

MINUTES
ORDINARY COUNCIL MEETING
Friday, 15th November 2013

Minutes of the Ordinary Meeting of the Yilgarn Shire Council held in the Council Chambers, 23 Antares Street Southern Cross, Friday 15th November 2013.

PRESENT

Cr O Truran, Shire President

Crs W A Della Bosca, J Della Bosca, D J Pasini

Council Officers: V Piccoli, Chief Executive Officer
 M N Dohnt, Deputy Chief Executive Officer
 W J Dallywater, Manager Environmental Health & Building
 R J Bosenberg, Manager of Works
 J F Guerini, Finance Manager

INFORMATION SESSION

The meeting was declared open for business at **2.00pm**

PUBLIC QUESTION TIME

Nil

APOLOGIES AND LEAVE OF ABSENCE

Crs K L Chrisp, G Guerini

DISCLOSURES OF INTEREST

Nil

CONFIRMATION OF PREVIOUS COUNCIL MINUTES

225/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That the Minutes of the previous Meeting of Council held on Friday 18th October 2013, be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

226/2013

Moved Cr J Della Bosca Seconded Cr W Della Bosca. That the minutes from the Special Council Meeting held on Monday, 21st October 2013, be confirmed with the following change:

From: Cr W Della Bosca also thanked Councillors for their support and advised she looked forward to working with the Shire President, Councillors and staff during his term of office.

To: Cr W Della Bosca also thanked Councillors for their support and advised he looked forward to working with the Shire President, Councillors and staff during his term of office.

CARRIED (4/0)

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227/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That the minutes from the WEROC Meeting held on Wednesday, 23rd October 2013, be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

228/2013

Moved Cr J Della Bosca Seconded Cr W Della Bosca. That the minutes from the Youth Sport and Recreation Meeting held on Monday, 21st October 2013, be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

RECOMMENDATION Moved D Della Bosca Seconded C Auld that the committee recommend to Council that the clubs who pay an annual hire fee will receive 2 keys to the facility for the President and Secretary. The club is to, at their Annual General Meeting (AGM), minute who is in possession of the keys and provide a copy of those AGM minutes to the Shire within 30 days of the date of every AGM. Failure to provide the Club's AGM minutes within 30 days will result in the club being invoiced for a key bond for those two keys. The individual clubs will be responsible for all costs incurred by the Shire associated with lost keys. Any other subsequent keys required to be issued, will be required to pay the key bond as per the Shire's adopted fees and charges.

Carried

229/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That the clubs who pay an annual hire fee will receive 2 keys to the facility for the President and Secretary. The club is to, at their Annual General Meeting (AGM), minute who is in possession of the keys and provide a copy of those AGM minutes to the Shire within 30 days of the date of every AGM. Failure to provide the Club's AGM minutes within 30 days will result in the club being invoiced for a key bond for those two keys. The individual clubs will be responsible for all costs incurred by the Shire associated with lost keys. Any other subsequent keys required to be issued, will be required to pay the key bond as per the Shire's adopted fees and charges.

CARRIED (4/0)

230/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That the minutes from the Central East Aged Care Alliance (CEACA) Meeting held on the 6th November 2013 be confirmed as a true and correct record of that meeting.

CARRIED (4/0)

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ANNOUNCEMENTS BY THE PRESIDING MEMBER AND COUNCILLORS:

The Shire President advised the following:-

- That she attended the Councillor Information night on the 4th November, where there were two interested candidates who attended, Mr Bryan Close and Mr Stuart Schiller and his wife. The Extra-Ordinary election has been scheduled for the 14th December 2013.
- That she and the CEO attended the CEACA meeting in Merredin on the 6th November 2013.
- That she and the Deputy Shire President and the CEO met with Dave Grills MLC of the National Party, Member for Mining & Pastoral Region.
- That she attended the DHAC Forum, the CEO of WACHS Caroline Langston also attended and advised that the Southern Cross District Hospital has been reviewed by architects and that the Emergency Department is likely to receive an upgrade.
- That on the 27th November she will be attending a SIHI meeting in Merredin, to discuss the upgrade to the Merredin Hospital.
- That she attended the Yilgarn Occasional Childcare Centre AGM and is happy that they have a committee for next year but are uncertain about funding for the coming years.

GRANT CONSULTANT

The Shire President (SP) raised that with the discontinuation of CLGF individual allocations and also with regional funding possibly becoming contestable, it is likely getting access to available funding for upcoming capital projects will become harder in the future. The SP and the CEO believe that Council needs to use the necessary resources to apply for funding opportunities that are available. The CEO added that we had received advice from the Director General of Regional Lands and Development that the 2012/2013 CLGF funding that had been earmarked for the upgrade of the caravan park had been declined.

The SP advised Council that she had met Anne Petch when she was presenting at the Economic Development forum in 2012, she explained that her position at the City of Victoria Park was as a Revenue Officer and she was responsible for sourcing revenue for the Council. Ms Petch has been contacted recently to see if she is available to provide consultancy work for the Shire of Yilgarn, which she is able to do.

231/2013

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That Council writes to Ms Anne Petch and request that she assist Council with sourcing and applying for grant funding for Council's FCWP priority projects, being the CRC/Visitor Information Centre, Southern Cross Swimming Pool Upgrade and the Southern Caravan Park.

CARRIED (4/0)

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MOUNT HOLLAND FIRE

Cr W Della Bosca reported on the fire that has been blazing for the past weeks in Mt Holland in which DFES has been managing. He has identified a number of issues that could have minimised the length of the incident including; inadequate fire mitigation in the area, insufficient fire breaks around Western Power infrastructure (poles) and believes that a debrief should be undertaken with necessary parties that were involved in the fire incident to identify lessons learnt.

232/2013

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That council write to DFES in regards to the Mt Holland Fire and advise that there was inadequate fire mitigation in the area and requests that the Chief Fire Officer (W Della Bosca) and the CEO and other relevant parties (Western Power, DPAW) be included in the debrief on the Mt Holland Fire, to discuss lessons learnt.

CARRIED (4/0)

THANK YOU TO RETIRING COUNCILLORS

Cr W Della Bosca suggested that Council writes to the two retiring Councillors; Romolo Patroni and David Auld and express Council's appreciation for their many years of service and contributions to the Yilgarn Council and its Community.

