10</li> <li>4. Local Government Act 1995, Section 3.1</li> <li>5. Local Government (Financial Management) Regulations, Regulations 5, 11, 12 and 13.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

1. Sign and issue purchase orders to incur liabilities from the Municipal Fund or the Trust Fund on behalf of the Shire,
  - Subject to-
    - (a) Compliance with Council Purchasing Policy & Council Signing of Cheques Policy; and
    - (b) Purchase orders only being issued for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the president in an emergency.
2. Authorise and make payments by cheque or electronic funds transfer (EFT) from the Municipal Fund or the Trust Fund,
  - Subject to-
    - (a) The payment(s) only being for items of expenditure detailed within the adopted annual budget, or for payments that have been authorised by a resolution of Council in advance, or authorised in advance by the President in an emergency; and
    - (b) Compliance with the requirements of Regulation 13 of the *Local Government (Financial Management) Regulations 1996*.

### **11. Payments, procedures for making etc.**

(1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of—

- (a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained; and (b) petty cash systems.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2. Local Government Act 1995, Section 3.20</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to determine whether things done by the Shire in performing its executive function will be done outside its own district,

Subject to-

- 1.0 Compliance with the requirements of Section 3.20 of the Local Government Act 1995; and
- 2.0 Details of the actions taken are to be recorded on the appropriate file and a report on the actions taken is to be presented to Council at its next ordinary meeting.

### **3.20. Performing functions outside district**

*(1) Things done by a local government in performing its executive functions may be done outside its own district but before it can do anything on land outside its own district that is not local government property of that local government it is required to have obtained the consent of —*

*(a) the owner of the land; and*

*(b) if the land is occupied, the occupier of the land; and*

*(c) if the land is under the control or management of any other person, that other person.*

*(2) This section does not apply to anything that a local government does in the district of another local government if it is done on behalf of the local government of that district.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 3.25(1)(b), Section 3.26(2) and (3),</li> <li>2. Local Government Act, Schedule 9.1(8)</li> <li>3. Local Government (Uniform Provisions) Regulations, Regulation 17.</li> <li>4. Shire's Thoroughfares Local Laws.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Grant permission to a person to construct anything on, over, or under a public thoroughfare or other public place that is Local Government property, and impose conditions in respect to the permission,  
Subject to-
  - (a) The requirements of Regulation 17 of the *Local Government (Uniform Provisions) Regulations 1996*; and
  - (b) Having regard for the requirements contained in the Shires Thoroughfares Local Laws.
- 2.0 Issue a notice under Section 3.25(1)(b) to a person who has not complied with a condition imposed on a permission given under (1) above.
- 3.0 Do anything that is considered necessary to achieve, so far as is practicable, the purpose for which the notice was given under (2) above.
- 4.0 Recover the cost of anything done under (3) above as a debt due from the person who failed to comply with the notice issued subject to notification being given to Council prior to legal action commencing.

**17. Private works on, over, or under public places — Sch. 9.1 cl. 8**

(1) A person must not, without lawful authority, construct anything on, over, or under a public thoroughfare or other public place that is local government property.

Penalty: a fine of \$5 000.

(2) Subregulation (1) does not apply to the construction of things by or on behalf of the Crown.

(3) A person may apply to the local government for permission to construct a specified thing on, over, or under a specified public thoroughfare or public place that is local government property.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Sections 3.52(4), 5.94 and 5.96</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to keep plans of levels and alignments of public thoroughfares under the care, control and management of the Council and to ensure those plans are available for public inspection during office hours,

Subject to-

- 1.0 Compliance with the requirements of Sections 3.52(4), 5.94 and 5.96 of the *Local Government Act 1995*.

### **3.52. Public access to be maintained and plans kept**

*(1) This section applies in respect of a thoroughfare only if it is in the metropolitan area or on land that has been constituted a townsite under section 10 of the Land Act 1933 5.*

*(2) Except to the extent that it is authorised by law to close them or restrict their use, a local government is to ensure that public thoroughfares are kept open for public use.*

*(3) In fixing or altering the level of, or the alignment of, a public thoroughfare, a local government is to ensure that access by vehicle to land adjoining the thoroughfare can be reasonably provided.*

*(4) A local government is to keep plans of the levels and alignments of public thoroughfares that are under its control or management, and make those plans available for public inspection.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 9.68(5)</li> <li>2.</li> <li>3.</li> </ol>

Council delegates its authority and power to the CEO to recover rates accruing on land, from a person, whether principal or agent, until such time the required notice of the sale or disposal of the land is given.

**9.68. Local government to be notified of disposal of land**

*(1) When a person, whether as principal or agent, sells or otherwise disposes of rateable land in the district of a local government, the principal or the agent, is required to give to the local government, within 21 days after the sale or disposal, written notice of the sale or disposal.*

*(2) The notice is to include a plan or description of the land and the name and address of the person to whom the person giving the notice disposed of the land.*

*(3) If the sale or disposal is effected by an agent, the principal is not required to give notice under subsection (1) if the agent has done so, but the principal is to ensure that the notice is given.*

*(4) A person who does not comply with the requirements of this section commits an offence.*

*(5) If the notice is not given as required by this section, the local government may recover rates accruing until the required notice is given as if the sale or disposal had not taken place but this subsection does not affect —*

*(a) the principal's liability to be punished for an offence against this section; or*

*(b) the liability of the principal or of the new owner for rates under section 6.55.*



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Corporate Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 6.56(1).</li> <li>2. Local Government Act 1995, Section 6.60(2).</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to determine if -

1.0 Court action should be taken to recover an unpaid rate or service charge that is due and payable,

Subject to-

(a) Recovery action having been taken in accordance with Council's Rates and Charges Recovery Policy.

2.0 Notice should be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.

#### **6.56. Rates or service charges recoverable in court**

*(1) If a rate or service charge remains unpaid after it becomes due and payable, the local government may recover it, as well as the costs of proceedings, if any, for that recovery, in a court of competent jurisdiction.*

*(2) Rates or service charges due by the same person to the local government may be included in one writ, summons, or other process.*

#### **6.60. Local government may require lessee to pay rent**

*(1) In this section —*

*lease includes an agreement whether made orally or in writing for the leasing or subleasing of land and includes a licence or arrangement for the use of land;*

*lessor and lessee mean the parties to a lease and their respective successors in title.*

*(2) If payment of a rate or service charge imposed in respect of any land is due and payable, notice may be given to the lessee of the land requiring the lessee to pay to the local government any rent as it falls due in satisfaction of the rate or service charge.*

*(3) The local government is to give to the lessor a copy of the notice with an endorsement that the original of it has been given to the lessee.*

*(4) The local government may recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with the notice.*

*(5) Where an amount is paid under this section to the local government —*

*(a) the payment discharges the payer from any liability to any person to pay that amount as rent; and*

*(b) where as between a lessor and lessee the lessor is liable to pay the rate or service charge, the amount paid may be set off by the lessee against the rent payable to the lessor; and*

*(c) if the amount exceeds the rent due, or if there is no rent due, the amount may be set off by the lessee against accruing rent, or the balance recovered from the lessor in a court of competent jurisdiction.*

*(6) To the extent that an agreement purports to preclude a lessee from setting off or recovering payments made to a local government under this section, the agreement is of no effect.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Executive Manager Infrastructure, Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995 (As Amended) – Sections 3.39, 3.40, 3.40A, 3.46, 3.47, 3.47A and 3.48.</li> <li>2. Local Government (Functions and General) Regulations 1996 – Regulations 29 and 29A.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to undertake the functions and duties required under Subdivision 4 of Division 3 of Part 3 of the Local Government Act 1995, in respect to-

- |     |               |   |                                                       |
|-----|---------------|---|-------------------------------------------------------|
| 1.0 | Section 3.40  | - | Removal of Vehicle and Impounding of Goods.           |
| 2.0 | Section 3.40A | - | Removal of Abandoned Vehicles.                        |
| 3.0 | Section 3.46  | - | Withholding of goods pending payment of costs.        |
| 4.0 | Section 3.47  | - | The disposal of confiscated goods.                    |
| 5.0 | Section 3.47A | - | Disposal of sick or injured animals.                  |
| 6.0 | Section 3.48  | - | Recovery of costs incurred in the impounding exercise |

Subject to-

- (a) Compliance with the requirements of Regulations 29 and 29A of the *Local Government (Functions and General) Regulations 1996*.

**3.39. Power to remove and impound**

*(1) An employee authorised by a local government for the purpose may remove and impound any goods that are involved in a contravention that can lead to impounding.*

**29. Contraventions that may lead to impounding of goods**

*(1) A contravention of a regulation or local law made under the Act can lead to the impounding of goods involved in the contravention if—*

*(a) it occurs in a public place; and*

*(b) either—*

*(i) the presence of the goods—*

*(I) presents a hazard to public safety; or*

*(II) obstructs the lawful use of any place; or*

*(ii) where the regulation or local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that regulation or local law.*

*(1a) A contravention of a regulation or local law made under the Act can lead to the impounding of goods that are animals (if they are involved in the contravention) whether or not the contravention takes place in a private or a public place.*

**29A. Abandoned vehicle wrecks, value etc. prescribed for**

*For the purposes of the definition of abandoned vehicle wreck in section 3.40A(5)(c) of the Act—*

*(a) the prescribed value is “\$200”; and (b) the prescribed manner in which that value is to be*

*calculated is that the value is to be based on the local private sale value of a vehicle of the same, or a similar, model, year and condition.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Exec Manager Infrastructure,

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Sections 3.50, 3.50A and 3.51.</li> <li>2. Local Government Functions and General Regulations 1996, Regulations 4, 5 and 6.</li> <li>3. Road Traffic (Events on Roads) Regulations 1991.</li> </ol>

Council delegate its authority and power to the Chief Executive Officer to determine applications for the temporary closure of a thoroughfare, and to undertake the necessary action for the closure of thoroughfares to vehicles -

- 1.0 In cases of emergency; or
- 2.0 Where in the opinion of the CEO that due to heavy rain a thoroughfare is likely to be damaged by the passage of traffic of a particular class, or by the passage of traffic generally; or
- 3.0 For the conduct of an Event in accordance with the *Road Traffic (Events on Roads) Regulations 1991*;
- 4.0 Where the Council is undertaking repair and maintenance works to a thoroughfare;

Subject to-

- (a) Having regard for the requirements of Sections 3.50 and 3.50A of the *Local Government Act 1995*, and Clauses 4, 5 and 6 of the *Local Government (Functions and General) Regulations 1996*.

### **3.50. Closing certain thoroughfares to vehicles**

*(1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.*

*(1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.*

*(2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.*

### **3.50A. Partial closure of thoroughfare for repairs or maintenance**

*Despite section 3.50, a local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure —*

- (a) is for the purpose of carrying out repairs or maintenance; and*
- (b) is unlikely to have a significant adverse effect on users of the thoroughfare.*

### **3.51. Affected owners to be notified of certain proposals**

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 5.42.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Local Government Act 1995, Section 3.25.</li> <li>2. Local Government Act 1995, Section 3.26</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

- 1.0 Issue a notice in writing to the owner or occupier of land requiring them to do anything specified in Division 1 of Schedule 3.1 of the Local Government Act 1995.
- 2.0 Do anything that is considered necessary to achieve, so far as practicable, the purpose for which the notice was given, including recovering the cost of anything done as a debt due from the person who failed to comply with the notice.

### **3.25. Notices requiring certain things to be done by owner or occupier of land**

*(1) A local government may give a person who is the owner or, unless Schedule 3.1 indicates otherwise, the occupier of land a notice in writing relating to the land requiring the person to do anything specified in the notice that —*

*(a) is prescribed in Schedule 3.1, Division 1; or*

*(b) is for the purpose of remedying or mitigating the effects of any offence against a provision prescribed in Schedule 3.1, Division 2.*

### **3.26. Additional powers when notices given**

*(1) This section applies when a notice is given under section 3.25(1).*

*(2) If the person who is given the notice (notice recipient) fails to comply with it, the local government may do anything that it considers necessary to achieve, so far as is practicable, the purpose for which the notice was given.*

*(3) The local government may recover the cost of anything it does under subsection (2) as a debt due from the person who failed to comply with the notice.*

<b>Date Adopted:</b>	17 March 2016
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<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
9. Local Government Act 1995, Section 5.42.
10.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Sections 6.12
2.

Council delegates its authority and power to the Chief Executive Officer to write-off of a debt other than rates or a service charge,

Subject to-

- (a) the amount of the request or application not exceeding \$300.00
- (b) the debt being irrecoverable or uneconomical to recover

**6.12. Power to defer, grant discounts, waive or write off debts**

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

\* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
11. Local Government Act 1995, Section 5.42.
12.

<b>Legal (Subsidiary):</b>
1. Local Government Act 1995, Sections 6.12
2.

Council delegates its authority and power to the Chief Executive Officer to consider requests for Donations and Waiver of Hire Fees,

Subject to-

- a) The donation and /or waiver of hire fees request is:
  - a. less than \$500
  - b. for a non-profit group that is located in the Shire of Yilgarn
  - c. for an event that will be held within the Shire and is a general community benefit
- b) All Donations and Waiver of Hire Fees to be recorded in the Annual Report each year.

**6.12. Power to defer, grant discounts, waive or write off debts**

*(1) Subject to subsection (2) and any other written law, a local government may —*

*(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or*

*(b) waive or grant concessions in relation to any amount of money; or*

*(c) write off any amount of money, which is owed to the local government.*

*\* Absolute majority required.*

*(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*

*(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 65</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to approve or refuse to approve applications submitted under Section 65 of the Building Act.

**65. Extension of period of duration**

*(1) A person may apply to extend the time in which the following can have effect —*

- (a) an occupancy permit that has been granted or modified to have effect for a limited period only; or*  
*(b) a building approval certificate that has been granted to have effect for a limited period only.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 58</li> <li>2. Building Act 2011, Section 62</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to approve, modify or refuse to approve applications submitted under Section 58 of the Act, and may impose conditions in accordance with Section 62 of the Building Act.

**58. Grant of occupancy permit, building approval certificate**

*(1) A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied —*

*(a) that the applicant has complied with section 54; and*

*(b) that the building surveyor who signed the certificate of construction compliance or certificate of building compliance —*

*(i) is entitled under the Registration Act to sign certificates of construction compliance or certificates of building compliance for buildings or incidental structures of a kind that is the subject of the application;*

**62. Conditions imposed by permit authority**

*(1) A permit authority that, on an application, grants or modifies an occupancy permit or grants a building approval certificate, may impose conditions on the occupancy permit or modification or building approval certificate in addition to any provided for in the regulations.*



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2. Building Regulations 2012, Regulation 61</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to approve or refuse to approve an application for the use of battery powered smoke alarms within a dwelling, or a part of a dwelling,

Subject to –

- 1.0 The CEO being satisfied that, at the time of giving the approval, installing a smoke alarm connected to the mains power supply would involve —
  - (a) a sufficient problem of a structural nature; or
  - (b) a sufficient problem of any other nature, the cause of which is not within the control of the owner.

**127. Delegation: special permit authorities and local governments**

*(1) A special permit authority or a local government may delegate any of its powers or duties as a permit authority under another provision of this Act.*

**61. Local government approval of battery powered smoke alarms**

*(1) The local government of the district in which a dwelling is located may approve of the use, in the dwelling or a part of the dwelling, of a battery powered smoke alarm (rather than one that is connected to the mains power supply) if satisfied that, at the time of giving the approval, installing a smoke alarm connected to the mains power supply would involve —*

- (a) a sufficient problem of a structural nature; or*
- (b) a sufficient problem of any other nature, the cause of which is not within the control of the owner.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 21</li> <li>2. Building Act 2011, Section 22</li> <li>3. Building Act 2011, Section 119</li> <li>4. Building Regulations 2012</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to approve or refuse plans, specifications and an application for a demolition permit submitted under the Building Act 2011,

Subject to-

- (a) Compliance with Sections 21 and 22 of the *Building Act 2011*.
- (b) Notice being given to the applicant informing of their review rights under Section 119 of the *Building Act 2011*.

### **21. Grant of demolition permit**

(1) *The permit authority to which an application for a demolition permit is made must grant the demolition permit if it is satisfied —*

### **22. Further grounds for not granting an application**

(1) *A permit authority to which an application is made may refuse to grant the building permit or demolition permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application.*

### **119. Building and demolition permits**

*A person who applies for a building permit or demolition permit may apply to the State Administrative Tribunal for a review of the decision of the permit authority —*

- (a) *to refuse to grant a building permit or demolition permit; or*
- (b) *in relation to a condition imposed on the grant of a building permit or demolition permit; or*
- (c) *in relation to a condition added or varied under section 27(3).*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2. Building Act 2011, Section 96</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Regulations 2012.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to appoint authorised persons for the purposes of the Building Act 2011 and the Building Regulations 2012,

Subject to-

- 1.0 Any appointment being in writing to the employee so appointed;
- 2.0 The employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power or the discharge of the duty.

#### **96. Authorised persons**

*(3) A local government may, by instrument in writing, designate a person employed by the local government under the Local Government Act 1995 section 5.36, as an authorised person for the purposes of this Act in relation to buildings and incidental structures located, or proposed to be located, in the district of the local government.*

#### **127. Delegation: special permit authorities and local governments**

*(1) A special permit authority or a local government may delegate any of its powers or duties as a permit authority under another provision of this Act.*

*(2) A delegation of a special permit authority's powers or duties may be only to an employee of the special permit authority, or to an employee of one of the legal entities that comprise the special permit authority.*

*(3) A delegation of a local government's powers or duties may be only to a local government employee.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 133.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 96.</li> <li>2. Building Regulations 2012</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to commence proceedings for an alleged offence under the Building Act 2011 and Building Regulations 2012.

### ***133. Prosecutions***

- (1) A prosecution for an offence against this Act may be commenced by, and only by —*
- (a) a permit authority or a person authorised to do so by a permit authority; or*
  - (b) a local government or a person authorised to do so by a local government.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 127.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Building Act 2011, Section 110</li> <li>2. Building Act 2011, Section 117</li> <li>2. Building Regulations 2012</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

1.0 Make a building order in respect of one or more of the following-

- (a) Particular building work;
- (b) Particular demolition work; or
- (c) A particular building or incidental structure.

2.0 Revoke a building order,

Subject to compliance with Section 117(1) of the Building Act 2011 by serving written notice to each person to whom the order is directed.

#### **110. Building orders**

*(1) A permit authority may make an order (a building order) in respect of one or more of the following —*

- (a) particular building work;*
- (b) particular demolition work;*
- (c) a particular building or incidental structure, whether completed before or after commencement day.*

#### **117. Revocation of building order**

*(1) A permit authority may, by notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.*

**Delegation No: BFIRE01**

**Bushfires Act – Authorised Officers - Bushfire Control Officers, Prescribed Officers and Officers to Carry Out Enforcement Proceedings**

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO and CBFCO Jointly
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
1. Bushfires Act 1954, Sections 59(3), 59(5), 59A(2).
2. Bushfires Infringement Regulations, Regulation 4.

<b>Legal (Subsidiary):</b>
1. .
2.

Council delegates its authority and power to the Chief Executive Officer and Chief Bush Fire Control Officer jointly to carry out enforcement proceedings and to perform the specified duties under the Bushfires Act.

**59. Prosecution of offences**

*(3) A local government may, by written instrument of delegation, delegate authority generally, or in any class of case, or in any particular case, to its bush fire control officer, or other officer, to consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district, and may pay out of its funds any costs and expenses incurred in or about the proceedings.*

*(5) Notwithstanding that a local government has under subsection (3) conferred authority on a delegate, the local government is not precluded from exercising but may itself exercise the authority.*

**4. Prescribed officers**

*For the purposes of section 59A(5) of the Act a prescribed officer is —*

*(a) in the case of an infringement notice issued by a local government, or at the request of a local government, or by a person acting pursuant to a delegation made by a local government pursuant to section 59(3) of the Act —*

*the chief executive officer, mayor or president of the local government;*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Bushfires Act 1954, Section 48.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to perform all the functions and duties of the local government under the Bushfires Act 1954,

Subject to-

- (a) This power and authority cannot be sub-delegated by virtue of Section 48(3) of the Bushfires Act.
- (b) The exclusion of powers and duties prescribed in the Act including those that require a resolution by the local government.
- (c) where the exercise of authority relates to the determination of firebreaks in alternative positions, or alternative action to abate fire hazards, the CEO shall liaise with the Chief Bushfire Control Officer on each specific variation request.

#### **48. Delegation by local governments**

*(1) A local government may, in writing, delegate to its chief executive officer the performance of any of its functions under this Act.*

*(2) Performance by the chief executive officer of a local government of a function delegated under subsection (1) —*

*(a) is taken to be in accordance with the terms of a delegation under this section, unless the contrary is shown; and*

*(b) is to be treated as performance by the local government.*

*(3) A delegation under this section does not include the power to subdelegate.*

*(4) Nothing in this section is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	President and Chief Bushfire Control Officer Jointly
<b>On-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Bushfires Act 1954, Section 17(10).</li> <li>2. Bushfires Act 1954, Section 18(5C)</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Bushfires Act 1954, Section 17(7) and (8)</li> <li>2. Bushfires Act 1954, Section 18(5) and (5C)</li> </ol>

Council delegates its authority and power to the Shire President and Chief Bushfire Control Officer jointly to-

1.0 Vary the prohibited burning times within the district of the Shire of Yilgarn,  
Subject to-

(a) The appropriate notice being given as required by Section 17(8) of the *Bushfires Act 1954*.

2.0 Vary the restricted burning times within the district of the Shire of Yilgarn –

(a) The appropriate notice being given as required by Section 18(5C) of the *Bushfires Act 1954*.

NB: Where agreement cannot be reached, then the matter shall be presented to Council for determination

### **17. Prohibited burning times may be declared by Minister**

(7) Subject to subsection (7B), in any year in which a local government considers that seasonal conditions warrant a variation of the prohibited burning times in its district the local government may, after consultation with an authorised CALM Act officer if forest land is situated in the district, vary the prohibited burning times in respect of that year in the district or a part of the district by –

(a) shortening, extending, suspending or reimposing a period of prohibited burning times; or  
(b) imposing a further period of prohibited burning times.

(7B) A variation of prohibited burning times shall not be made under subsection (7) if that variation would have the effect of shortening or suspending those prohibited burning times by, or for, more than 14 successive days.

(10) A local government may by resolution delegate to its mayor, or president, and its Chief Bush Fire Control Officer, jointly its powers and duties under subsections (7) and (8).

### **18. Restricted burning times may be declared by FES Commissioner**

(5) Subject to subsection (5B) in any year in which a local government considers that seasonal conditions so warrant the local government may, after consultation with an authorised CALM Act officer if forest land is situated in its district –

(a) vary the restricted burning times in respect of that year in the district or a part of the district by –  
(i) shortening, extending, suspending or reimposing a period of restricted burning times; or  
(ii) imposing a further period of restricted burning times; or  
(b) vary the prescribed conditions by modifying or suspending all or any of those conditions.

(5B) A variation shall not be made under subsection (5) if that variation would have the effect of –

(a) shortening the restricted burning times by; or  
(b) suspending the restricted burning times, or any prescribed condition, for, more than 14 successive days during a period that would, in the absence of the variation under subsection (5), be part of the restricted burning times for that zone in that year.



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Caravan Park and Camping Grounds Act 1995, Section 17(1).</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Caravan Park and Camping Grounds Regulations 1997.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to perform the duties of an authorised person under the Caravan Park and Camping Grounds Act 1995 and the Caravan Park and Camping Ground Regulations 1997,

**17. Appointment of authorised person**

*(1) The chief executive officer of the Department or a local government —*

*(a) may appoint such persons to be authorised persons for the purposes of this Act as the chief executive officer or the local government considers necessary; and*

*(b) must issue each person appointed under paragraph (a) with an identity card, in the prescribed form, certifying that the person is an authorised person under this Act.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Infrastructure Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Control of Vehicles (Off-road Areas) Act 1978, Section 38(3).</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Control of Vehicles (Off-road Areas) Regulations 1979.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to perform the duties of an authorised officer under the Control of Vehicles (Off-road Areas) Act 1978, for the whole of the district of the Shire of Yilgarn,

**38. Authorised officers, who are, functions of etc.**

*(3) A local government may by resolution appoint —*

*(a) any employee of the local government; and*

*(b) where the Minister by notice published in the Government Gazette authorises the local government to do so, any member of the council of that local government, to be an authorised officer for the purposes of this Act either in respect of the whole of its district or any part thereof defined in the appointment.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Executive Manager Regulatory Services and Shire Ranger

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Dog Act 1976, Section 10AA.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Dog Act 1976, Sections 11, 12, 29(1) and 44(2)</li> <li>2. Dog Regulations 2013.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to appoint persons as Registration Officers and Authorised Officers under the Dog Act 1976,

Subject to -

- 1.0 The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

**10AA. Delegation of local government powers and duties**

(1) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, delegate to its chief executive officer any power or duty of the local government under another provision of this Act.

**11. Staff and services**

(1) For the purposes of this Act a local government may establish and maintain one or more dog management facilities and may appoint, under and subject to the provisions of the Local Government Act 1995, fit and proper persons to administer those facilities and otherwise to carry out the objects of this Act.

**29. Power to seize dogs**

(1) A local government shall, in writing, appoint persons to exercise on behalf of the local government the powers conferred on an authorised person by this Act.

**44. Enforcement proceedings**

(2) Any proceedings under this Act, whether civil or penal, may be taken —

- (a) by any police officer, in the name of the Crown; or
- (b) by any employee of a local government authorised in that behalf by the local government, in the name of the local government; or
- (c) by any person aggrieved.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>On-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub delegated to Executive Manager Regulatory Services and Shire Ranger

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Cat Act 2011, Section 44.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Cat Act 2011, Sections 45(1) and 48(1)</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to appoint persons as Authorised Persons under the Cat Act 2011,

Subject to -

- 1.0 The Officers and/or Employees exercising the Delegation, keeping a written record of details of how the Delegation was exercised, when the delegation was exercised, the persons or classes of persons directly affected by the exercise of the power on the discharge of the duty.

**44. Delegation by local government**

*(1) The local government may delegate to its CEO the exercise of any of its powers or the discharge of any of its duties under another provision of this Act.*

**45. Delegation by CEO of local government**

*(1) A CEO may delegate to any employee of the local government the exercise of any of the CEO's powers or the discharge of any of the CEO's duties under another provision of this Act.*

**48. Authorised persons**

*(1) A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions under this Act.*

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	Environmental Health Officers
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Food Act 2008, Section 122.</li> <li>2. Food Act 2008, Section 126.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Food Regulations 2009.</li> <li>2. Food Act 2008, Sections 38, 62, 65, 66, 67.</li> </ol>

Council delegates authority to and appoints -

- 1.0 Nic Warren, Executive Manager Regulatory Services, as a Designated Officer for the purposes of sections 126(3), (6) and (7) of the *Food Act 2008* and the *Food Regulations 2009*.
- 2.0 Nic Warren, Executive Manager Regulatory Services (Environmental Health Officer), as Designated Officer for the purposes of sections 126(2) of the *Food Act 2008* and the *Food Regulations 2009*, and
- 3.0 Nic Warren, Executive Manager Regulatory Services (Environmental Health Officer), as Authorised Officers for the purposes of sections 38 and 62, 65, 66 and 67 of the *Food Act 2008* and *Food Regulations 2009*, for all food premise types.

*38. Powers of authorised officers*

*62. Grounds for serving improvement notice*

*65. Prohibition order*

*66. Certificate of clearance to be given in certain circumstance*

*67. Request for re-inspection*

**122. Appointment of authorised officers**

(1) An enforcement agency may appoint a person to be an authorised officer for the purposes of this Act if

(a) the enforcement agency, having regard to any guidelines issued by the CEO under subsection (2), considers the person has appropriate qualifications and experience to perform the functions of an authorised officer; or

(b) the person holds office as an environmental health officer under the *Health Act 1911*.

**126. Infringement notices**

(1) In this section —

*designated officer means an authorised officer designated by an enforcement agency under subsection (13) to be a designated officer;*

*prescribed means prescribed by the regulations.*

<b>Date Adopted:</b>	16 March 2017	<b>Delegate:</b>	Executive Manager Regulatory Services
<b>Date Last Reviewed:</b>	20 February 2020	<b>Sub-Delegated:</b>	No
<b>Policy Reference:</b>		<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>	<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Public Health Act 2016</li> <li>2. Health (Miscellaneous Provisions) Act 1911</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> </ol>

As per Section 312 of the Public Health Act 2016, Executive Manager Regulatory Services Nic Warren is designated as an Authorised Officer

### **312. Environmental health officers to be authorised officers for certain purposes**

*(1) If, immediately before this section comes into operation, a person holds an appointment as an environmental health officer under the Health Act, then, on this section coming into operation, the person is to be taken —*

- (a) to have been designated as an authorised officer under section 24(1) by the local government that appointed the person as an environmental health officer; and*
- (b) to have been so designated for the purposes of —*
  - (i) Parts 8, 9, 14 and 16; and*
  - (ii) the Health Act sections 145(1), 157(2), 173 (paragraph (a) of the definition of authorised person), 181, 183, 184(1), 257, 262(3), 265(1), 267(1)(c), 268(a), 277(1)(b) and (3), 280(2), 349(1), 351(1), (2) and (5), 352(1) and (2), 358(2) and 375; and*
  - (iii) the Dog Act 1976; and*
  - (iv) the Tobacco Products Control Act 2006; and*
  - (v) the Food Act 2008; and*
  - (vi) the Cat Act 2011.*

<b>Date Adopted:</b>	16 March 2017
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO and Executive Manager Regulatory Services
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Health (Miscellaneous Provisions) Act 1911, Part IV, V, VI and VII.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1.</li> </ol>

Council delegates its authority, powers and functions under-

- 1.0 The *Health (Miscellaneous Provisions) Act 1911* (as amended) to the Chief Executive Officer and Nic Warren, Executive Manager Regulatory Services (Environmental Health Officer), relating to:
  - (i) Part IV - Division 2, Division 4 and Division 7;
  - (ii) Part V – Divisions 1, 2 and 3;
  - (iii) Part VI; and
  - (iv) Part VII – Division 1
 Subject to the conditions of-
  - (a) With respect to Part IV – Divisions 2, 4 and 7, authority is limited to the approval of applications under Section 107; the forming of opinions; the issuing of notices, requisitions, directions and orders, subject to prior consultation with and agreement of the Council; the carrying out or causing to be carried out, works in default of duly served notices, but does not include the undertaking or contracting of works, the provision of sanitary conveniences or receptacles, the making of charges for works or the supply of pans or receptacles for refuse.
  - (b) With respect to Part V – Division 1 and 2, authority is limited to the forming of opinions and issuing of notices and directions subject to prior consultation with and agreement of the Council, but does not include the carrying out of works in default of duly served notices.
  - (c) With respect to Part VII Division 1, authority extends to the issuing of requisitions and, in the case of default, the causing of requisite work to be done, subject to prior discussion with and agreement of the Council.
- (v) *The Health (Miscellaneous Provisions) Act 1911* and the Regulations, Local-Laws and orders made thereunder relating to issue such notices as are deemed necessary for breaches of the Act,  
Subject to the conditions of-
  - (a) Any non-compliance with any notice will be referred to the Council before proceeding with legal action.
- 2.0 Section 107 of the *Health (Miscellaneous Provisions) Act 1911* (as amended) to Nic Warren, Executive Manager Regulatory Services (Environmental Health Officer), relating to the approval of applications for effluent disposal systems.
- 3.0 *The Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* to Peter Clarke, Chief Executive Officer, and Nic Warren, Executive Manager Regulatory Services (Environmental Health Officer).

<b>Date Adopted:</b>	16 March 2017
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO and Executive Manager Regulatory Services
<b>Sub-Delegated:</b>	No
<b>Chief Executive Instruction/Procedure:</b>	

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Health (Miscellaneous Provisions) Act 1911</li> <li>2. Criminal Procedure Act 2004</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Health (Asbestos) Regulations 1992</li> <li>2.</li> </ol>

Council delegates its authority and power to the Executive Manager Regulatory Services as an Authorised Officer to issue infringements.

Council delegates its authority and power to the Chief Executive Officer as an Approved Officer to withdraw infringements.

### **Health (Asbestos) Regulations 1992**

#### **15D. Infringement notices**

*(5) A local government may, in writing, appoint persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2.*



<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	CEO
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Litter Act 1979, Section 30(4a).</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Litter Regulations 1981.</li> <li>2.</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to withdraw infringement notices under the Litter Act.

**26. Authorised officers, appointment and jurisdiction of etc.**

(1) For the purposes of this Act an authorised officer is —

(a) any member of the Police Force;

(b) any person appointed as such pursuant to subsection (2) within the area of jurisdiction entrusted to him by the appointment;

(c) within the district of a local government, any person who is —

(i) a member of the council of the local government; or

(ii) an employee of the local government; or

(iii) an honorary inspector appointed by the local government under section 27AA.

**30. Infringement notices**

(4) An infringement notice may, whether or not the prescribed penalty has been paid, be withdrawn, at any time within 28 days after the service of the notice, by the sending of a notice, in the prescribed form, to the alleged offender at his last known place of residence or business, advising the alleged offender that the infringement notice has been withdrawn, and, in that event, the amount of any prescribed penalty that has been paid shall be refunded.

(4a) A withdrawal notice sent under subsection (4) shall be signed by a person appointed in writing to withdraw infringement notices by the public authority on behalf of which the infringement notice was served.

<b>Date Adopted:</b>	17 March 2016
<b>Date Last Reviewed:</b>	20 February 2020
<b>Policy Reference:</b>	

<b>Delegate:</b>	Chief Executive Officer
<b>Sub-Delegated:</b>	Yes
<b>Chief Executive Instruction/Procedure:</b>	Sub-Delegated to Executive Manager Regulatory Services

<b>Legal (Parent):</b>
<ol style="list-style-type: none"> <li>1. Town Planning Scheme 2.</li> <li>2.</li> </ol>

<b>Legal (Subsidiary):</b>
<ol style="list-style-type: none"> <li>1. Planning and Development Act 2005</li> </ol>

Council delegates its authority and power to the Chief Executive Officer to-

Advertise in a newspaper circulating within the district and by other means deemed appropriate, applications for developments or approval under "SA" conditions of the Shire of Yilgarn Town Planning Scheme No.2.