233/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That Council writes to the two retiring Councillors, Romolo Patroni and David Auld and express Council's appreciation for their many years of service and contributions to the Yilgarn Council and its Community.

CARRIED (4/0)

Cr J Della Bosca advised that she attended the Wheatbelt Ag Care AGM and gave a summary of the Chairman's Report, which included thanking Cr Patroni for his contribution to the group over the years.

Cr Pasini advised Council that he attended the Youth Sport and Recreation Meeting.

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| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.1 |
| Subject: | CEO's Annual Leave |
| File Reference: | 1.1.10.2 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 7 th November 2013 |

Background

Council endorsement is sought for the CEO taking annual leave over the following period:

6th January 2014 to 17th January 2014 – 2 week

Comment

It is worth noting that the CEO's will be taking time off on RDO's and grace in favour days over the Christmas closure period, and commencing her official annual leave on the 6th of January 2014. In accordance with Council policy Mrs Mia Dohnt the DCEO will be acting as CEO whilst the CEO is on leave.

The CEO will be returning back to work on the 20th January 2014.

Statutory Environment

The CEO is entitled to leave in accordance with the terms of her employment with Council.

Policy Implications

Nil

Financial Implications

In accordance with Council Policy 7.5 the DCEO is entitled to higher duties whilst performing acting duties.

Recommendation

That Council endorse the CEO's application for annual leave over the following periods: 6th January 2014 to 17th January 2014.

Voting Requirements

Simple Majority

234/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That Council endorses the CEO's application for annual leave over the following periods: 6th January 2014 to 17th January 2014.

CARRIED (4/0)

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| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.2 |
| Subject: | Wendy Dallywater - Contract Re-Negotiation |
| File Reference: | 1.1.12.1, 1.1.10.10 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Nil |
| Date of Report: | 7 th November 2013 |

Background

The CEO undertook Contract re-negotiations with Miss Wendy Dallywater, Council's Manager of Environmental Health and Building Services over the past month.

The re-negotiation of the Contract of Employment was required as Miss Dallywater's previous 5 year Contract expired on the 21st April 2013, and the CEO was not aware at the time that the contract had ended. Miss Dallywater indicated some time ago of her willingness to enter into a further Contract of Employment with Council.

Comment

The new contract has factored into it a continuation of employment from the 22nd April 2013 for a further 5 year term to the 21st April 2018. The employment conditions are in accordance with the Shire of Yilgarn 2013 Collective Agreement and previous contract entitlements. Within the contract the remuneration package has been broken down into two sections 6.2 (a) and (b) which shows salary package between the 22/4/13 to 30/06/13 then from 1/07/13 where there was a change of salary as per Miss Dallywater's performance review, this additional information has been provided due to the retrospective signing and endorsement of the contract.

The CEO recommends that Council accepts the new 5 year contract based upon Miss Dallywater's performance and commitment to Council over the past 12 years, and wishes to add that Wendy is a valuable member of Council's Management Team and we look forward to working with her in the coming years.

Statutory Environment

In accordance with the Local Government Act 1995, section 5.37 and 5.39

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That Council endorses Miss Wendy Dallywater the Manager for Environmental Health and Building Services contract for a further 5 year term, with the contract expiring on the 21st April 2018.

Voting Requirements

Absolute Majority

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235/2013

Moved Cr Pasini Seconded Cr W Della Bosca. That Council endorses Miss Wendy Dallywater the Manager for Environmental Health and Building Services contract for a further 5 year term, with the contract expiring on the 21st April 2018.

CARRIED BY ABSOLUTE MAJORITY (4/0)

| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.3 |
| Subject: | Council Meeting Dates & Times for 2014 |
| File Reference: | 2.1.2.4 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Nil |
| Date of Report: | 7 th November 2013 |

Background

Section 12 of the Local Government (Administration) Regulations 1996 requires a

Local Government to at least once a year give local public notice of the dates on

which and the time and place at which –

- (a) The ordinary council meetings; and
- (b) The committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public are to be held in the next 12 months.

Comment

The dates for the 2014 monthly Council meetings are proposed as follows:

| SHIRE OF YILGARN COUNCIL MEETING DATES FOR 2014 | |
|--|---------------------|
| 31st January 2014 | 18th July 2014 |
| 21st February 2014 | 15th August 2014 |
| 21st March 2014 | 19th September 2014 |
| 18th April 2014 | 17th October 2014 |
| 16th May 2014 | 21st November 2014 |
| 20th June 2014 | 19th December 2014 |

You will notice that the January meeting date has been put back to the last Friday in the month, the reasoning behind this is so that it allows for staff and Councillors to return back off leave. In addition, the CEO is aware that there are a few decisions relating to the Economic Wheatbelt Blueprint and the CEACA business case which

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will need Council's endorsement in January, this is the reasoning why the January meeting has been retained.

In submitting the above meeting dates for 2014, Council also may wish to review meeting times and whether the current format is suitable. Over the years Council has made a number of changes to meeting times to reflect the change in the order of business.

It is considered that the current format has worked well and should be continued for a further 12 months.

Statutory Environment

Section 12 of the Local Government (Administration) Regulations 1996 relating to advertising meeting dates and times.

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That in accordance with Section 12 of the Local Government (Administration) Regulations 1996 relating to the advertising of meeting times and dates of monthly Ordinary Council meetings, the following schedule of times and dates be adopted for the 2014 year:-

- Luncheon to commence at 12.30pm and conclude at 1.30pm
- Information Session to commence at 1.30pm to 2.00pm
- Monthly Council meetings to commence at 2.00pm on the following dates:-

| | |
|--------------------|---------------------|
| 31st January 2014 | 18th July 2014 |
| 21st February 2014 | 15th August 2014 |
| 21st March 2014 | 19th September 2014 |
| 18th April 2014 | 17th October 2014 |
| 16th May 2014 | 21st November 2014 |
| 20th June 2014 | 19th December 2014 |

Voting Requirements

Simple Majority

AMENDMENT TO THE RECOMMENDATION

Council discussed changing the day and times of the meetings and decided to leave the meetings to be held on the 3rd Friday of the month, although change lunch to commence at 12.00pm and the Information session to commence at 1.00pm and the meeting to commence at 1.30pm, half an hour earlier.