***Shire of Yilgarn Town Planning Scheme No.2***

*3.2.2 "SA" means that the use is not permitted unless the Council has granted planning approval after giving notice in accordance with clause 6.3*

# Attachment

9.1.2

Compliance  
Audit Return



## Yilgarn - Compliance Audit Return 2019

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

<b>Commercial Enterprises by Local Governments</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		Peter Clarke
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		Peter Clarke
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		Peter Clarke
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		Peter Clarke
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Peter Clarke



<b>Delegation of Power / Duty</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	N/A	No Committees have delegated authority	Peter Clarke
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	N/A		Peter Clarke
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	N/A		Peter Clarke
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Peter Clarke
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	N/A		Peter Clarke
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		Peter Clarke
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		Peter Clarke
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		Peter Clarke
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Peter Clarke
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	N/A		Peter Clarke
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Peter Clarke
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes		Peter Clarke
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		Peter Clarke

<b>Disclosure of Interest</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		Peter Clarke



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	N/A	Did not occur other than Councillors declaring Impartiality Interests and being allowed to remain in the chamber and vote on the matter	Peter Clarke
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		Peter Clarke
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A		Peter Clarke
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		Peter Clarke
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		Peter Clarke
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	N/A	Not applicable as no new designated employees commenced with the Shire in the year under review	Peter Clarke
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		Peter Clarke
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	Yes		Peter Clarke
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		Peter Clarke
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Peter Clarke
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Peter Clarke
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		Peter Clarke
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Peter Clarke



No	Reference	Question	Response	Comments	Respondent
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Peter Clarke
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		Peter Clarke
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	N/A	No issues arose during the course of the year under review where an employee was required to disclose their interest.	Peter Clarke
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	N/A	See Q17	Peter Clarke
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Peter Clarke

### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	Yes	Related to Leases of Council owned property	Peter Clarke
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Peter Clarke



<b>Elections</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	Yes		Peter Clarke
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A	Not required as no Disclosure of Gifts forms presented	Peter Clarke

<b>Finance</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Cameeron Watson
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Cameeron Watson
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	Yes		Cameeron Watson
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	N/A	No appointments made during reporting period	Cameron Watson
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		Cameeron Watson
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes		Cameeron Watson
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	N/A	No matters raised	Cameeron Watson





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No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	N/A	No matters raised	Cameeron Watson
9	S7.12A (4)	Within 14 days after the local government gave a report to the Minister under s7.12A(4) (b), did the CEO publish a copy of the report on the local government's official website?	Yes		Cameeron Watson
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes		Cameeron Watson
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes		Cameeron Watson
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes		Cameeron Watson
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes		Cameeron Watson
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes		Cameeron Watson



<b>Integrated Planning and Reporting</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	Adopted by Council at its Ordinary Meeting held on 20 June 2019	Peter Clarke
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	N/A	See above	Peter Clarke
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	Original Strategic Community Plan adopted by Council on 21 July 2016. Currently in community consultation process for new Community Strategic Plan for 2020-2030 that will be adopted prior to 30 June 2020.	Peter Clarke
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments.  Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	N/A	Community Strategic Plan 2016-2026 reviewed by Council at its Ordinary meeting held on 19 July 2018.	Peter Clarke
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	Asset Management Plan adopted by Council at its Ordinary meeting held on 18 October 2018.	Peter Clarke
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	No	Currently reviewing Long Term Financial Plan for adoption prior to 30 June 2020.	Peter Clarke
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	No	Whilst a dedicated Workforce Plan has not been adopted, reference to staffing is made within the Corporate Business Plan.	Peter Clarke



<b>Local Government Employees</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A	No changes to CEO position in year under review	Peter Clarke
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	N/A	No changes to senior positions in year under review	Peter Clarke
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		Peter Clarke
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		Peter Clarke
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	N/A		Peter Clarke



<b>Official Conduct</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A		Peter Clarke
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes	No official complaints received in year under review	Peter Clarke
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		Peter Clarke
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		Peter Clarke
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		Peter Clarke
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		Peter Clarke



<b>Optional Questions</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	Review undertaken in August 2019 by AMD Chartered Accountants	Peter Clarke
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	Review undertaken in August 2019 by AMD Chartered Accountants	Peter Clarke
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes	Appears in Note 16 of the Financial Reports for the 2017/2018 Financial Year that was presented to the Annual Electors meeting held on 21 March 2019	Peter Clarke
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		Peter Clarke

<b>Tenders for Providing Goods and Services</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		Peter Clarke
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	N/A		Peter Clarke
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		Peter Clarke
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		Peter Clarke



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<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	N/A		Peter Clarke
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		Peter Clarke
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	N/A		Peter Clarke
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Peter Clarke
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes		Peter Clarke
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		Peter Clarke
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A		Peter Clarke
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		Peter Clarke
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		Peter Clarke
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		Peter Clarke
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes		Peter Clarke



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No	Reference	Question	Response	Comments	Respondent
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	N/A	Not in the year under review however, Council did invite Panel of Pre-Qualified Suppliers and adopted Panel at its Ordinary meeting on 16 August 2018.	Peter Clarke
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A	See Question 16	Peter Clarke
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A	See Question 16	Peter Clarke
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		Peter Clarke
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		Peter Clarke
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Peter Clarke
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		Peter Clarke
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		Peter Clarke
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	Yes		Peter Clarke
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	Yes		Peter Clarke



Department of  
**Local Government, Sport  
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes		Peter Clarke
27	F&G Reg 11A	Did the local government comply with it's current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes		Peter Clarke

I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Yilgarn

\_\_\_\_\_  
Signed CEO, Yilgarn



# Attachment

9.2.1

Financial  
Statement

December 2019



**SHIRE OF YILGARN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 December 2019**

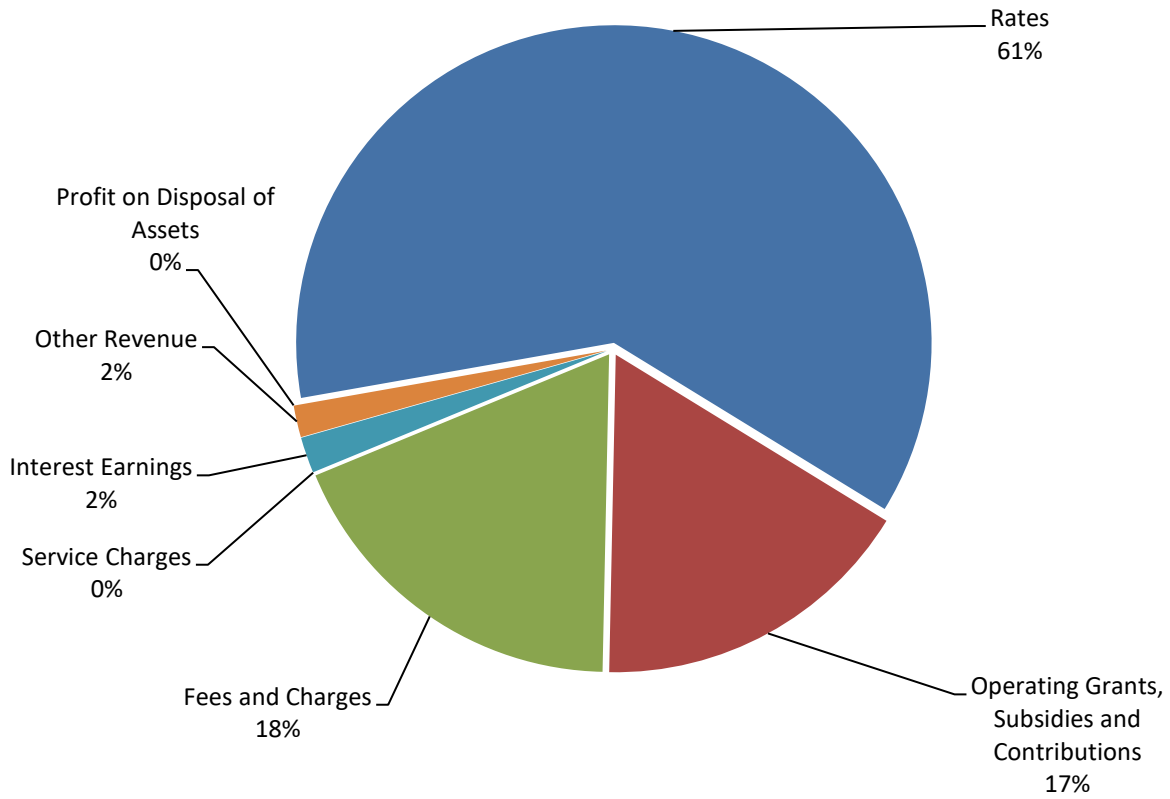
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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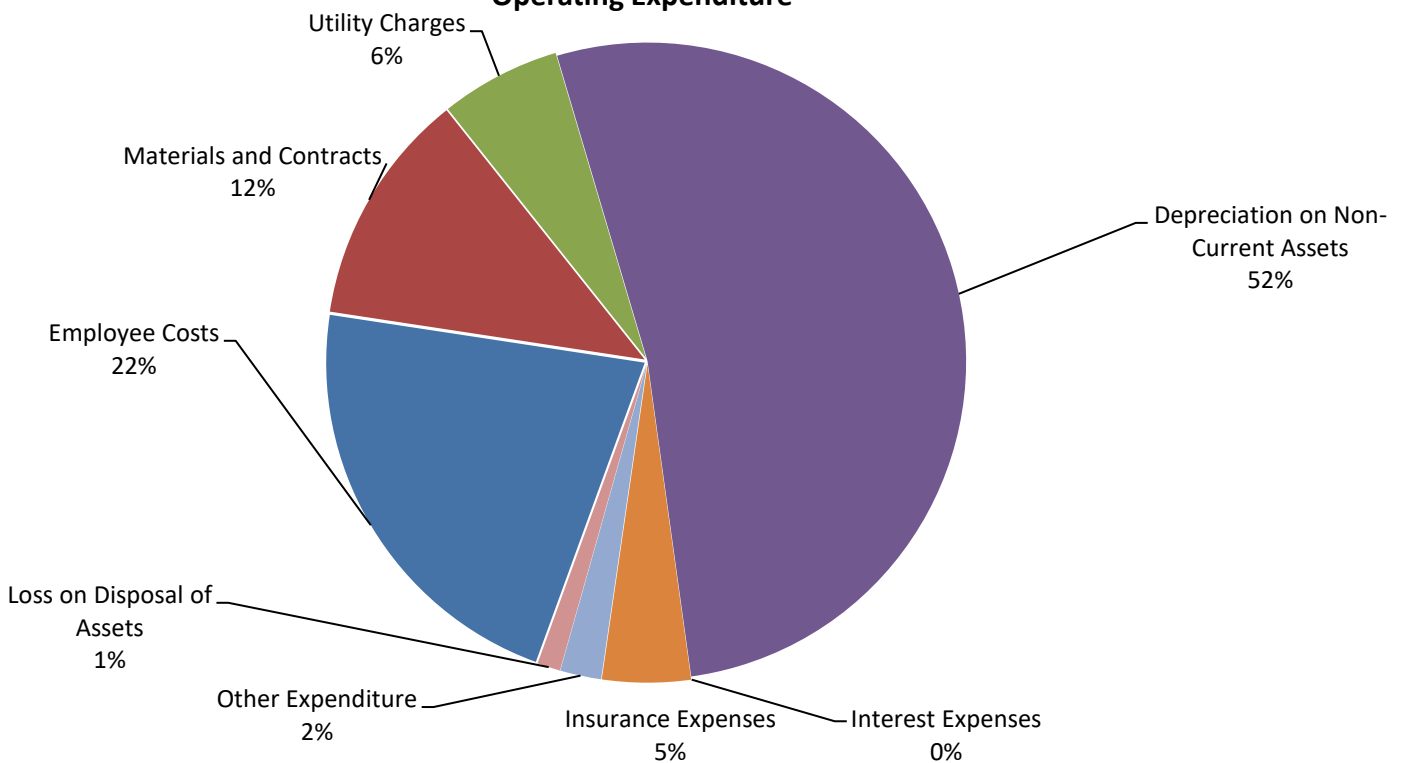
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Statement of Financial Activity by Program	4
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**SHIRE OF YILGARN  
Information Summary  
For the Period Ended 31 December 2019**

**Operating Revenue**



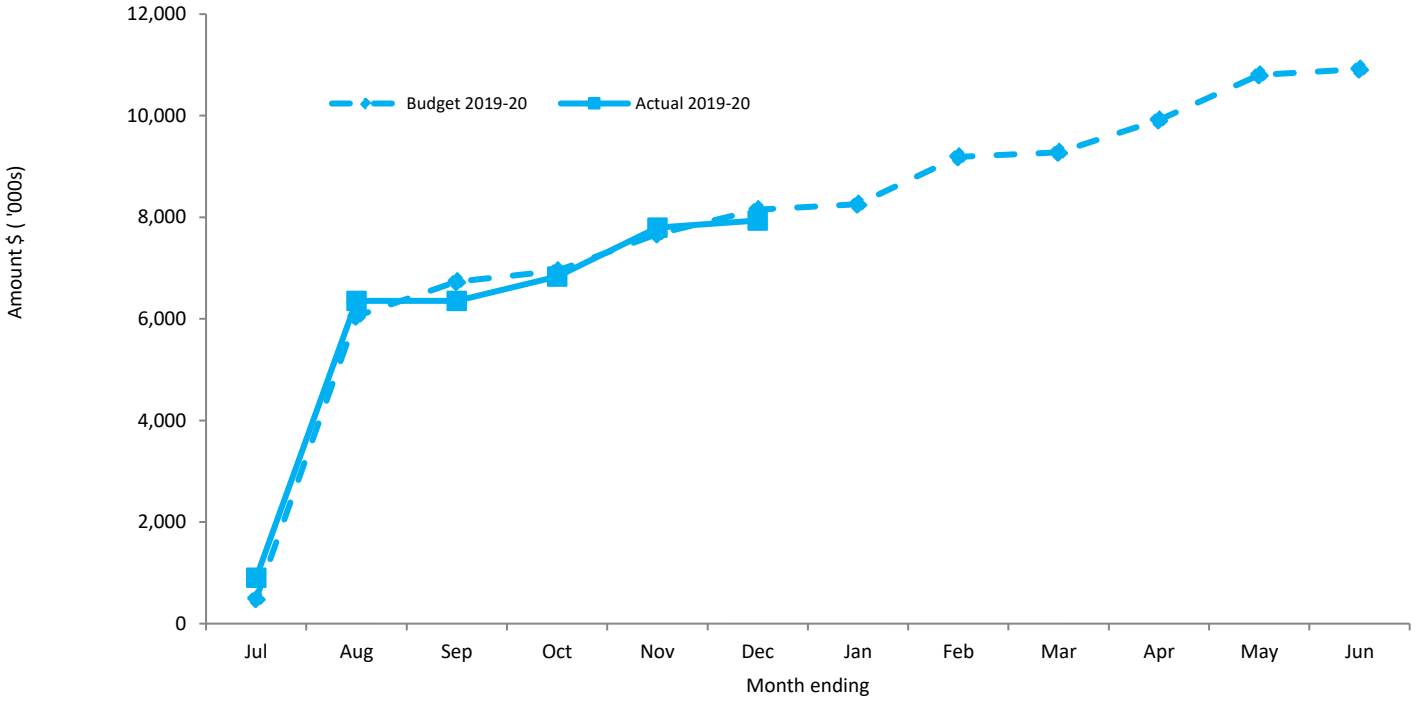
**Operating Expenditure**



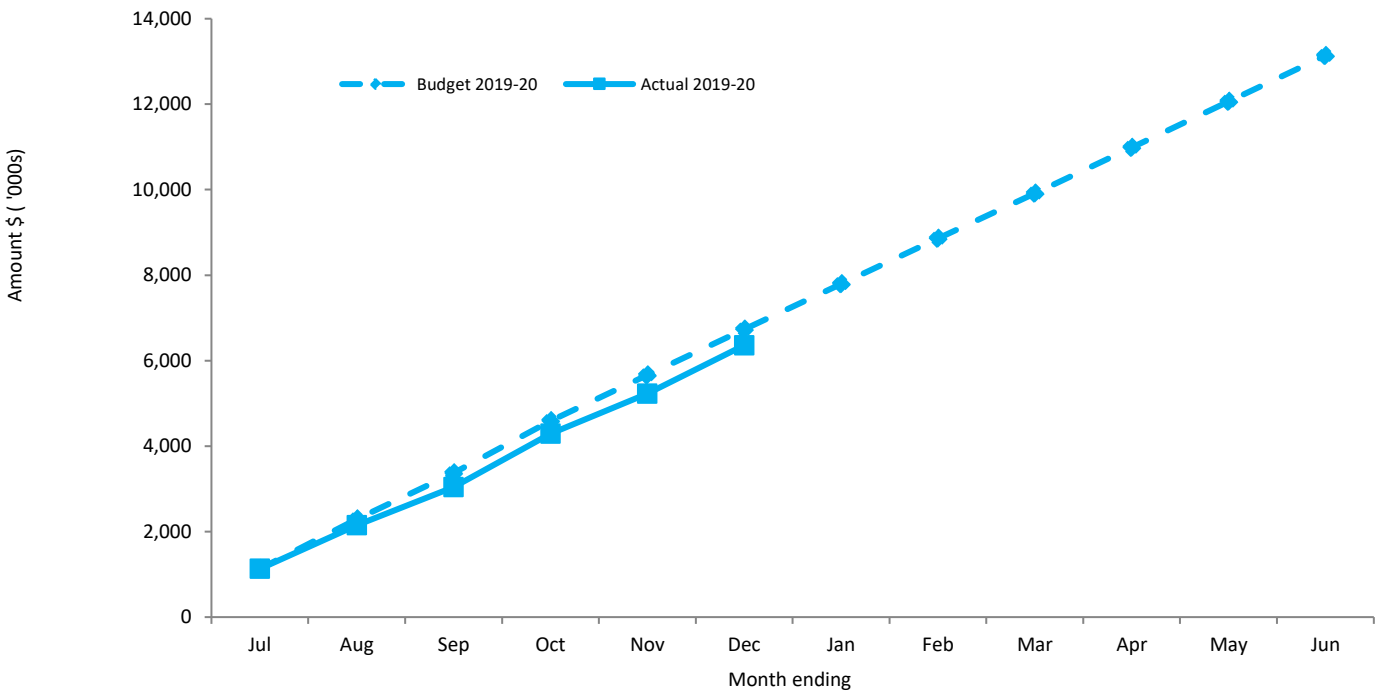
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 31 December 2019**

**Budget Operating Revenues -v- Actual (Refer Note 2)**



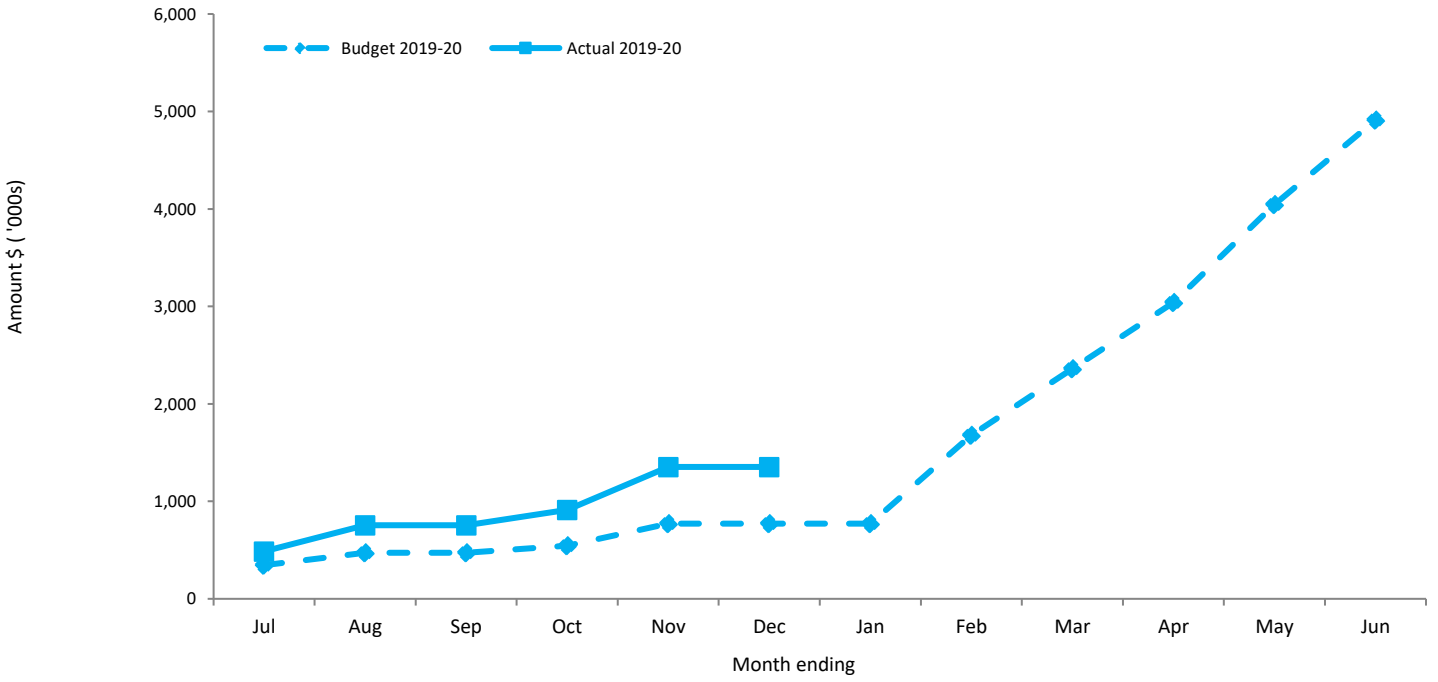
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



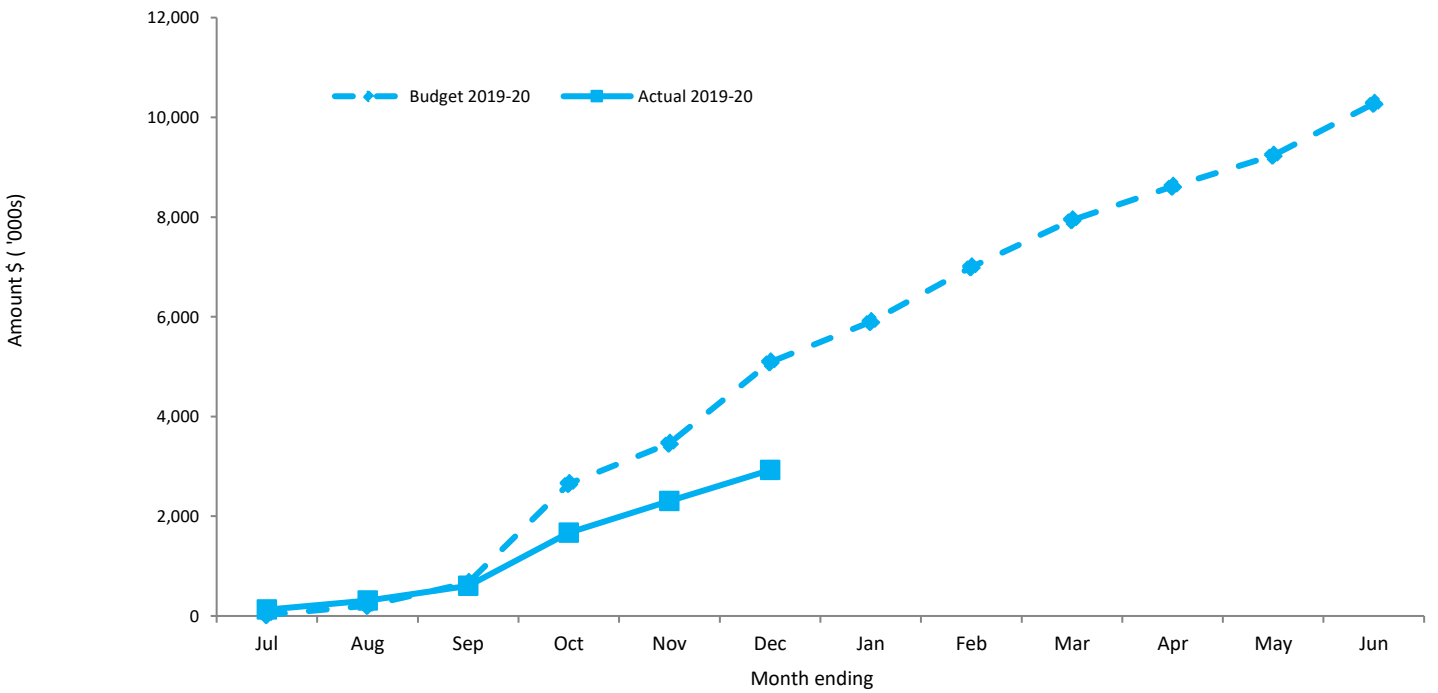
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 31 December 2019**

**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	3,480,952	3,480,952	<b>5,655,993</b>	2,175,041	62%	
<b>Revenue from operating activities</b>							
Governance		0	0	<b>0</b>	0		
General Purpose Funding - Rates	9	4,018,009	4,018,009	<b>4,010,796</b>	(7,213)	(0%)	
General Purpose Funding - Other		1,873,299	943,884	<b>853,349</b>	(90,535)	(10%)	
Law, Order and Public Safety		73,567	40,500	<b>54,825</b>	14,325	35%	
Health		1,000	498	<b>1,478</b>	980	197%	
Education and Welfare		175,932	90,440	<b>91,814</b>	1,374	2%	
Housing		78,000	38,988	<b>39,486</b>	498	1%	
Community Amenities		680,544	619,704	<b>594,964</b>	(24,740)	(4%)	
Recreation and Culture		60,700	56,690	<b>13,930</b>	(42,760)	(75%)	▼
Transport		78,900	55,238	<b>10,726</b>	(44,512)	(81%)	▼
Economic Services		725,170	487,400	<b>792,937</b>	305,537	63%	▲
Other Property and Services		135,464	70,474	<b>99,387</b>	28,913	41%	
		<b>7,900,585</b>	<b>6,421,825</b>	<b>6,563,691</b>			
<b>Expenditure from operating activities</b>							
Governance		(491,927)	(256,688)	<b>(259,555)</b>	2,867	1%	
General Purpose Funding		(304,155)	(152,559)	<b>(121,388)</b>	(31,171)	(20%)	▼
Law, Order and Public Safety		(512,919)	(256,532)	<b>(267,101)</b>	10,569	4%	
Health		(282,389)	(139,410)	<b>(134,757)</b>	(4,653)	(3%)	
Education and Welfare		(546,516)	(273,144)	<b>(236,866)</b>	(36,278)	(13%)	▼
Housing		(376,542)	(192,378)	<b>(151,521)</b>	(40,857)	(21%)	▼
Community Amenities		(1,114,688)	(561,549)	<b>(417,317)</b>	(144,232)	(26%)	▼
Recreation and Culture		(1,814,142)	(913,724)	<b>(842,087)</b>	(71,637)	(8%)	
Transport		(6,404,861)	(3,260,189)	<b>(3,074,114)</b>	(186,075)	(6%)	
Economic Services		(1,197,851)	(601,794)	<b>(768,118)</b>	166,324	28%	
Other Property and Services		(89,327)	(125,446)	<b>(87,520)</b>	(37,926)	(30%)	
		<b>(13,135,317)</b>	<b>(6,733,413)</b>	<b>(6,360,344)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,661,650	3,330,768	<b>3,332,190</b>	1,422	0%	
Adjust (Profit)/Loss on Asset Disposal	8	4,050	14,550	<b>74,725</b>	60,175	414%	▲
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,430,968</b>	<b>3,033,730</b>	<b>3,610,262</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	3,016,498	1,726,176	<b>1,324,872</b>	(401,304)	(23%)	▼
Proceeds from Disposal of Assets	8	286,500	270,200	<b>147,182</b>	(123,018)	(46%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(5,244,294)	(1,495,354)	<b>(278,707)</b>	(1,216,647)	(81%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(1,806,375)	<b>(1,639,041)</b>	(167,334)	(9%)	
Infrastructure Assets - Other	13	(3,401,852)	(629,186)	<b>(106,313)</b>	(522,873)	(83%)	▼
Plant and Equipment	13	(1,010,300)	(500,200)	<b>(352,633)</b>	(147,567)	(30%)	▼
Furniture and Equipment	13	(27,500)	(27,500)	<b>(10,430)</b>	(17,070)	(62%)	
<b>Amount attributable to investing activities</b>		<b>(9,639,984)</b>	<b>(2,462,239)</b>	<b>(915,070)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	3,586,154	0	<b>0</b>	0		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	0	0	<b>0</b>	0		
Transfer to Reserves	7	(1,162,610)	(674,016)	<b>(840,181)</b>	166,165	25%	▼
<b>Amount attributable to financing activities</b>		<b>2,423,544</b>	<b>(674,016)</b>	<b>(840,181)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(2,304,520)</b>	<b>3,378,427</b>	<b>7,511,004</b>			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 December 2019**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	3,480,952	3,480,952	<b>5,655,993</b>	2,175,041	62%	
<b>Revenue from operating activities</b>							
Rates	9	4,018,009	4,018,009	<b>4,010,796</b>	(7,213)	(0%)	
Operating Grants, Subsidies and Contributions	11	2,024,419	1,135,502	<b>1,079,586</b>	(55,916)	(5%)	
Fees and Charges		1,329,608	959,798	<b>1,201,890</b>	242,092	25%	▲
Service Charges		0	0	<b>0</b>	0		
Interest Earnings		244,799	122,394	<b>119,258</b>	(3,136)	(3%)	
Reimbursements		137,200	92,586	<b>46,468</b>	(46,118)	(50%)	▼
Other Revenue		89,000	46,486	<b>105,692</b>	59,206	127%	▲
Profit on Disposal of Assets	8	57,550	47,050	<b>0</b>	(47,050)	(100%)	▼
		<b>7,900,585</b>	<b>6,421,825</b>	<b>6,563,690</b>			▼
<b>Expenditure from operating activities</b>							
Employee Costs		(3,093,461)	(1,554,722)	<b>(1,389,539)</b>	(165,183)	(11%)	▼
Materials and Contracts		(2,294,233)	(1,156,142)	<b>(757,356)</b>	(398,786)	(34%)	▼
Utility Charges		(498,052)	(248,910)	<b>(388,564)</b>	139,654	56%	▲
Depreciation on Non-Current Assets		(6,661,650)	(3,330,768)	<b>(3,332,190)</b>	1,422	0%	
Interest Expenses		0	0	<b>0</b>	0		
Insurance Expenses		(267,332)	(224,402)	<b>(285,225)</b>	60,823	27%	▲
Other Expenditure		(258,989)	(156,869)	<b>(132,744)</b>	(24,125)	(15%)	
Loss on Disposal of Assets	8	(61,600)	(61,600)	<b>(74,725)</b>	13,125	21%	
		<b>(13,135,317)</b>	<b>(6,733,413)</b>	<b>(6,360,343)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,661,650	3,330,768	<b>3,332,190</b>	1,422	0%	
Adjust (Profit)/Loss on Asset Disposal	8	4,050	14,550	<b>74,725</b>	60,175	414%	▲
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,430,968</b>	<b>3,033,730</b>	<b>3,610,262</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	3,016,498	1,726,176	<b>1,324,872</b>	(401,304)	(23%)	▼
Proceeds from Disposal of Assets	8	286,500	270,200	<b>147,182</b>	(123,018)	(46%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(5,244,294)	(1,495,354)	<b>(278,707)</b>	(1,216,647)	(81%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(1,806,375)	<b>(1,639,041)</b>	(167,334)	(9%)	
Infrastructure Assets - Other	13	(3,401,852)	(629,186)	<b>(106,313)</b>	(522,873)	(83%)	▼
Plant and Equipment	13	(1,010,300)	(500,200)	<b>(352,633)</b>	(147,567)	(30%)	▼
Furniture and Equipment	13	(27,500)	(27,500)	<b>(10,430)</b>	(17,070)	(62%)	
<b>Amount attributable to investing activities</b>		<b>(9,639,984)</b>	<b>(2,462,239)</b>	<b>(915,070)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	3,586,154	0	<b>0</b>	0		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	0	0	<b>0</b>	0		
Transfer to Reserves	7	(1,162,610)	(674,016)	<b>(840,181)</b>	(166,165)	(25%)	▼
<b>Amount attributable to financing activities</b>		<b>2,423,544</b>	<b>(674,016)</b>	<b>(840,181)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(2,304,520)</b>	<b>3,378,427</b>	<b>7,511,004</b>			

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

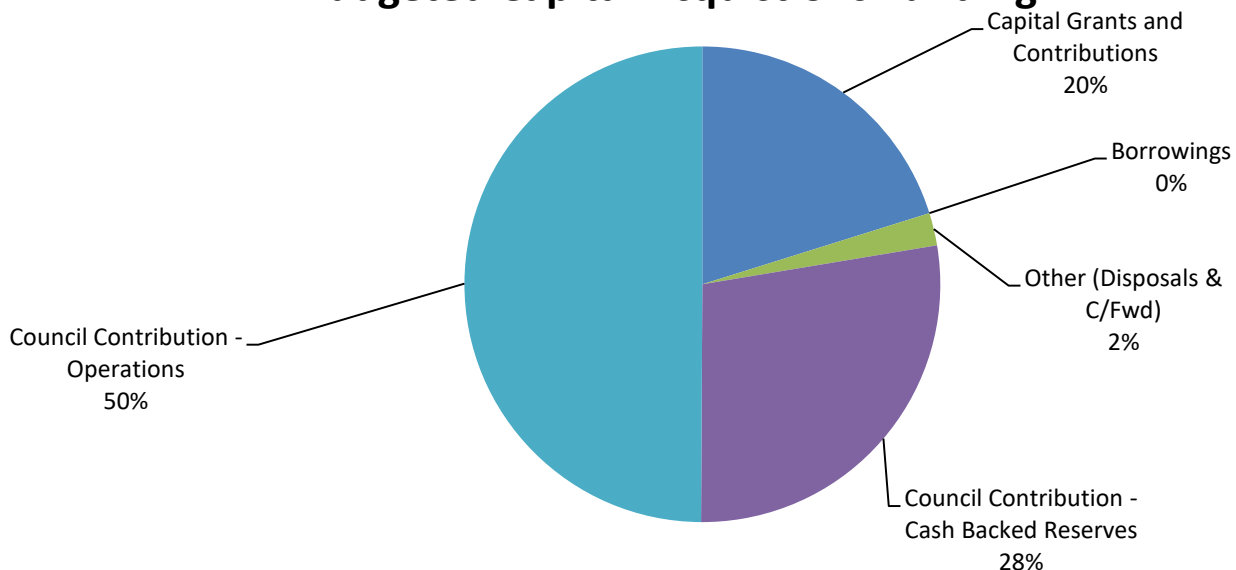
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 December 2019

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0
Land and Buildings	13	144,146	134,561	1,495,354	5,244,294	278,707	1,216,647
Infrastructure Assets - Roads	13	1,635,378	3,663	1,806,375	3,259,036	1,639,041	167,334
Infrastructure Assets - Footpaths	13	0	0	0	78,971	0	0
Infrastructure Assets - Refuse	13	2,120	0	23,415	56,200	2,120	21,295
Infrastructure Assets - Sewerage	13	16,612	0	13,998	28,000	16,612	(2,614)
Infrastructure Assets - Drainage	13	0	0	14,172	14,172	0	14,172
Infrastructure Assets - Parks & Ovals	13	0	7,384	9,744	69,509	7,384	2,360
Infrastructure Assets - Other	13	72,813	7,384	567,857	3,155,000	80,197	487,660
Plant and Equipment	13	352,633	0	500,200	1,010,300	352,633	147,567
Furniture and Equipment	13	10,430	0	10,430	27,500	10,430	0
<b>Capital Expenditure Totals</b>		<b>2,234,132</b>	<b>152,992</b>	<b>4,441,545</b>	<b>12,942,982</b>	<b>2,387,124</b>	<b>2,054,421</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>1,726,176</b>	<b>2,610,131</b>	<b>1,323,872</b>	
Borrowings				<b>0</b>	<b>0</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>270,200</b>	<b>286,500</b>	<b>110,818</b>	
Council Contribution - Cash Backed Reserves				<b>0</b>	<b>3,586,154</b>	<b>0</b>	
Council Contribution - Operations				<b>2,445,169</b>	<b>6,460,197</b>	<b>952,433</b>	
<b>Capital Funding Total</b>				<b>4,441,545</b>	<b>12,942,982</b>	<b>2,387,124</b>	

**Budgeted Capital Acquisitions Funding**





**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: Significant Accounting Policies**

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: Significant Accounting Policies**

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: Significant Accounting Policies**

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 1: Significant Accounting Policies**

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>					
	\$	%			
Recreation and Culture	(42,760)	(75%)	▼	Timing	Moorine Rock Tennis Court Upgrades yet to Commence as such recoup not yet claimed
Transport	(44,512)	(81%)	▼	Timing	WA Salt HVRIC yet to be raised.
Economic Services	305,537	63%	▲	Permanent	Greater than expected recoup of Standpipe Water usage (\$101752)
<b>Operating Expense</b>					
General Purpose Funding	(31,171)	(20%)	▼	Timing	Schedule wide expenditure unders
Education and Welfare	(36,278)	(13%)	▼	Timing	Schedule wide expenditure unders
Housing	(40,857)	(21%)	▼	Timing	Schedule wide expenditure unders
Community Amenties	(144,232)	(26%)	▼	Timing	Schedule wide expenditure unders
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(401,304)	(23%)	▼	Timing	Grant for Swimming Pool Reconstruction yet to be received
Proceeds from Disposal of Assets	(123,018)	(46%)	▼	Timing	Replacement Plant on order, yet to be received
<b>Capital Expenses</b>					
Proceeds from Disposal of Assets	(123,018)	(46%)	▼	Timing	Replacement Plant on order, yet to be received
Land and Buildings	(1,216,647)	(81%)	▼	Timing	Swimming Pool Design Fees yet to be claimed.
Infrastructure - Public Facilities	(522,873)	(83%)	▼	Timing	Schedule wide expenditure unders
Infrastructure - Other	(522,873)	(83%)	▼	Timing	Standpipe swipe card controller installation underway.
Plant and Equipment	(147,567)	(30%)	▼	Timing	Replacement Plant on order, yet to be received

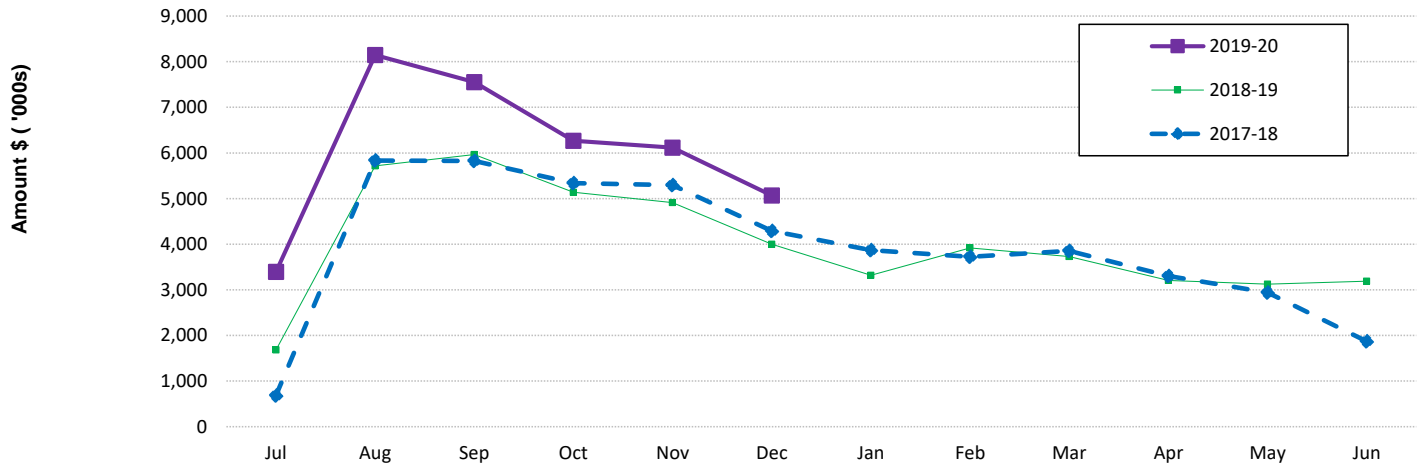
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 3: Net Current Funding Position**

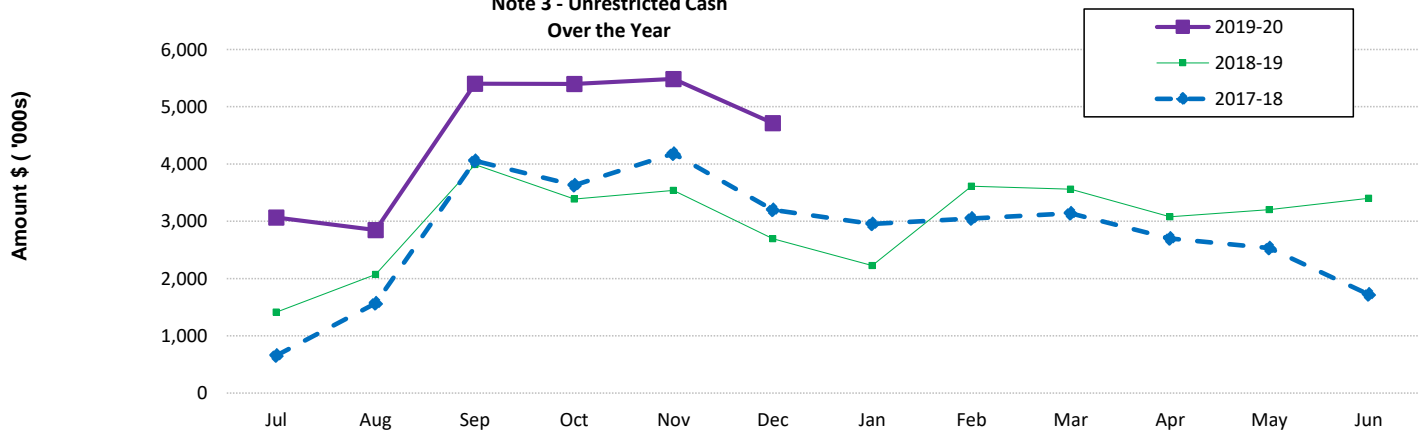
Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 Jun 2019	This Time Last Year 31 Dec 2018	Current 31 Dec 2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	3,400,902	2,696,968	4,713,242
Cash Restricted	4	6,581,762	6,182,258	7,421,943
Receivables - Rates	6	489,049	1,623,148	1,017,865
Receivables - Other	6	62,213	87,390	69,641
Interest/ATO Receivable/Trust		52,109	(0)	1,953
Loans Receivable-Clubs/Institutions		6,000	0	6,000
Inventories		29,909	34,294	27,092
		<u>10,621,943</u>	<u>10,624,057</u>	<u>13,257,736</u>
<b>Less: Current Liabilities</b>				
Payables		(312,267)	(41,767)	(228,829)
Provisions		(537,257)	(273,498)	(244,114)
		<u>(849,524)</u>	<u>(315,265)</u>	<u>(472,943)</u>
Less: Cash Reserves	7	(6,581,762)	(6,182,258)	(7,421,943)
Less: Loans Receivables - Clubs/Institutions		0	0	0
Add back Leave Reserve		290,294	201,103	293,143
<b>Net Current Funding Position</b>		<b>3,480,952</b>	<b>4,327,637</b>	<b>5,655,993</b>

**Note 3 - Liquidity Over the Year**



**Note 3 - Unrestricted Cash Over the Year**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Muni Funds - Bank Working Acc	94,848			94,848	Westpac	0.05%	At Call
Muni Funds - Bank Investment Acc	1,460,392			1,460,392	Westpac	0.10%	At Call
Trust Fund Bank			77,651	77,651	Westpac	0.05%	At Call
Cash On Hand	1,350			1,350			
<b>(b) Term Deposits</b>							
Muni Funds - Notice Saver (31 Days)	3,156,652			3,156,652	Westpac	1.65%	31 Days from Call
Muni Funds - Notice Saver (60 Days)				0	Westpac	1.70%	60 Days from Call
Muni Funds - Notice Saver (90 Days)				0	Westpac	1.75%	90 Days from Call
Reserve Funds - Notice Saver (90 Days)		7,421,943		7,421,943	Westpac	1.75%	90 Days from Call
<b>Total</b>	<b>4,713,242</b>	<b>7,421,943</b>	<b>77,651</b>	<b>12,212,836</b>			

**Comments/Notes - Investments**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
	Nil						0
	<b>Changes Due to Timing</b>						0
	Nil						0
				0	0	0	0

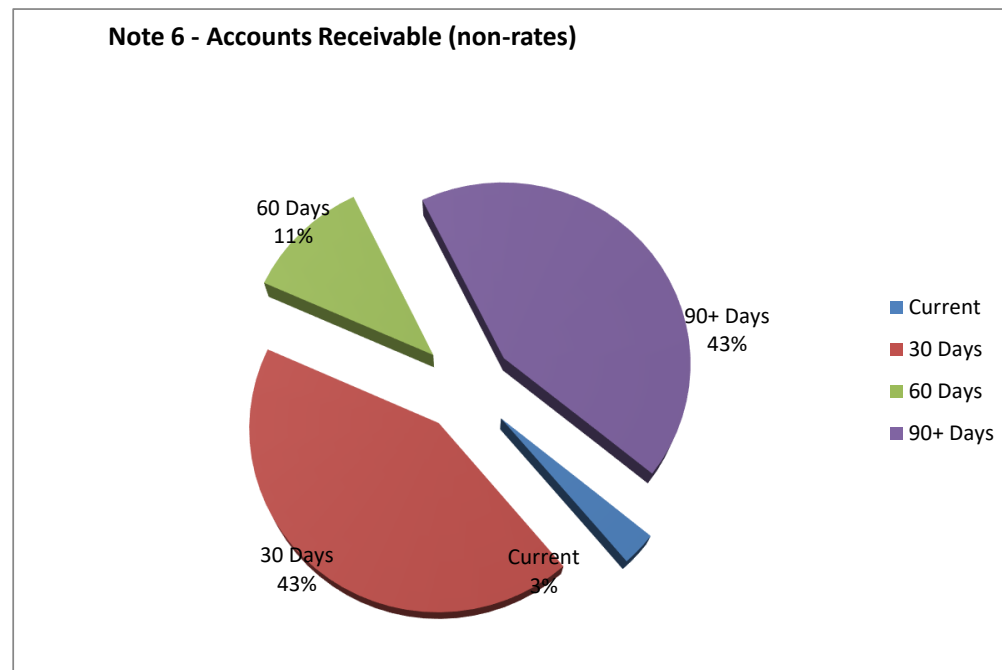
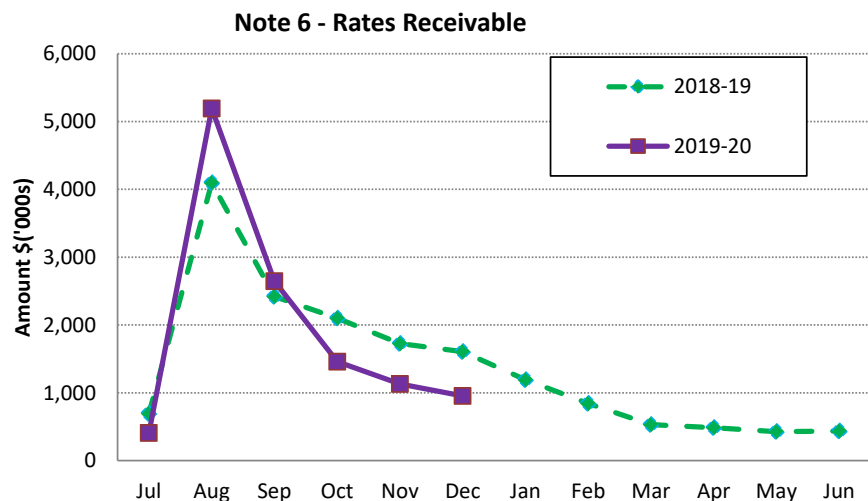
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 6: Receivables**

Receivables - Rates Receivable	31 Dec 2019	30 June 2019
	\$	\$
Opening Arrears Previous Years	489,049	0
Levied this year	4,118,115	3,901,988
Less Collections to date	(3,588,652)	(3,412,939)
Equals Current Outstanding	<b>1,018,512</b>	<b>489,049</b>
<b>Net Rates Collectable</b>	<b>1,018,512</b>	<b>489,049</b>
% Collected	77.89%	87.47%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	2,056	29,837	7,746	30,004	69,641
<b>Balance per Trial Balance</b>					
Sundry Debtors					69,641
Receivables - Other					0
<b>Total Receivables General Outstanding</b>					<b>69,641</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

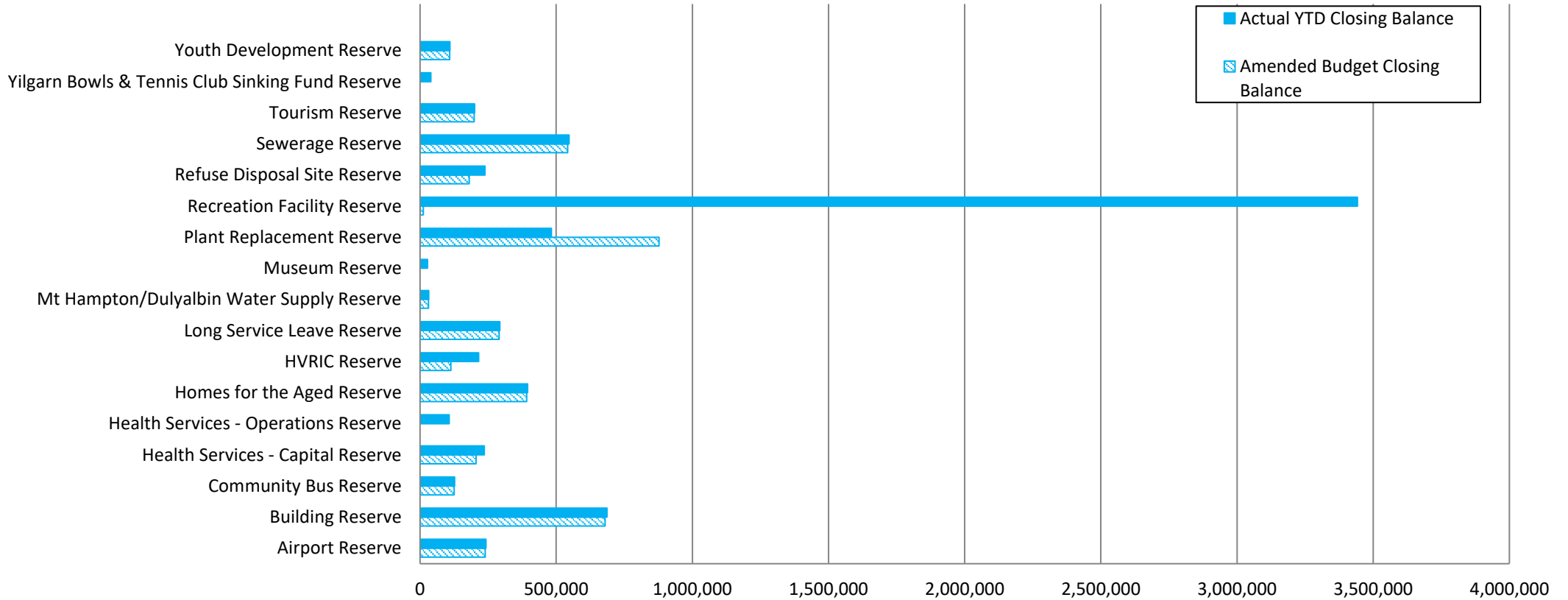
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	239,753	0	2,353	0	0	0	0	239,753	242,106
Building Reserve	679,390	0	6,667	0	0	0	0	679,390	686,057
Community Bus Reserve	125,339	0	1,230	0	0	0	0	125,339	126,569
Health Services - Capital Reserve	233,803	0	2,294	0	0	(28,000)	0	205,803	236,098
Health Services - Operations Reserve	0	0	156	0	107,093	0	0	0	107,249
Homes for the Aged Reserve	391,595	0	3,843	0	0	0	0	391,595	395,437
HVRIC Reserve	215,451	0	0	0	0	(101,954)	0	113,497	215,451
Long Service Leave Reserve	290,294	0	2,849	0	0	0	0	290,294	293,143
Mt Hampton/Dulyalbin Water Supply Reserve	31,277	0	307	0	0	0	0	31,277	31,584
Museum Reserve	0	0	40	0	27,696	0	0	0	27,736
Plant Replacement Reserve	477,612	0	4,687	400,000	0	0	0	877,612	482,299
Recreation Facility Reserve	2,811,956	0	30,261	600,000	600,000	(3,400,000)	0	11,956	3,442,217
Refuse Disposal Site Reserve	236,542	0	2,321	0	0	(56,200)	0	180,342	238,863
Sewerage Reserve	541,713	0	5,316	0	0	0	0	541,713	547,029
Tourism Reserve	198,517	0	1,948	0	0	0	0	198,517	200,465
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	0	0	58	0	39,997	0	0	0	40,055
Youth Development Reserve	108,521	0	1,065	0	0	0	0	108,521	109,586
	<b>6,581,762</b>	<b>0</b>	<b>65,395</b>	<b>1,000,000</b>	<b>774,786</b>	<b>(3,586,154)</b>	<b>0</b>	<b>3,995,608</b>	<b>7,421,943</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
1851	LOADER - SKID STEER - CAT - YL5302					85,000	30,000		(55,000)
1876	ROLLER - CAT VIBRATORY - YL595	101,609	53,500			191,500	45,000		(146,500)
1877	TRUCK - 2012 MITSUBISHI 8 WHEEL TIP - YL698					219,000	60,000		(159,000)
1891	UTE - MAZDA BT-50 - BUILDER	17,803	16,182			17,500	16,200		(1,300)
2004	CAR - 2016 TOYOTA CAMRY ALTISE -YL290	32,033	12,045			26,000	12,000		(14,000)
2008	UTE - 2016 TOYOTA HILUX 2.8 DIESEL 4x4 - YL121					32,500	20,000		(12,500)
2009	UTE - 2016 TOYOTA LANDCRUISER 70 SERIES SINGLE CAB - YL333					24,600	38,000	13,400	
2014	WAGON - 2016 TOYOTA KLUGER AWD V6 WAGON A/T GXL - YL50	54,086	29,091			24,000	28,500	4,500	
2016	2017- TOYOTA HILUX 4x4 2.8L DSL D/C 6AT SR5 - YL150					26,400	32,500	6,100	
		<b>205,531</b>	<b>110,818</b>	<b>0</b>	<b>(94,713)</b>	<b>646,500</b>	<b>282,200</b>	<b>24,000</b>	<b>(388,300)</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 31 December 2019

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
Non - Rateable	0.0000	129	324,916	0	0	0	0	0	0	0	0
GRV - Residential/Industrial	11.2332	509	3,565,582	441,001	0	0	441,001	383,250	0	0	383,250
GRV - Commercial	7.9074	42	1,010,886	77,588	0	0	77,588	78,349	0	0	78,349
GRV - Minesite	15.8148	7	531,973	83,750	0	0	83,750	83,750	0	0	83,750
GRV - Single Persons Quarters	15.8148	12	781,934	123,491	0	0	123,491	123,493	0	0	123,493
UV - Rural	1.7575	398	104,207,876	1,826,109	5,642	0	1,831,751	1,826,358	0	0	1,826,358
UV - Mining Tenement	17.3923	583	8,618,039	1,448,574	(2,468)	0	1,446,106	1,451,040	0	0	1,451,040
<b>Sub-Totals</b>		<b>1,551</b>	<b>119,041,206</b>	<b>4,000,513</b>	<b>3,174</b>	<b>0</b>	<b>4,003,687</b>	<b>3,946,240</b>	<b>0</b>	<b>0</b>	<b>3,946,240</b>
<b>Minimum Payment</b>	<b>Minimum \$</b>										
GRV - Residential/Industrial	500.00	117	153,808	0	0	0	0	58,500	0	0	58,500
GRV - Commercial	400.00	7	20,061	2,800	0	0	2,800	2,800	0	0	2,800
GRV - Minesite	400.00	3	2,408	1,200	0	0	1,200	1,200	0	0	1,200
GRV - Single Persons Quarters	400.00	2	1,075	800	0	0	800	800	0	0	800
UV - Rural	400.00	39	289,145	16,400	0	0	16,400	15,600	0	0	15,600
UV - Mining Tenement	400.00	248	275,026	98,400	(1,200)	0	99,173	99,600	0	0	99,600
<b>Sub-Totals</b>		<b>416</b>	<b>741,523</b>	<b>119,600</b>	<b>(1,200)</b>	<b>0</b>	<b>120,373</b>	<b>178,500</b>	<b>0</b>	<b>0</b>	<b>178,500</b>
		<b>1,967</b>	<b>119,782,729</b>	<b>4,120,113</b>	<b>1,974</b>	<b>0</b>	<b>4,124,060</b>	<b>4,124,740</b>	<b>0</b>	<b>0</b>	<b>4,124,740</b>
Concession							(142,563)				(140,000)
<b>Amount from General Rates</b>							<b>3,981,497</b>				<b>3,984,740</b>
Ex-Gratia Rates							33,248				33,270
							<b>4,014,745</b>				<b>4,018,010</b>

**Comments - Rating Information**

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 10: Information on Borrowings**

*(a) Debenture Repayments*

The Shire of Yilgarn has no loan borrowings in 2019/20.

*(b) New Debentures*

The Shire of Yilgarn has not budgeted to raise any new budgeted funds during 2019/20.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget		YTD Budget	Annual Budget (d)	Expected (d)+(e)	YTD Actual		Unspent Grant (a)+(b)+(c)
				Operating	Capital				Revenue	(Expended) (c)	
				\$	\$	\$			\$	\$	\$
<b>General Purpose Funding</b>											
Grants Commission - General	WALGGC	Operating	0	835,000	0	417,500	835,000	835,000	391,299	(391,299)	0
Grants Commission - Roads	WALGGC	Operating	0	765,000	0	382,500	765,000	765,000	329,477	(329,477)	0
<b>Law, Order and Public Safety</b>											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	54,967	0	27,482	54,967	54,967	47,773	(47,773)	0
FESA Grant - Capital Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Non-operating	0	0	47,000	47,000	47,000	47,000	0	0	0
<b>Education &amp; Welfare</b>											
DRD Grant - Community Resource Centre Operations	Regional Development	Operating - Tied	0	102,252	0	51,126	102,252	102,252	51,126	(51,126)	0
Centrelink Commissions	Centrelink	Operating	0	5,000	0	5,000	5,000	5,000	6,614	(6,614)	0
Sport & Recreation Grant - Kidsport	Dept. Sport & recreation	Operating - Tied	0	1,000	0	498	1,000	1,000	0	0	0
Grant - Seniors Week	Council on the Aged	Operating - Tied	0	800	0	396	800	800	0	0	0
<b>Community Amenities</b>											
Grants - Various Community Development Programs	Various	Operating	Various	1,000	0	1,000	1,000	1,000	0	0	0
<b>Recreation and Culture</b>											
Sport & Recreation Grant - Swimming Pool	Dept. Sport & recreation	Non-operating	175,000	0	525,000	346,500	525,000	525,000	0	0	175,000
<b>Transport</b>											
Main Roads - Direct Grant	Main Roads WA	Non-operating	0	0	345,050	345,050	345,050	345,050	345,050	(345,050)	0
HVRIC - WA Salt	WA Salt	Non-operating	0	0	45,000	45,000	45,000	45,000	9,938	0	9,938
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	906,911	353,454	906,911	906,911	375,948	(375,948)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	741,170	589,172	741,170	741,170	592,936	(592,936)	0
								0	0	0	0
<b>Economic Services</b>											
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating - Tied	72,121	250,000	0	250,000	250,000	250,000	250,000	(194,285)	127,836
<b>TOTALS</b>			<b>247,121</b>	<b>2,015,019</b>	<b>2,610,131</b>	<b>2,861,678</b>	<b>4,625,150</b>	<b>4,625,150</b>	<b>2,400,161</b>	<b>(2,338,760)</b>	<b>312,774</b>
<b>SUMMARY</b>											
Operating	Operating Grants, Subsidies and Contributions		0	1,606,000	0	806,000	1,606,000	1,606,000	727,390	(727,390)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		72,121	409,019	0	329,502	409,019	409,019	348,899	(297,436)	127,836
Non-operating	Non-operating Grants, Subsidies and Contributions		175,000	0	2,610,131	1,726,176	2,610,131	2,610,131	1,323,872	(1,313,934)	184,938
<b>TOTALS</b>			<b>247,121</b>	<b>2,015,019</b>	<b>2,610,131</b>	<b>2,861,678</b>	<b>4,625,150</b>	<b>4,625,150</b>	<b>2,400,161</b>	<b>(2,338,760)</b>	<b>312,774</b>



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**













**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Dec 2019
	\$	\$	\$	\$
Police Licensing	5,757	272,994	(272,994)	5,757
Builders Levy	6,597	1,499	(713)	7,383
Transwa Bookings	2,979	5,275	(3,742)	4,512
Staff Personal Dedns	42,307	17,795	(32,828)	27,274
Housing Tenancy Bonds	11,620	0	(2,640)	8,980
Hall Hire Bonds And Deposits	0	0	0	0
Security Key System - Key Bonds	50	0	0	50
Skeleton Weed	53,887	0	(43,638)	10,249
Clubs & Groups	789	3,300	(3,870)	219
Third Party Contributions	6,338	145	(190)	6,293
Rates Overpaid	17,655	3,900	(8,360)	13,195
Medical Services Provision	107,093	0	(107,093)	0
YBTC Sinking Fund	33,330	6,667	(39,997)	0
SXFC Sinking Fund	3,000	1,000	0	4,000
Museum Trust	25,005	2,691	(27,696)	0
	<b>316,407</b>	<b>315,586</b>	<b>(544,081)</b>	<b>87,912</b>









**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Land &amp; Buildings</b>								
<b>Law &amp; Order</b>								
	Fire Shed Construction - Land & Building Capital - Mt Hampton Fire Appl Shed	E05252	0	0	0	(47,000)	(47,000)	47,000
	<b>Law &amp; Order Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(47,000)</b>	<b>(47,000)</b>	<b>47,000</b>
<b>Health</b>								
<b>Medical Services</b>								
	Medical Centre - Land & Building Capital	E07451	0	0	0			
	Install Automatic Doors		0	0	0	(20,000)	0	0
	New Cabinetry in Treatment Room		0	0	0	(8,000)	0	0
	<b>Health Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(28,000)</b>	<b>0</b>	<b>0</b>
<b>Housing</b>								
	2 Libra Place - Electrical Rewire - Full House	E09251	0	0	0	0	0	0
	120 Antares Street -Replace North side of Asbestos Fence	E09413	0	0	0	(20,806)	0	0
	91A Antares Street - Update Kitchen & Bath, Paint and Replace Floor coverings	E09551	0	0	0	0	0	0
	<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(20,806)</b>	<b>0</b>	<b>0</b>
<b>Community Amenities</b>								
	Construction of Public Toilets - Construction Unisex Toilet Constellation Park	E10750	(28,939)	0	(28,939)	(30,000)	(30,000)	1,061
	Reserve 9895(Old Shire Depot) Men's Shed -Install Kitchenette	J10712	(7,877)	0	(7,877)	(16,878)	(16,878)	9,001
	<b>Community Amenities Total</b>		<b>(36,816)</b>	<b>0</b>	<b>(36,816)</b>	<b>(46,878)</b>	<b>(46,878)</b>	<b>10,062</b>
<b>Recreation And Culture</b>								
<b>Swimming Areas and Beaches</b>								
	Swimming Pool - Land & Building Capital - Facility Design & Project Management	E11250	(105,864)	0	(105,864)	(1,434,682)	(358,670)	252,806
	Swimming Pool - Infrastructure Capital	E11251	0	0	0	(2,960,000)	(422,857)	422,857
<b>Other Recreation &amp; Sport</b>								
	Yilgarn Bowls & Tennis Club - Land & Building Capital - Replace Soft Fall Surface	E11341	0	(54,820)	(54,820)	(50,000)	(50,000)	(4,820)





















**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 SX Sports Complex Building - Replace Asbestos Roof, Various internal Repairs	SPRT10	0	(19,083)	(19,083)	(365,059)	(365,059)	345,976	
<b>Heritage</b>								
 Yilgarn History Museum - Replace Toilet with Ambulant Toilet, paint rooms	J11502	0	(15,646)	(15,646)	(106,016)	(106,016)	90,370	
<b>Recreation And Culture Total</b>		<b>re Total</b>	<b>(105,864)</b>	<b>(89,549)</b>	<b>(195,413)</b>	<b>(4,915,757)</b>	<b>(1,302,602)</b>	<b>1,107,189</b>
<b>Transport</b>								
 Depot - Capital Works - Upgrade Nursery Shed, Old Depot Office Painting	J14602	0	(34,801)	(34,801)	(64,773)	(64,773)	29,972	
<b>Transport Total</b>		<b>0</b>	<b>(34,801)</b>	<b>(34,801)</b>	<b>(64,773)</b>	<b>(64,773)</b>	<b>29,972</b>	
<b>Economic Services</b>								
 Caravan Park Improvements	J13203	(1,466)	0	(1,466)	(79,576)	(34,101)	32,635	
<b>Economic Services Total</b>		<b>(1,466)</b>	<b>0</b>	<b>(1,466)</b>	<b>(79,576)</b>	<b>(34,101)</b>	<b>32,635</b>	
<b>Other Property &amp; Services</b>								
 Administration Centre - Land & Building - Replace Facades & Exterior Paint	J14601	0	(10,211)	(10,211)	(41,504)	0	(10,211)	
<b>Other Property &amp; Services Total</b>		<b>Total</b>	<b>0</b>	<b>(10,211)</b>	<b>(41,504)</b>	<b>0</b>	<b>(10,211)</b>	
<b>Land &amp; Buildings Total</b>			<b>(144,146)</b>	<b>(134,561)</b>	<b>(278,707)</b>	<b>(5,244,294)</b>	<b>(1,495,354)</b>	<b>1,216,647</b>
<b>Furniture &amp; Office Equip.</b>								
<b>Other Property &amp; Services</b>								
 Depot - Furniture & Equipment	E12352	(10,430)	0	(10,430)	(27,500)	(27,500)	17,070	
<b>Other Property &amp; Services Total</b>			<b>(10,430)</b>	<b>0</b>	<b>(10,430)</b>	<b>(27,500)</b>	<b>(27,500)</b>	<b>17,070</b>
<b>Furniture &amp; Office Equip Total</b>			<b>(10,430)</b>	<b>0</b>	<b>(10,430)</b>	<b>(27,500)</b>	<b>(27,500)</b>	<b>17,070</b>
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Recreation And Culture</b>								
 YL 121 Toyota Hilux - 2.8 Diesel 4x4 - Replace Asset 2008	E11357	0	0	0	(52,500)	(52,500)	52,500	
<b>Recreation And Culture Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>(52,500)</b>	<b>(52,500)</b>	<b>52,500</b>
<b>Transport</b>								
 YL 595 - Roller Cat - Vibe Steel - Replace Asset 1876	E12350	(157,500)	0	(157,500)	(236,500)	(236,500)	79,000	












**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 YL 698 - Mitsubishi -Truck 8 wheel - Replace Asset 1877	E12350	0	0	0	(279,000)	0	0	
 YL 5302 - Cat - Skid Steere Loader - Replace Asset 1851	E12350	0	0	0	(115,000)	0	0	
 YL150 - Toyota Hilux SR5 - 4x4 Ute (EMI)- Replace Asset 2016	E12350	(51,515)	0	(51,515)	(58,900)	(58,900)	7,385	
 Upgrade Asset 1874 - Line Marker SP	E12350	(12,659)	0	(12,659)	(14,500)	(14,500)	1,841	
 New Asset - Water Tank	E12350	0	0	0	(28,500)	0	0	
 YL 333- Toyota LandCruiser - 4x4 Ute(Works) - Replace Asset 2009	E12350	0	0	0	(62,600)	0	0	
 YL 363- Mazda BT - 50 2WD Traytop - Ute - Replace Asset 1891	E12350	(35,273)	0	(35,273)	(35,300)	(35,300)	27	
<b>Transport Total</b>		<b>(256,947)</b>	<b>0</b>	<b>(256,947)</b>	<b>(830,300)</b>	<b>(345,200)</b>	<b>88,253</b>	
<b>Economic Services</b>								
<b>Skeleton Weed Eradication Committee</b>								
 Skeleton Weed - Plant & Equipment Capital - Replace of Lease Vehicle	E13750	(45,959)	0	(45,959)	(50,000)	(50,000)	4,041	
<b>Economic Services Total</b>		<b>(45,959)</b>	<b>0</b>	<b>(45,959)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>4,041</b>	
<b>Other Property &amp; Services</b>								
 YL 50 - Toyota Kluger - AWD V6 Wagon A/T GXL(EMCS) - Replace Asset 2014	E14656	(49,727)	0	(49,727)	(52,500)	(52,500)	2,773	
 Fixed Back up Generator	E14656	0	0	0	(25,000)	0	0	
<b>Other Property &amp; Services Total</b>		<b>(49,727)</b>	<b>0</b>	<b>(49,727)</b>	<b>(77,500)</b>	<b>(52,500)</b>	<b>2,773</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>(352,633)</b>	<b>0</b>	<b>(352,633)</b>	<b>(1,010,300)</b>	<b>(500,200)</b>	<b>147,567</b>	
<b>Infrastructure - Roads (Non Town)</b>								
 R2030 - M40 - 10 Mm Bitumen Reseal - Slk 9.0 - 15.0(19/20)	RRG10	(178,921)	0	(178,921)	(187,251)	(187,250)	8,329	
 R2030 - Koolyanobbing Road - Construct to 7 mSeal - slk 8.0 - 11.0(19/20)	RRG11	(593,891)	0	(593,891)	(593,163)	(593,163)	(728)	
 R2030 - Koolyanobbing Road -10 Mm Reseal - slk 5.0 - 8.0(19/20)	RRG12	(87,920)	0	(87,920)	(98,221)	(98,218)	10,298	
 R2030 - Moorine South Rd 10Mm Bitumen Reseal - Slk 8.5 - 16.5(19/20)	RRG13	(256,395)	0	(256,395)	(263,119)	(263,118)	6,723	
 CRF - Bodallin South Rd - Construct To 7M Seal - Slk 2.7 - 4.9 (19/20)	CRF01	(33,491)	0	(33,491)	(406,367)	(47,814)	14,323	
 R2R - Crampthorn Road - Bitumen Seal- slk 7.0 - 8.5(19/20)	R2R16	(40,990)	0	(40,990)	(51,131)	(51,130)	10,140	
 R2R - Crampthorn Road - Formation & Gravel Overlay - slk 19.3 - 21(19/20)	R2R17	(114,688)	0	(114,688)	(114,477)	(114,474)	(214)	
 R2R - Bodallin South Road - Bitumen Reseal - slk 0.0 - 2.7(19/20)	R2R18	(68,322)	0	(68,322)	(89,248)	(89,246)	20,924	
 R2R - Bodallin South Road - Construct to 7M Seal - slk 4.9 - 6.0(19/20)	R2R19	(40,414)	0	(40,414)	(390,582)	0	(40,414)	
 R2R - Southern Cross South Rd- Formation & Gravel Overlay slk 13.4 -16.4(19/20)	R2R20	(20,152)	0	(20,152)	(142,375)	0	(20,152)	







**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 R2R - Gatley Road - Formation & Gravel Overlay - slk 0.0 -2.5(19/20)	R2R21	(48,545)	0	(48,545)	(119,098)	(119,098)	70,553	
 RRU - Kent Road - Formation & Gravel -slk 18.3-20.3(19/20)	RRU12	(352)	0	(352)	(93,157)	0	(352)	
 RRU - Nulla Nulla Sth Road - Formation & Gravel -slk 35.5-37.5(19/20)	RRU13	(95,334)	0	(95,334)	(93,527)	(93,524)	(1,810)	
 RRU - Cockatoo Tank Road - Formation & Gravel Overlay - slk 5.0 -7.0(19/20)	RRU14	(352)	0	(352)	(108,745)	0	(352)	
 RRU - Emu Fence Road - Formation & Gravel Overlay - slk 135.5 - 137.5(19/20)	RRU15	(352)	0	(352)	(97,745)	0	(352)	
 RRU - Koolyanobbing Road Bitumen Reseal - Slk 25.0 - 27.0(19/20)	RRU16	(51,596)	0	(51,596)	(56,733)	(56,730)	5,134	
<b>Infrastructure - Roads (Non Town) Total</b>		<b>(1,631,715)</b>	<b>0</b>	<b>(1,631,715)</b>	<b>(2,904,939)</b>	<b>(1,713,765)</b>	<b>82,050</b>	
<b>Infrastructure - Roads (Non Town) Total</b>		<b>(1,631,715)</b>	<b>0</b>	<b>(1,631,715)</b>	<b>(2,904,939)</b>	<b>(1,713,765)</b>	<b>82,050</b>	
<b>Infrastructure - Roads (Town)</b>								
 TRU - Achener Street - Bitumen Reseal, Altair - Spica St (19/20)	TRU05	(3,663)	(3,663)	(7,326)	(59,757)	(59,754)	52,428	
 TRU - Antares St - Sealing & Kerbing Corner Parking Area(19/20)	TRU06	0	0	0	(32,859)	(32,856)	32,856	
<b>Infrastructure - Roads (Town) Total</b>		<b>(3,663)</b>	<b>(3,663)</b>	<b>(7,326)</b>	<b>(92,616)</b>	<b>(92,610)</b>	<b>85,284</b>	
<b>Infrastructure - Roads (Town) Total</b>		<b>(3,663)</b>	<b>(3,663)</b>	<b>(7,326)</b>	<b>(92,616)</b>	<b>(92,610)</b>	<b>85,284</b>	
<b>Infrastructure - HVRIC</b>								
 HVRIC - Three Boys Road - Construct To 7M Seal -Slk 1.9 -3.3(19/20)	HVRIC7	(352)	(352)	(704)	(261,481)	0	(704)	
<b>Infrastructure - HVRIC Total</b>		<b>(352)</b>	<b>(352)</b>	<b>(704)</b>	<b>(261,481)</b>	<b>0</b>	<b>(704)</b>	
<b>Infrastructure - HVRIC Total</b>		<b>(352)</b>	<b>(352)</b>	<b>(704)</b>	<b>(261,481)</b>	<b>0</b>	<b>(704)</b>	
<b>Infrastructure - Road Total</b>		<b>(1,635,730)</b>	<b>(4,015)</b>	<b>(1,632,419)</b>	<b>(3,259,036)</b>	<b>(1,806,375)</b>	<b>166,630</b>	
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
 Concrete Footpath - Lennenberg St - Marvel Loch	J12100	0	0	0	(37,816)	0	0	
 Concrete Footpath - Spica Street - Southern Cross	J12101	0	0	0	(41,155)	0	0	
<b>Infrastructure - Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(78,971)</b>	<b>0</b>	<b>0</b>	




SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 December 2019

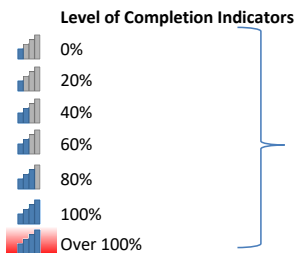
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Footpaths Total</b>		0	0	0	(78,971)	0	0	
<b>Infrastructure - Refuse</b>								
<b>Community Amenities</b>								
 SX Refuse Disposal Site - Capital -Concrete pad For Recycle,Washdown Shower	J10107	(2,120)	0	(2,120)	(56,200)	(23,415)	21,295	
<b>Infrastructure - Refuse Total</b>		<b>(2,120)</b>	<b>0</b>	<b>(2,120)</b>	<b>(56,200)</b>	<b>(23,415)</b>	<b>21,295</b>	
<b>Infrastructure - Refuse Total</b>		<b>(2,120)</b>	<b>0</b>	<b>(2,120)</b>	<b>(56,200)</b>	<b>(23,415)</b>	<b>21,295</b>	
<b>Infrastructure - Sewerage</b>								
<b>Community Amenities</b>								
 SX Sewerage Scheme - Capital - Access Chamber Upgrade	E10350	(16,612)	0	(16,612)	(17,500)	(8,748)	(7,864)	
 ML SewerageScheme - Capital - Access Chamber Upgrade	E10450	0	0	0	(10,500)	(5,250)	5,250	
<b>Infrastructure - Sewerage Total</b>		<b>(16,612)</b>	<b>0</b>	<b>(16,612)</b>	<b>(28,000)</b>	<b>(13,998)</b>	<b>(2,614)</b>	
<b>Infrastructure - Sewerage Total</b>		<b>(16,612)</b>	<b>0</b>	<b>(16,612)</b>	<b>(28,000)</b>	<b>(13,998)</b>	<b>(2,614)</b>	
<b>Infrastructure - Drainage</b>								
<b>Community Amenities</b>								
 Southern Cross Drainage - Upgrades	J10901	0	0	0	(14,172)	(14,172)	14,172	
<b>Infrastructure - Drainage Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,172)</b>	<b>(14,172)</b>	<b>14,172</b>	
<b>Infrastructure - Drainage Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,172)</b>	<b>(14,172)</b>	<b>14,172</b>	
<b>Infrastructure - Parks &amp; Ovals</b>								
<b>Community Amenities</b>								
 Rotary Park- Replace 3x Picnic settings/Seating & Install Water Fountain	J10711	0	(7,384)	(7,384)	(19,509)	(9,744)	2,360	
<b>Recreation &amp; Culture</b>								
 Toddler Playground Equipment - Constellation Park	E11352	0	0	0	(50,000)	0	0	
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>0</b>	<b>(7,384)</b>	<b>(7,384)</b>	<b>(69,509)</b>	<b>(9,744)</b>	<b>2,360</b>	
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>0</b>	<b>(7,384)</b>	<b>(7,384)</b>	<b>(69,509)</b>	<b>(9,744)</b>	<b>2,360</b>	

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 December 2019**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Other</b>								
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
	Southern Cross War Memorial - Capital Infrastructure - Other	J11151	0	0	0	(50,000)	0	0
	<b>Public Halls &amp; Civic Centres Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>
<b>Swimming Areas and Beaches</b>								
	Swimming Pool - Infrastructure Capital	E11251	0	0	0	(2,960,000)	(422,857)	422,857
	<b>Swimming Areas and Beaches Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,960,000)</b>	<b>(422,857)</b>	<b>422,857</b>
<b>Economic Services</b>								
<b>Tourism &amp; Area Promotion</b>								
	Caravan Park Infrastructure - Capital - Storm Water Drainage Improvements	E13256	(18,243)	0	(18,243)	(25,000)	(25,000)	6,757
	<b>Tourism &amp; Area Promotion Total</b>		<b>(18,243)</b>	<b>(7,384)</b>	<b>(25,627)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>6,757</b>
<b>Economic Services</b>								
	Standpipe Upgrade - Automated Controllers	E13401	(54,570)	0	(54,570)	(120,000)	(120,000)	65,430
	<b>#REF!</b>		<b>(54,570)</b>	<b>0</b>	<b>(80,197)</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>65,430</b>
	<b>Infrastructure - Other Total</b>		<b>(72,813)</b>	<b>(7,384)</b>	<b>(80,197)</b>	<b>(3,155,000)</b>	<b>(567,857)</b>	<b>495,044</b>
	<b>Capital Expenditure Total</b>		<b>(2,234,484)</b>	<b>(153,344)</b>	<b>(2,380,502)</b>	<b>(12,942,982)</b>	<b>(4,458,615)</b>	<b>2,078,171</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