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236/2013

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That in accordance with Section 12 of the Local Government (Administration) Regulations 1996 relating to the advertising of meeting times and dates of monthly Ordinary Council meetings, the following schedule of times and dates be adopted for the 2014 year:-

- *Luncheon to commence at 12.00pm and conclude at 1.00pm*
- *Information Session to commence at 1.00pm to 1.30pm*
- *Monthly Council meetings to commence at 1.30pm on the following dates:-*

| | |
|--------------------|---------------------|
| 31st January 2014 | 18th July 2014 |
| 21st February 2014 | 15th August 2014 |
| 21st March 2014 | 19th September 2014 |
| 18th April 2014 | 17th October 2014 |
| 16th May 2014 | 21st November 2014 |
| 20th June 2014 | 19th December 2014 |

CARRIED (4/0)

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|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.4 |
| Subject: | Asset Management Officer – Increase in Hours |
| File Reference: | 1.1.10.67 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Nil |
| Date of Report: | 7 th November 2013 |

Background

The CEO conducted an Organisational Structure review back in December 2012, in order to ensure that Council has the human resource skills, abilities and structures in place to meet its future Strategic Planning requirements.

It was identified during this process that Council in order to effectively manager Council's assets will need to employ an Asset Management Officer on a part time basis (2 days p/week) to;

- Update the asset management system and ROMAN II with detailed information relating to Council's assets.
- Provide support in scheduling building maintenance with suppliers and recording asset condition and maintenance performed in the asset management system.
- Assist with the revaluation of Council Assets to Fair Value.
- Analyse asset information for the production of reports to Managers for budgeting purposes.
- Provide administration support to the Manager for Works and Manager for Environment and Health & Building services e.g. grant applications / acquittals, assistance with tenders and quotes etc.

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The proposed changes to the Organisation Structure were endorsed by Council at the December 2012 meeting:

256/2012

Moved Cr Truran Seconded Cr W Della Bosca that Council endorses the CEO's proposed changes to the Organisational Structure.

CARRIED (4/2)

Comment

Currently Ms Robyn Downes is performing in the role of Asset Management Officer working 16 hours pw on building maintenance tasks and a further 2 hours pw working on Roman II data collection and entry.

When the position was created it was unknown how many hours were required to fulfil the role and the initial budget for position was set at 16 hours per week with the knowledge that additional hours may be required when Managers had a better understanding of the workload involved in the position. Now nearly 12 months on Executive Managers and the Officer have reviewed the tasks of the position and evaluated that an addition 10 hours per week are required to fulfil the responsibilities of the position.

Over the past year the Officer has achieve some great outcomes including:

- Assisting the MW with the development of systems and processes in transport section.
- Assisting MEHBS with inspections & development of Asbestos Register and Management Plan.
- Investigating RV Friendly Town requirements and completion of funding proposals and liaising with suppliers so that necessary requirements are fulfilled.
- Organising the restoration of Chambers seats.
- Assisting MEHBS with organising office space.
- Ensuring that she is first point of call for maintenance issues, freeing the MEHBS to work on statutory requirements and higher order tasks.
- Following up on Insurance claims and organising / monitoring contractors to complete work.
- Scheduling contractors for annual inspections / works.
- Currently organising Christmas banners down the main street.

There are further duties that require her attention and additional hours to be performed, which include:

- Data entry into the Asset Management Register in order to generate Management reports for budget purposes and analysis.
- Develop a Shire's notification process for road closures and alerts via SMS in addition to current fax and telephone advices.
- Annual rental inspections of Shire premises.
- Development of Shire facility furniture and equipment inventory lists, to minimise confusions between Council assets and community groups assets.
- Assist the MEHBS with working towards fulfilling the building maintenance budget.

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- Assist the DCEO with the processing of Infrastructure Assets in line with the fair value requirement by 30th June 2014.

As CEO, I believe that the Asset Management Officer will be better equipped to fulfil her responsibilities with the increase in hours, and with the continuous working hours will be able to attend to the majority of maintenance issues freeing up MEHBS to work on high order tasks.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The additional 10 hours per week equates to \$7,200 being paid up to the end of 2013/14 budget period, we currently have some additional funds that have not been drawn on for a proposed Youth Development Officer or the additional wages can be accounted for during the Budget Review.

Recommendation

That Council endorses an increase of hours in order for the Asset Management Officer to fulfil the requirements of the position.

Voting Requirements

Simple Majority

237/2013

Moved Cr Pasini Seconded Cr J Della Bosca. That Council endorses an increase of hours in order for the Asset Management Officer to fulfil the requirements of the position.

CARRIED (4/0)

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| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.5 |
| Subject: | Community Funding Program 2013/2014 |
| File Reference: | 8.2.6.22 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Nil |
| Date of Report: | 8 th November 2012 |

Background

The Shire of Yilgarn Community Funding Program was developed to provide a source of funding for non-profit organisations operating within the district. As part of the 2013/2014 Budget Council agreed to make available \$12,500 (Exl GST) for two categories of funding - ‘Essential Equipment’ (\$12,000) and ‘Travel & Training Assistance’ (\$500).

The objective of the program is:

- To assist community organisations in maximising their future development.
- To provide an impartial means by which community organisation can access Council funds.

Comment

The Community Funding Program application forms were made available to the public from the 10th October 2013 and the closing date for return of these applications was Friday 8th November 2013.

There was a good interest in the program, at the close of applications submissions we received five community groups apply, five for capital funding and one to cover travel costs.

All the applying clubs were eligible to receive fund through the 2013/14 round as they either had not received funds in the previous year, or had acquitted their 2012/13 funding prior to the 30th June 2013.

As the funds requested were below the budget allocation, it has been suggested that all the community groups who applied be successful:

1. Moorine Rock Tennis Club – last received funding in 08-09 and 10-11, and they applied for funds in 12-13 to install playground equipment at the tennis Club. It was suggested by the group that a timber fort from Bunnings would be able to be purchased with the funds. The panel at the time agreed that the timber fort would not weather well and MEHBS would not approve the structure for public use. At the time the CEO recommended that Council staff assist the club to source Lotterywest funding for the play equipment and if necessary supplement the money with the remaining \$2,000 that is available from the 2012/13 round. Council staff did not hear back from the Club in relation this offer.