# Attachment

9.2.2

Financial  
Statement

January 2020





**SHIRE OF YILGARN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 31 January 2020**

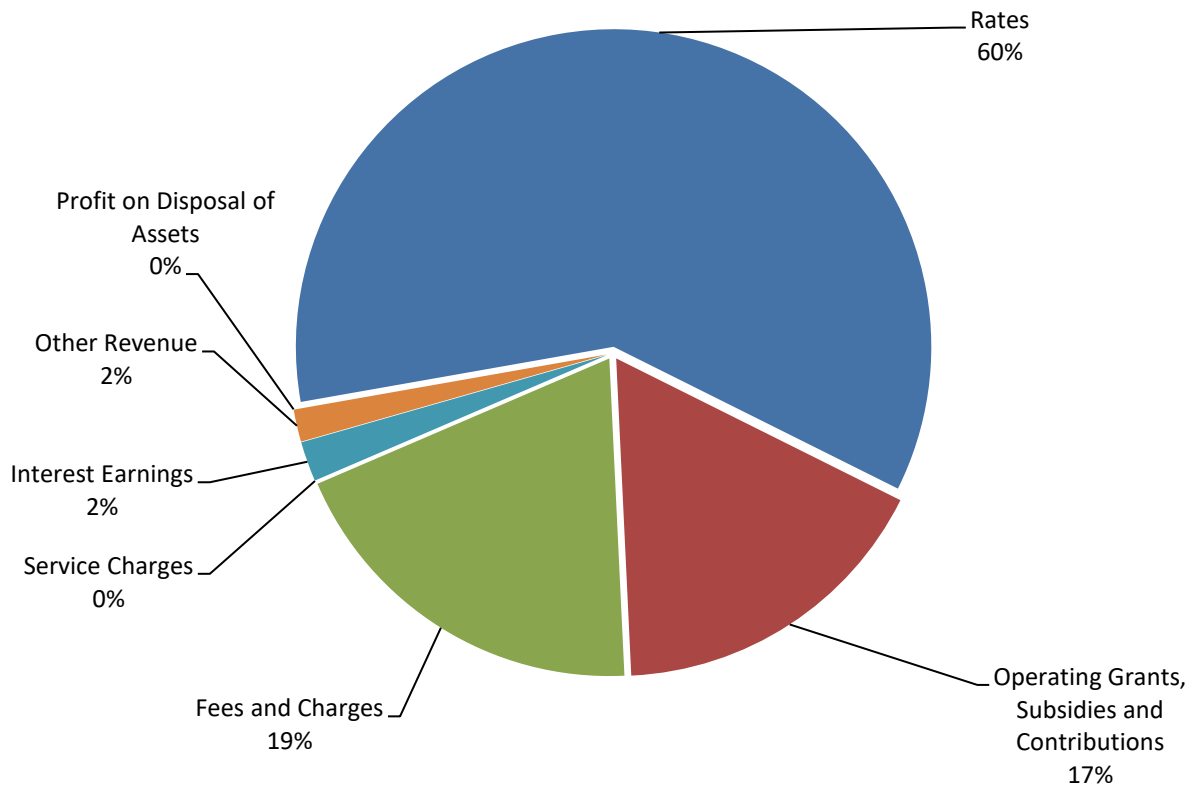
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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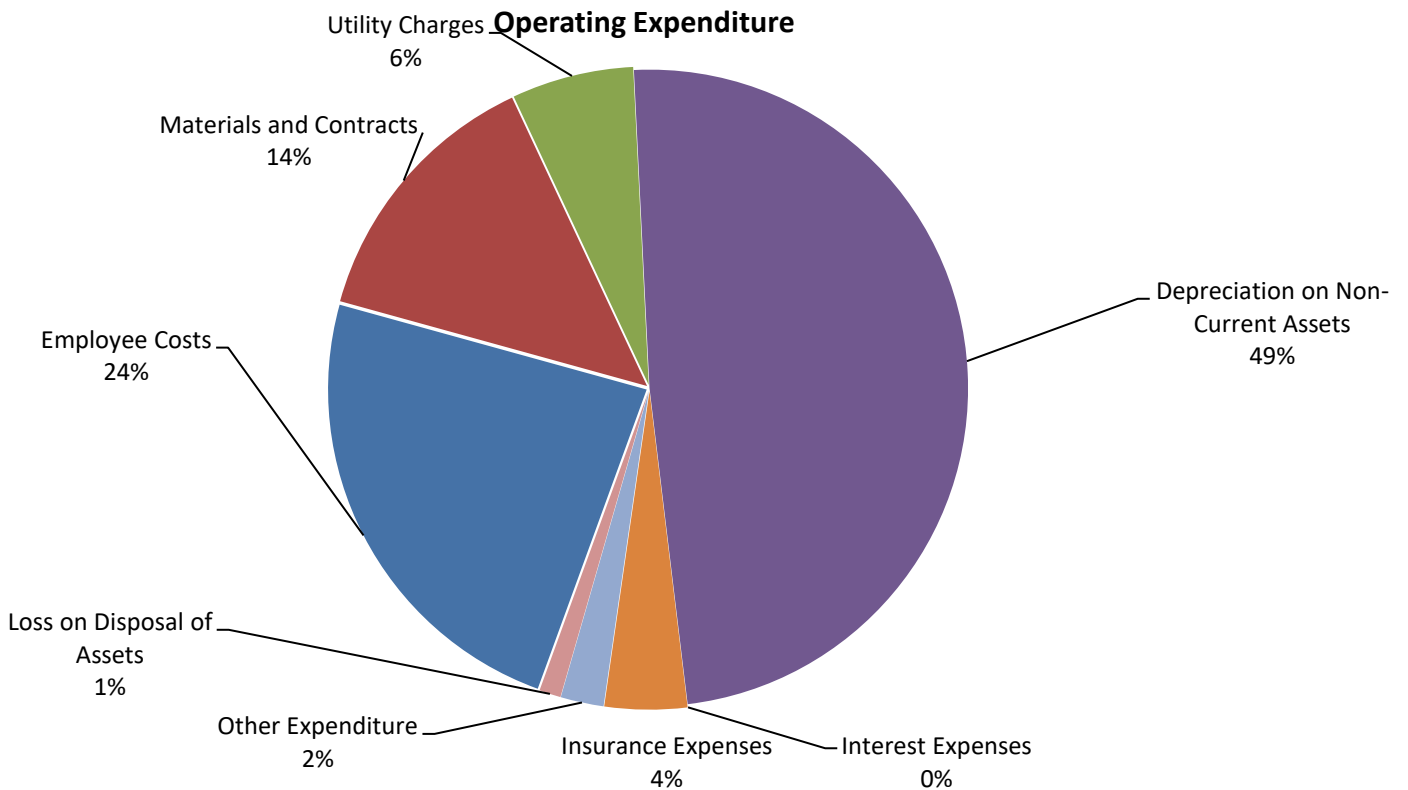
Monthly Summary Information	2 - 3
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**SHIRE OF YILGARN  
Information Summary  
For the Period Ended 31 January 2020**

**Operating Revenue**



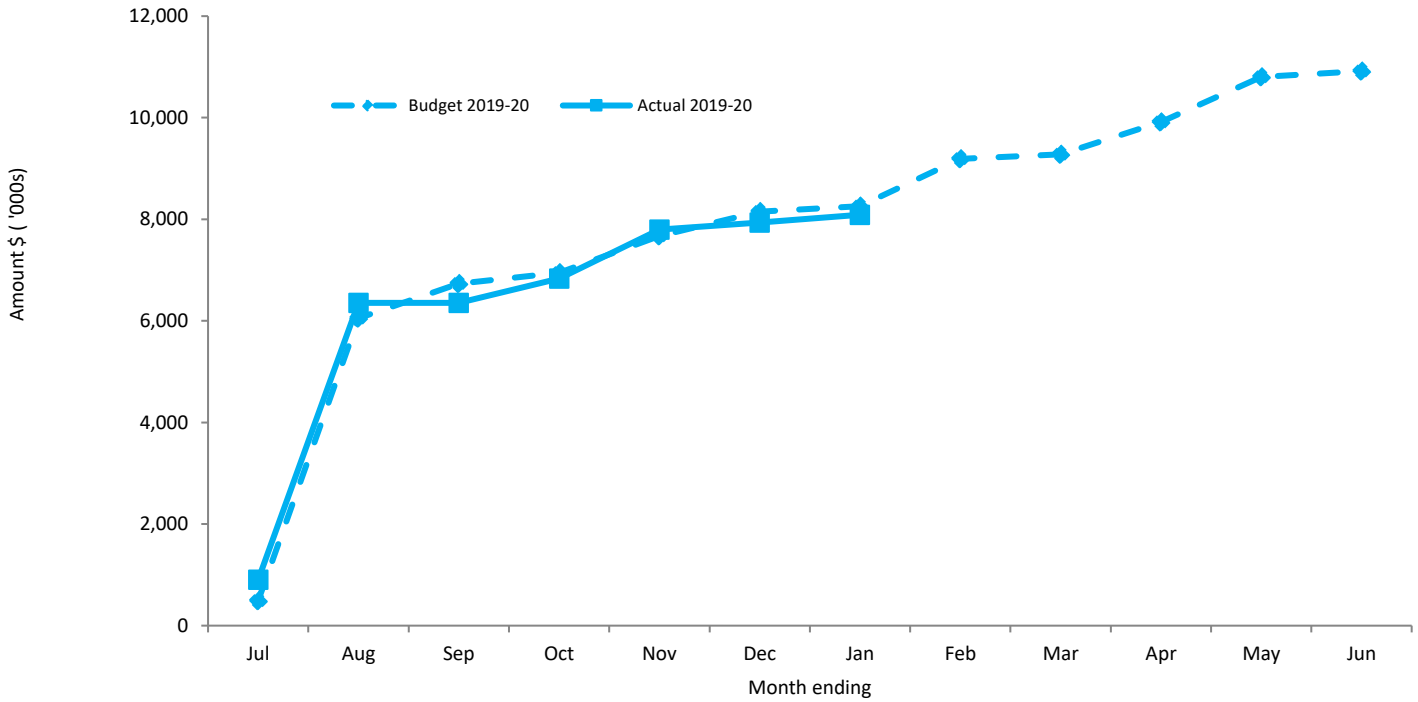
**Operating Expenditure**



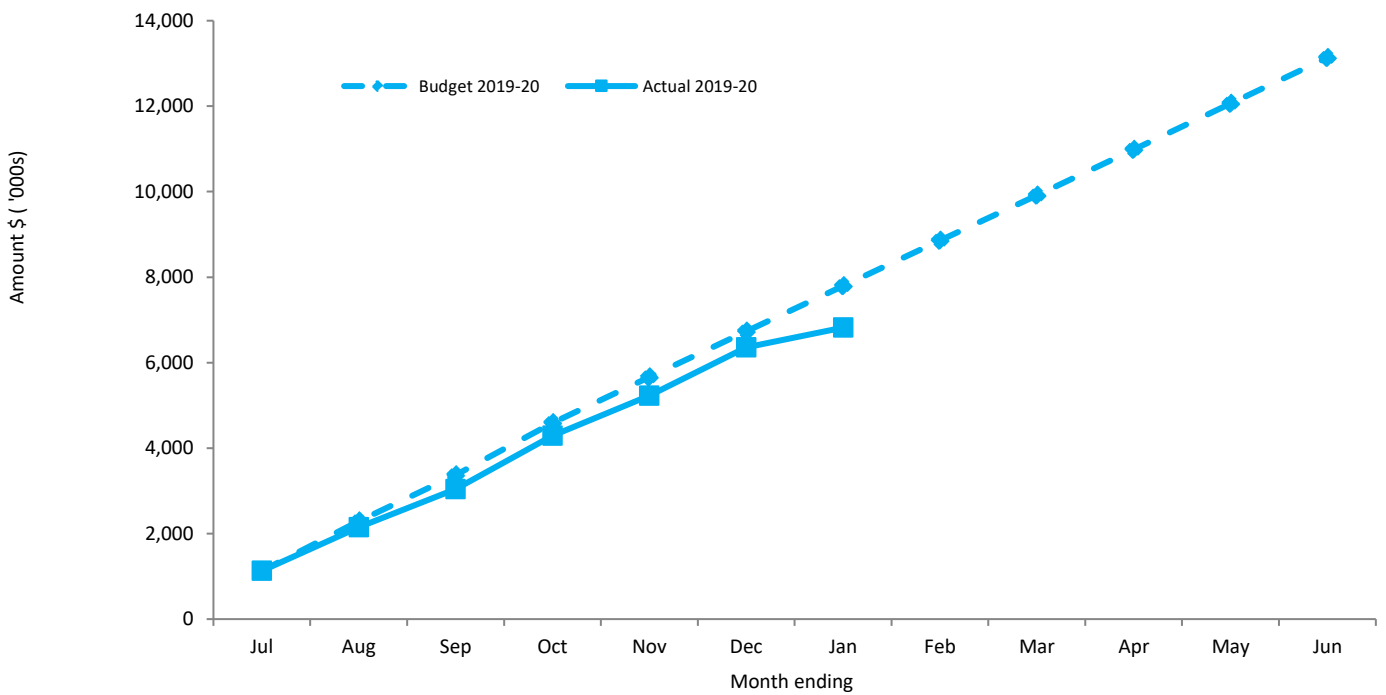
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 31 January 2020**

**Budget Operating Revenues -v- Actual (Refer Note 2)**



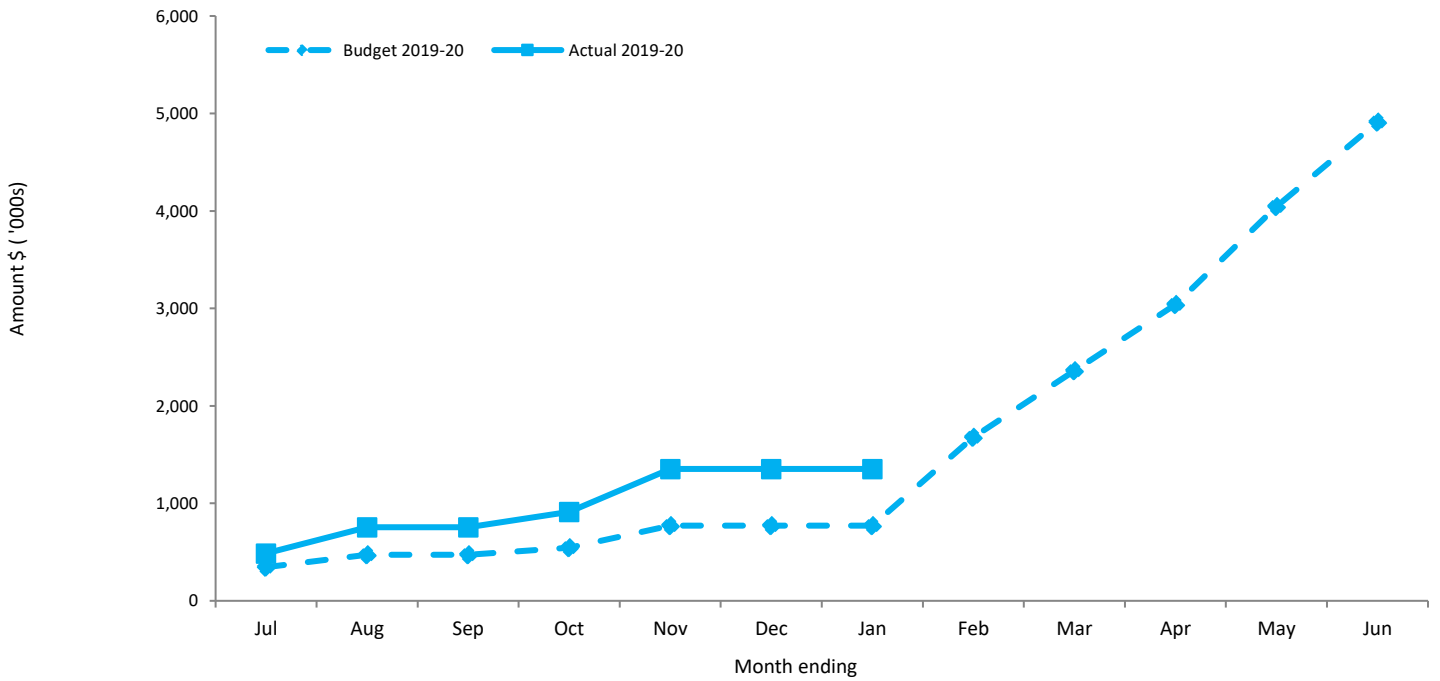
**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



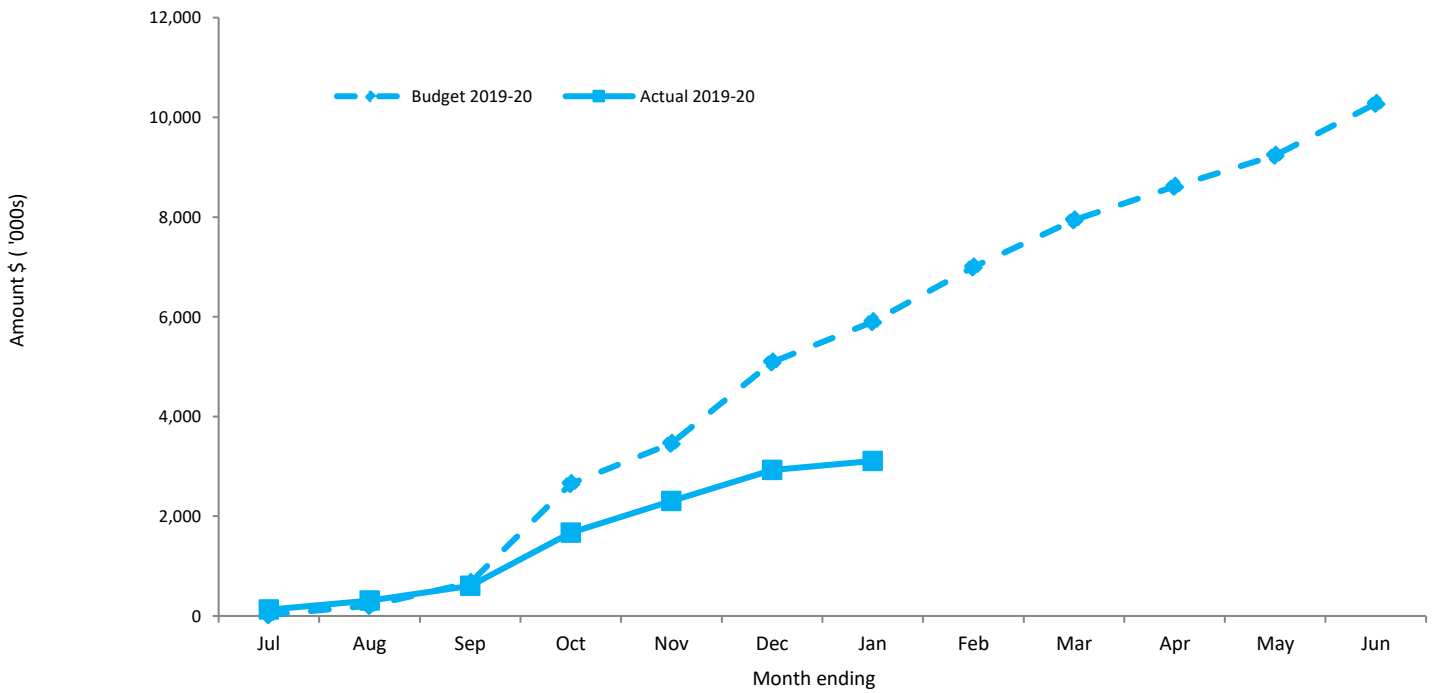
This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**Information Summary**  
**For the Period Ended 31 January 2020**

**Budget Capital Revenue -v- Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 January 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	3,480,952	3,480,952	<b>5,124,624</b>	1,643,673	47%	
<b>Revenue from operating activities</b>							
Governance		0	0	<b>0</b>	0		
General Purpose Funding - Rates	9	4,018,009	4,018,009	<b>4,000,780</b>	(17,229)	(0%)	
General Purpose Funding - Other		1,873,299	965,448	<b>869,806</b>	(95,642)	(10%)	
Law, Order and Public Safety		73,567	41,428	<b>71,093</b>	29,665	72%	
Health		1,000	581	<b>1,478</b>	897	154%	
Education and Welfare		175,932	121,722	<b>122,449</b>	727	1%	
Housing		78,000	45,486	<b>47,132</b>	1,646	4%	
Community Amenities		680,544	628,089	<b>597,421</b>	(30,668)	(5%)	
Recreation and Culture		60,700	57,355	<b>15,180</b>	(42,175)	(74%)	▼
Transport		78,900	57,611	<b>12,167</b>	(45,444)	(79%)	▼
Economic Services		725,170	512,846	<b>856,539</b>	343,693	67%	▲
Other Property and Services		135,464	81,303	<b>121,193</b>	39,890	49%	▲
		<b>7,900,585</b>	<b>6,529,878</b>	<b>6,715,238</b>			
<b>Expenditure from operating activities</b>							
Governance		(491,927)	(291,504)	<b>(315,950)</b>	24,446	8%	
General Purpose Funding		(304,155)	(177,819)	<b>(143,305)</b>	(34,514)	(19%)	▼
Law, Order and Public Safety		(512,919)	(299,204)	<b>(284,330)</b>	(14,874)	(5%)	
Health		(282,389)	(163,415)	<b>(152,541)</b>	(10,874)	(7%)	
Education and Welfare		(546,516)	(318,668)	<b>(259,158)</b>	(59,510)	(19%)	▼
Housing		(376,542)	(222,963)	<b>(164,299)</b>	(58,664)	(26%)	▼
Community Amenities		(1,114,688)	(656,205)	<b>(471,231)</b>	(184,974)	(28%)	▼
Recreation and Culture		(1,814,142)	(1,063,658)	<b>(902,715)</b>	(160,943)	(15%)	▼
Transport		(6,404,861)	(3,784,256)	<b>(3,153,551)</b>	(630,705)	(17%)	▼
Economic Services		(1,197,851)	(701,074)	<b>(821,025)</b>	119,951	17%	
Other Property and Services		(89,327)	(115,542)	<b>(150,732)</b>	35,190	30%	
		<b>(13,135,317)</b>	<b>(7,794,308)</b>	<b>(6,818,835)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,661,650	3,885,896	<b>3,332,190</b>	(553,706)	(14%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	4,050	14,550	<b>74,725</b>	60,175	414%	▲
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>1,430,968</b>	<b>2,636,016</b>	<b>3,303,318</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	3,016,498	1,726,176	<b>1,324,872</b>	(401,304)	(23%)	▼
Proceeds from Disposal of Assets	8	286,500	270,200	<b>147,182</b>	(123,018)	(46%)	▼
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(5,244,294)	(2,108,913)	<b>(334,404)</b>	(1,774,509)	(84%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(2,028,624)	<b>(1,741,613)</b>	(287,011)	(14%)	▼
Infrastructure Assets - Other	13	(3,401,852)	(1,056,000)	<b>(165,832)</b>	(890,168)	(84%)	▼
Plant and Equipment	13	(1,010,300)	(500,200)	<b>(352,633)</b>	(147,567)	(30%)	▼
Furniture and Equipment	13	(27,500)	(27,500)	<b>(10,430)</b>	(17,070)	(62%)	
<b>Amount attributable to investing activities</b>		<b>(9,639,984)</b>	<b>(3,724,861)</b>	<b>(1,132,858)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		0	0	<b>0</b>	0		
Transfer from Reserves	7	3,586,154	0	<b>0</b>	0		
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	0	0	<b>0</b>	0		
Transfer to Reserves	7	(1,162,610)	(686,352)	<b>(847,971)</b>	161,619	24%	▼
<b>Amount attributable to financing activities</b>		<b>2,423,544</b>	<b>(686,352)</b>	<b>(847,971)</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(2,304,520)</b>	<b>1,705,755</b>	<b>6,447,113</b>			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 January 2020**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Opening Funding Surplus (Deficit)</b>	3	\$ 3,480,952	\$ 3,480,952	\$ 5,124,624	\$ 1,643,673	47%	
<b>Revenue from operating activities</b>							
Rates	9	4,018,009	4,018,009	4,000,780	(17,229)	(0%)	
Operating Grants, Subsidies and Contributions	11	2,024,419	1,161,214	1,122,649	(38,565)	(3%)	
Fees and Charges		1,329,608	1,007,228	1,283,695	276,467	27%	▲
Service Charges		0	0	0	0		
Interest Earnings		244,799	142,793	135,230	(7,563)	(5%)	
Reimbursements		137,200	100,017	63,242	(36,775)	(37%)	▼
Other Revenue		89,000	53,567	109,642	56,075	105%	▲
Profit on Disposal of Assets	8	57,550	47,050	0	(47,050)	(100%)	▼
		<b>7,900,585</b>	<b>6,529,878</b>	<b>6,715,238</b>			▼
<b>Expenditure from operating activities</b>							
Employee Costs		(3,093,461)	(1,807,221)	(1,618,592)	(188,629)	(10%)	▼
Materials and Contracts		(2,294,233)	(1,339,757)	(936,905)	(402,852)	(30%)	▼
Utility Charges		(498,052)	(290,395)	(421,940)	131,545	45%	▲
Depreciation on Non-Current Assets		(6,661,650)	(3,885,896)	(3,332,190)	(553,706)	(14%)	▼
Interest Expenses		0	0	0	0		
Insurance Expenses		(267,332)	(231,522)	(285,225)	53,703	23%	▲
Other Expenditure		(258,989)	(177,917)	(149,258)	(28,659)	(16%)	
Loss on Disposal of Assets	8	(61,600)	(61,600)	(74,725)	13,125	21%	
		<b>(13,135,317)</b>	<b>(7,794,308)</b>	<b>(6,818,835)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		6,661,650	3,885,896	3,332,190	(553,706)	(14%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	4,050	14,550	74,725	60,175	414%	▲
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>1,430,968</b>	<b>2,636,016</b>	<b>3,303,318</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	3,016,498	1,726,176	1,324,872	(401,304)	(23%)	▼
Proceeds from Disposal of Assets	8	286,500	270,200	147,182	(123,018)	(46%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(5,244,294)	(2,108,913)	(334,404)	(1,774,509)	(84%)	▼
Infrastructure Assets - Roads	13	(3,259,036)	(2,028,624)	(1,741,613)	(287,011)	(14%)	▼
Infrastructure Assets - Other	13	(3,401,852)	(1,056,000)	(165,832)	(890,168)	(84%)	▼
Plant and Equipment	13	(1,010,300)	(500,200)	(352,633)	(147,567)	(30%)	▼
Furniture and Equipment	13	(27,500)	(27,500)	(10,430)	(17,070)	(62%)	▼
<b>Amount attributable to investing activities</b>		<b>(9,639,984)</b>	<b>(3,724,861)</b>	<b>(1,132,858)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0		
Transfer from Reserves	7	3,586,154	0	0	0		
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	0	0	0	0		
Transfer to Reserves	7	(1,162,610)	(686,352)	(847,971)	(161,619)	(24%)	▼
<b>Amount attributable to financing activities</b>		<b>2,423,544</b>	<b>(686,352)</b>	<b>(847,971)</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(2,304,520)</b>	<b>1,705,755</b>	<b>6,447,113</b>			

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

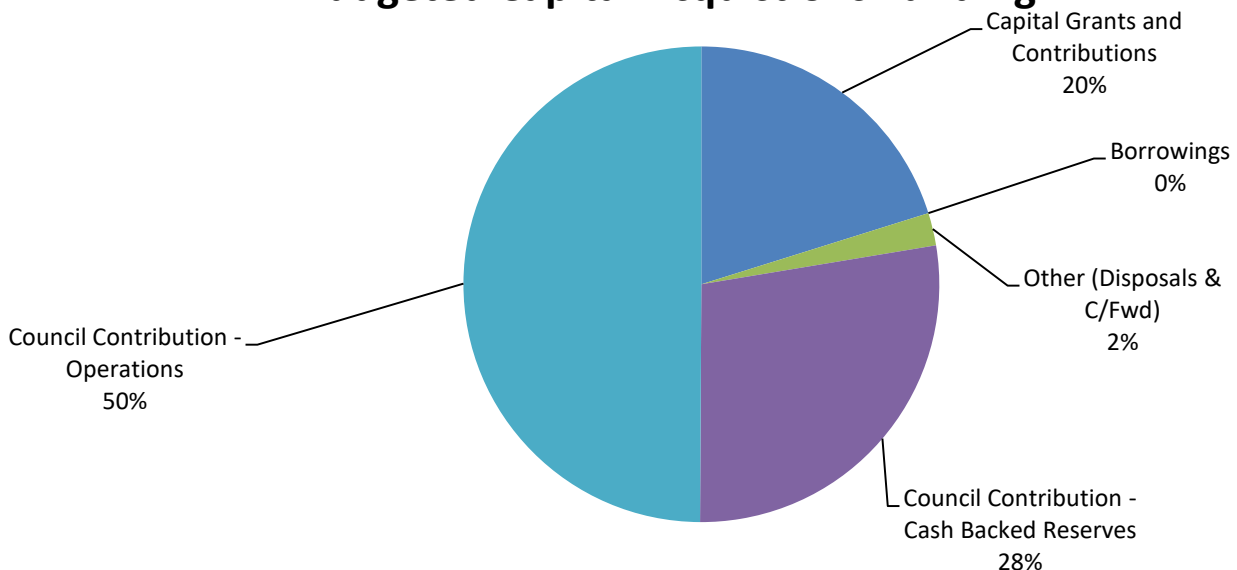
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF YILGARN**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 January 2020

**Capital Acquisitions**

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0	0	0
Land and Buildings	13	199,676	134,728	2,108,913	5,244,294	334,404	1,774,509
Infrastructure Assets - Roads	13	1,737,950	3,663	2,028,624	3,259,036	1,741,613	287,011
Infrastructure Assets - Footpaths	13	0	0	0	78,971	0	0
Infrastructure Assets - Refuse	13	2,665	0	23,415	56,200	2,665	20,750
Infrastructure Assets - Sewerage	13	16,612	0	16,331	28,000	16,612	(281)
Infrastructure Assets - Drainage	13	0	0	14,172	14,172	0	14,172
Infrastructure Assets - Parks & Ovals	13	0	7,904	11,368	69,509	7,904	3,464
Infrastructure Assets - Other	13	130,747	7,904	990,714	3,155,000	138,651	852,063
Plant and Equipment	13	352,633	0	500,200	1,010,300	352,633	147,567
Furniture and Equipment	13	10,430	0	10,430	27,500	10,430	0
<b>Capital Expenditure Totals</b>		<b>2,450,713</b>	<b>154,199</b>	<b>5,704,167</b>	<b>12,942,982</b>	<b>2,604,912</b>	<b>3,099,255</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				<b>1,726,176</b>	<b>2,610,131</b>	<b>1,323,872</b>	
Borrowings				<b>0</b>	<b>0</b>	<b>0</b>	
Other (Disposals & C/Fwd)				<b>270,200</b>	<b>286,500</b>	<b>110,818</b>	
Council Contribution - Cash Backed Reserves				<b>0</b>	<b>3,586,154</b>	<b>0</b>	
Council Contribution - Operations				<b>3,707,791</b>	<b>6,460,197</b>	<b>1,170,221</b>	
<b>Capital Funding Total</b>				<b>5,704,167</b>	<b>12,942,982</b>	<b>2,604,912</b>	

**Budgeted Capital Acquisitions Funding**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 1: Significant Accounting Policies**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 1: Significant Accounting Policies**

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

*(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

*(ii) Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 1: Significant Accounting Policies**

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 1: Significant Accounting Policies**

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**GOVERNANCE**

**Objective:**

To provide a decision making process for the efficient allocation of scarce resources.

**Activities:**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

**Objective:**

To collect revenue to allow for the provision of services.

**Activities:**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

**Objective:**

To provide services to help ensure a safer and environmentally conscious community.

**Activities:**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**HEALTH**

**Objective:**

To provide an operational framework for environmental and community health.

**Activities:**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**EDUCATION AND WELFARE**

**Objective:**

To provide services to disadvantaged persons, the elderly, children and youth.

**Activities:**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**HOUSING**

**Objective:**

To provide and maintain elderly residents housing.

**Activities:**

Provision and maintenance of elderly residents housing.

**COMMUNITY AMENITIES**

**Objective:**

To provide services required by the community.

**Activities:**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**RECREATION AND CULTURE**

**Objective:**

To establish and effectively manage infrastructure and resource which will help the social well being of the community.

**Activities:**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**TRANSPORT**

**Objective:**

To provide safe, effective and efficient transport services to the community.

**Activities:**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 1: Significant Accounting Policies**

**ECONOMIC SERVICES**

**Objective:**

To help promote the shire and its economic wellbeing.

**Activities:**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**OTHER PROPERTY AND SERVICES**

**Objective:**

To monitor and control Shire overheads operating accounts.

**Activities:**

Private works operation, plant repair and operation costs and engineering operation costs.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$30,000 or 10% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>					
	\$	%			
Recreation and Culture	(42,175)	(74%)	▼	Timing	Moorine Rock Tennis Court Upgrades yet to Commence as such recoup not yet claimed
Transport	(45,444)	(79%)	▼	Timing	WA Salt HVRIC yet to be raised.
Economic Services	343,693	67%	▲	Permanent	Greater than expected recoup of Standpipe Water usage by (\$146973)
Other Property and Services	39,890	49%	▲	Timing	Refunds - Insurance, LSL and reimbursements not budgeted for
<b>Operating Expense</b>					
General Purpose Funding	(34,514)	(19%)	▼	Timing	Schedule wide expenditure unders
Education and Welfare	(59,510)	(19%)	▼	Timing	Schedule wide expenditure unders
Housing	(58,664)	(26%)	▼	Timing	Schedule wide expenditure unders
Community Amenties	(184,974)	(28%)	▼	Timing	Schedule wide expenditure unders
Recreation and Culture	(160,943)	(15%)	▼	Timing	Schedule wide expenditure unders
Transport	(630,705)	(17%)	▼	Timing	Schedule wide expenditure unders.
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(401,304)	(23%)	▼	Timing	Grant for Swimming Pool and fire Shed Reconstruction yet to be received
Proceeds from Disposal of Assets	(123,018)	(46%)	▼	Timing	Replacement Plant on order, yet to be received
<b>Capital Expenses</b>					
Proceeds from Disposal of Assets	(123,018)	(46%)	▼	Timing	Replacement Plant on order, yet to be received
Land and Buildings	(1,774,509)	(84%)	▼	Timing	Swimming Pool construction minor delays.
Infrastructure - Roads	(287,011)	(14%)	▼	Timing	Sealing program underway.
Infrastructure - Other	(890,168)	(84%)	▼	Timing	Swimming Pool construction minor delays.
Plant and Equipment	(147,567)	(30%)	▼	Timing	Replacement Plant on order, yet to be received

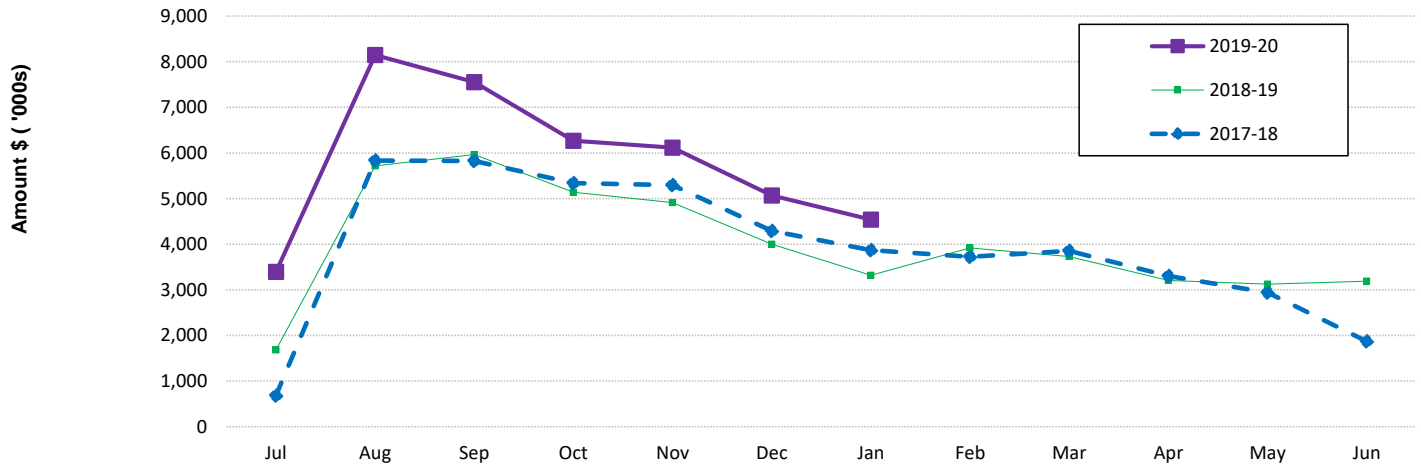
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 3: Net Current Funding Position**

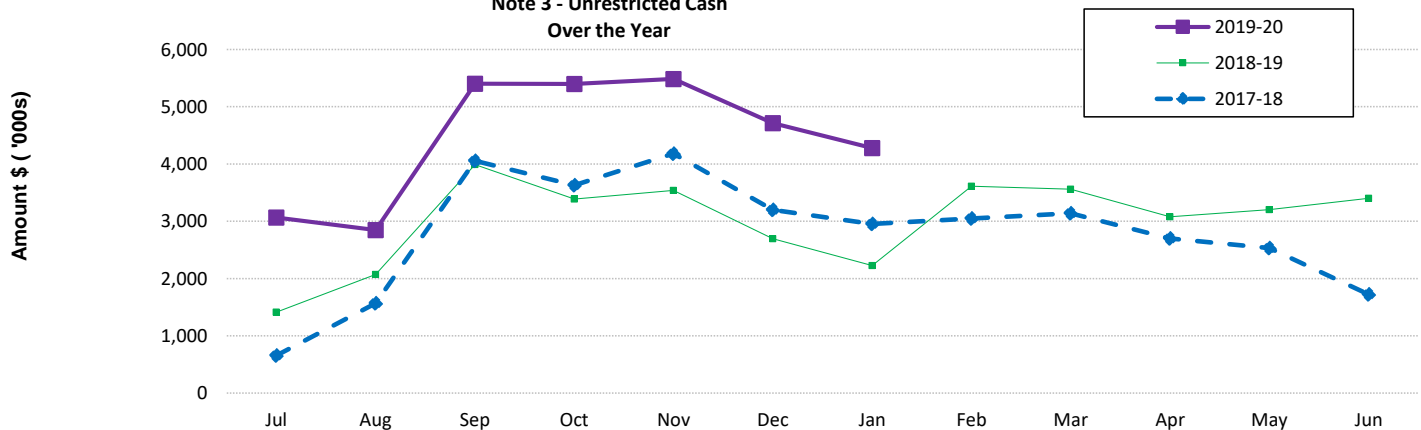
Positive=Surplus (Negative=Deficit)

	Note	Last Years Closing 30 Jun 2019	This Time Last Year 31 Jan 2019	Current 31 Jan 2020
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	4	3,400,902	2,228,357	4,277,964
Cash Restricted	4	6,581,762	6,194,991	7,429,733
Receivables - Rates	6	489,049	1,207,874	955,382
Receivables - Other	6	62,213	318,631	55,466
Interest/ATO Receivable/Trust		52,109	(0)	39,741
Loans Receivable-Clubs/Institutions		6,000	0	6,000
Inventories		29,909	9,246	26,792
		10,621,943	9,959,099	12,791,079
<b>Less: Current Liabilities</b>				
Payables		(312,267)	(44,819)	(286,384)
Provisions		(537,257)	(273,072)	(243,797)
		(849,524)	(317,891)	(530,181)
Less: Cash Reserves	7	(6,581,762)	(6,194,991)	(7,429,733)
Less: Loans Receivables - Clubs/Institutions		0	0	0
Add back Leave Reserve		290,294	201,528	293,460
<b>Net Current Funding Position</b>		<b>3,480,952</b>	<b>3,647,746</b>	<b>5,124,624</b>

**Note 3 - Liquidity Over the Year**



**Note 3 - Unrestricted Cash Over the Year**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 4: Cash and Investments**

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Muni Funds - Bank Working Acc	154,891			154,891	Westpac	0.05%	At Call
Muni Funds - Bank Investment Acc	960,506			960,506	Westpac	0.10%	At Call
Trust Fund Bank			79,610	79,610	Westpac	0.05%	At Call
Cash On Hand	1,350			1,350			
<b>(b) Term Deposits</b>							
Muni Funds - Notice Saver (31 Days)	3,161,217			3,161,217	Westpac	1.65%	31 Days from Call
Muni Funds - Notice Saver (60 Days)				0	Westpac	1.70%	60 Days from Call
Muni Funds - Notice Saver (90 Days)				0	Westpac	1.75%	90 Days from Call
Reserve Funds - Notice Saver (90 Days)		7,429,733		7,429,733	Westpac	1.75%	90 Days from Call
<b>Total</b>	<b>4,277,964</b>	<b>7,429,733</b>	<b>79,610</b>	<b>11,787,308</b>			

**Comments/Notes - Investments**

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 5: Budget Amendments**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget Adoption</b>			\$	\$	\$	\$
	Nil						0
	<b>Changes Due to Timing</b>						0
	Nil						0
				0	0	0	0



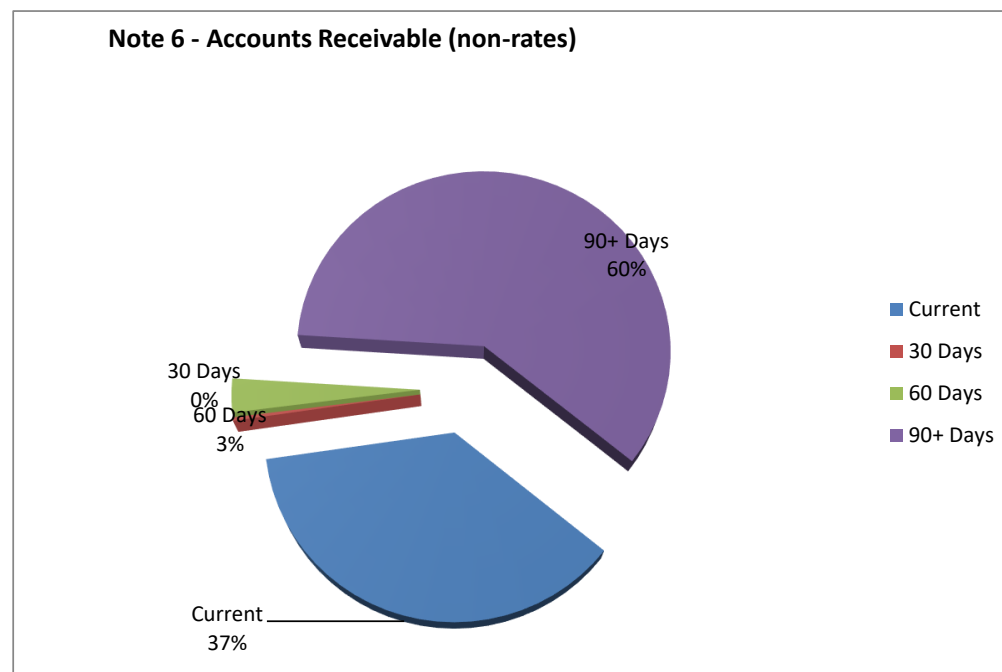
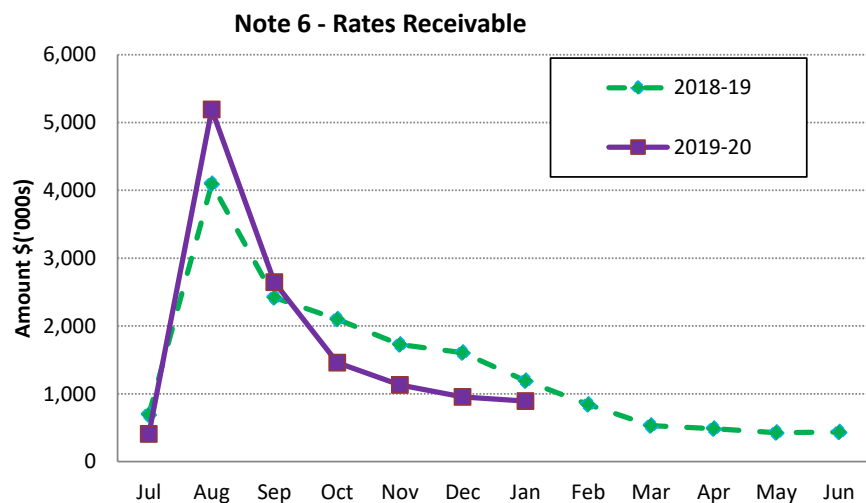
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 6: Receivables**

Receivables - Rates Receivable	31 Jan 2020	30 June 2019
	\$	\$
Opening Arrears Previous Years	489,049	0
Levied this year	4,118,115	3,901,988
<u>Less</u> Collections to date	(3,651,135)	(3,412,939)
Equals Current Outstanding	<b>956,029</b>	<b>489,049</b>
<b>Net Rates Collectable</b>	<b>956,029</b>	<b>489,049</b>
% Collected	79.25%	87.47%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	20,446	171	1,663	33,186	55,466
<b>Balance per Trial Balance</b>					
Sundry Debtors					55,466
Receivables - Other					0
<b>Total Receivables General Outstanding</b>					<b>55,466</b>

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables General

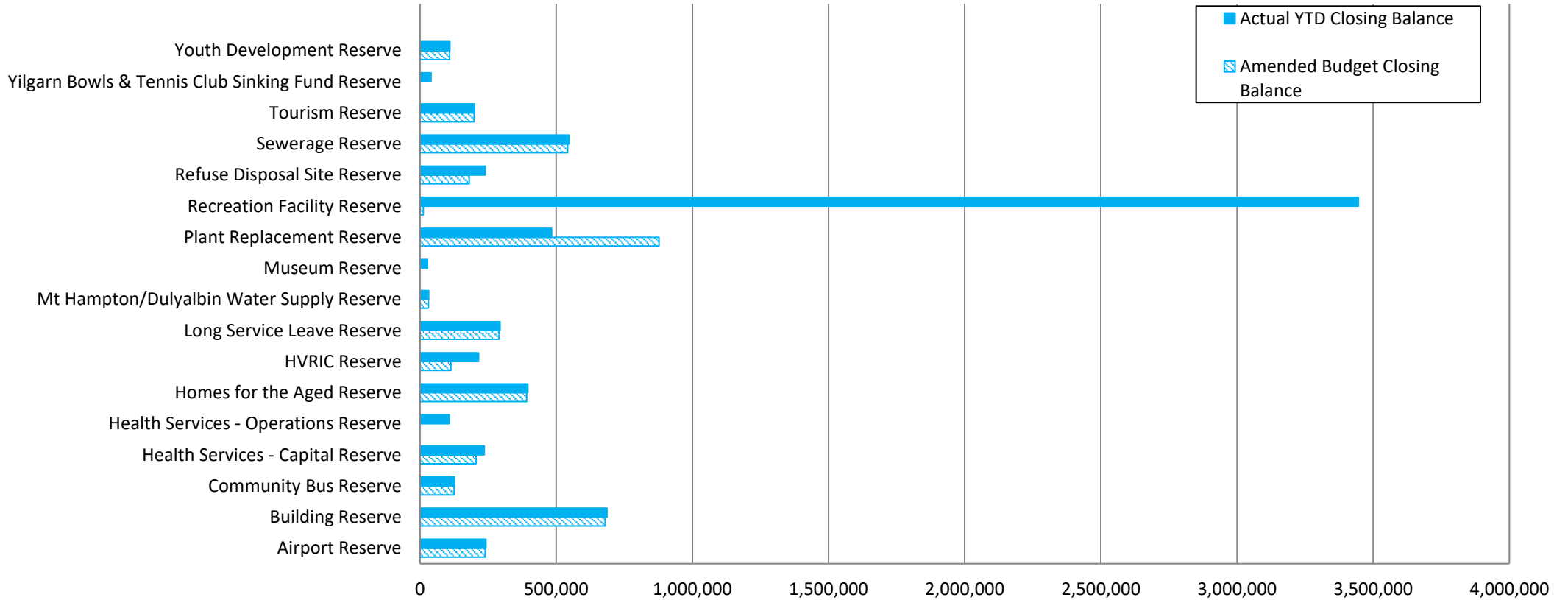
**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 7: Cash Backed Reserve**

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Airport Reserve	239,753	0	2,614	0	0	0	0	239,753	242,367
Building Reserve	679,390	0	7,409	0	0	0	0	679,390	686,798
Community Bus Reserve	125,339	0	1,367	0	0	0	0	125,339	126,705
Health Services - Capital Reserve	233,803	0	2,550	0	0	(28,000)	0	205,803	236,353
Health Services - Operations Reserve	0	0	272	0	107,093	0	0	0	107,365
Homes for the Aged Reserve	391,595	0	4,270	0	0	0	0	391,595	395,865
HVRIC Reserve	215,451	0	0	0	0	(101,954)	0	113,497	215,451
Long Service Leave Reserve	290,294	0	3,166	0	0	0	0	290,294	293,460
Mt Hampton/Dulyalbin Water Supply Reserve	31,277	0	341	0	0	0	0	31,277	31,618
Museum Reserve	0	0	70	0	27,696	0	0	0	27,766
Plant Replacement Reserve	477,612	0	5,208	400,000	0	0	0	877,612	482,820
Recreation Facility Reserve	2,811,956	0	33,982	600,000	600,000	(3,400,000)	0	11,956	3,445,938
Refuse Disposal Site Reserve	236,542	0	2,579	0	0	(56,200)	0	180,342	239,122
Sewerage Reserve	541,713	0	5,907	0	0	0	0	541,713	547,620
Tourism Reserve	198,517	0	2,165	0	0	0	0	198,517	200,681
Yilgarn Bowls & Tennis Club Sinking Fund Reserve	0	0	102	0	39,997	0	0	0	40,099
Youth Development Reserve	108,521	0	1,183	0	0	0	0	108,521	109,705
	<b>6,581,762</b>	<b>0</b>	<b>73,186</b>	<b>1,000,000</b>	<b>774,786</b>	<b>(3,586,154)</b>	<b>0</b>	<b>3,995,608</b>	<b>7,429,733</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 8: Disposal of Assets**

Asset Number	Asset Description	YTD Actual				Amended Budget				
		Net Book		Proceeds	Profit	(Loss)	Net Book		Profit	(Loss)
		Value					Value			
		\$	\$	\$	\$	\$	\$	\$	\$	
	<b>Plant and Equipment</b>									
1851	LOADER - SKID STEER - CAT - YL5302					85,000	30,000		(55,000)	
1876	ROLLER - CAT VIBRATORY - YL595	101,609	53,500			191,500	45,000		(146,500)	
1877	TRUCK - 2012 MITSUBISHI 8 WHEEL TIP - YL698					219,000	60,000		(159,000)	
1891	UTE - MAZDA BT-50 - BUILDER	17,803	16,182			17,500	16,200		(1,300)	
2004	CAR - 2016 TOYOTA CAMRY ALTISE -YL290	32,033	12,045			26,000	12,000		(14,000)	
2008	UTE - 2016 TOYOTA HILUX 2.8 DIESEL 4x4 - YL121					32,500	20,000		(12,500)	
2009	UTE - 2016 TOYOTA LANDCRUISER 70 SERIES SINGLE CAB - YL333					24,600	38,000	13,400		
2014	WAGON - 2016 TOYOTA KLUGER AWD V6 WAGON A/T GXL - YL50	54,086	29,091			24,000	28,500	4,500		
2016	2017- TOYOTA HILUX 4x4 2.8L DSL D/C 6AT SR5 - YL150					26,400	32,500	6,100		
		<b>205,531</b>	<b>110,818</b>	<b>0</b>	<b>(94,713)</b>	<b>646,500</b>	<b>282,200</b>	<b>24,000</b>	<b>(388,300)</b>	

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 9: Rating Information**

	Rate in	Number of Properties	Rateable Value	YTD Actual			Amended Budget				
				Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
<b>RATE TYPE</b>	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
Non - Rateable	0.0000	129	324,916	0	0	0	0	0	0	0	0
GRV - Residential/Industrial	11.2332	509	3,565,582	441,008	0	0	441,008	383,250	0	0	383,250
GRV - Commercial	7.9074	42	1,010,886	77,588	0	0	77,588	78,349	0	0	78,349
GRV - Minesite	15.8148	7	531,973	83,750	0	0	83,750	83,750	0	0	83,750
GRV - Single Persons Quarters	15.8148	12	781,934	123,491	0	0	123,491	123,493	0	0	123,493
UV - Rural	1.7575	398	104,207,876	1,826,109	5,642	0	1,831,751	1,826,358	0	0	1,826,358
UV - Mining Tenement	17.3923	583	8,618,039	1,439,412	(11,630)	0	1,427,782	1,451,040	0	0	1,451,040
<b>Sub-Totals</b>		<b>1,551</b>	<b>119,041,206</b>	<b>3,991,358</b>	<b>(5,988)</b>	<b>0</b>	<b>3,985,370</b>	<b>3,946,240</b>	<b>0</b>	<b>0</b>	<b>3,946,240</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	\$										
GRV - Residential/Industrial	500.00	117	153,808	0	0	0	0	58,500	0	0	58,500
GRV - Commercial	400.00	7	20,061	2,800	0	0	2,800	2,800	0	0	2,800
GRV - Minesite	400.00	3	2,408	1,200	0	0	1,200	1,200	0	0	1,200
GRV - Single Persons Quarters	400.00	2	1,075	800	0	0	800	800	0	0	800
UV - Rural	400.00	39	289,145	16,400	0	0	16,400	15,600	0	0	15,600
UV - Mining Tenement	400.00	248	275,026	98,350	(1,250)	0	99,073	99,600	0	0	99,600
<b>Sub-Totals</b>		<b>416</b>	<b>741,523</b>	<b>119,550</b>	<b>(1,250)</b>	<b>0</b>	<b>120,273</b>	<b>178,500</b>	<b>0</b>	<b>0</b>	<b>178,500</b>
		<b>1,967</b>	<b>119,782,729</b>	<b>4,110,908</b>	<b>(7,238)</b>	<b>0</b>	<b>4,105,643</b>	<b>4,124,740</b>	<b>0</b>	<b>0</b>	<b>4,124,740</b>
Concession							(143,376)				(140,000)
<b>Amount from General Rates</b>							<b>3,962,267</b>				<b>3,984,740</b>
Ex-Gratia Rates							33,248				33,270
							<b>3,995,515</b>				<b>4,018,010</b>

**Comments - Rating Information**

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 10: Information on Borrowings**

*(a) Debenture Repayments*

The Shire of Yilgarn has no loan borrowings in 2019/20.

*(b) New Debentures*

The Shire of Yilgarn has not budgeted to raise any new budgeted funds during 2019/20.

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 11: Grants and Contributions**

	Grant Provider	Type	Opening Balance (a)	Amended Budget		YTD Budget	Annual Budget (d)	Expected (d)+(e)	YTD Actual		Unspent Grant (a)+(b)+(c)
				Operating	Capital				Revenue	(Expended) (c)	
				\$	\$	\$			\$	\$	\$
<b>General Purpose Funding</b>											
Grants Commission - General	WALGGC	Operating	0	835,000	0	417,500	835,000	835,000	391,299	(391,299)	0
Grants Commission - Roads	WALGGC	Operating	0	765,000	0	382,500	765,000	765,000	329,477	(329,477)	0
<b>Law, Order and Public Safety</b>											
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating - Tied	0	54,967	0	27,482	54,967	54,967	64,023	(64,023)	0
FESA Grant - Capital Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Non-operating	0	0	47,000	47,000	47,000	47,000	0	0	0
<b>Education &amp; Welfare</b>											
DRD Grant - Community Resource Centre Operations	Regional Development	Operating - Tied	0	102,252	0	76,689	102,252	102,252	76,689	(76,689)	0
Centrelink Commissions	Centrelink	Operating	0	5,000	0	5,000	5,000	5,000	6,614	(6,614)	0
Sport & Recreation Grant - Kidsport	Dept. Sport & recreation	Operating - Tied	0	1,000	0	581	1,000	1,000	0	0	0
Grant - Seniors Week	Council on the Aged	Operating - Tied	0	800	0	462	800	800	0	0	0
<b>Community Amenities</b>											
Grants - Various Community Development Programs	Various	Operating	Various	1,000	0	1,000	1,000	1,000	0	0	0
<b>Recreation and Culture</b>											
Sport & Recreation Grant - Swimming Pool	Dept. Sport & recreation	Non-operating	175,000	0	525,000	346,500	525,000	525,000	0	0	175,000
<b>Transport</b>											
Main Roads - Direct Grant	Main Roads WA	Non-operating	0	0	345,050	345,050	345,050	345,050	345,050	(345,050)	0
HVRIC - WA Salt	WA Salt	Non-operating	0	0	45,000	45,000	45,000	45,000	9,938	0	9,938
Roads To Recovery Grant - Cap	Roads to Recovery	Non-operating	0	0	906,911	353,454	906,911	906,911	375,948	(375,948)	0
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	741,170	589,172	741,170	741,170	592,936	(592,936)	0
								0	0	0	0
<b>Economic Services</b>											
Skeleton Weed LAG Program	State Skeleton Weed Committee	Operating - Tied	72,121	250,000	0	250,000	250,000	250,000	250,000	(205,325)	116,796
<b>TOTALS</b>			<b>247,121</b>	<b>2,015,019</b>	<b>2,610,131</b>	<b>2,887,390</b>	<b>4,625,150</b>	<b>4,625,150</b>	<b>2,441,974</b>	<b>(2,391,613)</b>	<b>301,734</b>
<b>SUMMARY</b>											
Operating	Operating Grants, Subsidies and Contributions		0	1,606,000	0	806,000	1,606,000	1,606,000	727,390	(727,390)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		72,121	409,019	0	355,214	409,019	409,019	390,712	(350,289)	116,796
Non-operating	Non-operating Grants, Subsidies and Contributions		175,000	0	2,610,131	1,726,176	2,610,131	2,610,131	1,323,872	(1,313,934)	184,938
<b>TOTALS</b>			<b>247,121</b>	<b>2,015,019</b>	<b>2,610,131</b>	<b>2,887,390</b>	<b>4,625,150</b>	<b>4,625,150</b>	<b>2,441,974</b>	<b>(2,391,613)</b>	<b>301,734</b>

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 12: Trust Fund**













Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2019	Amount Received	Amount Paid	Closing Balance 31 Jan 2020
	\$	\$	\$	\$
Police Licensing	5,757	327,710	(327,710)	5,757
Builders Levy	6,597	1,561	(2,644)	5,514
Transwa Bookings	2,979	5,876	(4,339)	4,516
Staff Personal Dedns	42,307	21,840	(32,828)	31,319
Housing Tenancy Bonds	11,620	180	(3,040)	8,760
Hall Hire Bonds And Deposits	0	0	0	0
Security Key System - Key Bonds	50	0	0	50
Skeleton Weed	53,887	0	(43,638)	10,249
Clubs & Groups	789	3,300	(3,870)	219
Third Party Contributions	6,338	145	(190)	6,293
Rates Overpaid	17,655	3,900	(8,360)	13,195
Medical Services Provision	107,093	0	(107,093)	0
YBTC Sinking Fund	33,330	6,667	(39,997)	0
SXFC Sinking Fund	3,000	1,000	0	4,000
Museum Trust	25,005	2,691	(27,696)	0
	<b>316,407</b>	<b>375,190</b>	<b>(601,725)</b>	<b>89,872</b>











**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Land &amp; Buildings</b>								
<b>Law &amp; Order</b>								
	Fire Shed Construction - Land & Building Capital - Mt Hampton Fire Appl Shed	E05252	0	0	0	(47,000)	(47,000)	47,000
	<b>Law &amp; Order Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(47,000)</b>	<b>(47,000)</b>	<b>47,000</b>
<b>Health</b>								
<b>Medical Services</b>								
	Medical Centre - Land & Building Capital	E07451	0	0	0			
	Install Automatic Doors		0	0	0	(20,000)	0	0
	New Cabinetry in Treatment Room		0	0	0	(8,000)	0	0
	<b>Health Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(28,000)</b>	<b>0</b>	<b>0</b>
<b>Housing</b>								
	2 Libra Place - Electrical Rewire - Full House	E09251	0	0	0	0	0	0
	120 Antares Street -Replace North side of Asbestos Fence	E09413	0	0	0	(20,806)	0	0
	91A Antares Street - Update Kitchen & Bath, Paint and Replace Floor coverings	E09551	0	0	0	0	0	0
	<b>Housing Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(20,806)</b>	<b>0</b>	<b>0</b>
<b>Community Amenities</b>								
	Construction of Public Toilets - Construction Unisex Toilet Constellation Park	E10750	(28,939)	0	(28,939)	(30,000)	(30,000)	1,061
	Reserve 9895(Old Shire Depot) Men's Shed -Install Kitchenette	J10712	(7,877)	0	(7,877)	(16,878)	(16,878)	9,001
	<b>Community Amenities Total</b>		<b>(36,816)</b>	<b>0</b>	<b>(36,816)</b>	<b>(46,878)</b>	<b>(46,878)</b>	<b>10,062</b>
<b>Recreation And Culture</b>								
<b>Swimming Areas and Beaches</b>								
	Swimming Pool - Land & Building Capital - Facility Design & Project Management	E11250	(161,394)	0	(161,394)	(1,434,682)	(538,005)	376,611
	Swimming Pool - Infrastructure Capital	E11251	0	0	0	(2,960,000)	(845,714)	845,714
<b>Other Recreation &amp; Sport</b>								
	Yilgarn Bowls & Tennis Club - Land & Building Capital - Replace Soft Fall Surface	E11341	0	(54,870)	(54,870)	(50,000)	(50,000)	(4,870)





















**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 SX Sports Complex Building - Replace Asbestos Roof, Various internal Repairs	SPRT10	0	(19,083)	(19,083)	(365,059)	(365,059)	345,976	
<b>Heritage</b>								
 Yilgarn History Museum - Replace Toilet with Ambulant Toilet, paint rooms	J11502	0	(15,646)	(15,646)	(106,016)	(106,016)	90,370	
<b>Recreation And Culture Total</b>		<b>re Total</b>	<b>(161,394)</b>	<b>(89,599)</b>	<b>(250,993)</b>	<b>(4,915,757)</b>	<b>(1,904,794)</b>	<b>1,653,801</b>
<b>Transport</b>								
 Depot - Capital Works - Upgrade Nursery Shed, Old Depot Office Painting	J14602	0	(34,918)	(34,918)	(64,773)	(64,773)	29,855	
<b>Transport Total</b>		<b>0</b>	<b>(34,918)</b>	<b>(34,918)</b>	<b>(64,773)</b>	<b>(64,773)</b>	<b>29,855</b>	
<b>Economic Services</b>								
 Caravan Park Improvements	J13203	(1,466)	0	(1,466)	(79,576)	(45,468)	44,002	
<b>Economic Services Total</b>		<b>(1,466)</b>	<b>0</b>	<b>(1,466)</b>	<b>(79,576)</b>	<b>(45,468)</b>	<b>44,002</b>	
<b>Other Property &amp; Services</b>								
 Administration Centre - Land & Building - Replace Facades & Exterior Paint	J14601	0	(10,211)	(10,211)	(41,504)	0	(10,211)	
<b>Other Property &amp; Services Total</b>		<b>Total</b>	<b>0</b>	<b>(10,211)</b>	<b>(41,504)</b>	<b>0</b>	<b>(10,211)</b>	
<b>Land &amp; Buildings Total</b>			<b>(199,676)</b>	<b>(134,728)</b>	<b>(334,404)</b>	<b>(5,244,294)</b>	<b>(2,108,913)</b>	<b>1,774,509</b>
<b>Furniture &amp; Office Equip.</b>								
<b>Other Property &amp; Services</b>								
 Depot - Furniture & Equipment	E12352	(10,430)	0	(10,430)	(27,500)	(27,500)	17,070	
<b>Other Property &amp; Services Total</b>			<b>(10,430)</b>	<b>0</b>	<b>(10,430)</b>	<b>(27,500)</b>	<b>(27,500)</b>	<b>17,070</b>
<b>Furniture &amp; Office Equip Total</b>			<b>(10,430)</b>	<b>0</b>	<b>(10,430)</b>	<b>(27,500)</b>	<b>(27,500)</b>	<b>17,070</b>
<b>Plant , Equip. &amp; Vehicles</b>								
<b>Recreation And Culture</b>								
 YL 121 Toyota Hilux - 2.8 Diesel 4x4 - Replace Asset 2008	E11357	0	0	0	(52,500)	(52,500)	52,500	
<b>Recreation And Culture Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>(52,500)</b>	<b>(52,500)</b>	<b>52,500</b>
<b>Transport</b>								
 YL 595 - Roller Cat - Vibe Steel - Replace Asset 1876	E12350	(157,500)	0	(157,500)	(236,500)	(236,500)	79,000	












**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 YL 698 - Mitsubishi -Truck 8 wheel - Replace Asset 1877	E12350	0	0	0	(279,000)	0	0	
 YL 5302 - Cat - Skid Steere Loader - Replace Asset 1851	E12350	0	0	0	(115,000)	0	0	
 YL150 - Toyota Hilux SR5 - 4x4 Ute (EMI)- Replace Asset 2016	E12350	(51,515)	0	(51,515)	(58,900)	(58,900)	7,385	
 Upgrade Asset 1874 - Line Marker SP	E12350	(12,659)	0	(12,659)	(14,500)	(14,500)	1,841	
 New Asset - Water Tank	E12350	0	0	0	(28,500)	0	0	
 YL 333- Toyota LandCruiser - 4x4 Ute(Works) - Replace Asset 2009	E12350	0	0	0	(62,600)	0	0	
 YL 363- Mazda BT - 50 2WD Traytop - Ute - Replace Asset 1891	E12350	(35,273)	0	(35,273)	(35,300)	(35,300)	27	
<b>Transport Total</b>		<b>(256,947)</b>	<b>0</b>	<b>(256,947)</b>	<b>(830,300)</b>	<b>(345,200)</b>	<b>88,253</b>	
<b>Economic Services</b>								
<b>Skeleton Weed Eradication Committee</b>								
 Skeleton Weed - Plant & Equipment Capital - Replace of Lease Vehicle	E13750	(45,959)	0	(45,959)	(50,000)	(50,000)	4,041	
<b>Economic Services Total</b>		<b>(45,959)</b>	<b>0</b>	<b>(45,959)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>4,041</b>	
<b>Other Property &amp; Services</b>								
 YL 50 - Toyota Kluger - AWD V6 Wagon A/T GXL(EMCS) - Replace Asset 2014	E14656	(49,727)	0	(49,727)	(52,500)	(52,500)	2,773	
 Fixed Back up Generator	E14656	0	0	0	(25,000)	0	0	
<b>Other Property &amp; Services Total</b>		<b>(49,727)</b>	<b>0</b>	<b>(49,727)</b>	<b>(77,500)</b>	<b>(52,500)</b>	<b>2,773</b>	
<b>Plant , Equip. &amp; Vehicles Total</b>		<b>(352,633)</b>	<b>0</b>	<b>(352,633)</b>	<b>(1,010,300)</b>	<b>(500,200)</b>	<b>147,567</b>	
<b>Infrastructure - Roads (Non Town)</b>								
 R2030 - M40 - 10 Mm Bitumen Reseal - Slk 9.0 - 15.0(19/20)	RRG10	(188,128)	0	(188,128)	(187,251)	(187,250)	(878)	
 R2030 - Koolyanobbing Road - Construct to 7 mSeal - slk 8.0 - 11.0(19/20)	RRG11	(593,891)	0	(593,891)	(593,163)	(593,163)	(728)	
 R2030 - Koolyanobbing Road -10 Mm Reseal - slk 5.0 - 8.0(19/20)	RRG12	(97,870)	0	(97,870)	(98,221)	(98,218)	348	
 R2030 - Moorine South Rd 10Mm Bitumen Reseal - Slk 8.5 - 16.5(19/20)	RRG13	(260,397)	0	(260,397)	(263,119)	(263,118)	2,721	
 CRF - Bodallin South Rd - Construct To 7M Seal - Slk 2.7 - 4.9 (19/20)	CRF01	(75,726)	0	(75,726)	(406,367)	(95,628)	19,902	
 R2R - Crampthorn Road - Bitumen Seal- slk 7.0 - 8.5(19/20)	R2R16	(40,990)	0	(40,990)	(51,131)	(51,130)	10,140	
 R2R - Crampthorn Road - Formation & Gravel Overlay - slk 19.3 - 21(19/20)	R2R17	(114,688)	0	(114,688)	(114,477)	(114,474)	(214)	
 R2R - Bodallin South Road - Bitumen Reseal - slk 0.0 - 2.7(19/20)	R2R18	(68,322)	0	(68,322)	(89,248)	(89,246)	20,924	
 R2R - Bodallin South Road - Construct to 7M Seal - slk 4.9 - 6.0(19/20)	R2R19	(46,141)	0	(46,141)	(390,582)	0	(46,141)	
 R2R - Southern Cross South Rd- Formation & Gravel Overlay slk 13.4 -16.4(19/20)	R2R20	(20,913)	0	(20,913)	(142,375)	(71,189)	50,276	







**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
 R2R - Gatley Road - Formation & Gravel Overlay - slk 0.0 -2.5(19/20)	R2R21	(79,235)	0	(79,235)	(119,098)	(119,098)	39,863	
 RRU - Kent Road - Formation & Gravel -slk 18.3-20.3(19/20)	RRU12	(352)	0	(352)	(93,157)	0	(352)	
 RRU - Nulla Nulla Sth Road - Formation & Gravel -slk 35.5-37.5(19/20)	RRU13	(95,334)	0	(95,334)	(93,527)	(93,524)	(1,810)	
 RRU - Cockatoo Tank Road - Formation & Gravel Overlay - slk 5.0 -7.0(19/20)	RRU14	(352)	0	(352)	(108,745)	(54,374)	54,022	
 RRU - Emu Fence Road - Formation & Gravel Overlay - slk 135.5 - 137.5(19/20)	RRU15	(352)	0	(352)	(97,745)	(48,872)	48,520	
 RRU - Koolyanobbing Road Bitumen Reseal - Slk 25.0 - 27.0(19/20)	RRU16	(51,596)	0	(51,596)	(56,733)	(56,730)	5,134	
<b>Infrastructure - Roads (Non Town) Total</b>		<b>(1,734,287)</b>	<b>0</b>	<b>(1,734,287)</b>	<b>(2,904,939)</b>	<b>(1,936,014)</b>	<b>201,727</b>	
<b>Infrastructure - Roads (Non Town) Total</b>		<b>(1,734,287)</b>	<b>0</b>	<b>(1,734,287)</b>	<b>(2,904,939)</b>	<b>(1,936,014)</b>	<b>201,727</b>	
<b>Infrastructure - Roads (Town)</b>								
 TRU - Achener Street - Bitumen Reseal, Altair - Spica St (19/20)	TRU05	(3,663)	(3,663)	(7,326)	(59,757)	(59,754)	52,428	
 TRU - Antares St - Sealing & Kerbing Corner Parking Area(19/20)	TRU06	0	0	0	(32,859)	(32,856)	32,856	
<b>Infrastructure - Roads (Town) Total</b>		<b>(3,663)</b>	<b>(3,663)</b>	<b>(7,326)</b>	<b>(92,616)</b>	<b>(92,610)</b>	<b>85,284</b>	
<b>Infrastructure - Roads (Town) Total</b>		<b>(3,663)</b>	<b>(3,663)</b>	<b>(7,326)</b>	<b>(92,616)</b>	<b>(92,610)</b>	<b>85,284</b>	
<b>Infrastructure - HVRIC</b>								
 HVRIC - Three Boys Road - Construct To 7M Seal -Slk 1.9 -3.3(19/20)	HVRIC7	(352)	(352)	(704)	(261,481)	0	(704)	
<b>Infrastructure - HVRIC Total</b>		<b>(352)</b>	<b>(352)</b>	<b>(704)</b>	<b>(261,481)</b>	<b>0</b>	<b>(704)</b>	
<b>Infrastructure - HVRIC Total</b>		<b>(352)</b>	<b>(352)</b>	<b>(704)</b>	<b>(261,481)</b>	<b>0</b>	<b>(704)</b>	
<b>Infrastructure - Road Total</b>		<b>(1,738,302)</b>	<b>(4,015)</b>	<b>(1,734,991)</b>	<b>(3,259,036)</b>	<b>(2,028,624)</b>	<b>286,307</b>	
<b>Infrastructure - Footpaths</b>								
<b>Transport</b>								
 Concrete Footpath - Lennenberg St - Marvel Loch	J12100	0	0	0	(37,816)	0	0	
 Concrete Footpath - Spica Street - Southern Cross	J12101	0	0	0	(41,155)	0	0	
<b>Infrastructure - Footpaths Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(78,971)</b>	<b>0</b>	<b>0</b>	




SHIRE OF YILGARN  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 January 2020

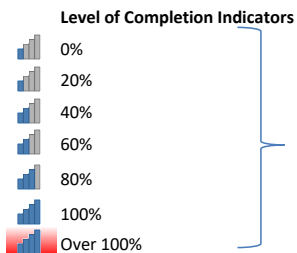
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Footpaths Total</b>		0	0	0	(78,971)	0	0	
<b>Infrastructure - Refuse</b>								
<b>Community Amenities</b>								
 SX Refuse Disposal Site - Capital -Concrete pad For Recycle,Washdown Shower	J10107	(2,665)	0	(2,665)	(56,200)	(23,415)	20,750	
<b>Infrastructure - Refuse Total</b>		<b>(2,665)</b>	<b>0</b>	<b>(2,665)</b>	<b>(56,200)</b>	<b>(23,415)</b>	<b>20,750</b>	
<b>Infrastructure - Refuse Total</b>		<b>(2,665)</b>	<b>0</b>	<b>(2,665)</b>	<b>(56,200)</b>	<b>(23,415)</b>	<b>20,750</b>	
<b>Infrastructure - Sewerage</b>								
<b>Community Amenities</b>								
 SX Sewerage Scheme - Capital - Access Chamber Upgrade	E10350	(16,612)	0	(16,612)	(17,500)	(10,206)	(6,406)	
 ML SewerageScheme - Capital - Access Chamber Upgrade	E10450	0	0	0	(10,500)	(6,125)	6,125	
<b>Infrastructure - Sewerage Total</b>		<b>(16,612)</b>	<b>0</b>	<b>(16,612)</b>	<b>(28,000)</b>	<b>(16,331)</b>	<b>(281)</b>	
<b>Infrastructure - Sewerage Total</b>		<b>(16,612)</b>	<b>0</b>	<b>(16,612)</b>	<b>(28,000)</b>	<b>(16,331)</b>	<b>(281)</b>	
<b>Infrastructure - Drainage</b>								
<b>Community Amenities</b>								
 Southern Cross Drainage - Upgrades	J10901	0	0	0	(14,172)	(14,172)	14,172	
<b>Infrastructure - Drainage Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,172)</b>	<b>(14,172)</b>	<b>14,172</b>	
<b>Infrastructure - Drainage Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,172)</b>	<b>(14,172)</b>	<b>14,172</b>	
<b>Infrastructure - Parks &amp; Ovals</b>								
<b>Community Amenities</b>								
 Rotary Park- Replace 3x Picnic settings/Seating & Install Water Fountain	J10711	0	(7,904)	(7,904)	(19,509)	(11,368)	3,464	
<b>Recreation &amp; Culture</b>								
 Toddler Playground Equipment - Constellation Park	E11352	0	0	0	(50,000)	0	0	
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>0</b>	<b>(7,904)</b>	<b>(7,904)</b>	<b>(69,509)</b>	<b>(11,368)</b>	<b>3,464</b>	
<b>Infrastructure - Parks &amp; Ovals Total</b>		<b>0</b>	<b>(7,904)</b>	<b>(7,904)</b>	<b>(69,509)</b>	<b>(11,368)</b>	<b>3,464</b>	

**SHIRE OF YILGARN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 January 2020**

**Note 13: Capital Acquisitions**

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<b>Infrastructure - Other</b>								
<b>Recreation &amp; Culture</b>								
<b>Public Halls &amp; Civic Centres</b>								
	Southern Cross War Memorial - Capital Infrastructure - Other	J11151	0	0	0	(50,000)	0	0
	<b>Public Halls &amp; Civic Centres Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>	<b>0</b>
<b>Swimming Areas and Beaches</b>								
	Swimming Pool - Infrastructure Capital	E11251	0	0	0	(2,960,000)	(845,714)	845,714
	<b>Swimming Areas and Beaches Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>(2,960,000)</b>	<b>(845,714)</b>	<b>845,714</b>
<b>Economic Services</b>								
<b>Tourism &amp; Area Promotion</b>								
	Caravan Park Infrastructure - Capital - Storm Water Drainage Improvements	E13256	(18,243)	0	(18,243)	(25,000)	(25,000)	6,757
	<b>Tourism &amp; Area Promotion Total</b>		<b>(18,243)</b>	<b>(7,904)</b>	<b>(26,147)</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>6,757</b>
<b>Economic Services</b>								
	Standpipe Upgrade - Automated Controllers	E13401	(112,504)	0	(112,504)	(120,000)	(120,000)	7,496
	<b>#REF!</b>		<b>(112,504)</b>	<b>0</b>	<b>(138,651)</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>7,496</b>
	<b>Infrastructure - Other Total</b>		<b>(130,747)</b>	<b>(7,904)</b>	<b>(138,651)</b>	<b>(3,155,000)</b>	<b>(990,714)</b>	<b>859,967</b>
	<b>Capital Expenditure Total</b>		<b>(2,451,065)</b>	<b>(154,551)</b>	<b>(2,598,290)</b>	<b>(12,942,982)</b>	<b>(5,721,237)</b>	<b>3,123,525</b>



Percentage YTD Actual to Annual Budget  
 Expenditure over budget highlighted in red.