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The Club have applied through the 13-14 round to purchase a Defibrillator machine and some toys for the sand pit.

A total of \$2,000 is proposed to be given to the Moorine Rock Tennis Club.

2. Yilgarn Agriculture Society - received funding in 07-08, 09-10 and 12-13, and is now requesting funds through both the capital category and the travel and Training category. The YAS are eligible this year to re-apply for their funding as they have acquitted their 12-13 funds by the 30th June 2013.

Their request for 13-14 includes an office package for their secretary and travel funding to cover two committee members to attend a variety of meetings which are held outside of the district, approximately five times throughout the year.

A total of \$1,295 is proposed to be given to the Yilgarn Agriculture Society for the Office package and a further \$500 towards travel expenses throughout the year, totalling \$1,795.

3. Yilgarn Bowls and Tennis Club – individually the clubs last received funding in 07-08 and the joint committee applied in 12-13 and were unsuccessful. Through the 13-14 round the club are requesting funds to purchase a two door glass refrigerator (\$2,745) for their clubhouse. At the time, the club was encouraged to apply again in 13-14, and were told that it would be likely that their application will be looked upon favourably.

A total of \$2,000 is proposed to be given to the Yilgarn Bowls and Tennis Club.

4. Southern Cross Playgroup – received funding in 03-04, 06-07, 08-09 and 10-11 and is now requesting funding to replace some of the children outdoor play equipment and books and toys.

A total of \$1,815 is proposed to be given to the Southern Cross Playgroup.

5. Yilgarn Occasional Childcare Centre – received funding in 02-03, 06-07 and 09-10 and is now requesting funding to replace furniture for the children which is damaged and unsafe.

A total of \$1,571 is proposed to be given to the Yilgarn Occasional Childcare Centre.

Statutory Environment

Nil

Policy Implications

Nil

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Financial Implications

An allowance of \$12,500 has been made in the 2013/2014 Budget under E10621 for the Community Funding Program.

| COMMUNITY FUNDING PROGRAM | | | | |
|----------------------------------|-------------------------------------|---|-------------------------|------------------------|
| SUMMARY OF APPLICATIONS | | | | |
| No. | Applicant | Purpose | Amount Requested | Amount Proposed |
| 1 | Moorine Rock Tennis Club | Defibrillator Machine | 2,528.65 | |
| | | Sand pit toys | 290.90 | |
| | | | 2,819.55 | 2,000.00 |
| 2 | Yilgarn Agriculture Society | Computer | 860.00 | |
| | | Printer | 90.00 | |
| | | Filing Cabinet | 344.50 | |
| | | 1,294.50 | 1,295.00 | |
| | Yilgarn Agriculture Society | Travel costs to meeting throughout 2014 | - | 500.00 |
| 3 | Yilgarn Bowls & Tennis Club | 2 Door Glass door upright refrigerator | 2,745.00 | 2,000.00 |
| 4 | Southern Cross Playgroup | Outdoor play centre | 358.30 | |
| | | Slide | 70.20 | |
| | | Furniture | 675.00 | |
| | | Toys | 180.00 | |
| | | Books | 90.00 | |
| | | Swings | 90.00 | |
| | | Freight | 350.00 | |
| | | | 1,813.50 | 1,815.00 |
| 5 | Yilgarn Occasional Childcare Centre | 4x Rectangular Tables | 369.00 | |
| | | 2x group tables | 258.00 | |
| | | 1x Bookshelf | 449.80 | |
| | | 3x Highchairs | 94.50 | |
| | | 12 Plastic Tubs | 199.00 | |
| | | Freight | 200.00 | |
| | | | 1,570.30 | 1,571.00 |
| | | | | |
| | | Funding to be provided | | 9,181.00 |
| | | Available Funding | | 12,500.00 |
| | | Funding Remaining | | 3,319.00 |

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Recommendation

That Council approves the following Community Funding Program (CFP) applications to the value of:

| | |
|-------------------------------|-----------------|
| Moorine Rock Tennis Club | \$ 2,000 |
| Yilgarn Agriculture Society | \$ 1,795 |
| Southern Cross Playgroup | \$ 1,815 |
| Yilgarn Bowls and Tennis Club | \$ 2,000 |
| Yilgarn Occasional C/Care | <u>\$ 1,571</u> |
| | <u>\$ 9,181</u> |

Voting Requirements

Simple Majority

DISCUSSION

The CEO advised that she had received a late CFP application from the Southern Cross Football club for equipment; which included laptop and software, portable hotplate and microwave to the value of \$1,653. She asked Council for direction on whether the application should be considered. The Council advised that the CFP close off was Friday 1st November 2013 at 4.00pm and any applications after that time would not be considered as it would set a precedent. Council asked that the CEO writes to the Southern Cross Football Club advising them that they were unsuccessful in this year's round due to receiving their application after the close date and they are encouraged to re-apply in 2014.

238/2013

Moved Cr Pasini Seconded Cr J Della Bosca. That Council approves the following Community Funding Program applications to the value of:

| | |
|--------------------------------------|------------------------|
| <i>Moorine Rock Tennis Club</i> | <i>\$ 2,000</i> |
| <i>Yilgarn Agriculture Society</i> | <i>\$ 1,795</i> |
| <i>Southern Cross Playgroup</i> | <i>\$ 1,815</i> |
| <i>Yilgarn Bowls and Tennis Club</i> | <i>\$ 2,000</i> |
| <i>Yilgarn Occasional C/Care</i> | <i><u>\$ 1,571</u></i> |
| | <i><u>\$ 9,181</u></i> |

CARRIED (4/0)

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| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 7.6 – Late Item |
| Subject: | Dual Fire Control Officer |
| File Reference: | 5.1.5.1 |
| Author: | Vivienne Piccoli – Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 13 th November 2013 |

Background

The Chief Executive Officer of the Shire of Kondinin, Mr John Read, has written to Council to advise that the Kondinin Shire Council seeks the appointment of Mr Rolf Meeking as a Dual Fire Control Officer with the Shire of Yilgarn for the 2013/2014 fire season.