# Attachment

9.2.3

Accounts for  
Payment

December 2019

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
40859	06/12/2019	DEPARTMENT OF TRANSPORT	12 MONTH REGISTRATION RENEWAL - 2020	A		13,802.90
40860	06/12/2019	JASON HOUKAMAU	Rates refund for assessment A7280 22 HORAN STREET MARVEL LOCH 6426	A		773.30
40861	06/12/2019	YILGARN MEN'S SHED	COMMUNITY FUNDING PROGRAMME - 2019/2020 PURCHASE OF PLASMA CUTTER, LINISHER, ACCESSORIES	A		2,000.00
40862	06/12/2019	LGRCEU	Payroll deductions	A		20.50
40863	06/12/2019	SHIRE OF YILGARN	Payroll deductions	A		1,365.00
40864	06/12/2019	SHIRE OF YILGARN	CHEMIST LEASE - RETAINED IN TRUST - NOVEMBER 2019	A		550.00
40865	06/12/2019	TELSTRA	TELSTRA BILL T 311, ACCOUNT NUMBER 228 9014 868, ISSUED 23 NOV '19	A		96.20
40866	06/12/2019	YILGARN HISTORY MUSEUM	COMMUNITY FUNDING PROGRAMME - 2019/2020 PURCHASE OF STICK VACUUM, MICROWAVE OVEN, ENTRY FLAGS, SHELF UNIT	A		847.95
40867	19/12/2019	AUSTRALIAN COMMUNICATIONS & MEDIA AUTH.	VARIOUS BROADCAST LICENCES 2019/2020	A		547.00
40868	19/12/2019	LGRCEU	Payroll deductions	A		20.50
40869	19/12/2019	SHIRE OF YILGARN	Payroll deductions	A		1,365.00
40870	19/12/2019	TELSTRA	NOVEMBER 2019 SHIRE	A		1,770.68



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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
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**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>23,159.03</b>
<b>TOTAL</b>		<b>23,159.03</b>

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EFT9518	06/12/2019	ABCO PRODUCTS	I SCRUB 21 BATTERY SCRUBBER E139130	A		874.50
EFT9519	06/12/2019	ADVERTISER PRINT	750 X SHIRE OF YILGARN 2020 COMMUNITY CALENDARS	A		4,719.00
EFT9520	06/12/2019	AFGRI EQUIPMENT	AT362406 LAMP	A		423.98
EFT9521	06/12/2019	ALL-WAYS FOODS	6 X BOXESTOILET ROLL 6011E E13912	A		303.93
EFT9522	06/12/2019	AMD AUDIT & ASSURANCE PTY LTD	ASSISTANCE WITH CALCULATIONS RELATIING TO PROVISION FOR CREDIT LOSS, WRITE OFF OFF ASSETS UNDER \$5,000 AND RECOGNITION OF LG HOUSE INVESTMENT	A		990.00
EFT9523	06/12/2019	AAA ASPHALT SURFACES	8 X 205 LITRE DRUMS EMULSION	A		5,894.90
EFT9524	06/12/2019	BERNIE'S MOBILE MECHANICAL SERVICE	OIL & FUEL FILTER KIT	A		799.10
EFT9525	06/12/2019	BLACKMAN FABRICATIONS	REPAIRS TO FUEL TANK P2000	A		1,177.00
EFT9526	06/12/2019	BOC GASES	CONTAINER SERVICE CHARGES J12205	A		59.53
EFT9527	06/12/2019	BULLIVANTS PTY LTD	TEST 5 X CONCRETE LIFTING EYES - CERTIFICTION & TAGGING	A		93.50
EFT9528	06/12/2019	CAMERON WATSON	REIMBURSEMENT - PHONE BUNDLE - NOVEMBER 2019	A		90.00
EFT9529	06/12/2019	THE CANCER COUNCIL	ZINC STICK - WHITE	A		88.84
EFT9530	06/12/2019	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		492.54
EFT9531	06/12/2019	BRYAN CLOSE	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		400.00
EFT9532	06/12/2019	CLUB HOTEL	2019-2020 RATES INCENTIVE PRIZE - 4TH PRIZE - \$50 TO SPEND AT LOCAL RESTAURANT OF CHOICE IN THE YILGARN	A		50.00

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EFT9533	06/12/2019	COPIER SUPPORT	PHOTOCOPIER METRE READINGS - 25/10/19 - 22/11/19 - CRC	A		1,417.80
EFT9534	06/12/2019	COURIER AUSTRALIA	FREIGHT CHARGES - 30/11/19	A		132.94
EFT9535	06/12/2019	DATACOM SYSTEMS (AU) PTY LTD	MICROSOFT OFFICE STANDARD 2019, ENGLISH, LOCAL GOVERNMENT OLP LICENCE - AS PER QUOTE AMIL323986V1	A		2,544.74
EFT9536	06/12/2019	LAURA DELLA BOSCA	REIMBURSEMENT - CITIZENSHIP CEREMONY COURSE - ACCOMMODATION 28/11/19	A		288.70
EFT9537	06/12/2019	ELITE GRAPHIX	VFES NAME BADGE	A		16.61
EFT9538	06/12/2019	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2019/2020 ESLB 2ND QTR CONTRIBUTION	A		30,567.97
EFT9539	06/12/2019	GARY MICHAEL GUERINI	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		446.53
EFT9540	06/12/2019	JODIE MAREE COBDEN	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		400.00
EFT9541	06/12/2019	WESFARMERS KLEENHEAT GAS PTY LTD	LPG BULK - NOVEMBER 2019	A		834.37
EFT9542	06/12/2019	LANDGATE	LANDGATE SLIP SUBSCRIPTION SERVICES	A		2,344.20
EFT9543	06/12/2019	LEISURE INSTITUTE OF WA AQUATICS (INC)	GARY STEWART LIWA MEMBERSHIP	A		132.00
EFT9544	06/12/2019	LIBERTY OIL RURAL PTY LTD	BULK DIESEL	A		27,000.00
EFT9545	06/12/2019	LINDA ROSE	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		716.83
EFT9546	06/12/2019	LISA CHRISTINA BOSO	EXPENSE REINBURSEMENT CLAIM 02/12/2019	A		100.20
EFT9547	06/12/2019	WA LOCAL GOVERNMENT ASSOCIATION	COUNCIL MEMBER ESSENTIALS TRAINING CR ROSE - UNDERSTANDING LOCAL GOVERNMENT ELEARNING (NOVEMBER 2019)	A		2,925.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9548	06/12/2019	LOCK, STOCK & FARRELL LOCKSMITH PTY LTD	NEW Y KEY PADLOCK MENS SHED X 2 J10708	A		152.20
EFT9550	06/12/2019	MERREDIN GLAZING SERVICE	LOCK - SCREENDOOR 103 ALTAIR E09522	A		47.30
EFT9551	06/12/2019	MISMATCH WORKSHOP	WEEKLY LANDFILL ATTENDANT AS PER CONTRACT - PER WEEK	A		2,300.00
EFT9552	06/12/2019	MOORINE ROCK TENNIS CLUB	COMMUNITY FUNDING PROGRAMME - 2019/2020 PURCHASE OF TUBULAR FENCING/LOCKABLE GATE TO FENCE PLAYGROUND AT MOORINE ROCK TENNIS CLUB	A		1,590.35
EFT9553	06/12/2019	MUSEUMS AUSTRALIA INC	ANNUAL MEMBERSHIP FEES MUSEUMS AUSTRALIA	A		143.00
EFT9554	06/12/2019	IXOM OPERATIONS PTY LTD	MONTHLY CHLORINE RENTAL	A		245.52
EFT9555	06/12/2019	PAYWISE PTY LTD	PAYROLL DEDUCTIONS - NOVATED LEASE - NIC WARREN - PRE TAX	A		7.50
EFT9556	06/12/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	IT CONSULTANCY/SUPPORT SERVICES 2019/2020 MEDICAL CENTRE - 07/11/19, 11/11/19	A		255.00
EFT9557	06/12/2019	PETER BYFIELD	ENTERTAINMENT FOR SENIORS LUNCHEON 2019	A		1,500.00
EFT9558	06/12/2019	PHILIP SPENCER NOLAN	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		1,097.03
EFT9559	06/12/2019	PS & JP GUERINI	CAKE FOR SENIORS LUNCHEON	A		70.00
EFT9560	06/12/2019	RAILWAY TAVERN	SENIOR'S LUNCHEON 2019 CATERING	A		3,480.00
EFT9561	06/12/2019	REPEAT PLASTICS (WA)	TABLE TOP, SCREWS, CROSS-ARM	A		1,361.03
EFT9562	06/12/2019	SUSAN ELIZABETH SHAW	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		400.00
EFT9563	06/12/2019	SHAC ELECTRICAL SERVICES	EVAP AIRCON - PAD COVER BLOWN OFF, FAN DAMAGED, CIRCUIT BOARD FRIED. LEAKING THROUGH CEILING FROM HALLWAY LIGHT FITTING. REPAIR OR REPLACE	A		5,293.80

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9564	06/12/2019	SHIRE OF KELLERBERRIN	REIMBURSEMENT - LOCAL GOVERNMENT PROFESSIONALS CONFERENCE - 07/11/19 RESTAURANT REIMBURSEMENT - PANCHOS - 2 X STAFF	A		150.00
EFT9565	06/12/2019	SHIRE OF KOORDA	WHEATBELT SECONDARY FREIGHT NETWORK CO CONTRIBUTION - STAGE 1 PRIORITY WORKS	A		6,600.00
EFT9566	06/12/2019	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		120.00
EFT9567	06/12/2019	SOLUTIONS I.T.	REVIEW FIXED WIRELESS POINT TO POINT SYSTEM AND DETERMINE CAUSE OF FAULTS AND PROVIDE RECOMMENDATION AND COSTINGS FOR RESOLUTION.	A		3,581.30
EFT9568	06/12/2019	STARTRACK EXPRESS	FREIGHT CHARGES 30.10.19 HERSEY	A		59.28
EFT9569	06/12/2019	STEWART & HEATON CLOTHING CO. P/L	GOGGLE-FIRE,UVEX,9302.342 (GOGGLE-FIRE)	A		945.58
EFT9570	06/12/2019	SOUTHERN CROSS HARDWARE AND NEWS	NEWSPAPERS - NOVEMBER 2019 - WEST AUSTRALIA WEEKDAY	A		64.40
EFT9571	06/12/2019	SOUTHERN CROSS TYRE SERVICES	INV C9588 NEW TYRES, FITTING AND ORINGS P2020	A		9,854.98
EFT9572	06/12/2019	SYNERGY	POWER - NOVEMBER 2019 - STREET LIGHTS	A		13,260.15
EFT9573	06/12/2019	FLAG MOTOR LODGE	RATE OFFICERS MEETING - SHIRE OF BAYSWATER, PERTH 2 NIGHTS ACCOMMODATION 26 - 27 NOVEMBER 2019	A		238.00
EFT9574	06/12/2019	THE PENINSULA	MOORE STEPHENS NUTS & BOLTS WORKSHOP ACCOMMODATION 2 NIGHTS 24-25 NOVEMBER 2019 \$189.31 PER NIGHT (PREPAID RATE)	A		378.62
EFT9575	06/12/2019	WA NATURALLY PUBLICATIONS	BOOKS FOR RESALE	A		254.25
EFT9576	06/12/2019	WAYNE ALAN DELLA BOSCA	ORDINARY COUNCIL MEETING - 21ST NOVEMBER 2019 - SITTING FEES	A		1,200.00
EFT9577	06/12/2019	WREN OIL	OIL FILTER DRUM EXCHANGE	A		192.50
EFT9578	06/12/2019	THE WORKWEAR GROUP PTY LTD	UNIFORM ORDER FOR JODIE KARRA	A		399.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9579	06/12/2019	YILGARN AGENCIES	STAR PICKETS - ESTIMATE	A		4,525.57
EFT9580	06/12/2019	YILGARN MOTORING ENTHUSIASTS	COMMUNITY FUNDING PROGRAMME - 2019/2020 PURCHASE/INSTALL SPLIT SYSTEM IN CLUBROOM (NETBALL PAVILLION)	A		1,194.50
EFT9581	06/12/2019	YILGARN PLUMBING AND GAS	DEEP SEWER EXTENSION FOR POOL - QUOTE 506	A		7,837.77
EFT9582	06/12/2019	YILGARN MIXED BASKETBALL ASSOCIATION	COMMUNITY FUNDING PROGRAMME - 2019/2020 PURCHASE OF IPAD FOR SCORING GAMES, RECORD KEEPING	A		779.00
EFT9583	09/12/2019	BITUTEK PTY LTD	SUPPLY AND SPRAY 80,900 LTRES 98/2 BITUMEN - M40 (SPRAY DOC # 8616 AND 8617)	A		508,140.90
EFT9585	19/12/2019	ABBERFIELD INDUSTRIES PTY LTD	CLEAN, REPAIR AND CALIBRATE COIN VALIDATOR E13226	A		300.00
EFT9586	19/12/2019	A.D. ENGINEERING INTERNATIONAL PTY LTD	LOCATE AND REPAIR MODEM FAULT ON AD308HD VMS	A		330.00
EFT9587	19/12/2019	AMPAC DEBT RECOVERY (WA) PTY LTD	COSTS FOR NOVEMBER DEMOLITION INVOLVING ASBESTOS	A		335.50
EFT9588	19/12/2019	ASTRO ALLOYS (AUST) PTY LTD	SAFEHANDZ HAND CLEANER	A		244.75
EFT9589	19/12/2019	AUSTRALIA POST	POSTAGE CHARGES NOVEMBER 2019	A		561.85
EFT9590	19/12/2019	AVON WASTE	MONTHLY RUBBISH COLLECTION-NOVEMBER 2019	A		13,969.96
EFT9591	19/12/2019	BERNIE'S MOBILE MECHANICAL SERVICE	P53-7876 AIR ELEMENT OUTER	A		1,067.70
EFT9592	19/12/2019	C & F BUILDING APPROVALS	CDC - 14 ANTARES STREET	A		154.00
EFT9593	19/12/2019	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		492.54
EFT9594	19/12/2019	J & S CIABARRI	REPAINT MEDICAL CENTRE EXTERIOR AS DISCUSSED AND QUOTED E07412	A		4,680.00

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9595	19/12/2019	CIVIC LEGAL PTY LTD	AUDIT LETTER 2019	A		275.00
EFT9596	19/12/2019	AUSTRALIAN TAXATION OFFICE	NOVEMBER 2019, BAS, PAYG, GST LIABILITY AND GST CREDITS	A		25,967.00
EFT9597	19/12/2019	COPIER SUPPORT	COPIER SUPPORT 22/11/2019 TO 18/12/2019 CRC	A		810.24
EFT9598	19/12/2019	COURIER AUSTRALIA	FREIGHT CHARGES 9/12/2019 TO 12/12/2019	A		49.94
EFT9599	19/12/2019	GERALDTON CENTRAL REGIONAL TAFE	COURSE FEES - BSB30115 - CERT III BUSINESS - MOLLY PHILIPPS	A		740.00
EFT9600	19/12/2019	CUTTING EDGES EQUIPMENT PARTS	8E4567 1102X280X25X3H 1"BOLT-ON EDGE-Q&T450	A		845.78
EFT9601	19/12/2019	DAVES TREE SERVICE	STREET TREE PRUNING SOUTHERN CROSS	A		21,867.99
EFT9602	19/12/2019	EASTERN DISTRICTS PANEL BEATERS & RADIATOR SPECIALISTS	REPLACE WINDSCREEN ON 2017 TOYOTA KLUGER GXL - YL 50	A		502.50
EFT9603	19/12/2019	WESTERN AUSTRALIAN ELECTORAL COMMISSION	LOCAL GOVERNMENT POSTAL VOTES ELECTIONS COSTS	A		9,760.04
EFT9604	19/12/2019	GREAT EASTERN FREIGHTLINES	FREIGHT PALLET REPEAT PLASTICS	A		206.33
EFT9605	19/12/2019	PERTH HEAD OFFICE GRIFFIN VALUATION ADVISORY	VALUATION OF NON ROAD INFRASTRUCTURE	A		17,703.88
EFT9606	19/12/2019	IAN DEREK CHRISTIE	PLEASE REPAIR/REPLACE DOOR AT MARVEL LOCH HALL E11114	A		968.00
EFT9607	19/12/2019	JASON HOUKAMAU	Rates refund for assessment A7280 22 HORAN STREET MARVEL LOCH 6426	A		150.00
EFT9608	19/12/2019	JASON SIGNMAKERS	RE PRINT OF MAP E13220	A		148.50
EFT9609	19/12/2019	J.G.& P.A. KUHNE	Depot Ice Machine - keeps shutting down.	A		359.70
EFT9610	19/12/2019	LOCAL PEST CONTROL	3 LIBRA PLACE - TREATMENT FOR NEW-FOUND TERMITES	A		1,315.55

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9611	19/12/2019	MAINCOAST PTY LTD	Rates refund for assessment A101238 LOT 77/02480E EXPLORATION LICENCE	A		17.48
EFT9612	19/12/2019	MERREDIN COMMUNITY RESOURCE CENTRE	MERREDIN PHOENIX 1/4 PAGE ADVERT - 22/11/2019 NOTICE OF APPOINTMENTS 2019	A		147.00
EFT9613	19/12/2019	MERREDIN PANEL AND PAINT	REPAIRS TO 1EXZ 060 AS PER ESTIMATE 13,329	A		9,033.64
EFT9614	19/12/2019	MIDWEST SOLAR & WATER WA	STANDPIPE MANIFOLD INSTALLATION AND CONNECTION - BODALLIN, NOONGAR, MOORINE ROCK & BULLFINCH - 50mm RPZ VALVE AND EXTRA TRAVEL CHARGE	A		6,255.70
EFT9615	19/12/2019	MISMATCH WORKSHOP	WEEKLY LANDFILL ATTENDANT AS PER CONTRACT - PER WEEK	A		3,150.65
EFT9616	19/12/2019	MODUS AUSTRALIA RESTROOMS & TOILET BUILDINGS - PERTH	BURTON-1 TOILET BUILDING IN CLASSIC CREAM WITH VERANDA, DELIVERED TO SOUTHERN CROSS W.A.	A		13,585.00
EFT9617	19/12/2019	OFFICE NATIONAL	A5 COPY PAPER	A		253.08
EFT9618	19/12/2019	PAYWISE PTY LTD	NOVATIDE LEASE NIC WARREN	A		15.00
EFT9619	19/12/2019	PERFECT COMPUTER SOLUTIONS PTY LTD	NEW PC FOR MEDICAL CENTRE AS PER QUOTE yilgarnnw4.doc	A		2,037.50
EFT9620	19/12/2019	RAILWAY TAVERN	SHIRE WINDUP CATERING	A		2,055.00
EFT9621	19/12/2019	WA CONTRACT RANGER SERVICES	PROVISION OF TWICE MONTHLY RANGER DUTIES 25/11/2019 AND 9/12/2019	A		6,456.17
EFT9622	19/12/2019	ROBERT JAMES BOSENBERG	UTILITY REIMBURSEMENT - R BOSENBERG OCT-DEC 2019	A		270.00
EFT9623	19/12/2019	R MUNNS ENGINEERING CONSULTING SERVICES	TRAFFIC MANAGEMENT PLAN - KOOLYANOBING RD - CONSTRUCTION - RRG11	A		7,356.80
EFT9624	19/12/2019	ROSS'S DIESEL SERVICE	85129688 AIR DRIER KIT	A		603.34
EFT9625	19/12/2019	SHAC ELECTRICAL SERVICES	INSTALLATION OF DONATED R/C FUJITSU AIRCONDITIONER	A		6,193.76



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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9626	19/12/2019	SOUTH METRO TAFE	TAFE COURSE FEES -NATHAN PARK	A		380.00
EFT9627	19/12/2019	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		120.00
EFT9628	19/12/2019	FOODWORKS - SRI DEVESH PTY LTD	FOODWORKS PURCHACES NOVEMBER 2019	A		906.99
EFT9629	19/12/2019	SOUTHERN CROSS HARDWARE AND NEWS	INV 40616 TILES, GROUT POWEDER MASTIC	A		2,963.03
EFT9630	19/12/2019	SOUTHERN CROSS MOTOR MART	INV R4623 Roadtrain sign	A		407.25
EFT9631	19/12/2019	VIBRA INDUSTRIAL FILTRATION AUSTRALIA	FREIGHT	A		102.30
EFT9632	19/12/2019	WATER CORPORATION.	WATER NOVEMBER 2019 EMRS-BULLFINCH	A		146,277.97
EFT9633	19/12/2019	WESTRAC EQUIPMENT PTY LTD	326-1644 FUEL FILTER	A		236.97
EFT9634	19/12/2019	TELSTRA	WHISPER CHARGES NOVEMBER 2019	A		516.11
EFT9635	19/12/2019	WORKPLACE ASSESSMENTS (WA) P/L	OPERATE BREATHING APPARATUS AND CHLORINE HANDLING TRAINING	A		6,399.80
EFT9636	19/12/2019	WURTH AUSTRALIA PTY LTD	0558202101 DEUSTCH PLUG PIN	A		253.99
EFT9637	19/12/2019	SOUTHERN CROSS COFFEE LOUNGE	LUNCH FOR BREATHING APPARATUS AND CHLORINE HANDLING COURSE	A		84.00
EFT9638	19/12/2019	YILGARN PLUMBING AND GAS	INV 398 COMPLEX TOILET FEMALE VANITY DISCONNECT AND RECONNECT	A		585.79

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
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**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>984,514.31</b>
<b>TOTAL</b>		<b>984,514.31</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
1572	02/12/2019	SOUTHERN CROSS GENERAL PRACTICE	MONTHLY PAYMENT TO THE DOCTOR - DECEMBER 2019	A		6,600.00
1573	31/12/2019	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DECEMBER 2019 - BONDER HIRE, GST	A		250.00
1574	19/12/2019	CANON FINANCE AUSTRALIA PTY LTD	PHOTOCOPIER LEASE - DECEMBER 2019, GST	A		333.96
1575	17/12/2019	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	COMMANDER TELEPHONE FEES - DATA, EQUIPMENT, VOICE - NOVEMBER 2019, GST	A		1,359.67
1576	09/12/2019	MOTORCHARGE LIMITED	FUEL CARD - NOVEMBER 2019	A		1,382.56
1577	11/12/2019	WESTPAC BANKING CORPORATION	NET PAYROLL PPE 10.12.19	A		93,833.63
1578	19/12/2019	WESTPAC BANKING CORPORATION	Net Payroll PPE 24/12/2019	A		82,694.41
1585	13/12/2019	WESTPAC BANKING CORPORATION	REFRESHMENTS FOR VOLUNTEER FIRE FIGHTERS - FIRE EVENT 19/11/19 - FOOD - PURCHASED AT DUNNINGS SOUTHERN CROSS	A		1,225.48
1586	13/12/2019	WESTPAC BANKING CORPORATION	CEOCC-NOV19 LG PROFESSIONAL CONFERENCE EXPENSES-ACCOMMODATION	A		3,412.21

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>191,091.92</b>
<b>TOTAL</b>		<b>191,091.92</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD14258.1	10/12/2019	WALGS PLAN	Payroll deductions	A		13,043.88
DD14258.2	10/12/2019	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		255.88
DD14258.3	10/12/2019	PRIME SUPER	Payroll deductions	A		381.26
DD14258.4	10/12/2019	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,015.32
DD14258.5	10/12/2019	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		415.16
DD14258.6	10/12/2019	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		485.59
DD14258.7	10/12/2019	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		608.89
DD14258.8	10/12/2019	BT SUPERWRAP	Superannuation contributions	A		1,919.17
DD14258.9	10/12/2019	HESTA SUPER FUND	Superannuation contributions	A		752.72
DD14258.10	10/12/2019	VISION SUPER SAVER	Superannuation contributions	A		698.92
DD14258.11	10/12/2019	AUSTRALIAN SUPER	Superannuation contributions	A		399.33

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	19,976.12

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
			<b>TOTAL</b>			
		<b>TOTAL</b>	<b>43,928.57</b>			

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD14288.1	24/12/2019	WALGS PLAN	Payroll deductions	A		12,356.14
DD14288.2	24/12/2019	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		233.90
DD14288.3	24/12/2019	PRIME SUPER	Payroll deductions	A		392.74
DD14288.4	24/12/2019	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,037.14
DD14288.5	24/12/2019	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		415.17
DD14288.6	24/12/2019	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		485.59
DD14288.7	24/12/2019	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		619.74
DD14288.8	24/12/2019	BT SUPERWRAP	Superannuation contributions	A		1,942.73
DD14288.9	24/12/2019	HESTA SUPER FUND	Superannuation contributions	A		747.38
DD14288.10	24/12/2019	VISION SUPER SAVER	Superannuation contributions	A		849.55
DD14288.11	24/12/2019	AUSTRALIAN SUPER	Superannuation contributions	A		383.47

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>19,463.55</b>
<b>TOTAL</b>		<b>19,463.55</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
402483	03/12/2019	SHIRE OF YILGARN	HORSE YARD LEASE - 2019/2020 - MICHELE DAY	E		660.00
402484	06/12/2019	ROBYN DOWNES	TENANCY BOND REFUND 91A ANTARES STREET	E		200.00
402485	06/12/2019	MR LEIGH DAL BUSCO	TENANCY BOND REFUND 91C ANTARES	E		400.00

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
E	TRUST FUND	<b>1,260.00</b>
<b>TOTAL</b>		<b>1,260.00</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
6208	10/12/2019	DEPARTMENT OF TRANSPORT	LICENSING 02.12.2019 TO 06.12.2019	E		23,952.45
6209	13/12/2019	DEPARTMENT OF TRANSPORT	LICENSING 09/12/2019 TO 13/12/2019	E		7,632.95
6210	20/12/2019	DEPARTMENT OF TRANSPORT	LICENSING 16/12/2019 - 20/12/2019	E		9,038.50

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
E	TRUST FUND	<b>40,623.90</b>
<b>TOTAL</b>		<b>40,623.90</b>



# Attachment

9.2.4

Accounts for  
Payment

January 2020

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
40871	17/01/2020	LGRCEU	Payroll deductions	A		41.00
40872	17/01/2020	SHIRE OF YILGARN	Payroll deductions	A		2,680.00
40873	17/01/2020	TELSTRA	Telstra Mobile Charges LAG December 2020	A		2,042.27
40874	31/01/2020	LGRCEU	Payroll deductions	A		20.50
40875	31/01/2020	SHIRE OF YILGARN	Payroll deductions	A		1,365.00

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>6,148.77</b>
<b>TOTAL</b>		<b>6,148.77</b>

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9640	17/01/2020	ANALYTICAL REFERENCE LABORATORY	500mL EFFLUENT SAMPLE	A		297.00
EFT9641	17/01/2020	AUSTRALIA POST	Postage Charges December 2019	A		285.76
EFT9642	17/01/2020	AVON WASTE	Recycling December 2019	A		12,578.33
EFT9643	17/01/2020	AV-SEC SECURITY SERVICES	ADMINISTRATION BUILDING ALARM MONITORING JANUARY - MARCH	A		360.00
EFT9644	17/01/2020	BANNER EXCAVATIONS & ROCKBREAKING	3/12/2019 - 8 hours loader hire Bodallin South Road (doc # 1808)	A		3,520.00
EFT9645	17/01/2020	BERNIE'S MOBILE MECHANICAL SERVICE	R2777P Fuel Filter	A		122.90
EFT9646	17/01/2020	BGC QUARRIES	supply 150 tonne 10mm washed aggregate - RRG12	A		7,226.08
EFT9647	17/01/2020	BOC GASES	Service Charges for Depot Gas - Oxygen D2 and G , Acetylene D, Argoshield D	A		61.51
EFT9648	17/01/2020	CAMERON WATSON	Reimbursement of Phone Bundle December 2019	A		90.00
EFT9650	17/01/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		1,051.91
EFT9651	17/01/2020	BRYAN CLOSE	Deputy Pres Allowance to EOY Incl corrections from 22 Oct 2019	A		2,674.95
EFT9652	17/01/2020	AUSTRALIAN TAXATION OFFICE	DECEMBER 2019, BAS, PAYG, GST LIABILITY, GST CREDITS AND FBT	A		566.00
EFT9653	17/01/2020	DEPARTMENT OF LANDS	Lease Rent as per agreement 01/01/2020 - 30/06/2020	A		412.50
EFT9654	17/01/2020	DONOVAN PAYNE ARCHITECTS	Part Payment for Design of Project	A		61,083.00
EFT9655	17/01/2020	GARY MICHAEL GUERINI	Ordinary Council Meeting December 2019	A		446.53
EFT9656	17/01/2020	HI-TEC ALARMS	Quarterly Monitoring Seniors Centre 01/01/2020 - 31/03/2020	A		171.60
EFT9657	17/01/2020	INDUSTRIAL AUTOMATION GROUP P/L	STANDARD STANDPIPE SWIPE CARD CONTROLLER - AS PER QUOTE 11178	A		40,911.76

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9658	17/01/2020	TOLL IPEC PTY LTD	Depot Freight	A		575.58
EFT9659	17/01/2020	JASON SIGNMAKERS	RURAL NUMBERS 240*150MM-2.0MM ALUM WHITE GRAPHIC CUT TEXT ON POWDERCOAT GREEN DOUBLE SIDED	A		5,612.15
EFT9660	17/01/2020	JB HIFI SOLUTIONS	Samsung Galaxy A50 64 Gb (Black) - Model: 1091005694	A		476.00
EFT9661	17/01/2020	JODIE MAREE COBDEN	Ordinary Council Meeting Dec 2019	A		600.00
EFT9662	17/01/2020	KARIS MEDICAL GROUP	Pre Employment Medical Examination	A		368.50
EFT9663	17/01/2020	WESFARMERS KLEENHEAT GAS PTY LTD	Caravan Park Bulk Gas and Yearly Facility fees	A		1,931.58
EFT9664	17/01/2020	LANDGATE	Rural UV Interim Valuation	A		181.64
EFT9665	17/01/2020	LG ASSIST ANZ PTY LTD	ADVERTISING FOR MANAGER REGULATORY SERVICES JOB	A		330.00
EFT9666	17/01/2020	LGIS RISK MANAGEMENT	Regional Risk Co Ordinator Program 2019-20 1st Installment	A		5,988.40
EFT9667	17/01/2020	LIBERTY OIL RURAL PTY LTD	Bulk Diesel	A		27,810.00
EFT9668	17/01/2020	LINDA ROSE	Ordinary Council Meeting December 2019	A		716.83
EFT9669	17/01/2020	MEDELECT	GENERAL PRACTICE BI-ANNUAL SERVICING OF EQUIPMENT	A		1,177.00
EFT9670	17/01/2020	MISMATCH WORKSHOP	WEEKLY LANDFILL ATTENDANT - Week Ending 22/12/2019	A		4,600.00
EFT9671	17/01/2020	MJ & SL SYMES	FRONT END LOADER HIRE TO PUT IN FIRE BREAK AROUND MT HAMPTON FIRE 25 & 26 DECEMBER	A		900.00
EFT9672	17/01/2020	MOMAR AUSTRALIA PTY LTD	Liquid mountain fresh E13912	A		818.40
EFT9673	17/01/2020	MOORE STEPHENS	Additional audit works associated with completion of year end including guidance on fixed assets under \$5,000, assistance with the completion of the statutory annual report and review of fair value.	A		28,617.07

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9674	17/01/2020	OFFICE NATIONAL	PALLETE OF PAPER	A		2,632.10
EFT9675	17/01/2020	IXOM OPERATIONS PTY LTD	70kg CHLORINE GAS CYLINDER	A		1,214.44
EFT9676	17/01/2020	PAYWISE PTY LTD	NOVATED LEASE PPE 07/01/2020	A		498.78
EFT9677	17/01/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	Monthly Fee for Daily Monitoring & Mangement December2019	A		85.00
EFT9678	17/01/2020	PHILIP SPENCER NOLAN	Ordinary Council Meeting December 2019	A		697.03
EFT9679	17/01/2020	R.G. & A.P. POWNALL	Reairs to A/C system on roller	A		68.48
EFT9680	17/01/2020	REPEAT PLASTICS (WA)	New sign for Contellation Park J11301	A		509.04
EFT9681	17/01/2020	SUSAN ELIZABETH SHAW	Ordinary Council Meeting Dec 2019	A		600.00
EFT9682	17/01/2020	SHAC ELECTRICAL SERVICES	Air con replacement at Unit 12 Homes for the aged E08412	A		6,997.50
EFT9683	17/01/2020	DAIMLER TRUCKS PERTH	MX005015 Connector Urea Tank	A		25.04
EFT9684	17/01/2020	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		216.00
EFT9685	17/01/2020	FOODWORKS - SRI DEVESH PTY LTD	Food Works Purchases December 2019 Shire GST Inc	A		492.06
EFT9686	17/01/2020	STARTRACK EXPRESS	Freight Charge Depot	A		25.55
EFT9687	17/01/2020	ST JOHN AMBULANCE WESTERN AUTRALIA LTD	FACRN0026585 P Gordon First Aid Course	A		320.00
EFT9688	17/01/2020	SOUTHERN CROSS HARDWARE AND NEWS	West Australian Weekdays December 2019	A		84.60
EFT9689	17/01/2020	SOUTHERN CROSS MOTOR MART	1 x MS 251 Woodboss Chainsaw	A		799.00
EFT9690	17/01/2020	SOUTHERN CROSS TYRE SERVICES	Plant 1850 New tyre and fitting	A		10,978.31

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9691	17/01/2020	SYNERGY	POWER - DECEMBER 2019 - STREET LIGHTS, POWER - DECEMBER 2019 - MEMORIAL HILL, POWER - DECEMBER 2019 - CONSTELLATION PARK, POWER - DECEMBER 2019 - DEPOT, POWER - DECEMBER 2019 - WIMMERA HILL, POWER - DECEMBER 2019 - COMPLEX 50%, POWER - DECEMBER 2019 - SX OVAL 50%, GST	A		17,995.67
EFT9692	17/01/2020	VIBRA INDUSTRIAL FILTRATION AUSTRALIA	Freight	A		69.30
EFT9693	17/01/2020	VITAL MEDICAL SUPPLIES	WELCH ALLYN OPHTHALMSCOPE	A		154.00
EFT9694	17/01/2020	WATER CORPORATION.	Water Account Dec 2019 - EMRS	A		3,591.23
EFT9695	17/01/2020	WAYNE ALAN DELLA BOSCA	Presidents allowance to EOY Including corrections from 22 Oct 2019	A		8,526.42
EFT9696	17/01/2020	WESTRAC EQUIPMENT PTY LTD	466-1384 Step Rubber	A		1,499.62
EFT9697	17/01/2020	WOODLANDS DISTRIBUTORS AND AGENCIES	oxo eco friendly dog bags singlet carton J11301	A		261.80
EFT9698	17/01/2020	THE WORKWEAR GROUP PTY LTD	UNIFORM ORDER FOR MS MOLLY PHILIPPS	A		798.00
EFT9699	17/01/2020	YILGARN AGENCIES	Blunstone work boots size 11 for Chayce Pearce E14211	A		311.65
EFT9700	17/01/2020	YILGARN PLUMBING AND GAS	No hot water in the unit please rectify	A		401.50
EFT9701	20/01/2020	CARBOS CONCRETE	100 tonne sand delivered to shire depot	A		3,836.09
EFT9702	22/01/2020	BUILDING COMMISSION	BUILDING SERVICES LEVY REMITTANCE	E		56.64
EFT9703	31/01/2020	ABCO PRODUCTS	26L Sanitary bag refils	A		550.54
EFT9704	31/01/2020	A DELLA BOSCA AND SONS	Haulage 150 tonne 10mm washed aggregate - RRG12	A		15,341.50
EFT9705	31/01/2020	AFGRI EQUIPMENT	AT305663 Wiper Arm	A		188.38
EFT9706	31/01/2020	ALL-WAYS FOODS	R8750 Urinal wave pad box of 50 E13912	A		244.25

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9707	31/01/2020	AMPAC DEBT RECOVERY (WA) PTY LTD	COMMISSIONS AND COSTS FOR THE MONTH OF DECEMBER 2019	A		661.23
EFT9708	31/01/2020	AQUATIC SERVICES WA	INSPECT CHLORINE SYSTEM FOR FAULT AT WWTP	A		792.00
EFT9709	31/01/2020	BERNIE'S MOBILE MECHANICAL SERVICE	Oil and fuel filter kit	A		604.25
EFT9710	31/01/2020	BGC QUARRIES	supply 100 tonne 10mm washed aggregate - RRG10	A		2,908.05
EFT9711	31/01/2020	AUST. GOVERNMENT CHILD SUPPORT AGENCY	Payroll deductions	A		544.52
EFT9712	31/01/2020	COPIER SUPPORT	Copier Meter Reading from 18/12/2019 - 24/01/2019	A		955.60
EFT9713	31/01/2020	CUTTING EDGES EQUIPMENT PARTS	GB7858HT Grader Blade	A		7,081.45
EFT9714	31/01/2020	E FIRE AND SAFETY	FIRE EQUIPMENT SERVICING - DEPOT	A		2,990.90
EFT9715	31/01/2020	GILBA DOWNS	16/1/2020 - 10 hours Roadrain Hire Gatley Road - R2R21	A		11,742.50
EFT9716	31/01/2020	GREAT EASTERN FREIGHTLINES	Chlorine Deliveries	A		400.53
EFT9717	31/01/2020	INDUSTRIAL AUTOMATION GROUP P/L	INSTALLATION OF BODALLIN, NOONGAR, MOORINE & BULLFINCH UNITS	A		22,815.10
EFT9718	31/01/2020	TOLL IPEC PTY LTD	Depot Freight Charges	A		147.57
EFT9719	31/01/2020	IT VISION AUSTRALIA PTY LTD	Annual Licence Fee - Synergysoft Data Base 01/07/2019 - 30/06/2020	A		40,352.40
EFT9720	31/01/2020	JASON SIGNMAKERS	25 x W1-3L - A size	A		7,721.51
EFT9721	31/01/2020	JB HIFI SOLUTIONS	Strike Studio Colour Case for Samsung Galaxy A50 (Black) - Model: CAS-ST K A20/A30/A50RGD	A		55.00
EFT9722	31/01/2020	MADDINGTON CONCRETE PRODUCTS PTY LTD	E07D - SPACER RING FOR 1200ID LINER X 100mm 100MM THICK (1350mm O.D W/ 900DIA HOLE)	A		2,437.50
EFT9723	31/01/2020	MARKETFORCE	NOTICE OF DIFFERENTIAL RATES-KAL MINER-01/05/2019	A		3,393.96

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Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT9724	31/01/2020	MEDELECT	GENERAL PRACTICE BI-ANNUAL SERVICING OF EQUIPMENT	A		1,031.25
EFT9725	31/01/2020	THE NEWTON FAMILY TRUST T/AS NEWTONS HOME FURNISHINGS	Avenue 1200 Table White	A		329.00
EFT9726	31/01/2020	MERREDIN REFRIGERATION AND GAS	SX MEDICAL PRACTICE VACCINE FRIDGE SERVICE	A		211.29
EFT9727	31/01/2020	MISMATCH WORKSHOP	WEEKLY LANDFILL ATTENDANT - 16/12/2019 - 28/06/2020	A		2,900.00
EFT9728	31/01/2020	PAYWISE PTY LTD	Novated Lease PPE 21.01.2020 Nic Warren	A		497.53
EFT9729	31/01/2020	PERFECT COMPUTER SOLUTIONS PTY LTD	IT Services 8/01/20 - 15/01/2020	A		1,317.50
EFT9730	31/01/2020	WA CONTRACT RANGER SERVICES	Ranger Services Transfer of Cat 23/01/20	A		1,631.57
EFT9731	31/01/2020	THE GOODS AUSTRALIA	Jumbo toilet roll 300mm carton of 8	A		138.66
EFT9732	31/01/2020	SHAC ELECTRICAL SERVICES	Test and Tag sport complex and RCD checks. Repair lighting on emergency exit signs J11311	A		4,279.50
EFT9733	31/01/2020	DAIMLER TRUCKS PERTH	MK645932 Aerial	A		128.71
EFT9734	31/01/2020	YILGARN SHIRE SOCIAL CLUB	Payroll deductions	A		114.00
EFT9735	31/01/2020	SOLOMONS FLOORING - GOLDFIELDS	Supply and install Knight Plank KP104 Worn Light Oak flooring at 91a Antares St as per quote 20205	A		3,724.00
EFT9736	31/01/2020	SOUTHERN CROSS GENERAL PRACTICE	Pre-Employment Medical Examination - including Spiro, Audio, Instant D+A	A		352.00
EFT9737	31/01/2020	SOUTHERN CROSS HARDWARE AND NEWS	Floor cover strip	A		3,386.59
EFT9738	31/01/2020	SYNERGY	Power - December 2019	A		12,626.48
EFT9739	31/01/2020	T-QUIP	110-8297 Bearing ASM	A		3,353.90
EFT9740	31/01/2020	VITAL MEDICAL SUPPLIES	Back Order POocket Led OPTH & Handle Black relating to Inv 5112949	A		154.00



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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT9741	31/01/2020	WATER CORPORATION.	Water Cemetery December 2019	A		54.54
EFT9742	31/01/2020	WESTRAC EQUIPMENT PTY LTD	245-6375 Air Filter	A		379.40
EFT9743	31/01/2020	TELSTRA	Whisper Charges Telstra December usage	A		456.18
EFT9744	31/01/2020	WURTH AUSTRALIA PTY LTD	0890108719	A		115.53
EFT9745	31/01/2020	THE WORKWEAR GROUP PTY LTD	Uniform order for Sue 2019	A		127.20
EFT9746	31/01/2020	YILGARN PLUMBING AND GAS	New 130litre hot water system to be installed tank leaking ESTIMATE	A		5,042.62