Comment

Section 40 (1) and (2) of the Bush Fires Act 1954 state the following in respect to local authorities joining to appoint and employ Bush Fire Control Officers:-

Section 40

- (1) Two or more local authorities may by agreement join in appointing, employing and remunerating bush fire control officers for the purpose of this Act.*
- (2) Bush fire control officers so appointed may exercise their powers and authorities and shall perform their duties under this Act in each and every one of the districts of the local authorities which have joined in appointing them.*

Statutory Environment

Bush Fires Act 1954 Section 40(1)(2)

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That Council advises the Shire of Kondinin that it agrees to appoint Mr Rolf Meeking as a Dual Fire Control Officer for the Shire of Yilgarn during the 2013/2014 fire season.

Voting Requirements

Simple Majority

239/2013

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That Council advises the Shire of Kondinin that it agrees to appoint Mr Rolf Meeking as a Dual Fire Control Officer for the Shire of Yilgarn during the 2013/2014 fire season.

CARRIED (4/0)

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| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 8.1 |
| Subject: | Financial Reports |
| File Reference: | 8.2.3.2 |
| Author: | Mia Dohnt – Deputy Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November 2013 |

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are enclosed and have been prepared as at the 30th September 2013:

- Rates Receipt Statement (prepared to 30th September 2013)
- Statement of Investments,
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Policy Implications

None

Financial Implications

None

Strategic Implications

None

Voting Requirements

Simple majority

Recommendation

That the Various Financial Reports for the period ending 30th September 2013 as presented be received.

240/2013

Moved Cr W Della Bosca Seconded Cr J Della Bosca. That the Various Financial Reports for the period ending 30th September 2013 as presented be received.

CARRIED (4/0)

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ORDINARY COUNCIL MEETING
Friday, 15th November 2013

| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 8.2 |
| Subject: | Financial Reports |
| File Reference: | 8.2.3.2 |
| Author: | Mia Dohnt – Deputy Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November 2013 |

Background

Enclosed for Council's information are various financial reports that illustrate the progressive position of Council financially on a month-by-month basis.

The following reports are enclosed and have been prepared as at the 31st October 2013:

- Rates Receipt Statement (prepared to 31st October 2013)
- Statement of Investments,
- Monthly Statement of Financial Activity

Councillors will be aware that it is normal practice for all financial reports to be indicative of Council's current Financial Position as at the end of each month.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Regulation 34(i)(a) and Regulation 17.

Policy Implications

None

Financial Implications

None

Strategic Implications

None

Voting Requirements

Simple majority

Recommendation

That the Various Financial Reports for the period ending 31st October 2013 as presented be received.

241/2013

Moved Cr Pasini Seconded Cr W Della Bosca. That the Various Financial Reports for the period ending 31st October 2013 as presented be received.

CARRIED (4/0)

MINUTES
ORDINARY COUNCIL MEETING
Friday, 15th November 2013

| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 8.3 |
| Subject: | Accounts for Payment |
| File Reference: | 8.2.1.2 |
| Author: | Mia Dohnt – Deputy Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November 2013 |

Background

Municipal Fund – Cheque Numbers 38792 to 38894 totalling \$354,372.91, Municipal Fund EFT numbers 1782 to 1920 totalling \$820,156.65, Municipal Fund – Cheque Numbers 1121 to 1125 totalling \$147,622.97, Trust Fund – 402035 to 402036 totalling \$1,684.25 and Trust Fund – Cheque Numbers 5867 to 5872 (DPI Licensing), totalling \$55,666.80 are presented for endorsement as per the submitted list.

Statutory Environment

Sections 5.42 and 5.44 of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996, Regulation No 12 and 13.

Policy Implications / Delegation Register

Council has provided delegation to the Chief Executive Officer, Deputy Chief Executive Officer, Manager of Environmental Health and Building Services and/or Manager for Works to make payments from the Shire of Yilgarn Municipal, Trust or other Fund.

Financial Implications

Reduction to Bank Accounts balances.

Strategic Implications

Nil

Voting Requirements

Simple Majority

Recommendation

Municipal Fund – Cheque Numbers 38792 to 38894 totalling \$354,372.91, Municipal Fund EFT numbers 1782 to 1920 totalling \$820,156.65, Municipal Fund – Cheque Numbers 1121 to 1125 totalling \$147,622.97, Trust Fund – 402035 to 402036 totalling \$1,684.25 and Trust Fund – Cheque Numbers 5867 to 5872 (DPI Licensing), totalling \$55,666.80 are presented for endorsement as per the submitted list.

242/2013

Moved Cr Pasini Seconded Cr W Della Bosca. That Municipal Fund – Cheque Numbers 38792 to 38894 totalling \$354,372.91, Municipal Fund EFT numbers 1782 to 1920 totalling \$820,156.65, Municipal Fund – Cheque Numbers 1121 to 1125 totalling \$147,622.97, Trust Fund – 402035 to 402036 totalling \$1,684.25 and Trust Fund – Cheque Numbers 5867 to 5872 (DPI Licensing), totalling \$55,666.80 are presented for endorsement as per the submitted list. **CARRIED (4/0)**

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| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November 2013 |
| Agenda Reference: | 8.4 |
| Subject: | Community Resource Centre Coordinators Report |
| File Reference: | 1.3.4.1 |
| Author: | Mia Dohnt – Deputy Chief Executive Officer |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 6 th November 2013 |

Purpose of Report

For Council information on what activities, planning and training the Community Resource Centre has under taken in the previous month.

Background

To advise what activities, planning and training the Community Resource Centre has under taken in the previous month.

Discussion



COORDINATOR'S REPORT

Prepared by: Ronice Blair
01.10.2013 – 31.10.2013

Southern Cross Community Resource Centre

Monthly Statistics

| | |
|----------------------------|-----------|
| Southern Cross Singers | 28 |
| Junior Singers | 12 |
| Gym Circuit | 17 |
| Seniors Exercises | 47 |
| Seniors Carpet Bowls/lunch | 12 |
| Max Employment | 42 |
| Library | 39 |
| Centrelink | 24 |
| Internet | \$166.00 |
| Print/scan | \$2415.40 |
| Send/receive fax | \$42.00 |
| Advertising | \$1189.00 |

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| | |
|------------------|----------|
| Crosswords sales | \$532.05 |
| Activities | \$578.79 |
| Secretarial | \$5.00 |
| Production Items | \$5.00 |
| Room Hire | \$140.00 |
| Donations | \$100.00 |
| Items for resale | \$10.00 |

Cliffs Natural Resources again sponsored the CRC's Flower Show which was held 5th October. The flower show had originally been scheduled for a week later, but was moved forward a week to accommodate the RFDS Charity Ball. This year saw fewer entries than previously, and the quality was also not up to usual standard, due to the show being a week earlier and adverse weather conditions experienced in the few weeks prior.