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>440,531.38</b>
E	TRUST FUND	<b>56.64</b>
<b>TOTAL</b>		<b>440,588.02</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
1579	08/01/2020	WESTPAC BANKING CORPORATION	Net Payroll PPE 07/01/2020	A		77,465.84
1580	06/01/2020	MOTORCHARGE LIMITED	FUEL ACCOUNT DEC 20	A		1,689.82
1581	16/01/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	Commander Telephone Fees December 2019	A		1,359.23
1582	02/01/2020	SOUTHERN CROSS GENERAL PRACTICE	Monthly General Practice Payments	A		6,600.00
1583	13/01/2020	TELCO CHOICE - COMMANDER CENTRE NORTH PERTH	Bond Hire Commander Jan 20	A		250.00
1584	21/01/2020	WESTPAC BANKING CORPORATION	Net Payroll PPE 21/01/2020	A		85,036.98
1587	14/01/2020	WESTPAC BANKING CORPORATION	PROMOTIONAL ITEMS FOR AUSTRALIA DAY	A		174.45
1588	14/01/2020	WESTPAC BANKING CORPORATION	EMCSCC DEC 2019 - WESTNET / IINET ACCOUNT DECEMBER 2019	A		109.89

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	172,686.21
<b>TOTAL</b>		<b>172,686.21</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD14287.1	07/01/2020	WALGS PLAN	Payroll deductions	A		11,971.36
DD14287.2	07/01/2020	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		204.09
DD14287.3	07/01/2020	PRIME SUPER	Payroll deductions	A		407.13
DD14287.4	07/01/2020	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,052.11
DD14287.5	07/01/2020	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		413.03
DD14287.6	07/01/2020	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		483.70
DD14287.7	07/01/2020	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		639.56
DD14287.8	07/01/2020	BT SUPERWRAP	Superannuation contributions	A		1,972.91
DD14287.9	07/01/2020	HESTA SUPER FUND	Superannuation contributions	A		678.56
DD14287.10	07/01/2020	VISION SUPER SAVER	Superannuation contributions	A		765.48
DD14287.11	07/01/2020	AUSTRALIAN SUPER	Superannuation contributions	A		390.37

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
A	MUNICIPAL FUND	<b>18,978.30</b>
<b>TOTAL</b>		<b>18,978.30</b>

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Cheque /EFT				Bank	INV	
No	Date	Name	Invoice Description	Code	Amount	Amount
DD14335.1	21/01/2020	WALGS PLAN	Payroll deductions	A		12,972.97
DD14335.2	21/01/2020	HOSTPLUS EXECUTIVE SUPERANNUATION FUND	Payroll deductions	A		225.79
DD14335.3	21/01/2020	PRIME SUPER	Payroll deductions	A		381.89
DD14335.4	21/01/2020	BT SUPER FOR LIFE ACCOUNT	Payroll deductions	A		1,029.35
DD14335.5	21/01/2020	THE GARY AND JOSIE KENT SUPERANNUATION FUND	Superannuation contributions	A		421.41
DD14335.6	21/01/2020	REST (RETAIL EMPLOYEES SUPERANNUATION TRUST)	Superannuation contributions	A		485.59
DD14335.7	21/01/2020	BEATON FARMING CO SUPERANNUATION FUND	Superannuation contributions	A		663.48
DD14335.8	21/01/2020	BT SUPERWRAP	Superannuation contributions	A		1,936.06
DD14335.9	21/01/2020	HESTA SUPER FUND	Superannuation contributions	A		683.63
DD14335.10	21/01/2020	VISION SUPER SAVER	Superannuation contributions	A		765.48
DD14335.11	21/01/2020	AUSTRALIAN SUPER	Superannuation contributions	A		397.95

**REPORT TOTALS**

Bank Code	Bank Name	TOTAL
A	MUNICIPAL FUND	19,963.62
<b>TOTAL</b>		<b>19,963.62</b>

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
402486	08/01/2020	PUBLIC TRANSPORT AUTHORITY	TRANSWA TICKET SALES-NOVEMBER 2019	E		489.35
402487	08/01/2020	SHIRE OF YILGARN	TRANSWA COMMISSION NOVEMBER 2019	E		108.00
402488	22/01/2020	FLORENCE GIBLETT	BOND REFUND	E		400.00
402490	22/01/2020	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF REMITTANCE - 50 ANTARES ST	E		941.75
402491	22/01/2020	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCITF REMITTANCE 2-4 ORION	E		931.75

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
E	TRUST FUND	<b>2,870.85</b>
<b>TOTAL</b>		<b>2,870.85</b>

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**SHIRE OF YILGARN**

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<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
6211	03/01/2020	DEPARTMENT OF TRANSPORT	LICENSING 02/01/2020 - 03/01/2020	E		3,274.40
6212	23/01/2020	DEPARTMENT OF TRANSPORT	LICENSING PERIOD FROM 06/01/2020 - 10/01/2020	E		12,492.55
6213	23/01/2020	DEPARTMENT OF TRANSPORT	LICENCING 17/01/2020 TO 17/01/2020	E		3,722.25
6213	24/01/2020	DEPARTMENT OF TRANSPORT	LICENSING 20/01/2020 TO 24/01/2020	E		30,612.05
6215	31/01/2020	DEPARTMENT OF TRANSPORT	LICENSING 27/01/2020 TO 31/01/2020	E		4,615.20

**REPORT TOTALS**

<b>Bank Code</b>	<b>Bank Name</b>	<b>TOTAL</b>
E	TRUST FUND	<b>54,716.45</b>
<b>TOTAL</b>		<b>54,716.45</b>

# Attachment

9.2.5

Budget Review  
Report



**Shire of Yilgarn  
BUDGET REVIEW REPORT  
For the Period Ended 31st January 2020**

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Shire of Yilgarn**  
**STATEMENT OF BUDGET REVIEW**  
**(Statutory Reporting Program)**  
**For the Period Ended 31st January 2020**

	Budget v Actual			Predicted Variance				
	Note	Adopted	YTD	Actual	Budget Increase / (Decrease)	Timing / (Carryover)	Estimated Year End	Material Variance
		Annual Budget						
		\$	\$	\$	\$	\$		
<b>Net current assets at start of financial year surplus/(deficit)</b>		<b>3,345,560</b>	<b>3,427,368</b>		81,808		3,427,368	▲
<b>Revenue from operating activities (excluding rates)</b>								
Governance		0	0		0		0	
General Purpose Funding		1,873,299	869,807		(150,000)		1,663,952	▼
Law, Order and Public Safety		73,567	71,093		0		77,983	
Health		1,000	1,478		0		2,534	
Education and Welfare		175,932	122,450		0		170,710	
Housing		78,000	47,132		0		80,798	
Community Amenities		680,544	597,422		0		663,721	
Recreation and Culture		60,700	15,180		0		63,573	
Transport		78,900	12,167		0		28,463	▼
Economic Services		725,170	856,538		43,637		1,126,818	▲
Other Property and Services		135,464	119,772		0		187,996	▲
		<b>3,882,576</b>	<b>2,713,039</b>		<b>(106,363)</b>	<b>0</b>	<b>4,066,547</b>	
<b>Expenditure from operating activities</b>								
Governance		(491,927)	(315,950)		3,700		(475,010)	
General Purpose Funding		(304,155)	(143,305)		0		(265,034)	▼
Law, Order and Public Safety		(512,919)	(284,334)		0		(474,485)	
Health		(282,389)	(152,540)		0		(276,624)	
Education and Welfare		(546,516)	(259,162)		0		(497,646)	
Housing		(376,542)	(164,249)		0		(298,539)	▼
Community Amenities		(1,114,688)	(477,064)		16,000		(1,040,074)	
Recreation and Culture		(1,814,142)	(902,717)		73,700		(1,813,352)	
Transport		(6,389,386)	(3,153,554)		0		(6,327,363)	
Economic Services		(1,197,851)	(816,135)		0		(1,443,411)	▲
Other Property and Services		(89,327)	(69,035)		39,000		(131,021)	▲
		<b>(13,119,842)</b>	<b>(6,738,045)</b>		<b>132,400</b>	<b>0</b>	<b>(13,042,558)</b>	
<b>Operating activities excluded from budget</b>								
Add Back Depreciation		6,661,650	3,331,461		0		6,589,248	
Adjust (Profit)/Loss on Asset Disposal		4,050	74,725		0		92,579	
Adjust Provisions and Accruals		0	0		0		0	
<b>Amount attributable to operating activities</b>		<b>773,994</b>	<b>2,808,548</b>		<b>107,845</b>	<b>0</b>	<b>1,133,183</b>	
<b>INVESTING ACTIVITIES</b>								
Non-operating grants, subsidies and contributions		3,016,498	1,323,872		0	0	3,026,436	
Purchase of Investments		0	0		0		0	
Land Held for Resale		0	0		0		0	
Land and Buildings		(2,481,503)	(363,216)		79,694		(2,541,157)	
Plant and Equipment		(1,056,800)	(352,260)		(11,500)		(1,015,260)	
Furniture and Equipment		0	0		0		0	
Infrastructure Assets - Roads		(3,259,036)	(1,738,302)		0		(3,259,912)	
Infrastructure Assets - Other		(3,301,143)	(129,116)		124,500		(3,445,259)	
Proceeds from Disposal of Assets		286,500	147,181		0		290,785	
Proceeds from Sale of Investments		0	0		0		0	
Proceeds from Advances		0	0		0		0	
<b>Amount attributable to investing activities</b>		<b>(6,795,484)</b>	<b>(1,111,841)</b>		<b>192,694</b>	<b>0</b>	<b>(6,944,368)</b>	
<b>FINANCING ACTIVITIES</b>								
Repayment of Debentures	10	0	0		0		0	
Proceeds from New Debentures		0	0		0		0	
Advances to Community Groups		0	0		0		0	
Self-Supporting Loan Principal		6,000	0		0		6,000	
Transfer to Reserves	9	(1,162,610)	(700,507)		0		(1,128,192)	
Transfer from Reserves	9	3,586,154	0		0		3,586,154	
<b>Amount attributable to financing activities</b>		<b>2,429,544</b>	<b>(700,507)</b>		<b>0</b>	<b>0</b>	<b>2,463,962</b>	
<b>Budget deficiency before general rates</b>		<b>(3,878,446)</b>	<b>913,579</b>				<b>(3,347,223)</b>	
<b>Estimated amount to be raised from general rates</b>		<b>4,018,009</b>	<b>4,000,780</b>				<b>4,000,780</b>	
<b>Closing Funding Surplus(Deficit)</b>	2	<b>139,563</b>	<b>4,914,359</b>				<b>653,557</b>	

**Shire of Yilgarn**  
**STATEMENT OF BUDGET REVIEW**  
**(Nature or Type)**  
**For the Period Ended 31st January 2020**

	Budget v Actual		Predicted Variance				
	Note	Adopted Annual Budget	YTD Actual	Budget Increase / (Decrease)	Timing / (Carryover)	Estimated Year End	Material Variance
		\$	\$	\$	\$	\$	
<b>Net current assets at start of financial year surplus/(deficit)</b>		3,345,560	3,427,368	81,808		3,427,368	▲
<b>Revenue from operating activities (excluding rates)</b>							
Grants, Subsidies and Contributions		2,024,419	1,122,650	(106,363)		1,879,046	
Profit on Asset Disposal		57,550	0	0		0	▼
Fees and Charges		1,015,298	961,545	0		1,330,225	▲
Service Charges		314,310	322,149	0		322,149	
Interest Earnings		244,799	135,230	0		206,812	▼
Other Revenue		226,200	171,465	0		328,315	▲
		<b>3,882,576</b>	<b>2,713,039</b>	<b>(106,363)</b>	<b>0</b>	<b>4,066,547</b>	
<b>Expenditure from operating activities</b>							
Employee Costs		(3,080,786)	(1,620,259)	15,000		(2,901,429)	
Materials and Contracts		(2,291,429)	(933,642)	109,900		(2,237,458)	
Utilities Charges		(498,052)	(421,943)	(7,500)		(791,185)	▲
Depreciation (Non-Current Assets)		(6,661,650)	(3,331,461)	0		(6,589,248)	
Interest Expenses		0	0	0		0	
Insurance Expenses		(267,332)	(285,223)	0		(311,313)	▲
Loss on Asset Disposal		(61,600)	(74,725)	0		(92,579)	▲
Other Expenditure		(258,993)	(153,413)	0		(206,389)	▼
		<b>(13,119,842)</b>	<b>(6,820,666)</b>	<b>117,400</b>	<b>0</b>	<b>(13,129,600)</b>	
<b>Funding Balance Adjustment</b>							
Add Back Depreciation		6,661,650	3,331,461	0		6,589,248	
Adjust (Profit)/Loss on Asset Disposal		4,050	74,725	0		92,579	
Adjust Provisions and Accruals		0	0	0		0	
<b>Amount attributable to operating activities</b>		<b>773,994</b>	<b>2,725,927</b>	<b>92,845</b>	<b>0</b>	<b>1,046,141</b>	
<b>INVESTING ACTIVITIES</b>							
Non-Operating Grants, Subsidies and Contributions		3,016,498	1,323,872	0		3,026,436	
Land Held for Resale		0	0	0		0	
Land and Buildings		(2,481,503)	(363,216)	79,694		(2,541,157)	
Plant and Equipment		(1,056,800)	(352,260)	(11,500)		(1,015,260)	
Furniture and Equipment		0	0	0		0	
Infrastructure Assets - Roads		(3,259,036)	(1,738,302)	0		(3,259,912)	
Infrastructure Assets - Other		(3,301,143)	(129,116)	124,500		(3,445,259)	
Purchase of Investments		0	0	0		0	
Proceeds from Disposal of Assets		286,500	147,181	0		290,785	
Proceeds from Sale of Investments		0	0	0		0	
<b>Amount attributable to investing activities</b>		<b>(6,795,484)</b>	<b>(1,111,841)</b>	<b>192,694</b>	<b>0</b>	<b>(6,944,368)</b>	
<b>FINANCING ACTIVITIES</b>							
Proceeds from New Debentures		0	0	0		0	
Proceeds from Advances		0	0	0		0	
Self-Supporting Loan Principal		6,000	0	0		6,000	
Transfer from Reserves		3,586,154	0	0		3,586,154	
Repayment of Debentures		0	0	0		0	
Advances to Community Groups		0	0	0		0	
Transfer to Reserves		(1,162,610)	(700,507)	0		(1,128,192)	
<b>Amount attributable to financing activities</b>		<b>2,429,544</b>	<b>(700,507)</b>	<b>0</b>	<b>0</b>	<b>2,463,962</b>	
<b>Budget deficiency before general rates</b>		<b>(3,878,446)</b>	<b>913,579</b>			<b>(3,347,223)</b>	
<b>Estimated amount to be raised from general rates</b>		<b>4,018,009</b>	<b>4,000,780</b>			<b>4,000,780</b>	
<b>Closing Funding Surplus(Deficit)</b>		<b>139,563</b>	<b>4,914,359</b>			<b>653,557</b>	

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Preparation**

The budget review report has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget review report are presented below and have been consistently applied unless stated otherwise.

The report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical accounting estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**The Local Government Reporting Entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

**(b) 2019/20 Actual Balances**

Balances shown in this budget review report as 2019/20 Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

**(c) Rounding Off Figures**

All figures shown in this budget review report, other than a rate in the dollar, are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in Note 4 Net Current Assets

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Superannuation**

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

**(g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 Net Current Assets.

**(h) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(i) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(j) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Fixed Assets (Continued)**

***Mandatory requirement to revalue non-current assets***

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the Shire commenced the process of adopting Fair Value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at Fair Value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire revalues its asset classes in accordance with this mandatory timetable.

Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

***Initial Recognition and Measurement between Mandatory Revaluation Dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

***Revaluation***

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

***Land Under Roads***

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Depreciation**

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

<b>Asset</b>	<b>Years</b>
Buildings	30 to 50 years
Furniture and Equipment	5 to 10 years
Plant and Equipment	5 to 10 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
bituminous seals	30 years
asphalt surfaces	25 years
Gravel Roads	
formation	not depreciated
pavement	50 years
gravel sheet	15 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	12 years
Sewerage piping	50 years
Water supply piping & drainage systems	50 years
Airfields and runways	30 years
Refuse disposal sites	not depreciated

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

**(k) Fair Value of Assets and Liabilities**

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Fair Value of Assets and Liabilities (Continued)**

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair Value Hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1**

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2**

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3**

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Cost approach (Continued)**

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget review report as necessary.

**(I) Financial Instruments**

**Initial Recognition and Measurement**

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and Subsequent Measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

**(i) Financial assets at fair value through profit and loss**

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

**(ii) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.



**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(I) Financial Instruments (Continued)**

*(iii) Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

*(iv) Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

*(v) Financial liabilities*

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

**Impairment**

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

**Derecognition**

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(l) Financial Instruments (Continued)**

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

**(m) Impairment of Assets (Continued)**

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget review report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2019.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget review report.

**(n) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(o) Employee Benefits**

**Short-Term Employee Benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Other Long-Term Employee Benefits**

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**SHIRE OF YILGARN**  
**NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2020**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Investment in Associates**

An associate is an entity over which the Shire has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the Shire's share of net assets of the associate. In addition, the Shire's share of the profit or loss of the associate is included in the Shire's profit or loss.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the Shire's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the Shire and the associate are eliminated to the extent of the Shire's interest in the associate.

When the Shire's share of losses in an associate equals or exceeds its interest in the associate, the Shire discontinues recognising its share of further losses unless it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the Shire will resume recognising its share of those profits once its share of the profits equals the share of the losses not recognised.

**(t) Interests in Joint Arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

**(u) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

**(v) Comparative Figures**

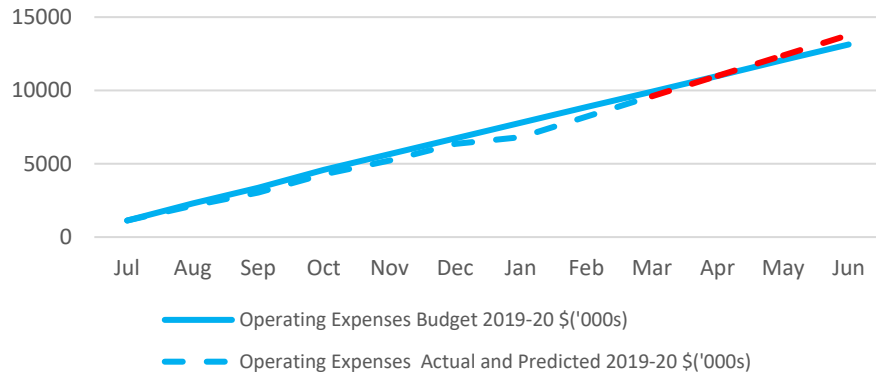
Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

**(w) Budget Comparative Figures**

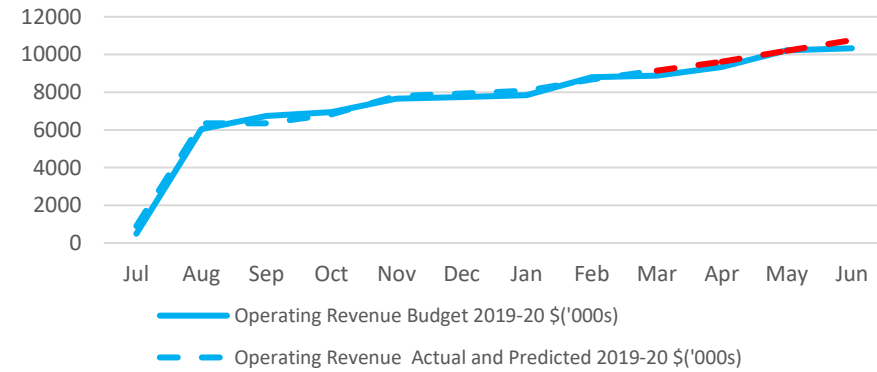
Unless otherwise stated, the budget comparative figures shown in this budget review report relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF YILGARN**  
**SUMMARY GRAPHS - BUDGET REVIEW**  
**For the Period Ended For the Period Ended 31st January 2020**

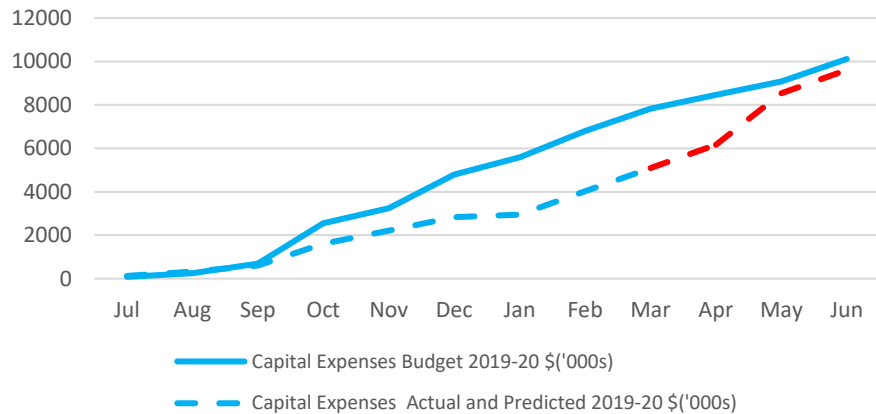
Operating Expenses



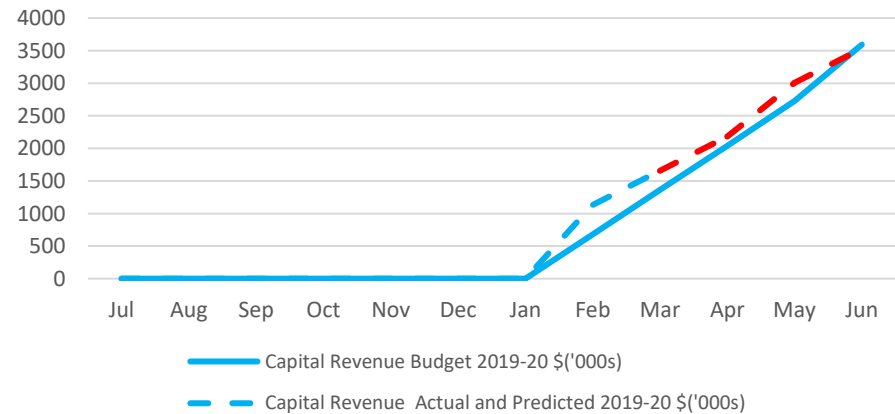
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

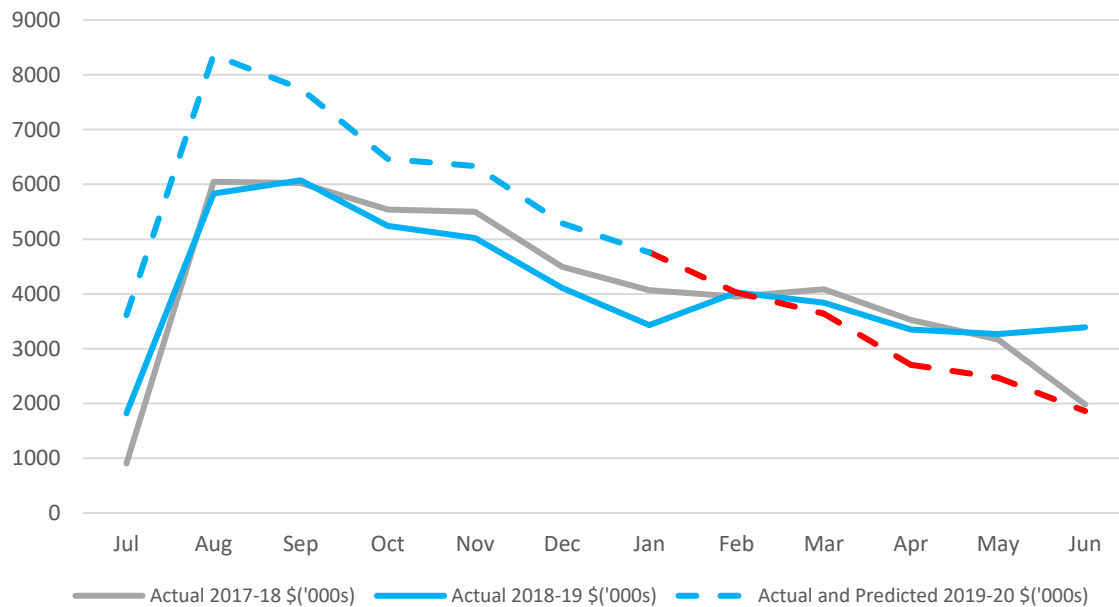
**Shire of Yilgarn**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**For the Period Ended 31st January 2020**

**Note 3: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)  
**2019-20**

	Note	This Period	Last Period	Same Period Last Year
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted		4,277,964	4,713,242	2,228,357
Cash Restricted		7,282,270	7,274,639	6,194,991
Receivables - Rates and Rubbish		889,166	951,648	1,151,246
Receivables -Other		81,303	57,691	339,442
Inventories		26,792	27,092	9,246
		<b>12,557,495</b>	<b>13,024,312</b>	<b>9,923,281</b>
<b>Less: Current Liabilities</b>				
Payables		(286,384)	(228,829)	(44,819)
Provisions		(228,772)	(229,089)	(253,226)
		<b>(515,156)</b>	<b>(457,918)</b>	<b>(298,045)</b>
Less: Cash Restricted		(7,282,270)	(7,274,639)	(6,194,991)
<b>Net Current Funding Position</b>		<b>4,760,069</b>	<b>5,291,755</b>	<b>3,430,245</b>

**Liquidity Over the Year**



**Comments/Notes - Net Current Funding Position**

Shire of Yilgarn  
NOTES TO THE BUDGET REVIEW REPORT  
For the Period Ended 31st January 2020

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
<b>Budget Adoption</b>			<b>Opening Surplus(Deficit)</b>		<b>81,808</b>		<b>81,808</b>	
<b>Budget Amendments Previously Approved</b>								
CRF01	CRF - Bodallin South Rd - Construct to 7m Seal - SLK 2.7 - 4.9 (1'	215/2019	Capital Expenses			406,367	(406,367)	
R12111	Commodity Route Funding	215/2019	Capital Revenue		406,367		406,367	
<b>Budget Amendments Resulting From Review</b>								
<u>03. General Purpose Funding</u>								
R03200	Grants Commission General		Operating Revenue			45,000	(45,000)	Greater than 50% prepayment made in prior year
R03201	Grants Commission Roads		Operating Revenue			105,000	(105,000)	Greater than 50% prepayment made in prior year
<u>04. Governance</u>								
E04123	Ict - Councillors		Operating Expenses			3,700	(3,700)	Newly Elected Councillor iPads
<u>09. Housing</u>								
E09413	120 Antares Street - Land & Buildings Capital		Capital Expenses		20,806		20,806	Works completed under Maintenance
<u>10. Community Amenities</u>								
E10450	Marvel Loch Sewerage Scheme - Infrastructure Capital		Capital Expenses		10,500		10,500	Works completed under Maintenance
J10601	Australia Day Celebrations		Operating Expenses			3,000	(3,000)	Increased Scope of Activities due to Pool Closure
J10605	Community Development - General		Operating Expenses			8,000	(8,000)	Additional Events and Shows
E10610	Town Planning Scheme - Other		Operating Revenue			5,000	(5,000)	Costs associated with Subdivision of 50 Antares St
<u>11. Recreation &amp; Culture</u>								
J11151	Southern Cross War Memorial - Infrastructure Capital		Capital Expenses			15,000	(15,000)	Greater than anticipated Quotation Value
E11212	Swimming Pool Water		Operating Expenses			4,500	(4,500)	Half Pool season due to delayed Construction
E11213	Swimming Pool Electricity		Operating Expenses			3,000	(3,000)	Half Pool season due to delayed Construction
E11214	Swimming Pool Chemicals/Gas		Operating Expenses			1,200	(1,200)	Half Pool season due to delayed Construction
J11201	Swimming Pool maintenance		Operating Expenses			5,000	(5,000)	Half Pool season due to delayed Construction
J11316	Marvel Loch Townsite Maintenance		Operating Expenses			60,000	(60,000)	Contribution to Fencing & Demolition of Derelict House
J11330	Playground Equipment - Constellation Park - Infrastructure Capital		Capital Expenses			120,000	(120,000)	Increased scope of works
J11502	Yilgarn History Museum - Land & Buildings Capital		Capital Expenses			10,000	(10,000)	Increased cost or remedial works

Shire of Yilgarn  
**NOTES TO THE BUDGET REVIEW REPORT**  
For the Period Ended 31st January 2020

**Note 4: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
				\$	\$	\$	\$	
<u>12. Transport</u>								
J12300	Depot - Plant & Equipment Capital		Capital Expenses			35,500	(35,500)	Installtion of Secure Diesel Bowser
<u>13. Economic Services</u>								
R13701	Transfer From Trust Account		Operating Revenue		43,637		43,637	Transfer from unspent grants held in Trust
E13750	Skeleton Weed - Plant & Equipment Capital		Capital Expenses	47,000			0	Item purchased in prior year resulting in lower CF \$
<u>14. Other Property &amp; Services</u>								
E14212	Training		Operating Expenses			15,000	(15,000)	Increase in Training Requirements
E14642	11 Antares Street Admin Centre - Maintenance		Operating Expenses		24,000		24,000	Less Maint Exp required due to increased Cap Exp
J14603	11 Antares Street - Land & Buildings Capital		Capital Expenses			60,500	(60,500)	Capital expenditure required to lease 2 spaces
E14653	Digital Infrastructure Upgrade - Capital		Capital Expenses			30,000	(30,000)	Improvements to Depot / CP wireless connection
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>47,000</b>	<b>587,118</b>	<b>935,767</b>	<b>(348,649)</b>	



# Attachment

9.4.1

Traffic Impact

Assessment



## Eagle Petroleum (WA) Pty Ltd

*as trustee for The Eagle Petroleum (WA) Unit Trust*

ACN 140 957 231 ABN 97 890 451 556

Postal Address: 136 West Kalgoorlie Road, WEST KALGOORLIE WA 6430

PO Box 10358, KALGOORLIE WA 6433

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Email: [admin@eaglepetroleum.com.au](mailto:admin@eaglepetroleum.com.au)

---

3 February 2020

Gren Putland  
Network Operations Manager  
[gren.putland@maintoads.wa.gov.au](mailto:gren.putland@maintoads.wa.gov.au)

Janet Hartley-West  
Network Operations Manager  
[janet.hartley-west@maintoads.wa.gov.au](mailto:janet.hartley-west@maintoads.wa.gov.au)

### **Re: Transport Impact Assessment (TIA) - 7 Antares Street, Southern Cross WA 6426**

Dear Gren/Janet

Further to our previous correspondence regarding 7 Antares Street, Southern Cross, please find the information below for your consideration.

- **Traffic the development will generate**

Eagle currently have over 300 current account holders throughout the Goldfields region, with over 2000 Eagle cards in circulation. Minimal account holders have their offices located outside of Kalgoorlie and the Northern Goldfields, however there are a number of account holders located/travel through Southern Cross.

Eagle foresees a demand by our current account holders travelling between Kalgoorlie and Perth, however, feel that this would not pose an impost upon peak hours and access.

As the Southern Cross site is located on the Great Eastern Highway, it is foreseen that there will be a percentage of tourists and local traffic accessing the site.

It is expected that the site will attract the following:

1. RAV 1/As of Right category fuel delivery vehicles will access the site 2 x weekly for refuelling (depending upon demand and usage of fuel) outside of site operating hours (after 6.00pm and before 6.00am). Eagle commits that the drivers will follow the Shire of Yilgarn approved route (Great Eastern Highway, turning onto Polaris Street, then left onto Phoenix Street, and then left onto Antares Street).
2. Due to the size and location of this site, RAV/As of Right category vehicles greater than RAV 1 will not be permitted to gain access this site. Eagle will erect a 'No Truck Entry' sign in the front garden bed facing the Great Eastern Highway and on the side fence. These As of Right category vehicles greater than RAV 1 will gain better access at the BP and Shell larger sites located on Great Eastern Highway.



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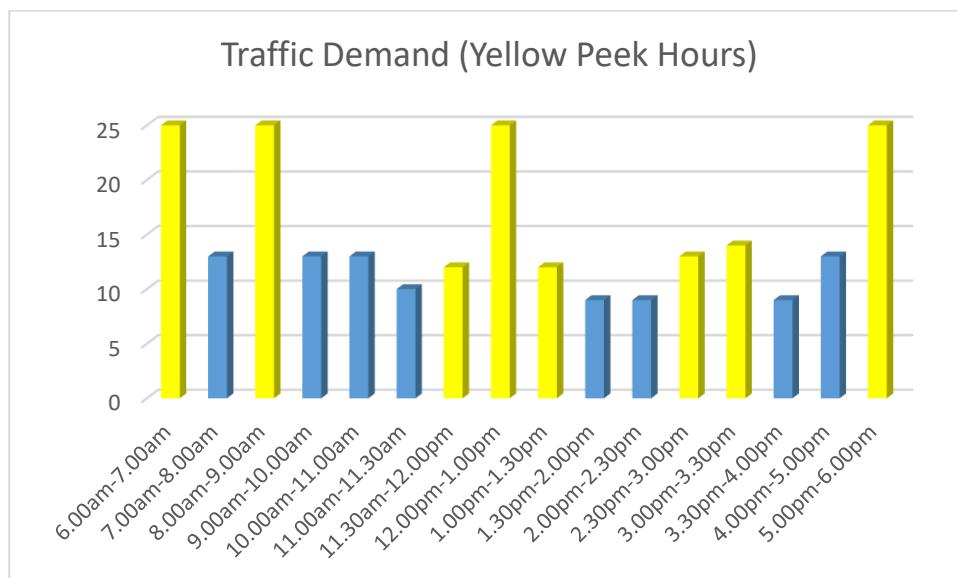
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Email: [admin@eaglepetroleum.com.au](mailto:admin@eaglepetroleum.com.au)

3. Vehicles smaller than RAV 1/As of Right category including light/service vehicles and cars, excluding fuel delivery RAV 1/As of Right category are able to access the site via Antares Street, and the Great Eastern Highway.
4. Having extracted data from our similar sized/operating site in Kalgoorlie, our records show 232 purchases per day averaged over a 12 month period. Based on the proposed 12 hours per day operation, this would average to 20 vehicle per hour. However, past experience from our busy Kalgoorlie service station, shows that peak hour traffic demands could be as follow:

6.00am	7.00am	25	Shift Change - Light Vehicles/light commercial vehicles
7.00am	8.00am	13	
8.00am	9.00am	25	Work/School - Light vehicles
9.00am	10.00am	13	
10.00am	11.00am	13	
11.30am	11.30am	10	
11.30am	12.00	12	Lunch - Light vehicles
12.00	1.00pm	25	Lunch - Light vehicles
1.00pm	1.30pm	12	Lunch - Light vehicles
1.30pm	2.00pm	9	
2.00pm	2.30pm	9	
2.30pm	3.00pm	13	School - Light vehicles
3.00pm	3.30pm	14	School - Light vehicles
3.30pm	4.00pm	9	
4.00pm	5.00pm	13	
5.00pm	6.00pm	25	Work end - light vehicles



Eagle has accessed the Main Roads link <https://trafficmap.mainroads.wa.gov.au/map> and note the following traffic demand heading in and out of Southern Cross (along the Great Eastern Highway, and along Antares Street and Polaris Street). Refer Attachment A.



- Assessment of this traffic on the existing road network**

Access to the site is located near the intersection of Antares Street and the Great Eastern Highway, where traffic would already be reducing speed whilst approaching either the site entrance or the existing STOP sign. The footpath is clear and visible to oncoming traffic.

Traffic already utilises this intersection at the Great Eastern Highway and Antares Street to access the retail shopping district located on Antares Street. There are currently 2 existing fuel suppliers in Southern Cross located on the Great Eastern Highway which will share in the fuel supply to Southern Cross. Eagle expects to see an increased traffic demand between the operational hours of 6.00am to 6.00pm.

Traffic exiting the site directly onto the Great Eastern Highway enter a slip lane, allowing for eased merging into the traffic.

Traffic entering Antares Street from the Great Eastern Highway will not be able to turn right into the opening adjacent to the entrance to the site, due to clearly marked pre-existing 'No Entry' signs.



- **How the development will manage ingress and egress to the development**

Traffic exiting the site directly onto Antares Street have a slip lane, allowing for eased merging into the traffic before turning left to access the Great Eastern Highway. There are currently 'Stop' signs located at the Antares/Great Eastern Highway intersection. This also allows vehicle to not obstruct the footpath for extended periods.

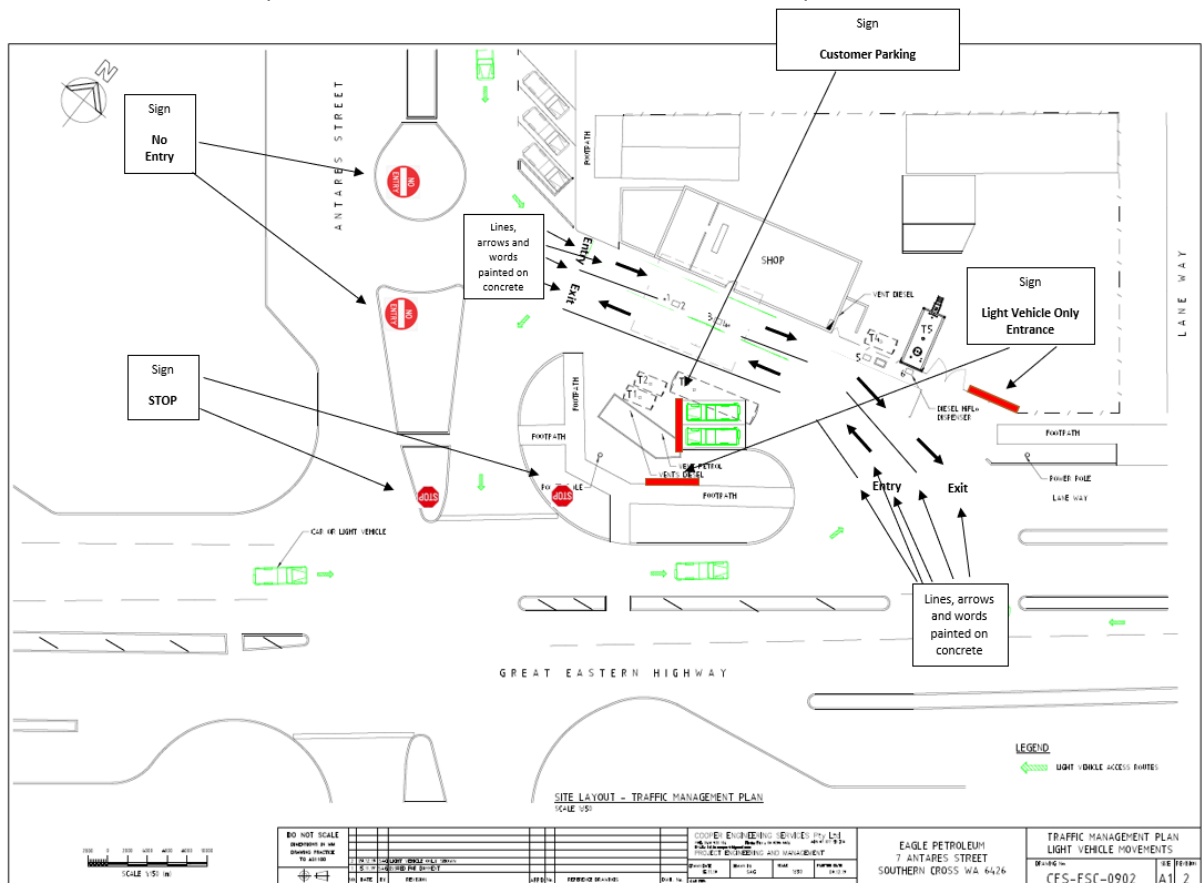


RAV 1/As of Right category fuel delivery vehicles and all other service vehicles less than RAV 1/As of Right category will be given the directive to access the site by travelling down Antares Street towards the Great Eastern Highway, before turning left into the site. RAV 1/As of Right category fuel delivery vehicles and service vehicles will not access the site from the Great Eastern Highway.

To prevent RAV 1/As of Right category fuel delivery vehicles access from the Great Eastern Highway, 'Light Vehicle Entrance Only' signage will be erected on the fence facing the Great Eastern Highway entrance and in the garden area located at the front of the property facing the Great Eastern Highway. All suppliers will be provided with this traffic plan and directed to adhere to this at all times.



Directional lines will be painted on the site concrete to assist in directing all RAV 1/As of Right category fuel delivery vehicles and less than RAV 1/As of Right category vehicles entering the site. Eg: 'Exit', 'Entry', arrows and traffic flow lines. Eagle commits to refresh the lines, arrow and any signage as required every 6 months to prevent fading. 'Keep Left' signs will be erected in front of bowsers to provide further clarification of traffic flow requirements.

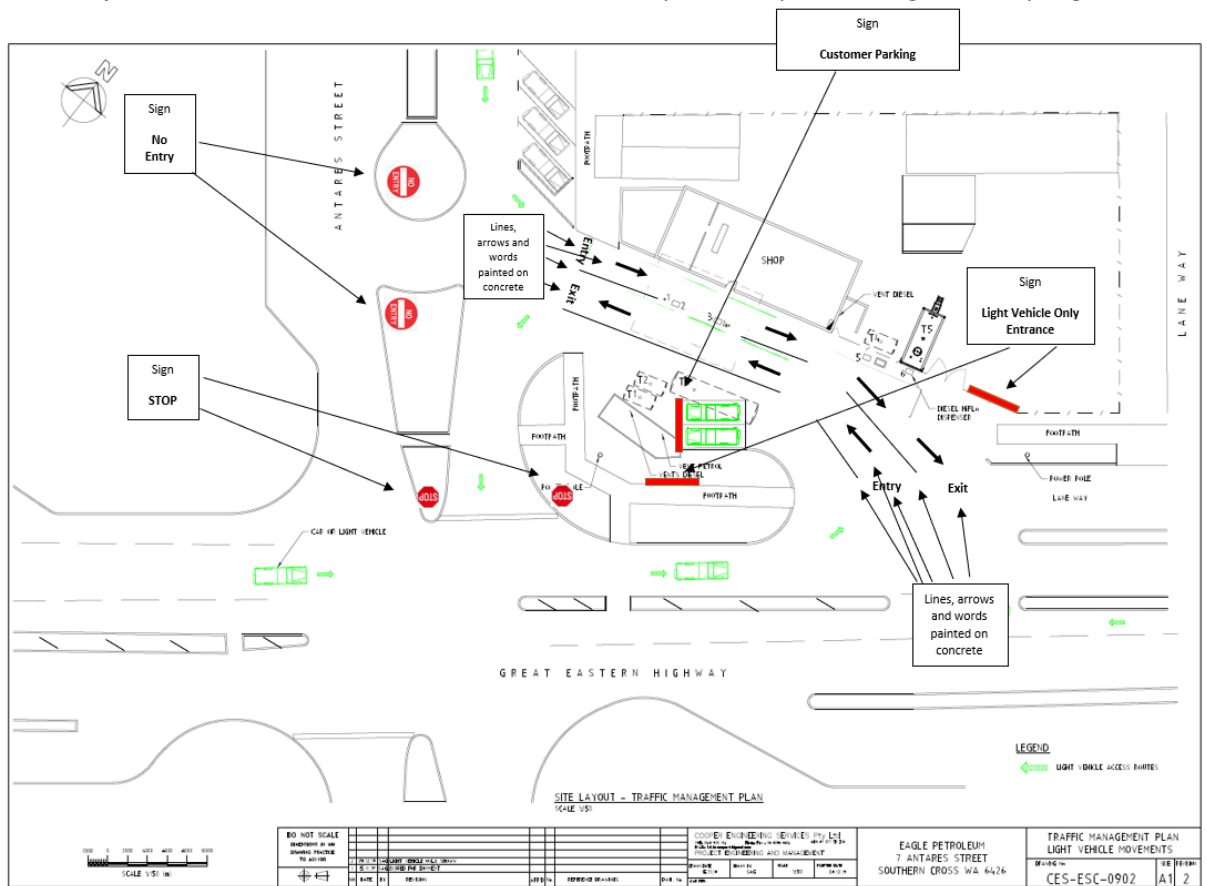


- How the development will manage traffic movements safely in the development.**

The development will manage traffic movements safely in the development as follows in accordance with the revised site map:

  - Traffic direction arrows, lines and 'Entry', 'Exit' will be painted on the concrete. Eagle commits to refresh the lines, arrow and any signage as required every 6 months to prevent fading. 'Keep Left' signs will be erected in front of bowsers to provide further clarification of traffic flow requirements.

- Service/Light Vehicles (less than RAV 1/As of Right category fuel delivery vehicles) purchasing fuel, are to park adjacent the fuel bowsers.
- RAV 1/As of Right category fuel delivery vehicles will have separate demarcated areas painted on the concrete (refreshed every 6 months to prevent fading), and will deliver fuel twice per week. Fuel deliveries will occur outside of operating hours (after 6.00pm and before 6.00am).
- Occasional parking/sundry service delivery vehicles parking will be painted on the concrete (refreshed every 6 months to prevent fading), along with 'Customer Parking' signage.
- RAV 1/As of Right category fuel delivery vehicles and light vehicles entering Antares Street from the Great Eastern Highway will not be able to turn right into the opening adjacent to the entrance to the site, due to clearly marked pre-existing 'No Entry' signs.





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PO Box 10358, KALGOORLIE WA 6433

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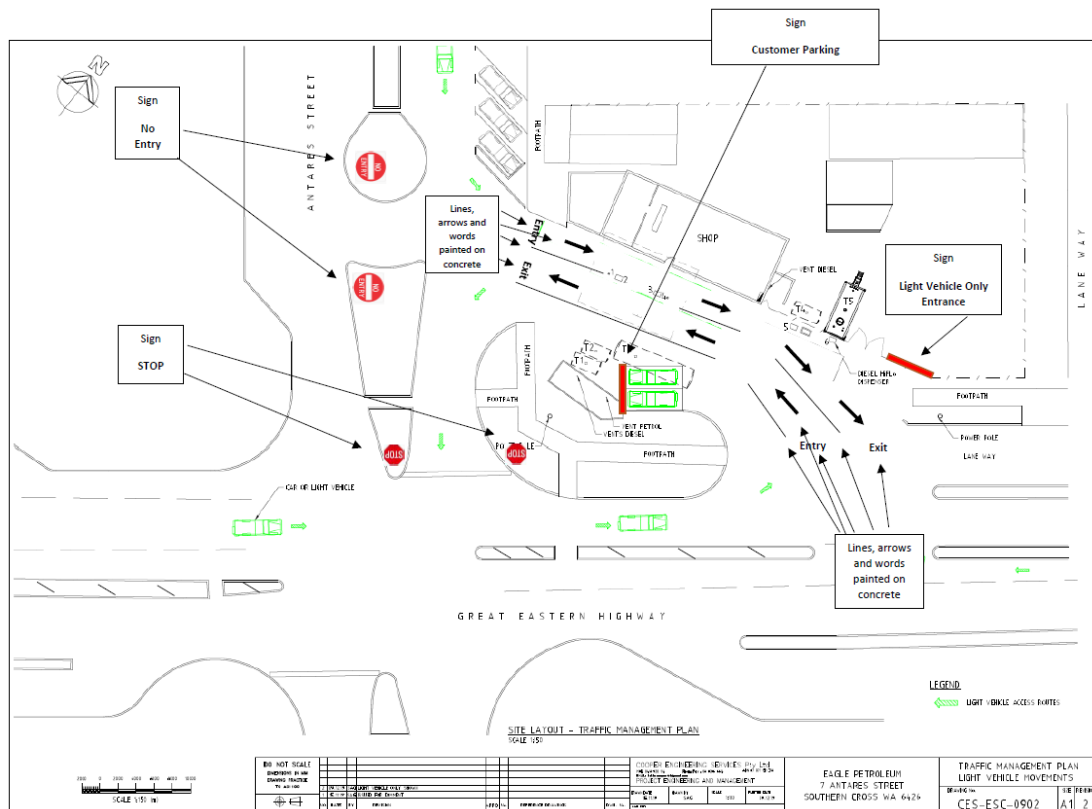
### Main Roads concerns are:

- The light traffic and heavy vehicle movements are not defined and appear to clash

Eagle have worked extensively with our Engineer, Mr Kelvin Cooper, to re-design the traffic flow into and out of the site, developing two different traffic flow maps to differentiate between light vehicles and service vehicles.

The As of Right service vehicles will not clash with light vehicles as the fuel delivery vehicles will only access after site operating hours being after 6.00pm to 6.00am.

### Customer/Light Vehicles/Non RAV 1/As of Right Category Fuel Delivery Vehicles







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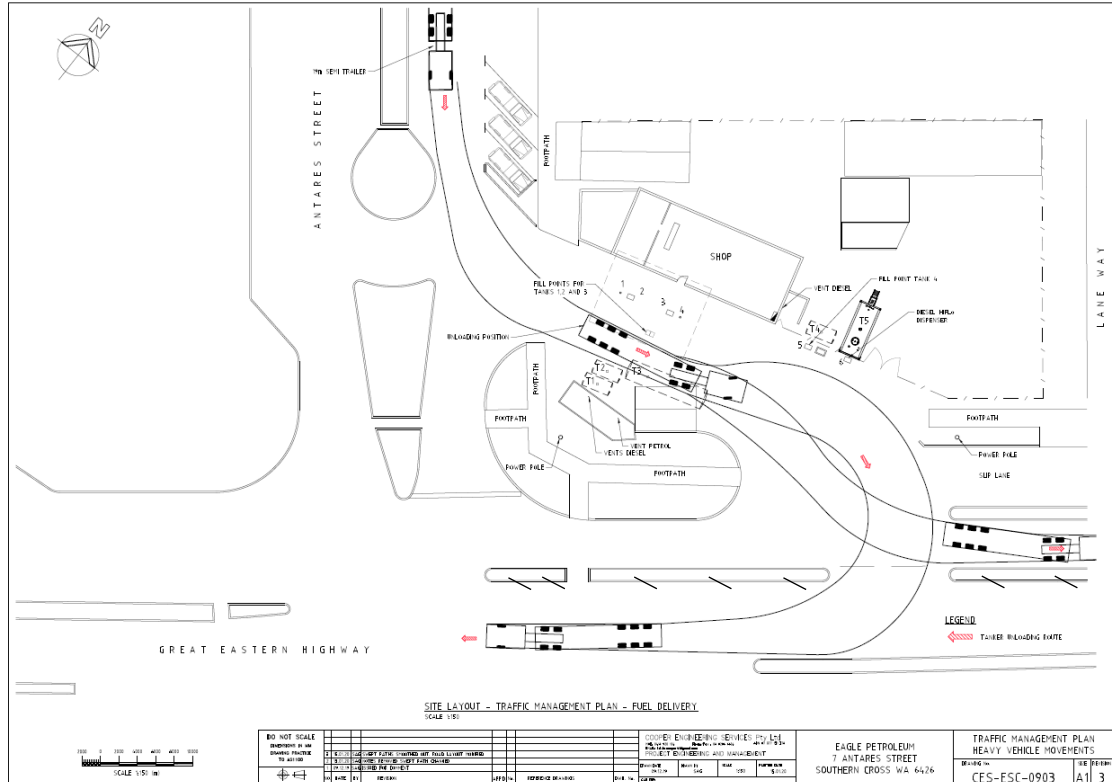
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### RAV 1/As of Right Category Fuel Delivery Vehicles



- **Heavy Vehicles - The stated access for service vehicles including semi-trailers is from Antares Street. Antares Street is not RAV rated and therefore heavy vehicles are not permitted on Antares Street.**

Following consultation with the Shire of Yilgarn, we received the information below via email.

In regards to RAV 1 vehicles travelling on Antares Street, our Executive Manager Infrastructure, Robert Bosenberg, has advised that turning from Archernar Street onto Antares street will not be possible, and has advised the route required will be from Great Eastern Highway, turning onto Polaris Street, then left onto Phoenix Street, and then left onto Antares street. I have attached a map below to show the path of travel required.

Eagle agree to utilise the proposed route for all RAV 1/As of Right category fuel delivery vehicles outside of site trading hours being after 6.00pm and before 6.00am. Eagle will ensure that our drivers know the correct route to take and will comply with this at all times.



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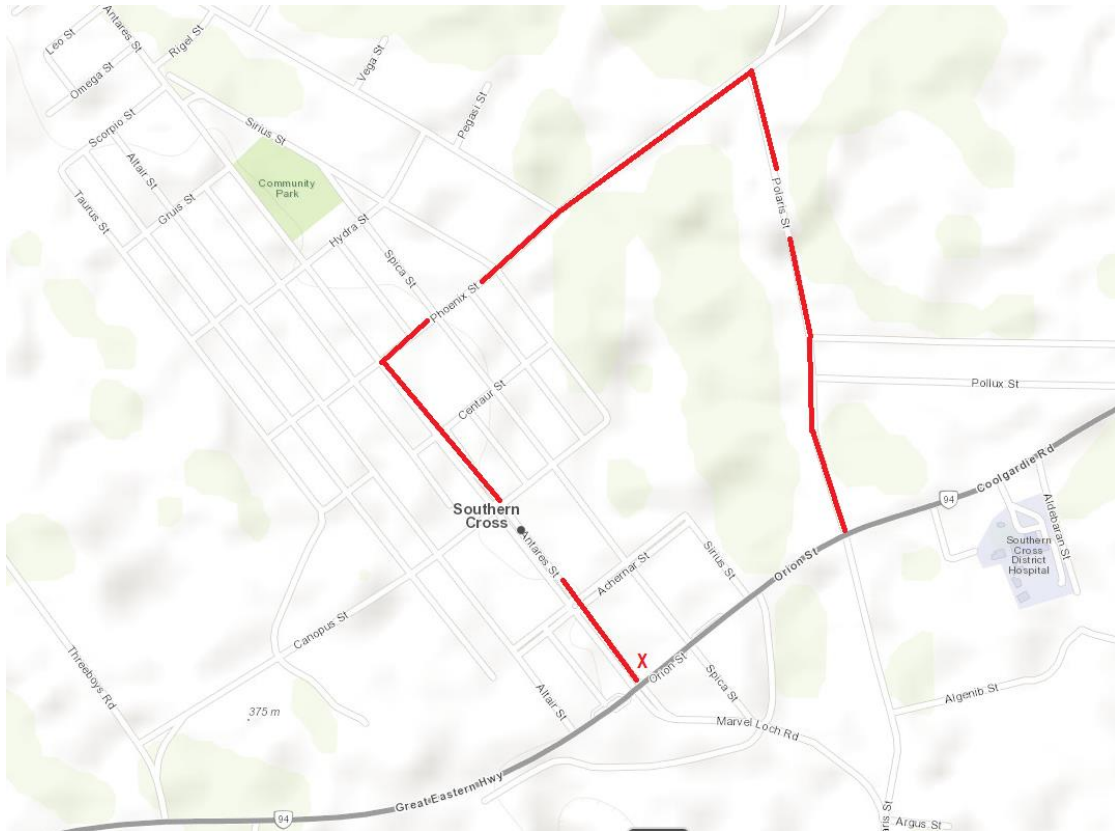
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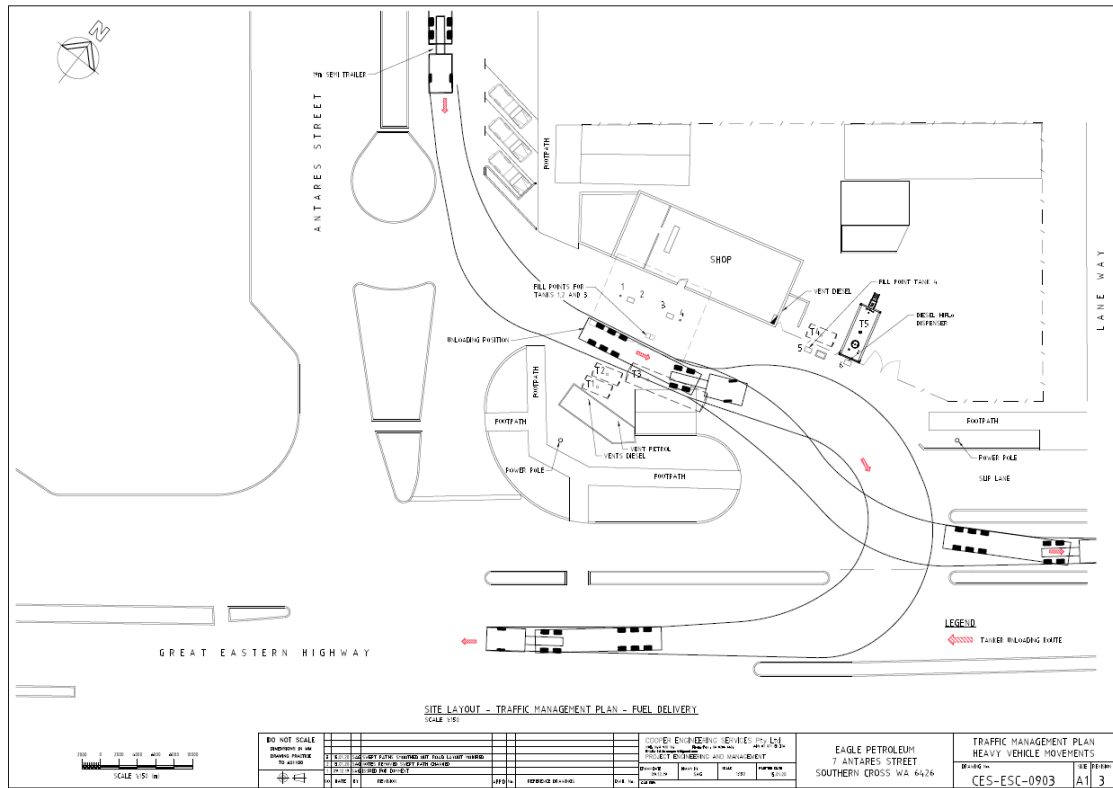
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- **The swept paths provided for the heavy vehicles clearly show they do not fit with the vehicle crossing the kerbed island.**

Unfortunately, the map that our Engineer created had incorrectly allocated swept paths. This error has been corrected and updated, and is re-attached to this document and email.



- 7 Antares Street, Southern Cross Property – Future Development**





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---

Eagle currently own the properties highlighted in yellow and orange on the map above. Eagle will commence stage one (interim small development) operation out of the properties highlighted in orange. Eagle plan to review (for stage two development) in 3-5 years taking into consideration the sales and viability of the operational site for further investment at the site.

Eagle thank you for the opportunity to re-submit the Transport Impact Assessment (TIA) for your consideration and look forward to your positive feedback.

Kind regards

Jessica Biddle  
CEO/Director  
0438 447 355



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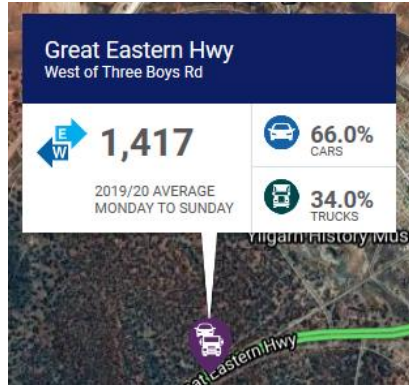
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## Attachment 1 – Traffic Volume

### A = Great Eastern Highway – West of Three Boys Road



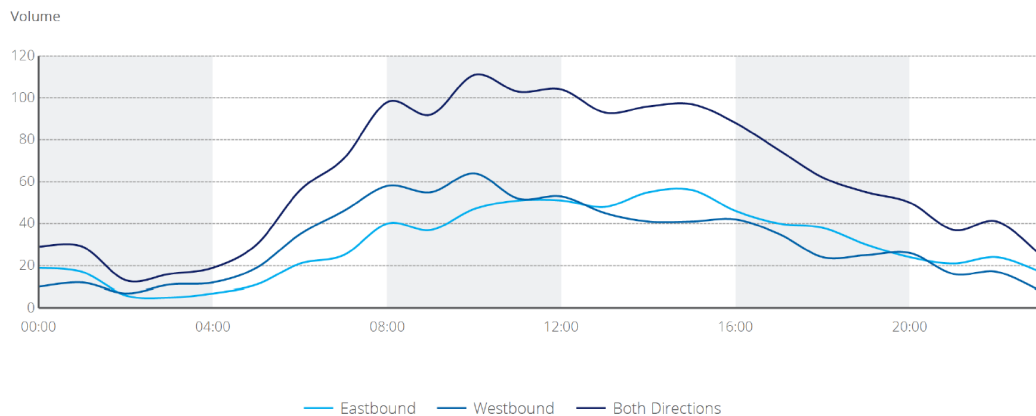
Great Eastern Hwy (H005)

Monday to Friday

West of Three Boys Rd (SLK 364.30)

	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	736	754	1490	228	287	515	34.6

		AM			PM		
		10:15	09:45	10:15	11:00	09:45	09:45
AM	VOL	52	64	114	15	27	39
PM	VOL	60	53	108	17	20	34





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## Great Eastern Hwy (H005)

Weekend

### West of Three Boys Rd (SLK 364.30)

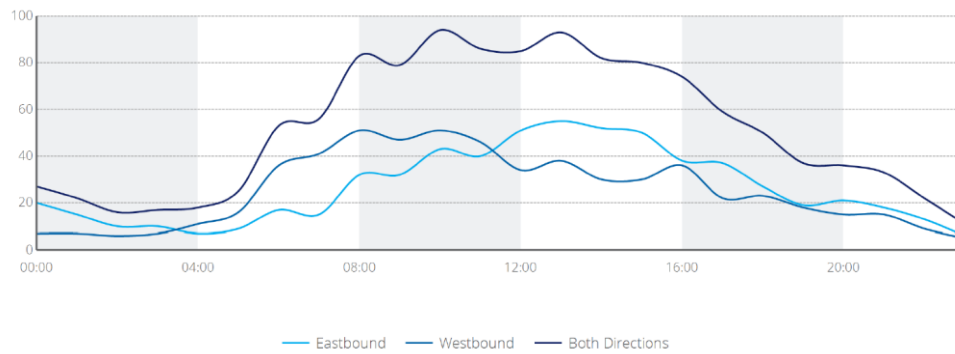
	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	637	601	1238	168	236	404	32.6



#### Peak Statistics

AM	TIME	11:45	07:45	10:30	10:30	08:30	10:15
	VOL	51	53	96	15	20	31
PM	TIME	14:30	13:00	13:00	13:45	16:00	15:45
	VOL	56	38	93	12	18	28

Volume



## Great Eastern Hwy (H005)

Monday to Sunday

### West of Three Boys Rd (SLK 364.30)

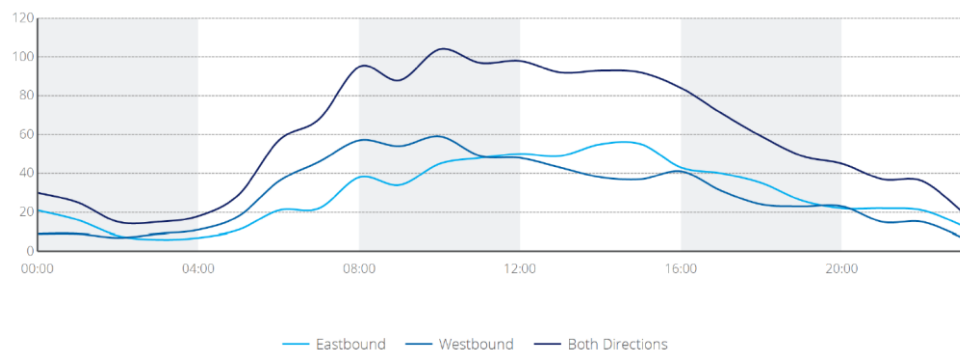
	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	708	709	1417	210	272	482	34.0



#### Peak Statistics

AM	TIME	11:45	09:45	09:45	11:00	09:15	09:45
	VOL	51	61	105	14	24	36
PM	TIME	14:45	12:00	12:15	15:00	12:45	16:15
	VOL	58	48	98	15	18	30

Volume





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## B = Pollux Street – East of Railway Crossing Road



Pollux St (H005)

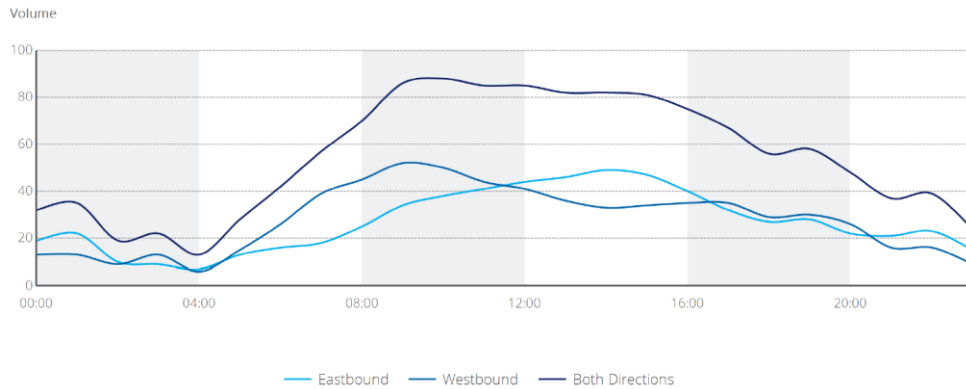
Monday to Friday

East of Railway Crossing Rd (SLK 367.80)

	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	646	665	1311	205	259	464	35.4

**Peak Statistics**

AM	TIME	11:15	09:30	10:30	09:00	09:30	09:00
	VOL	42	53	92	12	21	32
PM	TIME	14:15	12:30	12:30	15:30	12:30	16:00
	VOL	51	42	88	17	20	32





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## Pollux St (H005)

Weekend

### East of Railway Crossing Rd (SLK 367.80)

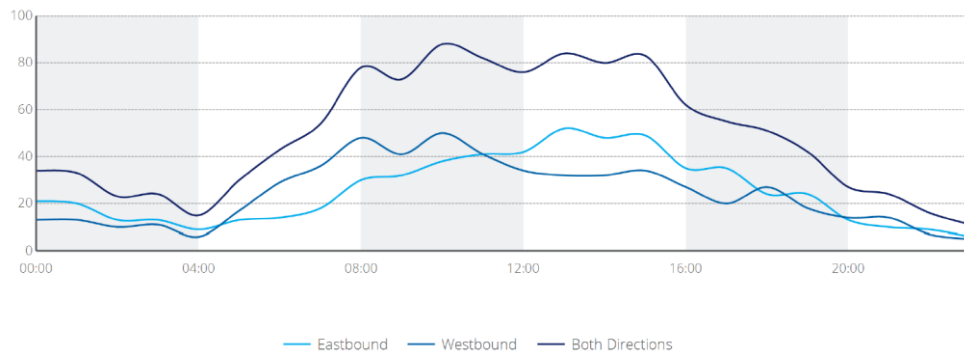
	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	609	579	1188	163	233	396	33.3



### Peak Statistics

AM	TIME	10:30	10:15	10:15	09:15	09:45	09:45
	VOL	44	52	94	12	19	30
PM	TIME	13:30	12:15	13:30	13:30	14:45	15:30
	VOL	55	36	87	15	17	28

Volume



## Pollux St (H005)

Monday to Sunday

### East of Railway Crossing Rd (SLK 367.80)

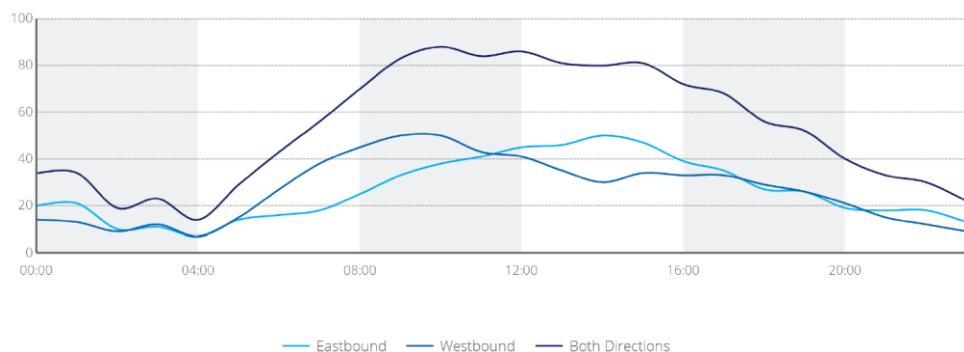
	All Vehicles			Heavy Vehicles			
	EB	WB	Both	EB	WB	Both	%
TOTAL	637	641	1278	193	252	445	34.8



### Peak Statistics

AM	TIME	10:30	09:15	10:30	10:30	09:30	09:30
	VOL	43	51	93	12	22	31
PM	TIME	14:15	12:30	12:00	15:30	12:30	16:00
	VOL	52	41	86	16	19	30

Volume





## C = Bullfinch Road – North of Three Boys Road



Bullfinch Rd (M040)

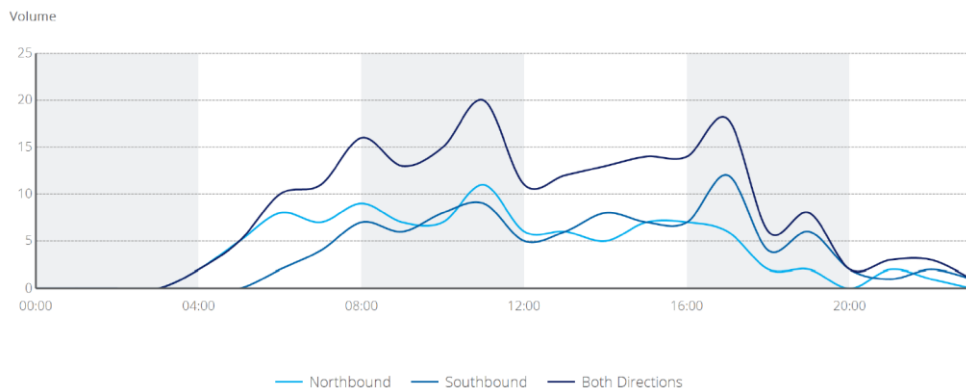
Monday to Friday

North of Threeboys Rd (SLK 2.85)

	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	100	97	197	60	11	71	36.0

**Peak Statistics**

AM	TIME	10:30	07:45	10:45	06:15	10:45	06:15
	VOL	11	10	21	8	2	9
PM	TIME	15:15	17:15	17:15	12:45	22:45	12:45
	VOL	9	13	19	6	2	7



Bullfinch Rd (M040)

Weekend

North of Threeboys Rd (SLK 2.85)

	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	84	86	170	37	4	41	24.1

**Peak Statistics**

AM	TIME	09:30	10:00	09:30	10:15	09:30	10:15
	VOL	12	8	19	6	1	7
PM	TIME	12:00	17:45	17:30	12:00	14:15	14:15
	VOL	7	12	17	3	2	3



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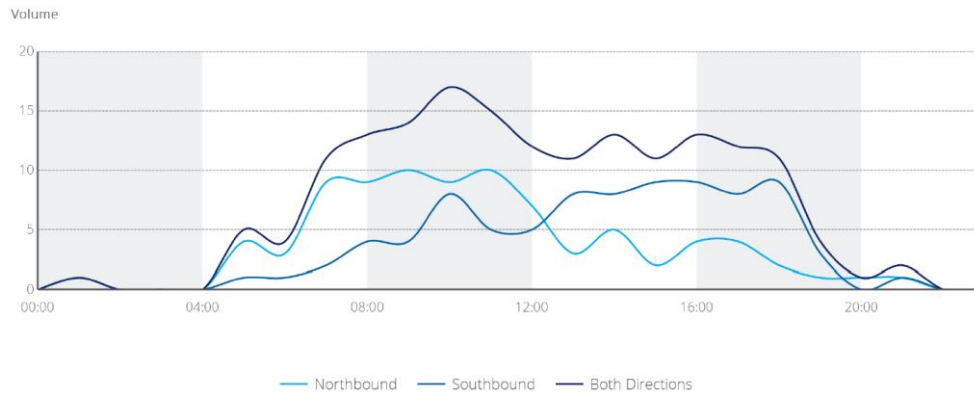
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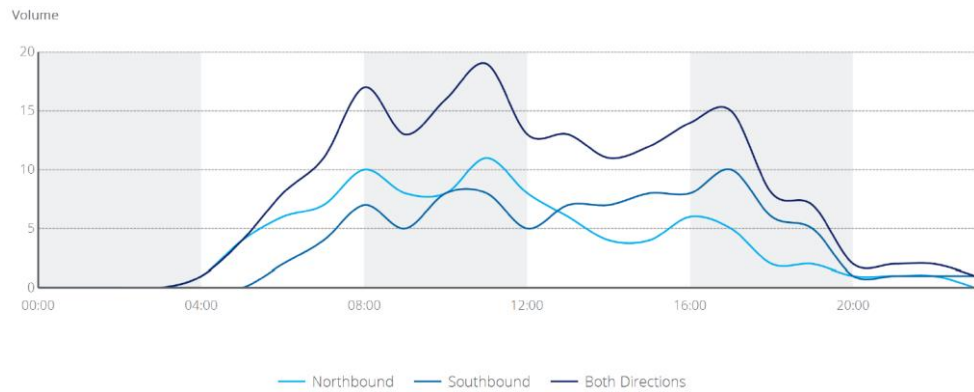
Bullfinch Rd (M040)

Monday to Sunday

North of Threeboys Rd (SLK 2.85)

	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	95	94	189	53	9	62	32.8

		Peak Statistics					
AM	TIME	10:15	07:45	10:45	06:15	06:00	06:15
	VOL	12	9	20	6	1	7
PM	TIME	12:00	17:30	17:15	12:00	17:30	12:45
	VOL	8	11	16	5	2	5





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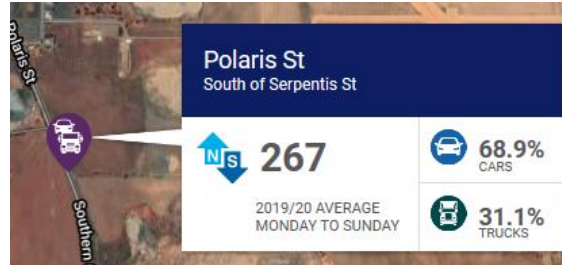
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## D = Polaris Street – South of Serpents Street



Polaris St (M020)

Monday to Friday

South of Serpents St (SLK 2.00)

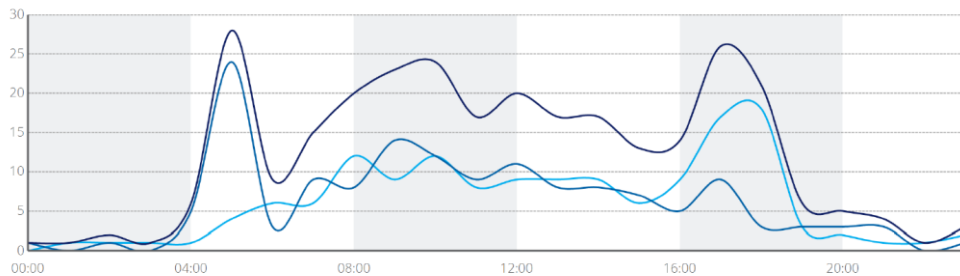
	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	147	147	294	46	46	92	31.3



### Peak Statistics

AM	TIME	08:00	04:45	05:00	08:00	05:00	05:00
	VOL	12	24	28	5	6	7
PM	TIME	17:15	12:00	17:15	17:30	13:45	17:30
	VOL	25	11	32	6	4	8

Volume



— Northbound — Southbound — Both Directions

Polaris St (M020)

Weekend

South of Serpents St (SLK 2.00)

	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	105	101	206	34	30	64	31.1



### Peak Statistics

AM	TIME	11:00	04:45	04:45	11:15	04:45	05:15
	VOL	8	25	28	3	6	8
PM	TIME	17:15	16:45	17:15	17:15	16:45	17:15
	VOL	24	8	29	7	3	9



# Eagle Petroleum (WA) Pty Ltd

as trustee for The Eagle Petroleum (WA) Unit Trust

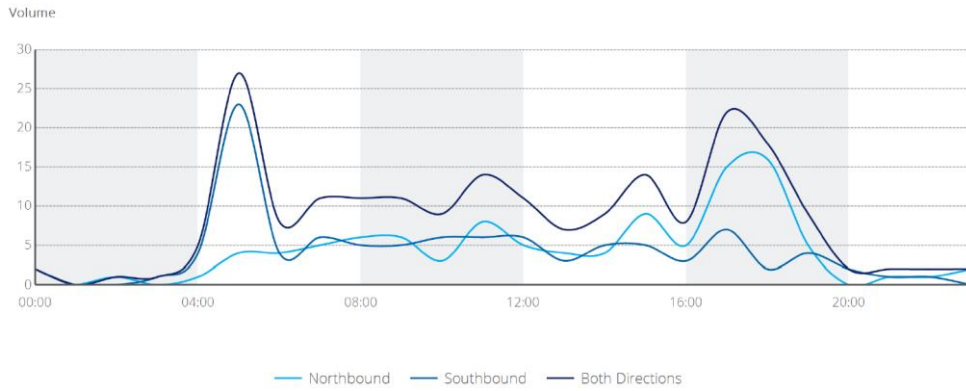
ACN 140 957 231 ABN 97 890 451 556

Postal Address: 136 West Kalgoorlie Road, WEST KALGOORLIE WA 6430

PO Box 10358, KALGOORLIE WA 6433

Phone: (08) 9022 7711 Fax: (08) 9022 7306

Email: [admin@eaglepetroleum.com.au](mailto:admin@eaglepetroleum.com.au)



## Polaris St (M020)

Monday to Sunday

### South of Serpents St (SLK 2.00)

	All Vehicles			Heavy Vehicles			
	NB	SB	Both	NB	SB	Both	%
TOTAL	134	133	267	42	41	83	31.1

		Peak Statistics					
AM	TIME	08:00	04:45	05:00	07:30	05:00	05:15
	VOL	10	23	27	4	6	8
PM	TIME	17:15	12:00	17:15	17:15	14:30	17:15
	VOL	24	10	30	6	4	8