There were also no stalls available apart from Feet with Flair, this decision was made due to the collectors weekend being held a week prior, where all were asked to run stalls over the weekend.

As a result of feedback received, the date for next year's flower show has been set for 11 October, with Show being called the "Rose and Flower Show". It has also been decided there will be stalls, with Feet with Flair already agreeing to return, and organisations and individuals in the community will be invited to hold stalls at the Rose Show.

This year's flower show saw changes in the schedule, with extra classes for potted plants and hanging baskets being included, and changes to the Floral Art section.

Again, there was both positive and negative feedback to the schedule changes, and the schedule for 2014 will reflect this feedback.

The CRC was a sponsor for the RFDS Charity Ball held 12 October. From my point of view the ball was a very well organised event and the committee is to be commended.

Rhyme Time has recommenced at the Library. Our first session saw 7 mums and 9 children attend and the numbers were repeated the following fortnight. Rhyme Time is being held alternate Wednesdays at 10:30am, and will continue through to the end of December. It is hoped the activity will continue through 2014 and that support from the community remains strong.

The CRC Trainee, Jenna Carlson, was on leave for two weeks during October, and on her return Support Officer, Monica Fairless, had a week's leave. Monica returned to work on two occasions during that time, firstly to double check video conferencing equipment was set up correctly, and then to set up the CRC's photocopier for printing and saddle stitching of funeral booklets.

The Seniors Mini Games scheduled for 25 October have been postponed as the majority of team members wished to attend a funeral on that day. The teams from Merredin and Kondinin/Kulin were very understanding, and it is hoped the games can be rescheduled for early 2014. The Big Games will be held in Merredin, March 25.

Junior singers numbers are remaining steady, as are the numbers attending Southern Cross Singers. Seniors exercises are well attended, with numbers only dropping slightly on Tuesdays, now that the Bowls season has commenced.

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There was only one Friday Carpet Bowls day held during October, due to other commitments, and the Seniors Games practice sessions scheduled for Wednesday afternoons have seen varying numbers attending.

The coordinator attended HAY, Tourism Advisory Committee and Historical Museum meetings during October.

Ronice Blair
6 November 2013

Statutory Environment

Nil

Financial Implications

Expenses are allowed for in the 2013-2014 Budget

Voting Requirements

Simple majority required.

Recommendation

For Council information only.

Information Received

| | |
|--------------------------------|--|
| Submission to: | Ordinary Meeting of Council Friday, 15 th November 2013 |
| Agenda Reference: | Works 9.1 – Late Item |
| Subject: | Proposed Pipeline Crossing of Bullfinch Evanston Road |
| Location/Address: | Bullfinch Evanston Road |
| Name of Applicant: | Cliffs |
| File Reference: | 6.1.1.016 |
| Author: | Robert Bosenberg - Manager of Works |
| Disclosure of Interest: | Not Applicable |
| Date of Report: | 14th November 2013 |

Background

Correspondence has been received by Council from Cliffs requesting permission to install a culvert under the Bullfinch Evanston Road to facilitate a water pipeline for the purpose of dewatering their Mount Jackson Mining Operations located north of Bullfinch.

The pipeline route will run from the J1 mine to the J2 mine and will cross the Bullfinch-Evanston Road in the vicinity of the Bullfinch-Evanston Road and Mt Jackson Road intersection. Other than the Bullfinch-Evanston Road crossing, there would be no other interaction with public roads.

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The pipeline is expected to be either a single 315mm polyurethane pipe or dual 225mm polyurethane pipes. Where it crosses the road, it will be installed through a suitably sized culvert.

It is proposed by Cliffs that once approval from the Shire of Yilgarn has been obtained, a qualified engineer will design the pipeline, particularly the section where it will cross the Bullfinch-Evanston Road. The design will be made available for the Shire of Yilgarn's review, prior to works commencing.

The design will ensure the installation of the pipeline across the road does not result in subsidence of the Bullfinch-Evanston Road. The pipeline will be designed and located such that it will not interfere with the maintenance of the roadside drain and will not add to the Shire of Yilgarn's maintenance responsibilities for the Bullfinch-Evanston Road.

Comment

As mentioned above the proposed pipeline will be crossing at the intersection of Bullfinch Evanston Road and Mount Jackson Heavy Haulage Road which is located approximately 100 kilometres north of Bullfinch.

Under normal circumstances council would be responsible for the installation of such culverts on roads under councils control and these works invoiced out as private works. Due to councils current busy works program from now through to Christmas council will not be able to carry out these works therefore Cliffs will have to engage suitable contractors to install the culvert for the pipeline.

If Council was to allow Cliffs to cross under the Bullfinch Evanston with the proposed pipeline encased in a culvert then the following conditions must be adhere too:

1. Traffic Management Plan must be prepared by a suitably accredited person outlining temporary roadwork signage, temporary posted speed limits, and detours if required and presented to councils Manager for Works prior to commencement of any works on the Bullfinch Evanston Road
2. Roadworks must be under the control of accredited traffic control personnel at all times.
3. If a detour cannot be provide then there must be a minimum of one lane left open for traffic
4. All roadworks must be completed daily and the full road width must be left in a safe and trafficable condition for the public from sundown to sunup.
5. The culvert for the pipeline to pass through under the Bullfinch Evanston Road must be concrete

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6. Backfill of the culvert trench crossing the Bullfinch Road must be compacted to a suitable standard so as there will be no subsidence of the trench after the completion of works.
7. Cliffs must contact council staff following completion of works for an onsite inspection

It should be noted that council in the past has given approval for Cliffs (Portman Iron 2009) and there contractors to carry out culvert installation on the Bullfinch Evanston Road for the purpose of passing water pipelines through.

Financial Implications

All cost associated with the installation of the water pipeline culvert are at the cost of the applicant

Recommendation

That Council advises Cliffs that it has no objections to the pipeline crossing under the Bullfinch Evanston Road on the following conditions:

1. Traffic Management Plan must be prepared by a suitably accredited person outlining temporary roadwork signage, temporary posted speed limits, and detours if required and presented to councils Manager for Works prior to commencement of any works on the Bullfinch Evanston Road
2. Roadworks must be under the control of accredited traffic control personnel at all times.
3. If a detour cannot be provide then there must be a minimum of one lane left open for traffic at all times
4. All roadworks must be completed daily and the full road width must be left in a safe and trafficable condition for the public from sundown to sunup.
5. The culvert for the pipeline to pass through under the Bullfinch Evanston Road must be concrete
6. Backfill of the culvert trench crossing the Bullfinch Road must be compacted to a suitable standard so as there will be no subsidence of the trench after the completion of works.
7. Cliffs must contact council staff following completion of works for an onsite inspection
8. All necessary environmental conditions are met by Cliffs via the appropriate statutory bodies in relation to the water pipeline

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Voting Requirements
Simple Majority

243/2013

Moved Cr Pasini Seconded Cr J Della Bosca. That Council advises Cliffs that it has no objections to the pipeline crossing under the Bullfinch Evanston Road on the following conditions:

- 1. Traffic Management Plan must be prepared by a suitably accredited person outlining temporary roadwork signage, temporary posted speed limits, and detours if required and presented to councils Manager for Works prior to commencement of any works on the Bullfinch Evanston Road***
- 2. Roadworks must be under the control of accredited traffic control personnel at all times.***
- 3. If a detour cannot be provide then there must be a minimum of one lane left open for traffic at all times***
- 4. All roadworks must be completed daily and the full road width must be left in a safe and trafficable condition for the public from sundown to sunup.***
- 5. The culvert for the pipeline to pass through under the Bullfinch Evanston Road must be concrete***
- 6. Backfill of the culvert trench crossing the Bullfinch Road must be compacted to a suitable standard so as there will be no subsidence of the trench after the completion of works.***
- 7. Cliffs must contact council staff following completion of works for an onsite inspection***
- 8. All necessary environmental conditions are met by Cliffs via the appropriate statutory bodies in relation to the water pipeline***

CARRIED (4/0)

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| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November, 2013 |
| Agenda Reference: | 10.1 |
| Subject: | Planning Application – Proposed Subdivision – Application 148897 |
| Location/Address: | Lot 416 Southern Cross – Marvel Loch Road, Marvel Loch |
| Name of Applicant: | Western Australian Planning Commission – Ms Helen Griffiths |
| File Reference: | 3.1.4.2 |
| Author: | Manager Environmental Health & Building Services – W J Dallywater |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November, 2013 |

Background

The Western Australian Planning Commission (WAPC) has received an application from A J Marsh Pty Ltd on behalf of Dunbar Nominees Pty Ltd for the subdivision of Lot 416 Southern Cross – Marvel Loch Road, Marvel Loch. The proposal is to subdivide a 17.44 hectare (43.09 acres) area from Lot 416 to create a homestead lot with house, sheds, cleared land and some remnant bushland. The remaining area of Lot 416 will be 465.1 hectares (1149.246 acres) and is basically all cleared farming land with 2 existing dams.

The WAPC is seeking Council’s comments on this proposal. See attached application form and maps.

Comment

Lot 416 is zoned “Rural/Mining” under the Shire of Yilgarn Town Planning Scheme No 2. The majority of Lot 416 is cleared land used for cereal cropping purposes, however, there are also 2 existing water dams on the lot suggesting that animals may be kept on the land at times, and there is a small area of remnant bushland.

The proposed new homestead lot will have a house, a large shed, 1 or 2 water tanks, and a number of on-site grain silo tubes located on it along with a section of remnant bushland. The proposed lot will have direct access and frontage onto the Southern Cross – Marvel Loch Road, and will have access to a school bus route.

A residential dwelling is a permitted land use for this zoning, as is the use of the land for growing cereal crops.

The proposed subdivision will not alter the viability and farming use of Lot 416, but the new homestead lot would only be used for residential purposes or possible for a “hobby farm” due to its land area.

The WAPC has asked that Council, a referral agency, to use the Model Subdivision Conditions Schedule October 2012 in providing a recommendation to it. Due to the size of the document it is not attached. All the issues raise in this Model have been considered in assessing the application and making the recommendation.

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Statutory Environment

Compliance with the Town Planning and Development Act 1928 and the WAPC Model Subdivision Conditions Schedule October 2012.

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That Council advise the Western Australian Planning Commission that it approves and supports the proposed subdivision of 17.44 hectares of land from Lot 416 Southern Cross – Marvel Loch Road, Marvel Loch for the purpose of creating a homestead lot to be used for residential purposes, and that there are no conditions to this approval.

Voting Requirements

Simple Majority.

244/2013

Moved Cr Pasini Seconded Cr W Della Bosca. That Council advises the Western Australian Planning Commission that it approves and supports the proposed subdivision of 17.44 hectares of land from Lot 416 Southern Cross – Marvel Loch Road, Marvel Loch for the purpose of creating a homestead lot to be used for residential purposes, and that there are no conditions to this approval.

CARRIED (4/0)

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| | |
|--------------------------------|--|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November, 2013 |
| Agenda Reference: | 10.2 |
| Subject: | Application to Operate a Food Stall |
| Location/Address: | Footpath along Antares Street (CBD), Southern Cross |
| Name of Applicant: | Ms Rebecca Appleton |
| File Reference: | 4.1.5.3 |
| Author: | Manager Environmental Health & Building Services – W J Dallywater |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November, 2013 |

Background

Ms Rebecca Appleton has written to the Shire seeking permission to operate a food stall all day once a week for up to 2 or 3 months to ascertain whether there is the demand for her business or not. If there is then Ms Appleton would lease or purchase a commercial premise in which to operate the business.

Ms Appleton would like to open a health food business in town, especially as she attends a local exercise fitness class along with several other people, and through discussions amongst these people there appears to be a desire and need for a health food store in town. The type of foods she would be selling are various types of flours, natural and raw sugar and sweeteners, nuts, dried fruits, honey, nectars (such as agave), seeds (such as Chia), health snacks, vitamins, glutens free products, natural beauty products, and health supplements. These are all pre-packaged items purchased directly from Australian wholesalers. In order to purchase from the wholesalers Ms Appleton has already registered the business name of Southern Cross Health Foods. See attached letter.

Comment

Section 120 Itinerant Food Vendor's License of the Shire of Yilgarn Health Local Laws 1997 allows for the local government to approve an application for an itinerant food vendor. Normally an itinerant food vendor parks at one or more designated locations within or just outside a townsite, as directed or approved by the individual local government, and people come to the food vendor to look at and purchase products for sale. In this instance the applicant's food premises will be a temporary stall rather than a vehicle and due to the temporary nature of the stall I would recommend that the application is treated as a food premises under the Food Act 2008.

Ms Appleton has approached Mrs Julie Davidenko from the Palace Hotel and been given permission to operate her stall outside the empty shop next to the CBD toilets.

Statutory Environment

Compliance with the Food Act 2008 and Food Regulations 2009.

Policy Implications

Nil

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Financial Implications

Nil

Recommendation

That Ms Rebecca Appleton is permitted to operate on the public footpath along Antares Street CBD area, provided that a clear walkway of 1.5 metres is maintained at all times, a temporary food stall for the selling of pre-packaged health foods one day per week for a maximum of 3 months after which time Ms Appleton should have a good idea as to whether her proposed business is viable or not and is to then either relocate her business to a “Commercial” premises as described under the Shire of Yilgarn Town Planning Scheme No 2 or cease trading.

Voting Requirements

Simple Majority.

245/2013

Moved Cr J Della Bosca Seconded Cr Pasini. That Ms Rebecca Appleton is permitted to operate on the public footpath along Antares Street CBD area, provided that a clear walkway of 1.5 metres is maintained at all times, a temporary food stall for the selling of pre-packaged health foods one day per week for a maximum of 3 months after which time Ms Appleton should have a good idea as to whether her proposed business is viable or not and is to then either relocate her business to a “Commercial” premises as described under the Shire of Yilgarn Town Planning Scheme No 2 or cease trading.

CARRIED (4/0)

| | |
|--------------------------------|---|
| Submission to: | Ordinary Meeting of Council – Friday 15 th November, 2013 |
| Agenda Reference: | 10.3 |
| Subject: | Amendment to the Code of Practice for Aquatic Facilities |
| Location/Address: | Western Australia |
| Name of Applicant: | Department of Health – Mr Jim Dodds, Director Environmental Health Directorate |
| File Reference: | 2.3.2.13 |
| Author: | Manager Environmental Health & Building Services – W J Dallywater |
| Disclosure of Interest: | Not applicable |
| Date of Report: | 5 th November, 2013 |

Background

The Department of Health Environmental Health Directorate have recently amended the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities. All aquatic facilities must comply with this Code of Practice which is called up under the Health Act 1911 and read in conjunction with the Health (Aquatic Facilities) Regulations 2007.

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There were two significant amendments made to the Code of Practice:-

- The introduction of the risk-based Table 8 “Control Strategies for Microbiological Contamination of Aquatic Water Bodies”; and
- New Section 12 for the construction and operation of water spray grounds.

Other amendments addressed were:-

- colours for contrasting strips on steps and swimouts;
- adopting a number of Royal Life Savings Pool Safety Guidelines for rescue equipment, starting blocks and moveable booms;
- safety signage; and
- standardising text and numerals within the Code document.

Comment

The introduction of Table 8 “Control Strategies for Microbiological Contamination of Aquatic Water Bodies” is a good additional and really is an extension of the existing standards but now gives directions of what to do if certain microbiological organisms are found in the water body during routine water testing. See attached copy of Table 8. The Southern Cross Public Swimming Pool basically follows these control measures now.

Additional signage has recently been erected at the facility, as requested by the Shire’s Local Government Insurance Representative, including covers for the starting blocks.

The Southern Cross Public Swimming Pool is 50 years old this year and has had a number of modifications made to the facility. It complies with the amended Code of Practice except that there is no separate First Aid room with a hand basin and running water supply. This requirement will be addressed when the office/kiosk and change rooms are re-designed in 2014/2015.

Statutory Environment

Compliance with the Code of Practice for the Design, Construction, Operation, Management and Maintenance of Aquatic Facilities, the Health (Aquatic Facilities) Regulations 2007, and the Health Act 1911.

Policy Implications

Nil

Financial Implications

The money for the new signage and starting block covers will come from the budgeted Swimming pool Maintenance Account.

Recommendation

For Council’s information.

Information Received

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SOUTHERN CROSS POST OFFICE

Council received a letter on the day of the Council meeting from Mrs Debbie Noone the owner of the Southern Cross Post Office, who is requesting Council's endorsement of her application to change the current title of the post office into two titles, one for the business and the other for the residence. To gain further understanding as to why Mrs Noone is requesting the division of title she was asked to meet with the Shire President, CEO and MEHBS prior to the meeting.

It was explained that currently due to the way there business loan is set up through their Superannuation fund they are currently paying 48% tax on business operations due to the residence being part of the business, and a way around that would be to have a strata title done on the property. It was expressed to Mrs Noone during the meeting that Council's concerns related to preserving the heritage listed building and Council would not approve of the residence possibly being sold separately to the post office. Mrs Noone advised that she understood that the buildings are heritage listed and they have no interest in changing, altering or defacing the buildings, and they would agree to have some agreement or caveat put in place to say that the residence and post office could not be sold off separately.

It was agreed that Mrs Noone would go off and investigate the process of having the property title divided with the WA Planning Commission and Heritage Council and then advise Council of the process.

246/2013

Moved Cr W Della Bosca Seconded Cr Pasini. That Council endorses in Principal Mrs Noone's proposal to have the Post Office title altered to separate the business and residence, in order for Mrs Noone to progress further with the process with the WA Planning Commission. On the condition that a caveat is placed on the titles so that they cannot be sold separately.

CARRIED (4/0)

I, Onida T Truran confirm the above Minutes of the Meeting held on Friday, 15th November 2013, are confirmed on Friday 20th December 2013 as a true and correct record of the November Ordinary Meeting of Council.

Cr Onida Truran
SHIRE PRESIDENT